



ORDINARY MEETING OF THE COUNCIL
GEWONE VERGADERING VAN DIE RAAD
INTLANGANISO YESIQHELO YEBHUNGA

A G E N D A

I-AJENDA

**DATE / DATUM / UMHLA : 25 FEBRUARY / FEBRUARIE /
FEBHRUWARI 2026**
**VENUE / PLEK / INDAWO : BANQUETING HALL /
BANKETSAAL
CIVIC CENTRE / BURGERSENTRUM / IZIKO LOLUNTU
HERMANUS**
TIME / TYD / IXESHA : 10:00

MUNICIPALITY / MUNISIPALITEIT / UMASIPALA WE-OVERSTRAND

Office of the Municipal
Manager
Municipal Offices
HERMANUS

18 February / Februarie / Febhruwari 2026

NOTICE TO ALL ALDERMEN & COUNCILLORS

ORDINARY MEETING OF THE OVERSTRAND MUNICIPAL COUNCIL

NOTICE IS HEREBY GIVEN that an **ORDINARY MEETING** of the **OVERSTRAND MUNICIPAL COUNCIL** will be held in the **Banqueting Hall, Civic Centre, Hermanus**, on **WEDNESDAY, 25 FEBRUARY 2026** at **10:00** to consider the business set forth in the subjoined agenda.

The attention of Councillors is directed to the Code of Conduct for Councillors, Schedule 7 of the Local Government : Municipal Structures Act, 1998 (Act 117 of 1998).

DR D O'NEILL
MUNICIPAL MANAGER

KENNISGEWING AAN ALLE RAADSHERE & RAADSLEDE

GEWONE VERGADERING VAN DIE OVERSTRAND MUNISIPALE RAAD

KENNIS WORD HIERMEE GEGEE dat 'n **GEWONE VERGADERING** van die **OVERSTRAND MUNISIPALE RAAD** gehou sal word in die **Banketsaal, Burgersentrum, Hermanus**, op **WOENSDAG, 25 FEBRUARIE 2026** om **10:00** om die sake op meegaande sakelys te bespreek.

Raadslede se aandag word gevestig op die Gedragskode vir Raadslede, Skedule 7 van die Wet op Plaaslike Regering : Munisipale Strukture, 1998 (Wet 117 van 1998).

DR D O'NEILL
MUNISIPALE BESTUURDER

ISAZISO ESIYA KUBO BONKE OOCEBAKHULU NOOCEBA

INTLANGANISO YESIQHELO YEBHUNGA LIKAMASIPALA WE-OVERSTRAND

OKU KUKWAZISA ukuba intlanganiso **YESIQHELO yeBHUNGA LIKAMASIPALA WE-OVERSTRAND**, iza kuba se **I-Banqueting Hall, kwiZiko LoLUNTU, eHermanus, uLWESITHATHU, Umhla we 25 FEBHRUWARI 2026, ngeye-10:00** ukuqwalasela imicimbi ekule ajenda iqhotyoshelwe apha.

OCeba bayacelwa ukuba baqwalasele isikhokelo sokuziphatha sooCeba, iShedyuli 7 kaRhulumente wooMasipala: uMthetho weeNkqubo zikaMasipala, uMthetho -1998 (uMthetho we-117 ka-1998).

DR D O'NEILL
UMPHATHI KAMASIPALA

AGENDA/...

COUNCIL

25 February 2026

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1. **OPENING**

2. **APPLICATIONS FOR LEAVE OF ABSENCE**

3. **CONFIRMATION OF MINUTES**
 - 3.1 Minutes of an **Ordinary Meeting** of the **Overstrand Municipal Council** held on **Wednesday, 28 November 2025** at **10:00**
 - 3.2 Minutes of a **Special Meeting** of the **Overstrand Municipal Council** held on **Thursday, 21 January 2026** at **15:00**
 - 3.2 Minutes of a **Special Meeting** of the **Overstrand Municipal Council** held on **Wednesday, 28 January 2026** at **10:00**

4. **MATTERS ARISING FROM THE MINUTES**

5. **STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE SPEAKER / EXECUTIVE MAYOR**

Salga:

6. CONSIDERATION OF RECOMMENDATIONS MADE BY THE EXECUTIVE MAYOR TO COUNCIL, IN TERMS OF SECTION 160(2) OF THE CONSTITUTION, 1996, AND SECTION 59(1)(a) OF THE LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT 2000 (ACT 32 OF 2000)

REMARK

Please note that the following recommendations contained in this agenda are subject to confirmation or amendment by the Mayoral Committee in view of the fact that the **compilation of the Council agenda** was done before the Mayoral Committee of 25 February 2026 had formally sat.

6.1

IN PRINCIPLE APPROVAL FOR THE DIRECT ALIENATION OF A PORTION OF REMAINDER ERF 384 HERMANUS (PORTION OF ROAD RESERVE), ADJACENT TO ERF 12308 HERMANUS, SITUATED IN FLOWER STREET, HERMANUS, TO MEDBUILD PROP (PTY) LTD

(ITEM 1 PAGE 1 : PLANNING & DEVELOPMENT PORTFOLIO - MAYORAL COMMITTEE MEETING : 25 FEBRUARY 2026)

RECOMMENDATION TO THE COUNCIL:

1. that the direct alienation of a portion of Remainder Erf 384 Hermanus ($\pm 700\text{m}^2$ in extent), situated in Flower Street, Hermanus, to the owner of the adjoining Erf 12308 Hermanus, Medbuild Prop (Pty) Ltd, at an amount of R450.00/m² (FOUR HUNDRED AND FIFTY RAND PER SQUARE METRE) (VAT excluded) for parking purposes, **be approved in principle**;
2. that it be noted that the direct alienation is possible as the portion of Remainder Erf 384 Hermanus can be classified as a non-viable property;
3. that, subject to the approval in 1 above, a public participation process be followed at the cost of the Applicant/purchaser;
4. that it be noted that a condition for the alienation will be that the portion of Remainder Erf 384 Hermanus must be consolidated with the adjoining property of Medbuild Prop (Pty) Ltd;
5. that the property may only be used for parking purposes and no structures of any kind (excluding a boundary wall or fence) may be erected on the portion of Remainder Erf 384 Hermanus, which conditions must be registered against the title deed of the consolidated property;

6. that the alienation of the portion of Remainder Erf 384 Hermanus be subject to a suspensive condition that the Applicant/purchaser obtain approval for all the required land use rights, which may include, subdivision, closure of public place, rezoning and consolidation with Erf 12308 Hermanus;
7. that all costs pertaining to the transaction, e.g. application costs, valuation costs, relocation of services, closure of a portion of road, subdivision, rezoning and consolidation, the required public participation, transfer and related costs, etc. be paid by the Applicant/purchaser, Medbuild Prop (Pty) Ltd, and
8. that it be noted that the municipal property herewith envisaged to be alienated is not required for the provision of further basic municipal services in terms of the provisions of paragraph 5 of Council's Administration of Immovable Property Policy and Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003).

RESPONSIBLE OFFICIAL:

M BEKKER

TARGET DATE FOR IMPLEMENTATION :

MARCH 2026

TARGET DATE TO INFORM APPLICANTS:

MARCH 2026

6.2

A PORTION OF ERF 830 HERMANUS, KNOWN AS “BIENTANG’S CAVE RESTAURANT”: DEVIATION FROM PARAGRAPH 18 OF THE ADMINISTRATION OF IMMOVABLE PROPERTY POLICY OF 2015 ALLOWING THE MUNICIPALITY TO TEMPORARILY RENEW THE LEASE OF MUNICIPAL PROPERTY TO BIENTANG SE GROT (PTY) LTD

(ITEM 2 PAGE 12 : PLANNING & DEVELOPMENT PORTFOLIO - MAYORAL COMMITTEE MEETING : 25 FEBRUARY 2026)

RECOMMENDATION TO THE COUNCIL:

that the deviation from paragraph 18 of the Administration of Immovable Property Policy in order to temporarily renew the current lease agreement with Bientang se Grot (Pty) Ltd for a further period of 6 (SIX) months without following a competitive process, **be approved.**

RESPONSIBLE OFFICIAL :	M ERASMUS
TARGET DATE FOR IMPLEMENTATION :	28 MARCH 2026
TARGET DATE TO INFORM APPLICANT :	10 MARCH 2026
TARGET DATE TO INFORM OBJECTOR:	10 MARCH 2026

6.3**APPROVAL FOR THE ALIENATION AND TRANSFER OF SEVERAL PORTIONS OF LAND TO THE DEPARTMENT OF INFRASTRUCTURE (WESTERN CAPE) FOR THE UPGRADE OF TRUNK ROAD 28/1 BETWEEN VERMONT AND SANDBAAI****(ITEM 3 PAGE 33 : PLANNING & DEVELOPMENT PORTFOLIO - MAYORAL COMMITTEE MEETING : 25 FEBRUARY 2026)****RECOMMENDATION TO THE COUNCIL:**

1. that the direct alienation (sale) and transfer of the following properties to the Western Cape Government (Department of Infrastructure) for road widening purposes **be approved**:
 - (a) a portion of Remainder Farm No. 581 (Onrustrivier), $\pm 14,682\text{m}^2$ in extent, at an amount of R50.00/m² (FIFTY RAND PER SQUARE METRE) (VAT excluded);
 - (b) a portion of Erf 4692 Onrustrivier, $\pm 298\text{m}^2$ in extent, at an amount of R400.00/m² (FOUR HUNDRED RAND PER SQUARE METRE) (VAT excluded);
 - (c) a portion of Remainder Erf 1291 Sandbaai, $\pm 1,401\text{m}^2$ in extent, at an amount of R50.00/m² (FIFTY RAND PER SQUARE METRE) (VAT excluded); and
 - (d) a portion of Remainder Portion 340 (a portion of Portion 4) of Farm No 581 (Onrustrivier), $\pm 493\text{m}^2$ in extent, at an amount of R50.00/m² (FIFTY RAND PER SQUARE METRE) (VAT excluded).
2. that a condition be registered in the title deeds of the said portions of properties to be alienated and transferred that no structures of any kind may be erected thereon;
3. that the alienation and transfer of the said portions of properties be subject to obtaining the necessary subdivision, closure, rezoning and consolidation approvals;
4. that the costs of the valuation, subdivision, closure and possible consolidation, rezoning and transfer costs be paid by the Western Cape Government (Department of Infrastructure);
5. that, where necessary, servitudes be registered in favour of and to the satisfaction of the Overstrand Municipality in relation to any existing services on the properties, at the cost of the Western Cape Government (Department of Infrastructure);

6. that a condition be included in the Deed of Sale that the Western Cape Government (Department of Infrastructure), its agents and contractors must at own cost attend to the relocation of services where requested; and
7. that it be noted that the portions of municipal properties envisaged to be alienated is not required for the provision of the minimum level of basic services in terms of the provisions of paragraph 5 of Council's Administration of Immovable Property Policy and Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003).

RESPONSIBLE OFFICIAL:**M ERASMUS****TARGET DATE FOR IMPLEMENTATION:****28 MARCH 2026****TARGET DATE TO INFORM APPLICANT:****21 MARCH 2026**

6.4

TRANSFER OF UNREGISTERED ERF 5643 (A PORTION OF REMAINDER ERF 3048) BETTY'S BAY (PORTION OF PUBLIC OPEN SPACE), ADJACENT TO ERF 3196 BETTY'S BAY, SITUATED ON THE CORNER OF ROCKWAY DRIVE AND PEARL DRIVE, TO LR MCCANN

(ITEM 5 PAGE 59 : PLANNING & DEVELOPMENT PORTFOLIO - MAYORAL COMMITTEE MEETING : 25 FEBRUARY 2026)

RECOMMENDATION TO THE COUNCIL:

1. that the transfer of unregistered Erf 5643 (a portion of Remainder Erf 3048) Betty's Bay, situated on the corner of Rockway Drive and Pearl Drive (163m² in extent), to the owner of the adjoining Erf 3196 Betty's Bay, LR McCann, at an amount of R57,050.00 (FIFTY-SEVEN THOUSAND AND FIFTY RAND) (VAT excluded) for parking purposes and the erection of a boundary wall / fence, **be approved**;
2. that Council take cognisance of the fact that the direct alienation and subsequent transfer is only approved as unregistered Erf 5643 (a portion of Remainder Erf 3048) Betty's Bay is classified as a non-viable property;
3. that it be noted that a condition of the alienation will be that the unregistered Erf 5643 (a portion of Remainder Erf 3048) Betty's Bay must be consolidated with the adjoining property of LR McCann, being Erf 3195 Betty's Bay;
4. that a condition be registered against the title deed of the to be consolidated property that no structures of any kind (excluding a boundary wall or fence) may be erected on the portion of property envisaged to be transferred;
5. that all costs pertaining to the transaction, e.g. application costs, valuation costs, closure of public open space, rezoning, subdivision and consolidation, transfer and related costs, advertisements, etc. be paid by LR McCann; and
6. that it be noted that the municipal property herewith envisaged to be transferred is not required for the provision of basic municipal services in terms of the provisions of paragraph 5 of Council's Administration of Immovable Property Policy and Section 14 of the Local Government: Municipal Finance Management Act (Act 56 of 2003).

RESPONSIBLE OFFICIAL:**M ERASMUS****TARGET DATE FOR IMPLEMENTATION :****12 MARCH 2026****TARGET DATE TO INFORM APPLICANT:****26 MARCH 2026**

6.5

A PORTION OF REMAINDER FARM NR 581 SITUATED IN ONRUSTRIVIER, KNOWN AS "MILK ON THE BEACH RESTAURANT" AT ONRUS BEACH: LEASE OF MUNICIPAL PROPERTY TO MILK AT THE BEACH (PTY) LTD

(ITEM 6 PAGE 71 : PLANNING & DEVELOPMENT PORTFOLIO - MAYORAL COMMITTEE MEETING : 25 FEBRUARY 2026)

RECOMMENDATION TO THE COUNCIL:

1. that the lease of municipal property, being a portion of Remainder Farm Nr 581 situated in Onrustrivier, $\pm 750\text{m}^2$ in extent, to Milk at the Beach (Pty) Ltd for a period of 9 (NINE) years and 11 (ELEVEN) months from 1 July 2026 for the purpose of managing a restaurant at Onrus Beach, Onrustrivier, at a rental amount of R90,275.00 (NINETY THOUSAND TWO HUNDRED AND SEVENTY-FIVE RAND) (VAT Included) per month, **be approved**; and
2. that the rental amount mentioned in 1 above escalate every year on the 1st of July in accordance with the consumer price index (all items), the first escalation to be 1 July 2027.

RESPONSIBLE OFFICIAL :**M ERASMUS****TARGET DATE FOR IMPLEMENTATION :****15 MARCH 2026****TARGET DATE TO INFORM APPLICANT :****15 MARCH 2026**

6.6**THE ESTABLISHMENT OF THE OVERSTRAND MUNICIPALITY: COMMUNITY SAFETY FORUM****(ITEM 3 PAGE 36 : MUNICIPAL PUBLIC SAFETY PORTFOLIO - MAYORAL COMMITTEE MEETING : 25 FEBRUARY 2026)****RECOMMENDATION TO THE COUNCIL:**

1. that Council Approves the establishment of the Overstrand Community Safety Forum (CSF) as a municipal community safety coordination structure; and
2. that Council mandates the Directorate: Municipal Public Safety to continue to implement the existing developed Terms of Reference for the CSF.

RESPONSIBLE OFFICIAL:**L SMITH
N MTHOLO****TARGET DATE FOR IMPLEMENTATION:****TO BE NOTED**

6.7**MONTHLY REPORT TO COUNCIL ON THE SUPPLY CHAIN MANAGEMENT (SCM) POLICY FOR JANUARY 2026****(ITEM 1 PAGE 1 : FINANCIAL SERVICES PORTFOLIO - MAYORAL COMMITTEE MEETING : 25 FEBRUARY 2026)****RECOMMENDATION TO THE COUNCIL:**

1. that the deviations from the procurement processes, approved in terms of the delegated authority for January 2026, **be noted**;
2. that the awards made in terms of Paragraph 17(1)(c), approved in terms of the delegated authority for January 2026, **be noted**; and
3. that the awards made through the Bid Committee system and formal written price quotations for January 2026, **be noted**.

RESPONSIBLE OFFICIAL :**C LE ROUX****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

7. CONSIDERATION OF REPORTS**7.1****PROPOSED AMENDMENT B OF CONTRACT SC2490A/2024 FOR THE REPLACEMENT OF WATER PIPES BY MEANS OF TRENCHLESS AND OPEN TRENCH METHODS****H Blignaut
3 February 2026****Principal Engineer: Civil Infrastructure Planning
(028) 313 5047**

1. Executive Summary

Contract SC2490A/2024 between Overstrand Municipality and Martin & East (Pty) Ltd is currently in place for the replacement of water pipes.

The purpose of this report is to provide the necessary information and motivation with regards to the proposed second amendment of Contract SC2490A/2024: Replacement of Water Pipes by means of Trenchless and Open Trench Methods, in terms of the enabling provisions of section 116(3) of the Municipal Finance Management Act (MFMA), 2003 (Act 56 of 2003), to enable Council to make an informed decision whether to consent to the proposed amendment of the contract.

2. Service Delivery and Budget Implementation Plan - IGNITE

Directorate: Infrastructure Services
Department: Civil Infrastructure Planning

3. Compliance with Strategic Priorities

Provision and maintenance of municipal services
The creation and maintenance of a safe and healthy environment
The promotion of tourism, economic and social development
Provision of democratic, accountable, and ethical governance

4. Delegated Authority

None

5. Legal Requirements

Local Government: Municipal Finance Management Act, Act 56 of 2003
Overstrand Municipality Supply Chain Management Policy, as amended
Overstrand Municipality Contract Management Policy, as amended
National Treasury MFMA Circular no. 73

6. Background/Evaluation/Conclusion

Background

Tender SC2490/2024 for the replacement of water pipes within the Overstrand Municipal Area was awarded by the Accounting Officer to Martin & East (Pty) Ltd on 16 September 2024 - refer to Annexure A. The contract is valid until 30 June 2026 and includes the replacement of aging water pipelines across the municipal area, with the aim to reduce water losses and water supply interruptions as far as possible.

The Accounting Officer approved the extension of this contract by a further R4 561 426.09 excluding VAT on 29 July 2025, following a process in terms of National Treasury Circular 62, after additional budget had been allocated for the replacement of more critical water pipelines – refer to Annexure B.

A further R 9 467 913 million was reallocated from the new Still Street 66kV Substation project to Water Pipe Replacement during the 2025/26 Mid-Year Budget Review process in January 2026, due to a lack of external funding to commence with the former project at this stage. To ensure immediate utilisation of the additional funds, a second amendment of Contract SC2490A/2024 is proposed.

The motivation for the proposed amendment is as follows:

1. Contract SC2490A/2024 for the replacement of water pipes within the Overstrand municipal area is currently in progress, with the contractor Martin & East (Pty) Ltd. being on site and able and willing to continue with the additional work under the same terms and conditions, as confirmed in the attached letter of intent signed by both parties (refer to Annexure C).
2. The execution of the additional work by the current contractor will contribute to financial viability as well as practicality, as the additional work will be executed against the same rates as tendered more than 18 months ago (the original bid closed on 28 June 2024).
3. The tender price of Martin & East (Pty) Ltd was the lowest of the responsive bids received from the open market during the original tender process.
4. Martin & East is a reputable contractor, with the necessary skills, expertise, and equipment available for execution of the proposed amendment of the contract.
5. Pipe bursts occur regularly in the aging water pipe networks in the Overstrand and cause interruptions in water supply, inconvenience to residents, and substantial water losses, which requires urgent intervention.

Evaluation

Section 116(3) of the MFMA provides as follows:

- “(3) A contract or agreement procured through the supply chain management policy of a municipality or municipal entity may be amended by the parties, but only after -*
- a. The reasons for the proposed amendment have been tabled in the council of the municipality or, in the case of a municipal entity, in the council of its parent municipality; and*
 - b. The local community –*
 - i. Has been given reasonable notice of the intention to amend the contract or agreement; and*
 - ii. Has been invited to submit representations to the municipality or municipal entity.”*

Section 116(3) of the MFMA should be read together with MFMA Circular no. 73, issued by National Treasury in May 2013. In terms of the said circular, the following power/duty was conferred to Council, which is cited as follows (emphasis added):

“Considering the reasons for the proposed amendment of a contract or agreement and any representations that may have been received regarding the proposed amendment of a contract or an agreement procured through the supply chain management policy of the municipality and deciding whether to consent to the amendment of the contract or agreement.”

In terms of Section 116(3) of the MFMA, due process has been followed, and the following activities were completed:

- An advertisement inviting comments from the local community and other interested persons was placed in the local media on 12 December 2025 (refer to Annexure D). No comment was received on or before the closing date for comments of 23 January 2026.
- The proposed amendment of the contract is planned to serve before the Overstrand Bid Adjudication Committee on 20 February 2026, to be recommended to the Accounting Officer for approval.
- The final step in the MFMA Section 116(3) process is this submission to Council scheduled for 25 February 2026.

Conclusion

All the processes required in terms of the MFMA for the amendment of the contract have been followed.

No negative comment was received from any stakeholder against the proposed amendment of the contract.

It is recommended that Council consent to the proposed amendment of the contract.

7. Financial Implications

Source of Funding: Capital Budget Provisions

The financial implications during the current Medium-Term Expenditure Framework are summarized in the table below.

	2025/26
SCOA description	REPLACEMENT OF OVERSTRAND WATER PIPES
SCOA business key	20240627095426
Budget provision (excl. VAT)	R 22 167 913
Balance available (excl. VAT)	R 10 448 319
Value of proposed contract amendment (excl. VAT)	R 8 723 647

8. Staff Implications

None

9. Comments from other Departments, Divisions and Administrations

Supply Chain Management - Contract Administration:

SCM compliance checks on the service provider was done and all verifications in terms of the SCM Policy were found to be in order, hence SCM is satisfied that the service provider complies in all aspects. The user department must ensure that the extension of the contract is in line with the fair, cost effective, transparent, competitive, and equitable principles of the Supply Chain Management system. Further, it is imperative that the extension results in more efficient and effective systems to promote excellent service delivery to the community by the municipality. SCM supports the extension of the contract in terms of Section 116(3) of the Local Government: Municipal Finance Management Act no 56 of 2003.

10. Annexures

Annexure A: Contract SC2490/2024 award of 16/09/2024

Annexure B: Contract SC2490/2024 approval of 1st amendment 29/07/2025

Annexure C: Signed Letter of Intent to Amend

Annexure D: Advertisement in terms of MFMA Section 116(3)

RECOMMENDATION TO THE COUNCIL:

1. that Council takes cognisance of the reasons for the proposed amendment of Contract SC2490A/2024 between Overstrand Municipality and Martin & East (Pty) Ltd for Replacement of Water Pipes by means of Trenchless and Open Trench Methods, in terms of the enabling provisions of Section 116(3) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003);
2. that Council takes cognisance of the fact that no comment on the proposed amendment of the contract was received from any stakeholder; and
3. that Council consents to the proposed second amendment of Contract SC2490A/2024 between Overstrand Municipality and Martin & East (Pty) Ltd for the replacement of water pipes by means of trenchless and open trench methods.

RESPONSIBLE OFFICIAL:**H BLIGNAUT****TARGET DATE FOR IMPLEMENTATION:****26 FEBRUARY 2026****TARGET DATE TO INFORM APPLICANT:****N/A****TARGET DATE TO INFORM OBJECTOR:****N/A**

Minutes of the Proceedings of a meeting of the Bid Adjudication Committee held in Harmony House Committee Room, Hermanus Administration, on Friday, 13 September 2024 at 08:00

6. ADJUDICATION/CANCELLATION OF TENDERS / AMENDMENT OF CONTRACTS

6.1. TENDER NO. SC2490/2024: REPLACEMENT OF WATER PIPES BY MEANS OF TRENCHLESS- AND OPEN TRENCH METHODS

Upon a proposal by the Director: Community Services, Mr. S Swartz, duly seconded by the Director: Corporate Services, Ms. D Arrison, it was

RESOLVED TO RECOMMEND TO THE ACCOUNTING OFFICER

- 6.1.1. that as they scored the highest points in terms of Council's Preferential Procurement Policy preference point system, Tender No. SC2490/2024: Replacement of Water Pipes by Means of Trenchless- and Open Trench Methods be awarded to:

Service provider / supplier:	Martin and East (Pty) Ltd	SCM supplier #	2157
Service / goods provided:	Replacement of Overstrand Water Pipes		
Vote:	Item description	Replacement of Overstrand Water Pipes	
	Cost account	5 02 1600 099 1 & 5 02 1600 015 1	Business key
Amount (Excl. VAT):	R 22 921 739.13	Contingency:	10% Contingencies included
Amount in words:	Twenty-two Million Nine Hundred and Twenty-One Thousand Seven Hundred and Thirty-Nine Rand and Thirteen Cents		
Escalation percentage:	N/A	Escalation date:	N/A
Contract director:	S Müller	Contract owner:	H Bignaut
CONTRACT PERIOD:			
Implementation date:	Date of signing of contract	End date:	30 June 2026
		Period:	22 Months or part thereof

6.1.2. Social Responsibility

That it be noted that **Martin and East (Pty) Ltd** confirmed that they will implement the following social responsibility projects in the Overstrand Area during the contract period:

#	Description of Project	Designated Group and community to be benefitted	Estimated monetary value of project (Incl. VAT)
1.1	On the job training and development of staff (leadership), particularly for unemployed or young people, including the recruitment of long-term job seekers and handicapped people.	Unemployed or young people	R 50 000-00
1.4	Financial Support / bursaries to previously disadvantaged youth.	Previously disadvantaged youth	R 50 000-00

A 2/2

Minutes of the Proceedings of a meeting of the Bid Adjudication Committee held in Harmony House Committee Room, Hermanus Administration, on Friday, 13 September 2024 at 08:00

Certified as correct by:



Mr. C Le Roux
Divisional Manager: Supply Chain Management

16 September 2024

Date



Mr. D Louw
Acting Chief Financial Officer (Chairperson)

16/09/2024

Date

RECOMMENDATION APPROVED/ ~~NOT APPROVED~~



Dr. D O'Neill
Accounting Officer

16/09/2024

Date

Minutes of the Proceedings of a special meeting of the Bid Adjudication Committee held in the SCM Boardroom, Hermanus Administration, on Friday, 25 July 2025 at 08:00

- 6.2. **CONTRACT NO. SC2490/2024: PROPOSED AMENDMENT 01 OF CONTRACT NO. SC2490/2024: REPLACEMENT OF WATER PIPES BY MEANS OF TRENCHLESS AND OPEN TRENCH METHODS**

upon a proposal by **Director: Municipal Public Safety, Mr. N Michaels**, duly seconded by the **Director: Corporate Services, Ms. D Arrison**, it was

RESOLVED TO RECOMMEND TO THE ACCOUNTING OFFICER

- 6.2.1. That Contract **SC2490/2024: Replacement of Water Pipes by Means of Trenchless- and Open Trench Methods**, be amended as **Contract SC2490A/2024**, as per the details as set out in the table below:

Service Provider / Supplier:	Martin & East (Pty) Ltd	SCM#	2157
Service / Goods Provided:	Replacement of Overstrand water pipes		
BKey:	1. REPLACEMENT OF OVERSTRAND WATER PIPES 2. REPLACEMENT OF WATER PIPES PROTEADORP 3. REFURBISHMENT OF BUFFELS RIVER WTW	1. 20240627095426 2. 20240627094992 3. 20240627095312	
Amendment Amount (excluding VAT):	R4,561,426.09	Contingency:	Not applicable
Amount in words (excluding VAT):	Four million five hundred and sixty-one thousand four hundred and twenty-six Rand and nine cents		
Escalation Percentage:	Not applicable	Escalation Date:	Not applicable
Contract Director:	S Müller	Contract Owner:	H Bignaut
CONTRACT PERIOD:			
Implementation date:	Immediately after award	End date:	30 June 2026
		Period:	12 months or part thereof

B 212

Minutes of the Proceedings of a special meeting of the Bid Adjudication Committee held in the SCM Boardroom, Hermanus Administration, on Friday, 25 July 2025 at 08:00

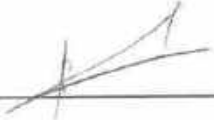
Certified as correct by:



Mr. C Le Roux
Divisional Manager: Supply Chain Management

28 July 2025

Date

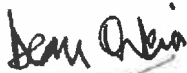


Mr. D Louw
Acting Chief Financial Officer (Chairperson)

2025/07/28

Date

RECOMMENDATION APPROVED/~~NOT APPROVED~~



Dr. D O'Neill
Accounting Officer

29/07/2025

Date

Enquiries: H Blignaut
File Reference: SC2490/2024
Date: 20 November 2025



ADDENDUM – INTENT TO AMEND A CONTRACT

The parties agree to the following intent to amend the existing Contract SC2490/2024 between Overstrand Municipality and Martin & East (Pty) Ltd for the Replacement of Water Pipes within the Overstrand Municipal Area, which was awarded on 16 September 2024, and record that this was done freely and willingly, without any coercion whatsoever from any one party:

The parties agree to the amendment of the contract amount, to be increased with R10,032,194.22 including contingencies and VAT, to the new total contract amount of R41,837,834.22, including contingencies and VAT, on the same terms and conditions as agreed to in the original contract.

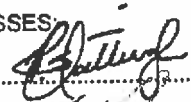
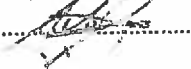
The supplier acknowledges that they do have the capacity to fulfil the obligations as set out in the terms and conditions.


The parties agree that the amendment of the contract is subject to the completion of a Supply Chain Management process, including the prescribed process in terms of section 116(3) of the Municipal Finance Management Act.

The parties further agree to commit to this amendment of contract after the date of completion of the prescribed Supply Chain Management process.

Thus, done and signed at Wetton this 24th day of November 2025 in the presence of the undersigned witnesses

WITNESSES:

- 1. 
- 2. 


 Duly authorized, for and on behalf of Martin & East (Pty) Ltd
 Name: Abraham Avenant
 Designation: Contracts Manager

Thus, done and signed at Hermanus this 25 day of November 2025 in the presence of the undersigned witnesses

WITNESSES:

- 1. 
- 2. 


 for and on behalf of Overstrand Municipality:
 SU Müller, Chief Engineer: Infrastructure Services

Annexure D

OVERSTRAND MUNICIPALITY	OVERSTRAND-MUNICIPALITEIT	UMASIPALA WASE-OVERSTRAND
<p>NOTICE IN TERMS OF SECTION 116(3) OF THE LOCAL GOVERNMENT MUNICIPAL FINANCE MANAGEMENT ACT, 2003 (ACT 56 OF 2003) FOR THE PROPOSED AMENDMENT OF THE EXISTING AGREEMENT WITH: MARTIN & EAST (PTY) LTD FOR SC2490A/2024: REPLACEMENT OF WATER PIPES BY MEANS OF TRENCHLESS- AND OPEN TRENCH METHODS</p> <p>Notice is hereby given in terms of Section 116 (3) (a) and (b) of the Local Government Municipal Finance Management Act, 2003 (Act 56 of 2003) that it is the intention of the Overstrand Municipality to amend the existing contract with Martin & East (Pty) Ltd to provide for the extension of the scope of work in the agreement for the period still ending on 30 June 2026.</p> <p>Notice is hereby further given in terms of Section 21, and 21A of the Local Government Municipal Systems Act, 2000 (Act 32 of 2000) that the local community and affected parties are invited to submit comments or representations on the proposed amendment of the agreement. Such comments or representations must be submitted by not later than Friday, 23 January 2026 at 12:00.</p> <p>Comments or representations must be submitted in a sealed envelope clearly endorsed SC2490A/2024: REPLACEMENT OF WATER PIPES BY MEANS OF TRENCHLESS- AND OPEN TRENCH METHODS and deposited in: Tender Box no. 7.</p> <p>All submissions must be addressed to: The Municipal Manager Tender box no 7 Overstrand Municipality Magnolia Avenue Hermanus 7200</p> <p>Persons who are physical disabled or who cannot read or write but wish to participate in the process, may come during office hours to the Municipal Offices, Magnolia Avenue, Hermanus where a staff member will assist that person to transcribe that person's comments or representations.</p>	<p>KENNISGEWING INGEVOLGE ARTIKEL 116(3) VAN DIE WET OP PLAASLIKE REGERING: MUNISIPALE FINANSIELE BESTUUR, 2003 (WET 56 VAN 2003) VIR DIE VOORGESTELDE WYSIGING VAN DIE BESTAANDE OOREENKOMS MET: MARTIN & EAST (EDMS) BPK VIR SC2490A/2024: VERVANGING VAN WATER-PIPE DEUR-MIDDEL VAN SLOOTLOSE EN OOP SLOOTMETODES</p> <p>Kennis geskied hiermee ingevolge artikel 116(3) (a) en (b) van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, 2003 (Wet 56 van 2003) dat die Munisipaliteit Overstrand van voornemens is om die bestaande ooreenkoms te wysig met Martin & East (Edms) Bpk om voorsiening te maak vir die uitbreiding van die omvang van werk in die ooreenkoms vir 'n tydperk wat steeds eindig op 30 Junie 2026.</p> <p>Kennis word hiermee verder ingevolge Artikel 21 en 21A van die Wet op Plaaslike Regering: Munisipale Stadsreël, 2000 (Wet 32 van 2000) gegee dat die plaaslike gemeenskap en geïntereerde partye uitgenooi word om kommentaar of vertoe oor die voorgestelde wysigings aan die ooreenkoms in te dien. Sodanige kommentaar of vertoe moet teen nie later nie as Vrydag, 23 Januarie 2026 om 12:00 ingedien word.</p> <p>Kommentaar of vertoe moet ingedien word in 'n versëide kovert wat duidelik geïdentifiseer is: SC2490A/2024: VERVANGING VAN WATERPIPE DEUR MIDDEL VAN SLOOTLOSE EN OOP SLOOTMETODES en geplaas word in Tenderbus nr. 7.</p> <p>Alle voorlegings moet gerig word aan: Die Munisipale Bestuurder Tenderbus nr 7 Overstrand Munisipaliteit Magnoliavlaan Hermanus 7200</p> <p>Personne wat fisies gestremd is of wat nie kan lees of skryf nie, maar aan die proses wil deelneem, kan gedurende kantoorure na die Munisipale Kantore, Magnoliavlaan, Hermanus kom waar 'n personeelid daardie persoon sal help om daardie persoon se kommentaar of vertoe nêr te skryf.</p>	<p>ISAZISO NGOKWECANDELO LE-116(3) LORHULUMENTE WEEDOLOPHU: UMTHEHO WOLAWULO LWEZIZIMALI KAMASIPALA, 2003 (UMTHEHO 56 KA-2003) NGEZILUNGISELELO ESICETIWEYO SEZIVUMELWANO EZIKHOYO NE: I-MARTIN & EAST (PTY) LTD YE-SC2490A/2024: UKUTSHINTSHWA KWEMIBHOBO YAMANZI NGENXA ZOBUTYENZI- KUNYE NEINDLELA EZIVULAYO</p> <p>Isaziso siyanikezelwa ngokwecandelo le-116 (3) (a) kunye (b) loRhulumente weNgingqi: umthetho wolawulo lweMali kaMasipala, ka-2003 (umthetho wama-56 ka-2003) ukuba yinjongo kaMasipala wase-Overstrand ukulingisa isivumelwano esikhoyo ne-Martin & East (Pty) Ltd ukulingiselela ukwandiswa kwesivumelwano sesetha lokuphela komsebenzi we-30 kaJuni, 2026.</p> <p>Isaziso siyanikezelwa ngokwemigaqo yeCandelo lama-21 kunye nama-21A kuRhulumente weNgingqi: umthetho weeNkqubo ziKaMasipala, ka-2000 (umthetho wama-32 ka-2000) sokuba uluntu lwasekuhlaleni kunye namaqela achaphazekileyo dayanyenwa ukuba bangenise izimvo okanye iinkcazo malunga nezilungiso ezicetywayo zezivumelwano. Ezo zimvo okanye ezo inkcazo-netho mazingeniseve ungadlulanga ulweshilano we-23 Januwari 2026 ngo-12:00.</p> <p>Izimvo okanye iziphakamiso mazingeniseve kwimvulophu evaliweyo engqinwe ngokucacileyo. SC2490A/2024: UKUTSHINTSHWA KWEMIBHOBO YAMANZI NGENXA ZOBUTYENZI- KUNYE NEINDLELA EZIVULAYO yeThenda. 7.</p> <p>Zonke izicelo kulunelela zikhunywe: UMphahathi kaMasipala Ibhokisi yethenda engunombolo 7 uMasipala wase-Overstrand Magnolia Avenue Hermanus 7200</p> <p>Abantu abakhubazekileyo okanye abangakwaziyo ukufunda okanye ukubhala kodwa bengwenela ukutabatha inxaxheba kule nqubo, banokuba ngamazwelela omsebenzi kwii-Ofisi ziKaMasipala, iMagnolia Avenue, eHermanus apho umsebenzi uya kunceda loo mntu ukuba abhale phantsi izimvo okanye izimvo zakhe.</p>

DGI O'Neill
 Municipal Manager / Munisipale Bestuurder / Umphahathi kaMasipala
 P.O. Box / Posbus / Ibhokisi yePosi 20 HERMANUS 7200

Notice No /Kennisgewing nr / Inombolo yesaziso: 252/2025

7.2**LONG-TERM CONTRACT FOR THE COMPILATION AND MAINTENANCE OF THE GENERAL AND SUPPLEMENTARY VALUATION ROLLS TENDER SC2537/2024 FOR A CONTRACT PERIOD ENDING 30 JUNE 2030****D Louw
13 February 2026****Divisional Manager: Revenue Management****(028) 313 5090**

1. Executive Summary

A long-term contract for the compilation and maintenance of the General and Supplementary Valuation Rolls for the financial years 1 July 2025 to 30 June 2030 has been awarded to HCB Valuations and Services (Pty) Ltd on 21 November 2025.

