



ORDINARY MEETING OF THE COUNCIL
GEWONE VERGADERING VAN DIE RAAD
INTLANGANISO YESIQHELO YEBHUNGA

A G E N D A

I-AJENDA

DATE / DATUM / UMHLA :	24 JUNE / JUNIE / JUNI 2015
VENUE / PLEK / INDAWO :	BANQUETING HALL / BANKETSAAL CIVIC CENTRE / BURGERSENTRUM / IZIKO LOLUNTU HERMANUS
TIME / TYD / IXESHA :	11:00

MUNICIPALITY / MUNISIPALITEIT / UMASIPALA WE-OVERSTRAND

Office of the Municipal
Manager
Municipal Offices
HERMANUS
19 June / Junie / Juni 2015

NOTICE TO ALL ALDERMEN & COUNCILLORS

ORDINARY MEETING OF THE OVERSTRAND MUNICIPAL COUNCIL

NOTICE IS HEREBY GIVEN that an **ORDINARY MEETING** of the **OVERSTRAND MUNICIPAL COUNCIL** will be held in the **Banqueting Hall, Civic Centre, Hermanus**, on **WEDNESDAY, 24 JUNE 2015** at **11:00** to consider the business set forth in the subjoined agenda.

The attention of Councillors is directed to the Code of Conduct for Councillors and Municipal Officials, Schedules 1 & 2 of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000).

C GROENEWALD
MUNICIPAL MANAGER

KENNISGEWING AAN ALLE RAADSHERE & RAADSLEDE

GEWONE VERGADERING VAN DIE OVERSTRAND MUNISIPALE RAAD

KENNIS WORD HIERMEE GEGEE dat 'n **GEWONE VERGADERING** van die **OVERSTRAND MUNISIPALE RAAD** gehou sal word in die **Banketsaal, Burgersentrum, Hermanus**, op **WOENSDAG, 24 JUNIE 2015** om **11:00** om die sake op meegaande sakelys te bespreek.

Raadslede se aandag word gevestig op die Gedragskode vir Raadslede en Munisipale Beampptes, Bylae 1 & 2 van die Wet op Plaaslike Regering : Munisipale Stelsels, 2000 (Wet 32 van 2000).

C GROENEWALD
MUNISIPALE BESTUURDER

ISAZISO ESIYA KUBO BONKE OOCEBAKHULU NOOCEBA

INTLANGANISO YESIQHELO YEBHUNGA LIKAMASIPALA WE-OVERSTRAND

OKU KUKWAZISA ukuba intlanganiso **YESIQHELO yeBHUNGA LIKAMASIPALA WE-OVERSTRAND**, iza kuba se **Banqueting Hall, kwiZiko LoLUNTU, eHermanus** ngo**LWESITHATHU, 24 JUNI 2015** ngeye-**11:00** ukuqwalasela imicimbi ekule ajenda iqhotyoshelwe apha.

OoCeba bayacelwa ukuba baqwalasele isikhokelo sokuziphatha sooCeba namaGosa kamasipala, amaXwebhu 1 & 2 kaRhulumente wooMasipala: uMthetho weeNkqubo zikaMasipala, 2000 (UMthetho 32 wowama-2000).

C GROENEWALD
UMPHATHI KAMASIPALA

AGENDA/...

1. **OPENING**

2. **APPLICATIONS FOR LEAVE OF ABSENCE**

3. **CONFIRMATION OF MINUTES**
 - 3.1 Minutes of an **Ordinary Meeting** of the Overstrand Municipal **Council** held on **Thursday, 28 May 2015 at 11:00**

 - 3.2 Minutes of a **Special Meeting** of the Overstrand Municipal **Council (in committee)** held on **Wednesday, 17 June 2015 at 10:55**

4. **STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE SPEAKER / EXECUTIVE MAYOR**

5. CONSIDERATION OF RECOMMENDATIONS MADE BY THE EXECUTIVE MAYOR TO COUNCIL, IN TERMS OF SECTION 160(2) OF THE CONSTITUTION, 1996, AND SECTION 59(1)(a) OF THE LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT 2000 (ACT 32 OF 2000)

REMARK

Please note that the following recommendations contained in this agenda are subject to confirmation or amendment by the Mayoral Committee in view of the fact that the **compilation of the Council agenda** was done before the Mayoral Committee of 24 June 2015 had formally sat.

