



ORDINARY MEETING OF THE COUNCIL
GEWONE VERGADERING VAN DIE RAAD
INTLANGANISO YESIQHELO YEBHUNGA

A G E N D A

I-AJENDA

DATE / DATUM / UMHLA : 29 APRIL / APRELI 2026
VENUE / PLEK / INDAWO : BANQUETING HALL /
BANKETSAAL
CIVIC CENTRE / BURGERSENTRUM / IZIKO LOLUNTU
HERMANUS
TIME / TYD / IXESHA : 10:00

MUNICIPALITY / MUNISIPALITEIT / UMASIPALA WE-OVERSTRAND

Office of the Municipal
Manager
Municipal Offices
HERMANUS

21 April / Apreli 2026

NOTICE TO ALL ALDERMEN & COUNCILLORS

ORDINARY MEETING OF THE OVERSTRAND MUNICIPAL COUNCIL

NOTICE IS HEREBY GIVEN that an **ORDINARY MEETING** of the **OVERSTRAND MUNICIPAL COUNCIL** will be held in the **Banqueting Hall, Civic Centre, Hermanus**, on **WEDNESDAY, 29 APRIL 2026** at **10:00** to consider the business set forth in the subjoined agenda.

The attention of Councillors is directed to the Code of Conduct for Councillors, Schedule 7 of the Local Government : Municipal Structures Act, 1998 (Act 117 of 1998).

DR D O'NEILL
MUNICIPAL MANAGER

KENNISGEWING AAN ALLE RAADSHERE & RAADSLEDE

GEWONE VERGADERING VAN DIE OVERSTRAND MUNISIPALE RAAD

KENNIS WORD HIERMEE GEGEE dat 'n **GEWONE VERGADERING** van die **OVERSTRAND MUNISIPALE RAAD** gehou sal word in die **Banketsaal, Burgersentrum, Hermanus**, op **WOENSDAG, 29 APRIL 2026** om **10:00** om die sake op meegaande sakelys te bespreek.

Raadslede se aandag word gevestig op die Gedragskode vir Raadslede, Skedule 7 van die Wet op Plaaslike Regering : Munisipale Strukture, 1998 (Wet 117 van 1998).

DR D O'NEILL
MUNISIPALE BESTUURDER

ISAZISO ESIYA KUBO BONKE OOCEBAKHULU NOOCEBA

INTLANGANISO YESIQHELO YEBHUNGA LIKAMASIPALA WE-OVERSTRAND

OKU KUKWAZISA ukuba intlanganiso **YESIQHELO yeBHUNGA LIKAMASIPALA WE-OVERSTRAND**, iza kuba se **I-Banqueting Hall, kwiZiko LoLUNTU, eHermanus, uLWESITHATHU**, Umhla we **29 APRIL 2026**, ngeye-**10:00** ukuqwalasela imicimbi ekule ajenda iqhotyoshelwe apha.

OCeba bayacelwa ukuba baqwalasele isikhokelo sokuziphatha sooCeba, iShedyuli 7 kaRhulumente wooMasipala: uMthetho weeNkqubo zikaMasipala, uMthetho -1998 (uMthetho we-117 ka-1998).

DR D O'NEILL
UMPHATHI KAMASIPALA

AGENDA/...

COUNCIL

29 April 2026

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1. **OPENING**

2. **APPLICATIONS FOR LEAVE OF ABSENCE**

3. **CONFIRMATION OF MINUTES**
 - 3.1 Minutes of an **Ordinary Meeting** of the **Overstrand Municipal Council** held on **Wednesday, 25 March 2026 at 10:00**
 - 3.2 Minutes of a **Special Meeting** of the **Overstrand Municipal Council** held on **Tuesday, 31 March 2026 at 10:00**

4. **MATTERS ARISING FROM THE MINUTES**

5. **STATEMENTS AND COMMUNICATIONS BROUGHT FORWARD BY THE SPEAKER / EXECUTIVE MAYOR**

Salga:

6. CONSIDERATION OF RECOMMENDATIONS MADE BY THE EXECUTIVE MAYOR TO COUNCIL, IN TERMS OF SECTION 160(2) OF THE CONSTITUTION, 1996, AND SECTION 59(1)(a) OF THE LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT 2000 (ACT 32 OF 2000)

REMARK

Please note that the following recommendations contained in this agenda are subject to confirmation or amendment by the Mayoral Committee in view of the fact that the **compilation of the Council agenda** was done before the Mayoral Committee of 28 April 2026 had formally sat.

6.1

MONTHLY REPORT TO COUNCIL ON THE SUPPLY CHAIN MANAGEMENT (SCM) POLICY FOR MARCH 2026

(ITEM 1 PAGE 1 : FINANCIAL SERVICES PORTFOLIO - MAYORAL COMMITTEE MEETING : 28 APRIL 2026)

RECOMMENDATION TO THE COUNCIL:

1. that the deviations from the procurement processes, approved in terms of the delegated authority for March 2026, **be noted**;
2. that the awards made in terms of Paragraph 17(1)(c), approved in terms of the delegated authority for March 2026, **be noted**;
3. that the awards made through the Bid Committee system and formal written price quotations for March 2026, **be noted**; and
4. that all other activities undertaken and outcomes achieved in the implementation of the Overstrand Municipality's Supply Chain Management Policy for March 2026, **be noted**.

RESPONSIBLE OFFICIAL :

C LE ROUX

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

6.2

SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT – 2025/2026: 3rd QUARTER: 01 JANUARY 2026 TO 31 MARCH 2026

(ITEM 2 PAGE 76 : FINANCIAL SERVICES PORTFOLIO - MAYORAL COMMITTEE MEETING : 28 APRIL 2026)

RECOMMENDATION TO THE COUNCIL:

that the activities undertaken, and outcomes achieved in the implementation of the Overstrand Municipality's Supply Chain Management Policy for the 3rd Quarter of 2025/2026 **be noted**.

RESPONSIBLE OFFICIAL :**C LE ROUX****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

7. CONSIDERATION OF REPORTS**7.1****IRREGULAR EXPENDITURE: EXTENSION OF APPOINTMENT: ACTING CHIEF FINANCIAL OFFICER****DS Arrison
13 March 2026****Director : Corporate Services****(028) 313 8003**

1. Executive Summary

The purpose of this report is to inform the members of MPAC of the decision of the MEC for Local Government ("the MEC") for the extension of the period of appointment of Mr D Louw in the position of ACFO for the period from 1 December 2024 until 28 February 2025, resulting in irregular expenditure as defined by the Municipal Finance Management Act (MFMA).

2. Service Delivery and Budget Implementation Plan - IGNITE

Directorate: Municipal Manager

3. Compliance with Strategic Priorities

Provision of democratic, accountable and ethical governance
Provision and maintenance of municipal services

4. Delegated Authority

None

5. Legal Requirements

Local Government Regulations on Appointment and Conditions of Employment of Senior Managers (GN 21 dated 17 January 2014)
Local Government: Municipal Systems Amendment Act, 2022
Municipal Regulations on Minimum Competency Levels, GNR 493 in GG 29967 dated 15 June 2007, as amended from time to time
Local Government Municipal Finance Management Act, 2003.

6. Background/Discussion/Evaluation/Conclusion

The position of CFO became vacant with effect 1 September 2024, after the early retirement of the previous CFO. An acting CFO, Mr D Louw, was appointed with effect 1 September 2024. Mr Louw met the requirements in terms of the both the Local Government Regulations on Appointment and Conditions of Employment of Senior Managers (GN 21 dated 17 January

2014), as well as the Municipal Regulations on Minimum Competency Levels, GNR 493 in GG 29967 dated 15 June 2007, as amended from time to time. His initial appointment was approved by Council during the August Council meeting for a period of two (2) months, or until the position was filled.

The recruitment process for the filling of the vacancy was underway and after the initial round of advertisements no appointment could be made.

As the position could not be filled, an item was submitted to Council during the October cycle with a recommendation to appoint Mr Louw for a further three (3) months from 01 December 2024 or until the vacancy was filled, and that an application to the MEC for Local Government, MEC Bredell, MEC for Local Government, be submitted to extend the acting appointment with a further three (3) months, as provided for in Section 56(1)(c) of the Municipal Systems Act, Act 32 of 2000.

During this time of acting, the position of CFO was advertised for a second time and has the recruitment process commenced. The process took place, during November and December, and once again no appointment could be made.

At the end of November 2024, it became clear that the AGSA will not finish its annual audit on time and indicated that they will only be able to do so in January 2025. During this very challenging audit period Mr Louw was instrumental in finalising the audit. At this time the focus of the senior management team was really on finalising the audit by seeking and providing all the information needed for this purpose.

December and January were also the annual holiday period, and many officials were on leave. This created a situation where there was an anomaly in timeously seeking the approval of the MEC to extend the acting appointment for a further three (3) months before the acting period began, was done.

It should further be noted that at the time of the council decision to further appoint an acting CFO, there was still a month left of the initial appointment and hence there could have been a sense of non-urgency on the part of the administration to immediately give effect to the council decision.

Between all the above reasons and the fact that active recruitment for a permanent CFO also occurred at the same time, the actual extension requests to the MEC fell by the wayside.

The Municipal Manager (MM), on realising this anomaly, then submitted a letter to the MEC on 26 February 2025 to apply for the approval of the acting appointment.

The MEC responded in a letter indicating that he has no legislative powers and/or authority to retrospectively approve the extension of the acting appointment. This non-compliance resulted in possible irregular expenditure as defined by the MFMA, to an amount of R10 635.14 relating to the payment of acting allowances for the three months.

Subsequently the MM wrote to the Minister of Cooperative Governance and Traditional Affairs (CoGTA) on 17 April 2025, Mr Hlabisa, to condone the retrospective appointment of the acting CFO. At the time of the writing of this report no response was forthcoming.

In view of the above as well as the fact that the Council decision has been outstanding due to the non-response from Minister Hlabisa, the MM initiated the submission of this report to Council.

On 7 April 2026, the Municipal Public Accounts Committee (MPAC), consisting of Cllr C Tafu-Nwonkwo, Ald R de Coning, Ald D Coetzee and Cllr M Nomatiti, considered a detailed report on the matter and came to the conclusion that the Municipality did not suffer any financial loss and was unanimous in its decision to recommend to Council that the irregular expenditure in the amount of R10 635.14 be certified as irrecoverable and be written off.

7. Financial Implications

Acting allowances for the months of December 2024, January and February 2025 to the amount of R10 635.14.

8. Staff Implications

None

9. Comments from other Departments, Divisions and Administrations

None

10. Annexures

None

RECOMMENDATION TO THE COUNCIL:

1. that the resultant irregular expenditure relating to the payment of an acting allowance for the period 01 December 2024 to 28 February 2025 was not deliberately or negligently incurred; and
2. that the expenditure of R10 635.14 be certified as irrecoverable and written off in terms of section 32(2)(b) of the Local Government: Municipal Finance Management Act, Act 56 of 2003.

RESPONSIBLE OFFICIAL:**C LE ROUX
B KING**

7.2**SECOND REPORT OF THE JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE (JAPAC) TO THE OVERSTRAND MUNICIPAL COUNCIL**

DC Van Der Heever
17 April 2026

Chief Audit Executive

(028) 313 5035

1. Executive Summary

The purpose of the report is to present Council with the Report of the Joint Audit and Performance Audit Committee (JAPAC) in terms of the Local Government: Municipal Planning and Performance Management Regulations, 2001 and the reporting requirements as per paragraph 3.7 of the JAPAC Charter, approved by Council on 29 March 2023.

2. Service Delivery and Budget Implementation Plan - IGNITE

Office of the Municipal Manager
Internal Audit Services

3. Compliance with Strategic Priority

Provision of democratic, accountable, and ethical governance

4. Delegated Authority

None

5. Legal Requirements

Section 166 of the Local Government: Municipal Finance Management Act, No 56 of 2003
Regulation 14(4)(a)(iii) of the Municipal Planning and Performance Regulations, 2001
Overstrand Municipality Joint Audit and Performance Audit Committee Charter

6. Background/Discussion

The reporting requirements in terms of the Local Government: Municipal Planning and Performance Management Regulations, 2001 and the JAPAC Charter provides that the JAPAC must submit an audit report to the Municipal Council on the operations of the Internal Audit Unit and the JAPAC at least twice during a financial year.

7. Financial Implications

None

8. Staff Implications

None

9. Comments from other Departments, Divisions and Administrations

None

10. Annexures

Annexure A: Report 2 of the Joint Audit and Performance Audit Committee
for the 2025/26 Financial Year

RECOMMENDATION TO THE COUNCIL:

that the report from the JAPAC to the Overstrand Municipal Council **be noted**.

RESPONSIBLE OFFICIAL :

DC VAN DER HEEVER

TARGET DATE FOR IMPLEMENTATION :

29 APRIL 2026

Date: 17 April 2026

To: The Overstrand Municipal Council
c/o The Speaker – Cllr Grant Cohen

Copied to:

- Members of the Joint Audit and Performance Audit Committee (for information)
- The Executive Mayor (for information)
- The Municipal Manager (for information)
- Chief Audit Executive (for information)

REPORT OF JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE TO THE MUNICIPAL COUNCIL

REPORT 2 OF 2025/26 FINANCIAL YEAR

Reporting Requirement(s)

In terms of paragraph 3.7 of the JAPAC Charter, the chairperson of the committee is required to report to the Overstrand Municipal Council on the operations of the Internal Audit unit and the Joint Audit and Performance Audit Committee/ Audit Committee. The report should include a summary of the work performed by Internal Audit and the Joint Audit and Performance Audit Committee/ Audit Committee against the annual work plan, issues, and related recommendations.

Attached, please find the following:

Annexure A: Report of the Joint Audit and Performance Audit Committee for the period 01 January 2026 to 31 March 2026.

Yours truly



Digitally approved and signed on 17 April 2026 by:

DANIE SMITH

*Chairperson of Joint Audit and Performance Audit Committee
Overstrand Municipality*

Email: daniehsmith59@gmail.com

ANNEXURE A**OVERSTRAND MUNICIPALITY****REPORT OF JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE TO THE MUNICIPAL COUNCIL****REPORT 2 OF 2025/26 FINANCIAL YEAR****1. REPORT ON ACTIVITIES OF THE JAPAC**

The newly appointed JAPAC members were appointed, by the Overstrand Municipal Council, on 28 November 2025 following the expiration of the previous JAPAC members' term in August 2025. Between 01 January 2026 and 31 March 2026, the JAPAC convened one (1) meeting on 19 March 2026 (in-person).

In addition, a formal orientation session was held on 28 January 2026, during which the JAPAC Calendar and Workplan for the 2025/26 financial year were discussed.

The attendance of JAPAC members at the meeting and the orientation of the JAPAC was as follows:

Member	JAPAC orientation held on 28 January 2026	JAPAC meeting held on 19 March 2026
Mr D Smith (<i>JAPAC Chairperson</i>)	Attended	Attended
Mr E Lakay (<i>JAPAC member</i>)	Attended	Attended
Mr A Bishop (<i>JAPAC member</i>)	Attended	Attended
Ms C Abdoll (<i>JAPAC member</i>)	Did not attend	Attended
Ms J Gunther (<i>JAPAC member</i>)	Attended	Attended

2. INTERNAL AUDIT REPORTS

During the period 01 January 2025 to 31 March 2026, the following internal audit reports/documents were presented by the Chief Audit Executive and considered by the committee:

Meeting date	Internal Audit Reports
19/03/2026	1. Municipal compliance with staff regulations
	2. Follow-up re degrading parks and cemeteries
	3. Follow-up re susceptibility and vulnerability of inventory/ stock to theft
	4. Vulnerability and Penetration Testing review

The JAPAC is satisfied that adequate remedial action is being implemented by management in instances where findings of fundamental or high significance have been reported. Where remedial actions could not be implemented to address the identified findings due to circumstances beyond management's control (*i.e.*, budget constraints), those will be taken up to appropriate Council committee(s) for acceptance thereof.

ANNEXURE A**OVERSTRAND MUNICIPALITY****REPORT OF JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE TO THE MUNICIPAL COUNCIL****REPORT 2 OF 2025/26 FINANCIAL YEAR****3. INTERNAL AUDIT STAFFING**

The JAPAC has noted that Internal Audit Services operated at full staff complement as of 01 August 2024.

4. RESOLUTIONS OF THE JAPAC

The approved minutes of the JAPAC contain details of all resolutions of the JAPAC.

The following minutes of the JAPAC meetings have been approved during this reporting period and are hereby attached:

1. JAPAC meeting held on 28 May 2025 (in-person) – **Annexure A5 to A13**
2. JAPAC meeting held on 27 June 2025 (virtual) – **Annexure A14 to A17**
3. Special JAPAC meeting held on 20 August 2025 (in-person) – **Annexure A18 to A22**

In addition to the abovementioned minutes, the Action Register of the JAPAC, which provides a summary of outstanding action items identified and requested for follow-up emanating from the JAPAC meetings, is included as **Annexure A23** of this report.

5. REPORT ON PERFORMANCE MANAGEMENT

At the JAPAC meeting held during the period 01 January 2026 to 31 March 2026, the following quarterly report(s) in respect of performance management were presented and considered by the JAPAC:

4 th Quarter Reports re 2024/2025 (01 April 2025 to 30 June 2025)	1. Internal Audit Report: Predetermined Objectives for quarter 4 – 2024/25
1 st Quarter Reports re 2025/2026 (01 July 2025 to 30 September 2025)	2. Internal Audit Report: Predetermined Objectives for quarter 1 – 2025/26
	3. Quarterly Budget and SDBIP report for Quarter 1 re 2025/2026
2 nd Quarter Reports re 2025/2026 (01 October 2025 to 31 December 2025)	1. Internal Audit Report: Predetermined Objectives for quarter 2 – 2025/26
	2. Quarterly Budget and SDBIP report for Quarter 2 re 2025/2026

In reviewing the quarterly report(s) and the performance management system there were no material findings concerning the usefulness and reliability of the reported information. Where anomalies were identified, appropriate corrective action(s) were taken by management, as per Internal Audit Services recommendations, which included pro-active action by management to prevent a re-occurrence thereof.

ANNEXURE A**OVERSTRAND MUNICIPALITY****REPORT OF JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE TO THE MUNICIPAL COUNCIL****REPORT 2 OF 2025/26 FINANCIAL YEAR****6. REPORT ON RISK MANAGEMENT**

At the JAPAC meeting held during the period 01 January 2026 to 31 March 2026, the following quarterly reports in respect of risk management were presented and considered by the JAPAC:

Meeting dates	Risk Management Reports
19/03/2026	1. Risk Management Report <i>re</i> Quarter 1 (2025/26)
	2. Risk Management Report <i>re</i> Quarter 2 (2025/26)
	3. Combined Assurance Status Report Quarter 1 (2025/26)
	4. Combined Assurance Status Report <i>re</i> Quarter 2 (2025/26)

The JAPAC takes cognizance of the fact that there is some improvement required regarding the Risk Management process of the Overstrand Municipality to optimise maturity and effectiveness thereof.

7. OTHER MATTERS

The JAPAC would like to have regular interactions with MAYCO to communicate any governance related issues. These dates will be agreed upon between JAPAC and MAYCO.

8. NEXT MEETING

The next meeting date of the JAPAC is 30 April 2026.

END



**MEETING OF THE JOINT AUDIT AND PERFORMANCE
AUDIT COMMITTEE**

**VERGADERING VAN DIE GESAMENTLIKE PRESTASIE
OUDIT EN OUDIT KOMITEE**

MINUTES / NOTULE

DATE / DATUM: 28 MAY 2025
(WEDNESDAY/ WOENSDAG)

VENUE / PLEK: TRAINING ROOM
HUMAN RESOURCES MANAGEMENT
4 HARMONY AVENUE,
HERMANUS

TIME / TYD: 10:30 HRS/UUR



MINUTES OF THE MEETING OF THE **JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE (JAPAC)** HELD IN THE TRAINING ROOM, HUMAN RESOURCES MANAGEMENT, 4 HARMONY AVENUE, HERMANUS ON **WEDNESDAY, 28 MAY 2025** AT 10:30

1. OPENING AND WELCOMING

Mr CCC Pieterse opened the meeting with a prayer, and the Chairperson, Mr PAL Strauss, welcomed everyone present to the sixth Joint Audit and Performance Audit Committee (JAPAC) meeting in respect of the 2024/2025 financial year.

2. APPLICATION(S) FOR LEAVE OF ABSENCE

Apologies were received from the following official(s)/ member(s):

1. Mr N Michaels (Director: Municipal Public Safety). Mr R Fraser (Chief Traffic) represented the Municipal Public Safety Directorate.

Persons present - see the attached attendance register.

3. DECLARATION OF INTERESTS

JAPAC members and attendees declared that they have no interest(s) in any of the items on the agenda.

4. STATEMENTS AND COMMUNICATIONS FROM THE CHAIRPERSON

The Chairperson noted that JAPAC understands that the postponement of this meeting, from 06 May 2025 to 28 May 2025, was necessitated by recent developments within the municipality.

4.1. ADDITION(S) TO THE AGENDA

a) Update on Council Structures and Leadership

The Chairperson indicated that the MM had briefed JAPAC during the closed session on the appointment of the new Executive Mayor, Deputy Executive Mayor, and members of the Mayoral Committee.

b) Audit Committee succession

JAPAC noted that the term of office of the current JAPAC are due to expire on 28 August 2025. The JAPAC resolved to request, and subsequently agreed with the MM, to extend the contracts by 3 days at no additional cost to the municipality, to facilitate a smooth finalisation and submission of the Annual Financial Statements to the Auditor-General of South Africa (AGSA) for auditing purposes.

JAPAC further resolved that, the recruitment process for new JAPAC members should commence before the end of the current JAPAC's tenure to allow for the smooth appointment and succession process thereof.

c) Progress on the filling of key vacancies

JAPAC requested MM to provide feedback on the filling of key vacancies, and MM indicated that:



- Regarding the CFO post, a recommendation for the appointment of a candidate has been prepared and will be submitted to Council for consideration.
- Regarding the Director of Community Services post, a request will be submitted to Council seeking approval to “headhunt” a suitable candidate to fill the post.
- With regard to the Director of Planning and Development post, a request will also be submitted to Council seeking approval to headhunt a suitable candidate to fill the post.

JAPAC noted the feedback from MM.

5. CONFIRMATION OF PREVIOUS MINUTES

The minutes of JAPAC meeting held on 27 January 2025 were considered by the Committee.