The purpose of this report is to present Council with the long-term contract for the appointment of a Municipal Valuer for the compilation and maintenance of the General and Supplementary Valuation Rolls for the financial years 1 July 2025 to 30 June 2030 and to seek Council's resolution to approve the contract in its final form, as it is to be executed, and to authorise the Municipal Manager to sign the contract, as required by Section 33 of the Local Government: Municipal Finance Management Act, Act No. 56 of 2003 (MFMA).

2. Service Delivery and Budget Implementation Plan - IGNITE

Directorate: Financial Services
Department: Revenue Management

3. Compliance with Strategic Priorities

Provision of democratic, accountable and ethical governance.
Sound financial management and sustainable revenue generation.

4. Delegated Authority

None

5. Legal Requirements

Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003)
Local Government: Municipal Property Rates Act, 2004 (Act 6 of 2004)
Overstrand Municipality Supply Chain Management Policy, as amended
Overstrand Municipality Contract Management Policy, as amended
MFMA Circular No. 73 issued by National Treasury

6. Background/Discussion/Evaluation/Conclusion**Background**

In terms of the Local Government: Municipal Property Rates Act, 2004 (MPRA), the Municipality is required to value all rateable properties within its area of jurisdiction and to prepare a General Valuation Roll of such properties within the prescribed timeframes. The General Valuation Roll must be supplemented by Supplementary Valuation Rolls.

The valuation rolls form the basis for the levying of property rates and is therefore a critical component of the Municipality's revenue management system. To comply with these legislative requirements, the Municipality is required to appoint a suitably qualified Municipal Valuer.

Discussion/Evaluation/Conclusion

Tender No. SC2537/2024: The Compilation and Maintenance of the General and Supplementary Valuation Rolls for the financial years 1 July 2025 to 30 June 2030 was advertised and evaluated in accordance with the Municipality's Supply Chain Management Policy and applicable legislative prescripts.

The services to be rendered in terms of this contract are essential to ensure the Municipality's continued compliance with the MPRA and to support sustainable revenue generation through accurate and up-to-date property valuations.

The projected financial obligations arising from the contract have been assessed and will be provided for through the Municipality's annual budget processes for each financial year covered by the contract.

The MPRA requires municipalities to prepare a General Valuation Roll at least every five years, along with annual supplementary valuation rolls. Appointing a Municipal Valuer for a five-year period aligns the contract with this statutory valuation cycle and ensures continuity, consistency, and accuracy in the valuation methodology used for both the General Valuation Roll and all supplementary valuations. Using the same valuer across the cycle reduces discrepancies, improves defensibility during objections and appeals, and supports stable revenue projections for the Medium-Term Revenue and Expenditure Framework period.

The tender relates to a long-term contract extending beyond the 2025/2026 Medium-Term Revenue and Expenditure Framework. As a result, the Municipality was required to comply with Section 33(1) of the MFMA. An MFMA Information Statement was made public, inviting the local community

and other interested parties to submit comments or representations in respect of the proposed long-term contract.

Date advertised: 5 December 2025
 Method of advertising: Overstrand Municipality's website, Municipal notice boards and The Village News
 Closing date for comments: 23 January 2026

Comments were received from the National Treasury and Provincial Treasury and will be discussed below:

National Treasury:

National Treasury's comments have been noted. It can be confirmed that the contract will only commence after the conclusion of the process as prescribed in Section 33 of the MFMA. Provision will be made for the projected financial obligations for each financial year of the contract. The formal contract and service level agreement will include provisions relating to scope of work, performance requirements, timelines, penalties, termination, dispute resolution, periodic review, payment verification, data ownership, and legislative changes, in compliance with Section 116 of the MFMA.

Provincial Treasury:

Provincial Treasury has indicated that it has no objection in principle to the contract, subject to compliance with the MFMA and Supply Chain Management prescripts. All comments relating to financial sustainability, budget alignment beyond the MTREF, contract management, data ownership and demand management have been noted and will be addressed through the approved budget processes and the contract management framework. It should be noted that the Municipality is in process of appointing a Valuation Appeals Board and a recommendation in this regard has been submitted to the MEC for Local Government in accordance with Section 56 of the Municipal Property Rates Act. An affordability assessment is conducted as part of the budget preparation process but also considering adequate service levels and cost recovery.

7. Financial Implications

Source of Funding: Operating Budget Provisions

	YEAR 1 2025/2026	YEAR 2 2026/2027	YEAR 3 2027/2028	YEAR 4 2028/2029	YEAR 5 2029/2030
SCOA description	Contracted Services: Valuers and Assessors				
SCOA cost account	18170200830000				
Budget provision (Excl. VAT)	R2 680 500	R10 822 080	R2 841 330	Not available	Not available

Estimated expenditure in the case of tariffs (Excl. VAT)	R642 913	R4 173 007	R722 377	R765 720	R811 663
Estimated total project cost (Excl. VAT)	R7 115 680				

8. Staff Implications

None

9. Comments from other Departments, Divisions and Administrations**Supply Chain Management: Contract Management**

A compliance check in terms of the Supply Chain Management Policy has been undertaken and verified. The Supply Chain Management Unit is satisfied that the procurement process complied with all applicable legislative and policy requirements.

The requirements of Section 33 of the MFMA have been complied with. The contract will only commence after Council approval and conclusion of the Section 33 process. A formal written contract and service level agreement, compliant with Section 116 of the MFMA, will be concluded and managed in terms of the Municipality's Contract Management Policy.

10. Annexures

Annexure A: HCB Valuations and Services (Pty) Ltd Agreement

Annexure B: Advertisement

Annexure C: Information Statement

Annexure D: Comments received from NT and PT

RECOMMENDATION TO THE COUNCIL:

1. that **it be noted** that no responses were received from the public, following the invitation for comments, representations, views and recommendations in respect of the long-term contract, by the closing date of 23 January 2026;
2. that **cognisance be taken** of the reasons for concluding long-term contract SC2537/2024 for the compilation and maintenance of the General and Supplementary Valuation Rolls for the financial years 1 July 2025 to 30 June 2030, in terms of the enabling provisions of Section 33 of the Local Government: Municipal Finance Management Act 2003 (Act 56 of 2003), and that the long-term contract be approved; and
3. that the Municipal Manager be authorised to sign the long-term contract on behalf of Overstrand Municipality.

RESPONSIBLE OFFICIAL :

D LOUW

TARGET DATE FOR IMPLEMENTATION :

26 FEBRUARY 2026



Valuation Service Level Agreement

Between the

Overstrand Municipality

and

HCB Valuations and Services (PTY) Ltd

Service Level Agreement

Entered into by and between

Overstrand Municipality

Herein after referred to as
the Municipality

herein represented by

Dean Gabriel Ian O'Neill
in his capacity as Municipal Manager
(duly authorised)

and

HCB Valuations and Services (PTY)Ltd

Reg. no 2012/168731/07

Herein after referred to as
the Service Provider

herein represented by

Hendrik Coenraad Botha
Director
(duly authorised)

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PREAMBLE

WHEREAS the Local Government: Municipal Property Rates Act (Act 6 of 2004) (*the Act*) regulates the power of municipalities to impose rates on properties, makes provision for municipalities to implement a transparent and fair system of exemptions, reductions and rebates through rating policies and By-Laws, to ensure fair and equitable valuation methods of properties and to provide for an objection and appeal process;

AND WHEREAS Section 81 of *the Act* confers the power to the MEC for local government in a province to monitor whether the municipalities in the province comply with the provisions of *the Act*;

AND WHEREAS municipalities of the Western Cape have realised that a formalised and legally binding agreement is essential to address the obscured disparity between the items of delivery required in tender documentation and the response offer submitted by the successful tenderer;

AND WHEREAS the Parties to this Service Level Agreement acknowledge the need and agree to the principle that a formal arrangement is required to ensure orderly and efficient regulation of the services that must be delivered according to the heretofore tender process;

AND WHEREAS this Service Level Agreement aims to highlight the specific services to be delivered, the related support, information and documentation required, the specific levels of service and support to be rendered and the agreed-upon cost payable;

NOW THEREFORE THE PARTIES AGREE AS FOLLOWS:

1. DEFINITIONS

1.1 Definitions:

"the Act" refers to the Local Government: Municipal Property Rates Act (Act 6 of 2004) including all Amendments and corresponding Regulations.

"the Municipality" shall mean the Overstrand Municipality

"the Service Provider" shall mean HCB Valuations & Services (Pty) Ltd.

"the Parties" means the *Municipality* and the *Service Provider*.

"party" means either one of *the Parties* as defined supra and is used in its appropriate context.

"the/this Agreement" means this Service Level Agreement, all annexures and amendments thereto.

"the Assignment/Project" means the totality of efforts exerted by the *Service Provider* in the execution of its obligations, duties and responsibilities under *this Agreement*.

"the Tender" means Tender SC2537/2024, which is the process whereby the *Municipality* invited potential valuers to submit proposals in response to the tender specification and the adjudication of such to appoint the successful *Service Provider*.

"working days" will exclude Saturdays, Sundays and public holidays and will be calculated exclusive of the last day.

1.2 In *this Agreement*, except where the context otherwise requires:

- (a) the masculine includes the feminine regarding gender sensitivity;
- (b) the singular includes the plural;
- (c) any reference to natural persons includes created entities (incorporated or unincorporated);
- (d) the head notes to the clauses of *this Agreement* are included for reference purposes only and shall not affect the interpretation of the provisions to which they relate;

- (e) words and phrases defined in any clause shall bear the meanings assigned thereto;
- (f) the annexures are deemed to be incorporated herein and form an integral part of *this Agreement*;
- (g) the various parts of *this Agreement* are severable and may be interpreted as such;
- (h) the expressions listed in one clause bear the meaning as assigned hereto and cognate expressions bear corresponding meanings;
- (i) If any provision in sub clause 1.1 above is a substantive provision conferring rights or imposing obligations on any *party*, effect shall be given to it as if it were a substantive clause in the body of *this Agreement*, notwithstanding that it is only contained in the said sub clause.

2. APPOINTMENT and ACCEPTANCE

- (a) The *Municipality* hereby appoints the *Service Provider* to execute the services specified in this Service Level Agreement and which are more fully set out in the Tender specifications. The *Service Provider* accepts such appointment subject to the terms and conditions set out herein.
- (b) Notwithstanding anything herein contained to the contrary, the *Service Provider* acts as an independent contractor and not as an agent or employee of the *Municipality* and has no authority to bind the *Municipality*.

3. DURATION OF AGREEMENT

- (a) Notwithstanding the date of signature hereof *this Agreement* shall be deemed to have commenced on 1 March 2026 and shall, subject to the other provisions of *this Agreement*, proceed until **30 June 2030**.
- (b) The maintenance of the General Valuation roll and all Supplementary Valuation rolls as well as the supply of the other valuation related services in compliance with *the Act* shall be binding on the *Service Provider* for the financial years starting on **1 July 2025** and ending on **30 June 2030**.

- (c) Subject to the terms of clauses 17 and 18 in *this Agreement* relating to breach and termination respectively, the term of *the Agreement* will be as stipulated in clause 3 (a) supra, unless extended in terms of clause 3 (d).
- (d) The duration of *this Agreement* may be extended as a result of *bona fide* negotiations between *the Parties*, subject to compliance with applicable supply chain prescripts pertaining to extensions. No extension of term shall be valid unless reduced to writing and signed by all *Parties*.
- (e) *The Parties* specifically agree that should the *Service Provider* fail to complete *the Services* within the period specified in 3 (a) supra and an extension is granted, the *Service Provider* shall complete *the Services* during such extended period at no extra costs to the *Municipality*.

4. DELIVERABLES AND MILESTONES

The main deliverable/s and/or key milestones are identified in Annexure 1 attached hereto.

The principal milestones, from which the key milestones are derived, are stated below in broad terms:

- (a) Attending to all valuation matters as per Tender SC2537/2024, pertaining to the *Municipality*.
- (b) The creation of the General Valuation Roll as required by *the Act*.
- (c) The creation of all Supplementary Valuation Rolls within the General Valuation cycle implied by 4 (b) above and as required by *the Act*.
- (d) The handling of all Objections and Appeals as per *the Act*.
- (e) The provision of all printable documents such as the valuation rolls .
- (f) The provision of documents in the required format for publishing on *the Municipality's* website.
- (g) The delivery of all information in printed as well as in a digital readable and usable form of all information and data accumulated and/or recorded during the General Valuation Roll and its Supplementary Valuation Rolls at the conclusion of *this Agreement* for

whatever reason. This digital information must be in a readable format compatible with the IT hardware and software used by the *Municipality*.

- (h) The delivery of any other services as may be stated in the Tender specifications.

5. DUTIES AND OBLIGATIONS OF THE *SERVICE PROVIDER*

5.1 Achieving the Deliverables and Milestones

In order to achieve the deliverables and milestones as contained in clause 4 above, the *Service Provider* will deal with the study that will generate management decision making information on the following aspects:

- The *Service Provider* must ensure that the responsible level of care and responsibility be exercised when using items and data belonging to the *Municipality* in the performance of its duties and obligations as stipulated in *this Agreement*.
- The *Service Provider* must ensure that progress reports are made on a regular basis. Monitoring, reporting and evaluation reports are to be submitted timeously to the *Municipality*.
- The *Service Provider* must exercise the highest degree of skill, care and diligence that can be expected of its profession.
- The *Service Provider* must conduct additional valuation where anomalies and or discrepancies are picked up with the valuation role.

5.2 Roles of the *Service Provider*

- (a) The *Service Provider* will produce reports based on a milestone plan of the method of assessment;
- (b) The report on the whole exercise also containing the recommendations on the functional model and the Project implementation plan will be submitted before the **31 March 2026**.
- (c) The *Service Provider* is required to possess its own tools such as Information Technology equipment;

- (d) All operational costs relating to the delivery of *the Services* will be borne by the *Service Provider*;
- (e) The *Service Provider* must deliver all such services and deliverables required for this project to be successful, including mandatory deliverables which are applicable upon termination of *this Agreement*, such as that which is described in clause 4 (g) supra;
- (f) The *Service Provider* will furnish the *Municipality* with an invoice once each stage or agreed upon milestone is completed, certifying that the milestone was reached and that the work was completed as agreed to.

6. RESPONSIBILITIES OF THE *MUNICIPALITY*

The *Municipality* has the role and responsibility of the following:

- (a) Contractual and financial management;
- (b) Designate an official to co-ordinate all activities relating to *the Services* to be provided by *the Service Provider*;
- (c) Ensure that relevant information and documents are made available to the *Service Provider* on a basis which is reasonable;
- (d) Participate in meetings of the various establishments related to the rendering of *the Services*, at Local District and Provincial levels;
- (e) The *Municipality* will ensure that the *Service Provider* is paid, for authorised and valid services rendered, within 30 days of the receipt and certification of any substantiated invoice from the *Service Provider*.
- (f) The *Municipality* will review the data provided by the *Service Provider* to detect any obvious anomalies and discrepancies.

7. BUDGET AND PAYMENT PROCEDURE

- (a) *The Service Provider* will be paid as per the Pricing Schedule in the Tender Document.

- (b) Payment shall be made in accordance with the Progress Payment Schedule which is identified in Annexure 2, attached hereto.

8. TERMS AND CONDITIONS

- (a) The time frames and number of days set out herein are estimates only and may be varied by agreement between the *Municipality* and the *Service Provider*.
- (b) Invoices shall be certified by the *Service Provider* that the amount claimed in the invoices is due and payable in terms of *this Agreement*, that the amount claimed does not cover the amounts already claimed and that the claim truly reflects the value and extent of the work performed.
- (c) Should the *Municipality* accept the invoices submitted by the *Service Provider*, the *Municipality* undertakes to certify for payment such invoices within ten (10) *working days* of the receipt thereof.
- (d) Should the invoices not be acceptable to the *Municipality*, the *Service Provider* will be informed thereof in writing together with reasons for the non-acceptance of such invoices, within fifteen (15) *working days* of receipt of the invoices.
- (e) Should the *Municipality* accept the invoices, payment shall be made to the *Service Provider* within thirty (30) days after payment certification.
- (f) Should the *Municipality* not be satisfied with the work done, the deliverables or any required documentation by the *Service Provider*, the *Municipality* will request the *Service Provider* to rectify or improve such at the *Service Provider's* expense.
- (g) Any and all extra expenses incurred by the *Service Provider* resulting from the *Service Provider* having to address and/or rectify queries arising from the claim submitted in respect of work done, the deliverables or any required documentation, shall be for the account of the *Service Provider*.
- (h) In assessing the quality of the work presented by the *Service Provider*, the *Municipality* may enlist the assistance of third person(s). The selection of such third persons shall be in the absolute discretion of the *Municipality* and the *Service Provider* shall abide by such selection.

9. OWNERSHIP AND PUBLICATION OF REPORTS

- (a) The *Municipality* will become the owner of the information, advice, recommendation and reports collected, furnished and/or compiled by the *Service Provider* during the course of, and for the purpose of executing *this Agreement* all of which will be handed over to the *Municipality* on request, but in any event on the termination of *this Agreement* for whatever reason. The *Service Provider* relinquishes its retention of any other rights to which it may be entitled.
- (b) The copyright of all the documents, recommendations and reports compiled by the *Service Provider* during the course of and for the purpose of rendering the *Services* will vest in the *Municipality* and may not be reproduced or distributed or made available to any person outside the *Municipality's* service or to any institution in any way without the prior written consent of the *Municipality*.
- (c) In case of the *Service Provider* providing documents or material to the *Municipality*, the development of which has not been at the expense of the *Municipality*, copyright shall not vest in the *Municipality*, unless such items were provided to rectify errors or to replace deficient items submitted to the *Municipality*. The *Service Provider* shall be required to indicate in writing to which document and/or material this provision applies.
- (d) All information, documents, recommendations, and reports collected or compiled must be regarded as confidential and may not be communicated or made available to any person outside the *Municipality's* services and may not be published during the currency of *this Agreement* or after termination thereof without the prior written consent of the *Municipality*.

10. INTELLECTUAL PROPERTY RIGHTS INDEMNITY

- (a) The *Service Provider* undertakes to obtain the necessary consent from the proprietors of their licenses should the *Service Provider* make use of the intellectual property of any other person.
- (b) The *Service Provider* further indemnifies the *Municipality* against any claim or action (including costs) caused by and/or arising from the failure to obtain such consent.
- (c) The *Service Provider* hereby indemnifies the *Municipality* against any action, claim, damage or legal expenses that may be instituted against the *Municipality* on the ground

of any alleged infringement of any copyright or other intellectual property right in connection with the work outlined in this Agreement.

11. NO AGENCY OR PARTNERSHIP

The relationship between *the Parties* shall not imply any partnership in the legal sense, nor shall it render either *party* the agent or authorized representative of the other *party*.

12. ASSIGNMENT

- (a) Neither *party* shall be entitled to assign *this Agreement*, all or any of its rights and obligations as per *this Agreement* without prior written consent of the other *party*.
- (b) Each *party* warrants that it is acting as a principal agent and not as an agent for an undisclosed principal.

13. INDULGENCES

No extension of time, latitude or other indulgence which may be given or allowed by either *party* to the other shall constitute a waiver or alteration of *this Agreement*, or affect such *party's* right, or prevent such *party* from strictly enforcing due compliance with each and every provision of *this Agreement*.

14. EXERCISE OF REASONABLE SKILLS, CARE AND INDULGENCE

- (a) The *Service Provider* guarantees that it will perform all its duties professionally and that all the work done by it will be of the highest standard that may be expected from a professional body in its position.
- (b) If, for any reason, the *Service Provider* finds itself incapable of completing the services as agreed in terms of *this Agreement*, it will notify the *Municipality* within five (5) *working days*, stating full reasons.
- (c) The *Service Provider* must ensure that a reasonable level of care and responsibility be exercised by all parties and individuals under its control when such parties or individuals are using property and/or data belonging to the *Municipality* in the performance of this contract and in general in the performance of the *Service Provider's* duties and obligations as stipulated in *this Agreement*.

- (d) The *Service Provider* must maintain an efficient well-trained and qualified staff. Should the *Municipality* find any member of the *Service Provider* unable to perform the task to the satisfaction of the *Municipality*, the *Municipality* may, in writing and together with reasons therefore, request that he/she be replaced in order to meet the requirement of the contract. Such replacement will take place within thirty (30) *working days* of receipt of the *Municipality's* request.

15. FORCE MAJEURE

- (a) *Force majeure* shall be considered to be, if the performance of any obligation in terms of *this Agreement* is suspended or postponed by:
- (i) Strikes or lock-out or any combination therefore by employees or either of *the Parties*;
 - (ii) fire or accident on the premises of the *Municipality* not occasioned by negligence or intent on the part of either of *the Parties*;
 - (iii) war or civil commission;
 - (iv) any cause, except as may be otherwise provided for in *this Agreement* beyond the reasonable control of either of *the Parties*; and
 - (v) any act of God/nature.
- (b) Should the completion of any obligation be delayed as a result of *force majeure*, the *party* who is unable to perform its obligation shall, within twenty (20) *working days* of occurrence of such *force majeure*, give notice thereof in writing to the other *party* and request an extension of time in which to comply with its obligation. On receipt of such notice and supporting particulars of the request, the other *party* may, in writing grant an extension of time as may be justified.
- (c) No claim shall lie against *the party* who is unable to perform due to *force majeure*, provided that the notice referred to in 15 (b) above has been duly delivered and an extension of time granted.
- (d) In the event of the *Municipality* granting the *Service Provider* permission to defer performance as provided in 15 (b) supra, it is specifically recorded that the *Service Provider* shall not be entitled to payment thereof until the particular obligations have been

discharged fully. Such permission will not result in a higher amount being paid for the services rendered.

- (e) In the event of *force majeure* continuing for a period of thirty (30) *working days*, either *party* shall be entitled to terminate *this Agreement* by written notice to the other *party* and without any *party* incurring any liability to the other *party*.

16. SEQUESTRATION, LIQUIDATION AND JUDICIAL MANAGEMENT

Should the estate of the *Service Provider* be sequestered or liquidated or if it is placed under judicial management or administration order issued against it by any court, the *Municipality* may terminate the Agreement and appoint another valuer to substitute the *Service Provider*.

17. BREACHES OF AGREEMENT

- (a) In the event of any breach by any of the *parties* of the terms and conditions of *this Agreement*, and in the event of such *party* remaining in default after thirty (30) *working day's* written notice calling for rectification of the matter, the other *party* shall be entitled to:
- (i) enforce strict compliance with the terms and condition of *this Agreement*; or
 - (ii) claim penalties calculated at a rate of 0.1 % (zero comma one percent) of the contract price (Tender Rand value) for every day the defaulting party remains in breach after the abovementioned notice period has expired; or
 - (iii) cancel *this Agreement*.
 - (iv) Should any of the *parties* dispute the existence of a breach entitling the other *party* to the abovementioned rights and remedies, the matter(s) in issue may be referred, at the request of either *party*, for determination by an arbitrator to be appointed in terms of clause 19 of *this Agreement*. Notwithstanding anything to the contrary contained in *this Agreement*, and by the reasons of the financial and social imperatives underlying *this Agreement*, the arbitrator shall be entitled to make an interim order to ensure that no material delays occur.
 - (v) Should the timeframe for the performance of the work not be met due to external reasons, not attributable to either *party*, it will not be considered a breach of *this Agreement*.

18. TERMINATION OF AGREEMENT

- (a) The *Municipality* shall have the right to terminate *this Agreement* without prejudice to any of its other rights upon the occurrence of any of the following cases:
- (i) On commencement of any action for dissolution and/or liquidation of the *Service Provider* or on receipt by it of a court order to be placed under judicial management as contemplated by clause 16 supra;
 - (ii) The *Service Provider* informs the *Municipality* that it intends to cease performing its obligations in terms of *this Agreement*;
 - (iii) The *Service Provider* informs the *Municipality* that it is incapable of completing the deliverables as described in Annexure 1.
 - (iv) If the *Service Provider* or any of its agents make themselves guilty of misconduct in terms of code of conduct of their profession or if the *Service Provider* acts dishonestly or contrary to the integrity which is required by its profession, provided that the relevant Professional Body responsible for such Profession has made such a finding and all appeals and/or reviews against such finding have been finalized.
- (b) The *Municipality* furthermore has the right to postpone or terminate the whole or any part of *this Agreement* at any time, provided that in such an event a period of ten (10) *working days* written notice is given to the *Service Provider*.
- (c) The *Service Provider* shall receive remuneration for work completed to the satisfaction of the *Municipality* up to date of any postponement or termination of *the Agreement*.
- (d) Termination of *this Agreement* will relieve the *Municipality* and the *Service Provider* of their respective obligations in terms of *this Agreement*. Notwithstanding this, the handover of information and/or data as paid for by the *Municipality* at that point in time shall, upon the ending on *this Agreement* for whatever reason, remain a mandatory deliverable.
- (e) The *Service Provider* shall not be entitled to advance a right of retention or any similar right, if *this Agreement* is terminated.

19. DISPUTE RESOLUTION

- (a) Should a dispute between the parties not be resolved through negotiations within five (5) *working days*, the dispute may be referred to arbitration or litigation by any of the *parties*.
- (b) Notwithstanding anything to the contrary contained in this clause, it is agreed that irrespective of the fact that the dispute is referred to arbitration or litigation in court, the *Service Provider* will proceed rendering *the Services* with diligence unless *the Municipality* instructs otherwise in writing.
- (c) If a dispute is referred to arbitration, the arbitrator shall be nominated by both parties through agreement and if this fails, the arbitrator shall be nominated in terms of laws that govern arbitration in South Africa. The party instituting these proceedings shall appoint the arbitrator.

20. GENERAL

- (a) This is the entire *Agreement* between *the Parties* and may only be amended in writing and duly signed by both *Parties*.
- (b) *This Agreement* shall be governed by, construed and interpreted according to the laws of the Republic of South Africa.
- (c) *The parties* agree that the High Court of the Province within which the *Municipality* is located, shall have jurisdiction in respect of any matter arising from *this Agreement*, subject to the provisions of clause 19 supra relating to dispute resolutions.

21. DOMICILIUM CITANDI ET EXECUTANDI

The parties choose the following addresses for the service of correspondence for purpose of *this Agreement*:

The domicile of the Municipality:	The Municipal Manager Overstrand Municipality 1 Magnolia Street Hermanus 7200
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The domicile of the Service Provider:

H C Botha
HCB Valuations and Services (PTY)Ltd
14 Church Street
Moorreesburg
7310

Either *party* shall be entitled, on fourteen (14) *working days* notice to the other, to change its *domicilium* to another physical address.

THUS DONE AND SIGNED AT _____ ON THIS ____ DAY OF
_____ 20__

FOR THE SERVICE PROVIDER

AS WITNESSES

HC Botha (Director)

Date _____

THUS DONE AND SIGNED AT _____ ON THIS ____ DAY OF
_____ 20__

FOR THE MUNICIPALITY

AS WITNESSES

Dr. D G I O'Neill (Municipal Manager)

Date _____

ANNEXURE 1: Deliverables and Milestones

The main deliverable/s and key milestones (Refer to Clause 5 above) are as follows:

Deliverable / Milestone	Time Frame (Date or Date Range)
<i>Items below are shown only as guidelines</i>	
Initial data collection, property information on billing system, existing Valuation Roll download, establishment of master file, comparison between newly created property master and existing municipal valuation records.	1 March 2026 to be confirmed as per 5.2(b)
Obtain new data necessary to compile valuations: Includes inspection, data capture, sales, measurements, rentals, expense ratios, etc.	1 March 2026 to be confirmed as per 5.2(b)
Compile valuations	Start: 01 July 2026 Ends: 30 September 2026
Internal monitoring of valuations including accuracy of data, review of sales and valuations between date of commencement and date of valuation.	Start: 01 September 2026 Ends: 30 September 2026
Submission of draft roll	30 September 2026
Corrections and reconciliation between the draft roll, the Deeds Dump and Surveyor General Information. Submission of certified roll	Start: 01 October 2026 Ends: 14 October 2026 22 October 2026
Completion of the Objections process as prescribed in the Act.	1 March 2027
Completion of the Appeals process as prescribed in the Act	31 May 2027
Submission of final data or copies thereof to municipality & issuing of finale delivery certificate. Importing of Valuation Roll into Municipality's billing system and Reconciliation of billing system data with Valuation System. Implementation of the General Valuation Roll by the Municipality	17 June 2027 01 July 2027
Supplementary Valuations	During the duration of the contract and determined by the municipality.
Attending to all valuation enquiries	During the duration of the contract

ANNEXURE 2: Progress Payment

The Progress Payment Schedule (Refer to clause 8 (c) above) is as follows:

General Valuation Roll:

The Municipality will pay the Bidder on progress basis measured against performance of each stage with regards to the General Valuation Roll.

Note: First payment must be claimed after 1 July 2027 on any deliverables received.

Stage No	Description	%Payment of total bid amount for the General Valuation Roll	Payment on Completion	Payable in Interim Payments
1	Initial Data Collection (Refer to paragraph 7.23.4.1)	N/A	N/A	N/A
2	Obtaining new data (Refer to paragraph 7.23.4.2)	20	N/A	On certification and approval of progress by the Municipality. Payment of a pro- rata portion of the 20% to be calculated as a percentage (%) of properties completed and proof and information thereof received. (First payment to be claimed after 1 July 2025)
3	Valuation compilation (Refer to paragraph 7.23.4.3)	20	N/A	On certification and approval of progress by the Municipality. Payment of a pro- rata portion of the 20% to be calculated as a percentage (5) of properties completed and proof and information thereof received. (First payment to be claimed after 1 July 2025.)
4	Submission of the draft General Valuation Roll (Refer to paragraph 7.23.4.5)	10	√	N/A
5	Corrections to Draft Roll and Submission of the certified General Valuation Roll to the Municipal Manager (Refer to paragraph 7.23.4.6)	20	√	N/A
6	Completion of the Objections process (Refer to paragraph 7.23.4.7)	10	√	N/A
7	Valuation appeal board hearings (Refer to paragraph 7.23.4.8)	10	√	N/A
8	Implementation of Valuation Roll by the Municipality of a final delivery certificate (Refer to paragraph 7.23.4.9)	N/A	N/A	N/A
9	Submission of data to the Municipality and issuing by the Municipality of a final delivery certificate (Refer to paragraph 7.23.4.9)	10	√	N/A

Supplementary Valuation Rolls

Stage no.	Description	Payable on Completion
1	Submission of the certified Supplementary Valuation Rolls	Payment as per the Pricing Schedule less 10% of the total amount due.
2	Completion of the Objection of the Objections process	Payment as per the Pricing Schedule less 10% of the total amount due.
3	Completion of the Appeals process	Payment as per the Pricing Schedule less 10 % of the total amount due.
4	Submission of all updated data to the Municipality	Payment of the 10% withheld in Stages 1 – 3

Please note that 10% of all payments due in Stages 1 – 3 will be withheld and paid during stage 4.

