



ORDINARY MEETING OF THE COUNCIL
GEWONE VERGADERING VAN DIE RAAD
INTLANGANISO YESIQHELO YEBHUNGA
MINUTES / NOTULE /
IMIZUZU

DATE / DATUM / UMHLA : 24 JUNE / JUNIE / JUNI 2026

**VENUE / PLEK / INDAWO : BANQUETING HALL /
BANKETSAAL**

**CIVIC CENTRE / BURGERSENTRUM / IZIKO LOLUNTU
HERMANUS**

TIME / TYD / IXESHA: 10:00



OVERSTRAND

MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA

**MINUTES OF AN ORDINARY COUNCIL MEETING
HELD IN THE BANQUETING HALL,
CIVIC CENTRE, HERMANUS ON
24 JUNE 2026 AT 10:00**

PRESENT: Councillors were present as per attached attendance register.

OFFICIALS PRESENT:

- Dr D O'Neill, Municipal Manager
- Mr S Müller, Chief Engineer : Infrastructure Services
- Mr D Louw, Chief Financial Officer
- Mr D Adonis, Director : Municipal Public Safety
- Mr R Kuchar, Divisional Manager : Town & Spatial Planning
- Ms R Louw, Divisional Manager : Strategic Support Services
- Mr A Gcotyelwa, Manager : Integrated Human Settlements and Development
- Ms A Le Roux, Divisional Manager : Property Management
- Mr J du Toit, Chief : Law Enforcement
- Ms Z Mazuthu, Chief Risk Officer
- Ms H van Tonder, Manager : Administrative Support Services
- Ms C Fisher, Chief Clerk: Committee Services
- Ms R Steenekamp, Assistant Media & Social Media Liaison Officer
- Mr A Lekay, Senior Clerk
- Mr C Solomons, Technical Support : Auditorium
- Ms S Swart, Senior Committee Officer

ALSO PRESENT: Members of the Public

MINUTES/....



OVERSTRAND MUNICIPALITY
ATTENDANCE REGISTER

COUNCIL MEETING
24 JUNE 2026

ALDERMEN/COUNCILLORS	SIGNATURE
AFRICA, F	
BANDEZA, V	Apology
BEYI, S	
BRICE, KD	
COETZEE, DP	
COHEN, G	
DE CONING, CA	
DEES, RM	
ELS, T	
FOURIE, SH	
GILLION, E	
GRIMBEEK, MD	
KLAAS, AG	
KOMANI, AS	
LERM, CH	
LOMBARD, H	
NGQANDANA, K	
NOMATITI, M	
NOMBULA, BG	
NQINATA, NNT	Apology
NTSABO, L	
NUTT, R	
RESANDT, CT	
SIHLAHLA, M	
TAFU-NWONKWO, CC	
VAN STADEN, JA	
WILLIAMS, SH	

1. OPENING

The Speaker opened the meeting and the Municipal Manager, Dr D O'Neill, read the convening notice. Cllr M Nomatiti opened with prayer.

2. APPLICATIONS FOR LEAVE OF ABSENCE

Ald T Nqinata
Cllr V Bandeza

RESOLVED:

that the above-mentioned applications for leave of absence **be granted**.

3. CONFIRMATION OF MINUTES

- 3.1 Minutes of an **Ordinary Meeting** of the **Overstrand Municipal Council** held on **Wednesday, 27 May 2026 at 10:00**

RESOLVED

that the Minutes of an **Ordinary Meeting** of the **Overstrand Municipal Council** held on **Wednesday, 27 May 2026 at 10:00 be confirmed**.

- 3.2 Minutes of a **Special Meeting** of the **Overstrand Municipal Council** held on **Friday, 29 May 2026 at 10:00**

RESOLVED

that the Minutes of a **Special Meeting** of the **Overstrand Municipal Council** held on **Friday, 29 May 2026 at 10:00 be confirmed**.

4. MATTERS ARISING FROM THE MINUTES

None

5. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE SPEAKER/EXECUTIVE MAYOR

- Salga Matters: - None

The Speaker, Ald G Cohen, referred to a safety plan for councillors. The MMC for Municipal Public Safety, Cllr A Komani, addressed the meeting on this matter.