RESOLVED

That the minutes of JAPAC meeting held on 27 January 2025 be adopted without any changes/ amendments.

6. MATTERS ARISING FROM PREVIOUS MINUTES (JAPAC ACTION REGISTER)

6.1. Action item 03 of 01/11/2024 (Ref: 7.3.5)

Item closed.

6.2. Action item 07 of 01/11/2024 (Ref: 8.1.4)

Item closed –JAPAC resolved that all ad hoc assignments be discussed with and approved by the JAPAC.

6.3. Action item 01 of 17/01/2025 (Ref: 5.1)

Item closed.

6.4. Action item 02 of 27/01/2025 (Ref: 6.11)

Item closed.

6.5. Action item 03 of 27/01/2025 (Ref: 7.1.2)

Item closed.

6.6. Action item 04 of 27/01/2025 (Ref: 7.1.4)

Item closed – the Combined Assurance Status Report was tabled and dealt with at FARMCO.

6.7. Action item 05 of 27/01/2025 (Ref: 7.1.5)

Item closed.

6.8. Action item 06 of 27/01/2025 (Ref: 7.1.5)

Item closed.



6.9. Action item 07 of 27/01/2025 (Ref: 7.2.1)

Item closed.

6.10. Action item 08 of 27/01/2025 (Ref: 7.2.1)

Item closed.

6.11. Action item 10 of 27/01/2025 (Re: 7.2.2)

Item closed.

RESOLVED

JAPAC takes note of the JAPAC Action Register.

7. MATTERS OF MANAGEMENT INVOLVEMENT

7.1. RISK MANAGEMENT

7.1.1. FARMCO Chairperson's Report re Quarter 3 2024/25

The Chief Risk Officer (CRO) gave a high-level overview of the Quarter 3 FARMCO Chairperson's Report, indicating that the 3rd Quarter FARMCO meeting was held on 08 May 2025 and was attended by Directors and department representatives.

CRO indicated that all outstanding actions from the Action Register have been resolved, except for the Business Continuity Plan (BCP), which is still a work-in-progress and is due for approval by Council by the end of July 2025.

The Chairperson requested the JAPAC member who serves as a permanent invitee to FARMCO meetings to provide his perspective on the current state of Risk Management maturity within the municipality.

The JAPAC member who serves as a permanent invitee to FARMCO meetings indicated that the quality of risk discussions at FARMCO meetings has improved from a tick-box exercise to discussing the real risks, as now every director is required to quarterly assess and report on the risks in his/ her directorate. The Combined Assurance component of Risk Management in the municipality is at an elementary stage and continuous discussions to improve risk ownership are ongoing.

CRO noted the remarks from JAPAC.

RESOLVED

JAPAC takes note of the FARMCO Chairperson's Report for Quarter 3 of 2024/25.

7.1.2. FARMCO minutes: 08 May 2025

The minutes of FARMCO meeting held on 08 May 2025 were tabled and considered by JAPAC.

RESOLVED

JAPAC takes note of the minutes of the FARMCO meeting held on 08 May 2025.



7.1.3. Emerging risks identified by management

No issues were raised by management as emerging risks. The Divisional Manager: Town and Spatial Planning noted that the Planning and Development Directorate is currently preparing specifications for a Climate Change Strategy, which is planned for implementation in the next financial year.

RESOLVED

JAPAC takes note of fact that no issues were raised by management as emerging risks.

7.2. FINANCIAL MANAGEMENT AND CONTROLS

7.2.1. Quarterly Budget and SDBIP Report – Quarter 3 re 2024/25

Quarterly Budget Report

The Acting Chief Financial Officer (ACFO) gave a high-level overview of the report, and the report was discussed accordingly. All queries that emanated from the discussions were addressed during the meeting.

SDBIP Report

The Divisional Manager: Strategic Support Services gave a high-level overview of the report, indicating the municipality met 14 (70%) of a total number of 20 Top Layer Key Performance Indicators (KPIs) that were measured for the period, 01 January 2025 – 31 March 2025. 3 (15%) of KPIs were almost met and 3 (15%) of the indicators were not met. 23 KPIs had no targets or actuals for the reporting period. All queries that were raised by JAPAC were addressed accordingly during the meeting.

RESOLVED

JAPAC takes note of the Quarterly Budget and SDBIP Report for Quarter 3 of 2024/25.

7.2.2. Report on Debt Collection Process as at 31 March 2025

The report was tabled and discussed accordingly, and a few queries that were raised by JAPAC were addressed accordingly.

RESOLVED

JAPAC takes note of the Report on Debt Collection Process as at 31 March 2025.

7.2.3. Top 20 creditors as at 31 March 2025

The report was tabled and discussed, and a few queries that were raised by JAPAC were addressed accordingly.

RESOLVED

JAPAC takes note of the report on the top 20 Creditors as at 31 March 2025.

7.2.4. Audit Action Plan as at 31 March 2025

ACFO gave a high-level overview of the Audit Action Plan (AAP), and the AAP was discussed accordingly. All queries that emanated from the discussions were addressed during the meeting.



RESOLVED

The JAPAC takes note of the Audit Action Plan as at 31 March 2025.

7.3. INTERNAL AUDIT REPORTS

7.3.1. Division of Revenue Act (DoRA) 2024/25

The report was tabled and discussed. JAPAC noted with concern that the audit report contains findings of a significant nature. Following the ensuing discussions, JAPAC emphasized that management must ensure that the identified non-compliance issues do not result in:

- a) A qualification of the external audit opinion; and
- b) The return of grant funds to the transferring officers.

7.3.2. Evaluating the Risk Management Process 2024/25

The report was tabled and discussed. JAPAC commended the Risk Management Unit (RMU) for good work, as there were no significant findings in the report.

7.3.3. Combined Assurance review 2024/25

The report was tabled and discussed. JAPAC commended the RMU for good work, as there were no significant findings in the report.

7.3.4. Predetermined Objectives – Quarter 3 re 2024/25

The report was tabled and discussed. JAPAC noted that there are no significant findings in the report.

7.3.5. Follow-up re Loss of/ unavailability of key personnel

The report was tabled and discussed. MM briefly provided feedback on the filling of key vacant posts and reported that a recommendation for the appointment of CFO has been prepared and will be submitted to Council. In addition, requests will be submitted to Council for approval to “headhunt” suitable candidates for the Director of Community Services and Director of Planning and Development posts.

The JAPAC noted the feedback from the MM.

7.3.6. Follow-up re Ageing and deterioration of fleet and small plant

The report was tabled and discussed. JAPAC noted that the previously identified findings remain unresolved; however, efforts to address them are ongoing. These include the filling of the Manager: Fleet Management position and the development of a strategic document, along with the establishment of a committee to oversee Fleet Management.

RESOLVED

The JAPAC takes note of the Internal Audit Reports.

7.4. AUDIT FINDING(S) TRACKING REGISTER

The CAE gave a high-level overview of the register, and the register was discussed accordingly.



RESOLVED

JAPAC takes note of the Audit Findings Tracking Register.

8. INTERNAL AUDIT AND JAPAC MATTERS

8.1. INTERNAL AUDIT MATTERS

8.1.1. 3rd CAE Status Report re 2024/25

The CAE gave a high-level overview of the report, and the report was discussed accordingly.

RESOLVED

The JAPAC takes note of the 3rd CAE Status report re 2024/25 financial year.

9. GENERAL

The Chairperson enquired whether the ACFO had encountered any challenges relating to the budget or budgeting process that the JAPAC should be made aware of, as the final budget was due for approval on the following day (*i.e.*, 29 May 2025).

The ACFO responded that the final budget was already in the hands of Council. The budgeting process involved a number of fruitful engagements, both internal and external (through the public participation process), during which the municipality received a total of 164 public comments, all of which were duly considered by the Budget Steering Committee.

The JAPAC noted the response from the ACFO.

10. NEXT MEETING

The next JAPAC meeting will be held on **27 June 2025** at virtually (via MS Teams).

11. CLOSING

The meeting closed at 13:01.



D SMITH
CHAIRPERSON

27 March 2026

DATE



Joint Audit & Performance Audit Committee Meeting
Minutes of the Meeting: 28 May 2025

ATTENDANCE REGISTER



**ATTENDANCE REGISTER OF THE JOINT AUDIT AND PERFORMANCE
AUDIT COMMITTEE (JAPAC) MEETING HELD ON WEDNESDAY, 28 MAY
2025 AT 10:30 IN THE HUMAN RESOURCES MANAGEMENT TRAINING
ROOM, 4 HARMONY AVENUE, HERMANUS**

1. Do you or your partner have any financial or other interest in the subject matter of the meeting, which may be considered as constituting a real, potential, or apparent conflict of interest? **Y/N**
2. Is there anything else, or the perception by others, that could affect your objectivity and independence in this meeting? **Y/N**

By signing this register, I hereby declare that the disclosed information is correct and no other situation of real, potential or apparent conflict of interest is known to me. I undertake to inform the meeting of any status changes that may be brought to light as a result of any issue that may arise as the meeting progresses. I also undertake to timely inform the department of any changes in these circumstances during the period.

JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE MEMBERS

NAME	POSITION	SIGNATURE	QUEST.1	QUEST.2
Mr. P A L Strauss	Chairperson		N	N
Mr. T Blok	Member		N	N
Mr. D H Smith	Member		N	N
Mr. C C C Pieterse	Member		N	N

INTERNAL AUDIT SERVICES

NAME	POSITION	SIGNATURE	QUEST.1	QUEST.2
Mr. D Van Der Heever	Chief Audit Executive (CAE)		N	N
Mr. E Essop	Internal Auditor		N	N
Ms. P Nkosi	Internal Auditor		N	N
Mr. S Makwetu	Internal Auditor		N	N



Joint Audit & Performance Audit Committee Meeting
Minutes of the Meeting: 28 May 2025

ATTENDANCE BY INVITATION

NAME	POSITION	SIGNATURE	QUEST.1	QUEST.2
Dr. D O'Neill	Municipal Manager		N	N
Mr. D Louw	Acting CFO		N	N
Ms. R Louw	Divisional Manager: Strategic Support Services		N	N
Ms. D Arrison	Director: Corporate Services		N	N
Mr. N Michaels	Director: Municipal Public Safety	Apology	.	.
Mr. R Fraser	Chief Traffic		N	N
Mr. S Müller	Chief Engineer: Infrastructure Services		N	N
Mr. A Gcotyelwa	Director: Community Services		N	N
Mr. R Kuchar	Divisional Manager: Town and Spatial Planning		N	N
Ms. Z Mazuthu	Chief Risk Officer		N	N



**MEETING OF THE JOINT AUDIT AND PERFORMANCE
AUDIT COMMITTEE**

**VERGADERING VAN DIE GESAMENTLIKE PRESTASIE
OUDIT EN OUDIT KOMITEE**

MINUTES / NOTULE

DATE / DATUM: 27 JUNE 2025
(FRIDAY/ VRYDAG)

VENUE / PLEK: VIRTUALLY (via MS TEAMS)

TIME / TYD: 08:00 HRS/UUR



MINUTES OF THE MEETING OF THE JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE (JAPAC) HELD VIRTUALLY (via MS TEAMS) ON FRIDAY, 27TH OF JUNE 2025 AT 08:00

1. OPENING AND WELCOMING BY THE CHAIRPERSON

Mr CCC Pieterse opened the meeting with a prayer, and the Chairperson, Mr PAL Strauss, welcomed everyone present to the seventh Joint Audit and Performance Audit Committee (JAPAC) meeting in respect of the 2024/2025 financial year.

2. APPLICATION(S) FOR LEAVE OF ABSENCE

None for this meeting.

Persons present - see the attached MS Teams attendance list. Mr D Van Der Heever (Chief Audit Executive [CAE]), Mr E Essop (Internal Auditor [IA]), Ms P Nkosi (IA), and Mr S Makwetu (IA) were all attending via the same conference room monitor.

3. STATEMENTS AND COMMUNICATIONS FROM THE CHAIRPERSON

The Chairperson requested the CAE to provide an update on the recruitment process for new JAPAC members. The CAE indicated that the advertisement for new JAPAC members is scheduled to be published in July 2025.

4. CONFIRMATION OF PREVIOUS MINUTES

None for this meeting.

5. ITEM(S) FOR DISCUSSION

5.1. 2025/2026 Risk-Based Internal Audit Plan (RBIAP) for approval by JAPAC

The CAE provided a high-level overview of the Risk-Based Internal Audit Plan (RBIAP) for the 2025/2026 financial year, noting that the RBIAP is based on the Strategic Risk Register and highlighting challenges encountered with the Operational Risk Register.

The following recommendations emanated from the discussions:

- The RBIAP should be revised to reflect coverage of the entire audit universe over the three-year rotational cycle.
- The scheduling of audit projects should be revised to prioritise financial audits (including fleet management) earlier in the financial year, followed by operational audits and follow-up audits at a later stage.
- The CAE must declare his independence in relation to all audits that were conducted during the 2024/25 financial year, and this declaration was duly made during the meeting.

RESOLVED

That the 2025/2026 RBIAP be approved, subject to discussions of this meeting,.

5.2. Internal Audit and JAPAC Charters for approval by JAPAC

The Internal Audit and JAPAC Charters were presented and discussed. The CAE noted that there are currently no changes to the content of the charters and indicated



Joint Audit & Performance Audit Committee Meeting
Minutes of the Meeting: 27 June 2025

that the Internal Audit Charter is being updated in line with the new Global Internal Audit Standards (GIAS).

The following recommendations emanated from the discussions:

- In line with the new GIAS, the CAE must develop an Internal Audit Strategy that aligns with the strategic objectives of the municipality.
- The statement *"All documents or items forming part of the JAPAC agenda and Audit Pack must be submitted to JAPAC at least 7 days prior to the scheduled meeting. In exceptional cases, documents should not be submitted to JAPAC later than 72 hours before the meeting and must be submitted through the Office of the Municipal Manager (MM)"* should be included in the JAPAC Charter.
- A properly prepared JAPAC quarterly work plan should be attached at the end of the JAPAC Charter as an addendum in order to keep track of what needs to be done in each quarter and in each year.

RESOLVED

That the Internal Audit and JAPAC charters be approved in their current form.

6. GENERAL

The CAE briefly informed JAPAC that the headhunting process for the three vacant Director positions had been halted, following a directive from the Western Cape Minister of Local Government. The municipality will now revert to the standard recruitment process for these positions.

JAPAC noted the remarks from the CAE and enquired whether the extension of the current JAPAC members' term to 31 August 2025 has been approved.

The CAE responded that the extension has been approved and indicated that the appointment letters would be signed in the following week.

7. CLOSING

The meeting closed at 08:48


D. SMITH
CHAIRPERSON

27 March 2026

DATE



Joint Audit & Performance Audit Committee Meeting
Minutes of the Meeting: 27 June 2025

MICROSOFT TEAMS ATTENDANCE REGISTER

Name	Join Time	Leave Time	Duration
Dominic Van Der Heever	6/27/25, 7:46:24 AM	6/27/25, 7:47:23 AM	58s
Etrich Essop	6/27/25, 7:46:44 AM	6/27/25, 8:48:54 AM	1h 2m 9s
Chessy pieterse (Unverified)	6/27/25, 7:51:47 AM	6/27/25, 8:48:59 AM	57m 11s
Danie Smith (Unverified)	6/27/25, 7:53:06 AM	6/27/25, 8:51:53 AM	58m 46s
read.ai meeting notes (Unverified)	6/27/25, 7:58:39 AM	6/27/25, 8:53:25 AM	54m 45s
Tom Blok	6/27/25, 7:58:39 AM	6/27/25, 8:48:52 AM	50m 12s
Pieter Strauss (Unverified)	6/27/25, 7:58:39 AM	6/27/25, 8:48:51 AM	50m 12s



**SPECIAL MEETING OF THE JOINT AUDIT AND
PERFORMANCE AUDIT COMMITTEE**

**SPEZIALE VERGADERING VAN DIE GESAMENTLIKE
PRESTASIE OUDIT EN OUDIT KOMITEE**

MINUTES / NOTULE

DATE / DATUM: 20 AUGUST 2025
(WEDNESDAY/ WOENSDAG)

VENUE / PLEK: TRAINING ROOM/ OPLEIDINGSKAMER
HUMAN RESOURCES
4 HARMONY AVENUE,
HERMANUS

TIME / TYD: 14:00 HRS/UUR



MINUTES OF THE SPECIAL MEETING OF THE JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE (JAPAC) HELD IN THE TRAINING ROOM, HUMAN RESOURCES, 4 HARMONY AVENUE, HERMANUS ON WEDNESDAY, 20TH OF AUGUST 2025 AT 14:00

1. OPENING AND WELCOMING

The Chairperson, Mr PAL Strauss, welcomed everyone present to the first JAPAC meeting in respect of the 2025/2026 financial year.

2. APPLICATION(S) FOR LEAVE OF ABSENCE

No apologies were received for this meeting.

Persons present - see the attached attendance register. Mr T. Blok attended the meeting virtually (via MS Teams).

3. DECLARATION OF INTERESTS

JAPAC members and attendees declared that they have no interest(s) in any of the items on the agenda.

4. STATEMENTS AND COMMUNICATIONS FROM THE CHAIRPERSON

- The Chairperson stated that the purpose of this meeting is to review the Draft Annual Financial Statements (AFS) and Draft Annual Performance Report (APR) prior to submission to the Auditor-General of South Africa (AGSA) for auditing.
- The Chairperson stated that discussions would focus on material matters only in respect of the AFS, and that Management should take cognisance of other comments and queries of an administrative nature.
- The Chairperson proposed the inclusion of the following items on the agenda:
 - AGSA Audit Strategy
 - Audit Committee succession
 - Feedback on the filling of key vacancies

4.1. ADDITION(S) TO THE AGENDA

a) AGSA Audit Strategy

- The JAPAC stated that the AGSA Audit Strategy must be presented to them before the AGSA commences with any material audit.

b) Audit Committee succession

- The Chief Audit Executive (CAE) briefed the Committee on matters relating to JAPAC succession, noting that the advertisement process for the appointment of new members has been initiated.

c) Feedback on the filling of key vacancies

The Municipal Manager (MM) provided an update on the status of filling of key vacancies, noting that:

- The three Director positions, namely Chief Financial Officer (CFO), Director: Community Services, and Director: Planning and Development, remain vacant and have not yet been advertised.



- The Western Cape Minister of Local Government approved the extension of the Acting CFO's term until the end of October 2025.

5. CONFIRMATION OF PREVIOUS MINUTES

None for this meeting.

6. ITEM(S) FOR DISCUSSION

6.1. Draft Annual Financial Statements (AFS) for 2024/2025 financial year

The Draft AFS were tabled and discussed accordingly, and the following recommendations were made by the JAPAC:

- Under 'General Information' at the beginning of the AFS, it should be clearly stated that the Councillors are listed as at 30 June 2025, in order to avoid the impression that the list reflects the Councillors for the entire financial year.
- The total Auditor's remuneration should be disclosed in a manner that distinguishes normal audit fees from fees relating to special investigations.
- The budget for audit fees should be based on the normal audit fees, excluding special investigation costs.

6.2. Draft Annual Performance Report (APR) for 2024/2025

The Draft APR for the 2024/25 financial year was tabled and discussed, and all queries raised by JAPAC were duly addressed by Divisional Manager: Strategic Support Services.

RESOLVED

That:

- Management take JAPAC's inputs and recommendations on the AFS and APR under advisement.
- The final AFS and APR be submitted to JAPAC at least one day prior to submission to AGSA for auditing.

7. GENERAL

There were no matters for discussion.

8. CLOSING

The meeting closed at 16:26.


D SMITH
CHAIRPERSON

27 March 2026

DATE



Special Joint Audit & Performance Audit Committee Meeting
Minutes of the Meeting: 20 August 2025

ATTENDANCE REGISTER



ATTENDANCE REGISTER OF THE JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE (JAPAC) MEETING HELD ON WEDNESDAY, 20 AUGUST 2025 AT 14:00 IN THE TRAINING ROOM (HUMAN RESOURCES), HERMANUS

1. Do you or your partner have any financial or other interest in the subject matter of the meeting, which may be considered as constituting a real, potential, or apparent conflict of interest? Y/N
2. Is there anything else, or the perception by others, that could affect your objectivity and independence in this meeting? Y/N

By signing this register, I hereby declare that the disclosed information is correct and no other situation of real, potential or apparent conflict of interest is known to me. I undertake to inform the meeting of any status changes that may be brought to light as a result of any issue that may arise as the meeting progresses. I also undertake to timely inform the department of any changes in these circumstances during the period.

JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE MEMBERS

NAME	POSITION	SIGNATURE	QUEST.1	QUEST.2
Mr P A L Strauss	Chairperson		N	N
Mr T Blok	Member	Virtual	Virtual	Virtual
Mr D H Smith	Member		N	N
Mr C C C Pieterse	Member		N	N

INTERNAL AUDIT SERVICES

NAME	POSITION	SIGNATURE	QUEST.1	QUEST.2
Mr D Van Der Heever	Chief Audit Executive (CAE)		N	N
Mr E Essop	Internal Auditor		N	N
Ms P Nkosi	Internal Auditor		N	N
Mr S Makwetu	Internal Auditor		N	N



ATTENDANCE BY INVITATION

NAME	POSITION	SIGNATURE	QUEST.1	QUEST.2
Dr D O'Neill	Municipal Manager	<i>[Signature]</i>	No	No
Ms R Louw	Divisional Manager: Strategic Support Services	<i>[Signature]</i>	N	N
Mr D Louw	Acting Chief Financial Officer	<i>[Signature]</i>	N	N
Mr B King	Divisional Manager: Financial Accounting	<i>[Signature]</i>	N	N
Ms V Allen	Manager: Accounting Services	<i>[Signature]</i>	N	N
Mr C Le Roux	Divisional Manager: Supply Chain Management	<i>[Signature]</i>	N	N
Mr H Voorter	MANAGER: ASSETS & EXP.	<i>[Signature]</i>	N	N

2. Participants

Name	First Join	Last Leave
Tom Blok (Guest)	8/20/25, 1:46:53 PM	8/20/25, 4:26:05 PM
Elrich Essop	8/20/25, 1:47:01 PM	8/20/25, 4:26:03 PM



**OVERSTRAND MUNICIPALITY
JAPAC ACTION REGISTER (OUTSTANDING ITEMS)**

PURPOSE OF JAPAC ACTION REGISTER:

TO LIST AND MONITOR OUTSTANDING ITEMS IDENTIFIED AND REQUESTED FOR FOLLOW-UP EMANATING FROM THE JAPAC MEETING MINUTES.