OVERSTRAND MUNICIPALITY	OVERSTRAND MUNISIPALITEIT	UMASIPALA WASE-OVERSTRAND
<p>PROPOSED LONG TERM CONTRACT SC2537/2024 FOR THE COMPILATION AND MAINTENANCE OF THE GENERAL AND SUPPLEMENTARY VALUATION ROLLS FOR THE FINANCIAL YEARS 1 JULY 2025 TO 30 JUNE 2030, GIVING EFFECT TO THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, ACT NO. 56 OF 2003: SECTION 33</p> <p>Notice is hereby given in terms of the provisions of Section 33 of the Local Government: Municipal Finance Management Act, No. 56 of 2003, that Overstrand Municipality intends to enter into a long-term contract for the compilation and maintenance of the general and supplementary valuation rolls, ending 30 June 2030.</p> <p>The information statement and proposals, summarising the municipality's obligations are available for inspection during office hours at the Overstrand Municipality head office and will also be accessible on the official website of the municipality at www.overstrand.gov.za, from 03 December 2025.</p> <p>The proposed contract will be considered by the Overstrand Municipal Council at its Council meeting to be held on 25 February 2026</p> <p>Notice is hereby further given in terms of Section 21 and 21A of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) that the local community and affected parties are invited to submit comments or representations on the proposed long-term contract for the compilation and maintenance of the general and supplementary valuation rolls. Such comments or representations must be submitted by not later than Friday, 23 January 2026 at 12:00.</p> <p>Comments or representations must be submitted in a sealed envelope clearly endorsed "SC2537/2024 FOR THE COMPILATION AND MAINTENANCE OF THE GENERAL AND SUPPLEMENTARY VALUATION ROLLS FOR THE FINANCIAL YEARS 1 JULY 2025 TO 30 JUNE 2030" and be deposited in Tender box no.7 at the head office in Hermanus</p> <p>Persons who are physical disabled or who cannot read or write but wish to participate in the process, may present themselves during office hours to the Municipal Offices, Magnolia Avenue, Hermanus where a staff member will assist that person to transcribe their comments or representations.</p> <p>All submissions must be addressed to: The Municipal Manager Tender box no 7 Overstrand Municipality Magnolia Avenue Hermanus 7200</p>	<p>VOORGENOME LANGTERMYN KONTRAK SC2537/2024 VIR DIE SAMESTELLING EN ONDERHOUD VAN DIE ALGEMENE EN AANVULLENDE WAARDERINGSROLLE VIR DIE FINANSIËLE JARE 1 JULIE 2025 TOT 30 JUNIE 2030, IN NAKOMING VAN DIE WET OP PLAASLIKE REGERING: MUNISIPALE FINANSIËLE BESTUUR, WET NR. 56 VAN 2003: ARTIKEL 33.</p> <p>Ooreenkomstig die bepalings van artikel 33 van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, Nr. 56 van 2003, gee die Overstrand Munisipaliteit hiermee kennis van hul voorneme om 'n langtermynkontrak vir die samestelling en onderhoud van die algemene en aanvullende waardasierolle te sluit, vir 'n kontrakperiode eindigend 30 Junie 2030.</p> <p>Die inligtingsstuk en voorstellings, wat die Munisipaliteit se verpligtinge vervat, kan gedurende amptelike kantoorure by Munisipaliteit Overstrand se hoofkantoor geïnspekteer word en is dit ook verkrygbaar op die amptelike webblad van die munisipaliteit by www.overstrand.gov.za vanaf 03 Desember 2025.</p> <p>Die voorgename kontrak sal vir oorweging voor die Overstrand Munisipale Raad dien tydens die Raadsvergadering wat geskeduleer is vir 25 Februarie 2026.</p> <p>Kennis geskied verder ingevolge artikel 21 en 21A van die Wet op Plaaslike Regering: Munisipale Stelsels, 2000 (Wet 32 van 2000): dat die plaaslike gemeenskap en geaffekteerde partye hiermee genooi word om kommentaar of vertoë oor die voorgename langtermyn kontrak vir die samestelling en onderhoud van die algemene en aanvullende waardasierolle te lewer. Hierdie kommentare of vertoë moet teen nie later as Vrydag, 23 Januarie 2026 om 12:00 ingedien word.</p> <p>Kommentare of vertoë moet ingedien word in 'n versëelde koert, duidelik gemerk "SC2537/2024 VIR DIE SAMESTELLING EN ONDERHOUD VAN DIE ALGEMENE EN AANVULLENDE WAARDERINGSROLLE VIR DIE FINANSIËLE JARE 1 JULIE 2025 TOT 30 JUNIE 2030" en geplaas word in Tenderbus nr.7 by die munisipale hoofkantoor.</p> <p>Persone wat liggaamlik gestremd is of nie kan lees of skryf nie, maar aan die proses wil deelneem, kan gedurende kantoorure na die Munisipale Kantore, Magnolielaan, Hermanus kom, waar 'n personeelid hulle sal help om die kommentaar of vertoë neer te skryf.</p> <p>Alle voorleggings moet gerig word aan: Die Munisipale Bestuurder Tenderboks nr 7 Overstrand Munisipaliteit Magnolielaan Hermanus 7200</p>	<p>ISIPHAKAMISO SESIVUMELWANO SEXESHA ELIDE SC2537/2024 UKUHLANGANISA NOKULONDOLOZA ULUHLU LOKUQAPHELA JIKELELE NOOLONGEZELELWEYO KWIMINYAKA-MALI YOMHLA WOKU-1 JULY 2025 UKUYA NGE-30 JUNI 2030., NGOKWEMIMISELO KAMASIPALA WENGINQI: UMTHETHO WOKULAWULA EZEMALI KAMASIPALA ONGUNOMBOLU 56 KA 2003: ICANDELO.</p> <p>Isaziso siyanikezelwa ngokwemigaqo yeCandelo lama-33 kuRhulumente weNgingqi: uMthetho woLawulo lweMali kaMasipala, ongunombolo 56 ka-2003, sokuba uMasipala waseOverstrand ujonge ukungena kwikhontrakhi yexesha elide yokuqulunqa nokugcinwa koluhlu lwamaxabiso ngokubanzi nolongezelelweyo, oluphela ngowama-30 kweyeSilimela ngowama-2030.</p> <p>Esi sivumelwano siphakanyiswayo kunye nenkukacha ezishwankathela izibophelelo zikaMasipala ngokwesi sivumelwano esiphakanyiswayo singahlolwa kwi-ofisi eyintloko kaMasipala nakwi ofisi ezingamasetyena kwakunye namathala eencwadi ngeeyure zokusebenza zezi ofisi nala mathala eencwadi. Esi sivumelwano siphakanyiswayo kunye neenkukacha siyafumaneka kwi website esemthethweni yakwa Masipala engu-www.overstrand.gov.za ukususela nge 03 ka- EttiMnga 2026.</p> <p>Esi sivumelwano siphakanyiswayo siya kuqwalaselwa liBhunga likaMasipala elikuMasipala weNgingqi iOverstrand ngexesha lentlanganisayo yeBhunga eya kube ibanjelwe eHermanus nge 25 EyoMdumba 2026 kwiOfisi zikaMasipala eHermanus.</p> <p>Isaziso siyanikezelwa ngokwemigaqo yeCandelo lama-21 kunye nelama-21A kuRhulumente weNgingqi: uMthetho weNkqubo zikaMasipala, ka-2000 (uMthetho wama-32 ka-2000) sokuba uluntu lwasekuhlaleni kunye namaqela achaphazelekayo bayaminywa ukuba bengenise izimvo okanye izimvo zabo malunga nekhontrakhi ecetywayo yexesha elide yokuqulunqwa nokugcinwa koluhlu loqingqo-maxabiso jikelele nolongezelelweyo. Ezo zimvo okanye ezo nkcazo-nletho mazingeniswe ugadululanga ulwesihlanu, we-23 Januwari 2026 ngo-12:00.</p> <p>Izimvo ezibhaliweyo mazifakwe kwimvulophu ebhalwe ngokucacileyo, etywiniweyo kubhalwe "SC2537/2024 UKUHLANGANISA NOKULONDOLOZA ULUHLU LOKUQAPHELA JIKELELE NOOLONGEZELELWEYO KWIMINYAKA-MALI YOMHLA WOKU-1 JULY 2025 UKUYA NGE-30 JUNI 2030." zifakwe kwi Bhokisi ye Ziniki-maxabiso no.7.</p> <p>Abantu abakhubazekileyo kunye nabantu abangakwaziyo ukufunda nokubhala kodwa benqwenela ukuthatha inxaxheba kwinkqubo, banokuza kwii-ofisi zikaMasipala eMagnolia Avenue, eHermanus apho umsebenzi uya kumceda umntu lowo ukubhala izimvo zomntu lowo okanye umelo.</p> <p>Zonke izicelo kufuneka zithunyelwe: UMphathi kaMasipala Ibhokisi yethenda engunombolo 7 uMasipala waseOverstrand Magnolia Avenue Hermanus 7200</p>
<p>Dr DGI O'Neill Municipal Manager / Munisipale Bestuurder / Umphathi Kamasipala PO Box / Posbus / Ibhokisi yePosi 20 HERMANUS 7200</p>		<p>Notice No / Kennisgewing nr / Inombolo yesaziso: 247/2025</p>



TENDER NO. SC2537/2024
THE COMPILATION AND MAINTENANCE OF THE GENERAL AND
SUPPLEMENTARY VALUATION ROLLS FOR THE FINANCIAL
YEARS 1 JULY 2025 TO 30 JUNE 2030

MFMA INFORMATION STATEMENT

1. OBJECTIVE

Overstrand Municipality is making public its intention to **award** Contract No: SC2537/2024 for the Compilation and Maintenance of the General and Supplementary Valuation Rolls for a contract period ending 30 June 2030.

As the proposed award of **the contract poses financial obligations on the Municipality beyond the 2025/2026 MTREF**, the Municipality must comply with Section 33 (1) of the Local Government: Municipal Finance Management Act No. 56 of 2003.

The objective of this Information Statement is to inform the community and other interested parties of the proposed award of this long-term contract.

2. INVITATION

The local community and other interested parties are hereby invited to submit to the Municipality comments or representations in respect of the proposed long-term contract.

3. PROCEDURE FOR GIVING COMMENTS

Members of the local community and other interested persons are invited to submit to the Municipality their comments or representations in respect of the proposed award of the long-term contract before 12:00 on Friday, 23 January 2026. Comments or representations must be submitted in a sealed envelope clearly endorsed "**SC2537/2024: The Compilation and Maintenance of the General and Supplementary Valuation Rolls**" and be deposited in **Tender box no.7** at the head office in Hermanus.

Written enquiries for clarification regarding the proposed contract can be directed to Mr D Louw
E-mail: dlouw@overstrand.gov.za. Persons who cannot read or write but wish to participate in the process may present themselves during office hours to the Municipal Offices, Magnolia Avenue, Hermanus where a staff member will assist that person to transcribe their comments or representations.

4. PROJECT BACKGROUND

In terms of the Municipal Property Rates Act (MPRA), the Municipality must value all properties in the Municipality and prepare a valuation roll of all properties. The Valuation Roll must be submitted to the Municipal Manager within a prescribed period. In addition, a supplementary valuation roll must be prepared whenever this becomes necessary. The Municipality has therefore procured the services of a Municipal Valuer to the legislative functions as articulated in the MPRA.

5. FINANCIAL IMPLICATIONS

	YEAR 1 2025/2026	YEAR 2 2026/2027	YEAR 3 2027/2028	YEAR 4 2028/2029	YEAR 5 2029/2030
SCOA description	Contracted Services: Valuers and Assessors				
SCOA cost account	18170200830000				
Budget provision (Excl. VAT)	R2 680 500	R10 822 080	R2 841 330	Not available	Not available
Estimated expenditure in the case of tariffs (Excl. VAT)	R642 913	R4 173 007	R722 377	R765 720	R811 663
Estimated total project cost (Excl. VAT)	R7 115 680				

6. NEXT STEPS

Members of the local community and other interested persons are invited to submit to the Municipality their comments or representations in respect of the proposed long-term agreement as set out above.

The Municipality will solicit and receive the views and recommendations of stakeholders, including National and Provincial Treasuries and the National Department responsible for local government.

The proposed long-term contract and all comments and views received pertaining to the proposed agreement will be presented to Council on 25 February 2025 for authorisation to enter into the long-term agreement.



national treasury

Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

CONFIDENTIAL

Private Bag X115, Pretoria, 0001 | 40 Church Square, Pretoria, 0002 | Tel: +27 12 315 5111

@Treasury_RSA
 National Treasury RSA
 National Treasury RSA
 @treasuryrsa
 | www.treasury.gov.za

Dr. Dean O'Neill
The Municipal Manager
Overstrand Municipality
PO Box 20
HERMANUS
7200

Email: mm@overstrand.gov.za

Dear Dr O'Neill

RE: CONTRACT NO. SC2537/2024: PROPOSED LONG-TERM CONTRACT FOR THE COMPILATION AND MAINTENANCE OF THE GENERAL AND SUPPLEMENTARY VALUATION ROLLS: NOTICE IN TERMS OF SECTION 33 OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 (ACT NO.56 OF 2003)

The correspondence requesting the National Treasury's comments on the municipality's intention to enter into a long-term contract refers.

We have noted the contents of the letter including the supporting documents. The municipality intends to enter into a long-term contract for the provision of general valuation and supplementary valuation services. Please note that we have not assessed the municipality's procurement process for compliance. We trust that the municipality has ensured compliance with all applicable procurement prescripts in appointing the service provider.

In terms of section 33(1)(a)(i)(aa) of the MFMA, the municipality must make public, the draft contract and an information statement summarising the municipality's obligations in terms of the proposed contract. We have noted the copy of the public notice inviting comments from the public as well as the information statement. For future public participation processes, the municipality should consider including an option for the community to email their comments.

The contract will be for a period of 5 years, for the financial year starting 01 July 2025 and ending on 30 June 2030. It is not clear whether this implies that the contract commenced on 01 July 2025, as this would mean that the contract commenced before the conclusion of section 33 of the MFMA process. Note that the National Treasury does not support ex post facto compliance and hence you are requested to provide clarity in relation to our observation.

The information statement indicates that the estimated contract value is R7 115 680 (VAT excluded). We trust that the municipality will make sufficient budget provision for the duration of the contract. The municipality is advised to take note of section 33(1)(b)(i) of the MFMA which requires the municipal council to consider

RE: CONTRACT NO. SC2537/2024: PROPOSED LONG-TERM CONTRACT FOR THE COMPILATION AND MAINTENANCE OF THE GENERAL AND SUPPLEMENTARY VALUATION ROLLS: NOTICE IN TERMS OF SECTION 33 OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 (ACT NO. 56 OF 2003)

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the municipality's projected financial obligations in terms of the proposed contract for each financial year covered by the contract.

We note that the municipality has provided a copy of the tender documents instead of a draft contract. We draw your attention to section 116(1) of the MFMA, which outlines the legal framework for municipal contracts procured through the supply chain management system. This framework requires that contracts clearly define their terms and conditions, including provisions for termination in cases of non-performance or underperformance, dispute resolution mechanisms to address conflicts, and, for contracts exceeding three years, a clause mandating a review every three years to ensure continued compliance and relevance. Therefore, the municipality must ensure that these matters are addressed in the contract/service level agreement.

Further to the above, please take note of the following considerations to be addressed in the contract:

- Valuations, maintenance, reconciliations, objections handling and management of valuation data and property records.
- Include the scope of work to be performed by the service provider (the municipality may wish to cross-reference the specifications).
- Performance requirements, including applicable timelines, the applicable penalties for the failure to meet the timelines
- Enable the municipality so source alternative services in the event where there are delays and the service provider fails to rectify the failure, including outlining the party responsible for the alternative services.
- The payment processes including the verification of services received before payment, the applicable timelines and the validation of invoices.

In addition, the municipality should consider including a clause which addresses legislative updates or changes in law which may impact on the service provider's ability to perform in accordance with the contract. It is our understanding that the municipality has sufficient in-house contract management capacity to ensure that any terms and conditions of the SLA are managed appropriately consistent with section 116 of the MFMA. We trust that you will be guided accordingly and ensure that all the matters raised in this letter are addressed.

Kind regards



WAYNE McCOMANS

CD: MFMA Implementation

Date: 30 January 2026

Cc: Chief Financial Officer

Cc: Western Cape MFMA Coordinator

For more information contact:

Name: Wayne McComans

Email: MFMA@treasury.gov.za



Western Cape
Government

Provincial Treasury

Dian Cronje

MFMA Coordination

dian.cronje@westerncape.gov.za | Tel: 021 483 0390

Reference number: 11/07/2025

Enquires: D Cronje

Private Bag X9165

CAPE TOWN

8000

The Municipal Manager
Overstrand Municipality
P.O. Box 20
HERMANUS
7200

For attention: Mr. O'Neill

COMMENTS SUBMITTED BY PROVINCIAL TREASURY TO THE OVERSTRAND MUNICIPALITY IN TERMS OF SECTION 33(1) OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT (ACT 56 OF 2003) (MFMA) – TENDER: SC2537/2024: THE COMPILATION AND MAINTANANCE OF THE GENERAL AND SUPPLEMENTARY VALUATION ROLLS.

Your correspondence dated 8 December 2025, in which the Overstrand Municipality indicates its intention to enter into a contract for the compilation and maintenance of the general and supplementary valuation roll, refers.

The proposed contract will impose financial obligations over a period of five financial years from the date of commencement and has an estimated total value of R 7 115 680. Given the Municipality's current financial position, Provincial Treasury (PT) has in principle no objections to the contract, subject to the required Supply Chain Management processes being followed and the requirements of the Local Government: Municipal Finance Management Act (Act 56 of 2003) (MFMA) (especially Section 33 and Section 116) being adhered to.

Provincial Treasury would however like to draw your attention to the following:

Financial Implications

- The Municipality should thoroughly consider the financial carry-through implications beyond the MTREF to ensure the affordability and sustainability of the contract. The Municipality should also ensure that the funding model is resolved for the contract's duration. The accountability for ensuring that funds are available for the duration of the contract resides with the Accounting Officer (or the delegated official).
- The Municipality should strengthen compliance with the Municipal Budget and Reporting Regulations (MBRR) budget formatting guidelines by ensuring that all contracts with future

budgetary implications are fully and accurately reflected in the budget schedules (SA33), in order to ensure completeness, transparency and credibility of future budget submissions.

- The Municipality must address the misalignment between MTREF budget provisions and projected contract costs by realigning project-linked budget allocations with cash-flow requirements to prevent funding shortfalls and support sustainable contract implementation.
- The Municipality should ensure that the contract awarded is fully aligned to the approved demand plan and that all prescribed information relating to the contract is published on the Municipality's official website in line with legislative and transparency requirements.
- The Municipality should assess and manage the potential impact of the general valuation outcomes on property rates affordability, particularly for vulnerable households. In this regard, the Municipality should also consider the potential need for rates capping or phasing-in mechanisms to mitigate sudden valuation-related increases and assess the revenue and cash-flow implications of such measures over the MTREF to avoid unintended revenue shortfalls.
- Adequate institutional capacity and budget provision should be in place to manage objections, appeals and valuation appeal board processes arising from the valuation roll, including the monitoring of objection trends as an early indicator of valuation and revenue risk.
- The Municipality should ensure that all valuation data, property records and associated datasets generated through the contract remain the property of the Municipality and are maintained in an accessible and usable format that supports ongoing billing, revenue management and audit requirements. Clear provisions should be included to ensure that such data is fully transferable upon termination or expiry of the contract, in order to mitigate dependency on the service provider.

Supply Chain Management

The Municipality must ensure strict compliance with the requirements of section 33 of the MFMA, including, but not limited to, the following:

- Obtaining and duly considering the views and recommendations of the local community, National Treasury, and the relevant Provincial Treasury prior to entering the contract.
- Ensuring that any future contract variations, extensions, or amendments are affected in writing and remain within the limits prescribed by the SCM Regulations, unless the prescribed approval processes are formally followed.
- Ensuring compliance with section 116 of the MFMA through the inclusion of appropriate contract management provisions, including termination clauses for non-performance, dispute resolution mechanisms, and provisions for regular performance reviews.
- Maintaining an effective contract and performance management system to monitor and enforce the agreement, including regular (at least monthly) performance assessments to ensure that service delivery outcomes are achieved.

- Undertaking adequate demand management and procurement planning, including the identification and mitigation of risks associated with the long-term nature of the contract, to ensure the continuity and sustainability of service delivery.
- The Accounting Officer must ensure that the bid specification, evaluation, and adjudication committees exercised due diligence and complied with all applicable SCM prescripts, policies, and delegated authorities.

Please ensure that all documentation associated with the contract and tender process is retained for record-keeping and audit purposes.

Yours sincerely,

Dian
Cronje
(55707416)

Digitally signed
by Dian Cronje
(55707416)
Date: 2026.02.06
07:40:05 +02'00'

MR D CRONJE
MFMA COORDINATION
PROVINCIAL TREASURY

7.3**APPLICATION FOR THE DETERMINATION OF A SPECIAL RATING AREA (SRA):
GREATER SANDBAAI SPECIAL RATING AREA (GSSRA)**

D Louw
17 February 2026

Acting Director: Financial Services

(028) 313 5090

1. Executive Summary

The purpose of this report is to present Council with the application received from the applicant, Mr Malan Ackermann, seeking Council's approval for a special rating area (SRA) to be established in greater Sandbaai.

The Steering Committee of the proposed greater Sandbaai Special Rating Area (GSSRA) now officially approached Council for approval for the establishment of greater Sandbaai as a special rating area in terms of the Overstrand Municipality: Special Rating Area By-Law (the By-Law), 2016 read together with the Overstrand Municipality: Special Rating Area Policy (the Policy), as amended (1 July 2025), to include all properties in the area bound by the eastern boundary Schulphoek Road up to the R43 and then the Hemel and Aarde Road. The southern boundary – the coastline, the western boundary – Onrus River, and the northern boundary – Glen Fruin/Hemel & Aarde Village, but excludes Hemel & Aarde Estate. This includes all areas in Ward 7 Overstrand Municipality excluding the Hemel & Aarde Estate.

2. Service Delivery and Budget Implementation Plan - IGNITE

Directorate: Financial Services
Department: Revenue Management

3. Compliance with Strategic Priorities

Provision of democratic, accountable and ethical governance.
Provision and maintenance of municipal services.
Creation and maintenance of a safe and healthy environment.
The encouragement of structured community participation in the matters of the municipality.

4. Delegated Authority

None

5. Legal Requirements

Local Government: Municipal System Act, 32 of 2000 (MSA)
Local Government: Municipal Finance Management Act, 56 of 2003

Local Government: Municipal Property Rates Act, 6 of 2004 (MPRA)
Overstrand Municipality Special Rating Area By-Law, dated 21 October 2016
(the By-Law,)
Overstrand Municipality Special Rating Area Policy, as amended (the Policy)

6. Background/Discussion/Evaluation/Conclusion

Background

In terms of Section 22(1)(a) of the MPRA a municipality may by resolution of its Council determine an area within the municipality as a special rating area. It is important to note that the purpose and objective of special rating areas are to only supplement or top up existing municipal services. The MSA clearly defines a municipal service as a service that the Municipality can provide in terms of its delegated Constitutional powers and functions for the benefit of the community.

Section 8 of the the By-Law specifically refers to Council's decision after consideration of the application. Section 8 *inter alia* provides for Council to either determine a special rating area in accordance with the business plan, refuse the application, or refer the application back to the applicant for amendments as the Council may direct. The Council may also determine a special rating area with such amendments or conditions as the Council consider to be in the public interest or Council can determine a special rating area in respect of a limited area in terms of section 9 of the by-law. If the application is refused, Council must provide reasons for such refusal in writing to the applicant within 30 days after the date of decision.

Section 22(3) refers to the role and functions of the Municipality, including the determination of the boundaries of the area, how the area is to be improved or upgraded, the establishment of a separate accounting system, and the establishment of a committee of persons representing the community to act as an advisory or consultative forum for the municipality on the improvement and upgrading of the area.

Discussion/Evaluation/Conclusion

Property owners of the greater Sandbaai area identified the need to take ownership of their area and assist the Municipality to create a safe, clean and healthy environment to live in.

A Steering Committee consisting of property owners from the area was formed to pursue the SRA model which allows property owners to provide supplementary municipal services to improve and upgrade their area. These services will be funded from an additional rate to be collected from the property owners in the area, in terms of the framework provided for in Section

22(1)(a) of the MPRA, which allows a municipality to determine an area within that municipality as a special rating area, by resolution of its Council.

The Steering Committee was guided through the establishment process as set out in section 4 to 7 of the Special Rating Area (SRA) By-Law and paragraph 10 of the SRA Policy:

Initiation Phase:

The municipality established an internal SRA working group consisting of representatives from relevant directorates/departments, inclusive of Legal Services, to facilitate discussions in order to fulfil the role of the municipality as defined in the By-Law and the Policy. An introduction meeting was held with members of the Steering Committee on 13 April 2023 to inform them of the legislative requirements and timeline of the establishment process. During the initiation phase the Steering Committee was reminded that the committee must represent the community within the proposed SRA boundary.

Following the formal request from the Steering Committee to initiate the SRA establishment process, the members signed a confidentiality agreement to ensure compliance with the Protection of Personal Information Act (POPIA).

A data base comprising of all properties was submitted to the Steering Committee for verification which was preceded by an arrears profile which indicated a payment ratio of 97% for the period July 2022 to June 2023. An acceptable payment ratio allowed the Steering Committee to continue with the process and conduct an urban management survey to obtain insight into the current status of the area as perceived by property owners and people using the area.

Business Plan Content:

The urban management survey results indicated that property owners in the proposed Greater Sandbaai SRA mapped area focus on the following areas:

Safe environment
Clean and healthy environment

The aforementioned formed the basis for compiling a draft business plan to address the need for supplementary municipal services to improve and update the area. It must be noted that the Urban Management Survey was conducted based on a database including the property owners of the Hemel and Aarde Estate which area was subsequently excluded from the boundaries of the proposed SRA.

The GSSRA Business Plan (1 July 2026 – 30 June 2031) consists of the Motivation Report defining the need and framework required to provide supplementary municipal services, an Implementation Plan proposing relevant action steps to implement the supplementary municipal services and the Term Budget, which reflects the funding required to provide these services (Annexure A).

The GSSRA Business Plan was reviewed in terms of the SRA legislative requirements, affordability, and sustainability.

First Public Meeting

The draft Business Plan was presented to property owners and stakeholders of greater Sandbaai at a public meeting held on 9 January 2025 in the Sandbaai Hall in Sandbaai, after which the obtaining of support commenced. The notice and minutes of this meeting are attached as Annexure B.

Obtaining Support:

As the proposed GSSRA is regarded as a residential SRA in terms of the SRA legislation, 50% plus one (1) written support was needed before an application for establishment could be submitted to the Municipality. The Steering Committee submitted their completed consent forms via email to the Municipal Manager on 29 January 2026. Based on their own assessment, the Steering Committee was of the view that sufficient support had been obtained to proceed with the establishment of a SRA. The consents were subsequently verified by the municipality to confirm whether the required support had been achieved. Upon verification, it was determined that the number of valid consents received did not meet the prescribed threshold of 50% plus one (1). This outcome was formally communicated to the Steering Committee via email dated 3 February 2026 by the Acting CFO. The outcome as per the verification was as follows:

Number of Consents as per Sandbaai Steering Committee	1 293
Less: Invalid / No Resolution	-29
Less: Did not vote as per Overstrand verification	-19
Less: Consents Revoked	-25
Less: Voted Yes and No	-6
Less: Voted NO as per Overstrand verification	-1
Number of valid consents as per Overstrand	1 213

The 50% plus one (1) requirement is calculated as follows:

Total number of properties on database	2 528
Total number of consents required (50% plus one)	1 265

The applicant had submitted a different database of consents with their application / submission dated 10 February 2026 where the total number of consents were indicated as 1 283. Our verification of the 1 283 revealed that only 1 220 of them are valid consents.

Application:

The Steering Committee submitted an application to establish the GSSRA as per the application letter received on 10 September 2025 (Annexure C) that included the following:

- The Business Plan (Motivation report, Implementation Plan and Budget);
- The written consent of property owners within the proposed SRA who will be liable for paying the additional rate;
- Property database indicating consent to the SRA proposal per property;
- Agenda and Minutes of public meeting held on 9 January 2025.

The Steering Committee subsequently informed the municipality that they wish to exclude the Hemel & Aarde Estate from the GSSRA and submitted a letter to withdraw the application date. Considering that this is a material amendment to the application they were advised by the Municipality to withdraw their application and to convene a second public consultation meeting with the affected residents. The purpose of this meeting would be to clearly communicate the proposed boundary change, outline the implications thereof, and present the financial impact resulting from the exclusion.

A second public meeting was held on 9 October 2025, at the AGS Auditorium in Long Street, Sandbaai (Annexure D). Although the Steering Committee presented the required information to the residents, including the proposed amendment to the SRA boundary and its implications, no consent forms for the amended geographical area, business plan and budget were obtained from the affected property owners nor submitted to the Municipality thereafter.

It should be noted that the requirement to obtain new consent from affected property owners arises directly from the statutory framework governing Special Rating Areas. In terms of the Policy, the Business Plan which includes the proposed SRA boundaries, motivation, implementation plan, and term budget, forms an integral part of the formal application for establishing an SRA. The By-law further requires that such an application must be supported by the majority of property owners within the proposed SRA area, as contemplated in the Municipal Property Rates Act. When the Steering Committee makes material changes to the application, such as amending the SRA boundaries, altering the Business Plan, and/or altering the budget, the original consents no longer correspond to the amended proposal.

Consequently, property owners cannot be deemed to have supported a version of the application different from the one they initially considered, i.e. it cannot be considered to be informed consent. Therefore, in accordance with the requirement that the majority must support the exact application submitted to Council as defined by the By-law and reinforced through the Policy's prescribed process, it became necessary for the Steering Committee to obtain new consents that specifically relate to the revised boundaries and updated Business Plan, which they failed to do.

In addition to the aforementioned, it must be noted that in terms of section 7(1) of the Overstrand Municipality's SRA By-Law, the applicant must within 14 days, or within such period which the CFO may approve, after the application was lodged, cause a notice of the application to be published in a manner approved by the CFO. Since the initial application was submitted on 10 September 2025, it follows that the notice of the application should have been published by 24 September 2025. This was not done. Instead, the Steering Committee, on 26 September 2025, informed the Municipality that it is withdrawing the application submitted on 10 September 2024. Although, as stated above, section 7(1) of the By-law provides that the notice must be published within 14 days after the application was lodged, or within such period as the CFO may approve, it is important to note that no request for the CFO's approval of the late advertising was received, nor was such approval given. Consequently, the application was already out of time by the time it was withdrawn.

Notwithstanding the foregoing, an electronic copy of the second application for the establishment of an SRA was submitted on 10 October 2025. A hard copy together with an adjusted budget was submitted on 13 October 2025.

Advertising of the application notice

The application was advertised for public comments and objections on 22 October 2025 in the Hermanus Times, in accordance with section 7 of the By-Law and paragraph 10.5 of the Policy. The notice stated that property owners had the opportunity to submit their comments or objections to the establishment of the GSSRA to the Municipality until 1 December 2025 (Annexure E).

In addition, the notice was emailed to property owners in accordance with section 7(1)(b) of the By-law on 27 October 2025. It should, however, be noted that the version of the notice distributed via email incorrectly indicated that the objection period would end on 21 November 2025 (Annexure F).

Objections:

A total of 96 objections were received as well as 39 cases where the property owner revoked his/her consent. In terms of paragraph 10.5.3 of the Policy, the Steering Committee was required to engage with the objectors and to provide the objectors and Council with minutes of these meetings. The Steering Committee was advised to respond to every objection submitted, regardless of whether the objection contained stated reasons, in order to ensure full transparency in the objection-handling process and to maintain a comprehensive record demonstrating that meaningful engagement took place with all objectors.

It should be noted that the Steering Committee did not meet with all objectors as advised and did not submit any outcome of the engagements held with objectors as required by paragraph 10.5.3 of the Policy. Accordingly, the application in its current form is incomplete and not compliant with the Overstrand Municipality Policy and By-law. The applicant states in a letter dated 10 February 2026 and delivered to the office of the Municipal Manager on 11 February 2026 that the purpose of the submission is solely for administrative intake and preparation and that **NO COUNCIL DECISION OR APPROVAL IS REQUESTED OR IMPLIED AT THIS STAGE** (Annexure G). The letter further correctly points out that the Council resolution can only be taken after the objection process is complete. However, section 8 (1) of the By-law stipulates that after the provision of section 4 to 7 have been complied with, the Council must, at a meeting of Council held within 90 days after the last date for the submission of objections, consider the application. The last date of the submission of objections was 1 December 2025 and therefore the Council must consider the application by no later than 1 March 2026.

Final considerations:

Paragraph 7 of the Policy provides as follows for existing relief in terms of exemptions, rebates and reductions (qualifying criteria applies):

“7.1 The Overstrand Municipality’s Properties Rates Policy applies with the necessary changes to this Policy. In particular, and without limiting the generality of the afore-going, [...] the exemptions, rebates and reductions set out in the Rates Policy apply with the necessary changes in relation to the levying of an additional rate for special rating area purposes.”

“7.2 Notwithstanding the provisions of paragraph 7.1 above, when the Municipality grants a partial rebate as set out in the Property Rates Policy, the relevant property owner will be granted a full (100%) rebate in relation to the additional rate.”

“7.3 Other policies approved by the Council apply with the necessary changes to the collection of additional rates in terms of the Policy, the By-Law and Section 22 of the Property Rates Act, including, but not limited to, the Overstrand Municipality Credit Control and Debt Collection Policy.”

From the above policy considerations, it is clear that relief is granted to property owners who qualify for rebates or exemptions in terms of the Property Rates Policy, e.g. property owners qualifying for a pensioner’s rebate on the property rates or qualifying indigents will not be paying the additional rate.

Annexure H provides a record of the consents submitted by the Steering Committee and the verification conducted by the office of the CFO and indicating that the required threshold was not met.

The applicant did not comply with all the legislative processes and had not obtained more than the 50% + 1% support from property owners for the mapped area as required in the By-Law and Policy.

The additional rate for the GSSRA will be considered for approval by Council as part of the annual budget and tariff determination process. The determination of the additional rate will be required only if Council approval is granted for the establishment of the special rating area.

7. Financial Implications

Source of Funding: Operating Budget Provisions

	YEAR 1 2026/2027	YEAR 2 2027/2028	YEAR 3 2028/2029	YEAR 4 2029/2030	YEAR 5 2030/2031
SCOA Project	Operational: Typical Work Streams: Property Rates Act Implementation: Special Rating Areas: GREATER SANDBAAI SPECIAL RATING AREA (GSSRA)				
SCOA Item description (Expenditure)	Expenditure: Transfers and Subsidies: Operational: Monetary Allocations: Private Enterprises: Other Transfers Private Enterprises: Unspecified: GREATER SANDBAAI SPECIAL RATING AREA (GSSRA)				
SCOA Item description (Revenue)	Revenue: Non-exchange Revenue: Property Rates: Special Rating Area				
SCOA cost account	Budget reference 2026/2027				
SCOA business key	Budget reference 2026/2027				
Budget provision (Excl. VAT)	R1 894 461	R1 999 795	R2 162 016	R2 245 859	R2 303 867
Balance available (Excl. VAT)	R1 894 461	R1 999 795	R2 162 016	R2 245 859	R2 303 867
Total expenditure (Excl. VAT)	R1 894 461	R1 999 795	R2 162 016	R2 245 859	R2 303 867
Total income	R1 894 461	R1 999 795	R2 162 016	R2 245 859	R2 303 867

8. Staff Implications

N/A

9. Comments from other Departments, Divisions and Administrations

The Principal Legal Advisor commented as follows:

The following issues regarding the present application bears consideration:

1. The applicant submitted the initial application on 10 September 2025, within nine months from the date on which the first public meeting was held as required in terms of section 4(3)(b) of the By-law. However, the submission of that application was not advertised as per the requirements of section 7(1) of the By-law. Only after the 14-day period was the application withdrawn.

A second public meeting was subsequently held on 9 October 2025, pursuant to which a second application was submitted. As per section 4(3)(b) read with section 6(2), the second application as submitted within nine months from the date of the second public meeting.

An argument could be made that the submission of the second application was irregular, as the first application was not properly advertised within the specified time period. Even if it is accepted that an extension was agreed to by the CFO, then the submission of a second application could still be considered irregular as it effectively provided the applicant with an opportunity to attempt to remedy defects in the first application. Neither the By-law nor the Policy provides for withdrawal and re-submission of an application.

2. The applicant's notice in respect of the objection period was defective in that the date provided by when objections were to be submitted was erroneously indicated as 21 November 2025 as opposed to 1 December 2025. Even if this is considered a *bona fide* error, its consequence could be seen to negatively impact on the legitimacy of the objection process.
3. It is the Municipality's position that the requisite number of consents, i.e. 50% + 1, have not been obtained. Although the applicant and the Steering Committee have placed the calculation in dispute, it does not detract from the determination made by the CFO who is empowered in terms of the Policy and the By-law to consider applications received.
4. In amplification of paragraph 3 above, it is important to note that the geographical area of the proposed GSSRA was amended subsequent to the first public meeting. This had a direct impact on the business plan and

budget of the proposed GSSRA. However, new consents were not obtained in respect of the amended GSSRA; rather, reliance was placed on the previous consents with a mere mathematical adjustment applied to exclude properties falling within the now excluded area. This raises the questions whether the consents received can truly be regarded as “informed consent”. *Prima facie*, this seems doubtful.

5. Furthermore, on the steering committee's own version, in their letter dated 10 February 2026, they have not complied with the provisions of paragraph 10.5.3 of the Special Rating Area Policy read with section 7 of the Special Rating Area By-law. Section 8 of the By-law provides that only after sections 4 to 7 of the By-law have been complied with, can the application be brought before Council who must consider the application. In light of the incomplete / deficient application and the resultant non-compliance with the provisions of the Policy and the By-law, even placing the matter before Council for consideration will be contrary to the provisions of section 8 seeing as section 7 in particular has not been complied with. To do so could be considered *ultra vires*, i.e. outside the parameters of the law.
6. Lastly, as previously communicated to the steering committee, there is no legal basis upon which the 90-day period can be extended.

10. Annexures

- Annexure A: Greater Sandbaai SRA Business Plan
- Annexure B: First meeting notice and minutes
- Annexure C: Application letter
- Annexure D: Second meeting notice and minutes
- Annexure E: Notice of application
- Annexure F: Emailed notice of application
- Annexure G: Letter that the purpose of the submission is solely for administrative intake and preparation
- Annexure H: Verification of submitted consents

RECOMMENDATION TO THE COUNCIL:

1. that it be noted that the application is incomplete on the applicant's own version as set out in a letter dated 10 February 2026;
2. that it further be noted that the verification of the CFO indicates that the required threshold of 50% plus one was not achieved; and
3. that considering the incomplete and non-compliant application submitted by the Steering Committee (for the reasons set out herein above), Council, in accordance with the provisions of sections 8(1)(d) and 8(2) of the By-law:

- 3.1 Refuse the application;
- 3.2 Within 30 days from the date of the decision furnish the applicant with written reasons for not approving the determination of a special rating area; and
- 3.3 Inform the applicant of its right to re-apply to Council, within 6 months of Council's decision, for determination of the special rating area, provided that such re-application has been appropriately amended in the light of the reasons for refusal.

