



ORDINARY MEETING OF THE COUNCIL

GEWONE VERGADERING VAN DIE RAAD

INTLANGANISO YESIQHELO YEBHUNGA

MINUTES / NOTULE /

IMIZUZU

DATE / DATUM / UMHLA : 24 JUNE / JUNIE / JUNI 2015

**VENUE / PLEK / INDAWO : BANQUETING HALL,
BANKETSAAL,
CIVIC CENTRE / BURGERSENTRUM / IZIKO LOLUNTU
HERMANUS**

TIME / TYD / IXESHA: 11:00

OVERSTRAND

MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA

**MINUTES OF THE COUNCIL MEETING
HELD IN THE BANQUETING HALL, CIVIC CENTRE,
HERMANUS, ON 24 JUNE 2015, AT 11:00**

PRESENT/ TEENWOORDIG

Councillors were present as per attached attendance register.

**OFFICIALS PRESENT/
AMPTENARE TEENWOORDIG**

Mr C Groenewald, Municipal Manager
Ms S Reyneke-Naudé, Director : Finance
Mr S Müller, Director : Infrastructure & Planning
Mr S Madikane, Director : Local Economic Development
Mr R Williams, Director : Community Services
Ms D Arrison, Director : Management Services
Mr N Michaels, Director : Protection Services
Mr M Bartman, Deputy Director: Community Services
Mr R Kuchar, Senior Manager : Town Planning & Property Administration
Mr F Myburgh, Senior Manager : Gansbaai Administration
Ms R Louw, Senior Manager: Strategic Services
Ms L Bucchianeri, Senior Manager : Human Resources
Mr N Arends, Manager : Human Resources
Mr B King, Senior Manager : Financial Services
Mr L Smith, Chief : Fire & Rescue and Disaster Management
Ms H van Tonder, Manager: Council Support Services
Ms S Swart, Administrative Officer : Council Support Services
Ms E Sales, PA : Director : Infrastructure & Planning
Interns
ICT
Overstrand Fire-fighters
Ms D Laing, Relief Clerk : Auditorium

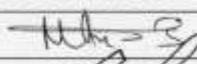

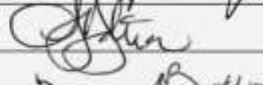

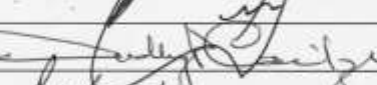

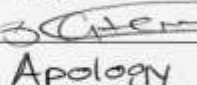
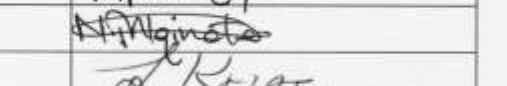




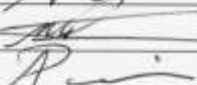
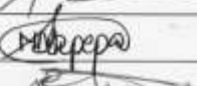

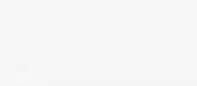




ALSO PRESENT:

Members of the Public

MINUTES/....

OVERSTRAND MUNICIPALITY
ATTENDANCE REGISTER

COUNCIL MEETING
24 JUNE 2015

ALDERMAN/COUNCILLORS	SIGNATURE
ANDREWS, M	
APPELGREIN, P	
BEYERS-CRONJE, L	
BOTHA, D	
BOTHA-GUTHRIE, N	
BRICE, K	
COETSEE, A	
COETZEE, DP	
DE CONING, R	
DYANI, M	
GXAMESI, S	
JANUARIE, JJS	Apology
NQINATA, NNT	
KRIGE, L	
MACOTHA, VC	
MANDINDI, CQ	
MAY, P	
NELL, E	
NDEVU, L	
OPPERMAN, M	
PIE, MT	
PONOANE, MV	
PRINS, A	
SAPEPA, NM	
SMITH, RJ	

1. OPENING

The Municipal Manager, Mr C Groenewald, read the notice convening the meeting.

2. APPLICATIONS FOR LEAVE OF ABSENCE

Cllr J J Januarie

RESOLVED

that the above-mentioned application for leave of absence, **be granted.**

3. CONFIRMATION OF MINUTES

- 3.1 Minutes of an **Ordinary Meeting** of the Overstrand Municipal **Council** held on **Thursday, 28 May 2015 at 11:00**

RESOLVED

that the Minutes of an **Ordinary Meeting** of the Overstrand Municipal **Council** held on **Thursday, 28 May 2015 at 11:00, be confirmed.**

- 3.2 Minutes of a **Special Meeting** of the Overstrand Municipal **Council (in committee)** held on **Wednesday, 17 June 2015 at 10:55**

RESOLVED

that the Minutes of a **Special Meeting** of the Overstrand Municipal **Council (in committee)** held on **Wednesday, 17 June 2015 at 10:55, be confirmed.**

4. STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE SPEAKER / EXECUTIVE MAYOR

The Executive Mayor, Ald N Botha-Guthrie, conveyed her and the Council's condolences to Cllr M Pie whose grandfather passed away at the age of 125.