No.	ACTION ITEM	DETAIL(S)	REF. TO JAPAC MINUTES DATED	STATUS
RE: JAPAC MEETING HELD ON 19 MARCH 2026				
1	01 of 19/03/2026 (re: 7.1.1)	The Risk Management Unit (RMU) to develop Key Risk Indicators for the Strategic Risks faced by the municipality within the next 3 months.	19 March 2026	In progress
2	02 of 19/03/2026 (re: 7.2.1)	Corrective measures on all KPIs not met should be revised to reflect the real corrective measures taken to address the shortfall(s). Where appropriate consequence management must be implemented by the Municipal Manager.	19 March 2026	In progress

- a) Create a uniform policy that is adequate for all employees who qualify for a transport allowance scheme (both Managers as well as Essential Users) within the municipality.
- b) Ensure an accountable and standardised way of administering the scheme to all qualifying employees.
- c) Be in compliance with legislation and approved gazetted rates.
- d) Provide guidelines and criteria to regulate the allocation of a fixed transport allowance for employees who qualify for a transport allowance.
- e) Provide for participation by employees of the municipality who, with the consent of the council, make use of private transport in the execution of official duties.
- f) Provide for the payment of a travelling allowance as part of benefits payable to employees in terms of the position occupied and conditions of appointment.
- g) Attract and retain competent employees by providing them with fringe benefits in addition to the cash component of their remuneration.
- h) Ensure that whilst allowing fringe benefits to qualifying employees, compliance with statutory requirements is always upheld.
- i) Provide for the suspension of benefits under certain conditions.

7. Financial Implications

The monthly travel allowance for managers will consist of 2 (two) components – Total fixed costs and running costs as indicated in the SARS travelling allowance rates table, multiplied by the approved total kilometres.

Value of the vehicle (incl. VAT) (R)	Fixed cost (R p.a.)	Fuel cost (c/km)	Maintenance cost (c/km)
0 - 115 000	38 344	132.9	49.1
115 001 - 230 000	68 487	148.4	61.4
230 001 - 345 000	98 689	161.2	67.8
345 001 - 460 000	125 393	173.4	74.0
460 001 - 575 000	152 097	185.5	86.9
575 001 - 690 000	180 078	212.8	102.0
690 001 - 805 000	208 106	216.5	114.5
805 001 - 920 000	237 679	220.1	126.9
exceeding 920 000	237 679	220.1	126.9

Implementation of Amendments to the Fixed Costs and Running Costs Components will be implemented on the 1st of March each year following the approval of new amended SARS Rates tables.

The monthly travel allowance for Essential Users will consist of 2 (two) components – Total fixed costs and running costs as determined by the SALGBC: Western Cape Office, multiplied by the approved total kilometres.

FIXED COSTS			
Norm	R299 250	R316 700	R376 100
Capacity	1400cc/1600cc	1600cc Bakkie	2000cc Bakkie
Financing	76 380	81 122	96 679
Insurance (1/2)	12 586	12 825	14 789
TOTAL	88 966	93 947	111 468
Annual Distance	14 000	14 000	14 000
Cent/km	635c	671c	796c
RUNNING COSTS			
	1400cc/1600cc	1600cc Bakkie	2000cc Bakkie
	259c	268c	280c

Implementation of Amendments to the Fixed Costs and Running Costs Components will be implemented upon the receipt of the amended SALGBC: Western Cape tables, effective from the 1st of July each year.

Over a 12-month period the projected amount, if all current vehicles are transferred onto the new scheme, will increase with R1'363'831-66 from R7'020'108-86 to R8'383'940-52 per annum. Provision has been made in the 2025/26 adjustment budget, as well as the 2026/27 MTREF for the increase.

8. Staff Implications

N/A

9. Comments from other Departments, Divisions and Administrations

The policy, taking into account all the comments and input referred to above, was then workshopped and discussed with the beneficiaries of both the old Perk and the Essential User Schemes on 16 and 20 February 2026 respectively, with a follow-up session held with the old Perk scheme beneficiaries on 30 March 2026.

The policy also served before the Local Labour Forum on 10 March 2026 and 14 April 2026, where it was approved at the latter meeting.

10. Annexures

Annexure A: Draft Travel Allowance Scheme Policy

RECOMMENDATION TO THE COUNCIL:

that the draft Travel Allowance Scheme Policy **be approved** and implemented with effect from 1 May 2026.

RESPONSIBLE OFFICIAL :**J VORSTER****TARGET DATE FOR IMPLEMENTATION :****1 MAY 2026**



**TRAVEL ALLOWANCE SCHEME
POLICY**

DRAFT

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1. PURPOSE OF THE POLICY

The purpose of this policy is to:

- a) Create a uniform policy that is adequate for all employees who qualify for a transport allowance scheme (both Managers as well as Essential Users) within the municipality.
- b) Ensure an accountable and standardised way of administering the scheme to all qualifying employees.
- c) Be in compliance with legislation and approved gazetted rates.
- d) Provide guidelines and criteria to regulate the allocation of a fixed transport allowance for employees who qualify for a transport allowance.
- e) Provide for participation by employees of the municipality who, with the consent of the council make use of private transport in the execution of official duties.
- f) Provide for the payment of a travelling allowance as part of benefits payable to employees in terms of the position occupied and conditions of appointment.
- g) Attract and retain competent employees by providing them with fringe benefits in addition to the cash component of their remuneration.
- h) Ensure that whilst allowing fringe benefits to qualifying employees, compliance with statutory requirements is always upheld.
- i) Provide for the suspension of benefits under certain conditions.

2. OBJECTIVES OF THE POLICY

The objectives of this Policy are to:-

- a) Establish uniform directives, procedures, conditions and limitations for participation in the Policy;
- b) Establish procedures and conditions under which employees can use their private vehicles in the execution of the official duties; and
- c) Regulate payment of travel allowances to Overstrand Municipal employees who have to travel in the execution of official duties.

3. DEFINITIONS

For the purpose of this policy, except where clearly indicated otherwise, the words and expressions set out below have the following meaning:

<i>“Ad Hoc Allowance”</i>	A temporary allowance for reimbursement of kilometres travelled by private vehicle for official trips.
<i>“Ad Hoc Travelling”</i>	Travelling in exceptional cases, when occasional official trips have been undertaken by means of a private vehicle.
<i>“Council”</i>	The Council of the Overstrand Municipality.
<i>“Director”</i>	A Senior Manager appointed in terms of Section 56 of the Municipal Systems Act.
<i>“Employee(s)”</i>	Person(s) appointed on a permanent and/or fixed term contract for a period of three (3) months or longer at the Overstrand Municipality on post levels T14 to T18 and higher.

<i>“Essential User”</i>	An employee whose job requires them to use their own vehicle for work on a regular, ongoing basis.
<i>“Fixed Cost”</i>	The component of the travel allowance that includes elements like the vehicle's purchase price, finance costs, wear-and-tear, and other recurring non-fuel-related expenses such as insurance and depreciation, as indicated in SARS Travel Allowance Table, as amended from time to time.
<i>“Manager”</i>	An employee appointed in positions T-14 to T-18 on the approved staff establishment of the Municipality.
<i>“Municipal Manager”</i>	The Accounting Officer of the Overstrand Municipality, appointed in terms of Section 57 of the Municipal Systems Act.
<i>“Municipality”</i>	The Overstrand Municipality.
<i>“Official Emergency Vehicle”</i>	Any official vehicle registered in the name of the Overstrand Municipality that is designated and authorized to respond to an emergency and are fitted with audible and visual warning devices, which are designed to facilitate their movement through traffic to reach their destination, inclusive of the Fire Services Incident Command Vehicle.
<i>“Official Kilometres”</i>	The kilometres travelled by an employee for official purposes within the entire municipal area, excluding trips between place of work and home.
<i>“Participant”</i>	An employee who is permanently appointed in a travel allowance bearing position.
<i>“Private Transport”</i>	An employee’s own transport requested for official duties.
<i>“Policy”</i>	The Overstrand Municipal Travel Allowance Policy as approved by Council.
<i>“SARS Rates”</i>	The South African Revenue Services fixed cost table issued in terms of the Income Tax Act (Act No 58 of 1962) as amended.
<i>“Total Running Costs”</i>	The component of the Travel allowance that covers the costs of maintenance and fuel, as indicated in SARS Travel Allowance Table, as amended from time to time.
<i>“Travel Allowance”</i>	A fixed amount which is paid monthly to employees.
<i>“Travel Allowance Bearing Position”</i>	A qualifying position on the approved organisational structures to which a monthly travel allowance is allocated.
<i>“Vehicle”</i>	A privately owned vehicle, excluding a motorcycle and a motor scooter, which is utilised and suitable for the execution of official duties of the employee.

All terminology in this policy, unless explicitly indicated otherwise, shall bear the meaning as in applicable legislation.

4. LEGISLATIVE FRAMEWORK

This Policy must be read in conjunction with the:-

- a) The Constitution of the Republic of South Africa, 1996;
- b) Income Tax Act 58 of 1962;
- c) The Municipal Finance Management Act 56 Of 2003 (MFMA);
- d) Municipal Systems Act 32 of 2000, as amended;
- e) Basic Conditions of Employment Act 75 1997, as amended;
- f) Labour Relations Act 66 of 1995; and
- g) South African Local Government Bargaining Council Collective Agreement on Wages & Salaries (including the rules of the Essential User Scheme as set out in Government Gazette 16407 of 12 May 1995).
- h) Overstrand Municipality Travel & Subsistence Policy

5. SCOPE OF THE POLICY

This Policy applies to all:-

- a) Management positions who receive a fixed monthly travel allowance, except for Section 56/57 Managers who are remunerated on a Cost-to-Council basis;
- b) Employees who both by the nature of their duties are involved on a daily basis in the functional operations and / or employees who are compelled to utilize their private vehicles in the completion of their official duties on a regular basis, are eligible to receive a fixed compensatory travel allowance, subject to the approval by the Director and the Municipal Manager.

6. GUIDING PRINCIPLES

- 6.1 An employee performing any functions which require one or more of the following, will automatically be excluded from participation in the Policy:
 - 6.1.1 The functions require specialised vehicles and/or equipment;
 - 6.1.2 The functions necessitate the transportation of co-worker(s) and/or equipment; and
 - 6.1.3 The primary functions are to transport goods and/or people.
- 6.2 All employees paid an annual all-inclusive cost to company package that is not linked to a Task grade or Post level, will not qualify for a travel allowance as they may elect to receive a portion of their annual remuneration as a travelling allowance.
- 6.3 Travel Allowance for all other officials will be determined by the inherent responsibilities and requirements of the job.
- 6.4 No official transport will be made available to employees who receive a fixed travel allowance for the execution of their official duties;
- 6.5 Employees who receive a fixed travel allowance are responsible for the full cost of their private vehicles including, but not limited to, finance charges, maintenance, insurance, licensing, registration and other running cost such as fuel, oil, tyres, services, etc;
- 6.6 The choice and type of the vehicle to be used by an employee who receives a fixed travel allowance should comply with the purpose and requirements for the execution of the employee's official duties;

- 6.7 To qualify for a fixed travel allowance, employees should be in possession of a valid license.
- 6.8 Employees with physical disabilities who cannot qualify for a valid driver's license in terms of the National Road Traffic Act, 1996 (Act No 93 of 1996) who qualify for a travelling allowance by nature of their job/position will qualify for a fixed travel allowance, subject thereto that they utilize a private vehicle and driver for purposes of official journeys and on condition that the Municipality is indemnified from any claims that might result from this arrangement;
- 6.9 In the event where more than one employee who receives a fixed travel allowance have to attend the same meeting, seminar, congress, workshop, training course or any other event that the employees have to attend in their official capacity for which prior written approval has been obtained, such employees must travel together (in line with / refer to paragraph 7.5 of the Travel & Subsistence Policy). However, one claim to be submitted for re-imburement for travelling (owner of the vehicle whose vehicle was used);
- 6.10 An employee who receives a fixed travel allowance and who is requested by written instruction by the Municipal Manager or his/her superior to be available for the performance of standby duty outside his/her normal working hours will not be allowed to travel with an official emergency vehicle between his/her residence and place of work;
- 6.11 An employee who receives a fixed travel allowance in accordance with the Essential User Travel Allowance Scheme will not be allowed to claim for any official journeys undertaken within a 15-kilometre radius of his/her workplace, unless the maximum approved kilometres has been exceeded.
- 6.12 A vehicle registered to a participant of the travel allowance of Council should be available every time it is needed to carry out Council's official duties. If not available due to minor or major mechanical problems, it should only be for a period not exceeding one month. Should the problem exceed one month, the employee must arrange for alternative transport excluding Council vehicle to perform his/her duties. Failure to get alternative transport within six months, the beneficiary will be withdrawn from receiving a travel allowance. Any other exceptions which are not indicated above will be dealt with on merit.

7. TRAVEL ALLOWANCE FOR MANAGERS

7.1 Requirements for Participation

- 7.1.1 Travel allowances shall be determined primarily by the managerial level of the position as set out in paragraph 7.2.1.
- 7.1.2 Positions T-14 to T-18, on the approved staff establishment of the Municipality shall automatically be deemed travel allowance bearing positions, provided that:
- a) Such positions are catered for on the approved organogram;
 - b) The employee has a valid driver's license and owns a vehicle;
 - c) A privately owned vehicle must be made available on a daily basis;
 - d) No official vehicle of the Municipality shall be utilised by the employee either as a driver or a passenger, unless prior approval is given by the Municipal Manager or his / her delegate in exceptional circumstances.

7.2 Classification for Travel Allowance

- 7.2.1 The fixed allocation for positions T14 – T18 is a benefit and not a working tool, awarded the following kilometres per month;
- Post level T17 to T18 including all management staff and fixed terms contract employees where the T-level is determined by Council – 850 Km
 - Post level T15 to T16 including all management staff and fixed terms contract employees where the T-level is determined by Council – 750 Km
 - Employees on T14 level, all management staff and fixed terms contract employees where the T-level is determined by Council – 650 Km
- 7.2.2 The incumbents of these positions automatically qualify for a monthly travel allowance without proof of official distances travelled;
- 7.2.3 The kilometres are fixed, but in instances where the fixed kilometre allowance above is exceeded, running cost equal to that of the vehicle registered on the scheme will be paid for all kilometres in excess of the kilometre quota that is substantiated by log sheets.
- 7.2.4 The kilometre allocations of these positions are for official trips.

7.3 Calculation of the Fixed Costs and Running Costs Components

- 7.3.1 A monthly travel allowance consists of the following 2 (two) components – Total fixed costs and running costs as indicated in the SARS travelling allowance rates table, multiplied by the approved total kilometres;
- 7.3.2 Total Fixed Costs
- A rate per kilometre for fixed cost shall be determined using the purchase value of the vehicle on the cost scale as per the SARS table, divided by the total distance in kilometres approved for that travel allowance bearing position for a period of 12 (twelve) months (e.g. 850km x 12 = 10'200km);
 - Provided that the purchase value of the vehicle shall be the lesser of the employee's annual salary plus 13th cheque, taking into account annual cost of living salary adjustments, and the purchase price of the vehicle including value added tax but excluding finance charges.
- 7.3.3 Running Costs
- A rate per kilometre for maintenance and fuel shall be obtained from the running cost as per the SARS table and calculated as the sum of maintenance and fuel costs cents per kilometre converted to Rand per kilometre.
- 7.3.4 Implementation of Amendments to the Fixed Costs and Running Costs Components will be implemented on the 1st of March each year following the approval of new amended SARS Rates tables.

8. ESSENTIAL USER TRAVEL ALLOWANCE SCHEME

8.1 Requirements for Participation

- 8.1.1 Employees receiving a travel allowance for operational reasons, excluding those positions referred to in paragraph 7.1.2 above and subject to affordability within the Municipality, must comply with the following criteria:
- The use of a private vehicle is required for the execution of his/her duties;
 - The employee has a valid driver's license;

- c) A privately owned vehicle must be available on a daily basis;
- d) No official vehicle of the Municipality shall be utilised by the employee either as a driver or a passenger, unless prior approval is given by the Municipal Manager or his / her delegate in exceptional circumstances;
- e) The total official kilometre distance travelled, must not be less than 300 (three hundred) km and not exceeding 1 166 (one thousand one hundred and sixty-six) km per month.

8.2 Classification for Travel Allowance

- 8.2.1 The travel allowance paid to all officials for operational reasons is regarded as a working tool and not a benefit;
- 8.2.2 The allowance is applicable to those positions where the criteria for participating in the Policy are complied with (refer to paragraph 8.1);
- 8.2.3 The allowance is based on the actual official kilometres travelled, as referred to in paragraph 8.3, confirmed by means of daily logs kept over a period of 3 (three) consecutive months;
- 8.2.4 The kilometre distance allocated to the position is for trips within the boundaries of the Municipality;
- 8.2.5 The participant shall be compensated on an ad hoc basis for trips exceeding the fixed kilometre allocation.

8.3 Determination and Re-Determination of Official Kilometre Distances

8.3.1 Determination of Official Kilometres for New / First Time Applications

- 8.3.1.1 When an employee is instructed to utilize his/her private vehicle in the execution of his/her duties for a prolonged period, and no official transport is available, the employee can complete an official application form and forward it to the Municipal Manager, or his delegate, for approval.
- 8.3.1.2 After the investigation by the Municipal Manager, or his delegate, the request can be:
 - a) Disapproved by the Municipal Manager, or his delegate, if it is confirmed that not all the requirements as indicated in paragraph 8.1 are met and the employee is informed accordingly; or
 - b) Approved by the Municipal Manager, or his delegate, if it is confirmed that all the requirements as indicated in paragraph 8.1 are met.
- 8.3.1.3 The approval must take into account the financial position of the Municipality.
- 8.3.1.4 The logs shall be used to determine the monthly official kilometres allocated to a position(s).
- 8.3.1.5 While keeping logs:
 - a) Trips outside the boundaries of the Municipality shall not form part of the official kilometre allocation
 - b) Trips between place of work and home do not form part of the determination of official kilometres.
 - c) The Applicant must submit the claims of official kilometres travelled, up until the final approval, to be reimbursed at the SARS ad hoc reimbursive tariff.
- 8.3.1.6 Logs completed on the official log sheets of the Municipality must be submitted to the Municipal Manager, or his delegate, for verification, after it has been approved by the employee's supervisor and/or Manager.

- 8.3.1.7 Should the 3 (three) months period of keeping logs be interrupted by unforeseen / exceptional / unplanned absenteeism, excluding annual leave, the employee may obtain formal approval in writing from the Municipal Manager, or his delegate, to extend the 3 (three) month period equivalent to the period of absenteeism.
- 8.3.1.8 After completion of the period of keeping logs, the kilometres travelled must be calculated and the employee must be officially informed of the results by the Municipal Manager, or his delegate.
- 8.3.1.9 In order to obtain the official monthly kilometres that should be allocated to the position, the total kilometres travelled during the 3 (three) months must be divided by 3 (three) and the result rounded off to the nearest 50 (fifty) kilometres, further provided that the allocated kilometres must not exceed 1 166 km per month.
- 8.3.1.10 If the calculations prove that the kilometres travelled per month do not comply inter alia with the minimum or maximum kilometre requirements for participation:
- a) The position will not be included in the Policy (refer to paragraph 8.1),
 - b) The employee concerned must be informed officially, in writing by the Municipal Manager, or his delegate.
- 8.3.1.11 If the calculations prove that the kilometres travelled per month comply inter alia with the minimum or maximum kilometre requirements for participation, the Municipal Manager, or his delegate, will:
- a) Officially inform the employee concerned within 1 (one) month after completion of the logs; and
 - b) Approve the application in this regard, informing HR to record and process the application accordingly.
- 8.3.1.12 During the period it takes to approve the application as mentioned in paragraph 8.3.1.11, the employee concerned should continue to submit logs to the Municipal Manager, or his delegate, for compensation purposes as set out in paragraph 8.3.1.5 c) above, unless a municipal vehicle is utilized.
- 8.3.1.13 After the Municipal Manager, or his delegate approves the application as mentioned in paragraph 8.3.1.11, the employee concerned shall be remunerated as follows:
- a) The total Travel allowance, as approved, from the first day of the month following the month of approval by the Municipal Manager, or his delegate.
- 8.3.1.14 The Municipal Manager, or his delegate, can verify, question and test the contents of any log sheet at any point in time while an employee is keeping logs.

8.3.2 Re-Determination of Official Kilometres

- 8.3.2.1 Should the Municipal Manager, or his delegate, require a re-determination of the official kilometres allocated to Travel allowance bearing position(s), the participant(s) concerned commences to keep logs as set out in paragraph 8.3.1.
- 8.3.2.2 Should the participant of a Travel allowance bearing position require a re-determination of the official kilometres allocated to the position, a written motivation, together with an official application form, should be submitted to the relevant Director concerned, for recommendation.

- 8.3.2.3 After the investigation by the Director, the request can be:
- a) Disapproved by the Municipal Manager, or his delegate, if the investigation does not confirm the re-determination of official kilometres and the employee is informed accordingly; or
 - b) Provisionally approved by the Municipal Manager, or his delegate, if the investigation confirms the re-determination of official kilometres.
- 8.3.2.4 If provisionally approved, the participant concerned is informed officially by the Municipal Manager, or his delegate, to keep logs in accordance with paragraph 8.3.1.
- 8.3.2.5 The incumbent of the travel allowance bearing position retains his/her current travel allowance for the period of keeping logs, until such time as the Municipal Manager, or his delegate, approves the re-determined official kilometres. Once approved, implementation is effective from the first day of the month following the month of the approval.
- 8.3.2.6 In the case where it is ascertained, as a result of a re-determination of official kilometres, that a participant travels less than 300 (three hundred) km or more than 1 166 (one thousand one hundred and sixty-six) km per month for official purposes, the participant:
- a) Should utilize official municipal transport; and
 - b) Should be dealt with in terms of the suspension of travel allowance criteria as set out in paragraph 13.