RESPONSIBLE OFFICIAL :

**D LOUW
B KING**

TARGET DATE FOR IMPLEMENTATION :

1 MARCH 2026

BUSINESS PLAN:

Proposed Greater Sandbaai Special Rating Area

This business plan was compiled by the steering committee of the proposed Greater Sandbaai Special Rating Area in accordance with the *Overstrand Municipality: Special Rating Area By-law 2016*, promulgated in the *Provincial Gazette Extraordinary 7692 (21 October 2016)*; the requirements of *Section 22 of the Municipal Property Rates Act of 2004*; and the *Overstrand Municipality: Special Rating Area Policy (May 2024)*

It is aimed at assisting the Council in the fulfilment of its objectives and developmental duties as set out in its *Integrated Development Plan (IDP) Final (2024/25)* of amended 5-year IDP in terms of section 34 of the *Municipal Systems Act (MSA), 2000*



Basic information

Name of proposed special rating area:
Greater Sandbaai Special Rating Area

Area: Greater Sandbaai

Municipality: Overstrand Municipality

Contact person: Mr. Malan Ackermann

Steering committee (see Appendix A for biographical details):

Mr. Malan Ackermann (chairperson)

Mr. Chris Keevy (secretary)

Mr. Dave Chambers (director)

Mr. Robbie Roberts (director)

Mr. Johan van Schalkwyk (director)

Mrs. Sally Baikie

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1. Executive summary

This business plan describes the intention of the Greater Sandbaai Special Rating Area Steering Committee to have the area declared a Special Rating Area (GSSRA). The *Overstrand Municipality: Special Rating Area By-law (25th October 2016)* allows property owners to supplement municipal services with top-up services considered by them to be appropriate for satisfying the peculiar needs of their community. The business plan describes these envisaged services and how they would align with the provision of a safe and a healthy urban environment as intended in the Overstrand's Integrated Development Plan (Final (2024/25) IDP in terms of section 34 of the Municipal Systems Act (MSA), 2000). The boundaries of the proposed GSSRA enclose properties within the Overstrand Ward 7 boundary as indicated in the GIS map website link: (<https://overstrand.maps.arcgis.com/>), but excludes the Hemel and Aarde Estate.

An urban management survey of property owners has shown that there is a perceived need for the maintenance and enhancement of a safe environment and for maintaining preferred standards of cleanliness and the appearance of public areas of the area in terms of the municipal by-laws, safety plan and IDP.

It is the aim of the proposed GSSRA to assist the Overstrand Municipality by:

- Improving the monitoring of public areas using advanced technology;
- identifying, reporting, and following up any need for restoring public spaces to prevent urban decay;
- maintaining a clean and healthy environment through inspection and by reporting and following up any threat to the environment and any aberration of acceptable levels of cleanliness and appearance of public spaces;
- maintaining a safer environment for all the residents and visitors to the area; and,
- monitoring the violation of municipal by-laws and reporting inappropriate behaviour in public areas by informing law enforcement services to deal with these issues.
- facilitating removal or control of alien plants and trees

The initial cost of providing these services is expected to be circa R1,900,000 for year 1 at current prices, sourced by the Municipality from rateable property owners' property rates as envisaged in the five-year budget and implementation plan described in this business plan. The benefits to be gained would include: an improved, safer environment and a more attractive urban and natural environment.

In accordance with the by-law, a non-profit company was formed and the company, with its members, will be managed by a board of directors elected by greater Sandbaai property owners and acting in accordance with the property owners' mandate.

2. What is a special rating area?

"The special rating area model is based on international best practice. It is aimed at preventing the degeneration of areas and the consequential urban decay, and facilitating their upliftment, economic growth, and sustainable development.

"The Overstrand Municipality recognises special rating areas as a potential tool for assisting it to fulfil its constitutional and statutory obligations to allow property owners within a geographical area to improve and upgrade their area by means of a property rate in addition to the standard property rate".¹

The Western Cape Government promulgated the *Special Rating Area By-law* (Appendix B) in 2016 and the Overstrand Municipality approved the *Overstrand Municipality: Special Rating Area Policy* (Appendix C) in May 2024, thereby setting the platform for property owners to establish such areas in the Overstrand Municipal area. The Greater Sandbaai Special Rating Area Steering Committee identified special rating area (SRA) legislation as a sustainable means of both addressing issues regarding a safe environment and preventing urban degeneration due to deterioration and neglect of the environment.

The intention is to establish Greater Sandbaai SRA (GGSSRA) as a non-profit company with members, managed by Sandbaai property owners and responsible for managing and implementing supplementary services deemed by the community to be necessary and supplementary to the services provided by the Overstrand Municipality. Greater Sandbaai property owners would be required to pay an additional rate to fund these supplementary services. This business plan sets out ways and means of achieving this. The supplementary services, undertaken on behalf of all property owners, typically include provision of systems that enhance effective monitoring and reporting to the authorities of matters relating to a safer, healthy, and clean environment.

*"The applicant must provide written proof to the Council that owners of rateable property within the boundary of the special rating area, who own not fewer than 50% (fifty percent) plus 1 in number of such properties, approve the formation of the special rating area" *2*

The additional monthly rate payment for GSSRA is determined by the property type and municipal valuation. The gross tariff for residential properties **prior to rebates** will be ,00455. For vacant plots the tariff will be ,00682 and for business properties it will be ,00796. These tariff factors are used with the municipal valuation to determine the annual rates and taxes and the SRA levy will be .0036 of the net property rates. It will be collected by the Municipality from property owners in the area and transferred to the non-profit company (NPC) responsible for operating the SRA. The proceeds would then be used to cover the expenses of the Greater Sandbaai SRA and will be ring fenced for the greater Sandbaai area only. The additional rates due by property owners in the area would be in proportion to the municipal rates on their properties and used for the benefit of the entire community within the mapped area. The cost of the proposed supplementary services would not only allow individual property owners to benefit from a well-managed, safer area but would also provide them with a sense of communal pride and social responsibility.

*"Ultimately, the decision whether or not to determine a special rating area, rests with the Council in its sole discretion". *3*

3. Why should greater Sandbaai become an SRA?

3.1 Background and motivation

The Overstrand Municipality (OM) has an **Integrated Development Plan (IDP)** (available in pdf format at <https://overstrand.gov.za/integrated-development-plan-idp/final-idp-review-and-amendment-2024-25-31-may-2024-1>, which describes the effective management of its municipal area. In most instances the IDP satisfies the basic needs of the various communities and areas within the large geographical area OM serves. The *"creation and maintenance of a safer and healthy environment"* is listed as one of the 5 strategic goals or objectives of OM. It is also described as one of 5 *"focus areas to guide the 5-year IDP cycle"*. *4

Some of the high-risk areas in Sandbaai are the coastal path, areas along the perimeters of Sandbaai, and the industrial area. In the Overstrand IDP under Ward 7 priorities, this was identified as the foremost item that needs to be addressed urgently.

A number of SRA's have already been successfully established in the Overstrand and all of them are currently operational. SAP statistics reflect the positive results of CCTV monitored areas.

The installation of CCTV cameras at the entrances and at strategic public areas around greater Sandbaai is considered the most effective and productive way of addressing this problem permanently.

"Overstrand Law Enforcement role is bylaw related; emphasis is on compliance with municipal by-laws as mandated by the Constitution, while SAPS focus is on the criminal procedure act. It's a matter of by-law offences vs criminal offences.

"If Overstrand Municipality wants to attract more tourists and investors we should get our house in order and enforce effective policing of our By-laws to correct and improve tourism and investors' confidence in Overstrand. Section 152 of the Constitution of South Africa provide us with the objectives of local government and Section 152(1)(d) states that one of the objects of local government is to provide a safe and healthy environment. Therefore, safety and security remain one of the main objectives of our IDP.

"The Overstrand Municipal Safety Plan focuses on integrated increased visible patrols to prevent crime in all communities, to deter Bylaw related offenses that have an impact on the quality of life of residents. Under section 156 (1) (b) of the Constitution, read with Government Notice 1114 in Government Gazette 41982 of 19 October 2018, another of the competencies of the municipality is to appoint law enforcement officers to provide law enforcement services in its area of jurisdiction. Government Notice 1114 gives power to Law Enforcement (i.e., peace officers) to deal with public safety, crime, and road traffic policing in the Jurisdiction. During the 2018/19 - 2019/20 financial years the Western Cape Provincial Government allocated funding to establish a K9-unit in the Overstrand. The purpose of the K9 unit is to expand the capability of Law Enforcement in dealing effectively with public safety crimes such as poaching, drugs and narcotics and monitor and report on these crimes. Adopting a zero-tolerance approach towards traffic, by-law and other offences and promoting ethical conduct amongst all members are other key elements of the plan which will contribute to the creation of a peaceful, stable, and prosperous community. The Safety Plan has been developed to incorporate Traffic, Law Enforcement and Fire Services and was submitted to the Department of Community Safety. This Safety Plan is reviewed by end June in a 3-year cycle in conjunction with all the relevant role players and is available from the Directorate Protection Services (028 313 8914). A Municipal Community Safety Forum (CSF) is in place and meets annually. The Safety plan is distributed to all CSF members.

The following statement by the Director: Protection Services is relevant in the regard:

*"The Overstrand Protection Services has now aligned itself with all relevant services in the Overstrand Municipal jurisdiction and is effectively fulfilling its legislative mandate within the broader law enforcement environment. In delivering on public safety services (i.e., municipal bylaw enforcement, traffic enforcement, fire and disaster management and security services), we will at all-time respect the fundamental rights of our citizens as enhanced in the Constitution. Our action is further guided by our unique Professional Code of Conduct and the principles of Batho Pele in our continuous strive towards the rendering of community orientated public safety services. The current status of law enforcement is very challenging with key issues facing the functioning of this department viz. shortage of resources, budget constraints, and high level of absenteeism. Strain on existing personnel reserves general levels of crime, homelessness, anti-social behaviour and general community apathy. It is our firm intention, this financial year, to expand our partnership through local communication and fulfilling our role as an effective, community orientated public safety agency. In order to accomplish this, we will work diligently towards carrying out the vision of Overstrand Municipality. We will ensure the delivery of equitable professional, effective and efficient public safety services and will strive towards continuous improvement of service excellence and delivery" *5*

Residents of greater Sandbaai realize that OM's capacity to deliver a sustainable and high-quality service to all its residents is hampered by the large area it serves, shortage of resources and the fact that most of the offences do not occur within normal office hours.

The Greater Sandbaai Special Rating Area Steering Committee is of the opinion that these services need to be topped up and enhanced to ensure a safe and healthy environment. Removing alien vegetation is also vital to protect our areas and the above can only be done through establishing the SRA.

This is addressed in the IDP:

"One of the additions to these policies in 2016, was the Special Rating Areas Policy, aimed at further investment into areas where, through co-operation between municipalities and private business, municipal top-up services could serve to uplift areas to address or prevent degeneration in order to address public safety, and to support and encourage property investment. The top-up municipal services typically include the provision of additional public safety, public area cleaning services, maintenance and/or upgrading of the urban public environment and/or infrastructure in a Special Rating Area (SRA). The Investment Incentive Policy is the latest addition to these policies. Special Rating Areas (SRA's) is municipal facilitation of an additional rate levied on property, payable by owners in a defined area, to raise funds for the improvement or upgrading of such an area. SRA's thus provide a formal structure through which to finance top-up services can be financed. The top-up services provided by SRA's enhance and supplement municipal services already provided by the municipality. Services offered within an SRA do not replace the services of the Municipality, but rather complement and supplement those services. Individual SRA's are unique in nature due to

*geographical settings, population density, zonings and property values. The cost of the top-up municipal services allows individual property owners to benefit from a well-managed neighbourhood, including a shared sense of communal pride, safety and social responsibility” *6*

The only reliable and sustainable way to reach the goals of the IDP and the community of Sandbaai regarding a safe, healthy, and clean environment, also ensuring extra benefits for the area and OM, would be establishing a special rating area for greater Sandbaai.

3.2 Boundaries of the Special Rating Area

The proposed boundaries of the greater Sandbaai SRA are: the eastern boundary – Schulphoek Road up to the R43 and then the Hemel en Aarde Road. The southern boundary - the coastline, the western boundary – Onrus River, and the northern boundary – Glen Fruin \ Hemel and Aarde Village northern fence line. This aligns perfectly with the Ward 7 boundaries which include Sandbaai, Glen Fruin, Hemel & Aarde Village, but excludes Hemel en Aarde Estate. This is indicated Map below.



3.3 Proposed special rating area

The proposed Greater Sandbaai Special Rating Area (GSSRA) is a geographical area which includes all residential and business areas of Sandbaai, Glen Fruin and Hemel & Aarde Village, but excludes the Hemel & Aarde Estate, as per map above. It is the property owners in this area who will contribute by means of a monthly additional rate, levied on their property taxes towards sustainable supplementary services, thereby ensuring a safer, healthy, and clean environment for the community. This additional rate should be affordable to property owners and its impact on the average property owner's rates should be as low as possible. For more detail about estimated costs to property owners see par 8 of this business plan.

The proposed supplementary services include an advanced monitoring system of CCTV cameras in identified hotspots in the areas. The system will be linked to a control room which will be staffed 24/7, as well as an existing internet-based databank which can be accessed via license plate recognition cameras. In the light of existing cooperation between OM Law Enforcement and other law enforcement agencies (within the confines of their mandated functions), all will be able to request access this information under strict confidentiality requirements and within the boundaries of what is legally permitted. It will be done in compliance with the *Protection of Personal Information act* (POPI) as well as the *Promotion of Access to Information act*. (See par 7 for the implementation plan.)

4. Overstrand Municipality's IDP

The proposed supplementary service will be in line with and linked to OM's (2025/26) Final 5-year IDP in terms of section 34 of the Municipal Systems Act (MSA), 2000.

In order to make sure that the service complies with the directives of the IDP, this business plan has been compiled in consultation with officials of the OM, namely the Directorates for Finance, Protection Services, Infrastructure and Planning and Community Services (22 October 2024). Everything possible has been done to make sure that the plan is consistent with the Overstrand Municipality's IDP as per the Service Departments' business plans.

Every stage of the plan has been and will be submitted to the office of the CFO for comments, suggestions, and approval, also in coordination with municipal departments.

5. Urban management survey

5.1 Database of taxable properties

In accordance with par 10.1.6 of the *OM Special Rating Area Policy – 1 July 2024*, the OM provided the steering committee with the contact details of most of the property owners in Sandbaai.

The database was initially made available to the steering committee on 29th August 2023 after a non-disclosure agreement was signed earlier by all parties, but updated in September 2025. Property owners' contact details were and shall only be used for communicating with ratepayers about matters concerning the establishment and (should it be approved) the management of the GSSRA. It will not be made available to a third parties.

Differentiation between categories of properties, as provided for in section 8 of the Property Rates Act, have been applied and was also adopted by other SRA's in the Overstrand area.

5.2 Requirements

According to the Special Rating Area Policy of the OM the following is required:

"The Steering Committee will be required to conduct an urban management survey (only one survey per property owner) of not less than 20% of properties in the database (proportional split in terms of the usage code is required). In addition, a random sample of people within the area, which is equal in number to not less

than 5% of the properties in the database, is also required. Where a reduction in the number of survey forms is required, it may be motivated for consideration by the CFO.*7

5.3 Methodology

The steering committee developed an urban management survey related to the goals of the proposed GSSRA. Though criminal procedures and dealing with criminal offences other than the violation of municipal by-laws is outside of the mandate of OM, questions regarding this have been included in the survey. The reason for this is that, in a safer environment with advanced monitoring, crime should also decrease as a spin-off. The steering committee wanted to give respondents the opportunity to air their views on these aspects as well and recognises the fact that many of these falls outside the mandate of OM and will therefore not be part of the functions of the proposed GSSRA.

The internet-based platforms SurveyMonkey and Google Forms were used to gather and process responses. Hard copies (printed copies) of the survey were also made available for property owners and others (the "random sample") who did not have access to the internet.

A link to the survey was e-mailed to all property owners of whom the steering committee had email addresses, together with the request to complete the survey. The responses received from SurveyMonkey Google Forms and the hard copies of manually completed responses are available for verification purposes. Respondents were also asked to provide their names and addresses and, where applicable, the address and name of the entity under which the property was registered. This was done so that the responses could be compared to the OM database made available to the steering committee and correct plot numbers could be assigned to each response.

Copies of the survey were available to all property owners and it was made known multiple times through the local media and social media platforms. Persons from the different communities were asked to elicit responses from their communities.

To further ensure that the different parts of the community are well informed, public meetings were held in the Sandbaai Hall before the consent of property owners were asked.

5.4 Responses analysed

SurveyMonkey and Google Forms analysed the responses; the unabridged analysis is in Appendix D.

A total of 2,799 surveys were e-mailed to property owners. We received 677 valid responses after rejecting nearly 53% due to duplicates, invalid e-mail addresses (not matching the one on the OM database) and several completed by tenants instead of the owners. Only 54 property owners in the Hemel & Aarde Village participated.

Of the 109 random responses completed as hard copies, only 91 were valid responses, as several were rejected due to duplication, or owner's details not matching the OM database. Results were rounded to the nearest percentage.

- 21% of the respondents are younger than 50; 55% are between 50 and 70 and 25% are older than 70. These results provide a profile of Sandbaai residents: senior, retired people, many of whom are vulnerable and worried about the safety of the environment
- 23% of the respondents work in the private sector, 6% work in the public sector, 24% are self-employed and 45% are retired.
- 64% of the respondents indicated that they own a primary residence in the area, while 14% owns a holiday home in greater Sandbaai. 12% indicated that they live in a gated complex.
- 35% of the respondents indicated that they stay in the north westerly area of greater Sandbaai and the remainder of property owners are more or less evenly spread in the other areas.
- 72% of respondents indicated that they regard enforcement of OM by-laws as good or acceptable, 9% rated it as poor and 14% were unsure.

- Regarding road traffic control in Greater Sandbaai, 66% of the respondents rate this acceptable to good. 19% indicated poor and 10% were unsure.
Police Service in the area was rated as follows: 2% Excellent, 18% Good, 35% Acceptable and 23% poor. 22% were unsure. It is therefore difficult to come to a clear conclusion.
- What is concerning, is that 78% of respondents think Greater Sandbaai is only safe when they are in a group or during the day. 15% indicated that they never feel safe.
- Another disturbing fact is that only 49% of respondents have not been a victim of any crime over the past 5 years! Crimes listed were Assault, Burglary, Robbery, Theft, Drugs/alcohol related.
- Responses regarding OM by-law transgressions were as follows: 13% Building regulations, 19% Rubble dumping, 5% Unlawful fires, 11% Property Damage, 16% Dogs not on leashes or litter, 14% Unsocial behaviour and 22% Littering in public spaces.
- 59% Rated the role of neighbourhood watches as very important and 16% thought they had a limited impact. 21% were unsure of their contribution to crime prevention. 21% were unsure of the impact on crime.
- 68% of respondents indicated that they were members of a neighbourhood watch. This figure seems very high and may be related to certain members monitoring movements from their homes and contributing to being the eyes and ears for certain monitoring companies.
- The role of security companies in Sandbaai was rated as follows:
66% - Very important, 20% - Limited Impact, 3% - No difference, 11% - Unsure.
- The respondents had the following ratings for cleaning of beaches in Sandbaai: 27% were very satisfied, while 49% rated the service as acceptable. 12% were dissatisfied and 13% were unsure.
- The final question was whether property owners should share responsibility of keeping greater Sandbaai Safe and clean.
64% Fully support the idea. 30% Support the idea, but have some reservations. 3% Indicated that they were unsure, but may be convinced. 3% Indicated that they would not support the idea.
- Preferred services to be provided by the SRA according to number of votes were:

Order of preference	Clean Beaches	Foot Patrols	CCTV Network	Night Patrols	Environmental
1	109	144	405	57	7
2	100	239	130	224	23
3	145	210	92	203	67
4	290	76	45	157	145
5	72	49	46	70	472

6. Vision, mission, and goals

6.1 Vision

The vision of the proposed GSSRA is to ensure that greater Sandbaai remains a safe, clean, and healthy neighbourhood for the benefit of all its residents and visitors, so that greater Sandbaai can remain the retirement, residential and work place, as well as holiday destination of choice for all its residents and visitors.

6.2 Mission

It is the mission of the proposed GSSRA to deliver supplementary municipal services as determined by the community itself, to ensure, in a sustainable manner, a safe, healthy, and clean environment for residents and visitors. The service should be supplementary to those services already provided and rendered by OM.

6.3 Goals

6.3.1 Management

To manage the proposed GSSRA effectively and sustainably.

To reach this goal, a non-profit company (NPC) with members has been formed, as defined in section 1 of the Companies Act No 71 of 2008.

*"The inaugural memorandum of incorporation ("MOI") of the NPC is aligned with the prescribed format determined by the CFO; and any amendments thereto must be approved by the CFO." *8*

6.3.2 Safe environment

- To promote, together with the OM Traffic and Law Enforcement departments, community involvement, thereby enhancing a safe environment for all residents within the framework of the relevant OM legislation.
- To put in place technology such as advanced camera systems. These will be linked via the internet to a control room. This will be done under the direction of the GSSRA Board and in cooperation with the OM Protection Services Department. It is our intention to consider sharing and/or combining infrastructure with other SRA's in the area where ever possible. The system should be linked to other databases in the area. In this way all human and vehicular movements in the area will be effectively monitored, which, in turn, will help law enforcement agencies with general law enforcement and enable quick response in emergency situations. It will be done in compliance with the *Protection of Personal Information act (POPI)* as well as the *Promotion of Access to Information act*.
- To comply with the OM's strategies and other applicable legislation/policies/by-laws in relation to, among others, regulation of external and internal privately owned CCTV cameras on OM property, inclusive of open spaces, road intersections, road reserves, etc.
- To utilise a properly equipped local control room for 24/7 monitoring, either on a standalone basis or sharing with neighbouring SRA's. This will be decided once the SRA has been formally established.
- To initially appoint a service provider who is accredited according to the Private Security and Investigative Services Act (PSISA) and registered at the Private Security Industry Regulatory Authority (PSIRA) to provide incident reaction and also support for the OM Law Enforcement department. The service provider should be enabled to act in public places and address problems within its legal mandate until the responsible OM Law Enforcement officials or the SAPS arrive at the scene.
- To establish an effective communication system with regular tips and suggestions regarding a safe environment.
- To facilitate communication with property owners as approved by the Operations Director in the case of emergencies, with clear links to the Disaster Management Plan of OM. All communication in this regard will be relayed in compliance with the municipality's official Communication Policy. (<https://www.overstrand.gov.za/en/documents/policies/4268communication-policy-29-march-2017>)
- To create and keep up to date a data base with relevant information about residents that will be available in emergency situations. This information will be confidential and will not be shared with any third party.
- To provide input regarding the creating, testing, implementing, and updating of an emergency plan for greater Sandbaai as supplement to the Disaster Management Plan of OM as described in the IDP.
- To coordinate community involvement, if needed, during the execution of the emergency plan.
- To build on existing working relationships through the relevant OM departments, with the Community Safety Forum, other SRA's and organisations involved with maintaining a save environment. This includes giving access to data collected by the various monitoring systems put in place, so that any acts in violation with municipal by-laws can be followed up and the necessary evidence for successful prosecution can be found.

6.3.3 Clean and healthy environment

The Special Rating Area (SRA), by virtue of its income will be well positioned to assist the Overstrand Municipality in various areas of their responsibility, when their budget does not allow for

peripheral services. Guided by budget availability, the services that the SRA will consider would include the following but not limited to:

- Maintenance of the coastal area in terms of control or removal of alien vegetation and repairs when necessary to the coastal path.
- Maintenance of all the crescents in Sandbaai in terms of removal of alien vegetation and mowing of accessible areas.
- Maintenance of the Meent Street Park, recently upgraded, to accommodate children for recreational activities in a safe and clean environment.
- Development of a new area (Park) to be considered, as a green area for canines and training venue.
- Assist in clearing empty stands in terms of vegetation removal to ensure that these empty stands don't become a point of illegal dumping as well as to ensure the area does not provide coverage for people to hide behind.

Where possible, the SRA management will report any observed activities in terms of illegal dumping of building material as well as household rubbish and garden refuse.

7. Implementation plan

7.1 Services

Service providers will be outsourced for the following:

7.1.1 Monitoring

- Installing a high technological camera monitoring system and backbone within the boundaries of greater Sandbaai.
- Maintaining and cleaning the CCTV system.
- Providing an internet service for the system.
- Supplying software for the system.
- Supplying internet connection to the LPR database within the requirements of the *Protection of Personal Information* (POPI) and the *Promotion of Access to Information* acts.

7.1.2 Monitoring and response services proposed

Providing or contracting monitoring and response staff with the necessary qualifications, as well patrols by foot, bicycles or vehicles for Sandbaai within budgetary constraint limits.

Utilise third party or share a Control room with all required equipment to provide an effective 24/7/365 monitoring system.

The service providers will be appointed by the GSSRA Board according to the tender requirements of the GSSRA.

Contracting an effective third-party response team as fast reaction unit in cases where threats are detected.

7.2 Schedule of Goals & projected timeline (per SRA by-law & policy)

Activity		Status / Planned date:
Initiation phase		
1.	The steering committee of the Sandbaai Special Rating Area (SRA) shall, after consultation with the community establish the objectives of the proposed SRA.	Completed
2.	The design of the Memorandum of Incorporation, urban management survey and proposed boundary map for consideration by the OM Chief Financial Officer (CFO).	Completed
3.	Approval of the questionnaire and Memorandum of Intent by the CFO and specify exact objectives of the SRA into OM Integrated Development Plan.	Completed
4.	Obtaining of available contact details (especially email addresses) of all taxpayers in conjunction with the Overstrand Municipality.	Completed
5.	Inform all property owners of the committee's intention to apply for the registration of an SRA and provide date and venue of 1 st public meeting.	Completed
6.	The development of a website to give the public access to information and the progress of the SRA process.	Completed
7.	Determination of the scope of the additional rate on property value to fund the budget and setting up a business plan and 5-year budget for the expected expenditure in consultation with the community representatives and the Overstrand Municipality CFO.	Completed
First Public Meeting		
9.	The convening of a public meeting during which the public will be informed about the process, the objectives, the cost, and the benefits it will have for each taxpayer and where input will be received.	Completed
10.	Second / Additional public meeting <i>if necessary</i> , or if the Business Plan changes after the First Public Meeting.	
11.	The obtaining of ratepayers' support by means of a proper voting process by means of a consent form provided by OM and to be cross referenced to the property database. (50% +1)	August 2025
Application		
12.	The preparation and submission of an application for the proposed GSSRA to Municipal Council. The application must be advertised & notice to residents must be given, not less than 7 days and not more than 30 days after the date of notice (advertisement)	October 2025
13.	Second Public meeting (not more than twenty days or less than seven days before the objection period closes).	October 2025

Objections		
14.	Property owners objecting to the establishment of a special rating area must do so in writing and include a motivation of their objection. Objections close not less than 30 days from the advertisement date.	December 2025
15.	Application to Council must be submitted by 28 February 2026.	
Inauguration Phase		
16.	The election of directors by the community. The board will be responsible for ensuring compliance with the provisions of the GSSRA.	
17.	The establishment of a non-profit company to which the revenue raised by Overstrand Municipality as additional rates, will be paid.	Completed
18.	Levying of additional rate.	July 2026
19.	Final quotations/tenders.	August 2026
20.	Awarding of contract to supplier.	September 2026
21.	Installation & testing of CCTV system.	October 2026
22.	Fully operational system.	November 2026

7.3 Proposed first phase placement of CCTV cameras

The placement of all new cameras will be done in phases in consultation with the Director of Protection Services and the planning department of OM. We will ensure that the system is compatible with the mainstream system used by all other CCTV network providers in the greater Hermanus area, and that it complies with legislation. Official approval by OM will be obtained for all cameras to be erected.

The goal is to initially *selectively* incorporate existing legal private cameras that are located at strategic locations identified by the SRA and then install a total of 5 sets of new CCTV cameras in phase 1. This will be expanded and the number and types of cameras will be decided upon every year depending on available budget, until all access routes to greater Sandbaai are effectively covered.

The following sites were identified as hotspots by Alfa Buurtwag, Sandbaai Neighbourhood Watch, SAPS and Security companies that we consulted before obtaining recommendations from CCTV regarding to specific camera technical requirements.

Note that cameras will not necessarily be installed in order of site numbers, but placement will be decided as and when crime statistics dictate optimal placement at the time of installation. The type of camera may also be amended due to technological advancements available and requirements at the time.

Site 1: Two Dahua 60m Vari-Focal IR Bullet Cams on Eastern Corner of Kusweg



Site 2: Two Dahua 150m Vari-Focal IR Bullet Cams at southern end of Sandbaai Main Road



Site 3: Two Dahua 60m Vari-Focal IR Bullet Cams at "Bamboo Beach" end of Kusweg



Site 4: One Dahua 500m Vari-Focal IR Bullet Cam with power backup at southern side of Branderdraai Street



Site 5: Two Dahua 60m Vari-Focal IR Bullet Cam at cnr. Taute and Laube Streets



Site 6: Two Bullet Cams at R43 and Schulphoek Road intersection



Site 7: Two Bullet Cams and LPR east of Onrus River Bridge



Site 8: Two Bullet Cams at R320, Village Road and Blue Crane Road Intersection



Site 9: PTZ Camera and LPR at Sandbaai Main Road / Bergsig Traffic Circle



Site 10: PTZ Camera at Bergsig, Schulphoek and Mbeki Intersection



Site 11: PTZ Camera at Jimmy Smith, Myrtle and Long Street Circle



All footage will be recorded and provided to approved authorities upon written request as per OM CCTV Policy.

The purpose of these cameras is to monitor, for example, all movement along the Sandbaai coastal area, the Industrial area and around the main entrances to Sandbaai and Hemel & Aarde, providing real time feedback to the control room. Evidence of behaviour that violates municipal by-laws or any other incidents of lawlessness will be recorded and made available to law enforcement authorities as required.

Some of the cameras will be of the License Plate Recognition type to assist in traffic monitoring.

7.4 Further phases of implementation

Lessons learned from the implementation of the first phase and other SRA's will enable the Management of GSSRA to instruct the service provider to install more cameras at strategic points in other public areas of Sandbaai, based upon crime stats at the time. This will make it possible to monitor movement in the high-risk areas and to log any violations. This should result in efficient and early response by law enforcement agencies. Provision is also made for relocation, upgrade, and/or replacement of cameras that have reached the end of their lifespan, or are uneconomic to repair. We also need to install at least two LPR cameras in the second phase (Year two).

The proposed sites have been carefully considered after extensive research and consultation with established CCTV providers, security providers and SAPS, but we have the option of moving the cameras around, depending on future requirements. **Various models and types of cameras will be finalised by further consultation just prior to installation, as this technology evolves constantly with better features all the time.**

Proposed CCTV network once mature.



8. Financial Impact

It is intended that GSSRA (NPC) will be funded by OM through a special rate payable by all property owners who do not receive full or partial rates exemption. The OM has identified properties that qualify in terms of policies as the source of the additional rate.

8.1 Source of funds

Funding of GSSRA will be provided by OM sourced from a Special Rating Area rate charged by OM and applied to the owners of valid rateable properties on the OM property database.

The additional monthly rate payment for GSSRA will be determined by the property's Municipal valuation and will amount to a tariff calculated by a number of cents per rand, times the valuation per annum. The table below gives an indication of how much property owners would be required to pay according to the proposed GSSRA budget.

Municipal Valuation		Projected Average Monthly Levy					
From	To	Residential		Vacant Plots		Business	
		From	To	From	To	From	To
R -	R 350 000	R -	R -	R -	R 10	R -	R 10
R 350 001	R 500 000	R 10	R 11	R 9	R 15	R 9	R 15
R 500 001	R 1 000 000	R 11	R 23	R 15	R 30	R 15	R 30
R 1 000 001	R 1 500 000	R 23	R 35	R 30	R 45	R 30	R 45
R 1 500 001	R 2 000 000	R 35	R 47	R 45	R 60	R 45	R 60
R 2 000 001	R 2 500 000	R 47	R 59	R 60	R 75	R 60	R 75
R 2 500 001	R 3 000 000	R 59	R 70	R 75	R 90	R 75	R 90
R 3 000 001	R 3 500 000	R 70	R 83	R 90	R 105	R 90	R 105
R 3 500 001	R 4 000 000	R 83	R 95	R 105	R 120	R 105	R 120
R 4 000 001	R 4 500 000	R 95	R 106	R 120	R 135	R 120	R 135
R 4 500 001	R 5 000 000	R 106	R 118	R 135	R 150	R 135	R 150
R 5 000 001	R 5 500 000	R 118	R 130	R 150	R 165	R 150	R 165
R 5 500 001	R 6 000 000	R 130	R 143	R 165	R 180	R 165	R 180

This would generate a projected annual income of circa R1,900,000 for the SRA (NPC).

8.2 Criteria to qualify for exemption

In this matter the proposed GSSRA will follow the Overstrand Municipality Special Rating Area policy:

"7.1 The Overstrand Municipality's Municipalities Rates Policy applies with the necessary changes to this Policy. In particular, and without limiting the generality of the afore-going, the exemptions, rebates and reductions set out in the Rates Policy apply with the necessary changes in relation to the levying of an additional rate for special rating area purposes.

"7.2 Notwithstanding the provisions of paragraph 7.1 above, when the Municipality grants a partial rebate as set out in the Rates Policy, the relevant property owner will be granted a full (100%) rebate in relation to the additional rate.

*"7.3 Other policies approved by the Council apply with the necessary changes to the collection of additional rates in terms of the Policy, the By-Law and section 22 of the Property Rates Act, including, but not limited to, the Overstrand Municipality Credit Control and Debt Collection Policy." *9*

8.3 Five-year term budget

According to the OM's SRA policy the budget for the proposed improvements or upgrades must at least address the following:

- *"An annual budget per line item commencing on 1 July of the first year and ending on 30 June of the last year of the term; and*
- *a budget split for the provision of improvements or upgrades between the different categories of properties.*
- *subject to the provisions of the Property Rates Act, the additional rate in any category of property must not exceed 25% of the municipal property rate. Any deviation must be fully motivated to Council for consideration."* *10

However, while the above is the official policy, it is the aim of the GSSRA Steering Committee that the additional rate should not exceed 10% of the municipal property rate.

The table below reflects the proposed five-year budget for the Greater Sandbaai SRA.

	Year 1	Year 2	Year 3	Year 4	Year 5
Expenditure					
1. Employee related					
	Note: Year 1 expenses for 10 months only				
Administrator salary	R120 000	R180 000	R192 600	R206 082	R220 508
Total	R120 000	R180 000	R192 600	R206 082	R220 508
		33%	7%	7%	7%
2. Capital Expenses					
	10	10	8	5	5
CCTV Cameras including Installation	R180 000	R200 000	R170 000	R180 000	R180 000
Power backup R12,100 per pole / site	R60 500	R70 000	R60 000	R50 000	R55 000
Concrete / Galvanised Square Steel Poles 6m	R35 000	R40 000	R45 000	R50 000	R32 000
CCTV Software / License Fees	R87 407				
Control Room (NVR, Server PC, Controller, Monitors)	R110 252	R70 000	R50 000	R30 000	
Radio Transceiver, Forming Antenna, Sector Antenna etc.	R85 000	R50 000		R30 000	
Battery Backups Control Room & Site	R0	R0	R0	R0	R0
Control Room Furniture and kitchenette setup	R0				
Total	R558 159	R430 000	R325 000	R340 000	R267 000
		-31%	-52%	4%	-17%
3. Core Services					
Safety and Security					
Monitor and Control	R200 000	R256 800	R400 000	R428 000	R457 960
Armed Response Services	R300 000	R385 200	R412 164	R441 015	R471 887
Foot or Bicycle Patrols	R0	R80 000	R84 000	R88 200	R92 610
Sub Total	R500 000	R722 000	R896 164	R957 215	R1 022 457
Supplementary Services					
Environmental Services (Alien Removal/Maintenance etc.)	R0	R90 000	R100 000	R110 000	R115 500
Park and other public area maintenance	R0	R30 000	R35 000	R40 000	R40 000
Sub Total - Supplementary Services	R0	R120 000	R135 000	R150 000	R155 500
Total	R500 000	R842 000	R1 031 164	R1 107 215	R1 177 957
		1%	1%	7%	1%
4. Repairs & Maintenance					
Maintenance of backbone, cameras, radios, etc	R60 000	R150 000	R220 000	R240 000	R270 000
Total	R60 000	R150 000	R220 000	R240 000	R270 000
		60%	32%	8%	11%
5. Rent and Operating Expenses					
Rental of Smit tower radio space (R1500 per radio pm)	R30 000	R38 520	R41 216	R44 102	R47 189
Office rent	R0	R0	R0	R0	R0
Advertising	R5 500	R5 819	R6 157	R6 514	R6 891
Accounting Fees	R15 000	R16 020	R17 109	R18 273	R19 515
Auditor's Remuneration	R7 500	R7 935	R8 395	R8 882	R9 397
Bank charges	R6 000	R6 348	R6 716	R7 106	R7 518
Computer Expenses	R10 000	R5 000	R5 500	R6 050	R6 655
Office expenses (water/electricity/cleaning/coffee) etc.					
Establishment Costs	R20 000				
Insurance of Equipment	R20 000	R21 560	R23 242	R25 055	R27 009
Social Marketing & Promotions	R4 000	R4 232	R4 477	R4 737	R5 012
Meetings / Hall Rentals etc.	R3 000	R3 174	R3 358	R3 553	R3 759
Printing and stationery	R2 000	R2 116	R2 239	R2 369	R2 506
Secretarial / Hosting Fees / Domain etc.	R4 000	R4 232	R4 477	R4 737	R5 012
Cell Phone or VOIP Phone	R7 500	R4 200	R2 000	R4 600	R2 000
Website Design & Administration	R6 000	R6 348	R6 716	R7 106	R7 518
10% bad debts provision	R189 446	R198 918	R208 864	R208 342	R217 608
Total	R329 946	R324 422	R340 468	R351 424	R367 589
		-7%	5%	3%	4%
Provision for reserve fund (2 months income)	R315 744				
Total Expenditure	R1 883 849	R1 926 422	R2 109 232	R2 244 721	R2 303 053
		2%	9%	8%	3%
Income					
		5%	5%	5%	5%
Revenue - SRA rates	R1 894 461	R1 989 184	R2 088 643	R2 193 075	R2 302 729
Other Income					
Carried over previous year	R0	R10 612	R73 373	R52 784	R1 138
Total Income	R1 894 461	R1 999 795	R2 162 016	R2 245 859	R2 303 867
Surplus/Shortfall	R10 612	R73 373	R52 784	R1 138	R814

The above budget was carefully compiled, based upon the following assumptions:

1) Employee Related

Salary was discussed with other SRA managers and is considered at the bottom range for an admin manager.