The Executive Mayor, Ald N Botha-Guthrie, informed Council with regret that Cllr E Nell has resigned as councillor and voiced her appreciation towards Cllr Nell for her input and the legacy she has left to each and everyone. She wished her well on her future journey.

The Speaker, Ald A Coetsee, informed Council that the Overstrand Fire, Rescue & Disaster Management Department entered a team which took 1st place in each event which formed part of the International Fire-fighters' Day held on 2 May 2015 in Muizenberg. The Speaker voiced his appreciation to all fire-fighters for their dedication. Awards were handed over to the following fire-fighters, namely:

Shane Booyesen (represented by Mr B Lobb)
Masikole Langatye
Robin Valley
Alpheus Molhbi
Justin Dreyer
Brian Lobb

5. CONSIDERATION OF RECOMMENDATIONS MADE BY THE EXECUTIVE MAYOR TO COUNCIL, IN TERMS OF SECTION 160(2) OF THE CONSTITUTION, 1996, AND SECTION 59(1)(a) OF THE LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT 2000 (ACT 32 OF 2000)

5.1

HIGH LEVEL LOCAL ECONOMIC DEVELOPMENT (LED) STRATEGY REVIEW

(ITEM 2, PAGE 105 : FINANCE AND ECONOMIC DEVELOPMENT PORTFOLIO - MAYORAL COMMITTEE MEETING : 24 JUNE 2015)

RESOLVED (UNANIMOUSLY):

that the High Level Economic Development strategy review be approved in principle and the revised document be submitted to Council for final approval.

RESPONSIBLE OFFICIAL :

S MADIKANE

TARGET DATE FOR IMPLEMENTATION :

1 JULY 2015

5.2**TOURISM SUPPORT AND FUNDING STRATEGY****(ITEM 3, PAGE 124 : FINANCE AND ECONOMIC DEVELOPMENT
PORTFOLIO - MAYORAL COMMITTEE MEETING : 24 JUNE 2015)****RESOLVED (UNANIMOUSLY):**that the Local Tourism Support and Funding Strategy, **be approved.****RESPONSIBLE OFFICIAL :****S MADIKANE****TARGET DATE FOR IMPLEMENTATION :****1 JULY 2015**

5.3**DRAFT IMPOUNDMENT OF ANIMALS BY-LAW****(ITEM 1, PAGE 1 : MANAGEMENT SERVICES PORTFOLIO -
MAYORAL COMMITTEE MEETING : 24 JUNE 2015)****RESOLVED (UNANIMOUSLY):**

that the Draft Impoundment of Animals By-law **be adopted** as a by-law for the Overstrand Municipality.

RESPONSIBLE OFFICIAL :**LIONEL WALLACE****TARGET DATE FOR IMPLEMENTATION :****1 SEPTEMBER 2015**

5.4

REVISION OF EMPLOYMENT EQUITY POLICY

**(ITEM 2, PAGE 22 : MANAGEMENT SERVICES PORTFOLIO -
MAYORAL COMMITTEE MEETING : 24 JUNE 2015)**

RESOLVED (UNANIMOUSLY):

that the reviewed Employment Equity Policy **be approved**.

RESPONSIBLE OFFICIAL :

L BUCCHIANERI

TARGET DATE FOR IMPLEMENTATION :

01 JULY 2015

5.5**REVISION OF INCAPACITY: ILL HEALTH / INJURY POLICY****(ITEM 3, PAGE 50 : MANAGEMENT SERVICES PORTFOLIO -
MAYORAL COMMITTEE MEETING : 24 JUNE 2015)****RESOLVED (UNANIMOUSLY):**that the reviewed Incapacity: Ill Health / Injury Policy **be approved.****RESPONSIBLE OFFICIAL :****L BUCCHIANERI****TARGET DATE FOR IMPLEMENTATION :****01 JULY 2015**

5.6**REVIEWED 2014/2018: EMPLOYMENT EQUITY PLAN****(ITEM 4, PAGE 61: MANAGEMENT SERVICES PORTFOLIO -
MAYORAL COMMITTEE MEETING : 24 JUNE 2015)****RESOLVED (UNANIMOUSLY):**that the reviewed 2014-2018:Employment Equity Plan **be approved.****RESPONSIBLE OFFICIAL :****L BUCCHIANERI****TARGET DATE FOR IMPLEMENTATION :****01 JULY 2015**