8.4 Calculation of the Fixed Costs and Running Costs Components

- 8.4.1 A monthly travel allowance consists of the following 2 (two) components – Total fixed costs and running costs as determined by the SALGBC: Western Cape Office, multiplied by the approved total kilometres;
- 8.4.2 Total Fixed Costs
- a) A rate per kilometre for fixed cost shall be determined using the average fixed car costs in accordance with the standard vehicle price calculated on the 14'000km column, which fixed costs shall include depreciation, interest, licensing and 50% of Insurance in accordance with the AA Tables as annually provided by SALGBC.
 - b) Provided that the calculation shall be based on the purchase value of a standard 1400/1600cc sedan.
 - c) If an employee is expected to carry out duties that functionally require a vehicle with an engine capacity higher than 1600cc, an application for the necessary exemption for a deviation from the definition of "standard vehicle" and "standard price" must be submitted to the Municipal Manager, or his delegate.
- 8.4.3 Running Costs
- a) A rate per kilometre for maintenance and fuel based on a standard vehicle as provided by the SALGBC: Western Cape Office, calculated as the sum of maintenance and fuel costs cents per kilometre converted to Rand per kilometre.
 - b) Implementation of Amendments to the Fixed Costs and Running Costs Components will be implemented upon the receipt of the amended SALGBC: Western Cape tables, effective from the 1st of July each year.

9. PRINCIPLES OF COMPENSATION

The following principles are applicable with regard to the payment of travel allowances:

- 9.1 Positions qualifying will receive allowances as a fixed amount per month.
- 9.2 The travel allowance amount shall be adjusted or shall increase in each financial year in line with the provisions of the applicable salary and wage Collective Agreement until such point where the maximum allowable amount surpasses the purchase price of the vehicle and in line with the provisions of the approved schedules as per the income tax act, and any other point within the financial year when a new vehicle is bought and registered on the travel allowance scheme, subject thereto that the amount of the allowance will not be less than that received prior to the adjustment.
- 9.3 A Travel allowance for the particular calendar month shall be paid on a monthly basis in arrears.
- 9.4 With regard to unpaid leave as reflected on the Payday ESS leave administration system (**NOT** the Kronos Time & Attendance System):
 - a) The travel allowance be reduced on a pro rata basis; and
 - b) No fixed or running costs are payable during this period, unless the Municipality resolves otherwise.
- 9.5 With regard to sick leave, the following is applicable:
 - a) Full-paid sick leave: full travel allowance is payable.
 - b) Unpaid sick leave: no fixed or running costs are payable, unless the Municipality resolves otherwise.

10. MONITORING AND CONTROLS

- 10.1 Beneficiaries of the travel allowance for managers will be requested to at least annually by July submit confirmation of ownership in the form of:
 - a) a copy of the registration document of the vehicle from the traffic department; and
 - b) a copy of the purchase / lease / other agreement between the recipient of the travel allowance and the Dealership / Seller indicating the cost price of the vehicle for determining of the monthly travel allowance; or
 - c) confirmation that the detail of the previous year has remained unchanged.
- 10.2 Should the recipient of the travel allowance for managers fail to produce the confirmation mentioned in paragraph 10.1 above, the travel allowance will be capped at a maximum of R 5 000 per month, subject thereto that the allowance will be adjusted prospectively once the required documents have been submitted.
- 10.3 Essential users to submit copies of completed logsheets to their respective Directors on a quarterly basis to verify the applicability of the allocated allowance.

11. AD HOC REIMBURSEMENT

- 11.1 Ad hoc reimbursement, as governed by the Overstrand Municipality Travel & Subsistence Policy, is payable in cases where occasional official trips are undertaken by means of private transport.

11.2 ALL TRAVEL ALLOWANCE BEARING POSITIONS (MANAGEMENT BENEFIT POSITIONS AND OPERATIONAL WORKING TOOL POSITIONS)

11.2.1 Ad hoc remuneration is payable for official trips when the monthly kilometre allocation of the position is exceeded.

11.2.2 Ad hoc remuneration is payable for official trips within the boundaries of the Municipality when a radius of 15km is exceeded, excluding Operational Working Tool positions.

11.2.3 Approved ad hoc claims for kilometres outside the Municipality's area of jurisdiction for travel allowance bearing positions, will be reimbursed at the total running cost rates in terms of the applicable tables as per paragraph 7.3 and paragraph 8.4 for private transport used for official purposes, for the actual return trip distance, measured from place of residence or place of work, whichever is the nearest to the place of the approved event.

11.2.4 Ad hoc claims must be submitted for payment within the period of two calendar months from the date of recording the first trip, after exceeding the fixed monthly kilometre allocation of the position; If not, payment will be forfeited.

11.2.5 Claims for ad-hoc trips must be completed on the official claim form certifying the purpose of the trip and the actual kilometres travelled, approved by the Municipal Manager, or his delegate, and forwarded to the Finance Department.

11.2.6 Trips between place of work and home shall not form part of ad hoc remuneration.

11.3 NON-TRAVEL ALLOWANCE BEARING POSITIONS

11.3.1 Claims for ad hoc trips must be completed on the official claim form certifying the purpose of the trip and the actual kilometres travelled, approved by the Municipal Manager, or his delegate, and forwarded to the Finance Department.

11.3.2 Ad hoc claims must be submitted for payment within the period of two calendar months from the date of recording the first trip. If not, payment will be forfeited.

11.3.3 Trips between place of work and home shall not form part of the ad hoc claims.

11.3.4 Approved ad hoc claims for kilometres inside and outside the Municipality's area of jurisdiction for non-travel allowance bearing positions, will be reimbursed at the rates approved by SARS ad hoc reimbursive tariff for private transport used for official purposes, for the actual return trip kilometres, measured from the place of work to the destination.

12. TRAVEL ALLOWANCE WHEN ACTING

12.1 A participant of a travel allowance bearing position who temporarily acts in a permanent travel allowance bearing position on a higher salary level, will only receive the travel allowance applicable to his/her own position.

12.2 An employee of a non-travel allowance bearing position who temporarily acts in a permanent travel allowance bearing position, and if he/she provides a privately owned vehicle for the acting period, will be remunerated on an ad hoc basis as provided for in paragraph 11.3.

13. SUSPENSION OF TRAVEL ALLOWANCES (Essential User Scheme Participants)

13.1 A participant occupying a travel allowance bearing position who requests to be permanently transferred to a non-travel allowance bearing position, will forfeit the Travel allowance from the date of transfer.

- 13.2 The Municipal Manager may resolve to rescind a participant's travel allowance, in the following cases:
- a) Where a participant in a travel allowance bearing position without his/her request is transferred to a non-travel allowance bearing position; or
 - b) Where the job contents of a travel allowance bearing position change to such an extent that it will have an effect on the allocation of the travel allowance.
- 13.3 After consultation between the Municipal Manager and the participant concerned, a report may be submitted to the Municipal Manager for approval, after which a written notice must be given that the termination of the travel allowance will be effective after a period of 6 (six) months.
- 13.4 Where an incumbent of a travel allowance bearing position is injured to such an extent that he/she is unable to drive on a permanent basis, the Municipality may resolve that:
- a) The payment of his/her allowance will be based on the fixed costs component until his/her vehicle loan is redeemed in full, after which no travel allowance will be payable to such an employee.

14. TRANSITIONAL ARRANGEMENTS

- 14.1 The Municipality must give all employees on any other travel allowance policy / scheme, notice of the suspension or termination of their travel allowance in terms of the provisions of their travel allowance policy / scheme concerned, after which suspension / termination period, the employees concerned shall be placed on this Travel Allowance Policy, subject to the provisions of this Policy.
- 14.2 All Managers who are already in receipt of a monthly kilometre allocation in excess of that set out in paragraph 7.2.1, prior to the implementation date as set out in paragraph 17, will retain that allocation as contractual to incumbent as long as they are employed by the Municipality in that particular post.
- 14.3 Where the present travel allowance scheme, for both Managers and Essential Users, is more advantageous to the employees than this scheme, the employees shall retain the former scheme as "contractual to incumbent" as long as they are employed by the Municipality or may exercise an option to accept the new scheme at the date of introducing a new vehicle onto the scheme.
- 14.4 All new appointments after the implementation date as set out in paragraph 17 must, however, be appointed on the conditions of this scheme.

15. SECURING OF RISKS

The onus shall ultimately rest on the participant to ensure that the vehicle is comprehensively insured for business purposes, and the Municipality shall not attract any liability of whatsoever nature in the case of the vehicle being damaged, destroyed or stolen.

16. RELINQUISHING OF RIGHTS

- 16.1 Should any party neglect to act against the other party regarding the non-compliance of this agreement or should one party extend leniency, this shall not be construed as a waiver of rights in terms of the agreement. It shall also not be prejudicial to that party in future actions.
- 16.2 The failure of the Municipality to strictly enforce the terms of this agreement against the participant in any one instance shall not be construed as a waiver by the Municipality of

any of its rights in terms of the agreement and shall not prejudice the Municipality to act against such participant at any later stage.

17. IMPLEMENTATION AND REVIEW PROCESS

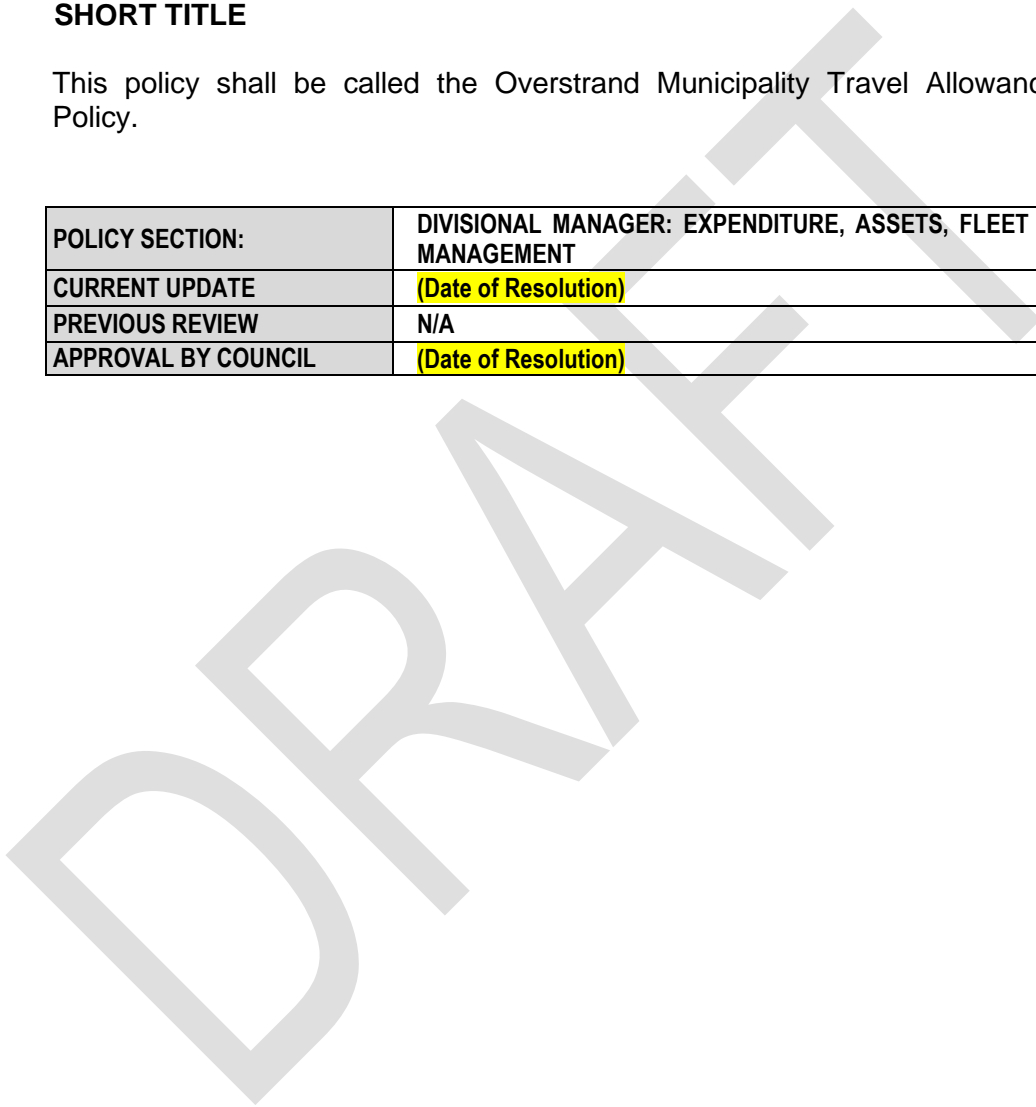
This policy will come into effect on the **1st day of the month following on the month in which Council approved and adopted this policy.**

This policy will be reviewed at least annually or when required by way of a Council resolution.

18. SHORT TITLE

This policy shall be called the Overstrand Municipality Travel Allowance Scheme Policy.

POLICY SECTION:	DIVISIONAL MANAGER: EXPENDITURE, ASSETS, FLEET & LOGISTICS MANAGEMENT
CURRENT UPDATE	(Date of Resolution)
PREVIOUS REVIEW	N/A
APPROVAL BY COUNCIL	(Date of Resolution)



7.4**THE PHASING OUT OF THE EXTERNAL BURSARY PROGRAMME COMPONENT OF THE FINANCIAL CAPABILITY GRANT – PROVINCIAL TREASURY****L Bucchianeri**
14 April 2026**Divisional Manager : Human Resources Management****(028) 313 8120**

1. Executive Summary

This item serves to inform Council of a letter received on 27 October 2023 from the Western Cape Provincial Treasury informing the Municipal Manager of the phasing out of the External Bursary Programme Component of the Financial Management Capability Grant, and to seek Council's approval to revoke the External Bursary Policy.

2. Service Delivery and Budget Implementation Plan - IGNITE

Corporate Services
Human Resources Management

3. Compliance with Strategic Priority

Provision of democratic, accountable and ethical governance

4. Delegated Authority

None

5. Legal Requirements

None

6. Background/Discussion/Evaluation/Conclusion

The Western Cape Provincial Treasury initiated the Financial Management Capacity Building Grant (FMCBG) in 2016/17 to assist municipalities in augmenting or establishing municipal external bursary programmes.

The purpose of this initiative was to help municipalities in the Western Cape establish a skills pipeline by targeting learners in municipal areas and offering them the opportunity to earn undergraduate or postgraduate qualifications in financial management, internal audit, and risk management.

Those who completed their qualifications would then transition into the National Treasury (NT) Municipal Financial Management Internship

Programme, significantly increasing their likelihood of being integrated into a permanent role within a municipality.

The Western Cape Provincial Treasury has decided to discontinue the External Bursary Programme (FMCG), as stated in the letter received on 27 October 2023 (attached as annexure B).

Since funding from the Western Cape Provincial Treasury, which supported our External Bursary Programme, has ended, and the Overstrand Municipality does not provide financial support for external bursaries, it is recommended that the policy be revoked.

This policy was established with funding from the Western Cape Provincial Treasury, which is no longer available. The Overstrand Municipality awarded bursaries to six students from 2021 to 2025. Among these, three students completed their degrees, and two of them obtained additional funding for their honours and postgraduate diplomas; unfortunately, one student passed away during his second year, while two others could not advance after failing their second year. A total of R1 930 000.00 was received over five years.

7. Financial Implications

None

8. Staff Implications

None

9. Comments from other Departments, Divisions and Administrations

None

10. Annexures

Annexure A: External Bursary Policy (to be revoked)

Annexure B: Provincial Treasury Correspondence

RECOMMENDATION TO THE COUNCIL:

that the revocation of the External Bursary Policy **be approved.**

RESPONSIBLE OFFICIAL :

L BUCCHIANERI

TARGET DATE FOR IMPLEMENTATION :

1 JUNE 2026



EXTERNAL BURSARY POLICY

*Approved by
Council 25 March 2020*

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EXECUTIVE SUMMARY

The purpose of this policy is to provide a framework for the External Bursary Policy.

1. PREAMBLE

The Overstrand Municipality supports increasing the levels of investment in education and training in the labour market within the Municipal area of its jurisdiction.

The Municipality also supports improving the employment prospects of people previously disadvantaged by unfair discrimination and redressing those disadvantages through the creation of education opportunities for its residents.

This policy addresses national set Employment Equity targets in terms of the applicable legislation and regulations.

The studies to be funded, the number of beneficiaries, and the cost of the bursaries will be determined annually by giving due consideration to changing circumstances, availability of funds, and the needs of the Municipality.

The bursary will be awarded to selected beneficiaries from previously qualified disadvantaged beneficiary groups with disabilities, who wish to pursue a career in any field of study, which shall be determined by the Municipality according to its operational needs due sector scarcity and critical skills demands to be undertaken with a recognized accredited South African tertiary institution.

2. TERMS OF REFERENCE

This policy provides guidelines for the effective management of the awarding of external bursaries and the learning process accessed through the municipal bursary policy.

The Municipality commits itself to providing learning opportunities to deserving disadvantaged individuals to address the Employment Equity objectives of the Municipality in skills development.

3. SCOPE OF APPLICATION

This policy will apply to previously disadvantaged individuals selected to undertake studies funded by the Municipality through its bursary policy.

4. REGULATORY FRAMEWORK

Constitution of the Republic of South Africa Skills Development Act (No: 97/1998)

Skills Development Levies Act (No: 9/1999)

South African Qualifications Authority Act (No: 58/1995) National Qualifications Framework Act (No: 67/2000) Employment Equity Act (No: 55/1998)

Local Government: Municipal Systems Act (No: 32/2000)

Local Government: Municipal Finance Management Act (No: 56/2000)

National Skills Strategy (No: 97/1998)

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5. DEFINITIONS

"Academic year" shall mean the applicable academic year during which a particular year of studies towards a registered course is undertaken.

"Agreement" shall mean the External Bursary Agreement.

"Bursary" shall mean the financial assistance provided by the Municipality for a particular academic year to enable the bursary holder to study at an approved institution with a view to obtaining a particular qualification.

"Accredited Tertiary Educational Institution" shall mean the tertiary education institution approved by the Municipality where the bursary holder will receive tuition during any period of full-time or part-time study.

"Educational Accreditation" shall mean a type of quality assurance process under which services and operations of an educational institution or programs are evaluated by an external body to determine if applicable standards are met. If standards are met, accredited status is granted by the appropriate agency.

"Mentor" shall mean a municipal officer who gives a younger or less experienced person guidance and advice over a period of time.

"Municipality" shall mean the Overstrand Municipality.

"Previously Disadvantaged" shall mean a South African citizen who, due to the apartheid policy that had been in place, had no franchise in national elections before the introduction of the Constitution of the Republic of South Africa, 1983 (Act 110 of 1983).

"Bursary Committee" shall mean members as per paragraph 12 of this policy. Members of the committee will be responsible for assessing and awarding bursary applications.

6. OBJECTIVES

The Bursary Committee shall have the authority to:

- 6.1 Approve qualifications and/or subjects and their priority for inclusion in the Policy, or delete those which are no longer appropriate. To enable the applicant to better equip him-/herself for purposes of possible future employment. It is therefore important that the proposed qualification is directly related to the activities of Overstrand Municipality.
- 6.2 Determine the amount of, and conditions governing, financial assistance in connection with approved qualifications as deemed necessary to give effect to the principles of this policy, and to safeguard the interests of the Municipality.
- 6.3 Approve the continuation, extension, variation, or termination of individual bursary holders on conditions laid down in the External Bursary Policy.

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- 6.4 Determine the accredited tertiary educational institutions at which any bursary holder may pursue an approved qualification.
- 6.5 Money owing to the Municipality for financial assistance paid in terms of the policy shall be repaid and shall be in accordance with a debt collection process and the institution of legal action to recover money. The bursary holder will be liable for all legal costs on a scale of attorney and client, including interest at the current prime rate from the date on which such monies are due to the municipality.
- 6.6 Adopt whatever actions are deemed necessary to address any unusual situation which is not specifically addressed by the Policy.
- 6.7 Continuously monitor the effectiveness of the Policy and submit recommendations to the Municipality whereby the Policy may be amended to accommodate changing or situation circumstances.
- 6.8 Study bursaries will be made available upon the availability of funding.

7. REQUIREMENTS

- 7.1 A person who wishes to be considered for the granting of the bursary must apply in writing as per the official advertisement of the Municipality, placed on an annual basis.
- 7.2 Applicants must come from financially deserving families, and sufficient and credible proof thereof must be attached to the application.
- 7.3 Applicants must meet the criteria for awarding the bursary as described in paragraph 15.

8. SELECTION CRITERIA IN RESPECT OF BURSARY STUDENTS

- 8.1 The municipality will sponsor two (2) students per financial year with the highest pass rate in an academic year, whose place of residence is within the Overstrand jurisdiction.
- 8.2 To qualify for such assistance, each student must:-
 - 8.2.1 have passed Grade 12/Senior Certificate or equivalent. A statement of results from the school or tertiary institution must be submitted.
 - 8.2.2 Meet the admission requirements of the accredited tertiary academic institution concerned within the borders of South Africa;
 - 8.2.3 Be from previously disadvantaged designated groups;
 - 8.2.4 Between the ages of 18 and 25 years;
 - 8.2.5 Allocate bursaries to the 2 (two) students with the lowest combined monthly income.
 - 8.2.6 Be able to prove the income of the parents/guardians by submitting proof;

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- 8.2.6.1 Salary payslip/in case of a business income, a certified income statement by a registered accountant;
- 8.2.6.2 A three-month bank statement must be submitted, and
- 8.2.6.3 In the case of grant-dependent, a certified copy of the receipt of the grant must be submitted;
- 8.2.7 Furnish the municipality with satisfactory proof of enrolment or acceptance for enrolment for the course at a recognized institution as outlined in section 13.1.
- 8.3 Undergraduate or postgraduate students in the field of finance, economics, accounting, supply chain management, internal audit, risk management, and infrastructure will qualify.
- 8.4 Notwithstanding clause 8.2.4 above, under specific circumstances, the Municipality may consider a potential student older than 25 years, but not older than 30 years.