Cllr Komani introduced the newly appointed Director for Municipal Public Safety, Mr D Adonis, to council and the Speaker extended a special welcome on behalf of council to Mr Adonis.

The Speaker extended his appreciation towards all role players who were involved in the smooth running of the passed voter registration weekend.

The Speaker reminded councillors that they can still enrol for the Seasonal School event taking place on 6 and 7 July 2026 in Paarl.

The Speaker requested those councillors who have not yet filled in the Declaration of Interest forms, to do so after this meeting. Copies of the form were provided.

The Speaker wishes all councillors a peaceful recess.

The Speaker afforded the Executive Mayor, Ald A Klaas, time to address the meeting.

CLLR C TAFU-NWONKWO LEFT THE MEETING AT 10:22 WITH PERMISSION FROM THE SPEAKER

6. CONSIDERATION OF RECOMMENDATIONS MADE BY THE EXECUTIVE MAYOR TO COUNCIL, IN TERMS OF SECTION 160(2) OF THE CONSTITUTION, 1996, AND SECTION 59(1)(a) OF THE LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT 2000 (ACT 32 OF 2000)

6.1

A PORTION OF ERF 830 HERMANUS, KNOWN AS “BIENTANG’S CAVE RESTAURANT”: LEASE OF MUNICIPAL PROPERTY TO TOURVEST HOLDINGS (PTY) LTD

(ITEM 6 PAGE 41 : PLANNING & DEVELOPMENT PORTFOLIO - MAYORAL COMMITTEE MEETING : 23 JUNE 2026)

RESOLVED (SUPPORTED BY 24 COUNCILLORS):

1. that the lease of municipal property, being a portion of Erf 830 Hermanus, $\pm 1,740\text{m}^2$ in extent, to Tourvest Holdings (Pty) Ltd for a period of 9 (NINE) years and 11 (ELEVEN) months for the purpose of managing a restaurant, at a rental amount of R184,000.00 (ONE HUNDRED AND EIGHTY-FOUR THOUSAND RAND) (VAT Included) per month, **be approved** pending the finalisation of the objections received; and
2. that the rental amount mentioned in 1 above escalate every year on the 1st of July in accordance with the consumer price index (all items).

RESPONSIBLE OFFICIAL :

M ERASMUS

TARGET DATE FOR IMPLEMENTATION :

30 JUNE 2026

TARGET DATE TO INFORM APPLICANT :

30 JUNE 2026

6.2

RISK APPETITE AND TOLERANCE FRAMEWORK

**(ITEM 1 PAGE 1 : CORPORATE SERVICES PORTFOLIO - MAYORAL
COMMITTEE MEETING : 23 JUNE 2026)**

THE DEMOCRATIC ALLIANCE REQUESTED A CAUCUS AT 10:32

THE MEETING RESUMED AT 10:45

RESOLVED (SUPPORTED BY 24 COUNCILLORS):

that the proposed Risk Appetite and Tolerance Framework **be approved.**

RESPONSIBLE OFFICIAL :

Z MAZUTHU

TARGET DATE FOR IMPLEMENTATION :

24 JUNE 2026

6.3

MONTHLY REPORT TO COUNCIL ON THE SUPPLY CHAIN MANAGEMENT (SCM) POLICY FOR MAY 2026**(ITEM 1 PAGE 1 : FINANCIAL SERVICES PORTFOLIO - MAYORAL COMMITTEE MEETING : 23 JUNE 2026)****RESOLVED (SUPPORTED BY 24 COUNCILLORS):**

1. that the deviations from the procurement processes, approved in terms of the delegated authority for May 2026, **be noted**;
2. that the awards made in terms of Paragraph 17(1)(c), approved in terms of the delegated authority for May 2026, **be noted**;
3. that the awards made through the Bid Committee system and formal written price quotations for May 2026, **be noted**; and
4. that all other activities undertaken and outcomes achieved in the implementation of the Overstrand Municipality's Supply Chain Management Policy for May 2026, **be noted**.