5.7**DRAFT POLICY ON MEMBERSHIP OF MEDICAL AID FUNDS****(ITEM 5, PAGE 77 : MANAGEMENT SERVICES PORTFOLIO -
MAYORAL COMMITTEE MEETING : 24 JUNE 2015)****RESOLVED (UNANIMOUSLY):**

that the draft Policy on Membership of Medical Aid Funds and Registration of Dependants on Accredited Medical Aid Funds, **be approved.**

RESPONSIBLE OFFICIAL :**L BUCCHIANERI****TARGET DATE FOR IMPLEMENTATION :****01 JULY 2015**

5.8**SECOND AUDIT REPORT OF THE PERFORMANCE AUDIT COMMITTEE (PAC)
TO THE OVERSTRAND MUNICIPAL COUNCIL - PERIOD 2014/15****(ITEM 5, PAGE 1 : MAYORAL COMMITTEE MEETING : 24 JUNE 2015)****RESOLVED (UNANIMOUSLY):**

that the second Audit Report in respect of the 2014/15 financial year submitted by the Performance Audit Committee as part of their reporting obligations arising from the Local Government: Municipal Planning and Performance Management Regulations, 2001, **be noted**.

RESPONSIBLE OFFICIAL :**DC VAN DER HEEVER****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

5.9

**MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM)
POLICY: PARAGRAPH 36, 16(1)(B) AND 17(1)(C), FOR MAY 2015**

(ITEM 6, PAGE : MAYORAL COMMITTEE MEETING : 24 JUNE 2015)

RESOLVED (UNANIMOUSLY):

1. that the deviations from the procurement processes, approved in terms of the delegated authority for May 2015, **be noted**; and
2. that the awards made in terms of Paragraph 16(1)(b) and 17(1)(c), approved in terms of the delegated authority for May 2015, **be noted**.

RESPONSIBLE OFFICIAL :**R LA COCK****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

5.10**SIGNED PERFORMANCE CONTRACTS OF S57 APPOINTEES FOR 2015/16****(ITEM 7, PAGE 25 : MAYORAL COMMITTEE MEETING : 24 JUNE 2015)****RESOLVED (UNANIMOUSLY):**that the signed performance contracts of S57 appointees for 2015/16 **be noted**.**RESPONSIBLE OFFICIAL :****R LOUW****TARGET DATE FOR IMPLEMENTATION :****1 JULY 2015**

5.11**MUNICIPAL REGULATIONS ON A STANDARD CHART OF ACCOUNTS (mSCOA)
: STATUS OF IMPLEMENTATION****(ITEM 8, PAGE 290 : MAYORAL COMMITTEE MEETING : 24 JUNE
2015)****RESOLVED (UNANIMOUSLY):**

that the mSCOA Progress Report for the implementation of the mSCOA regulations, **be noted.**

RESPONSIBLE OFFICIALS:**S REYNEKE-NAUDE
C LE ROUX
B KING
R LA COCK
E HOONEBERG
H VORSTER
R PAGE****TARGET DATE FOR IMPLEMENTATION :****1 JULY 2017**

5.12

TENDER NO. SC1261A/2012: PROPOSED AMENDMENT OF CONTRACT FOR THE MAINTENANCE OF WATER AND WASTEWATER INFRASTRUCTURE EQUIPMENT IN THE OVERSTRAND FOR THE PERIOD ENDING 30 JUNE 2015

(ITEM 9, PAGE 298 : MAYORAL COMMITTEE MEETING : 24 JUNE 2015)

RESOLVED (UNANIMOUSLY):

that, in terms of section 116(3) of the Local Government : Municipal Finance Management Act, No 56 of 2003 (MFMA) and circular 73 of National Treasury, the reasons for the proposed amendment of the Contract SC1261/2012 for the **MAINTENANCE OF WATER AND WASTEWATER INFRASTRUCTURE EQUIPMENT IN THE OVERSTRAND**, with a contract period ending 30 June 2018, on a month to month basis with a 30 day notice period, **be noted**.

RESPONSIBLE OFFICIAL :**MIKE BARTMAN
MORNÉ POTGIETER****TARGET DATE FOR IMPLEMENTATION :****1 JULY 2015**

6. URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER

None

7. CONSIDERATION OF NOTICES OF MOTIONS / QUESTIONS

None

8. CONSIDERATION OF MOTIONS OF EXIGENCY

None

The meeting adjourned at 11:27

DATE

THE SPEAKER – A COETSEE