2) Capital Expenses

The amounts under this heading were obtained by physical written estimates from suppliers and is accepted as market related at the time of writing this projection. Initially we have made provision for the installation of a complete CCTV backbone system with power backup and tower radio space will be rented from a CCTV camera supplier. At a later stage we plan to establish our own control room, or we may share a control room with another SRA if feasible.

All the required backbone equipment to setup the SRA will remain the property of the Sandbaai SRA.

3) Core Services

We have had discussions with various security companies and other SRA's. Sandbaai SRA is close in size compared to Onrus/Vermont SRA, and we are satisfied that the services can be contracted within this budget. Our proposed budget closely resembles their latest budget.

4) Repairs and Maintenance of system

This relates mainly to repairs to high site radios, antenna, power supplies and cameras, but also includes costs to replace older or faulty cameras. The amount is based on written quotes and lengthy discussions with other SRA's and service providers.

5) Rent and Operating Expenses

We have had several meetings with the SRA managers of Onrus/Vermont and HPP and all the amounts in this section were individually discussed at length. We are of the opinion that the amounts are realistic for our purposes and matches Onrus/Vermont SRA actual expenses over the past 2 years.

6) Services other than Security

Our team made specific provision for improving the nature areas and parks within our boundaries under the item "Environmental Services".

This includes removing aliens, cleaning along the coastal path, maintaining equipment in the play parks etc.

It must however be clearly understood that this is subject to budget availability. During the first year the lion's share of expenses will be utilised for setting up the backbone equipment and vital cameras to cover the hotspot and coastal. In the following years more funds will be available for other services.

8.4 Other requirements

Provision is also made for a 2-month income reserve fund per OM SRA Policy – 12.5.1 and the following in 16.3.

"Before the Overstrand Municipality will pay over any additional rates collected to the NPC, the NPC and the Overstrand Municipality must have concluded a written finance agreement regulating, amongst other things:

- *the mechanisms and manner of payment;*
- *how the additional rate is to be held by the NPC;*
- *any parameters relating to expenditure; and*
- *any obligations on the NPC to take out and maintain appropriate insurance."*²⁰

8.5 Existing inequities

As in every other area in the country inequities exist in greater Sandbaai. One of these is the inequity in financial means.

*"The special rating area will not be used to reinforce existing inequities in the development of the Overstrand's area of jurisdiction." *10*

GSSRA funding will be based on the municipal valuation of properties. This means that every rateable property owner will contribute as an additional rate, the same number of cents in the rand value of his/her property, as every other property owner within the boundaries of this SRA.

Standard municipal rebates and exemptions as currently exercised will apply also to this special rate.

9 Proposed Management Structure

The existing non-profit company (NPC) with members as defined in section 1 of the Companies Act No 71 of 2008 will be utilised as soon as the establishment of GSSRA has been accepted by the ratepayers of Sandbaai and approved by the OM Council. Any property owner in Sandbaai may join this NPC as a member. Upon approval of the application, the steering committee will be replaced by new elected directors.

9.1 Elected Board of Directors

We propose that the NPC will have 5 (five) directors elected, each with specific portfolio(s) aligned with the business plan of the GSSRA.

The Board of Directors will be elected by the members (the owners of all rateable properties in Sandbaai) of the GSSRA at the first General Meeting of the GSSRA and will consist of the following portfolios:

- A Chairperson
- A Liaison Director (with OM Protection Services and representative of the SRA on the Sandbaai Joint Operations Committee (JOCOM))
- A Financial Director responsible for the GSSRA budget and financial management and liaison with the OM CFO
- An Operations Director, who will liaise with GSSRA service providers and supervise the GSSRA Administrator
- A Public Relations Director responsible for communication between SRA and residents

The SRA Administrator serves in an advisory capacity on, and as secretary of the Board.

The Board of Directors will meet once a month except for the months of July and December.

"The Executive Mayor will appoint a councillor(s) as director(s) and alternate director(s) to the Board in accordance with sections 11(4) and 11(5) of the by-laws. The director(s) appointed by the Executive Mayor will not have the powers and duties of directors as set out in the Companies Act and the management body's MOI"

*11

9.2 Annual General Meeting

Once established, an AGM will be scheduled within two months after the end of the financial year.

The AGM will be responsible for:

- the election of directors;

- the review of the chairperson's Annual Report;
- the approval of the audited financial statements;
- the approval of the following year's budget and implementation plan;
- the appointment of an auditor; and
- the amending of the NPC's MOI if required and with prior written consent of the CFO.

10. Benefits for ratepayers and OM

The proposed GSSRA will enable individuals in the greater Sandbaai community to collectively decide what supplementary services they feel are needed in order to attain the SRA's goals of a safer, clean, and healthy environment.

The benefits:

- OM Traffic and Law Enforcement Departments will be supported by reporting problem areas in terms of traffic congestion, regular transgressions, accidents etc. via the control room (especially after hours and, considering the challenge to provide officials 24/7 in all residential areas in the large geographical area that OM serves).
- Monitoring and reporting any signs of degeneration and decay in public areas quickly and effectively.
- The whole community will share the benefits of a safer, healthy, and clean environment for living, working and relaxing.
- All rateable property owners will share equitably the cost of GSSRA operations by contributing the same number of cents in the rand, to the rand value of their properties.
- Visitors will feel safe in greater Sandbaai and will therefore be more inclined to invest in the area and its environment. Tourism will also benefit, which is an important point as tourism is a key economic activity of the area.
- The above will contribute indirectly towards an increase in the value of properties.
- Law enforcement will be able to respond and apprehend law breakers more quickly and more effectively since camera film footage will be available upon request as evidence in a court of law.

11. Website

The SRA steering committee has developed a website which will eventually have the following content:

- the application letter;
- the business plan;
- the urban management perception results;
- the presentations, agendas, and minutes of all public meetings;
- the Overstrand Municipality Special Rating Area By-law;
- the Overstrand Municipality's policy for the determination of special rating areas;
- frequently asked questions and answers about GSSRA;
- newsletters, notices;
- membership application form and
- a blank consent / objection form.
- List of donors to finance startup costs.

The majority of the documents are already available on the website and the remainder will be made available as soon as the SRA has been formally approved and implemented.

The address for the website is www.Sandbaaisra.co.za

12. Proof of consent

The consent of greater Sandbaai ratepayers will be asked to apply for the establishment of a special rating area via approved consent forms. These will be sent by e-mail (with a link to the consent form), by courier or delivered by hand if possible.

The SRA steering committee will make available all consent forms or duplicates thereof to the Municipality as proof that most of the property owners (representing 50% plus 1 or more of the rateable properties in Sandbaai) accept liability for paying the additional rate.

Proof will be kept of notices of public meetings contemplated in the By-law.

The minutes of public meetings will be made available on the SRA website.

The compilation date will be stated.

Every ratepayer participating in the process will be asked to identify himself / herself as the lawful owner or authorised signatory of any said property.

Ratepayers can also submit objections ***once the application for the establishment of GSSRA has been submitted for approval to the OM council.***

References

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1. Overstrand Municipality. 2024. Special Rating Area Policy. p5 - Par 5.1 and p6 - Par 5.3
 2. Overstrand Municipality. 2024. Special Rating Area Policy. p6 - Par 6.6
 3. Overstrand Municipality. 2024. Special Rating Area Policy. P7 - Par 6.12
 4. Overstrand Municipality.2024. 5-year Integrated Development Plan 2024/25 Final, p-162 "Strategic Objectives"
 5. Municipal Community Safety Forum – Safety Plan
 6. Overstrand Municipality. 2024. 5-year Integrated Development Plan 2024/25 Final, p - 252
 7. Overstrand Special Rating Area Policy 31 May 2024: p-9 par 10.1.9
 8. Overstrand Special Rating Area Policy 31 May 2024: p-8 par 9.2.2
 9. Overstrand Special Rating Area Policy 31 May 2024: p-6 par 7.1, 7.2, 7.3
 10. Overstrand Special Rating Area Policy 31 May 2024: p-12 par 11.3.2
 11. Overstrand Special Rating Area Policy 31 May 2024: p-8 par 9.2.5

Appendix A

Steering committee:

Mr Malan Ackermann (Chairperson)

ID: 5008015024084
 Address: 35 Nico van der Merwe Street, Sandbaai 7200
 Tel no: 082 963 2268
 E-mail address: malan.ackermann@gmail.com
 Qualifications: Dip Pharm FPS
 Career: Owner Community Pharmacy 35 years; Responsible Pharmacist DSV Logistics 10 years
 Community Involvement: Treasurer Medikredit; Fellow of the Pharmaceutical Society (PSSA); National Executive PSSA; Honorary Life Member PSSA; SRPA
 Property Owner Sandbaai: 6 years

Mr Chris Keevy (Vice Chair & Secretary)

ID: 4803315060080
 Address: 4A West End Street, Sandbaai 7200
 Tel no: 083 630 2454
 E-mail address: chris.keevy@whalemail.co.za
 Qualifications: M Sc Agric Econ (Pta), MBA (Stell), MPRE, MIESA MPRE, MIECA
 Career: SA Dried Fruit Company - Manager
 Ladybrand Agricultural Coop - Ass Gen Manager
 Agriwane – CEO
 SA Avocado Growers Association – CEO
 KOBWA – Managing Director
 Keevy Properties / Keevy Consultants – Owner
 Community involvement: Wellington Rate Payers Association
 Ward 7 & Sandbaai Rate Payers Association
 SA Wildlife – Member
 ANBO – Executive member.
 Property owner: Property in Sandbaai.

Mr Dave Chambers**Director**

ID: 510203 5076 081
 Address: 9 Vader Visser Street, Sandbaai 7200
 Tel no: 082 453 6407
 E-mail address: DaveChambers1@mail.com
 Qualifications: (NDip) ComPropFin, (NDip) ResPropFin, (NDip) ComPropDev, (NDip) Retail Facilities Management, MCSE
 Career: At Corporate Bank: Regional Credit Manager Commercial Prop Fin, Regional Manager Commercial Prop Fin. Residential Prop Developer.
 Community involvement: Chairman Mon Repos Home Owners Association, Ward Committee Member (Ward 7), SAPS JOCOM, Sandbaai Community Safety NPO
 Property Owner: Property owner in Sandbaai for 10 years.

Mr Robbie Roberts**Director**

ID: 6207205044089
 Address: 14 Belladonna Street, Sandbaai 7200
 Tel no: 073 812 2281
 E-mail address: mathlope@gmail.com
 Qualifications: (NDip) Mine Survey, (NHD) Mine Survey, Certificate of Competency, Mine Survey (DME), Graduate Diploma, Mining Engineering (Cum Laude), MSc, Mining Engineering. (University of the Witwatersrand)
 Career: Employed by one of the leading Platinum Group Metals producers in the world at senior management level.
 Community involvement: Served as deputy chair of Sandbaai Ratepayers Association.
 Property owner: Property owner in Sandbaai for 10 years.

Mr. Johan van Schalkwyk

ID: 7105225060086
 Address: 33 Nico van der Merwe Street, Sandbaai 7200
 Tel no: 082 907 6467
 E-mail address: johanvs2205@gmail.com
 Career: Owns several properties and businesses in Hermanus and Kuilsriver
 Community involvement: Hermanus Business Chamber, Coastal Path Alien Vegetation Management
 Property owner: Property owner in Sandbaai.

Ms. Sally Baikie

ID: 5711170115080
 Address: 43 Leisure Park, Bergsig Street, Sandbaai 7200
 Tel no: 00825549087
 E-mail address: sally@baikie.co.za
 Qualifications: BSc (TRP) - Wits, PGD Affordable Housing - UCT, PGD Property Law & Land Registration - Wits
 Career: Sandton Town Council, Rohrs Nichol de Swart & Dyus, University of Witwatersrand, Baikie Associates CC, Gauteng Provincial Townships Board.
 Community involvement: Chairman & Committee member on LAC and various HOA & sports clubs. Green belt action group.
 Property owner: Property owner in Sandbaai for 3 months.

Appendix B Overstrand Municipality: Special Rating Area By-law 2016
Available in pdf-format at www.Sandbaaisra.co.za

Appendix C Overstrand Municipality: Special Rating Area Policy May 2025
Available in pdf-format at www.Sandbaaisra.co.za

Appendix D Unabridged analysis of Urban Management Survey
Available in pdf-format at www.Sandbaaisra.co.za

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Web: www.odf.org.za
Tel: 0800 22 66 11
(toll free)

from Friday, 13 December 2024 at the offices of the Master of the Western Cape High Court, Cape Town and the Magistrate, Hermanus.

Carole Strauss Attorney, 2 Cape Robin Crescent, Vermont 7201, strausscd@telkomsa.net, 0848180413

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KENNISGEWING

Stigting van 'n Spesiale Aanslaggebied (SAG) vir die Groter Sandbaai

Kennisgewing geskied hiermee dat: Malan Ackermann, trustee van Die Guinness Family Trust, geregistreerde eienaar van Erf 555, Nico van der Merwe Straat 35, Sandbaai, van voorneme is om aansoek te doen om 'n SAG wat bekend sal staan as Sandbaai SAG, te stig, ingevolge die Overstrand Munisipaliteit se Verordening op Spesiale Aanslaggebiede.

Die gebied sluit in alle belastingbetalende eiendomme wat omsluit word deur: die Oostelike grens van Schulphoekweg, die kuslyn as die Suidelike grens, die Westelike grens word gevorm deur die Onrus rivier en die Glen Fruin/Hemel en Aarde noordelike heininglyn as die Noordelike grens.

'n Openbare vergadering gehou sal word met die doel om:

- volledige inligting oor die SAG te voorsien.
- praktiese implikasies te bespreek.
- vrae en antwoorde aan te spreek.

Bogenoemde vergadering sal plaasvind op:

**DATUM: 9 JANUARIE 2025 TYD: 18h00
PLEK: SANDBAAI SAAL**

Hierdie is 'n baie belangrike saak wat al die eienaars van eiendom in die voorgestelde SAG raak en ons versoek graag dat u moeite doen om die vergadering by te woon.
Indien u nie die eienaar is van die winning nie

NOTICE

Establishment of a Special Rating Area (SRA) for the Greater Sandbaai

Notice is hereby given that: Malan Ackermann, trustee of The Guinness Family Trust, the registered owner of Erf 555, 35 Nico van der Merwe Street, Sandbaai, intends to apply for a SRA which will be known as Sandbaai SRA in terms of the Overstrand Municipality's By-law on Special Rating Areas.

The area includes all tax-paying properties enclosed by: the Eastern boundary of Schulphoekweg, the coastline as the Southern boundary, the Western boundary formed by the Onrus river and the Glen Fruin/Hemel en Aarde northern fence line as the Northern boundary.

A public meeting will be held with the aim of:

- providing complete information about the SRA.
- discuss practical implications.
- address questions and answers.

The above meeting will take place on:
**DATE: 9 JANUARY 2025 TIME: 18h00
PLACE: SANDBAAI HALL**

This is a very important matter that affects all property owners in the proposed SRA and we would like to request that you make an effort to attend the meeting.

If you are not the owner of the residence, we request you to please bring this notice to the attention of the registered owner as soon as

MINUTES OF THE PUBLIC INFORMATION MEETING: ESTABLISHING A SPECIAL RATING AREA FOR THE GREATER SANDBAAI AREA (WARD 7, OVERSTRAND MUNICIPALITY).

DATE: 09 JANUARY 2025 AT 18:00.

VENUE: SANDBAAI HALL, SANDBAAI

1. ATTENDANCE

Present: Based on the seating capacity it is estimated that the meeting was attended by a total of approximately 500 attendees.

2. WELCOME AND INTRODUCTION

- 2.1. Mr Malan Ackermann, the Steering committee chairman, welcomed everyone and introduced the other members of the steering committee: Mr Chris Keevy, Mr Robbie Roberts and Mr Dave Chambers.**
- 2.2. Mr Ackermann introduced Mr Abner Ingels as the Chairman of the meeting. Mr Ingels has no association with this SRA and is not a property owner in the area. He was invited to chair the meeting. His credentials were approved by the Overstrand Municipality.**

3. INTRODUCTION BY THE INDEPENDANT CHAIRMAN:

- 3.1. The Chairman welcomed all attendees.**
- 3.2. Procedures: Emergency procedures were explained.**
- 3.3. Language: Meeting will be conducted in English as no-one indicated that that they do not understand English. However if there is a question in Afrikaans, it will be answered in Afrikaans.**

- 4. PURPOSE OF THE MEETING:** The meeting was arranged to introduce the details and procedure for the application to declare the Greater Sandbaai special rating area. Information from the meeting will be published on the SRA website: www.sandbaaisra.co.za

- 5. PROCEDURES TO BE FOLLOWED:** Questions reserved for property owners only due to time constraints. Please hold questions during the presentation. Questions to be answered after the presentation by Robbie Roberts.

6. SRA PRESENTATION: PROPOSED SRA PRESENTED BY R ROBERTS

Robbie thanked everyone present for the good turnout at the meeting.

Results of the Perception survey was presented. Main projects identified based on the results of the Perception survey:

- I. CCTV Project: CCTV cameras at strategic points, 24-hour monitoring and dedicated response team.**
- II. Foot Patrols along the coastal path**
- III. More vehicle patrols during the night**

IV. Keeping the beaches clean

V. Environmental Services i.e. Focus alien plant removal along the coastal area and other communal areas, cleaning along sidewalks etc.

Voting will commence after the meeting. The result has to be 50% plus 1 for successful outcome for SRA to be established. Electronic voting allowed.

Only Property owners may vote. If you have more than one property you have one vote for each property. The SRA will operate as a non-profit company, managed by a board of directors elected by property owners (Steering committee members do not automatically become directors).

Every 5 year cycle the SRA will be reviewed. The Business plan and budget are available on the SRA website under the heading "Documents".

Currently there are 2 940 properties in the Greater Sandbaai geographical area.

The presentation is available on the website under the "Meetings" heading.

www.sandbaaisra.co.za

7. QUESTIONS AND ANSWERS

Key points discussed are summarised under the heading FAQ's in the website.

8. CLOSURE

Chairman thanked everyone for attending. Meeting was adjourned at 20:20.

Sandbaai Special Rating Area NPC

Reg. 2023 / 554765 / 02

www.sandbaai-sra.co.za

admin@sandbaai-sra.co.za

052 253 2258

9 September 2025

Overstrand Municipality

PO Box 2,
Hermanus 7200



Attention CFO

Sir,

Amendment of Proposed Boundaries for Sandbaai SRA

Dear CFO,

We hereby formally request an amendment to the boundaries of the proposed Sandbaai Special Rating Area (SRA), specifically to exclude the Hemel-en-Aarde Estate. The remaining areas in Ward 7 north of the R43 (Glen Fruin), as well as the area between Glen Fruin and the Hemel-en-Aarde Road, will remain within the proposed SRA.

This request is based on the clear and consistent position of the Hemel-en-Aarde Estate Homeowners' Association (HOA). Following two meetings with our steering committee over recent months, both the chairperson and vice-chairperson have indicated strong opposition to the inclusion of their estate. They have also threatened legal action should the estate remain part of the proposed SRA, as they do not consider themselves part of Sandbaai, despite falling within Ward 7's boundaries.

Their objections are supported by the following factors:

- The estate already has extensive and modern CCTV coverage.
- The Sandbaai/Hemel & Aarde Road intersection is already monitored.
- Access control is highly efficient, using advanced technology.
- Crime within the estate is very rare.
- Residents primarily make use of Onrus Beach rather than Sandbaai.
- They already pay a substantial monthly security levy.
- They believe they would derive no benefit from inclusion in the SRA.

A recent formal poll of estate residents supports this position:

Hemel & Aarde Properties 313		Remainder of Ward 7 Properties 2,538	
YES Votes	38 (11%)	1,383	(54%)
NO Votes	57 (16%)	139	(5%)
Not Voted	261 (73%)	1017	(40%)

Directors:

M Ackermann

C Keevy

DF Chambers

JC Roberts

S Bakie

Despite repeated follow-ups via WhatsApp and telephone, participation within the estate remained very low. Only 54 estate property owners took part in the Urban Management Survey in 2024, and their responses were broadly aligned with the rest of Sandbaai. Updated survey charts have been appended to reflect the impact of their exclusion, which is minimal.

Importantly, the amendment will not affect the threshold of required YES votes, which we continue to exceed by a comfortable margin. The only material impact will be on the annual levy income, which will decrease by R447,541 (19%) to approximately R1,894,461.

To adapt to this reduced budget, we have recalculated the 5-year financial plan and decided to postpone establishing a dedicated control room. Instead, we will contract a security company to provide monitoring and response services until such time as a control room becomes financially viable.

This arrangement will comply fully with the POPI Act, as no personal information will be shared with the service provider, who will remain subject to POPI obligations. A formal tender process will be followed, and cost estimates confirm that this approach remains feasible within the adjusted budget.

Minor additional adjustments were also made to certain smaller budget items, but these do not materially affect the overall plan.

Although the Overstrand Municipality SRA Policy vests the final decision at your discretion, we believe excluding the Hemel-en-Aarde Estate now is the most prudent course of action. It will help prevent unnecessary delays, avoid legal costs, and reduce division within our ward.

Yours faithfully,



Malan Ackermann (Chairman)

On behalf of the Sandbaai SRA Steering Committee

KENNISGEWING

Aansoek vir die stigting van 'n Spesiale Aanslaggebied (SAG) vir groter Sandbaal

Kennisgewing gegee hiermee dat:

1. Midan Ackermann, die trustee van die geregistreerde eienaar van Erf 555, Sandbaal, die aansoek ter stigting van die Sandbaal Spesiale Aanslaggebied (SSAG) terug getrek het.
2. 'n Openbare Vergadering gehou sal word ten einde eienaars in te lig oor:
 - a) wysings aan die Beslidsplan en begroting;
 - b) praktiese implikasies hiervan op die aansoek.

Date and Time: 09 Oktober 2025 om 18:00 in die AGS auditorium, Langstraat, Sandbaal.

Alle eienaars van eiendomme in die voorgestelde SAG word geroep om die vergadering by te woon.

Na afloop van die inligtingsvergadering op 09 Oktober 2025 sal hy 'n gerevisieerde aansoek indien vir die stigting van die Sandbaal Spesiale Aanslaggebied, inwagende die Overstrand Municipality se versoening en bevel op Spesiale Aanslaggebiede.

Die gebied sluit in alle belastingbetalende eiendomme wat omsluit word deur die grense van Wye 7, uitgesonder die Hemel & Aarde Landgoed, dus Schulphoekweg van oostwaarts, Riepbeek van die suidoort, Onrusrivier van die westwaarts en die Glen Fruin en Hemel & Aarde Village grenslyn van die noordwaarts tot teen die Hemel en Aarde pad.

NOTICE

Application to establish a Special Rating Area (SRA) for the greater Sandbaal

Notice is hereby given that:

1. Midan Ackermann, the trustee of the registered owner of Erf 555, Sandbaal, withdrew the application for the establishment of the Sandbaal Special Rating Area (SSRA).
2. A Public Meeting will be held, with the purpose of informing property owners of:
 - a) the amendments to the business plan and budget, and
 - b) discuss the practical implications relating thereto.

Date and Time: 09th October 2025 at 18:00 in the AGS auditorium, Long Street, Sandbaal.

All property owners in the proposed SRA are invited to attend the meeting.

Following the information meeting on 09 October 2025 he will submit an amended application to establish the Sandbaal Special Rating Area (SRA) in terms of Overstrand Municipality's Special Rating Area By-Law.

The affected area includes all ratepaying properties of Ward 7, excluding the Hemel & Aarde Estate, bounded by Schulphoek Road to the east, the coastal area to the south, Onrusrivier to the west and the Glen Fruin and Hemel and Aarde Village boundaries up to the Hemel & Aarde Road to the north.

**MINUTES OF THE SANDBAAI SRA INFORMATION MEETING HELD AT 18h00
ON 09 OCTOBER 2025**

VENUE: AGS AUDITORIUM, LONG STREET, SANDBAAI

1. ATTENDANCE

Present: The meeting was well attended. Based on the seating capacity it is estimated that the meeting was attended by approximately 180 attendees.

2. OPENING

M Ackermann Chairman Steering committee

2.1. Opening comments

Mr Malan Ackermann, the Steering committee chairman, welcomed everyone to the meeting.

2.2. Introduction of Steering committee members

Mr Ackermann introduced the other members of the steering committee: Mr Chris Keevy, Mr Dave Chambers, Mr Robbie Roberts, Ms Sally Baikie and apologised on behalf of Mr Johan van Schalkwyk.

2.3. Introduction of Chairman of the meeting.

Mr Ackermann introduced Mr Abner Inghels as the Chairman of the meeting. Mr Inghels has no association with this SRA and is not a property owner in the area. He was invited to chair the meeting. His credentials were approved by the Overstrand Municipality.

3. INTRODUCTION BY THE INDEPENDENT CHAIRMAN

A Inghels

3.1. The Chairman welcomed all attendees.

3.2. Emergency procedures: Emergency procedure and evacuation were explained.

3.3. Procedures to be followed. The meeting will be conducted in English as no-one indicated that they do not understand English. However if there is a question in Afrikaans it will be answered in Afrikaans.

Questions will be reserved for property owners only due to time constraints. Please hold questions during the presentation. Questions will be answered after the presentation by Robbie Robberts.

3.4. Purpose of the meeting: The meeting was arranged to inform property owners regarding change in the proposed geographical area and to explain the impact on the business plan and the budget.

4. SRA PRESENTATION

R Roberts

Robbie informed the meeting that the presentation as well as the revised business plan and budget will be available on the website www.sandbaaisra.co.za

He explained the change in the geographical area of the proposed Sandbaai SRA by excluding the Hemel & Aarde Estate and the reasons therefore. The impact of excluding H&A Estate on the business plan and budget were explained.

The reduced geographical area will result in minor changes in the business plan and the CCTV camera on the Hemel & Aarde road will be adjusted to exclude estate boundaries.

Furthermore the budget had to be revised as the projected income will reduce from R 2 254 528 to R 1 894 461 in year 1.

In-order to deliver the same services to the remaining property owners it was decided not to develop our own control and operating room but to contract this out to security service providers. In addition rent and operating will be reduced.

Please visit the Sandbaai SRA website for detailed information.

The meeting was informed that the application with support documents will now be submitted to the Overstrand Municipality. This was followed by a brief overview of the next steps that will follow.

As soon as the Sandbaai SRA is approved, a board of directors will have to be appointed. Steering committee members will step down as soon as the board members are appointed. Property owners were requested to identify and motivate suitable candidates to make themselves available. The new board of directors will determine the future success of the Sandbaai SRA.

The monthly SRA contribution will not be affected as the contribution is based on a factor as originally determined by the Municipality and the municipal value of your property.

5. QUESTIONS AND ANSWERS.

Questions were raised and answered.

Dr v Oppen explained that the majority of the Hemel & Aarde Estate property owners indicated that they would prefer to be excluded from the Sandbaai SRA citing amongst others the estate existing levies .

Following a question it was explained that the Sandbaai SRAn will only be included in the 2026/2027 municipal financial year and SRA contributions will only be levied from 1 July 2026.

Christopher Reid raised concerns regarding the cost of CCTV cameras in the budget and the use of a radio network.

6. CLOSURE

After all questions were answered, and it was clear that there was general support for the establishment of the SRA the meeting was closed at 18h15.

KENNISGEWING

Aansoek vir die stigting van 'n Spesiale Aanslaggebied (SAG) vir groter Sandbaai

Kennisgewing geskied hiermee dat:

1. Malan Ackermann, die trustee van die geregistreerde eiernaar van Erf 555, Sandbaai, Hermanus, 7200, aansoek gedoen het om 'n SAG wat bekend sal staan as die Sandbaai SAG te stig ingevolge die Overstrand Munisipaliteit se Verordening op Spesiale Aanslaggebiede (2016), saam gelees met die Overstrand Munisipaliteit se Beleid vir Spesiale Aanslaggebiede (soos gewysig 1 Julie 2025).

Die gebied sluit in alle eiendomme wat omsluit word deur die grense van Wyk 7, uitgesonder die Hemel & Aarde Landgoed, dus Schulphoekweg aan oostekant, kusgebied aan die suidkant, Onrusvier aan die westekant en die Glen Fruin en Hemel & Aarde Village grenslyne aan die noordekant tot teen die Hemel en Aarde pad.

2. Die aansoek tesame met toepaslike inligting, is beskikbaar vir die bestudering op die Sandbaai SRA webwerf by <https://sandbaaisra.co.za/> en by die kantore van die Overstrand Munisipaliteit, Hermanus Munisipale Kantore, Magnollastraat 1, Hermanus (Nevree: Ms Johette Basson tel: +27(0)28 313 8133). Die voormelde dokumente sal ook ter insae lê by die Sandbaai Gemeenskapsaal, Jimmy Smithstraat, Sandbaai.
3. Besware teen die stigting van die Sandbaai SRA moet op skrif gestuur word aan die Munisipale Bestuurder, Posbus 20, Hermanus, 7200 of opos aan mm@overstrand.gov.za of per hand afgelewer word by die Munisipale Bestuurder, Munisipale Kantore, Magnollastraat 1, Hermanus.
4. Besware moet die kantoor van die Munisipale Bestuurder nie later nie as Maandag, 1 Desember 2025 bereik nie.

NOTICE

Application to establish a Special Rating Area (SRA) for the greater Sandbaai

Notice is hereby given that:

1. Malan Ackermann, the trustee of the registered owner of Erf 555, Sandbaai, Hermanus, 7200 has applied to establish the Sandbaai Special Rating Area (SSRA) in terms of the Overstrand Municipality Special Rating Area By-Law, 2016 read together with the Overstrand Municipality Special Rating Area Policy (as amended 1 July 2025).

The affected area includes all properties of Ward 7, excluding the Hemel & Aarde Estate, bounded by Schulphoek Road to the east, the coastal area to the south, Onrus River to the west and the Glen Fruin and Hemel and Aarde Village boundaries up to the Hemel & Aarde Road to the north.

2. The application, together with related information, is available for scrutiny on the Sandbaai SRA website at: <https://sandbaaisra.co.za/> and at the Overstrand Municipality, Hermanus Municipal Offices, 1 Magnolia Street, Hermanus (Enquiries: Ms Johette Basson, tel: +27(0)28 313 8133). The aforementioned documents will also be available at the Sandbaai Community Hall, Jimmy Smith Street, Sandbaai.
3. Any objections to the establishment of the Sandbaai SRA must be submitted in writing to the Municipal Manager, P.O. Box 20, Hermanus, 7200, or emailed to mm@overstrand.gov.za or delivered by hand to the Municipal Manager, Municipal Offices, 1 Magnolia Street, Hermanus.
4. Objections must be received by the office of the Municipal Manager by no later than Monday, 1 December 2025.

21:24

65

All Inboxes

Fwd: Application for Sandbaai SRA resubmitted / Aansoek vir Sandbaai SAG heringedien

Begin forwarded message:

From: Sandbaai SRA info <info@sandbaai.co.za>
 Date: 27 October 2025 at 20:07:57 SAST
 To: info@sandbaai.co.za
 Subject: Application for Sandbaai SRA resubmitted / Aansoek vir Sandbaai SAG heringedien

As part of the SRA resubmission process and in terms of the Overstrand Municipality SRA Policy, we are obliged to inform you of the forwarding notice, which was also published in the official newspaper.

As deel van die SAG heringedien proses is ons per Overstrand Munisipale SAG Beleid verplig om u van die voorwaarts kennisgewing te informeer, wat ook in die amptelike koerant gepubliseer is.

KENNISGEWING	NOTICE
<p>Aansoek vir die stigting van 'n Spesiale Aanslaggebied (SAG) vir groter Sandbaai</p> <p><u>Kennisgewing hierdie hiermee dat:</u></p> <p>I. Malan Ackermann, die trustee van die <u>erwantskaprekening</u> van Erf 555, Sandbaai, op 13 Oktober 2025 'n <u>heraansoek</u> ingedien het vir die <u>stigting</u> van die Sandbaai <u>Spesiale Aanslaggebied (SAG)</u>, in ooreenstemming met die <u>verordening op spesiale aanslaggebiede</u>.</p> <p><u>Die gebied sluit in alle onroerende eiendomme wat omsluit word deur die grense van Waa 7, insluitende die Hemel & Aarde Landgoed, die Schulphoekweg aan ooskant, kusgebied aan die suidkant, Ooswalweg aan die westekant en die Glen Ruin en Hemel & Aarde Village gebiede aan die noordkant tot teen die Hemel en Aarde pad.</u></p> <p><u>Eenmaats wat betrewe word moet die voor 21 November 2025 skriftelike kennisgewing aan die Munisipale Bestuurder, Magnoliastraat 1, Hermanus.</u></p> <p><u>Soke betrewe moet redes verskaf en behoorlik gemotiveer wees.</u></p>	<p>Application to establish a Special Rating Area (SRA) for the greater Sandbaai</p> <p><u>Notice is hereby given that:</u></p> <p>I. Malan Ackermann, the trustee the registered owner of Erf 555, Sandbaai, has re-submitted an application to establish the Sandbaai Special Rating Area (SRA) in terms of Overstrand Municipality's Special Rating Area By-Law on the 13th October 2025.</p> <p><u>The affected area includes all adjoining properties of Ward 7, excluding the Hemel & Aarde Estate, bound by Schulphoek Road to the east, the coastline to the south, Ooswalweg to the west and the Glen Ruin and Hemel and Aarde Village boundaries up to the Hemel & Aarde Road to the north.</u></p> <p><u>Property owners that wish to object, must do so in writing by 21st November 2025, addressed to the Municipal Manager, 1 Magnolia Street, Hermanus.</u></p> <p><u>Such applications must provide reasons and must be properly motivated.</u></p>



Sandbaai Special Rating Area NPC

Reg: 2023 / 694786 / 08

www.sandbaaisra.co.za

admin@sandbaaisra.co.za

082 963 2268

Annexure G 1|2

10 October 2025

Overstrand Municipality

PO Box 2,

Hermanus 7200

Attention: The Chief Financial Officer



Dear Sir,

Application for Registration of a Special Rating Area (SRA) for Greater Sandbaai

On behalf of the Sandbaai SRA Steering Committee, we hereby submit a renewed application for the registration of a Special Rating Area (SRA) for Sandbaai, in accordance with the Overstrand Municipality's SRA Policy.

Our previous application, submitted on 9 September 2025, was temporarily withdrawn to allow for a second public meeting to inform property owners of amendments, following the exclusion of the Hemel & Aarde Estate from the proposed SRA boundaries.