9. ADMINISTRATION OF BURSARY SCHEME

- 9.1 The Director: Management Services shall be responsible for the administration and implementation of the Policy, and he/she, or his/her assignee, shall have the power to conclude contracts in terms of the Policy.
- 9.2 All applications must be made on the prescribed External Bursary Application Form – see Annexure A.
- 9.3 Awarding of bursaries in terms of the Policy will be based on scarce and critical skills as specified within the MOA between the Western Cape Government via its Provincial Treasury and Overstrand Municipality.
- 9.4 All external bursary holders will have to sign a Memorandum of Agreement – see Annexure B.
- 9.5 Relevant Departments/Directorates must appoint a mentor for each bursary holder. This mentor must ensure that each bursary holder is provided with working exposure using the Co-operative in-Service Training.
- 9.6 Human Resources must keep a register of all bursaries paid and monitor whether beneficiaries have indeed passed, and if not, recover all monies paid in terms of the Policy. Recoveries must also be affected as prescribed in the case of registration. The register must contain the following details:

- Bursary holder name
- Course registered
- Institution
- Subjects registered
- Date of commencement
- Date of completion
- Bursary amount
- Date of payment
- Passed / Yes or No
- Amount recovered
- Debtors number

10. GRADUATE INTERNSHIP PROGRAMME

- 10.1 Unemployed graduates can be placed in a position to apply for the municipality's Graduate Internship Programme for three months. No bursary holder will automatically qualify for this program.
- 10.2 The line department must initiate the implementation of a formalized Graduate Internship Programme with predetermined learning outcomes.
- 10.3 All applications must include the bursary holder's Curriculum Vitae as well as a copy of the Identification Document.
- 10.4 Line departments must assign a mentor to each intern to provide advice and guidance for the duration of the practical experiential programme.
- 10.5 Applications for Graduate Internship Programmes (Practical Experiential Training Policy) will be dealt with in terms of the Municipal Practical Experiential Training Policy.
- 10.6 Line Departments must decide on the number of graduate interns they will accommodate per financial year as per their SDBIP's.

11. FINANCIAL ASSISTANCE

- 11.1 Financial assistance shall be given to an applicant in respect to expenses to be incurred to enable him/her to obtain the qualification approved by the Municipal Manager or his/her assignee. Financial assistance shall be given on a year-to-year basis, subject to satisfactory academic reports from the tertiary institution.
- 11.2 Financial assistance, which shall include registration, tuition, and examination fees as well as R5 000.00 as amended from time to time for books, shall be paid directly to the student upon receipt of proof the registration for the qualification and the relevant invoices. In the case where registration, tuition, and examination fees were paid by the bursary holder, a refund to the bursary holder will be given upon receipt of the relevant payment receipts. Fees for registration and/or subjects that the bursary holder has failed are excluded.

Where a qualification is obtainable through an accredited institution, the amount of financial assistance in respect of tuition fees shall be limited to the scale of fees charged by such an accredited institution. Grant funding will be dependent on the course as per the MOA.

No payment or advancement of any kind in terms of the bursary agreement shall be made or given by the municipality until the bursary holder has produced the following to the municipality:

- 11.2.1 Any document, including a birth certificate or proof of any qualification, which the municipality may require him/her to exhibit for scrutiny;
- 11.2.2 A duly completed and signed copy of the bursary agreement;

- 11.2.3 Proof of successful acceptance at a tertiary institution;
- 11.2.4 Documentary proof from the tertiary institution concerning the bursary holder's academic record and progress at the institution;
- 11.2.5 Any/all information in writing which the municipality may request concerning any other bursary, award subsidy, grant, etc. that has been awarded to the bursary holder for purposes of, or in connection with, the qualification for which the municipality awarded a bursary to the bursary holder.
- 11.2.6 Proof of residential address within the Municipality's area of jurisdiction.

11.3 Bursaries will be allocated to at least two more students during the 2018/2019 financial year, which will be for three years to allow the students to undertake a full-time graduate degree or diploma, depending on funding available.

11.4 Bursaries will be allocated to at least two students during the 2019/2020 financial year, and bursaries will be for three years to allow the students to undertake a full-time graduate degree or diploma, depending on the funding available.

12. COMPOSITION OF THE BURSARY COMMITTEE

The bursary committee shall consist of the following:

- Director: Corporate Services
- CFO
- Divisional Manager: Human Resources Management
- Union Representatives (2)
- HR Officer: SDF
- Divisional Manager: Expenditure, Fleet & Asset Management
-

13. OBLIGATIONS OF OVERSTRAND MUNICIPALITY

Overstrand Municipality has the following obligations under the external bursary policy:

- 13.1 To make available an annual bursary to qualifying students who meet the criteria for three years, to undertake a full-time graduate degree or diploma in finance, economics, accounting, supply chain management, internal audit, risk management and infrastructure for the minimum period prescribed by the accredited tertiary institution for completing his/her qualification depending on funding available;
- 13.2 To ensure the bursary will only be payable by the municipality if the municipality is satisfied that the student has enrolled and registered as a full-time student for the academic year at a recognised accredited tertiary institution for the approved qualification and has produced official documentation in this regard;

- 13.3 After completion of qualifications, students may apply for any advertised post in the municipality in terms of the recruitment and selection policy of the municipality;
- 13.4 Once the bursary holder completes the bursary-funded course at the accredited tertiary institution, he/she will be relieved of all contractual obligations as set out in this policy
- 13.5 Academic progress after each examination is to be tabled at the Bursary Committee Meeting to evaluate the progress.
- 13.6 Make necessary arrangements to provide the student concerned with experiential training as prescribed by the Accredited tertiary institution as part of the course;

14. OBLIGATIONS OF THE BURSARY HOLDER

The bursary holder has the following obligations under the external bursary scheme:

- 14.1 To enrol and register as a student at an accredited tertiary institution in South Africa that has been approved by Overstrand Municipality;
- 14.2 To undertake all studies to qualify him/herself for the qualification;
- 14.3 To complete the qualification within the minimum period prescribed at an accredited tertiary institution;
- 14.4 Bursary funding will be subject to funding made available by the Western Cape Government on an annual basis;
- 14.5 At the end of every study year/semester more specifically the end of June (first semester) and the end of December (second semester/year) the bursary holder shall submit to the municipality satisfactory proof of examination results in respect of subjects/modules for which the bursary holder enrolled at the beginning of the study year/semester for which the bursary holder enrolled at the beginning of the study year/semester concerned and for which a study bursary was allocated. This arrangement allows the municipality to evaluate the bursary holder's academic progress;
- 14.6 The bursary holder must inform the municipality as to when he/she will meet all the requirements of the qualification, and this must be done in a form of written correspondence from the tertiary institution;
- 14.7 The bursary holder must immediately inform the municipality in writing if he/she suspends the course or any part of the course concerned;
- 14.8 Not to change the course of elected qualification as specified in the contract of agreement without prior arrangement and approval by the municipality;
- 14.9 Not to substitute courses or accredited tertiary institutions as specified in the in contract of agreement without the consent of the Municipality;

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- 14.10 To attend all classes as prescribed by the accredited tertiary institution for the duration of the course.
- 14.11 Students must notify the municipality in the event of discontinuing of studies.
- 14.12 To notify the municipality when convicted after any disciplinary action has been instituted by the tertiary institution within 5 (five) days after such conviction.

15. CRITERIA FOR AWARDING OF BURSARY

Candidates who want to apply for a bursary need to meet the following requirements:

- 15.1 must be a South African citizen
- 15.2 must have a valid ID document.
- 15.3 have to meet all requirements for the relevant course that you are applying for.
- 15.4 Provide proof that you have registered for a degree/diploma and have been accepted at the chosen accredited tertiary institution.
- 15.5 Must provide proof of the need for financial assistance.
- 15.6 Only applicants wanting to study or who are currently studying in one of the fields mentioned above may apply.
- 15.7 Holders of Grade 12 certificates must indicate receipt of a University Bachelor's Degree application.
- 15.8 If at University the combined university average percentage must be 65% or higher for the previous year of study.

15.9 Individuals from historically disadvantaged communities and/or individuals with disabilities.

15.10 Individuals who reside within the Overstrand municipal jurisdiction.

16. TERMINATION OF BURSARY

16.1 The bursary shall be terminated in the following circumstances:-

16.1.1 Bursary holder does not complete the course within the prescribed period;

16.1.2 Bursary holder discontinues his/her studies for whatever reason before the completion of his/her course, (except in the case of illness accompanied by a doctor's certificate);

16.1.3 Bursary holder who fails a study year.

16.1.4 Bursary holder has been expelled by the tertiary institution for whatever reason.

E9/011

Policy Section	Human Resources
Current update	25 March 2020
Previous review	
Approval by Council	26 June 2019



**Western Cape
Government**

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 8000

Dear Municipal Managers

THE PHASING OUT OF THE EXTERNAL BURSARY PROGRAMME COMPONENT OF THE FINANCIAL MANAGEMENT CAPABILITY GRANT

1 PURPOSE

- 1.1 To communicate the phasing out of the Municipal External Bursary Programme component of the Financial Management Capability Grant over the 2023/24 MTEF.

2 BACKGROUND AND CONTEXT

- 2.1 The Western Cape Provincial Treasury initiated the Financial Management Capacity Building Grant (FMCBG) in 2016/17 to assist municipalities in the augmentation or establishment of municipal external bursary programmes. This initiative aimed to assist municipalities within the Western Cape to build a skills pipeline by targeting learners within municipal areas with the provision of an opportunity to obtain their undergraduate or post graduate qualification in the disciplines of financial management, internal audit and risk management. Learners who successfully completed their qualification would thereafter feed into the National Treasury (NT) Municipal Financial Management Internship Programme with an improved possibility of being absorbed into a permanent position with a municipality.
- 2.2 Over the past three years, the Western Cape Provincial Treasury (WCPT) has undertaken a grant review with the aim of streamlining and integrating the WCPT Municipal Grant Framework. One of the outcomes of this process was the establishment of the Financial Management Capability Grant (FMCG), which consolidated the Financial Management Support Grant (FMMSG) used for funding projects to improve municipal financial management capability and the FMCBG used for funding the external bursary programme of municipalities. The FMCG was first implemented during the 2022/23 financial year.
- 2.3 Another key outcome of the WCPT Grant Review process was that the effective implementation of FMCBG was not achieved consistently across municipalities due to various contributing factors. The municipal external bursary programme can have a useful role in building a pipeline of future skills for municipalities, but the effectiveness of the intervention in strengthening the local government financial management skills pipeline was not effectively demonstrated through the grant review process. The immediate response to this outcome was the introduction of a performance-based allocation in the FMCG - 2022/23 municipal bursary allocations.

2.4 The deterioration of South Africa's economic and fiscal context since the 2023 Budget has led to the issuance of the Western Cape Government (WCG) Budget Circular 1 - 2024/25, see attached. It indicates that in order to manage the challenges and risks, a sharper application of fiscal consolidation measures while implementing a risk-led approach is required. The WCG will embed effective risk management within the 2024 budget process, led by the WCPT and the Department of the Premier (DOTP). The budget process will adopt a risk-led, scenario-based approach to expenditure adjustments in the current financial year, and preliminary estimates for the 2024 MTEF.

3 THE PHASING OUT OF THE EXTERNAL MUNICIPAL BURSARY COMPONENT OF THE FINANCIAL MANGEMENT CAPABILITY GRANT

3.1 It is based on this background and context that the WCPT has taken a decision to phase out the FMCG - External Bursary Programme. In keeping with the in-principle agreement made with Accounting Officers when the FMCBG was first initiated, the phasing out of the FMCG - External Bursary Programme will be accompanied with ensuring that all existing bursars within the municipal external bursary programme are funded for the completion of their qualifications within the timeframes and conditions as per the municipal bursary policies, Memorandum of Agreements, and grant framework.

3.2 The FMCG - External Bursary Programme allocation will therefore phase out over the next three years, that is between 2023/24 to 2025/26 and end by the 30 June 2026. Allocations from the 2023/24 to 2025/26 FMCG - External Bursary Programme allocation, should therefore only be used to fund existing bursars where funding is dependent on the FMCG.

3.3 As part of the WCPT 2023 Adjustment Budget process, the WCPT is preparing for the 2023/24 FMCG - External Bursary Programme allocations to municipalities. This allocation will consider; rollover applications received, and existing bursars within municipal bursary programmes. In preparing for the municipal 2023/24 FMCG - External Bursary Programme allocations and to ensure accuracy thereof, the municipality is requested to complete the attached Appendix A which provides the details of existing municipal bursars that are required to be funded by the FMCG - External Bursary Programme over the next 3 years (2023/24 to 2025/26). The due date for submission of Appendix A is 2 November 2023.

4 CONCLUSION

4.1 Assisting and supporting municipalities to building their financial management capabilities remains a critical focus for WCPT towards enabling good financial governance and WCPT will recalibrate our efforts and partnerships to ensure a sharper focus on initiatives to enable this achievement.

4.2 Thank you for your participation in the above initiative and we continue to rely on your continued collaboration to navigate the challenging circumstances.

Regards

Julinda Gantana Digitally signed by Julinda Gantana
Date: 2023.10.27 17:41:43 +02'00'

**JULINDA GANTANA
PROVINCIAL TREASURY: HEAD OFFICIAL (ACTING)**

7.5

PROPOSAL FOR NAMING OF BEACHES IN SANDBAAI

R Kuchar
14 April 2026

Divisional Manager : Town & Spatial Planning

(028) 313 8900

1. Executive Summary

The purpose of this report is to inform Council of the Ward 7 Committee's proposal to formally name the beaches in Sandbaai and to outline the required municipal process for assigning official geographical names. This matter has been under discussion at ward committee meetings for over a year as the Association awaits municipal guidance on the prescribed naming procedure.

2. Service Delivery and Budget Implementation Plan - IGNITE

*Planning & Development
Town Planning & Spatial Development*

3. Compliance with Strategic Priority

Provision of democratic, accountable and ethical governance
Promotion of Tourism, Economic and Social Development

4. Delegated Authority

None

5. Legal Requirements

South African Geographical Names Council Act of 1998

6. Background/Discussion**Discussion**

Assigning an official geographical name to a beach provides several practical, administrative, and community benefits:

- Improves Public Safety and Emergency Response

Clear, officially recognised names assist emergency services with accurate communication and rapid response. When incidents occur, responders can identify the location without confusion.

- Enhances Wayfinding and Public Communication

A formal name allows residents, visitors, and agencies to reference the location consistently on maps, signage, and digital platforms. This reduces ambiguity and improves navigation.

- Supports Tourism and Local Economic Development

Named beaches are easier to promote in tourism materials and marketing campaigns. Recognisable names contribute to local identity and can attract visitors, benefiting local businesses.

- Strengthens Community Identity and Heritage Recognition

Geographical names often reflect local history, culture, or natural features. Assigning a name allows the community to acknowledge and preserve its heritage in a formal and lasting manner.

- Ensures Administrative and Legal Clarity

Official names allow government entities—local, provincial, and national—to reference the beach correctly in planning documents, environmental reports, bylaws, and policy decisions.

- Supports Disaster Management and Coastal Planning

Accurate naming helps authorities monitor environmental changes, manage coastal risks, and coordinate planning processes tied to specific beach areas.

- Aligns with National Standards and Naming Protocols

The South African Geographical Names Council provides guidelines to ensure names are appropriate, non-duplicative, and culturally respectful. Assigning a name through this process promotes consistency with national geographical naming standards.

Considering the benefits listed above, there had been a request by the Ward 7 Committee to have beach names for the beaches in Sandbaai. The Ward 7 Committee has confirmed that there have been proposals for names made for the beaches along Kusweg and Nico van der Merwe Street.

Discussion

In terms of the South African Geographical Names Council Act of 1998 and the South African Geographical Names Council (SANGC) Brochure, the only

documentation needed from the person/institution applying is a completed application form. The application form is then submitted to the SANGC for evaluation and once satisfied it is recommended to the Minister for approval.

The principles for geographical names, which were mentioned earlier, are as follows:

- Names that have already been approved for other places in South Africa.
- Names of places in other countries and names of countries.
- Names of which the spelling or pronunciation is so close to that of an existing name that confusion might result.
- Names that are blasphemous, indecent, offensive, vulgar, anaesthetic, or embarrassing.
- Names that are discriminatory or derogatory as regards race, colour, creed, gender, political affiliation, or other social factors.
- Names that are too long or clumsily compounded.
- Names consisting of a personal name only, without an additional generic element (such as “park”).

The Ward 7 Committee has confirmed the suggestion to name the beach located on Kusweg to be named as Bamboo Beach as seen on Annexure B and the beach located along Nico van der Merwe Street to be named Branderbaai.

It is proposed that the names that was submitted by the Ward 7 Committee to the municipality undergo a public participation process where residents of Sandbaai are notified and can comment on the proposed names. This will ensure democratic, accountable, and ethical governance. Once the names have been finalised it can be submitted to council for approval before the formal application is made to the South African Geographical Names Council.

7. Financial Implications

None

8. Staff Implications

N/A

9. Comments from other Departments, Divisions and Administrations

N/A

10. Annexures

Annexure A: Ward Committee Meeting Minutes

Annexure B: Locality of the Beaches

RECOMMENDATION TO THE COUNCIL:

that Council accepts the proposal for the naming of beaches in Sandbaai through the proposed public participation process.

RESPONSIBLE OFFICIAL :

R KUCHAR

TARGET DATE FOR IMPLEMENTATION :

15 MAY 2026

WARD COMMITTEE: WARD 7
WYKSKOMITEE: WYK 7

Annexure A
1/7

Minutes of an Ordinary Ward Committee meeting held on Thursday, 19 September 2024, at 18:00 at the Sandbaai Hall.

Notule van 'n Gewone Wykskomitee vergadering soos gehou op Donderdag, 19 September 2024, om 18:00 in die Sandbaaisaal.

PRESENT

Councillors:

Cllr H Lombard : Chairperson

Committee members attended the meeting:

Ms Julia Van Zyl : Sandbaai RPA
 Ms Liana Everts : Sandbaai Neighbourhood Watch (secundus)
 Mr Vos Le Roux : Village of Golden Harvest
 Mr P le Roux : VOS Kuspad
 Mr Deon Beukes : Sandbaai Hall Committee
 Ms Hester Mienie : Sandbaai Communal Housing Forum
 Ms Joan Jones : Ward 7 Ratepayers Association
 Ms Jeanine Vellema : Schulphoek Action Group
 Mr Don Kearney : Hemel & Aarde Estate – HOA
 Mr David Chambers : Safety & Security

Officials:

Ms M Middleton : Administration

1.	OPENING AND WELCOME	
	The Chairperson welcomed the Ward Committee where after the meeting was opened with a prayer.	
	Noted	
2.	IS THE MEETING QUORATED?	
	Ten (10) members are present at the meeting. The meeting is thus 100% attendance and quorate.	
	No application for leave of absence was received.	
	Noted	
3.	STATEMENT BY THE WARD COUNCILLOR	
3.1	Site Visit: The Chairperson informed the meeting that 5 th Avenue was unofficially visited and will not be open for discussion again. She read out the previous communication from the MM: "The point of view for the closing of 5 th Avenue from Overstrand Municipality are still the same, namely the road must not be closed. Reasons for this: An emergency entrance from Schulphoek Road is vital for residents of the area. Emergency vehicles include fire department, ambulances, operational vehicles (equipment, pipe breaks, sewer blockages, etc.). The road is also used as an emergency evacuation entrance for residents in the case of fire and other disaster cases as needed. In this case it's the fastest	

	<p>evacuation route for properties of 5th Avenue and will cause congestion of vehicles in Myrtle Street if the request is approved. Currently there are no valid reasons for closing of 5th Avenue and Council does not support so called "gated communities" and will not allow it on public roads."</p> <p>Noted</p>	
3.2	<p>Sandbaai Property, 1 Louis Trichard Street – Provincial Gazette 321: The Chairperson informed the meeting that a property in Sandbaai was in the Provincial Gazette. An amendment of Erf 321, Louis Trichard Street 1 (Cnr of Louis Trichard and Piet Retief). It was a residential house and was now approved for a house unit and self-care at the 2nd building for consultation and treatment of mental health individuals. Point B states that no more than one half of the area of the property may be built upon. It was approved on 6 September 2024 and is on pg. 623 of the gazette.</p> <p>Noted</p>	
4.	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	
4.1	Ward Committee Meeting – 18 July 2024	
	<p>That the minutes of the meeting held on 18 July 2024 be confirmed with the following amendments:</p> <p>Heading of paragraph 7.2, pg. 5: "Entrance to Agrimark – Yellow"</p> <p>Mr D Kearney referred to previous correspondence where he requested the recording of a public meeting where the Municipal Manager's salary was discussed. Ms M Middleton informed him that there was not a recording for that specific public meeting. For time being it will suffice, but he will discuss it at a later stage.</p> <p>Proposed: Mr D Kearney Seconded: Mr P le Roux</p>	
4.2	Site Visit – 21 August 2024	
	<p>The Chairperson confirmed that there will not be another site visit this year, but there will be again in 2025.</p> <p>Noted</p>	
5.	MATTERS ARISING FROM PREVIOUS MEETING	
5.1	<p>Impact Study: Beach Rehabilitation (L Barwell) The Chairperson informed the meeting that the mayor received complaints that there was no public participation. The process started before her time as Ward Councillor and was discussed at a few ward committee meetings before it was reported. There was public participation to Guillaume Nel where objections could be submitted. Most organizations as well as individuals did submit.</p>	

	<p>Currently the matter is being dealt with Overstrand Municipality internally and as soon as a decision is made, feedback will be given, and a public participation process will be followed.</p> <p>Noted</p>	
5.2	<p>Signage at Entrance (Sandbaai Ratepayers) - Feedback</p> <p>The Chairperson informed the meeting that she, Mr Roy Groenewald and Boy had a meeting with Nelis, where he approved the position of the sign (on the property of Engen garage, ±1 m inside). Boy withdrew and Mr Groenewald designed another sketch. She circulated the sketch (more modern and easier to maintain) for approval by the ward committee members.</p> <p>The members of the ward committee approved the design. It needs to be submitted to the municipality for approval.</p> <p>Resolved: That the design be approved with one minor change, namely the whale logo must be moved to the open space at the top.</p>	
5.3	<p>USIP Project Schulphoek - Feedback</p> <p>The Chairperson informed the meeting that the meeting of 14/09/2024 was cancelled because the Chairperson could not attend.</p> <p>The Chairperson read out the feedback from Asla: "Project achievement so far – establishment of steering committee with broader community representation, not only limited to representatives of Dubai formal settlement. The community engaged through several meetings and open house days related to the project going forward. Confirmation of support for the project was received from Overstrand Municipality, Provincial Department Infrastructure (Human Settlements) and the community of Schulphoek. The biggest achievement is the buy in from the community. Successful completion of strategic actions as community DNA mapping and individual household survey which data is important for urban design and township planning process. Approval of project funding by Department of Human Settlements for the planning stage of project. Transparent and open relationship between all parties related to and involved in the project, especially between Overstrand Municipality and the project community."</p> <p>She confirmed that Land Invasion did patrols, and no new buildings were erected.</p> <p>Mr Beukes (member of the Steering Committee) informed the meeting that to date no reports, minutes or feedback was submitted to the steering committee. The Project Manager, Mr Dennis Hendricks, undertook to submit their input to the steering committee, but to date nothing was received. They have no purpose if they do not receive any feedback and cannot submit inputs.</p> <p>The Chairperson informed the meeting that she will give this information to Mr Dennis Hendricks to submit information and progress reports, or she will organize a special ward committee meeting.</p>	