RESPONSIBLE OFFICIAL :**C LE ROUX****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

6.4**ASSIGNMENT AGREEMENT REGARDING THE OPERATION OF PUBLIC LIBRARIES BY OVERSTRAND MUNICIPALITY****(ITEM 6 PAGE 12 : MAYORAL COMMITTEE MEETING : 23 JUNE 2026)****RESOLVED (SUPPORTED BY 24 COUNCILLORS):**

that the Executive Mayor and Municipal Manager **be authorised** to sign the Assignment Agreement with the Western Cape Department of Cultural Affairs and Sport, Library Services.

RESPONSIBLE OFFICIAL:**TA GCOTYELWA****TARGET DATE FOR IMPLEMENTATION:****1 JULY 2026**

6.5

WARD COMMITTEE SYSTEM: DRAFT REVISION OF WARD COMMITTEE RULES**(ITEM 7 PAGE 17 : MAYORAL COMMITTEE MEETING : 23 JUNE 2026)****RESOLVED (SUPPORTED BY 24 COUNCILLORS):**

1. that the draft revised Ward Committee Rules for Overstrand Municipality **be noted**; and
2. that the draft revised Ward Committee Rules for Overstrand Municipality **be advertised** for public comment.

RESPONSIBLE OFFICIAL :**R LOUW
M MIDDLETON
A FORD
N MTHOLO****TARGET DATE FOR IMPLEMENTATION :****30 JUNE 2026**

7. CONSIDERATION OF REPORTS**7.1**

IRREGULAR EXPENDITURE: SCIE 2025.2026.04 NON-COMPLIANCE WITH PARAGRAPH 17 OF THE OVERSTRAND MUNICIPALITY SCM POLICY – PROFESSIONAL SURVEYOR SERVICES - ERVEN 8959 & 9079 ZWELIHLE, HERMANUS

**R Kuchar
8 May 2026**

Divisional Manager: Town & Spatial Planning

(028) 3138900

EXECUTIVE SUMMARY

To consider the write-off of irregular expenditure incurred during the Zwelihle project (Erven 8959 & 9079), approved in July 2023, that has been delayed due to issues obtaining a required status quo report. Survey work by Geomatics Africa extended beyond the tender period, and conflicting guidance between Supply Chain and Creditors has resulted in non-payment due to the absence of a valid order, stalling the progress of payment prior to the tender end date.

RESOLVED (SUPPORTED BY 24 COUNCILLORS):

that the irregular expenditure in the amount of R22 837,50 be certified as irrecoverable and written off in terms of Section 32(2)(b) of the Local Government Municipal Finance Management Act, Act 56 of 2003.

RESPONSIBLE OFFICIAL :

**C LE ROUX
B KING**

7.2

**APPROVAL FOR FILLING OF VACANCY: CHIEF ENGINEER –
INFRASTRUCTURE SERVICES****D Arrison
10 June 2026****Director: Corporate Services****(028) 313 8001**

EXECUTIVE SUMMARY

The purpose of this report is to obtain Council's approval for the filling of the vacancy, of the Chief Engineer: Infrastructure Services, which will be triggered by the retirement of the current Chief Engineer: Infrastructure Services, Mr Stephen Müller who will retire on 30 September 2026.

RESOLVED (SUPPORTED BY 24 COUNCILLORS):

1. that *the retirement of Mr Müller on 30 September 2026, as he reaches retirement age of 65 year, be noted*; and
2. that the filling of the vacancy **be approved** and the post of Chief Engineer: Infrastructure Services be advertised in the national newspapers as well as provincial newspapers in the Western Cape.

RESPONSIBLE OFFICIAL:**DS ARRISON****TARGET DATE FOR IMPLEMENTATION:****IMMEDIATELY**

7.3**CONSIDERATION OF SPECIAL RATING AREA POLICY OF THE OVERSTRAND MUNICIPALITY****D Louw
17 June 2026****Chief Financial Officer****(028) 313 8040**

EXECUTIVE SUMMARY

The purpose of the report is to present the revised Special Rating Area Policy to Council for consideration in view of the contents of this report.