Over the past months, the Steering Committee has diligently followed all prescribed procedures, including extensive consultation with property owners, public awareness campaigns, and the completion of a comprehensive survey. The required level of community support has been achieved, as confirmed by the verified voting results. Detailed documentation—including the survey outcomes, evidence of community engagement, and the proposed five-year business plan and budget—is attached for your consideration.

Primary Objectives of the Greater Sandbaai SRA

As identified through the urban management survey, the objectives of the proposed SRA are to:

- Enhance public safety through an integrated CCTV network and coordinated security response services.
- Implement coastal path foot patrols during the holiday season.
- Increase night-time security patrols.
- Improve the general environment by addressing urban management challenges, maintaining beaches and public spaces, and removing alien vegetation.
- Foster community cohesion and protect property values through collective investment in the area.

We confirm that the proposed SRA boundaries, as detailed in the Business Plan map, exclude the Hemel & Aarde Estate, following consultation with its Homeowners' Association. The boundaries now include the remainder of Ward 7, north of the R43 (Glen Fruin), as well as the area between Glen Fruin and the Hemel & Aarde Road.

A well-attended public meeting was held on **Thursday, 9 October 2025**, to inform property owners of the amendments and their effect on the proposed budget. No objections were raised at this meeting.

Directors: M Ackermann

C Kevy

DF Chambers

JC Roberts

J van Schaikwyk

Community Support

Of the **2,538** rateable properties within the proposed area, a minimum of **1,270** (50% +1) votes in favour was required. A total of **1,523** property owners voted, of which **1,384 (91%)** supported the proposal and **139 (9%)** opposed it.

This clearly demonstrates overwhelming community support for the establishment of the Sandbaai SRA. There are **31** instances where company or trust resolutions were not received in time; however, these have been accounted for, and the valid votes still provide a sufficient margin to confirm the required majority.

Attached Application Pack

1. Evidence of public participation and communication, including meeting agenda and minutes.
2. Summary of the final urban management survey results.
3. Verified voting outcomes (hand-delivered to the CFO on 10 September 2025).
4. Proposed five-year budget.
5. Proposed business plan.
6. Implementation plan.

We respectfully request that this application be considered and approved by the Municipality so that the Sandbaai SRA may be formally registered and implemented for the benefit of all residents and property owners within its boundaries.

We sincerely thank you for your guidance and patience throughout this process and look forward to your favourable consideration.

Yours faithfully,



Malan Ackermann (Chairman)
Sandbaai SRA Steering Committee

Annexure H 1/68

WARD	SUBURB	ERF NR	SEC TIT	VOTE	VOTE AS PER OM	OVERSTRAND COMMENT - REASON FOR NOT VALID CONSENT	SRA Levy	VALUATION
7	HSB	1	GF	YES	YES		R103.62	4 320 000
7	HSB	4	GF	YES	YES		R102.16	4 260 000
7	HSB	5	GF	YES	NO	ONLY ONE OF THE TRUSTEES SIGNED THE RESOLUTION	R118.06	4 915 000
7	HSB	6			0		R51.93	2 190 000
7	HSB	7	P	YES	YES		R93.18	3 890 000
7	HSB	8	GF	YES	YES		R101.56	4 235 000
7	HSB	9			0		R60.67	2 000 000
7	HSB	10			0		R72.44	3 035 000
7	HSB	11	SM	YES	YES		R64.31	2 700 000
7	HSB	12	GF	YES	NO	LETTER OF AUTHORITY ATTACHED - NOT A RESOLUTION	R171.99	5 670 000
7	HSB	13			NO	SRA INCORRECTLY LIST AS A YES.	R108.11	4 505 000
7	HSB	14			NO	SRA INCORRECTLY LIST AS A YES.	R64.55	2 710 000
7	HSB	15	P	YES	YES		R50.35	2 125 000
7	HSB	16	GF	YES	YES		R132.13	5 495 000
7	HSB	17	GF		NO	NOT ATTACHED	R125.94	5 240 000
7	HSB	18	GF	YES	YES		R55.09	2 320 000
7	HSB	19	GF	YES	YES		R61.76	2 595 000
7	HSB	20			0		R90.76	3 790 000
7	HSB	21	GF	YES	YES		R127.76	5 315 000
7	HSB	22			0		R53.99	2 275 000
7	HSB	23			0		R71.95	3 015 000
7	HSB	24	GF		NO	NOT ATTACHED	R109.20	4 550 000
7	HSB	25			0		R124.12	5 165 000
7	HSB	26			0		R49.87	2 105 000
7	HSB	27	GF	YES	YES		R69.28	2 905 000
7	HSB	28	GF	YES	YES		R98.77	4 120 000
7	HSB	29	GF	YES	YES		R95.49	3 985 000
7	HSB	30			0		R63.58	2 670 000
7	HSB	31	GF	YES	YES		R70.01	2 935 000
7	HSB	32	GF	REVOKE	revoke	REVOKE	R127.16	5 290 000
7	HSB	34	GF	YES	YES		R69.28	2 905 000
7	HSB	35	P	YES	NO	REVOKE	R79.72	3 335 000
7	HSB	37			0		R103.13	4 300 000
7	HSB	38			0		R65.88	2 765 000
7	HSB	39	SM	YES	NO	EMAIL DIFFER FROM SYSTEM	R30.79	1 015 000
7	HSB	40			0		R120.48	5 015 000

H 3/68

7 HSB	87		GF	YES	YES		R60.67	2 000 000
7 HSB	88		GF	YES	YES		R61.64	2 590 000
7 HSB	89		GF	YES	YES		R58.48	2 460 000
7 HSB	90		GF	REVOKE	revoke	VOTED YES ON GF / VOTED NO SM. CHECK EMAILS FOR NO	R130.68	5 435 000
7 HSB	91		P	YES	YES		R187.01	6 165 000
7 HSB	92		GF	NO	NO		R48.17	2 035 000
7 HSB	93		P	REVOKE	revoke	REVOKE	R66.73	2 800 000
7 HSB	94				0		R62.34	2 055 000
7 HSB	95				0		R100.22	4 180 000
7 HSB	96		GF	REVOKE	revoke	REVOKE	R62.12	2 610 000
7 HSB	97		GF	YES	YES		R77.05	3 225 000
7 HSB	98		GF	YES	YES		R88.45	3 695 000
7 HSB	103		GF	YES	YES		R133.22	5 540 000
7 HSB	105		GF	YES	YES		R51.69	2 180 000
7 HSB	106				0		R133.01	4 385 000
7 HSB	107				0		R59.45	2 500 000
7 HSB	108				0		R64.06	2 690 000
7 HSB	109				0		R27.60	910 000
7 HSB	110				0		R83.48	3 490 000
7 HSB	111		GF	YES	YES		R95.25	3 975 000
7 HSB	112		SM	YES	NO	EMAIL DIFFER FROM SYSTEM	R56.91	2 395 000
7 HSB	113				0		R60.18	2 530 000
7 HSB	114		GF	YES	YES		R89.42	3 735 000
7 HSB	115		GF	YES	YES		R110.53	4 605 000
7 HSB	116				0		R47.32	2 000 000
7 HSB	117				0		R70.62	2 960 000
7 HSB	118		GF	YES	YES		R60.21	1 985 000
7 HSB	119		GF	YES	NO	REVOKE	R113.33	4 720 000
7 HSB	120		P	YES	YES		R61.64	2 590 000
7 HSB	121		GF	YES	YES		R66.85	2 805 000
7 HSB	122		GF	YES	YES		R92.82	3 875 000
7 HSB	123		GF	YES	NO	ONLY ONE OF THE THREE TRUSTEES SIGNED RESOLUTION	R103.74	4 325 000
7 HSB	124				0		R100.34	4 185 000
7 HSB	125		GF	YES	YES		R58.00	2 440 000
7 HSB	126				0		R46.35	1 960 000
7 HSB	127				0		R63.94	2 685 000
7 HSB	128		GF	REVOKE	revoke	REVOKE	R106.05	4 420 000
7 HSB	129				0		R157.49	6 540 000

H 4168

7 HSB	130								0			R50.60	2 135 000
7 HSB	131								0			R61.27	2 575 000
7 HSB	132		GF	NO					NO			R114.78	4 780 000
7 HSB	133		GF	YES					NO			R111.02	4 625 000
7 HSB	134		GF	YES					NO			R58.85	2 475 000
7 HSB	135		GF	NO					NO			R53.99	2 275 000
7 HSB	137		GF						NO			R120.24	5 005 000
7 HSB	138								0			R20.17	665 000
7 HSB	139		SM	YES					YES			R61.64	2 590 000
7 HSB	140		GF	YES					YES			R134.80	5 605 000
7 HSB	141								0			R95.85	4 000 000
7 HSB	142								0			R20.17	665 000
7 HSB	145		P	YES					YES			R15.17	500 000
7 HSB	146		P	YES					YES			R14.41	475 000
7 HSB	147		GF	NO					NO			R42.83	1 815 000
7 HSB	148		GF	NO					NO			R46.59	1 970 000
7 HSB	149		GF	YES					YES			R40.40	1 715 000
7 HSB	150		P	YES					YES			R47.93	2 025 000
7 HSB	151								0			R15.77	520 000
7 HSB	152		GF	YES					YES			R42.35	1 795 000
7 HSB	153		GF	NO					NO			R50.23	2 120 000
7 HSB	154		SM	NO					NO			R41.37	1 755 000
7 HSB	155		P	YES					YES			R44.04	1 865 000
7 HSB	156		GF	NO					NO			R47.32	2 000 000
7 HSB	157		GF	NO					NO			R53.51	2 255 000
7 HSB	158		GF	YES					YES			R33.73	1 440 000
7 HSB	159		GF	YES					YES			R41.13	1 745 000
7 HSB	160								0			R38.22	1 625 000
7 HSB	161		GF	NO					NO			R49.63	2 095 000
7 HSB	162								0			R51.93	2 190 000
7 HSB	163								0			R46.96	1 985 000
7 HSB	164								0			R43.07	1 825 000
7 HSB	165		GF	NO					NO			R57.15	2 405 000
7 HSB	166		SM	YES					YES			R43.07	1 825 000
7 HSB	167		GF	REVOKE					revoke			R55.57	2 340 000
7 HSB	169								0			R36.28	1 545 000
7 HSB	170		GF						NO			R45.26	1 915 000
7 HSB	171		SM	YES					YES			R63.34	2 660 000

NO RESOLUTION ATTACHED
REVOKE

NOT ATTACHED

REVOKE

NEW OWNER FROM 16/05/2025

5168

7 HSB	172		SM	NO	NO	R48.65	2 055 000
7 HSB	173				0	R45.26	1 915 000
7 HSB	174				0	R40.77	1 730 000
7 HSB	175		GF	YES	YES	R33.97	1 450 000
7 HSB	176				0	R31.55	1 350 000
7 HSB	177		GF	YES	YES	R41.01	1 740 000
7 HSB	178				0	R43.56	1 845 000
7 HSB	179		GF	YES	YES	R46.11	1 950 000
7 HSB	180		GF	YES	YES	R36.76	1 565 000
7 HSB	181				0	R66.25	2 780 000
7 HSB	182		GF	NO	NO	R13.35	600 000
7 HSB	183				0	R46.59	1 970 000
7 HSB	184		GF	YES	YES	R52.42	2 210 000
7 HSB	185				0	R62.61	2 630 000
7 HSB	186		GF	NO	NO	R47.68	2 015 000
7 HSB	187		GF	YES	YES	R50.72	2 140 000
7 HSB	188		GF	NO	NO	R39.80	1 690 000
7 HSB	189				0	R49.38	2 085 000
7 HSB	190				0	R29.61	1 270 000
7 HSB	191		GF	YES	YES	R40.04	1 700 000
7 HSB	192		GF	YES	YES	R51.20	2 160 000
7 HSB	193		GF	YES	YES	R43.19	1 830 000
7 HSB	194				0	R73.04	3 060 000
7 HSB	195		SM	YES	YES	R58.12	2 445 000
7 HSB	196				0	R44.17	1 870 000
7 HSB	197		SM		NO	R53.14	2 240 000
7 HSB	198		GF	YES	YES	R47.08	1 990 000
7 HSB	199				0	R40.04	1 700 000
7 HSB	200				0	R45.62	1 930 000
7 HSB	201		SM	YES	YES	R49.50	2 090 000
7 HSB	204				0	R31.55	1 350 000
7 HSB	205				0	R43.80	1 855 000
7 HSB	206		P	YES	YES	R53.63	2 260 000
7 HSB	207		GF	YES	YES	R72.92	3 055 000
7 HSB	208				0	R56.91	2 395 000
7 HSB	209				0	R34.70	1 480 000
7 HSB	210		GF		NO	R43.56	1 845 000
7 HSB	211		GF	YES	YES	R87.60	3 660 000

NOT ATTACHED

NEW OWNER FROM 10/10/2025

H 6 | 68

7 HSB	212		GF	YES	YES				R57.39	2 415 000
7 HSB	213		GF	YES	YES				R43.92	1 860 000
7 HSB	214		SM		NO			NOT ATTACHED	R73.89	3 095 000
7 HSB	215		SM	YES	YES				R73.16	3 065 000
7 HSB	216				0				R72.07	3 020 000
7 HSB	217				0				R38.46	1 635 000
7 HSB	218				0				R59.21	2 490 000
7 HSB	219				0				R23.96	790 000
7 HSB	220		P	YES	YES				R64.79	2 720 000
7 HSB	221		GF	NO	NO				R67.70	2 840 000
7 HSB	222		GF	NO	NO				R73.04	3 060 000
7 HSB	223		GF	YES	NO			VOTED YES ON SM AND NO ON GF	R72.44	3 035 000
7 HSB	224				0				R15.93	525 000
7 HSB	225				0				R48.05	2 030 000
7 HSB	226		P	YES	YES				R62.97	2 645 000
7 HSB	227		GF	YES	NO			EMAIL DIFFER FROM SYSTEM	R62.24	2 615 000
7 HSB	228				0				R54.60	2 300 000
7 HSB	229		GF	YES	YES				R57.88	2 435 000
7 HSB	230		GF	YES	YES				R51.08	2 155 000
7 HSB	231				0				R57.27	2 410 000
7 HSB	232		GF	YES	NO			REVOKE	R48.53	2 050 000
7 HSB	233		GF	NO	NO				R46.59	1 970 000
7 HSB	234				0				R34.34	1 465 000
7 HSB	237		GF	YES	YES				R42.59	1 805 000
7 HSB	238		GF	YES	YES				R50.96	2 150 000
7 HSB	239		GF	YES	YES				R55.93	2 365 000
7 HSB	240				0				R49.99	2 110 000
7 HSB	241		GF	YES	YES				R44.65	1 890 000
7 HSB	242				0				R46.11	1 950 000
7 HSB	243				0				R89.18	2 940 000
7 HSB	244		GF	YES	YES				R65.40	2 745 000
7 HSB	245		GF	YES	YES				R46.23	1 955 000
7 HSB	246		SM	YES	YES				R31.43	1 345 000
7 HSB	247		GF	YES	YES				R40.28	1 710 000
7 HSB	248				0				R38.22	1 625 000
7 HSB	249		P	YES	YES				R58.36	2 455 000
7 HSB	250		GF	NO	NO				R42.47	1 800 000
7 HSB	251		GF	YES	YES				R63.09	2 650 000

H7/68

7 HSB	252		GF	YES	YES			R65.03	2 730 000
7 HSB	253		SM	YES	YES			R47.93	2 025 000
7 HSB	254				0			R36.89	1 570 000
7 HSB	255		GF	YES	YES			R34.22	1 460 000
7 HSB	256		P	YES	NO		REVOKE	R44.53	1 885 000
7 HSB	257				0			R55.45	2 335 000
7 HSB	258		P	YES	YES			R41.74	1 770 000
7 HSB	259		P	YES	YES			R40.28	1 710 000
7 HSB	260		GF	YES	NO		REVOKE	R77.05	3 225 000
7 HSB	261		GF	YES	YES			R50.72	2 140 000
7 HSB	262		GF	YES	YES			R63.70	2 675 000
7 HSB	263		SM	YES	YES			R24.12	795 000
7 HSB	264		GF	YES	YES			R42.35	1 795 000
7 HSB	265				0			R81.90	3 425 000
7 HSB	266		GF	YES	YES			R47.81	2 020 000
7 HSB	267		SM	YES	NO		EMAIL DIFFER FROM SYSTEM	R61.27	2 575 000
7 HSB	268		GF	YES	YES			R62.73	2 635 000
7 HSB	269		GF	YES	YES			R52.54	2 215 000
7 HSB	270				0			R48.65	2 055 000
7 HSB	271		SM	NO	NO			R60.67	2 550 000
7 HSB	272		P	YES	YES			R66.61	2 795 000
7 HSB	273				0			R74.74	3 130 000
7 HSB	274				0			R48.65	2 055 000
7 HSB	275				0			R48.53	2 050 000
7 HSB	276		GF	YES	YES			R42.10	1 785 000
7 HSB	277				0			R57.63	2 425 000
7 HSB	278				0			R56.54	2 380 000
7 HSB	279				0			R51.32	2 165 000
7 HSB	280		P	NO	NO			R86.15	2 840 000
7 HSB	281		GF	YES	YES			R47.32	2 000 000
7 HSB	282		GF	YES	YES			R56.18	2 365 000
7 HSB	283	ST001			0			R16.08	712 500
7 HSB	283	ST002			0			R16.08	712 500
7 HSB	283	ST003	GF	YES	YES			R14.86	662 500
7 HSB	283	ST004	GF	YES	YES			R14.86	662 500
7 HSB	283	ST005			0			R20.63	900 000
7 HSB	283	ST006			0			R20.63	900 000
7 HSB	283	ST007			0			R27.30	1 175 000

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7 HSB		283	ST008					0		R27.30	1 175 000
7 HSB		283	ST009					0		R16.68	550 000
7 HSB		283	ST010					0		R16.68	550 000
7 HSB		284		GF	NO			NO		R45.65	1 505 000
7 HSB		286						0		R44.65	1 890 000
7 HSB		287						0		R67.22	2 820 000
7 HSB		288		P	YES			YES		R63.70	2 675 000
7 HSB		289						0		R52.66	2 220 000
7 HSB		290		GF	YES			YES		R50.35	2 125 000
7 HSB		291						0		R70.25	2 945 000
7 HSB		294		GF	NO			NO		R52.66	2 220 000
7 HSB		295						0		R64.43	2 705 000
7 HSB		296		GF	YES			NO	REVOKE	R53.27	2 245 000
7 HSB		297						0		R56.78	2 390 000
7 HSB		298		GF	NO			NO		R49.02	2 070 000
7 HSB		299						0		R59.57	2 505 000
7 HSB		300		SM				NO	NOT ATTACHED	R41.62	1 765 000
7 HSB		302						0		R58.85	2 475 000
7 HSB		303		GF	YES			YES		R48.90	2 065 000
7 HSB		304		GF	YES			NO	VOTED NO ON SM AND YES ON GF	R51.32	2 165 000
7 HSB		305						0		R49.63	2 095 000
7 HSB		306		GF	YES			YES		R46.96	1 985 000
7 HSB		307		GF	YES			YES		R46.96	1 985 000
7 HSB		308						0		R52.78	2 225 000
7 HSB		309		GF	YES			YES		R46.47	1 965 000
7 HSB		310		P	YES			YES		R60.55	2 545 000
7 HSB		311						0		R48.53	2 050 000
7 HSB		312						0		R63.21	2 655 000
7 HSB		313						0		R51.20	2 160 000
7 HSB		314						0		R59.82	2 515 000
7 HSB		315		GF	YES			NO	VOTED NO ON SM AND YES ON GF	R46.23	1 955 000
7 HSB		316		GF	YES			NO	VOTED NO ON SM AND YES ON GF	R63.34	2 660 000
7 HSB		317		GF	YES			YES		R53.14	2 240 000
7 HSB		318		GF	NO			NO		R49.63	2 095 000
7 HSB		319						0		R59.94	2 520 000
7 HSB		320		GF	YES			YES		R51.69	2 180 000
7 HSB		321		P	YES			YES		R80.20	3 355 000
7 HSB		322		GF	NO			NO		R106.17	3 500 000

H9/68

7 HSB	323		GF	YES	YES		R69.04	2 895 000
7 HSB	324		GF	YES	YES		R44.65	1 890 000
7 HSB	325		GF	YES	YES		R49.87	2 105 000
7 HSB	326				0		R60.42	2 540 000
7 HSB	327				0		R66.85	2 805 000
7 HSB	328		GF	YES	YES		R43.56	1 845 000
7 HSB	329				0		R52.17	2 200 000
7 HSB	330		GF	YES	YES		R50.72	2 140 000
7 HSB	331		P	YES	YES		R49.38	2 085 000
7 HSB	336				0		R48.05	2 030 000
7 HSB	337		GF	YES	YES		R63.70	2 675 000
7 HSB	338		SM	YES	0		R43.80	1 855 000
7 HSB	339				0		R79.35	3 320 000
7 HSB	340		P	YES	YES		R72.80	3 050 000
7 HSB	341				0		R40.28	1 710 000
7 HSB	342				0		R65.64	2 755 000
7 HSB	343				0		R54.96	2 315 000
7 HSB	344		GF	YES	YES		R24.12	795 000
7 HSB	345				0		R77.41	3 240 000
7 HSB	346				0		R36.89	1 570 000
7 HSB	347		GF	YES	YES		R51.45	2 170 000
7 HSB	348		GF	YES	YES		R60.67	2 550 000
7 HSB	349		SM	YES	YES		R55.45	2 335 000
7 HSB	350		GF	YES	YES		R58.85	2 475 000
7 HSB	351				0		R38.83	1 650 000
7 HSB	352		GF	YES	YES		R47.44	2 005 000
7 HSB	353				0		R44.65	1 890 000
7 HSB	354		GF	YES	YES		R64.67	2 715 000
7 HSB	355		SM	YES	NO		R62.12	2 610 000
7 HSB	356		P	YES	YES		R77.53	3 245 000
7 HSB	357		P	YES	YES		R60.30	2 535 000
7 HSB	358				0		R66.01	2 770 000
7 HSB	359		GF	YES	YES		R61.27	2 575 000
7 HSB	360		GF	YES	YES		R82.02	3 430 000
7 HSB	361				0		R37.37	1 590 000
7 HSB	362		GF	NO	NO		R56.91	2 395 000
7 HSB	363		GF	YES	YES		R40.53	1 720 000
7 HSB	364		GF	YES	YES		R58.73	2 470 000

DID NOT VOTE

EMAIL DIFFER FROM SYSTEM

H10168

7 HSB	365					0		R62.49	2 060 000
7 HSB	366	P	YES			YES		R86.51	3 615 000
7 HSB	367	GF	YES			YES		R68.43	2 870 000
7 HSB	368	SM	YES			NO	EMAIL DIFFER FROM SYSTEM	R19.41	850 000
7 HSB	369	SM	YES			NO	EMAIL DIFFER FROM SYSTEM	R83.96	3 510 000
7 HSB	370	P	YES			YES		R100.22	4 180 000
7 HSB	371	GF	YES			YES		R63.58	2 670 000
7 HSB	372					0		R75.23	3 150 000
7 HSB	373	GF	YES			YES		R42.10	1 785 000
7 HSB	374	P	YES			YES		R32.61	1 075 000
7 HSB	376					0		R39.31	1 670 000
7 HSB	377	SM	YES			YES		R44.65	1 890 000
7 HSB	379					0		R56.78	2 390 000
7 HSB	380	SM	NO			NO		R58.24	2 450 000
7 HSB	381					0		R70.25	2 945 000
7 HSB	382	GF	YES			NO	REVOKE	R64.67	2 715 000
7 HSB	383	GF	YES			YES		R80.32	3 360 000
7 HSB	384					0		R25.24	1 090 000
7 HSB	385	GF	YES			YES		R54.84	2 310 000
7 HSB	386	GF	YES			YES		R44.29	1 875 000
7 HSB	387					0		R70.13	2 940 000
7 HSB	388					0		R75.59	3 165 000
7 HSB	389	P	YES			YES		R67.10	2 815 000
7 HSB	390	GF	REVOKE			revoke	REVOKE	R34.09	1 455 000
7 HSB	391	GF	YES			YES		R90.03	3 760 000
7 HSB	392	GF	YES			YES		R69.16	2 900 000
7 HSB	393	GF	YES			YES		R53.87	2 270 000
7 HSB	394					0		R57.03	2 400 000
7 HSB	395					0		R55.09	2 320 000
7 HSB	396					0		R44.53	1 885 000
7 HSB	397	GF	YES			YES		R53.87	2 270 000
7 HSB	398	GF	YES			YES		R74.13	3 105 000
7 HSB	399	GF	YES			YES		R67.75	2 430 000
7 HSB	400	SM	YES			NO	EMAIL DIFFER FROM SYSTEM	R40.89	1 735 000
7 HSB	401	GF	YES			YES		R53.75	2 265 000
7 HSB	402	P	YES			YES		R38.46	1 635 000
7 HSB	403	P	YES			YES		R52.17	2 200 000
7 HSB	404	GF	YES			YES		R50.72	2 140 000

H 13/68

7 HSB	472		GF	YES	YES		R52.05	2 195 000
7 HSB	473		GF	YES	YES		R52.66	2 220 000
7 HSB	474		GF	YES	YES		R60.79	2 555 000
7 HSB	475		GF	YES	NO	REVOKE	R62.97	2 645 000
7 HSB	476		GF	YES	YES		R59.09	2 485 000
7 HSB	477		SM	YES	YES		R41.62	1 765 000
7 HSB	478				0		R66.01	2 770 000
7 HSB	479		GF	YES	YES		R57.51	2 420 000
7 HSB	480		GF	YES	YES		R62.85	2 640 000
7 HSB	481		SM	YES	YES		R50.35	2 125 000
7 HSB	482		GF	YES	YES		R62.97	2 645 000
7 HSB	485				0		R55.69	2 345 000
7 HSB	486		GF	YES	YES		R85.90	3 590 000
7 HSB	487				0		R94.52	3 945 000
7 HSB	488		GF	YES	YES		R117.81	4 905 000
7 HSB	489		GF	NO	NO		R70.49	2 955 000
7 HSB	490				0		R52.29	2 205 000
7 HSB	491		GF	REVOKE	revoke	REVOKE	R31.55	1 040 000
7 HSB	492		P	YES	YES		R55.45	2 335 000
7 HSB	493		GF	YES	YES		R97.43	4 065 000
7 HSB	494		GF	YES	YES		R86.87	3 630 000
7 HSB	495		GF	YES	YES		R47.32	2 000 000
7 HSB	496		GF	YES	YES		R52.29	2 205 000
						ONLY ONE SIGNATURE, BUT IT STATES THAT THERE ARE DIRECTORS NOT ONLY ONE DIRECTOR.		
7 HSB	497		GF	YES	NO		R99.49	3 280 000
7 HSB	498		GF	YES	YES		R91.00	3 800 000
7 HSB	499				0		R80.93	3 385 000
7 HSB	500		GF	YES	YES		R54.36	2 290 000
7 HSB	501		GF	NO	NO		R48.17	2 035 000
7 HSB	502				0		R84.21	3 520 000
7 HSB	503		GF	YES	YES		R84.08	3 515 000
7 HSB	504				0		R79.35	3 320 000
7 HSB	505		SM	NO	no	0	R71.10	2 980 000
7 HSB	506		GF	NO	NO		R48.05	2 030 000
7 HSB	507		SM	YES	YES		R54.48	2 295 000
7 HSB	508		P	YES	YES		R60.91	2 560 000
7 HSB	509		P	YES	YES		R75.59	3 165 000
7 HSB	510		GF	YES	YES		R70.37	2 950 000

H14/68

7 HSB	511		P	YES	YES			R53.63	2 260 000
7 HSB	512		GF	NO	NO			R67.34	2 825 000
7 HSB	513		SM				NEW OWNER FROM 09/09/2025 REVOKE	R76.93	3 220 000
7 HSB	514		GF	YES	NO			R50.60	2 135 000
7 HSB	515		SM	YES	YES			R62.24	2 615 000
7 HSB	516				0			R36.76	1 565 000
7 HSB	517		P	YES	NO		LETTER OF AUTHORITY STATES THAT BOTH MAY ACT AS TRUSTEE	R49.14	2 075 000
7 HSB	518		SM		0			R67.70	2 840 000
7 HSB	519				0			R43.80	1 855 000
7 HSB	520		GF	NO	NO			R44.41	1 880 000
7 HSB	521		P	YES	YES			R64.91	2 725 000
7 HSB	522		P	YES	YES			R66.01	2 770 000
7 HSB	523				0			R37.49	1 595 000
7 HSB	524		GF		NO		NEW OWNER FROM 11/08/2025	R48.53	2 050 000
7 HSB	526		GF	NO	NO			R76.08	3 185 000
7 HSB	527		P	YES	YES			R44.29	1 875 000
7 HSB	529		GF	YES	YES			R102.89	4 290 000
7 HSB	530		GF	YES	YES			R52.66	2 220 000
7 HSB	531		GF	YES	YES			R33.37	1 100 000
7 HSB	532		GF	YES	YES			R92.94	3 880 000
7 HSB	533		GF	YES	YES			R96.70	4 035 000
7 HSB	537		GF	YES	YES			R94.28	3 935 000
7 HSB	538		GF	YES	YES			R109.81	4 575 000
7 HSB	539		GF	YES	YES			R68.92	2 890 000
7 HSB	540		GF	YES	YES			R23.21	765 000
7 HSB	541		P	YES	YES			R63.58	2 670 000
7 HSB	542		P	YES	YES			R23.05	760 000
7 HSB	543		P	YES	YES			R66.61	2 795 000
7 HSB	544		P	YES	YES			R24.87	820 000
7 HSB	545		GF	YES	YES			R56.42	2 375 000
7 HSB	546		GF	YES	YES			R66.98	2 810 000
7 HSB	548		P	YES	YES			R63.09	2 650 000
7 HSB	549		P	YES	YES			R92.70	3 870 000
7 HSB	550		P		NO		NOT ATTACHED	R78.14	3 270 000
7 HSB	555		GF	YES	YES			R99.61	4 155 000
7 HSB	556		GF	YES	YES			R63.34	2 660 000
7 HSB	557		GF	YES	YES			R82.26	3 440 000
7 HSB	559		GF	YES	NO		VOTED NO ON SM AND YES ON GF	R74.01	3 100 000

H16 | 68

7 HSB	606					0			R30.58	1 310 000
7 HSB	607		GF	YES		YES			R32.03	1 370 000
7 HSB	608					0			R35.19	1 500 000
7 HSB	609					0			R40.40	1 715 000
7 HSB	610		GF	YES		YES			R13.35	600 000
7 HSB	611					0			R35.31	1 505 000
7 HSB	612					0			R13.20	435 000
7 HSB	613		P	YES		YES			R33.97	1 450 000
7 HSB	614		GF	YES		YES			R42.95	1 820 000
7 HSB	615					0			R37.73	1 605 000
7 HSB	616		SM	YES		YES			R27.30	1 175 000
7 HSB	617		SM	YES		NO		EMAIL DIFFER FROM SYSTEM	R34.82	1 485 000
7 HSB	618					0			R14.41	475 000
7 HSB	619		P	YES		YES			R53.87	2 270 000
7 HSB	620					0			R13.80	455 000
7 HSB	621		SM	YES		YES			R60.06	2 525 000
7 HSB	622					0			R41.50	1 760 000
7 HSB	623		GF	YES		NO		REVOKE	R50.60	2 135 000
7 HSB	624		GF	YES		YES			R59.94	2 520 000
7 HSB	625					0			R14.41	475 000
7 HSB	626		GF	YES		YES			R46.47	1 965 000
7 HSB	627					0			R46.71	1 975 000
7 HSB	628		SM	NO		NO			R14.41	475 000
7 HSB	629		GF	NO		NO			R47.08	1 990 000
7 HSB	630					0			R49.14	2 075 000
7 HSB	631		SM			NO		NEW OWNER FROM 17/12/2024	R33.49	1 430 000
7 HSB	632		SM	YES		NO		EMAIL DIFFER FROM SYSTEM	R39.31	1 670 000
7 HSB	634					0			R41.62	1 765 000
7 HSB	635					0			R33.12	1 415 000
7 HSB	636		P	YES		YES			R47.56	2 010 000
7 HSB	637		GF	YES		YES			R44.29	1 875 000
7 HSB	638		GF	YES		YES			R46.96	1 985 000
7 HSB	639					0			R49.26	2 080 000
7 HSB	640		GF	YES		YES			R43.56	1 845 000
7 HSB	641					0			R35.31	1 505 000
7 HSB	642					0			R93.18	3 890 000
7 HSB	643		SM	NO		NO			R42.22	1 790 000
7 HSB	644		SM			NO		NEW OWNER SINCE 26/05/2025	R13.95	460 000

H17/68

7 HSB	645				GF	YES	YES		R37.37	1 590 000
7 HSB	646				GF	YES	YES		R32.40	1 385 000
7 HSB	647						0		R35.79	1 525 000
7 HSB	648						0		R34.22	1 460 000
7 HSB	649				GF	NO	NO		R43.44	1 840 000
7 HSB	651						0		R29.48	1 265 000
7 HSB	652						0		R47.93	2 025 000
7 HSB	653				GF	YES	YES		R37.73	1 605 000
7 HSB	654				GF	YES	YES		R35.55	1 515 000
7 HSB	655				GF	NO	NO		R40.40	1 715 000
7 HSB	656				SM	YES	YES		R41.86	1 775 000
7 HSB	657				GF	YES	YES		R42.10	1 785 000
7 HSB	658						0		R46.83	1 980 000
7 HSB	659				GF	YES	YES		R50.23	2 120 000
7 HSB	660						0		R39.55	1 680 000
7 HSB	661						0		R45.14	1 910 000
7 HSB	662						0		R13.50	445 000
7 HSB	663						0		R29.73	1 275 000
7 HSB	664				GF	NO	NO		R42.71	1 810 000
7 HSB	665						0		R37.61	1 600 000
7 HSB	666				SM	YES	YES		R43.80	1 855 000
7 HSB	667				GF	YES	YES		R50.23	2 120 000
7 HSB	668				SM		0		R37.86	1 610 000
7 HSB	669				SM	YES	YES		R47.08	1 990 000
7 HSB	670				GF	NO	NO		R45.86	1 940 000
7 HSB	671				GF	YES	YES		R47.81	2 020 000
7 HSB	672						0		R44.41	1 880 000
7 HSB	673				SM	YES	YES		R55.81	2 350 000
7 HSB	674				P	YES	YES		R54.96	2 315 000
7 HSB	675				GF	YES	YES		R50.23	2 120 000
7 HSB	676						0		R50.84	2 145 000
7 HSB	677				SM	YES	YES		R35.55	1 515 000
7 HSB	678						0		R49.50	2 090 000
7 HSB	679				GF	YES	YES		R36.89	1 570 000
7 HSB	680				GF	YES	YES		R42.22	1 790 000
7 HSB	682				GF	YES	YES		R28.88	1 240 000
7 HSB	683				GF	YES	YES		R26.94	1 160 000
7 HSB	684						0		R31.91	1 365 000