5.1

HIGH LEVEL LOCAL ECONOMIC DEVELOPMENT (LED) STRATEGY REVIEW

(ITEM 2, PAGE 105 : FINANCE AND ECONOMIC DEVELOPMENT PORTFOLIO - MAYORAL COMMITTEE MEETING : 24 JUNE 2015)

RECOMMENDATION TO THE COUNCIL:

that the High Level Economic Development strategy review be approved in principle and the revised document be submitted to Council for final approval.

RESPONSIBLE OFFICIAL :

S MADIKANE

TARGET DATE FOR IMPLEMENTATION :

1 JULY 2015

5.2

TOURISM SUPPORT AND FUNDING STRATEGY

**(ITEM 3, PAGE 124 : FINANCE AND ECONOMIC DEVELOPMENT
PORTFOLIO - MAYORAL COMMITTEE MEETING : 24 JUNE 2015)**

RECOMMENDATION TO THE COUNCIL:

that the Local Tourism Support and Funding Strategy, **be approved.**

RESPONSIBLE OFFICIAL :**S MADIKANE****TARGET DATE FOR IMPLEMENTATION :****1 JULY 2015**

5.3**DRAFT IMPOUNDMENT OF ANIMALS BY-LAW****(ITEM 1, PAGE 1 : MANAGEMENT SERVICES PORTFOLIO - MAYORAL COMMITTEE MEETING : 24 JUNE 2015)****RECOMMENDATION TO THE COUNCIL:**

that the Draft Impoundment of Animals By-law **be adopted** as a by-law for the Overstrand Municipality.

RESPONSIBLE OFFICIAL :**LIONEL WALLACE****TARGET DATE FOR IMPLEMENTATION :****1 SEPTEMBER 2015**

5.4

REVISION OF EMPLOYMENT EQUITY POLICY

**(ITEM 2, PAGE 22 : MANAGEMENT SERVICES PORTFOLIO -
MAYORAL COMMITTEE MEETING : 24 JUNE 2015)**

RECOMMENDATION TO THE COUNCIL:

that the reviewed Employment Equity Policy be **approved**.

RESPONSIBLE OFFICIAL :**L BUCCHIANERI****TARGET DATE FOR IMPLEMENTATION :****01 JULY 2015**

5.5**REVISION OF INCAPACITY: ILL HEALTH / INJURY POLICY****(ITEM 3, PAGE 50 : MANAGEMENT SERVICES PORTFOLIO -
MAYORAL COMMITTEE MEETING : 24 JUNE 2015)****RECOMMENDATION TO THE COUNCIL:**that the reviewed Incapacity: Ill Health / Injury Policy be **approved**.**RESPONSIBLE OFFICIAL :****L BUCCHIANERI****TARGET DATE FOR IMPLEMENTATION :****01 JULY 2015**

5.6**REVIEWED 2014/2018: EMPLOYMENT EQUITY PLAN****(ITEM 4, PAGE 61: MANAGEMENT SERVICES PORTFOLIO -
MAYORAL COMMITTEE MEETING : 24 JUNE 2015)****RECOMMENDATION TO THE COUNCIL:**

that the reviewed 2014-2018:Employment Equity Plan be **approved**.

RESPONSIBLE OFFICIAL :**L BUCCHIANERI****TARGET DATE FOR IMPLEMENTATION :****01 JULY 2015**

5.7

DRAFT POLICY ON MEMBERSHIP OF MEDICAL AID FUNDS**(ITEM 5, PAGE 77 : MANAGEMENT SERVICES PORTFOLIO - MAYORAL COMMITTEE MEETING : 24 JUNE 2015)****RECOMMENDATION TO THE COUNCIL:**

that the draft Policy on Membership of Medical Aid Funds and Registration of Dependents on Accredited Medical Aid Funds, **be approved.**