	<p>The Chairperson informed the meeting that Mr Dave Chambers is the person who was elected to represent them on the Steering Committee.</p> <p>Noted</p>	
5.4	Signage at Beaches (Proposal: Surfers' Beach / Bamboo Beach)	
	<p>The Chairperson confirmed that the "Naming Policy" was circulated to all the ward committee members. Members must please provide suggestions for names, after which it will be submitted to the municipality to go through the normal approval processes.</p> <p>Mr Beukes informed the meeting that currently the beach rehabilitation project is still ongoing and suggest that they wait for the project to be finalized before names are formally allocated and name boards erected.</p> <p>The Chairperson informed the meeting that this project is currently in its 2nd year, and it may take some time before the project is completed. The beaches must be named officially to serve as beacon to make it easier for tourists and emergency vehicles to find their destination.</p> <p>The following suggestions were received: Beach No. 1 (Kusweg): Mooisig Strand & Bamboo Beach Beach No. 2 (Nico van der Merwe entrance): Branderbaai & Surfers' Beach</p> <p>Resolved After votes were casted, the following names were approved and will be submitted to the municipality: Beach No 1 – Bamboo Beach Beach No 2 - Branderbaai</p>	
5.5	Site Visit 24 August – Feedback	
5.5.1	Golden Harvest	
	<p>The Chairperson confirmed that the tender will be approved next week, where after there will be 21 days to submit disputes. The envisaged time for completion is November 2024.</p> <p>Noted</p>	
5.5.2	Meent Street Park	
	<p>The Chairperson thanked Leentjie and Hermanus Hackers who regularly do invasive plant clearing. She is very pleased to inform that a lot of kids, mothers and elderly people use the park and enjoy the new facilities. The committee will be informed of the official opening ceremony.</p> <p>Noted</p>	
5.5.3	Branderdraai Steps	
	<p>The Chairperson informed the meeting that Mr Marx confirmed that as soon as the Small Works Tender was approved and if funds are available, they will attend to the entrance.</p> <p>Noted</p>	

5.5.4	Surfers' Beach	
	The Chairperson informed the meeting that the road surface is in a much better condition than previous years and some beautification will be done before the festive season. Noted	
5.6	Upgrade of Sidewalks - Feedback	
	The Chairperson informed the meeting that at the previous meeting four (4) sidewalks was prioritized and removed from the capital budget. During the Adjustment Budget in January 2025, it will be ascertained if there are enough funds to start with the upgrading of these sidewalks. Noted	
6.	NEW ITEMS	
6.1	Review of Ward Priorities for 2025/2026 IDP	
	The Chairperson informed the meeting that they will go through the list and then prioritize. It was recommended that no. 3 and no. 7 be combined. That no. 10 be changed to no. 5. The rest of the numbers will then follow in sequence. The following two items must be added at the end of the list: "Maintenance of sidewalks and open spaces" "Clearing of overgrown plots" Resolved That the amendments were approved unanimously, and the amended list will be submitted to Ms R Louw.	
6.2	Collab Citizen App (Johnet van Asperen)	
	The Chairperson welcomed Ms van Asperen who presented the Collab Citizen App presentation (attached). Noted	
6.3	Ward Committee Rules	
	The Chairperson informed the meeting that the closing date for comments is 4 October 2024 and must be submitted to Ms M Middleton. Noted	
7.	FEEDBACK FROM COMMITTEES	
7.1	Submission of Minutes	
	The Chairperson informed the meeting that quarterly feedback meetings must be held with their constituencies and the minutes must please be forwarded to Ms M Middleton. Noted	

7.2	Requests to Ward Committee	
	<p>Ward Members have the opportunity to give feedback:</p> <p><u>Sandbaai Neighbourhood Watch:</u> The closing off of 5th Avenue must please be revisited. It's a high-risk area and burglaries, assaults, etc. are increasing and vagrants are entering private properties. The entrance at Schulphoek is a huge concern.</p> <p><u>Village of Golden Harvest:</u> Quotation was obtained for a camera system for the village. New nameplates were installed, and they started to tar the entrances.</p> <p><u>VOS Coastal Path Committee:</u> They are busy with planning beatification for the festive season. Plans for the path at Branderdraai to the formal road, was submitted to Mr T Marx and currently the plans are with Ms L de Villiers and Ms L Rainbird. If the plans are approved, they will erect facilities to make it easier for the elderly to use the path as well as for wheelchairs.</p> <p><u>Sandbaai Hall Committee:</u> Nothing to report.</p> <p><u>Sandbaai Communal Housing Forum:</u> Nothing to report.</p> <p><u>Sandbaai RPA:</u> On 21/09/2024 they are organizing a World Beach Clean-up Day from 09:00 until 11:00 at Surfers' Beach and everyone is welcome.</p> <p><u>Hemel & Aarde Estate – HOA:</u> Nothing to report.</p> <p><u>Sandbaai SRA:</u> There is good co-operation between SAPS, the security companies and the SRA and the patrols have a positive impact. There was a decline in incidents this month but the statistics for drug related matters are increasing.</p> <p><u>Ward 7 Ratepayers' Association:</u> The issues regarding Bergsig and De Villiers Street are still a concern.</p> <p><u>Schulphoek Action Group:</u> In the last three weeks shacks were erected, bushes burnt and there was a flare up of major activities. They request feedback regarding the Schulphoek Development and what they want to achieve as well as the timeframes.</p> <p>Noted</p>	

8.	AGENDA ITEMS FOR NEXT MEETING	
	The Chairperson requested the ward committee members to email agenda items for the next meeting to her as soon as possible.	
	Noted	
9.	DATE OF NEXT MEETING	
	The next meeting will be a combined meeting with Ward 13 and will be a public meeting to be held on 18 November 2024 at 18:00 at the Auditorium, Hermanus.	
	Noted	
10.	CLOSURE	
	The meeting adjourned at 20:25.	



Sources: Esri, HERE, Garmin, Intermap, INCREMENT P, Corp., GEBCO, USGS, NOAA, NRS, NRE, Mapbox, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Swire, Cntrl, Bing, (c) OpenStreetMap contributors, and the GIS User Community

7.6**CANCELLATION OF THE APPOINTMENT OF THE KLEIN RIVER BOATING ASSOCIATION (KRAB) AS AGENT FOR ACCESS CONTROL AT THE STANFORD MUNICIPAL SLIPWAY**

Liezl De Villiers Div Manager: Environmental Management & Conservation
10 April 2026 (028) 316 5610

1. Executive Summary

The purpose of this report is to obtain Council's approval to cancel the appointment of the Klein River Boating Association (KRAB) as the management authority responsible for access control at the municipal slipway in Stanford.

2. Service Delivery and Budget Implementation Plan - IGNITE

Directorate: Planning and Development
 Division: Environmental Management and Conservation

3. Compliance with Strategic Priorities

Provision of democratic, accountable and ethical governance
 Provision and maintenance of municipal services
 Creation and maintenance of a safe and healthy environment
 The encouragement of structured community participation in the matters of the municipality

4. Delegated Authority

None

5. Legal Requirements

Local Government: Municipal Systems Act, 2000
 Local Government: Municipal Finance Management Act, 2003
 Marine Living Resources Act, 1998

6. Background/Discussion/Evaluation/Conclusion**Background**

On 24 March 2004, Council appointed the Klein River Boating Association (KRAB) to act as an agent on behalf of the Municipal Council to exercise access control for boats launching from the municipal slipway in Stanford. This

process was facilitated by Mr Craig Spencer, who at the time served as Head of Department: Environmental Conservation Services.

The original appointment letter is attached as Annexure A and the Cancellation of KRAB appointment Memorandum attached as Annexure B.

In terms of the Municipality's Delegation of Powers and Duties approved by Council on 30 July 2025, the following delegations are assigned with respect to estuaries and slipways;

- Divisional Manager: Environmental Management and Conservation
-17.9.20: *The exercise of all powers conferred upon the Council by the municipality's by-laws relating to the issuing of licences on the use of the Bot River and Klein River Estuaries.*
- Manager: Parks, Recreation and Cemeteries
-13.3.27 To resolve all matters relating to the management and maintenance of registered public launching sites under the municipality's control.

In addition, the Municipality's Law Enforcement Department is responsible for implementing the municipal by-law relating to the control and use of the Klein River Estuary and Bot River Estuary (Annexure C), as well as the associated admission of guilt fine list.

The Environmental Management Section also participates in estuary management through the Klein River Estuary Forum, where the Municipality serves as a stakeholder. Through this forum, concerns regarding the management of the slipway have been raised by stakeholders, including the Stanford Environmental River Users.

Discussion

In 2019, the then Municipal Manager appointed a task team to review the management of the Klein River estuary. The task team recommended that the appointment of the Klein River Boating Association as management authority in terms of the Council Resolution of 24 March 2004 be rescinded. It was noted that the current arrangement is not aligned with the requirements of the Municipal Finance Management Act, as there is no financial oversight or audit of the funds collected.

In 2025, a legal opinion was obtained from Fairbridges Wertheim Becker Attorneys, via the Principal Legal Adviser, Jacques Wilkinson regarding the management of estuaries within the jurisdiction of Overstrand Municipality specifically the Bot River Estuary and the Klein River Estuary. The opinion confirms that municipalities may regulate certain activities on estuaries if the function is assigned by Province and the municipality has the capacity to

perform such function and accepts the assignment. The assignment is achieved through an agreement between the parties and implemented through the drafting and implementation of a by-law, which the Municipality already has in place.

The opinion further advises that any functions assigned by provincial authorities, CapeNature or the Overberg District Municipality, should be formalised through a Memorandum of Agreement or similar management agreement. Currently, no such formal agreement exists and even the acceptance of the function is tacit rather than express.

The legal opinion mentions that any role or responsibility designated to the municipality in terms of any Estuarine Management Plan or Coastal Management Programme should only be accepted to the extent that municipality has the necessary capacity to give effect thereto.

The 2019 task team recommended that KRAB's appointment as management authority be rescinded as previously mentioned. It was highlighted that a decision needs to be made regarding whether the Municipality intends to manage the estuary directly, outsource its management to a third party, or appoint a service provider through a competitive process. Additionally, it was advised that a liaison committee be appointed to serve as a vehicle for communication between stakeholders and to oversee the daily access and use of the Klein River estuary.

A 2013 High Court judgment involving Swellendam and Hessequa municipalities, which dealt with similar issues relating to river and estuary management, highlighted that the Municipality's current by-law and SLA with the existing management authority (KRAB) are lacking and would need to be revised to promote statutory compliance.

The legal opinion emphasised that, should these measures be implemented, interim arrangements will be required to ensure continued access to the estuaries by all stakeholders and to manage potential conflict, particularly at the Klein River estuary where incidents have occurred.

Current implementation by Klein River Boating Association (Annexure D)

Based on the information received from Mr Clive Pearce on 20 March 2026, access control at the Du Toit Street slipway is managed by a locked chain supported by two pillars, with a padlock on both sides. One side has a heavy-duty combination lock, which is used by powerboating members of KRAB, while the other side has a lock with a key used by the canoe fraternity.

The dual padlock system is used to identify any abuses of the access control system. Where the chain is deliberately left open, KRAB can identify whether

it has been left open by powerboat permit holders or the canoe fraternity and take disciplinary action accordingly.

KRAB issues permits for motorised watercraft over 15 horsepower. The issue of permits is subject to two nationally legislated compliance requirements, namely a valid seaworthy certificate issued by the South African Maritime Safety Authority and a valid skipper's licence in the name of the boat owner. No craft may be launched without both documents.

There are three types of powerboating permits, namely yearly permits, daily permits and commercial operator permits.

- Year permits are granted to residents of Stanford, as determined by the municipal map and municipal accounts, as well as to approved historic users of the river.
 - Annual Permit < 15hp. R275.00
 - Annual Permit > 15hp R650.00
 - Lock Code R 40.00
- Daily permits are issued to visitors and are subject to the same conditions as yearly permits but are time restricted. Launching is only allowed after 09:30 and boats must be off the water by 17:30.
 - Daily Permit < 15hp R175.00
 - Daily Permit > 15hp R400.00
 - Key Deposit R100.00
- Commercial permits are permanent permits granted for tourism purposes, and the number of these permits is pegged to three in terms of the KRAB constitution. These vessels are subject to annual inspections by licensed SAMSA inspectors, and they are required to have appropriate insurance and public liability cover. Skippers must also be properly licensed.

These are charged at a per capita carrying capacity of the vessel.

- African Queen - the largest vessel R8,250.00 per annum.
- Lady Stanford - second largest vessel R7,150.00 per annum.
- River Rat - smallest vessel R3,300.00 per annum.

Regarding the permit issuing process, applications were previously handled through the Stanford Tourism Office. Applicants completed a prescribed form, documentation was checked, payment was received, permits and identification numbers for the boats were issued. The cash was accounted for and handed over to KRAB on a weekly basis. Tourism was also given 10% handling for the work they did.

Since the end of 2024, this arrangement has changed, as the Tourism Office no longer assists with the issuing of permits. The current process requires

applicants to request and submit forms via email, after which KRAB reviews the application and supporting documents. If everything is in order, the applicant is requested to make payment by EFT. Once proof of payment is received, the permit and identification number for the boat are issued, and the applicant collects them from the admin office in Stanford Kitchen. The applicant is also added to a WhatsApp group so that any advisories and problems are dealt with.

KRAB has indicated that this system is not as user friendly as the previous Tourism arrangement and is in the process of creating an interactive website to enable applications to be filled in online and enable faster response time.

The slipway is problematic as it is in a flood-prone area and is subject to regular flooding and seasonal damage. Maintenance is restricted to replacing like for like, as any deviation from the original will trigger an EIA.

At the KRAB AGM on 24 December 2025, a motion to renovate the existing structure was approved, with quotes requested and funds allocated. However, unseasonal heavy rain in late January and February 2026 caused the Klein River's water level to rise by nearly one meter, delaying the renovation work. The allocated funds remain in place, and the work will be done as soon as the water level allows.

Furthermore, large blue gum trees that fell or were washed into the river during the floods pose a hazard to boating in the slipway area. KRAB has requested an evaluation by qualified arborists for the removal of these obstructions, and clearing will proceed once quotes are received.

7. Financial Implications

Source of Funding eg. Capital/Operating Budget Provisions

Unique Key	:N/A
Cost Account	: N/A
Item Description	: N/A
Budget Provision 2025/2026	: N/A
Spent to Date/Committed	: N/A
Balance Available	: N/A
Funds Required *This report)	: N/A

8. Staff Implications

In the absence of KRAB for filling the function, permits can be procured at the Municipal offices as is currently the case in Hermanus.

9. Comments from other Departments, Divisions and Administrations**Legal Services and Contract Management: Principal Legal Adviser-
Jacques Wilkinson 028 313 8917**

The comments under the heading "Discussion", paragraph 6 herein above, are noted and confirmed insofar as it relates to the legal opinion obtained by Overstrand Municipality.

10. Annexures

- Annexure A: KRAB Appointment letter
- Annexure B: Cancellation of KRAB appointment Memorandum
- Annexure C: Municipal by-law relating to the control and use of the Klein River Estuary and Bot River Estuary
- Annexure D: Information on Access control, permits and maintenance of slipway by KRAB

RECOMMENDATION TO THE COUNCIL:

1. that the appointment of the Klein River Boating Association as agent to exercise access control for boats launching from the municipal slipway in Stanford be cancelled; and
2. that the management and control of the slipway be exercised by Divisional Manager: Environmental Management and Conservation in terms of the Municipality's approved Delegation of Powers and Duties. In the interim, boat launching at the slipway will follow the status quo as other registered municipal boat launching sites as per the tariff policy.

RESPONSIBLE OFFICIAL :**L DE VILLIERS****TARGET DATE FOR IMPLEMENTATION :****30 APRIL 2026**

ANNEXURE A 1 OF 2

Navrae
Enquiries
Imibuzo C. Spencer

Verwysing
Referensie 7/2/3/1

Datum 28 March 2004



Department of Environmental Conservation Services
Departement Omgewing Bewarings Dienste

The Chairman
Klein River Boating Association
8 Morton Street
Stanford
7210

Dear Sir,

APPOINTMENT OF THE KLEIN RIVER BOATING ASSOCIATION AS THE AGENTS FOR THE OVERSTRAND MUNICIPAL COUNCIL TO EXERCISE ACCESS CONTROL FOR BOATS AT THE MUNICIPAL SLIPWAY IN STANFORD.

In response to your application and in terms of Council Resolution of 24 March 2004 (Point 3), authority is hereby granted to the Klein River Boating Association to control the access of boats to the Klein River at the Stanford municipal slipway and to control the issue of permits therefore acting as agent for the Overstrand Municipality. This authority is subject to the following conditions:

1. That effective control, especially of engine driven boats, is maintained to the satisfaction of both the Municipality and also that of private land owners within the sections of the river that flow within their boundaries.
2. Only members of your association, inclusive of both annual and temporary day members, will be allowed to launch engine powered boats and the numbers thereof will be strictly controlled broadly in line with the terms stipulated in your constitution.
3. Your association takes responsibility for the conduct of its members to ensure that adequate standards of safety, minimization of nuisance, and protection of the environment are maintained.
4. Fees collected from the issue of permits are utilized to cover the cost of access control, as well as maintenance and improvement of the slipway and its environment.
5. Any changes to your constitution are advised to the Municipality who reserve the right to withdraw this authority in the event that they are not satisfied with the implementation of any aspect of this arrangement.

Privaatsak X3
KLEINMOND
7195

Tel. (028) 271 8104
Fax. (028) 271 4100
spencer@overstrand.gov.za

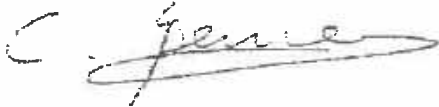
Private Bag X3
KLEINMOND
7195

ANNEXURE A 2 OF 2

Thank you for your efforts in this regard and we look forward to a longterm working relationship with your organization.

Please Contact this Department for any further information in this regard.

Regards



C. R. SPENCER
HEAD OF DEPARTMENT
ENVIRONMENTAL CONSERVATION SERVICES

c.c The Chairman
Klein River Property Owners Association
P.O.Box 14335
Kenwyn 7790

Privaatsak X3
KLEINMOND
7195

Tel. (028) 271 8104
Fax. (028) 271 4100
cspencer@nwrstrand.gov.za

Private Bag X3
KLEINMOND
7195

ANNEXURE B: 1 OF 2

Office of the Director:
Infrastructure & Planning
Environmental Management

MEMORANDUM

Kantoor van die Direkteur:
Infrastruktuur & Beplanning
Omgewingsbestuur

Date : 05 April 2019

To: Director S. Muller (Director: Infrastructure & Planning)
Director N. Michaels (Director: Protection Services)
Cc: L de Villiers (Senior Manager: Environmental Management)

From: Penelope Aplon (Environmental Manager)

RE: **Cancellation of KRAB appointment**

The Klein River Boating Association (KRAB) was appointed to act as agent on behalf of the Municipal Council to exercise access control for boats at the municipal slipway in Stanford. This decision to appoint the boating association was made by Council on 24 March 2004. This process was handled by Craig Spencer who was the then Head of department, Environmental Conservation Services. Please see appointment letter attached as document 1. The constitution KRAB is attached as document 2.

However, in terms of the delegation of powers and duties, approved by Council on 10 October 2017, the responsibility of slipway management is delegated to Area Management:

Cryptic description of powers of duty	Lowest level sub-delegated to	Remarks, conditions, limitations
4.2.87 To resolve all matters relating to the licencing and control of boats launched from slipways or beaches under the municipality's control of slipways	Senior Manager: Hermanus Administration, Kleinmond Administration, Gansbaai Administration	In Consultation with Senior Manager: Environmental Management Services.

ANNEXURE B: 290F 2

Protection Services is responsible for the implementation of the "By-law relating to the control and use of the Bot River and Klein River estuaries" and "admission of guilt fine list" attached as document 3.

The Environmental Section is involved with estuary management via the Klein River Estuary Forum, where Council is represented as a stakeholder in the forum. This is also the route which the Stanford Environmental River Users followed to address their concerns regarding the management of the slipway.

The Environmental Management hereby respectfully requests that the matter of cancelling the appointment of KRAB as per email request of the Municipal Manager, dated 27/03/2019 should be dealt with by Area management, as per the delegation of powers. It must be noted that the appointment was done by Council and that a public participation process, Council item and Council decision will most likely have to be taken with the revision of the document.



Penelope Aplon
Environmental Manager

OVERSTRAND MUNICIPALITY

BY-LAW RELATING TO THE CONTROL AND USE OF THE BOT RIVER AND KLEIN RIVER ESTUARIES

Definitions

1. In this by-law, unless inconsistent with the context—

“authorised officer” means any person or agent authorised by the Council to perform the functions of an authorised officer under this by-law or a member of the South African Police Service;

“boat” or “vessel” means any conveyance capable of floating on or in water or designed to navigate on or in water and includes, but is not restricted to a motor boat, sailing boat, sailing board, rowing boat, canoe, paddleski, power boat, fishing boat, jet-driven boat, flat-bottomed boat, ferry, houseboat, water cycle and raft;

“bow” means the front part of a vessel;

“canoe” means a vessel designed to be propelled by means of paddles without any mechanical assistance;

“Council” means the Overstrand Municipal Council;

“estuary” means the Bot River Estuary and the Klein River Estuary;

“helmsman” means a person who steers or controls a vessel;

“houseboat” includes any vessel, irrespective of whether or not it is propelled under its own power, upon which facilities for day or night accommodation or for any kind of food preparation have been provided, or a vessel upon which any kind of toilet or washing facilities have been provided and which is intended primarily for commercial purposes;

“operate” or “control” or any like expression, in relation to a boat, means to launch, use, sail, navigate or moor a boat or to permit a boat to be launched, used, sailed, navigated or moored on the estuary, or to have a boat, or to permit a boat to be, on the estuary;

“permission” means the written permission of the Council;

“port” means the left side of the boat as seen from the stern;

“power boat” means a boat propelled by means of an engine or other mechanical apparatus, either in- or outboard, irrespective of whether or not such engine or apparatus is the main source of power;

“rowing boat” means a boat designed to be propelled by means of oars without any mechanical assistance;

“sail” or “under way” means the situation of a boat when it is not anchored or moored or on dry land;

“sailing boat” includes every boat which is under sail and is not propelled by mechanical power;

“starboard” means the right side of the boat as seen from the stern;

“stern” means the back part of a vessel;

“vicinity of the estuary” means the properties adjacent to or in the immediate vicinity of the estuary;

“visible” means visible by a person with reasonable eyesight on a dark night when the atmosphere is clear;

“water area” means the water level between the banks of the estuary at any specific time;

“water ski” means to ski or skate on or in the water with or without the assistance of any kind of skating apparatus and where the water-skier is towed by a vessel by means of a towing rope.