RESOLVED (SUPPORTED BY 24 COUNCILLORS):

1. that the revised Special Rating Area Policy be approved for implementation from 1 July 2026; and
2. that another point be added to the Policy, being 'That the Special Rating Areas operation oversight from the Municipality's side must ensure that the Director of Municipal Public Safety performs that oversight role while the financial component still lies with the CFO'.

RESPONSIBLE OFFICIAL :**D LOUW****TARGET DATE FOR IMPLEMENTATION :****1 JULY 2026**

7.4**PROPOSED AMENDMENT OF TENDER SC 1675C/2016: UPGRADE, MAINTENANCE AND SUPPORT OF OVERSTRAND MUNICIPALITY'S RADIO FREQUENCY NETWORK****C Johnson
12 June 2026****Divisional Manager: ICT****(028) 313 8190**

EXECUTIVE SUMMARY

The purpose of this report is to provide the necessary information and motivation for the proposed amendment of Contract SC 1675C/2016: UPGRADE, MAINTENANCE AND SUPPORT OF OVERSTRAND MUNICIPALITY'S RADIO FREQUENCY NETWORK, in terms of the enabling provisions of Section 116 (3) (a) and (b) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003), in order to enable Council to take an informed decision when considering the request for the amendment of the contract

RESOLVED (SUPPORTED BY 24 COUNCILLORS):

1. that cognisance be taken that no representations were received from the local community against the intention to amend contract SC1675C/2016; and
2. that cognisance be taken of the reasons for the proposed amendment of Contract SC 1675C/2016: Upgrade, Maintenance and Support of Overstrand Municipality's Radio Frequency Network, in terms of the enabling provisions of Section 116 (3) (a) and (b) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003), and that the amendment be consented to.

RESPONSIBLE OFFICIAL:**C JOHNSON****TARGET DATE FOR IMPLEMENTATION:****1 JULY 2026**

7.5**FINAL BUDGET OF OVERSTRAND MUNICIPALITY : 2026/2027 MTREF : OMITTED
TARIFF****BA King
17 June 2026****Divisional Manager: Financial Accounting****(028) 313 8154**

EXECUTIVE SUMMARY

The purpose of this report is to inform Council of an error of omission of a tariff in the approved list of tariffs for the 2026/2027 MTREF (Medium Term Revenue and Expenditure Framework) budget.

RESOLVED (SUPPORTED BY 24 COUNCILLORS):

that Tariff S72I1 **be approved** for the budget year 2026/2027, in terms of section 24(2)(ii) of the Municipal Finance Management Act, (Act 56 of 2003) and be included in the list of approved tariffs and charges for the 2026/2027 financial year.

RESPONSIBLE OFFICIALS:**D LOUW
BA KING****TARGET DATE FOR IMPLEMENTATION:****1 JULY 2026**

8. URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER (IF ANY)

None

9. CONSIDERATION OF NOTICES OF MOTIONS / QUESTIONS

Ald D Coetzee brought an urgent motion to rectify an oversight that has crept into the Tariff Policy of the Overstrand Municipality. The motion was seconded by Cllr C Lerm.

Clause 9.2.22 of the Tariff Policy reads as follows:

“All prepaid residential single-phase customers above 30 amps, will be given the opportunity to change their connection size at the prescribed annual rate. They may choose to change their connection size to one of the following, 30 amps, 40 amps, 50 amps or 60 amps.”

The oversight that has crept in is the omission of the fact that the first request to reduce a connection size is to be free of charge as originally approved by Council.

RESOLVED (SUPPORTED BY 24 COUNCILLORS):

that Clause 9.2.22 be amended to read as follows:

“All prepaid residential single-phase customers above 30 amps, will be given the opportunity to change their connection size to one of the following: 30 amps, 40 amps, 50 amps or 60 amps. The first decrease of the connection size will be free of charge. Any subsequent changes to the connection size, be these decreases or increases, will be charged at the prescribed annual rate.”

RESPONSIBLE OFFICIALS :

**D LOUW
B KING**

TARGET DATE FOR IMPLEMENTATION :

1 JULY 2026

10. CONSIDERATION OF MOTIONS OF EXIGENCY (IF ANY)

None

The meeting adjourned at 11:04

DATE

THE SPEAKER – G COHEN