RESPONSIBLE OFFICIAL :**L BUCCHIANERI****TARGET DATE FOR IMPLEMENTATION :****01 JULY 2015**

5.8

SECOND AUDIT REPORT OF THE PERFORMANCE AUDIT COMMITTEE (PAC) TO THE OVERSTRAND MUNICIPAL COUNCIL - PERIOD 2014/15

(ITEM 5, PAGE 1 : MAYORAL COMMITTEE MEETING : 24 JUNE 2015)

RECOMMENDATION TO THE COUNCIL:

that the second Audit Report in respect of the 2014/15 financial year submitted by the Performance Audit Committee as part of their reporting obligations arising from the Local Government: Municipal Planning and Performance Management Regulations, 2001, **be noted**.

RESPONSIBLE OFFICIAL :

DC VAN DER HEEVER

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

5.9**MONTHLY REPORT TO COUNCIL ON SUPPLY CHAIN MANAGEMENT (SCM)
POLICY: PARAGRAPH 36, 16(1)(B) AND 17(1)(C), FOR MAY 2015****(ITEM 6, PAGE 17 : MAYORAL COMMITTEE MEETING : 24 JUNE 2015)****RECOMMENDATION TO THE COUNCIL:**

1. that the deviations from the procurement processes, approved in terms of the delegated authority for May 2015, **be noted**; and
2. that the awards made in terms of Paragraph 16(1)(b) and 17(1)(c), approved in terms of the delegated authority for May 2015, **be noted**.

RESPONSIBLE OFFICIAL :**R LA COCK****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

5.10**SIGNED PERFORMANCE CONTRACTS OF S57 APPOINTEES FOR 2015/16****(ITEM 7, PAGE 25 : MAYORAL COMMITTEE MEETING : 24 JUNE 2015)****RECOMMENDATION TO THE COUNCIL:**

that the signed performance contracts of S57 appointees for 2015/16 **be noted**.

RESPONSIBLE OFFICIAL :**R LOUW****TARGET DATE FOR IMPLEMENTATION :****1 JULY 2015**

5.11

**MUNICIPAL REGULATIONS ON A STANDARD CHART OF ACCOUNTS (mSCOA) :
STATUS OF IMPLEMENTATION****(ITEM 8, PAGE 290 : MAYORAL COMMITTEE MEETING : 24 JUNE
2015)****RECOMMENDATION TO THE COUNCIL:**

that the mSCOA Progress Report for the implementation of the mSCOA regulations, **be noted.**

RESPONSIBLE OFFICIALS:**S REYNEKE-NAUDE
C LE ROUX
B KING
R LA COCK
E HOONEBERG
H VORSTER
R PAGE****TARGET DATE FOR IMPLEMENTATION :****1 JULY 2017**

5.12

TENDER NO. SC1261A/2012: PROPOSED AMENDMENT OF CONTRACT FOR THE MAINTENANCE OF WATER AND WASTEWATER INFRASTRUCTURE EQUIPMENT IN THE OVERSTRAND FOR THE PERIOD ENDING 30 JUNE 2015

(ITEM 9, PAGE 298 : MAYORAL COMMITTEE MEETING : 24 JUNE 2015)

RECOMMENDATION TO THE COUNCIL:

that, in terms of section 116(3) of the Local Government : Municipal Finance Management Act, No 56 of 2003 (MFMA) and circular 73 of National Treasury, the reasons for the proposed amendment of the Contract SC1261/2012 for the **MAINTENANCE OF WATER AND WASTEWATER INFRASTRUCTURE EQUIPMENT IN THE OVERSTRAND**, with a contract period ending 30 June 2018, on a month to month basis with a 30 day notice period, **be noted**.

RESPONSIBLE OFFICIAL :**MIKE BARTMAN
MORNÉ POTGIETER****TARGET DATE FOR IMPLEMENTATION :****1 JULY 2015**

6. URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER (IF ANY)

7. CONSIDERATION OF NOTICES OF MOTIONS / QUESTIONS

At the time of the closing of the agenda, no notices of motions/questions were received.

8. CONSIDERATION OF MOTIONS OF EXIGENCY (IF ANY).