MUNISIPALITEIT OVERSTRAND

VERORDENING INSAKE DIE BEHEER OOR EN GEBRUIK VAN DIE BOTRIVIER- EN KLEINRIVIERMERE

Woordomskrywing

1. In hierdie verordening, tensy onbestaanbaar met die sinsverband, beteken—

“agterstewe” die agterste gedeelte van ’n vaartuig;

“bakboord” die linkerkant van die boot soos van agter gesien;

“boeg” die voorste gedeelte van ’n vaartuig;

“boot” of “vaartuig” enige vervoermiddel wat in staat is om op of in water te dryf of wat ontwerp is vir navigasie op of in water en sluit in, maar is nie daartoe beperk nie, ’n motorboot, seilboot, seilplank, skiroei, roeiboot, kano, kragboot, stralerboot, hengelboot, platboomskuit, veerboot, huisboot, waterfiets en vlot;

“gemagtigde beampte” enige persoon of agent wat deur die raad gemagtig is om die funksies van ’n gemagtigde beampte kragtens hierdie verordening te vervul, of ’n lid van die Suid-Afrikaanse Polisie;

“hanteer” of “beheer” of enige soortgelyke uitdrukking, met betrekking tot ’n boot, om ’n boot te water te laat, te gebruik, te seil, te navigeer of vas te meer of om toe te laat dat ’n boot te water gelaat, gebruik, gesail, genavigeer of vasgemeer word op die meer of om ’n boot op die meer te hê of daar op toe te laat;

“huisboot” ook enige vaartuig, hetsy dit deur eie kragbron aangedryf word nie, waarop geriewe vir dag- of nagverblyf of vir enige vorm van voedselbereiding voorsien is, of ’n vaartuig waarop enige toilet of wasgeriewe aangebring is en wat hoofsaaklik vir kommersiële gebruik bedoel is;

“kano” ’n vaartuig wat ontwerp is om deur middel van skepspane sonder enige meganiese hulp aangedryf te word;

“meer” die Botriviermeer en die Kleinriviermeer;

“motorboot” ’n vaartuig wat deur middel van ’n masjien of ander meganiese apparaat, hetsy binneboords of buiteboords geïnstalleer, aangedryf word, ongeag of sodanige masjien of apparaat die hoofkragbron is, al dan nie;

“onderweg” of “vaart” die toestand waarin ’n vaartuig verkeer as dit tje geanker of vasgemeer is of op droë grond is nie;

“Omgewing van die meer” die eiendom aangrensend aan of in die onmiddellike omgewing van die meer;

“raad” die Overstrand Munisipale Raad;

“roeiboot” ’n vaartuig wat ontwerp is om deur middel van roeispane sonder enige meganiese hulp aangedryf word;

“seilboot” enige boot of vaartuig onder seil wat nie deur meganiese krag aangedryf word nie;

“sigbaar” sigbaar deur iemand met redelike gesigsvermoë gedurende ’n donker nag met ’n helder atmosfeer;

“stuurboord” die regterkant van die boot, soos van agter gesien;

“stuurman” ’n persoon wat die boot stuur of beheer;

“toestemming” die skriftelike toestemming van die raad;

“watergebied” die watervlak tussen die walle van die meer op enige spesifieke tydskop;

“waterski” om op of in die water te ski of skaats met of sonder die hulp van enige vorm van skaatstoestel en waar die water skier deur middel van ’n sleeptou deur ’n vaartuig getrek word.

Operation or control of boats on the estuary

2. (1) No person shall operate or control any boat or vessel, excluding a canoe, paddleski, sailing board, rowing boat or any other vessel with an overall length of less than 3 metres, on the estuary, unless such boat has been licensed by the Council or a temporary permit has been issued for such boat in terms of this by-law.
- (2) No person under the age of sixteen years shall operate and control a boat equipped with a motor of 4,5 kW or more, unless such person is accompanied by a person over the age of sixteen years. Where any licensee of a boat allows any person who, in the opinion of an authorised officer, is not competent to operate or control such boat efficiently, to operate or control it, such officer may direct the licensee not to allow such person to operate or control such boat, and if the licensee thereafter continues to allow such person to operate or control such boat, he shall be guilty of an offence.
- (3) No person shall launch or land a vessel, excluding a canoe, paddleski, sailing board or rowing boat with an overall length of less than 3 metres, at any place other than a slipway or boat launching site which is provided for this purpose.
- (4) No person shall operate a boat on the estuary—
- in a reckless or negligent manner;
 - while under the influence of intoxicating liquor or a narcotic drug, or while the percentage of alcohol in his blood is 0,08 or more, expressed in grams per hundred milliliters of blood;
 - while suffering from an infirmity which renders him unfit to do so;
 - in a manner dangerous to the public or to the occupants of such boat or in a manner calculated to endanger or damage any property or facility, regard being had to all the circumstances of the case;
 - in a manner which constitutes a nuisance;
 - without reasonable consideration for the rights of other persons using such estuary;
 - while it is leaking oil, petrol or any toxic or noxious substance;
 - if it has more persons or a bigger load on board than the vessel was designed or built to carry or than is stated on the licence;
 - if the boat is not licensed by the Council.
- (5) The Council may establish use zones for boating and/or other purposes on the estuary; provided that this clause shall not be construed as overriding any determination as to use zones made by any other competent authority and in particular shall not replace the provisions of Proclamations 357 of 1972 and 389 of 1977 or any amendments thereto.
- (6) No person shall in the water area without the prior written consent of the Council:
- offer for reward or profit any show or entertainment or conduct any business or trade;
 - keep or use any house boat;
 - keep or use any vessel for the transport of passengers or goods for payment or reward;
 - hold any fishing competition, or

Hanteer of beheer van bote op die meer

2. (1) Geen persoon mag op die meer enige boot of vaartuig, uitgesonderd 'n kano, seilplank, skiroei en roeiboot, of enige ander vaartuig met 'n algehele lengte van minder as 3 meter, hanteer of beheer nie, tensy sodanige boot by die raad gelisensieer is of tensy 'n tydelike permit kragtens hierdie verordening vir sodanige boot uitgereik is.
- (2) Geen persoon onder die ouderdom van sestien jaar mag 'n boot met 'n enjin van 4,5 kW of meer hanteer of beheer nie, tensy sodanige persoon van 'n persoon ouer as sestien jaar vergesel word. Waar enige lisensiehouer van 'n boot enige persoon, wat na die mening van 'n gemagtigde beampte nie bevoeg is om sodanige boot op 'n geskikte wyse te hanteer of te beheer nie, toelaat om dit te hanteer of te beheer, kan sodanige beampte die lisensiehouer aansê om nie sodanige persoon toe te laat om sodanige boot te hanteer of te beheer nie, en indien sodanige lisensiehouer daarna voortgaan om sodanige persoon toe te laat om sodanige boot te hanteer of te beheer, is hy skuldig aan 'n misdryf.
- (3) Geen persoon sal 'n vaartuig, uitgesonderd 'n kano, seilplank, skiroei of roeiboot met 'n algehele lengte van minder as 3 meter, op enige plek anders as by 'n sleepstelling of bootlanseerplek wat vir hierdie doel voorsien is, ter water laat nie.
- (4) Geen persoon sal 'n boot op die meer hanteer—
- op 'n roekelose of nalatige wyse nie;
 - terwyl hy onder die invloed van drank of 'n dwelmiddel is nie, of terwyl die persentasie alkohol in sy bloed, uitgedruk in gram per honderd milliliter bloed, 0,08 of meer is;
 - terwyl hy aan 'n gebrek ly wat hom ongeskik maak om dit te doen nie;
 - op 'n wyse wat gevaarlik is vir die publiek of vir die insittendes van sodanige boot of op 'n wyse wat daarop bereken is om enige eiendom of gerief aan gevaar bloot te stel of te beskadig nie, met inagneming van al die feite van die saak;
 - op 'n wyse wat 'n oorlas uitmaak nie;
 - sonder redelike inagneming van die regte van ander persone wat die meer gebruik;
 - terwyl dit olie, petrol of 'n giftige of skadelike stof lek nie;
 - indien meer persone of 'n groter vrag aan boord is as waarvoor die vaartuig ontwerp en gebou is, of as wat op die lisensie aangetoon is nie;
 - indien die boot nie by die raad gelisensieer is nie.
- (5) Die Raad mag gebruiksones vir bootvaart en ander doeleindes op die meer bepaal; met dien verstande dat hierdie klousule nie bedoel is om enige bepaling betreffende gebruiksones gemaak deur enige ander bevoegde owerheid te oorhees nie, en in besonder dit vervang nie die bepalings van Proklamasies 357 van 1972 en 389 van 1977 of enige wysigings daarvan nie.
- (6) Niemand mag, sonder die voorafverkreë skriftelike toestemming van die raad, in die watergebied—
- vir beloning of wins 'n vertoning, vermaaklikheid, besigheid of handel van watter aard ook al hou of dryf nie;
 - enige huisboot gebruik of aanhou nie;
 - enige vaartuig waarop passasiers of goedere teen betaling of vergoeding vervoer word, aanhou of gebruik nie;
 - enige visvangkompetisie hou nie, of

(e) hold any race, meeting or regatta: provided that any recognized organisation may apply to the Council for exemption from this regulation.

(7) When the Council grants its authority in terms of subsection (6) it may impose any conditions which it deems fit in the circumstances of any particular case.

(8) The following activities are prohibited:

(a) any form of organised power boat race on the water area of the estuary, and

(b) the use of hovercraft, jet-driven craft (including but not limited to jet-skis) any form of parachuting and seaplanes on any part of the water area.

(c) No vessel which is propelled by means of a propeller above the water shall be used on the estuary.

Licensing of boats

3. (1) Any person intending to operate a boat on the estuary shall apply in writing to the Council on the prescribed form for the licensing of such boat.

(2) Any such application shall be accompanied by the fees, as determined from time to time by the Council.

(3) Any person who applies for a licence may be required to submit his/her boat for examination by an authorised officer of the Council at a date, place and time appointed by the authorised officer.

(4) When considering an application for licensing, the Council may distinguish between different types of boat, riparian and non-riparian owners, boats belonging to land-owners, house-owners or residents, and boats belonging to non-land-owners, non-house-owners or non-residents, so as to limit the number of licences which may be issued in respect of any type of boat, category of owner or any specific estuary or part thereof.

(5) The Council may approve or refuse to approve such application and may, in approving it, impose such conditions as it may deem necessary, which conditions shall be printed on the licence and may be altered by the Council from time to time.

(6) The licence issued in respect of a boat shall be kept on the boat concerned and shall be available for inspection by an authorised officer at any time when the boat is on or in the vicinity of the estuary.

(7) The Council shall refuse to approve an application if it is satisfied that the operation of such boat will—

(a) be a source of pollution in the estuary or the vicinity of the estuary;

(b) cause a nuisance; or

(c) constitute a danger to persons using it, or to the public or any section of the public.

(8) The licence of a boat is not transferable from any person to another or from any boat to another except with the written permission of the Council.

(9) Each licence shall be numbered and shall specify the name and residential address of the person to whom it is issued, the maximum number of persons permitted to be carried in the boat, the type and overall length of the boat and the maximum power of the engine.

(10) A licence shall be valid for a maximum period of 12 months and shall lapse on 30 June each year, provided that a

(e) enige wedren, byeenkoms of regatta hou nie, met dien verstande dat enige erkende organisasie aansoek aan die Raad mag doen om vrystelling van hierdie voorwaarde.

(7) Wanneer die Raad sy toestemming ingevolge subartikel (6) verleen, kan die Raad enige voorwaardes stel wat die raad in die bepaalde geval goed dink.

(8) Die volgende aktiwiteite is verbode:

(a) enige vorm van georganiseerde kragbootreëls in die watergebied van die meer, en

(b) die gebruik van skeurtuie, straal-aangedrewe tuie (insluitend maar nie beperk tot straal-ski's nie), enige vorm van valskernspring en seevliegtuie of enige deel van die watergebied.

(c) Geen vaartuig wat by wyse van 'n skroef bokant die watervlak aangedryf is mag op die meer gebruik word nie.

Lisensiering van bote

3. (1) Enige persoon wat van voorneme is om 'n boot op die meer te hanteer, moet skriftelik op die voorgeskrewe vorm by die raad om 'n lisensie vir die boot aansoek doen.

(2) Enige sodanige aansoek moet vergesel wees van die gelde soos van tyd tot tyd deur die raad bepaal.

(3) Daar mag van enige persoon wat aansoek om 'n lisensie doen vereis word dat hy/sy die boot vir ondersoek deur 'n gemagtigde beampte van die raad op 'n datum, plek en tyd wat die gemagtigde beampte vasstel, voorleë.

(4) Wanneer aansoeke om lisensiering oorweeg word, kan die raad 'n onderskeid tref tussen verskillende tipes boot, oewereienaars en nie-oewereienaars, bote wat behoort aan grondeienaars, huiseienaars of inwoners en bote wat behoort aan nie-grondeienaars, nie-huiseienaars, of nie-inwoners, ten einde die getal lisensies wat ten opsigte van die tipe boot, kategorie van eienaar of enige spesifieke meer of gedeelte daarvan te beperk.

(5) Die raad kan sodanige aansoek goedkeur of weier om dit goed te keur en kan, wanneer hy dit goedkeur, enige voorwaardes opleë as wat hy nodig ag. Sodanige voorwaardes sal op die lisensie gedruk word en mag van tyd tot tyd deur die Raad gewysig word.

(6) Die lisensie wat ten opsigte van 'n boot uitgereik word moet op die betrokke boot gehou word en moet te eniger tyd dat die boot op of in die omgewing van die meer is, beskikbaar wees vir inspeksie deur 'n gemagtigde beampte.

(7) Die raad weier om 'n aansoek goed te keur indien hy daarvan oortuig is dat die hantering van sodanige boot—

(a) 'n bron van besoedeling in die meer of die omgewing van die meer sal wees;

(b) 'n onrêis sal veroorsaak, of

(c) gevaar sal inhou vir persone wat dit gebruik of vir die publiek of enige deel van die publiek.

(8) Die lisensie van 'n boot is nie oordraagbaar van een persoon na 'n ander of van een boot na 'n ander nie, behalwe met skriftelike toestemming van die raad.

(9) Elke lisensie sal genommer wees en sal spesifiseer die naam en woonadres van die persoon aan wie dit uitgereik is, asook die maksimum aantal persone wat in die boot vervoer mag word, die tipe en algemene lengte van die boot en die maksimum krag van die enjin.

(10) 'n Lisensie is geldig van 'n maksimum tydperk van 12 maande en verstryk op 30 Junie elke jaar, met dien verstande

temporary licence may be issued for such periods and under such conditions as the Council may from time to time determine.

Cancellation of licences

4. (1) The Council may cancel any licence if—
- it is satisfied that the boat in respect of which such licence was issued is no longer safe or seaworthy, or is a source of pollution in the vicinity of the estuary, or is operated in a manner which constitutes a nuisance or danger to other boats or to the public or any section of the public;
 - the boat is transferred, sold or disposed of or if the Council is satisfied that the licensee has ceased to exercise control over the said boat or to supervise it; or
 - the licensee has been convicted of an offence relating to the operation or control of a boat in terms of this by-law.
- (2) If the Council cancels any licences in terms of this by-law, the authorised officer shall forthwith notify the licensee of such cancellation, at the address on the licence.

Equipment of vessels

5. (1) No person shall use any vessel on the estuary unless the following equipment is on board:
- an effective life-belt, life-buoy or other floating device for each person on board;
 - except in the case of a sailing board, sufficient and suitable oars, paddles or a pole to land the vessel;
 - except in the case of a canoe, paddleski or sailing board, a pump or other suitable bailer, unless the vessel has been designed to float with the maximum permissible number of persons on board even if it is waterlogged;
 - in the case of a power boat which is used to tow a water-skier, a suitable water-skiing rear mirror and a red flag of at least 300 mm x 300 mm;
 - in the case of a power boat, an effective whistle or siren which can be employed to prevent collisions;
 - in the case of a power boat, an effective fire-extinguisher;
 - an effective flame-arrester for each carburettor of any petrol engine on the vessel except an outboard engine;
 - an effective silencer on the exhaust of an engine-driven vessel;
 - the following lights, which must be visible at a distance of at least 200 metres, when the vessel is used between sunset and sunrise:
 - in the case of a power boat or sailing boat, a white light visible from all directions;
 - in the case of a vessel such as a rowing boat, canoe, sailing board or paddleski, a lantern or flashlight which may be shown in order to prevent collisions;
 - except in the case of sailing boards, paddle ski's or the like, a suitable container for refuse;

dat 'n tydelike lisensie mag vir sodanige tydperke en onder sodanige omstandighede as die Raad van tyd tot tyd mag bepaal, uitgereik word.

Intrekking van lisensies

4. (1) Die raad kan enige lisensie intrek indien—
- hy daarvan oortuig is dat die boot ten opsigte waarvan die lisensie uitgereik is, nie meer veilig of seewaardig is nie, of 'n bron van besoedeling in die omgewing van die meer is, of op so 'n wyse gehanteer word dat dit 'n oorlas of gevaar vir ander bote of die publiek of enige deel van die publiek uitmaak;
 - die boot oorgetra, verkoop of weggedoen word of indien die raad daarvan oortuig is dat die lisensiehouer opgehou het om beheer oor genoemde boot uit te oefen of toesig daaroor te hou, of
 - die lisensiehouer skuldig bevind is aan 'n misdryf met betrekking tot die hantering of beheer van 'n boot ingevolge hierdie verordening.
- (2) Indien die raad enige lisensie ingevolge hierdie verordening intrek moet die gemagtigde beampte onverwyld die lisensiehouer van sodanige intrekking verwittig by die adres aangetoon op die lisensie.

Toerusting van vaartuie

5. (1) Niemand mag 'n vaartuig op die meer gebruik nie, tensy die volgende toerusting aan boord is:
- 'n doeltreffende reddingsgordel, vlotband of ander dryfmiddel vir elke persoon aan boord;
 - behalwe in die geval van 'n seilplank, voldoende en geskikte roeispane, skepspane of 'n paal om die vaartuig aan wal te bring;
 - behalwe in die geval van 'n kano, skiroei of seilplank, 'n pomp of ander geskikte skeptoestel, tensy die vaartuig ontwerp is om met die maksimum toegelate aantal persone aan boord te dryf selfs as dit vol water is;
 - in die geval van 'n motorboot wat gebruik word om 'n waterskiër te trek, 'n geskikte waterski-truspieël en 'n rooi vlag van 300 mm by 300 mm;
 - in die geval van 'n motorboot, 'n doeltreffende fluit of sirene wat gebruik kan word om botsings te voorkom;
 - in die geval van 'n motorboot, 'n doeltreffende brandblusser;
 - 'n doeltreffende vlamstuiters vir elke vergasser van 'n petrolmasjien aan die vaartuig, behalwe 'n buiteboordmasjien;
 - 'n doeltreffende knaldemper aan die uitlaatpyp van 'n motoraangedrewe vaartuig;
 - wanneer 'n vaartuig tussen sonder en sonop gebruik word, die volgende ligte, wat sigbaar moet wees oor 'n afstand van minstens 200 meter:
 - in die geval van 'n motorboot of seilboot, 'n wit lig uit alle rigtings sigbaar;
 - in die geval van vaartuie soos 'n roeiboot, kano, seilplank of skiroei, 'n lantern of 'n flitslig om te vertoon ten einde 'n botsing te voorkom;
 - behalwe in die geval van 'n seilplank, skiroei of soortgelyke vaartuig, 'n geskikte vullishouer;

(k) except in the case of sailing boards, paddle ski's or the like, a suitable anchor with sufficient anchor line.

- (2) All life-saving apparatus on board a vessel in the water must be in good working condition and within easy reach for immediate and effective use.

Rules for boating

6. (1) No person shall leave a vessel unattended in the water area unless it has been properly anchored, moored or removed to dry land a safe height above the water level.
- (2) No vessel shall be moored at any place other than that indicated or approved by the Council or, in the case of riparian owners, in a position where it might cause a hazard to other users of the water area. An authorised officer of the Council may move any vessel or moor it at any other place without the consent of the owner if he/she deems this to be in the public interest.
- (3) No vessel shall be moored to any other vessel or to a marker, buoy or other navigation aid.
- (4) The helmsman of any vessel must ensure that he/she can at all times exercise full control over the vessel while it is under way.
- (5) The helmsman of any vessel towing a line, cable or rope for any purpose whatsoever, must ensure that he/she does not thereby endanger any other person or cause any inconvenience.
- (6) No person shall handle a vessel or allow it to be handled in such a manner that it endangers or creates a nuisance to any other vessel or the occupants thereof or to other persons or property or installations in the water or at the water's edge.
- (7) No power boat which is under way and no person practicing water-skiing in the estuary, shall approach closer than 100 metres from any spot where people are swimming or closer than 100 metres from the shore or closer than 50 metres from any other vessel, unless—
- (a) circumstances are such that the said distances cannot be maintained;
- (b) assistance is being given in an emergency situation; or
- (c) the power boat or any water-skier towed by it is leaving or returning to the shore;

provided that under circumstances where the prescribed distances cannot be maintained, the power boat must immediately reduce its speed to less than 10 km per hour;

provided further that this clause shall not apply to areas where the estuary is less than 100 metres wide and where power-boating and water-skiing are otherwise permitted in terms of any other law.

- (8) No person shall be on the bow, forward deck or gunwale of any power boat which is under way unless adequate safety rails or guard rails have been installed, and no person shall jump or dive from any power boat which is under way, except when help is being given in an emergency or when it is necessary to moor or to land the power boat.
- (9) Where it is possible, a vessel shall be piloted in such a manner that the median line of the sailing area shall always be on the port side of the vessel; in other words all power boats must move in an anticlockwise direction.
- (10) Whenever two vessels approach each other head-on or approximately head-on, each must be piloted in such a manner that it passes the other on its own port side and, subject to the provisions of subsection (7), at such a distance and at such a speed that the wake of either of the vessels shall not endanger the other.