H18168

7 HSB	685		GF	NO	NO		R54.96	2 315 000
7 HSB	686				0		R40.40	1 715 000
7 HSB	687		GF	YES	YES		R52.29	2 205 000
7 HSB	688				0		R40.28	1 710 000
7 HSB	689		GF	YES	YES		R39.07	1 660 000
7 HSB	690		P	YES	0	DID NOT VOTE	R64.19	2 695 000
7 HSB	691				0		R40.77	1 730 000
7 HSB	692		GF	YES	YES		R37.73	1 605 000
7 HSB	693				0		R48.78	2 060 000
7 HSB	694		SM	YES	YES		R43.80	1 855 000
7 HSB	695		GF	NO	NO		R66.61	2 795 000
7 HSB	696		GF	YES	YES		R38.22	1 625 000
7 HSB	697				0		R46.83	1 980 000
7 HSB	700				0		R41.62	1 765 000
7 HSB	701				0		R33.85	1 445 000
7 HSB	702				0		R53.27	2 245 000
7 HSB	703		SM	YES	YES		R48.65	2 055 000
7 HSB	704		GF	YES	YES		R54.60	2 300 000
7 HSB	705		GF	NO	NO		R51.57	2 175 000
7 HSB	706				0		R33.73	1 440 000
7 HSB	707		GF	YES	NO	REVOKE	R50.96	2 150 000
7 HSB	708		GF	NO	NO	NEW OWNER FROM 6/10/2025	R66.01	2 770 000
7 HSB	709		GF	YES	YES		R37.61	1 600 000
7 HSB	710		SM	YES	YES		R33.49	1 430 000
7 HSB	711		GF	NO	NO		R33.73	1 440 000
7 HSB	712		GF		NO	NEW OWNER FROM 19/05/2025	R49.02	2 070 000
7 HSB	713		GF	NO	NO		R41.25	1 750 000
7 HSB	714				0		R47.68	2 015 000
7 HSB	715				0		R48.41	2 045 000
7 HSB	716				0		R33.12	1 415 000
7 HSB	717		GF	YES	YES		R46.71	1 975 000
7 HSB	718		GF	YES	YES		R45.14	1 910 000
7 HSB	719		GF	YES	YES		R30.21	1 295 000
7 HSB	720				0		R35.55	1 515 000
7 HSB	721		SM	YES	YES		R40.40	1 715 000
7 HSB	722		GF	YES	YES		R34.22	1 460 000
7 HSB	723				0		R42.83	1 815 000
7 HSB	724		GF	YES	YES		R40.65	1 725 000

H19/68

7 HSB	725						0				R46.11	1 950 000
7 HSB	726		GF				NO			NOT ATTACHED	R36.28	1 545 000
7 HSB	727		GF		YES		YES				R38.10	1 620 000
7 HSB	728						0				R49.63	2 095 000
7 HSB	729						0				R54.36	2 290 000
7 HSB	731		P		YES		YES				R33.73	1 440 000
7 HSB	732		P		YES		YES				R45.99	1 945 000
7 HSB	733		GF		YES		YES				R41.25	1 750 000
7 HSB	734						0				R25.12	1 085 000
7 HSB	735						0				R34.09	1 455 000
7 HSB	736		GF		YES		YES				R64.91	2 725 000
7 HSB	737		GF		YES		YES				R46.83	1 980 000
7 HSB	738		GF		YES		YES				R47.32	2 000 000
7 HSB	739		GF		YES		YES				R29.97	1 285 000
7 HSB	740		SM		YES		YES				R47.08	1 990 000
7 HSB	741		GF		YES		YES				R33.49	1 430 000
7 HSB	742						0				R43.92	1 860 000
7 HSB	743						0				R39.43	1 675 000
7 HSB	744		GF		REVOKE		revoke			REVOKE	R52.54	2 215 000
7 HSB	745						0				R44.77	1 895 000
7 HSB	746		GF		YES		YES				R44.53	1 885 000
7 HSB	747		P		YES		YES				R39.43	1 675 000
7 HSB	748		P		YES		YES				R46.35	1 960 000
7 HSB	749		P		YES		YES				R13.50	445 000
7 HSB	750						0				R26.69	1 150 000
7 HSB	751		SM		YES		YES				R41.37	1 755 000
7 HSB	752		SM		YES		YES				R33.73	1 440 000
7 HSB	753		GF		NO		NO				R32.88	1 405 000
7 HSB	754						0				R38.95	1 655 000
7 HSB	755		SM		YES		YES				R32.15	1 375 000
7 HSB	756						0				R37.86	1 610 000
7 HSB	757		GF		YES		YES				R38.71	1 645 000
7 HSB	758						0				R41.50	1 760 000
7 HSB	759		SM		YES		YES				R36.40	1 550 000
7 HSB	760						0				R48.53	2 050 000
7 HSB	761		GF		NO		NO				R49.02	2 070 000
7 HSB	762						0				R48.53	2 050 000
7 HSB	763						0				R40.89	1 735 000

H 22/68

7 HSB	854		GF	YES	NO	EMAIL DIFFER FROM SYSTEM	R39.07	1 660 000
7 HSB	855		GF	YES	YES		R31.18	1 335 000
7 HSB	856		SM	YES	YES		R57.51	2 420 000
7 HSB	857		P	YES	YES		R51.08	2 155 000
7 HSB	858		GF	YES	YES		R42.47	1 800 000
7 HSB	859				0		R38.34	1 630 000
7 HSB	861		GF	YES	YES		R44.65	1 890 000
7 HSB	862		GF	YES	YES		R38.10	1 620 000
7 HSB	863				0		R48.78	2 060 000
7 HSB	864				0		R36.40	1 550 000
7 HSB	865				0		R46.71	1 975 000
7 HSB	866		P	YES	YES		R43.68	1 850 000
7 HSB	867				0		R70.01	2 935 000
7 HSB	868				0		R60.18	2 530 000
7 HSB	869		GF	YES	YES		R39.55	1 680 000
7 HSB	870				0		R47.44	2 005 000
7 HSB	871				0		R44.17	1 870 000
7 HSB	872				0		R70.37	2 950 000
7 HSB	873				0		R63.82	2 680 000
7 HSB	874				0		R57.39	2 415 000
7 HSB	875		GF	NO	NO		R63.34	2 660 000
7 HSB	876				0		R41.62	1 765 000
7 HSB	877		GF	YES	YES		R53.75	2 265 000
7 HSB	878		GF	YES	YES		R34.09	1 455 000
7 HSB	879		GF	NO	NO		R69.89	2 930 000
7 HSB	880		GF	YES	YES		R56.66	2 385 000
7 HSB	881				0		R42.71	1 810 000
7 HSB	882				0		R46.47	1 965 000
7 HSB	883		SM	YES	YES		R40.53	1 720 000
7 HSB	884				0		R52.42	2 210 000
7 HSB	885		GF	YES	YES		R48.17	2 035 000
7 HSB	886				0		R55.93	2 355 000
7 HSB	887		SM	YES	YES		R52.17	2 200 000
7 HSB	888				0		R54.84	2 310 000
7 HSB	889				0		R43.19	1 830 000
7 HSB	890		GF	YES	NO	EMAIL DIFFER FROM SYSTEM	R43.07	1 825 000
7 HSB	891		P	YES	YES		R45.99	1 945 000
7 HSB	892		P	YES	YES		R37.73	1 605 000

H 23/68

7 HSB	893									0		R52.29	2 205 000
7 HSB	894									0		R52.29	2 205 000
7 HSB	895									0		R56.30	2 370 000
7 HSB	897				GF		YES			YES		R58.24	2 450 000
7 HSB	898				GF		YES			YES		R49.75	2 100 000
7 HSB	899				GF		YES			YES		R47.44	2 005 000
7 HSB	900				SM		YES			YES		R40.16	1 705 000
7 HSB	901				GF		NO			NO		R61.03	2 565 000
7 HSB	903				GF		NO			NO		R34.94	1 490 000
7 HSB	904									0		R41.74	1 770 000
7 HSB	905									0		R47.44	2 005 000
7 HSB	906				GF		YES			YES		R48.17	2 035 000
7 HSB	907				GF		YES			YES		R67.10	2 815 000
7 HSB	908				GF		YES			YES		R68.31	2 865 000
7 HSB	909									0		R41.13	1 745 000
7 HSB	910				GF		YES			YES		R49.50	2 090 000
7 HSB	911									0		R54.84	2 310 000
7 HSB	912									0		R50.35	2 125 000
7 HSB	913				P		NO			NO		R52.29	2 205 000
7 HSB	914				GF					0		R51.93	2 190 000
7 HSB	915				GF		YES			YES		R58.85	2 475 000
7 HSB	916				GF		NO			NO		R59.45	2 500 000
7 HSB	917				P		YES			YES		R45.01	1 905 000
7 HSB	918									0		R57.63	2 425 000
7 HSB	919				GF		YES			YES		R47.56	2 010 000
7 HSB	920									0		R54.72	2 305 000
7 HSB	921				GF		YES			YES		R40.04	1 700 000
7 HSB	923									0		R51.81	2 185 000
7 HSB	924				SM		NO			NO		R53.87	2 270 000
7 HSB	925				GF		YES			YES		R54.60	2 300 000
7 HSB	929				SM		YES			YES		R48.41	2 045 000
7 HSB	930				GF		YES			YES		R69.28	2 905 000
7 HSB	931				P		YES			YES		R64.46	2 125 000
7 HSB	932									0		R48.53	2 050 000
7 HSB	933									0		R40.04	1 320 000
7 HSB	936				GF		YES			YES		R48.90	2 065 000
7 HSB	937									0		R69.28	2 905 000
7 HSB	940				GF		YES			YES		R59.57	2 505 000

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7 HSB	1029		P	YES	YES		R55.93	2 355 000
7 HSB	1030		GF	YES	YES		R35.67	1 520 000
7 HSB	1031				0		R48.29	2 040 000
7 HSB	1032				0		R38.71	1 645 000
7 HSB	1033				0		R54.24	2 285 000
7 HSB	1034		GF	YES	YES		R43.07	1 825 000
7 HSB	1035		GF	NO	NO		R55.93	2 355 000
7 HSB	1036				0		R61.03	2 565 000
7 HSB	1037				0		R44.89	1 900 000
7 HSB	1038				0		R43.44	1 840 000
7 HSB	1039				0		R58.00	2 440 000
7 HSB	1040		GF	YES	YES		R44.41	1 880 000
7 HSB	1043		P	YES	YES		R53.51	2 255 000
7 HSB	1044		SM	YES	YES		R58.12	2 445 000
7 HSB	1045		GF	YES	YES		R59.70	2 510 000
7 HSB	1046				0		R54.11	2 280 000
7 HSB	1047		GF	NO	NO		R48.29	2 040 000
7 HSB	1048				0		R43.07	1 825 000
7 HSB	1049				0		R41.25	1 750 000
7 HSB	1050				0		R48.41	2 045 000
7 HSB	1051				0		R50.11	2 115 000
7 HSB	1052				0		R58.12	2 445 000
7 HSB	1053		GF	YES	YES		R51.20	2 160 000
7 HSB	1054		GF	YES	YES		R35.31	1 505 000
7 HSB	1055				0		R44.89	1 900 000
7 HSB	1056				0		R52.54	2 215 000
7 HSB	1059				0		R54.60	2 300 000
7 HSB	1060		SM	YES	NO	EMAIL DIFFER FROM SYSTEM	R33.97	1 450 000
7 HSB	1061		GF	YES	YES		R51.08	2 155 000
7 HSB	1063		SM	YES	NO	EMAIL DIFFER FROM SYSTEM	R44.53	1 885 000
7 HSB	1064		GF	YES	YES		R39.19	1 665 000
7 HSB	1066		GF	YES	YES		R61.27	2 575 000
7 HSB	1068		GF		NO	NOT ATTACHED	R53.24	1 755 000
7 HSB	1069		GF	YES	YES		R47.32	2 000 000
7 HSB	1070				0		R52.66	2 220 000
7 HSB	1071		SM	YES	YES		R63.82	2 680 000
7 HSB	1072		GF	YES	YES		R53.27	2 245 000
7 HSB	1073				0		R49.63	2 095 000

H27|68

7 HSB	1074								0			R50.60	2 135 000
7 HSB	1075		GF	YES				YES				R45.38	1 920 000
7 HSB	1076							0				R60.30	2 535 000
7 HSB	1077							0				R56.66	2 385 000
7 HSB	1078							0				R58.60	2 465 000
7 HSB	1079		P	YES				YES				R61.52	2 585 000
7 HSB	1080							0				R49.38	2 085 000
7 HSB	1081		GF	REVOKE				revoke			REVOKE	R71.95	3 015 000
7 HSB	1082		GF	YES				YES				R48.29	2 040 000
7 HSB	1083							0				R75.11	3 145 000
7 HSB	1085							0				R55.57	2 340 000
7 HSB	1086		GF	YES				YES				R44.29	1 875 000
7 HSB	1087		GF	YES				YES				R70.62	2 960 000
7 HSB	1088							0				R125.58	4 140 000
7 HSB	1089		GF	YES				YES				R44.77	1 895 000
7 HSB	1090							0				R58.97	2 480 000
7 HSB	1091							0				R50.11	2 115 000
7 HSB	1092		P	YES				YES				R38.83	1 650 000
7 HSB	1093							0				R59.57	2 505 000
7 HSB	1094							0				R47.08	1 990 000
7 HSB	1095		P	NO				NO				R62.61	2 630 000
7 HSB	1096		GF	YES				YES				R43.44	1 840 000
7 HSB	1097		GF	YES				YES				R48.05	2 030 000
7 HSB	1098		P	YES				YES				R55.09	2 320 000
7 HSB	1099							0				R58.36	2 455 000
ONLY SIGNED BY CHAIRPERSON OF TRUST. DOES NOT INDICATE IF THERE IS ONLY ONE TRUSTEE													
7 HSB	1100		GF	YES				NO				R45.50	1 925 000
7 HSB	1101							0				R47.56	2 010 000
7 HSB	1102		GF	YES				YES				R59.33	2 495 000
7 HSB	1103		GF	YES				YES				R61.39	2 580 000
7 HSB	1104							0				R42.71	1 810 000
7 HSB	1105		GF	NO				NO				R37.49	1 595 000
7 HSB	1106		SM	YES				YES				R45.74	1 935 000
7 HSB	1107							0				R58.97	2 480 000
7 HSB	1108							0				R56.78	2 390 000
7 HSB	1109		GF	NO				NO				R56.42	2 375 000
7 HSB	1110		GF	YES				YES				R38.58	1 640 000
7 HSB	1111							0				R51.69	2 180 000

H28168

7 HSB	1112		GF	YES	YES		R49.38	2 085 000
7 HSB	1113		GF	YES	YES		R41.62	1 765 000
7 HSB	1114		P	NO	NO		R47.81	2 020 000
7 HSB	1115		P	YES	YES		R62.24	2 615 000
7 HSB	1116		GF	YES	YES		R42.22	1 790 000
7 HSB	1117				0		R62.61	2 630 000
7 HSB	1118		GF	YES	YES		R53.75	2 265 000
7 HSB	1119		GF	YES	YES		R70.25	2 945 000
7 HSB	1122		GF	YES	YES		R39.92	1 695 000
7 HSB	1123				0		R50.47	2 130 000
7 HSB	1124		SM	YES	YES		R36.64	1 560 000
7 HSB	1126		P	YES	YES		R56.78	2 390 000
7 HSB	1127		GF	YES	YES		R57.03	2 400 000
7 HSB	1128				0		R61.15	2 570 000
7 HSB	1129		GF	NO	NO		R43.07	1 825 000
7 HSB	1130		GF	YES	YES		R22.75	750 000
7 HSB	1131				0		R59.70	2 510 000
7 HSB	1132				0		R45.38	1 920 000
7 HSB	1133		SM	YES	YES		R56.30	2 370 000
7 HSB	1134				0		R75.99	2 505 000
7 HSB	1135				0		R60.42	2 540 000
7 HSB	1136		SM	YES	NO		R22.90	755 000
7 HSB	1137		GF	NO	NO		R51.20	2 160 000
7 HSB	1138		GF	YES	YES		R41.13	1 745 000
7 HSB	1139		GF	YES	YES		R58.12	2 445 000
7 HSB	1140		GF	YES	YES		R48.17	2 035 000
7 HSB	1141		GF	YES	YES		R58.24	2 450 000
7 HSB	1142				0		R44.53	1 885 000
7 HSB	1143				0		R55.69	2 345 000
7 HSB	1144		GF	YES	YES		R48.05	2 030 000
7 HSB	1145				0		R45.96	1 515 000
7 HSB	1146				0		R47.68	2 015 000
7 HSB	1147		SM	YES	YES		R53.75	2 265 000
7 HSB	1148				0		R55.81	2 350 000
7 HSB	1149				0		R39.55	1 680 000
7 HSB	1150		P	YES	YES		R53.39	2 250 000
7 HSB	1151		GF	NO	NO		R45.62	1 930 000
7 HSB	1152				0		R41.74	1 770 000

EMAIL DIFFER FROM SYSTEM

H29168

7 HSB	1153		GF	YES	YES		R54.84	2 310 000
7 HSB	1154				0		R49.99	2 110 000
7 HSB	1155				0		R54.84	2 310 000
7 HSB	1157		P	YES	YES		R42.83	1 815 000
7 HSB	1158		SM		NO	0	R69.89	2 930 000
7 HSB	1159		SM	YES	YES		R35.91	1 530 000
7 HSB	1160		GF	YES	YES		R42.22	1 790 000
7 HSB	1161		P	YES	YES		R84.45	3 530 000
7 HSB	1162				0		R64.31	2 700 000
7 HSB	1163		GF	YES	YES		R46.35	1 960 000
7 HSB	1164		P	YES	YES		R60.79	2 555 000
7 HSB	1165		P	YES	YES		R44.04	1 865 000
7 HSB	1166				0		R50.96	2 150 000
7 HSB	1167		P	YES	YES		R23.05	760 000
7 HSB	1168		GF	YES	YES		R42.83	1 815 000
7 HSB	1169		GF		YES	0	R51.08	2 155 000
7 HSB	1170		GF	YES	YES		R63.94	2 685 000
7 HSB	1171				0		R34.58	1 475 000
7 HSB	1172		P	YES	YES		R42.71	1 810 000
7 HSB	1173		GF	YES	YES		R55.57	2 340 000
7 HSB	1174				0		R33.85	1 445 000
7 HSB	1175				0		R49.75	2 100 000
7 HSB	1176		GF	YES	YES		R72.56	3 040 000
7 HSB	1177				0		R58.48	2 460 000
7 HSB	1178		GF	YES	YES		R45.38	1 920 000
7 HSB	1179		GF	YES	NO		R53.27	2 245 000
7 HSB	1180		SM	YES	NO		R43.44	1 840 000
7 HSB	1181				0		R48.41	2 045 000
7 HSB	1182		P	YES	YES		R71.22	2 985 000
7 HSB	1183				0		R23.21	765 000
7 HSB	1184		GF	YES	YES		R49.63	2 095 000
7 HSB	1185		GF	YES	YES		R49.99	2 110 000
7 HSB	1186				0		R51.81	2 185 000
7 HSB	1187				0		R53.02	2 235 000
7 HSB	1188				0		R52.90	2 230 000
7 HSB	1189				0		R46.71	1 975 000
7 HSB	1190		SM	YES	YES		R41.74	1 770 000
7 HSB	1191		GF	YES	YES		R61.03	2 565 000

REVOKE
EMAIL DIFFER FROM SYSTEM

H30/68

7 HSB	1192		SM	YES	YES			R48.53	2 050 000
7 HSB	1193				0			R45.14	1 910 000
7 HSB	1194		GF	NO	NO			R52.66	2 220 000
7 HSB	1195		P	YES	YES			R46.47	1 965 000
7 HSB	1198		SM		NO		NEW OWNER 03/07/2025	R59.94	2 520 000
7 HSB	1199				0			R50.47	2 130 000
7 HSB	1200		GF	YES	YES			R42.59	1 805 000
7 HSB	1201		SM	YES	YES			R45.86	1 940 000
7 HSB	1202		P	YES	YES			R50.96	2 150 000
7 HSB	1203		GF	YES	YES			R33.37	1 425 000
7 HSB	1204		GF	NO	NO			R44.89	1 900 000
7 HSB	1205		GF	YES	YES			R39.31	1 670 000
7 HSB	1206		GF	YES	YES			R45.50	1 925 000
7 HSB	1207		GF	YES	YES			R44.77	1 895 000
7 HSB	1208		SM	YES	YES			R45.26	1 915 000
7 HSB	1209				0			R62.73	2 635 000
7 HSB	1211		GF	YES	YES			R53.87	2 270 000
7 HSB	1212				0			R71.34	2 990 000
7 HSB	1213		SM	YES	0		DID NOT VOTE	R65.03	2 730 000
7 HSB	1215		SM	YES	YES			R55.33	2 330 000
7 HSB	1216		GF	YES	YES			R56.54	2 380 000
7 HSB	1217		GF	NO	NO			R60.30	2 535 000
7 HSB	1218		SM	YES	NO		EMAIL DIFFER FROM SYSTEM	R63.58	2 670 000
7 HSB	1219		P	YES	YES			R52.54	2 215 000
7 HSB	1220				0			R48.53	2 050 000
7 HSB	1221		GF	YES	YES			R70.25	2 945 000
7 HSB	1222				0			R65.40	2 745 000
7 HSB	1223		GF	YES	YES			R52.42	2 210 000
7 HSB	1224		P	YES	YES			R47.56	2 010 000
7 HSB	1225		GF	YES	NO		REVOKE	R75.47	3 160 000
7 HSB	1226		GF	YES	YES			R46.71	1 975 000
7 HSB	1227				0			R47.32	2 000 000
7 HSB	1228		GF	YES	YES			R48.53	2 050 000
7 HSB	1229		SM	NO	NO			R53.99	2 275 000
7 HSB	1230		GF	YES	YES			R49.87	2 105 000
7 HSB	1231		P	YES	YES			R63.21	2 665 000
7 HSB	1232		P	YES	YES			R53.75	2 265 000
7 HSB	1233		P	YES	YES			R62.37	2 620 000

H31168

7 HSB	1234		P	YES	YES		R64.31	2 700 000
7 HSB	1235		P	YES	YES		R80.93	3 385 000
7 HSB	1236		P	YES	0	DID NOT VOTE	R23.96	790 000
7 HSB	1237		GF	YES	YES		R59.94	2 520 000
7 HSB	1238		P	YES	YES		R54.36	2 290 000
7 HSB	1239		GF	NO	NO		R54.11	2 280 000
7 HSB	1240		GF	YES	YES		R51.08	2 155 000
7 HSB	1241				0		R61.15	2 570 000
7 HSB	1242		GF	YES	YES		R73.16	3 065 000
7 HSB	1243		P	YES	YES		R29.42	970 000
7 HSB	1244		GF	YES	YES		R90.03	3 760 000
7 HSB	1245		GF	YES	YES		R77.41	3 240 000
7 HSB	1246		GF	NO	NO		R53.27	2 245 000
7 HSB	1247		P	YES	YES		R42.47	1 800 000
7 HSB	1249		P	YES	YES		R58.85	2 475 000
7 HSB	1250				0		R41.98	1 780 000
7 HSB	1252		GF	YES	YES		R42.47	1 800 000
7 HSB	1253				0		R51.69	2 180 000
7 HSB	1254		P	YES	YES		R56.54	2 380 000
7 HSB	1255				0		R56.91	2 395 000
7 HSB	1256		GF	YES	YES		R53.39	2 250 000
7 HSB	1257		GF	YES	YES		R37.98	1 615 000
7 HSB	1258		GF	YES	YES		R61.76	2 595 000
7 HSB	1259		P	NO	NO		R51.45	2 170 000
7 HSB	1260		P	YES	YES		R65.88	2 765 000
7 HSB	1262		GF	YES	YES		R55.09	2 320 000
7 HSB	1263		P	YES	YES		R61.03	2 565 000
7 HSB	1264		GF	YES	YES		R54.60	2 300 000
7 HSB	1265		P	YES	YES		R71.95	3 015 000
7 HSB	1268		P	YES	YES		R63.09	2 650 000
7 HSB	1270		GF	YES	YES		R60.18	2 530 000
7 HSB	1271		P	YES	YES		R54.60	2 300 000
7 HSB	1272		P	YES	YES		R71.95	3 015 000
7 HSB	1273		GF	NO	NO		R46.23	1 955 000
7 HSB	1274				0		R59.45	2 500 000
7 HSB	1275		P	YES	YES		R54.11	2 280 000
7 HSB	1276				0		R57.88	2 435 000
7 HSB	1279		GF	YES	YES		R52.66	2 220 000

H32168

7 HSB	1280		SM	YES	YES		R102.53	4 275 000
7 HSB	1281				0		R67.34	2 825 000
7 HSB	1282				0		R39.43	1 675 000
7 HSB	1284				0		R66.13	2 775 000
7 HSB	1285		GF	YES	YES		R53.87	2 270 000
7 HSB	1287		GF	NO	NO		R32.27	1 380 000
7 HSB	1288		GF	YES	YES		R65.76	2 760 000
7 HSB	1294				0		R40.65	1 725 000
7 HSB	1296				0		R132.13	5 495 000
7 HSB	1298		GF	YES	YES		R137.47	5 715 000
7 HSB	1299		GF	YES	YES		R71.59	3 000 000
7 HSB	1300		GF	YES	YES		R134.92	5 610 000
7 HSB	1301		GF	YES	YES		R118.91	4 950 000
7 HSB	1302		P	YES	YES		R115.63	4 815 000
7 HSB	1303		GF	YES	YES		R105.32	4 390 000
7 HSB	1304		GF	YES	YES		R135.41	5 630 000
7 HSB	1305		GF	YES	YES		R76.44	2 520 000
7 HSB	1306		P	YES	YES		R71.34	2 990 000
7 HSB	1307		GF	YES	YES		R31.85	1 050 000
7 HSB	1308		SM	YES	YES		R55.09	2 320 000
7 HSB	1309				0		-R1.09	5 000
7 HSB	1310		P	YES	YES		R83.96	3 510 000
7 HSB	1311		P	YES	YES		R112.72	4 695 000
7 HSB	1312		P	YES	YES		R86.15	3 600 000
7 HSB	1313		SM	YES	YES		R97.19	4 055 000
7 HSB	1314		SM	YES	0		R79.23	3 315 000
7 HSB	1315		GF	YES	YES		R77.17	3 230 000
7 HSB	1316		GF	YES	YES		R77.41	3 240 000
7 HSB	1317		GF	YES	YES		R75.71	3 170 000
7 HSB	1318		P	YES	YES		R91.49	3 820 000
7 HSB	1319				0		R37.98	1 615 000
7 HSB	1320		GF	YES	NO		R59.94	2 520 000
7 HSB	1321		GF	YES	YES		R65.28	2 740 000
7 HSB	1322		P	YES	YES		R74.98	3 140 000
7 HSB	1323				0		R103.25	4 305 000
7 HSB	1324		P	YES	YES		R52.90	2 230 000

EMAIL INCOMPLETE. CLIENT WAS CONTACTED AND SAID HE DID NOT VOTE

NOTED THAT LETTER OF AUTHORITY STATES 3 TRUSTEES DOES NOT SPECIFY IF THEY CAN ACT INDIVIDUALLY.

33/68

7 HSB	1325	GF	GF	YES	NO	NOT ATTACHED	R90.64	3 785 000
7 HSB	1326	P	YES	YES			R92.70	3 870 000
7 HSB	1327				0		R97.55	4 070 000
7 HSB	1328	GF	YES	YES	YES		R63.58	2 670 000
7 HSB	1329	GF	YES	YES	YES		R67.70	2 840 000
7 HSB	1330	SM	YES	YES	YES		R65.64	2 755 000
7 HSB	1331	P	YES	YES	YES		R52.78	2 225 000
7 HSB	1332	GF	YES	YES	YES		R62.85	2 640 000
7 HSB	1333				0		R71.95	3 015 000
7 HSB	1334	GF	YES	YES	NO	REVOKE	R69.16	2 900 000
7 HSB	1335	GF	YES	YES	YES		R64.79	2 720 000
7 HSB	1336	GF	YES	YES	YES		R59.09	2 485 000
7 HSB	1337	GF	YES	YES	YES		R67.83	2 845 000
7 HSB	1338	GF	YES	YES	YES		R55.69	2 345 000
7 HSB	1339	GF	YES	YES	YES		R57.88	2 435 000
7 HSB	1340				0		R53.51	2 255 000
7 HSB	1341	GF	YES	YES	YES		R79.59	3 330 000
7 HSB	1342				0		R51.45	2 170 000
7 HSB	1343	GF	YES	YES	YES		R61.27	2 575 000
7 HSB	1344	GF	YES	YES	YES		R55.69	2 345 000
7 HSB	1345	SM	YES	YES	YES		R64.43	2 705 000
7 HSB	1346				0		R57.15	2 405 000
7 HSB	1347	GF	YES	YES	NO	CLIENT WAS CONTACTED AND SAID SHE DID NOT VOTE	R69.16	2 900 000
7 HSB	1348	P	YES	YES	YES		R38.10	1 620 000
7 HSB	1349	P	YES	YES	YES		R74.74	3 130 000
7 HSB	1350	GF	NO	NO	NO		R45.99	1 945 000
7 HSB	1351	GF	YES	YES	YES		R68.80	2 885 000
7 HSB	1352				0		R59.94	2 520 000
7 HSB	1353	GF	YES	YES	YES		R76.32	3 195 000
7 HSB	1354	GF	NO	NO	NO		R59.33	2 495 000
7 HSB	1355	GF	YES	YES	YES		R71.47	2 995 000
7 HSB	1356	GF	YES	YES	YES		R52.78	2 225 000
7 HSB	1357	GF	YES	YES	YES		R49.50	2 090 000
7 HSB	1358	GF	YES	YES	YES		R55.09	2 320 000
7 HSB	1359	GF	YES	YES	YES		R39.19	1 665 000
7 HSB	1360				0		R39.31	1 670 000
7 HSB	1361	GF	YES	YES	YES		R23.36	770 000
7 HSB	1362	GF	YES	YES	YES		R46.71	1 975 000

H37168

7 HSB	1499		GF	YES	YES		R64.79	2 720 000
7 HSB	1500		P	YES	YES		R61.15	2 570 000
7 HSB	1501		GF		NO	DAVE WILL GET RESOLUTION ON EMAIL.	R53.75	2 265 000
7 HSB	1502		GF	YES	YES		R51.32	2 165 000
7 HSB	1503				0		R62.85	2 640 000
7 HSB	1504		GF	YES	YES		R70.62	2 960 000
7 HSB	1505		GF	YES	YES		R54.72	2 305 000
7 HSB	1506		GF	YES	YES		R53.27	2 245 000
7 HSB	1507				0		R46.83	1 980 000
7 HSB	1508		GF	YES	YES		R49.26	2 080 000
7 HSB	1509		P	YES	YES		R46.59	1 970 000
7 HSB	1510				0		R47.20	1 995 000
7 HSB	1511				0		R63.46	2 665 000
7 HSB	1512		GF	YES	YES		R72.92	3 055 000
7 HSB	1513				0		R59.45	2 500 000
7 HSB	1514		SM	YES	YES		R51.93	2 190 000
7 HSB	1515		GF	YES	YES		R62.73	2 635 000
7 HSB	1516		GF		NO	NEW OWNER FROM 03/07/2025	R53.51	2 255 000
7 HSB	1517		GF	YES	YES		R52.54	2 215 000
7 HSB	1519		GF	YES	YES		R58.73	2 470 000
7 HSB	1520		GF	YES	YES		R47.08	1 990 000
7 HSB	1521				0		R51.45	2 170 000
7 HSB	1522		P	YES	YES		R60.91	2 560 000
7 HSB	1523				0		R55.45	2 335 000
7 HSB	1524		P	YES	YES		R55.09	2 320 000
7 HSB	1525				0		R60.06	2 525 000
7 HSB	1526				0		R47.44	2 005 000
7 HSB	1527		GF	NO	NO		R64.55	2 710 000
7 HSB	1528		GF	YES	YES		R60.91	2 560 000
7 HSB	1530		GF	YES	YES		R121.33	5 050 000
7 HSB	1531		GF	YES	YES		R115.39	4 805 000
7 HSB	1532				0		R41.62	1 765 000
7 HSB	1534				0		R55.09	2 320 000
7 HSB	1535				0		R45.26	1 915 000
7 HSB	1536		P	YES	YES		R76.08	3 185 000
7 HSB	1537		GF	YES	YES		R66.25	2 780 000
7 HSB	1538				0		R52.78	2 225 000
7 HSB	1539				0		R63.94	2 685 000

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7 HSB	1540		GF	YES	YES	R23.36	770 000
7 HSB	1541				0	R45.99	1 945 000
7 HSB	1542		GF	NO	NO	R74.62	3 125 000
7 HSB	1544		GF	YES	NO	R85.05	3 555 000
7 HSB	1545				0	R403.43	13 300 000
7 HSB	1547				0	R52.17	2 200 000
7 HSB	1548				0	R78.02	3 265 000
7 HSB	1549		P	YES	YES	R60.30	2 535 000
7 HSB	1551				0	R54.96	2 315 000
7 HSB	1554		GF	YES	YES	R85.30	3 565 000
7 HSB	1556		SM	YES	YES	R83.23	3 480 000
7 HSB	1558				0	R50.60	2 135 000
7 HSB	1559		P	YES	YES	R46.35	1 960 000
7 HSB	1560		P	YES	YES	R91.73	3 830 000
7 HSB	1561				0	R24.12	795 000
7 HSB	1570		SM	YES	YES	R55.09	2 320 000
7 HSB	1571		P	YES	YES	R31.40	1 035 000
7 HSB	1572		GF	YES	YES	R58.12	2 445 000
7 HSB	1573				0	R141.84	5 895 000
7 HSB	1603				0	R65.22	2 150 000
7 HSB	1612		GF	YES	YES	R52.17	2 200 000
7 HSB	1613		P	YES	YES	R56.54	2 380 000
7 HSB	1614				0	R61.39	2 580 000
7 HSB	1624				0	R21.54	710 000
7 HSB	1625		P	YES	YES	R42.47	1 800 000
7 HSB	1626				0	R78.02	3 265 000
7 HSB	1627				0	R55.81	2 350 000
7 HSB	1628		GF	YES	YES	R57.03	2 400 000
7 HSB	1629				0	R48.78	2 060 000
7 HSB	1630		GF	NO	NO	R77.65	3 250 000
7 HSB	1631				0	R52.54	2 215 000
7 HSB	1633				0	R67.64	2 230 000
7 HSB	1637				0	R70.62	2 960 000
7 HSB	1638		GF	YES	YES	R92.21	3 850 000
7 HSB	1640		P	YES	YES	R108.23	4 510 000
7 HSB	1642		P	YES	YES	R66.73	2 800 000
7 HSB	1644				0	R41.25	1 750 000
7 HSB	1645		P	YES	YES	R40.04	1 700 000

EMAIL DIFFER FROM SYSTEM

H39/68

7 HSB	1646		GF	YES	YES		R45.26	1 915 000
7 HSB	1647		P	YES	YES		R37.37	1 590 000
7 HSB	1648		GF	YES	YES		R40.89	1 735 000
7 HSB	1649				0		R43.07	1 825 000
7 HSB	1651		SM	YES	NO		R40.04	1 700 000
7 HSB	1652		SM	YES	YES		R38.71	1 645 000
7 HSB	1653		P	YES	YES		R40.04	1 700 000
7 HSB	1654				0		R38.95	1 655 000
7 HSB	1656				0		R41.50	1 760 000
7 HSB	1657		P	YES	YES		R49.38	2 085 000
7 HSB	1658		GF	YES	YES		R72.92	3 055 000
7 HSB	1659		SM	YES	YES		R133.95	4 416 000
7 HSB	1660				0		R37.86	1 610 000
7 HSB	1661		P	YES	YES		R37.37	1 590 000
7 HSB	1662				0		R68.31	2 865 000
7 HSB	1663				0		R59.94	2 520 000
7 HSB	1664				0		R62.97	2 645 000
7 HSB	1665		P	YES	YES		R54.72	2 305 000
7 HSB	1666		P	YES	YES		R34.82	1 485 000
7 HSB	1667		P	YES	YES		R45.01	1 905 000
7 HSB	1668		GF	YES	YES		R36.28	1 545 000
7 HSB	1669		GF	YES	YES		R52.42	2 210 000
7 HSB	1670		GF	YES	YES		R58.00	2 440 000
7 HSB	1671				0		R55.45	2 335 000
7 HSB	1672				0		R67.75	2 430 000
7 HSB	1673		GF	YES	YES		R46.11	1 950 000
7 HSB	1674				0		R43.80	1 855 000
7 HSB	1675				0		R37.13	1 580 000
7 HSB	1676				0		R42.10	1 785 000
7 HSB	1677				0		R37.98	1 615 000
7 HSB	1678				0		R41.13	1 745 000
7 HSB	1679		GF	YES	YES		R42.71	1 810 000
7 HSB	1680		GF	YES	YES		R41.98	1 780 000
7 HSB	1681		P	YES	YES		R38.71	1 645 000
7 HSB	1683				0		R40.65	1 725 000
7 HSB	1684				0		R42.59	1 805 000
7 HSB	1685				0		R37.01	1 575 000
7 HSB	1686				0		R33.85	1 445 000

EMAIL DIFFER FROM SYSTEM

H4068

7 HSB	1687		GF	YES	YES		R45.01	1 905 000
7 HSB	1688				0		R43.68	1 850 000
7 HSB	1689		GF	YES	YES		R41.50	1 760 000
7 HSB	1690		GF	YES	YES		R39.68	1 685 000
7 HSB	1691				0		R43.32	1 835 000
7 HSB	1700	ST001	GF	NO	NO		R47.93	2 025 000
7 HSB	1700	ST003	GF		NO	NOT ATTACHED	R40.28	1 710 000
7 HSB	1700	ST004	GF	YES	YES		R40.28	1 710 000
7 HSB	1700	ST007	GF	YES	YES		R47.93	2 025 000
7 HSB	1700	ST008			0		R40.89	1 735 000
7 HSB	1700	ST009	GF	YES	YES		R40.89	1 735 000
7 HSB	1700	ST010	GF	YES	YES		R47.93	2 025 000
7 HSB	1700	ST011			0		R47.93	2 025 000
7 HSB	1700	ST012			0		R40.28	1 710 000
7 HSB	1700	ST013			0		R40.28	1 710 000
7 HSB	1700	ST014	P	YES	YES		R47.44	2 005 000
7 HSB	1700	ST022			0		R73.29	3 070 000
7 HSB	1700	ST024			YES	0	R47.93	2 025 000
7 HSB	1700	ST027			0		R47.44	2 005 000
7 HSB	1700	ST028	GF	YES	0	DID NOT VOTE	R64.31	2 700 000
7 HSB	1701		GF	YES	YES		R24.12	795 000
7 HSB	1702		SM	YES	YES		R49.02	2 070 000
7 HSB	1703		GF	YES	YES		R49.99	2 110 000
7 HSB	1704				0		R23.05	760 000
7 HSB	1705		GF	YES	YES		R48.41	2 045 000
7 HSB	1706		GF	YES	YES		R41.25	1 750 000
7 HSB	1707				0		R60.55	2 545 000
7 HSB	1708				0		R54.72	2 305 000
7 HSB	1709		GF	YES	YES		R60.30	2 535 000
7 HSB	1710		P	YES	NO		R47.68	2 015 000
7 HSB	1711		GF	YES	YES	REVOKE	R46.71	1 975 000
7 HSB	1712		SM	YES	YES		R55.69	2 345 000
7 HSB	1713		GF	YES	YES		R62.49	2 625 000
7 HSB	1716		GF	YES	YES		R66.37	2 785 000
7 HSB	1717		GF	YES	YES		R66.98	2 810 000
7 HSB	1718		SM	YES	YES		R51.69	2 180 000
7 HSB	1719		P	YES	YES		R23.05	760 000
7 HSB	1720		GF	NO	NO		R63.82	2 680 000

H 41/68

7 HSB	1721		GF	NO	NO		R50.11	2 115 000
7 HSB	1722				0		R62.00	2 605 000
7 HSB	1723		GF	YES	YES		R55.21	2 325 000
7 HSB	1724		GF	YES	YES		R49.50	2 090 000
7 HSB	1725		SM		NO	NOT ATTACHED	R48.05	2 030 000
7 HSB	1726				0		R59.57	2 505 000
7 HSB	1727				0		R46.35	1 960 000
7 HSB	1728		GF	YES	YES		R44.41	1 880 000
7 HSB	1729		SM	YES	YES		R51.08	2 155 000
7 HSB	1730		SM	YES	YES		R52.17	2 200 000
7 HSB	1731		GF		NO	NEW OWNER FROM 07/08/2025	R52.90	2 230 000
7 HSB	1733		SM	YES	YES		R71.71	3 005 000
7 HSB	1735				0		R94.52	3 945 000
7 HSB	1736		GF	YES	YES		R49.99	2 110 000
7 HSB	1738 ST001				0		R96.31	3 175 000
7 HSB	1738 ST002				0		R96.31	3 175 000
7 HSB	1739 ST001		GF	YES	YES		R19.21	841 500
7 HSB	1739 ST002		SM	YES	YES		R19.21	841 500
7 HSB	1739 ST003				0		R19.21	841 500
7 HSB	1739 ST004		SM	YES	YES		R19.21	841 500
7 HSB	1739 ST005		P	YES	YES		R19.21	841 500
7 HSB	1739 ST006				0		R19.21	841 500
7 HSB	1739 ST007				0		R19.21	841 500
7 HSB	1739 ST008				0		R19.21	841 500
7 HSB	1739 ST009				0		R19.21	841 500
7 HSB	1739 ST010		SM	YES	YES		R13.20	594 000
7 HSB	1739 ST011				0		R13.60	610 500
7 HSB	1739 ST012				0		R21.21	924 000
7 HSB	1739 ST013		GF	YES	YES		R20.81	907 500
7 HSB	1739 ST014		GF	YES	YES		R20.81	907 500
7 HSB	1739 ST015		GF	YES	YES		R11.60	528 000
7 HSB	1739 ST016		P	YES	YES		R14.80	660 000
7 HSB	1739 ST017				0		R21.61	940 500
7 HSB	1739 ST018				0		R21.61	940 500
7 HSB	1739 ST019		P	YES	YES		R21.61	940 500
7 HSB	1739 ST020		GF	YES	YES		R21.61	940 500
7 HSB	1739 ST021				0		R21.61	940 500
7 HSB	1739 ST022		GF	YES	YES		R21.61	940 500

H43168

7 HSB	1757 ST009	GF	YES	YES	R31.24	1 030 000
7 HSB	1757 ST010			0	R33.97	1 120 000
7 HSB	1757 ST011	GF	YES	YES	R33.97	1 120 000
7 HSB	1757 ST012			0	R33.37	1 100 000
7 HSB	1760			0	R224.47	7 400 000
7 HSB	1761	GF	YES	YES	R172.45	5 685 000
7 HSB	1762	GF	YES	YES	R155.46	5 125 000
7 HSB	1763	GF	YES	YES	R74.32	2 450 000
7 HSB	1764			0	R175.02	5 770 000
7 HSB	1765 ST003	P	YES	NO	R9.10	300 000
7 HSB	1765 ST004	P	YES	NO	R9.10	300 000
7 HSB	1765 ST005	P	YES	NO	R9.10	300 000
7 HSB	1765 ST006	P	YES	NO	R16.53	545 000
7 HSB	1765 ST007	P	YES	NO	R16.38	540 000
7 HSB	1765 ST008	P	YES	NO	R16.38	540 000
7 HSB	1765 ST009	SM		0	R16.38	540 000
7 HSB	1765 ST010	GF	YES	YES	R16.08	530 000
7 HSB	1765 ST011	GF	YES	YES	R16.23	535 000
7 HSB	1765 ST012			0	R9.10	300 000
7 HSB	1765 ST013			0	R9.10	300 000
7 HSB	1765 ST014			0	R9.10	300 000
7 HSB	1765 ST017	P	YES	NO	R18.35	605 000
7 HSB	1765 ST018			0	R18.35	605 000
7 HSB	1766	GF	YES	NO	R98.13	3 235 000
7 HSB	1767	P	YES	YES	R76.90	2 535 000
7 HSB	1768	P	YES	YES	R169.87	5 600 000
7 HSB	1773 ST001			0	R28.39	936 000
7 HSB	1773 ST002			0	R28.39	936 000
7 HSB	1773 ST003			0	R28.39	936 000
7 HSB	1773 ST004			0	R57.33	1 890 000
7 HSB	1773 ST005			0	R57.33	1 890 000
7 HSB	1773 ST006			0	R28.39	936 000
7 HSB	1773 ST007			0	R28.39	936 000
7 HSB	1773 ST008			0	R28.39	936 000
7 HSB	1773 ST009			0	R18.84	621 000
7 HSB	1779			0	R93.12	3 070 000
7 HSB	1780	GF	YES	YES	R126.95	4 185 000
7 HSB	1782	GF	YES	YES	R72.65	2 395 000

LETTER OF AUTHORITY ATTACHED - NOT A RESOLUTION

CIPC ATTACHED. NO RESOLUTION

H44/68

7 HSB	1783								0		R90.39	2 980 000
7 HSB	1784								0		R46.87	1 545 000
7 HSB	1787								0		R109.66	3 615 000
7 HSB	1788								0		R116.33	3 835 000
7 HSB	1792								0		R64.91	2 140 000
7 HSB	1793			GF	YES			YES	YES		R75.83	2 500 000
7 HSB	1794							0	0		R75.83	2 500 000
7 HSB	1799			GF	YES			YES	YES		R56.42	1 860 000
7 HSB	1800			GF	YES			YES	YES		R75.83	2 500 000
7 HSB	1801							0	0		R52.78	2 225 000
7 HSB	1802							0	0		R77.53	3 245 000
7 HSB	1803			P	YES			YES	YES		R47.68	2 015 000
7 HSB	1804							0	0		R52.54	2 215 000
7 HSB	1805			GF	YES			YES	YES		R56.42	2 375 000
7 HSB	1806			SM	YES			NO	NO	EMAIL DIFFER FROM SYSTEM	R124.73	5 190 000
7 HSB	1811							0	0		R85.24	2 810 000
7 HSB	1824			P	YES			NO	NO	CIPC ATTACHED. NO RESOLUTION	R435.28	14 350 000
7 HSB	1860			SM	YES			YES	YES		R51.81	2 185 000
7 HSB	1861							0	0		R58.00	2 440 000
7 HSB	1862			GF	YES			YES	YES		R58.00	2 440 000
7 HSB	1863			P	YES			YES	YES		R58.85	2 475 000
7 HSB	1864			P	YES			YES	YES		R63.58	2 670 000
7 HSB	1865			P	YES			YES	YES		R64.19	2 695 000
7 HSB	1866			P	YES			YES	YES		R64.43	2 705 000
7 HSB	1867			SM	YES			NO	NO	EMAIL DIFFER FROM SYSTEM	R51.08	2 155 000
7 HSB	1868			P	YES			YES	YES		R67.10	2 815 000
7 HSB	1869			GF	YES			YES	YES		R61.15	2 570 000
7 HSB	1870			P	YES			YES	YES		R51.08	2 155 000
7 HSB	1871			P	YES			YES	YES		R58.48	2 460 000
7 HSB	1872			P	YES			YES	YES		R58.97	2 480 000
7 HSB	1873			P	YES			YES	YES		R48.41	2 045 000
7 HSB	1874			P	YES			YES	YES		R58.24	2 450 000
7 HSB	1875			P	YES			YES	YES		R56.54	2 380 000
7 HSB	1876			P	YES			YES	YES		R55.57	2 340 000
7 HSB	1877			SM	YES			YES	YES		R52.54	2 215 000
7 HSB	1878							0	0		R56.78	2 390 000
7 HSB	1879			GF	YES			YES	YES		R53.02	2 235 000
7 HSB	1882			P	YES			YES	YES		R74.50	3 120 000

H48168

7 HSB	2018		GF	YES	NO	DIFFERENT EMAIL AS PER SYSTEM. CLIENT WAS CONTACTED AND SAID HE DID NOT VOTE	R43.07	1 825 000
7 HSB	2019		P	YES	YES		R43.56	1 845 000
7 HSB	2020		GF	YES	YES		R44.89	1 900 000
7 HSB	2021		SM		NO	NEW OWNER FROM 30/09/2025	R43.68	1 850 000
7 HSB	2022		P	YES	YES		R42.95	1 820 000
7 HSB	2023		SM	YES	NO	DIFFERENT EMAIL AS PER SYSTEM. CLIENT WAS CONTACTED AND SAID HE DID NOT VOTE	R56.18	2 365 000
7 HSB	2024		GF	YES	YES		R61.15	2 570 000
7 HSB	2025		GF	YES	YES		R55.45	2 335 000
7 HSB	2026				0		R49.38	2 085 000
7 HSB	2027		GF	YES	YES		R60.91	2 560 000
7 HSB	2028		P	YES	YES		R58.36	2 455 000
7 HSB	2031		SM	YES	NO	DIFFERENT EMAIL AS PER SYSTEM. CLIENT WAS CONTACTED AND SAID HE DID NOT VOTE	R57.15	2 405 000
7 HSB	2032		GF	YES	YES		R60.18	2 530 000
7 HSB	2033		GF	YES	YES		R67.95	2 850 000
7 HSB	2034				0		R57.27	2 410 000
7 HSB	2035		SM	YES	NO	EMAIL DIFFER FROM SYSTEM	R65.28	2 740 000
7 HSB	2036		P	YES	YES		R78.14	3 270 000
7 HSB	2037		P	YES	YES		R66.25	2 780 000
7 HSB	2038				0		R58.36	2 455 000
7 HSB	2039		P	YES	YES		R57.63	2 425 000
7 HSB	2040		GF		NO	NEW OWNER SINCE 17/06/2025	R62.37	2 620 000
7 HSB	2041		P	YES	YES		R59.82	2 515 000
7 HSB	2042		P	YES	YES		R51.45	2 170 000
7 HSB	2043		GF	YES	YES		R44.04	1 865 000
7 HSB	2044		SM	YES	NO	EMAIL DIFFER FROM SYSTEM	R47.56	2 010 000
7 HSB	2046		GF	YES	YES		R46.47	1 965 000
7 HSB	2047		SM	YES	YES		R39.55	1 680 000
7 HSB	2049				0		R46.83	1 980 000
7 HSB	2050		P	YES	YES		R42.10	1 785 000
7 HSB	2051				0		R48.90	2 065 000
7 HSB	2052				0		R38.58	1 640 000
7 HSB	2054		P	YES	NO	VOTER NOT A MEMBER OR RELATED TO THE COMPANY - NO RESOLUTION / PROXY	R53.51	2 255 000
7 HSB	2055		P	YES	YES		R57.88	2 435 000
7 HSB	2056				0		R56.18	2 365 000

H49/68

7 HSB		2057		SM	YES	YES		R59.70	2 510 000
7 HSB		2058				0		R44.17	1 870 000
7 HSB		2059		GF	YES	YES		R44.17	1 870 000
7 HSB		2060		GF	YES	YES		R47.44	2 005 000
7 HSB		2061		GF	YES	YES		R44.89	1 900 000
7 HSB		2064				0		R526.28	17 350 000
7 HSB		2069 ST001				0		R24.63	1 065 000
7 HSB		2069 ST002		GF	YES	YES		R17.47	770 000
7 HSB		2069 ST003				0		R17.47	770 000
7 HSB		2069 ST004		P		NO	NOT ATTACHED	R24.63	1 065 000
7 HSB		2069 ST005				0		R24.63	1 065 000
7 HSB		2069 ST006		GF	YES	YES		R17.47	770 000
7 HSB		2069 ST007				0		R17.47	770 000
7 HSB		2069 ST008				0		R24.63	1 065 000
7 HSB		2069 ST009		GF	YES	YES		R24.27	1 050 000
7 HSB		2069 ST010				0		R16.79	742 000
7 HSB		2069 ST011				0		R16.79	742 000
7 HSB		2069 ST012				0		R24.27	1 050 000
7 HSB		2069 ST013				0		R24.27	1 050 000
7 HSB		2069 ST014				0		R16.79	742 000
7 HSB		2069 ST015		GF	YES	NO	EMAIL DIFFER FROM SYSTEM	R16.79	742 000
7 HSB		2069 ST016				0		R24.27	1 050 000
7 HSB		2069 ST017		GF		NO	NEW OWNER FROM 30/09/2025	R24.63	1 065 000
7 HSB		2069 ST018				0		R16.79	742 000
7 HSB		2069 ST019				0		R16.79	742 000
7 HSB		2069 ST020				0		R24.63	1 065 000
7 HSB		2069 ST021				0		R24.27	1 050 000
7 HSB		2069 ST022				0		R16.45	728 000
7 HSB		2069 ST023				0		R16.79	742 000
7 HSB		2069 ST024		GF	YES	YES		R24.63	1 065 000
7 HSB		2069 ST025				0		R24.63	1 065 000
7 HSB		2069 ST026		P	YES	YES		R16.79	742 000
7 HSB		2069 ST027				0		R16.79	742 000
7 HSB		2069 ST028		SM	YES	YES		R24.63	1 065 000
7 HSB		2069 ST029				0		R24.63	1 065 000
7 HSB		2069 ST030				0		R16.79	742 000
7 HSB		2069 ST031		GF	YES	YES		R16.79	742 000
7 HSB		2069 ST032		P	YES	YES		R24.63	1 065 000

150168

7 HSB		2089		GF	YES	YES		R54.36	2 290 000
7 HSB		2090		SM	YES	YES		R47.44	2 005 000
7 HSB		2092		P	YES	YES		R66.01	2 770 000
7 HSB		2093				0		R57.88	2 435 000
7 HSB		2095		GF	YES	YES		R64.31	2 700 000
7 HSB		2096				0		R41.25	1 750 000
7 HSB		2097				0		R40.53	1 720 000
7 HSB		2098		GF	YES	YES		R40.16	1 705 000
7 HSB		2099		P	YES	YES		R44.29	1 875 000
7 HSB		2102		GF	YES	YES		R45.99	1 945 000
7 HSB		2103				0		R52.42	2 210 000
7 HSB		2104				0		R40.65	1 725 000
7 HSB		2105		P	YES	YES		R39.80	1 690 000
7 HSB		2106				0		R40.89	1 735 000
7 HSB		2107		GF	NO	NO		R39.80	1 690 000
7 HSB		2108		GF	YES	YES		R37.49	1 595 000
7 HSB		2109				0		R40.89	1 735 000
7 HSB		2110		GF	YES	YES		R40.89	1 735 000
7 HSB		2111				0		R37.98	1 615 000
7 HSB		2112				0		R36.76	1 565 000
7 HSB		2113				0		R39.07	1 660 000
7 HSB		2114		P	YES	NO	DOCUMENT NOT APPLICABLE	R42.35	1 795 000
7 HSB		2115		P	YES	YES		R44.41	1 880 000
7 HSB		2116		GF	YES	YES		R45.50	1 925 000
7 HSB		2118		GF	YES	YES		R38.95	1 655 000
7 HSB		2119		GF	YES	NO	REVOKE	R62.12	2 610 000
7 HSB		2120				0		R62.12	2 610 000
7 HSB		2123		GF	YES	YES		R238.88	7 875 000
7 HSB		2124		GF	NO	NO		R39.92	1 695 000
7 HSB		2125				0		R43.56	1 845 000
							DIFFERENT EMAIL AS PER SYSTEM. CLIENT WAS CONTACTED AND SAID HE DID NOT VOTE	R35.67	1 520 000
7 HSB		2126		GF	YES	NO		R47.08	1 990 000
7 HSB		2127				0		R41.13	1 745 000
7 HSB		2128		SM	YES	YES		R44.65	1 890 000
7 HSB		2129				0		R35.31	1 505 000
7 HSB		2130				0		R45.62	1 930 000
7 HSB		2131		GF	YES	YES		R40.28	1 710 000
7 HSB		2133		GF	YES	YES		R35.31	1 505 000

HS1168

7 HSB	2134	P	YES	YES	R45.50	1 925 000
7 HSB	2136			0	R46.11	1 950 000
7 HSB	2137			0	R36.64	1 560 000
7 HSB	2138			0	R46.71	1 975 000
7 HSB	2139	SM	YES	YES	R53.14	2 240 000
7 HSB	2140			0	R37.73	1 605 000
7 HSB	2141	GF	NO	NO	R46.35	1 960 000
7 HSB	2142	SM	YES	YES	R34.70	1 480 000
7 HSB	2143			0	R45.62	1 930 000
7 HSB	2144	GF	NO	NO	R47.32	2 000 000
7 HSB	2145			0	R46.35	1 960 000
7 HSB	2146			0	R41.13	1 745 000
7 HSB	2147	P	YES	YES	R48.53	2 050 000
7 HSB	2148			0	R35.79	1 525 000
7 HSB	2149			0	R44.65	1 890 000
7 HSB	2152			0	R261.78	8 630 000
7 HSB	2153	SM	YES	NO	R40.19	1 325 000
7 HSB	2162			0	R59.45	2 500 000
7 HSB	2163			0	R216.58	7 140 000
7 HSB	2164	GF	YES	YES	R52.05	2 195 000
7 HSB	2165 ST001			0	R35.49	1 170 000
7 HSB	2165 ST002			0	R36.86	1 215 000
7 HSB	2165 ST003			0	R36.86	1 215 000
7 HSB	2165 ST004			0	R36.86	1 215 000
7 HSB	2165 ST005	P	YES	0	R36.86	1 215 000
7 HSB	2165 ST006	GF	YES	YES	R36.86	1 215 000
7 HSB	2165 ST007			0	R36.86	1 215 000
7 HSB	2165 ST008	P	YES	YES	R36.86	1 215 000
7 HSB	2166			0	R107.99	4 500 000
7 HSB	2167			0	R160.65	6 670 000
7 HSB	2169			0	R41.74	1 770 000
7 HSB	2170	P	YES	YES	R48.29	2 040 000
7 HSB	2171	GF	YES	YES	R52.78	2 225 000
7 HSB	2173			0	R47.81	2 020 000
7 HSB	2174	GF	YES	YES	R53.75	2 265 000
7 HSB	2176			0	R55.09	2 320 000
7 HSB	2177	GF	YES	YES	R50.11	2 115 000
7 HSB	2178	SM	YES	YES	R53.75	2 265 000

EMAIL DIFFER FROM SYSTEM

DID NOT VOTE

HS2168

7 HSB	2179		P	YES	YES		R50.96	2 150 000
7 HSB	2180		P	YES	YES		R54.36	2 290 000
7 HSB	2181		GF	YES	YES		R53.39	2 250 000
7 HSB	2182				0		R25.72	848 000
7 HSB	2183				0		R49.50	2 090 000
7 HSB	2184				0		R45.50	1 925 000
7 HSB	2186				0		R45.74	1 935 000
7 HSB	2187				0		R45.50	1 925 000
7 HSB	2188				0		R45.50	1 925 000
7 HSB	2189		GF	NO	NO		R55.09	2 320 000
7 HSB	2190				0		R46.71	1 975 000
7 HSB	2193		GF	YES	YES		R49.99	2 110 000
7 HSB	2194		P	YES	YES		R45.50	1 925 000
7 HSB	2195				0		R48.05	2 030 000
7 HSB	2196				0		R48.05	2 030 000
7 HSB	2252		GF	YES	YES		R77.65	3 250 000
7 HSB	2253		GF	NO	NO		R77.05	3 225 000
7 HSB	2255		GF	YES	YES		R28.51	940 000
7 HSB	2258				0		R46.96	1 985 000
7 HSB	2259				0		R47.44	2 005 000
7 HSB	2261		SM	REVOKE	revoke	REVOKE	R47.93	2 025 000
7 HSB	2262		GF	NO	NO		R49.87	2 105 000
7 HSB	2263		GF	YES	YES		R48.90	2 065 000
7 HSB	2266		GF	YES	YES		R47.93	2 025 000
7 HSB	2267				0		R53.27	2 245 000
7 HSB	2268				0		R46.96	1 985 000
7 HSB	2269		SM	YES	YES		R51.20	2 160 000
7 HSB	2271		SM	YES	NO	EMAIL DIFFER FROM SYSTEM	R49.02	2 070 000
7 HSB	2272				0		R47.93	2 025 000
7 HSB	2273				0		R57.51	2 420 000
7 HSB	2274		P	YES	NO	REVOKE	R48.53	2 050 000
7 HSB	2275				0		R47.08	1 990 000
7 HSB	2276		GF	YES	YES		R50.60	2 135 000
7 HSB	2277				0		R46.83	1 980 000
7 HSB	2278		GF	YES	YES		R45.38	1 920 000
7 HSB	2279				0		R48.65	2 055 000
7 HSB	2280		GF	YES	YES		R49.26	2 080 000
7 HSB	2281		GF	YES	YES		R45.62	1 930 000

HSB/68

7 HSB	2282		GF	NO	NO				R46.11	1 950 000
7 HSB	2283		P	YES	YES				R49.26	2 080 000
7 HSB	2284				0				R46.96	1 985 000
7 HSB	2285		GF	NO	NO				R57.03	2 400 000
7 HSB	2286				0				R46.83	1 980 000
7 HSB	2287				0				R53.14	2 240 000
7 HSB	2288		P	YES	NO			VOTED NO	R51.08	2 155 000
7 HSB	2289		GF	YES	YES				R52.90	2 230 000
7 HSB	2290		GF	NO	NO				R53.63	2 260 000
7 HSB	2291		GF	YES	NO			EMAIL DIFFER FROM SYSTEM	R48.29	2 040 000
7 HSB	2292				#N/A				R43.32	1 835 000
7 HSB	2293		GF	YES	YES				R50.84	2 145 000
7 HSB	2295				0				R27.30	900 000
7 HSB	2296				0				R25.18	830 000
7 HSB	2297		P	YES	YES				R48.78	2 060 000
7 HSB	2298				0				R23.36	770 000
7 HSB	2299		GF	YES	YES				R53.87	2 270 000
7 HSB	2300				0				R190.19	6 270 000
7 HSB	2301		SM	YES	YES				R41.25	1 750 000
7 HSB	2305				0				R50.72	2 140 000
7 HSB	2306		P	YES	YES				R52.54	2 215 000
7 HSB	2307		GF	YES	YES				R54.36	2 290 000
7 HSB	2308		GF	YES	YES				R48.53	2 050 000
7 HSB	2309				0				R16.53	545 000
7 HSB	2310				0				R55.93	2 355 000
7 HSB	2312				0				R56.78	2 390 000
7 HSB	2313				0				R55.57	2 340 000
7 HSB	2314		P	YES	YES				R16.68	550 000
7 HSB	2315				0				R52.17	2 200 000
7 HSB	2316				0				R47.32	2 000 000
7 HSB	2317		GF	YES	YES				R54.24	2 285 000
7 HSB	2318		SM	YES	0				R53.99	2 275 000
7 HSB	2319		SM	YES	YES			DID NOT VOTE	R49.14	2 075 000
7 HSB	2320		GF	YES	YES				R63.34	2 660 000
7 HSB	2321		P	YES	YES				R52.17	2 200 000
7 HSB	2322		SM	YES	YES				R16.68	550 000
7 HSB	2323				0				R58.60	2 465 000
7 HSB	2324		P	YES	YES				R53.02	2 235 000

HSS/68

7 HSB		2364		GF	YES	YES		R53.87	2 270 000
7 HSB		2365		GF	YES	YES		R56.30	2 370 000
7 HSB		2366		GF	YES	YES		R50.35	2 125 000
7 HSB		2367		GF	YES	YES		R55.93	2 355 000
7 HSB		2368		GF	YES	YES		R51.69	2 180 000
7 HSB		2369		SM	YES	YES		R58.85	2 475 000
7 HSB		2370				0		R56.66	2 385 000
7 HSB		2371		SM	YES	YES		R53.63	2 260 000
7 HSB		2372				0		R49.63	2 095 000
7 HSB		2373				0		R53.63	2 260 000
7 HSB		2379				0		R53.14	2 240 000
7 HSB		2380				0		R56.42	2 375 000
7 HSB		2381		P		0		R56.42	2 375 000
7 HSB		2382		P	YES	YES		R55.57	2 340 000
7 HSB		2383		GF	YES	YES		R55.57	2 340 000
7 HSB		2384		GF	YES	YES		R58.12	2 445 000
7 HSB		2385		P	YES	YES		R59.21	2 490 000
7 HSB		2386		P	YES	YES		R59.82	2 515 000
7 HSB		2387		GF	YES	YES		R57.51	2 420 000
7 HSB		2388		P	YES	YES		R64.43	2 705 000
7 HSB		2389		SM	YES	YES		R61.39	2 580 000
7 HSB		2390		P	YES	YES		R55.57	2 340 000
7 HSB		2391		P	YES	YES		R53.14	2 240 000
7 HSB		2392		P	YES	YES		R56.18	2 365 000
7 HSB		2393		SM	YES	YES		R65.16	2 735 000
7 HSB		2394		P	YES	YES		R56.78	2 390 000
7 HSB		2395		GF	YES	YES		R53.14	2 240 000
7 HSB		2396		P	YES	YES		R53.14	2 240 000
7 HSB		2398		GF	YES	YES		R53.14	2 240 000
7 HSB		2399				0		R55.57	2 340 000
7 HSB		2400				0		R60.91	2 560 000
7 HSB		2401				0		R72.31	3 030 000
7 HSB		2402		GF	YES	YES		R55.57	2 340 000
7 HSB		2403		P	YES	YES		R53.99	2 275 000
7 HSB		2405		GF	NO	NO		R71.47	2 995 000
7 HSB		2406				0		R65.88	2 765 000
7 HSB		2408				0		R71.71	3 005 000
7 HSB		2409		P	YES	YES		R70.13	2 940 000

HS8/68

7 HSB	2500							0		R46.23	1 955 000
7 HSB	2501							0		R44.77	1 895 000
7 HSB	2502							0		R45.38	1 920 000
7 HSB	2503							0		R43.68	1 850 000
7 HSB	2504		GF	YES				YES		R46.83	1 980 000
7 HSB	2505							0		R57.39	2 415 000
7 HSB	2506							0		R60.06	2 525 000
7 HSB	2507		P	NO				NO		R57.51	2 420 000
7 HSB	2508							0		R59.82	2 515 000
7 HSB	2509		GF	YES				YES		R53.02	2 235 000
7 HSB	2510		GF	NO				NO		R59.21	2 490 000
7 HSB	2512							0		R19.69	649 000
7 HSB	2513		GF	REVOKE				revoke	REVOKE	R49.50	2 090 000
7 HSB	2514		GF	YES				YES		R55.81	2 350 000
7 HSB	2515		GF	YES				YES		R53.87	2 270 000
7 HSB	2516							0		R58.48	2 460 000
7 HSB	2517		GF					NO	NOT ATTACHED	R50.96	2 150 000
7 HSB	2518		GF					NO	NOT ATTACHED	R50.35	2 125 000
7 HSB	2519							0		R70.49	2 955 000
7 HSB	2520		GF	YES				YES		R63.34	2 660 000
7 HSB	2521							0		R63.94	2 685 000
7 HSB	2522		GF	YES				YES		R58.24	2 450 000
7 HSB	2523							0		R55.81	2 350 000
7 HSB	2524		GF	YES				YES		R59.57	2 505 000
7 HSB	2525		GF	YES				YES		R19.66	648 000
7 HSB	2526		SM	YES				NO	EMAIL DIFFER FROM SYSTEM	R60.42	2 540 000
7 HSB	2527		GF	YES				YES		R55.57	2 340 000
7 HSB	2529		GF	YES				YES		R51.93	2 190 000
7 HSB	2531		GF	NO				NO		R41.86	1 775 000
7 HSB	2532							0		R44.41	1 880 000
7 HSB	2533		GF	YES				YES		R38.58	1 640 000
7 HSB	2534		GF	YES				YES		R46.96	1 985 000
7 HSB	2535							0		R42.35	1 795 000
7 HSB	2536		GF	YES				YES		R44.17	1 870 000
7 HSB	2537							0		R44.41	1 880 000
7 HSB	2538		GF	YES				NO	REVOKE	R50.47	2 130 000
7 HSB	2539		GF	YES				YES		R54.24	2 285 000
7 HSB	2540		GF	YES				YES		R46.96	1 985 000

H59168

7 HSB	2542			GF	YES	YES		R46.71	1 975 000
7 HSB	2543			GF	YES	YES		R51.57	2 175 000
7 HSB	2544					0		R39.19	1 665 000
7 HSB	2545			GF	YES	YES		R44.41	1 880 000
7 HSB	2546			SM	YES	YES		R12.56	414 000
7 HSB	2547					0		R50.72	2 140 000
7 HSB	2548					0		R45.86	1 940 000
7 HSB	2549					0		R43.07	1 825 000
7 HSB	2550					0		R52.05	2 195 000
7 HSB	2551			GF	YES	YES		R42.95	1 820 000
7 HSB	2552					0		R42.95	1 820 000
7 HSB	2553					0		R42.10	1 785 000
7 HSB	2554					0		R43.80	1 855 000
7 HSB	2556					0		R54.11	2 280 000
7 HSB	2557					0		R42.35	1 795 000
7 HSB	2558					0		R44.29	1 875 000
7 HSB	2559					0		R46.59	1 970 000
7 HSB	2560					0		R33.49	1 430 000
7 HSB	2561			GF	YES	YES		R43.44	1 840 000
7 HSB	2562					0		R39.43	1 675 000
7 HSB	2563					0		R44.89	1 900 000
7 HSB	2564			GF	YES	YES		R42.95	1 820 000
7 HSB	2565					0		R41.01	1 740 000
7 HSB	2566			GF	YES	YES		R49.50	2 090 000
7 HSB	2568					0		R29.61	1 270 000
7 HSB	2569			P	YES	YES		R33.85	1 445 000
7 HSB	2570			GF	YES	YES		R34.34	1 465 000
7 HSB	2571					0		R41.98	1 780 000
7 HSB	2572			P	YES	YES		R35.91	1 530 000
7 HSB	2573					0		R35.31	1 505 000
7 HSB	2574					0		R40.04	1 700 000
7 HSB	2575					0		R12.89	425 000
7 HSB	2576					0		R50.47	2 130 000
7 HSB	2577			GF	YES	YES		R39.31	1 670 000
7 HSB	2578					0		R37.73	1 605 000
7 HSB	2579			GF	REVOKE	revoke		R36.40	1 550 000
7 HSB	2580					0		R37.13	1 580 000
7 HSB	2581			GF	YES	YES		R35.79	1 525 000

REVOKE

H61/68

7 HSB	2625		GF	YES	YES		R52.29	2 205 000
7 HSB	2626				0		R49.14	2 075 000
7 HSB	2627				0		R49.14	2 075 000
7 HSB	2628				0		R45.74	1 935 000
7 HSB	2629				0		R49.14	2 075 000
7 HSB	2630		GF	YES	YES		R48.53	2 050 000
7 HSB	2631		GF	YES	YES		R47.93	2 025 000
7 HSB	2632				0		R48.17	2 035 000
7 HSB	2634		GF	YES	YES		R51.69	2 180 000
7 HSB	2635				0		R42.47	1 800 000
7 HSB	2636		GF	NO	NO		R43.56	1 845 000
7 HSB	2637				0		R51.08	2 155 000
7 HSB	2638				0		R44.41	1 880 000
7 HSB	2639		GF	YES	YES		R48.53	2 050 000
7 HSB	2640		SM	YES	YES		R48.53	2 050 000
7 HSB	2641				0		R53.27	2 245 000
7 HSB	2642				0		R56.18	2 365 000
7 HSB	2643				0		R67.10	2 815 000
7 HSB	2644		GF	YES	YES		R62.24	2 615 000
7 HSB	2645				0		R66.01	2 770 000
7 HSB	2646		GF	YES	YES		R64.79	2 720 000
7 HSB	2647				0		R53.75	2 265 000
7 HSB	2648				0		R53.99	2 275 000
7 HSB	2649				0		R63.70	2 675 000
7 HSB	2650				0		R51.93	2 190 000
7 HSB	2651		GF	YES	YES		R65.28	2 740 000
7 HSB	2652		GF	YES	YES		R71.34	2 990 000
7 HSB	2653		SM	YES	YES		R22.75	750 000
7 HSB	2654		P	YES	YES		R66.85	2 805 000
7 HSB	2655		P	YES	YES		R63.34	2 660 000
7 HSB	2656		GF	YES	YES		R49.14	2 075 000
7 HSB	2657		P	YES	YES		R47.32	2 000 000
7 HSB	2658		GF	YES	YES		R46.71	1 975 000
7 HSB	2659				0		R46.71	1 975 000
7 HSB	2660				0		R46.96	1 985 000
7 HSB	2661		SM	YES	0		R46.35	1 960 000
7 HSB	2662		GF	YES	YES		R61.76	2 595 000
7 HSB	2663		GF	YES	YES		R58.97	2 480 000

DID NOT VOTE

H/68/68

7 HON	4839	P	YES	YES	R147.42	6,125,000
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TOTAL VOTES RECEIVED

GF	938
Paper	328
SM	249
Unvoted	1 013
Totals	2 528

1452

Yes - Votes:	1293	90%
No - Votes:	147	10%
Unvoted:	1074	
Revoked:	14	
TOTAL PROP	2528	

	SRA Levy
0.004547	0.00036
0.006820	
0.007950	

8. URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER (IF ANY)

9. CONSIDERATION OF NOTICES OF MOTIONS / QUESTIONS

At the time of the closing of the agenda, no notices of motions/questions were received.

10. CONSIDERATION OF MOTIONS OF EXIGENCY (IF ANY)