(k) behalwe in die geval van 'n seilplank, skiroei of soortgelyke vaartuig, 'n geskikte anker met 'n voldoende ankertou.

- (2) Alle reddingstoerusting aanboord van 'n vaartuig in die water moet in 'n goeie werkende toestand en maklik bekombaar wees vir onmiddellike en effektiewe gebruik.

Reëls vir bootvaart

6. (1) Niemand mag 'n vaartuig in die watergebied onbewaar laat nie, tensy dit deeglik geanker, vasgemeer of tot 'n veilige hoogte op droë grond bo die watervlak vervoer is.
- (2) Geen vaartuig mag op 'n ander plek vasgemeer word nie as wat vir die doel aangewys of goedgekeur is deur die raad, of, in die geval van oewereienaars, in 'n plek waar dit ander gebruikers van die watergebied in gevaar mag stel. 'n Gemagtigde beampte van die raad mag sonder die toestemming van die eienaar enige vaartuig verskuif of op 'n ander plek vasmeer as hy/sy dit in die openbare belang nodig ag.
- (3) Geen vaartuig mag aan 'n ander vaartuig of 'n merker, boei of ander navigasihulpmiddel vasgemeer word nie.
- (4) Die stuurman van enige vaartuig moet sorg dat hy deurgaans terwyl die vaartuig onderweg is in so 'n posisie verkeer dat hy volle beheer oor die vaartuig kan uitoefen.
- (5) Die stuurman van enige vaartuig wat 'n jyn, kabel of tou vir water doel ook al sleep, moet sorg dra dat hy/sy niemand anders daardeur in gevaar stel of ongerief veroorsaak nie.
- (6) Niemand mag 'n vaartuig so hanteer of toelaat dat dit so hanteer word dat dit 'n gevaar of 'n erge nadeel veroorsaak vir enige ander vaartuig of insittendes daarvan of vir ander persone of eiendom of installasies in of langs die kant van die water nie.
- (7) Geen motorboot wat onderweg is en geen persoon wat waterski beoefen in die meer, mag nader as 100 meter van 'n plek waar mense swem of nader as 100 meter aan die kant van die water of nader as 50 meter van 'n ander vaartuig beweeg nie, tensy—
- (a) omstandighede sodanig is dat sulke afstande nie gehandhaaf kan word nie;
- (b) hulp in 'n noodtoestand verleen word; of
- (c) die motorboot of 'n waterskiër wat daardeur gesleep word aan wal gaan of van die wal vertrek;

met dien verstande dat wanneer die voorgeskrewe afstande nie gehandhaaf word nie, die motorboot onmiddellik spoed moet verminder tot minder as 10 km per uur;

met dien verstande verder dat hierdie subartikels nie in gebiede waar die meer minder as 100 meter breed is en waar vaar met motorbote of waterski kragtens enige ander wet toelaatbaar is, van toepassing is nie.

- (8) Niemand mag op die boeg, voordek of boordwand van 'n motorboot wat onderweg is, verkeer nie, tensy voldoende veiligheids- of skutmaatreëls aangebring is en niemand mag van 'n motorboot wat onderweg is, spring of duik nie behalwe wanneer hulp 'n noodtoestand verleen word of wanneer dit nodig is om die motorboot vas te mee of aan wal te bring.
- (9) Waar moontlik sal 'n vaartuig so gestuur word dat die middellyn van die vaargebied altyd aan die bakboordkant van die vaartuig is, met ander woorde alle motorbote moet in 'n antiloksgewyse rigting beweeg.
- (10) Wanneer twee vaartuie mekaar van voor of naastenby van voor nader, moet elkeen so gestuur word dat hy die ander aan sy eie bakboordkant verbygaan en, behoudens die bepalinge van subartikel (7), op so 'n afstand en teen so 'n snelheid dat die volgroom van engeen van die vaartuie nie die ander in gevaar stel nie.

- (11) No vessel shall pass another vessel which is proceeding in the same direction unless it is safe to do so and such vessel shall, when it does so, pass the other vessel on its port side and, subject to the provisions of subsection (7), at such a distance and at such a speed that its wake shall not endanger the other vessel.
- (12) A vessel which is passed shall maintain its speed and direction until the passing vessel is safely past.
- (13) Whenever two vessels approach each other in a manner other than referred to in subsections (10) and (11), the vessel which finds the other on its port side shall maintain its speed and direction and the vessel which finds the other on its starboard side shall stay out of the way of the other vessel by changing its direction to starboard so as to pass the other vessel from the stern and shall if necessary stop or reverse to avoid a collision.
- (14) Whenever two sailing boats are approaching one another in such a way as to involve risk of collision, notwithstanding the provisions of subsections (10), (11), (12) and (13), they shall keep out of one another's way as follows:
- when each has the wind on a different side, the vessel which has the wind on the port side shall keep out of the way of the other;
 - when both have the wind on the same side, the vessel which is to the windward shall keep out of the way of the vessel which is to leeward.
- For the purpose of this subsection the windward side shall be deemed to be the side opposite to that on which the mainsail is carried.
- (15) To avoid a collision between vessels, a power boat shall give way to all other vessels and a rowing boat or a canoe shall give way to a sailing boat when circumstances require it, notwithstanding the provisions of subsections (9), (10), (11), (12), (13) and (14): Provided that this by-law shall not give the right to the helmsman of any vessel to unnecessarily obstruct or interfere with the course of any other vessel.
- (16) The helmsman of any vessel shall maintain a safe and cautious speed in the area where vessels are moored, where angling is taking place or where buoys are placed, and whenever visibility is obstructed due to fog or other causes he shall pilot the vessel under his control in such a manner that people, other vessels or other property are not endangered.
- (17) No vessel shall follow closer than 100 metres in the wake of a water-skier.
- (18) Except in the case of an emergency, no aeroplane shall land in or take off from the water area.
- (19) No boat shall be left on any public slipway.

Water-skiing—where allowed

7. (1) No person shall practice water-skiing on water unless an effective life-belt or other floating device is attached to his/her body.
- (2) No steel or metal cable or steel wire shall be used to tow a water-skier.
- (3) The helmsman of any vessel which tows a water-skier shall, before such water-skier is taken in tow, ensure that the water skier is familiar with the distress signal for water-skiers, namely drawing the hand across the throat.
- (4) No water-skiing shall be practised between sunset and sunrise and the Council may also prohibit water-skiing at other times.
- (5) No vessel shall tow a water-skier unless a second person

- (11) Geen vaartuig mag 'n ander vaartuig wat in dieselfde rigting vaar, verbysteek nie, tensy dit veilig is om dit te doen, en sodanige vaartuig moet, wanneer hy dit doen, aan die bakboordkant van die ander vaartuig verbygaan en, behoudens die bepalings van subartikel (7), op so 'n afstand en teen so 'n snelheid dat sy volgstroom nie die ander vaartuig in gevaar stel nie.
- (12) 'n Vaartuig wat verbygesteek word, moet sy snelheid en rigting handhaaf totdat die verbystekende vaartuig veilig verby is.
- (13) Wanneer twee vaartuie mekaar nader op 'n ander wyse as in subartikels (10) en (11) bedoel, moet die vaartuig wat die ander aan sy bakboordkant het sy snelheid en rigting handhaaf en die vaartuig wat die ander aan sy stuurboordkant het, moet uit daardie ander vaartuig se pad bly deur sy rigting na stuurboord te verander sodat hy agter die ander vaartuig verbygaan, en hy moet indien nodig ten einde 'n botsing te vermy, stilhou of agteruit vaar.
- (14) Wanneer twee seilbots mekaar so nader dat dit gevaar van 'n botsing inhou, moet hulle, ondanks die bepalings van subartikels (10), (11), (12) en (13) soos volg uit mekaar se pad bly:
- wanneer elkeen die wind aan 'n ander kant het, moet die vaartuig wat die wind aan die bakboordkant het, uit die pad van die ander bly;
 - wanneer albei die wind aan dieselfde kant het, moet die vaartuig aan die loefkant uit die pad van die vaartuig aan die lykant bly.
- Vir die doel van hierdie subartikel, word die loefkant beskou as die kant teenoor die kant wat die hoofseil dra.
- (15) Nieteenstaande die bepalings van subartikels (9), (10), (11), (12), (13) en (14), moet, waar omstandighede dit vereis ten einde 'n botsing tussen vaartuie te vermy, 'n motorboot vaarreg gee aan alle ander vaartuie en 'n roeiboot of kano vaarreg gee aan 'n seilboot: met dien versande dat hierdie verordening nie aan die stuurman van enige vaartuig die reg gee om die vaart van 'n ander vaartuig onnodig te versper of belemmer nie.
- (16) Die stuurman van enige vaartuig moet 'n veilige en versigtige snelheid handhaaf in 'n gebied waar vaartuie vasgemeer is, waar vis gevang word of waar boeie aangebring is en moet, wanneer die uitsig belemmer is weens mistigheid of ander oorsake, die vaartuig onder sy beheer so bestuur dat persone, ander vaartuie of ander eiendom nie in gevaar gestel word nie.
- (17) Geen vaartuig mag nader as 100 meter in die volgstroom van 'n waterskiër vaar nie.
- (18) Geen vliegtuig mag neerstryk of opstyg binne die watergebied nie, behalwe in geval van nood.
- (19) Geen boot mag op enige boothelling gelaat word nie.

Waterski—waar toegelaat

7. (1) Niemand mag op water waterski beoefen nie, tensy 'n doeltreffende reddingsgordel of ander dryfmiddel aan sy liggaam vasgemaak is.
- (2) Geen staal- of metaalkabel of staaldraad mag gebruik word om 'n waterskiër te trek nie.
- (3) Die stuurman van enige vaartuig wat 'n waterskiër trek, moet voordat sodanige waterskiër getrek word, toesien dat die waterskiër vertrouwd is met die noodsein vir waterskiërs, dit wil sê deur met die hand oor die keel te trek.
- (4) Geen waterski mag tussen sononder en sonop beoefen word nie en die raad kan waterski ook gedurende ander tye belet.
- (5) Geen vaartuig mag 'n waterskiër trek nie, tensy 'n tweede

older than 14 years is present in the vessel to observe the water-skier.

- (6) No water-skier shall drop a water-ski except at a spot where the discarded water ski does not constitute a danger to any other water-skier or vessel.
- (7) When a water-skier drops the towing line, the helmsman of the vessel towing the water-skier shall immediately pull in the towing line and if the water-skier has dropped the towing line by accident, the said helmsman shall turn the vessel immediately and take the water-skier in tow again or take him/her aboard.
- (8) Should a skier fall, a red flag measuring at least 300 mm x 300 mm shall be held up by the helmsman or other person in the boat and shall be kept up until the skier boards the boat or resumes skiing.
- (9) Water-skiing shall be permitted in designated areas only.

Nuisances and fouling or pollution of the estuary

8. (1) No person shall, while he is in the water area—
 - (a) use indecent, offensive or improper language;
 - (b) behave in an offensive, improper or disorderly manner;
 - (c) stay, bathe or sunbathe in the nude or not properly clothed, whether on a vessel or not;
 - (d) wilfully or negligently do anything which will cause an inconvenience to any other person using the water area, or which may disturb the peace.
- (2) No person, except with the permission of the Council and in compliance with the provisions of the Sea-shore Act, 1935 (Act 21 of 1935), shall allow any sewer pipe or tank to discharge into the estuary or allow any other waste water from any other source to drain into the estuary.
- (3) No substance such as petrol, oil or any toxic or noxious substance shall be deposited or disposed of in the estuary.
- (4) No bottles, cans, garbage or refuse of any kind whatsoever shall be thrown into the water or onto abutting land or any facility except in receptacles furnished for that purpose.
- (5) No person shall camp or overnight in the vicinity of the estuary, other than in a recognised camping site, without the written permission of the Council.
- (6) No person shall by any act or omission, whether directly or indirectly, allow a nuisance or the creation or continuation of a source of danger, or allow any interference with the convenience or comfort of persons in the vicinity of the estuary.
- (7) Any person fouling or polluting the estuary, any land adjacent thereto or any facility in connection therewith shall be guilty of an offence.

Powers of authorised officers

9. (1) Any person who operates an unlicensed boat on the estuary or contravenes any provision of this by-law, may be ordered by an authorised officer to remove such boat forthwith from the estuary or cease such contravention, and non-compliance with such order shall constitute an offence.
- (2) Any authorised officer shall have the right to board a boat at any time and to inspect it for the purposes of ensuring compliance with the provisions of this by-law.
- (3) Any person who is authorised in writing by the Council may, in the water area—

persoon ouer as 14 jaar in die vaartuig teenwoordig is om die waterskiër dop te hou.

- (6) Geen waterskiër mag 'n waterski uitkop nie, tensy dit gedoen word op 'n plek waar die uitgeskopte waterki nie 'n gevaar vir 'n ander waterskiër of vaartuig skep nie.
- (7) Sodra 'n waterskiër die sleeptou los, moet die stuurman van die vaartuig wat die waterskiër gesleep het die sleeptou onmiddellik op die vaartuig intrek en indien 'n waterskiër die sleeptou per abuis laat val, moet genoemde stuurman die vaartuig onmiddellik laat draai en die waterskiër weer op sleeptou of aan boord van die vaartuig neem.
- (8) Wanneer 'n skiër val, moet 'n rooi vlag van 300 mm x 300 mm deur die stuurman of ander persoon in die boot opgehou word en opgehou bly totdat die skiër aan boord klim of weer begin ski.
- (9) Waterski word slegs in aangewese gebiede toegelaat.

Oorlaste en bevulling of besoedeling van die meer

8. (1) Niemand mag, terwyl hy in die watergebied is—
 - (a) onweloweglike, aanstootlike of onfatsoenlike taal gebruik nie;
 - (b) hom aanstootlik, onbehoorlik of wanordelik gedra nie;
 - (c) nakend of onweloweglik geklee, vertoef, baai of 'n sonbad neem nie, of dit op 'n vaartuig is al dan nie;
 - (d) opsetlik of nalatig enigiets doen wat ongerief aan 'n ander persoon wat van die watergebied gebruik maak, kan veroorsaak of wat moontlik die vrede kan versteur nie.
- (2) Uitgesonderd met die toestemming van die raad en ter nakoming van die bepalings van die Strandwet, 1935 (Wet 21 van 1935) mag geen persoon enige rioolvoer of tenk in die meer laat afvoer of enige vuilwater van enige bron daarin laat afvoer nie.
- (3) Geen stof soos petrol, olie of enige giftige of skadelike stof mag in die meer gestort of weggegooi word nie.
- (4) Geen bottels, blikke, afval of vuilis van watter aard ook al mag in die water gegooi of op die aangrensende grond of enige gerief gestort word nie, behalwe in houters wat vir die doel voorsien word.
- (5) Geen persoon mag kampeer of oornag bly in die omgewing van die meer, elders as in 'n erkende kampeertreën, sonder die skriftelike toestemming van die Raad.
- (6) Geen persoon mag deur enige handeling of versuim, hetsy regstreeks of onregstreeks, 'n oorlaste of die skepping of voortsetting van 'n bron van gevaar toelaat of toelaat dat ingemeng word met die gerief of gemak van persone in die omgewing van die meer nie.
- (7) Enige persoon wat die meer, enige grond wat daaraan grens of enige gerief in verband daarmee bevuil of besoedel, is skuldig aan 'n misdryf.

Bevoegdhede van gemagtigde beamptes

9. (1) Enige persoon wat 'n ongelisensieerde boot op die meer hanteer of wat enige bepaling van hierdie verordening oortree, kan deur 'n gemagtigde beampte aangesê word om sodanige boot onverwyld van die meer te verwyder of om sodanige oortreding te staak en die nie-nakoming van so 'n opdrag is 'n misdryf.
- (2) Enige gemagtigde beampte het die reg om te eniger tyd aan boord van 'n boot te gaan en dit te inspekteer ten einde nakoming van die bepalings van hierdie verordening te verseker.
- (3) Iemand wat deur die raad skriftelik daartoe gemagtig is, kan in die watergebied:

- (2) In the event of the Council cancelling any licence, or if any licence expires or lapses in terms of this by-law, the owner of the boat, the licence of which has expired or lapsed or has been cancelled, shall immediately remove such boat from the estuary.
- (3) If the owner of a boat, the licence of which has expired or lapsed or has been cancelled, fails to remove such boat from the estuary within thirty days after such licence has expired or lapsed or after notification to him/her of the said cancellation, he/she shall be guilty of an offence and the Council may remove such boat forthwith.
- (4) If, in the opinion of the Council, any boat constitutes a danger in the estuary or causes pollution by the discharge of petrol or oil, such boat may be removed forthwith by the Council.
- (5) Where the Council is entitled to remove a boat, an authorised officer may make any arrangements considered necessary by him/her to ensure the removal of such boat, and the Council may recover the cost of such removal from the owner.

Penalty

11. Any person who contravenes any of the provisions of this by-law or refuses to comply with any order lawfully given thereunder by the local authority shall be guilty of an offence and shall on conviction be punishable in terms of section 213(3) and subject to the provisions of section 189(23) of the Municipal Ordinance, 1974 (Ordinance 20 of 1974), as amended from time to time. 7248

OVERSTRAND MUNICIPALITY

HERMANUS ADMINISTRATION

CLOSURE OF THE WHOLE PUBLIC PLACE ERF 1810 AND PUBLIC STREET ADJOINING ERVEN 1811, 1812, 1826 TO 1832, 1841, 1842, 1846 TO 1853, 1924, 1932 TO 1938 AND 1942 TO 1947, SANDBAAI

Notice is hereby given in terms of section 137(1) of Ordinance 20 of 1974 that the abovementioned Public Place and Public Street have been closed. (S.G. Reference S/10350/5 v2 p476).

Enquiries: Mrs Burman 028 313 8086.

J H Koekemoer, Municipal Manager, Municipal Offices, Hermanus.

Notice No. 53/2004 9 July 2004

7249

STELLENBOSCH MUNICIPALITY

CLOSURE OF A PORTION OF SCHUILPLAATS STREET ADJACENT TO ERF 9472, STELLENBOSCH

Notice is hereby given in terms of Section 137(1) of Ordinance 20 of 1974 that a portion of Schuilplaats Street, adjacent to Erf 9472, Stellenbosch has been closed as public road (Surveyor-General's reference Stel 372 v1, p 191).

Acting Municipal Manager

Notice No. 86 dated 2004-07-09.

File 6/2/2/5. Erf 9473.

9 July 2004

7250

- (2) Ingeval die raad enige lisensie intrek of indien enige lisensie ingevolge hierdie verordening verstryk of verval, moet die eienaar van die boot waarvan die lisensie verstryk of verval het of ingetrek is, sodanige boot onmiddellik van die meer verwyder.
- (3) Indien die eienaar van 'n boot waarvan die lisensie verstryk of verval het of ingetrek is, in gebreke bly om sodanige boot van die meer te verwyder binne dertig dae na die verstryking of verval van die lisensie of nadat kennis van gemelde intrekking aan hom/haar gegee is, is hy/sy skuldig aan 'n misdryf en kan die raad sodanige boot onverwyld verwyder.
- (4) Indien die raad van mening is dat enige boot 'n gevaar in die meer uitmaak of besoedeling veroorsaak, deur die storting van petrol of olie, kan sodanige boot onverwyld deur die raad verwyder word.
- (5) Waar die raas gemagtig is om 'n boot te verwyder, kan 'n gemagtigde beampte enige reëlings tref wat hy nodig ag om die verwydering van sodanige boot te verseker, en die raad kan die koste van sodanige verwydering van die eienaar verhaal.

Strafbepaling

11. Iedereen wat enige van die bepalings van hierdie verordening oortree of weier om te voldoen aan enige bevel wat wettig daarkragtens deur die plaaslike owerheid uitgereik is, is skuldig aan 'n misdryf en by skuldigbevinding strafbaar met 'n boete soos deur voorgeskryf in artikel 189(23) van die Munisipale Ordonnansie, 1974 (Ordonnansie 20 van 1974), soos gewysig van tyd tot tyd. 7248

OVERSTRAND MUNISIPALITEIT

HERMANUS ADMINISTRASIE

SLUITING VAN DIE HELE PUBLIEKE PLEK ERF 1810 EN PUBLIEKE STRAAT LANGS ERVE 1811, 1812, 1826 TOT 1832, 1841, 1842, 1846 TOT 1853, 1924, 1932 TOT 1938, 1940 EN 1942 TOT 1947, SANDBAAI

Kennis geskied hiermee ingevolge artikel 137(1) van Ordonnansie 20 van 1974 dat bogemelde publieke plek en publieke pad gesluit is. (L.G. Verwysing S/10350/5 v2 p476).

Navrae: Mev Burman 028 313 8086.

J H Koekemoer, Munisipale Bestuurder, Munisipale Kantore, Hermanus.

Kennisgewing Nr. 53/2004 9 Julie 2004

7249

STELLENBOSCH MUNISIPALITEIT

SLUITING VAN GEDEELTE VAN SCHUILPLAATSSTRAAT GRENSD AAN ERF 9472, STELLENBOSCH

Kennis geskied hiermee ingevolge Artikel 137(1) van Ordonnansie 20 van 1974 dat 'n gedeelte van Schuilplaatsstraat grensend aan Erf 9472, Stellenbosch as openbare pad gesluit is (Landmeter-Generaal verwysing Stel 372 v1 p.191).

Waarnemende Munisipale Bestuurder

Kennisgewing Nr. 86 gedateer 2004-07-09.

Lêer 6/2/2/5. Erf 9473.

9 Julie 2004

7250

ANNEXURE C! 9 OF 12



Overstrand Municipality

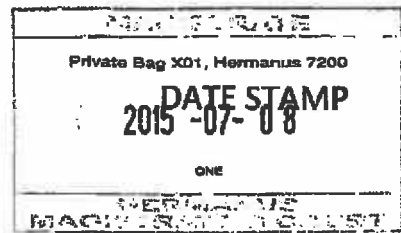
By-law relating to the control and use of the Bot River and Klein River Estuaries

P.N. 7305/2014

The abovementioned Admission of Guilt fine list is approved in terms of Section 57(5) (a) of the Criminal Procedures Act, Act 55 of 1977, for the Magistrate District of Hermanus as from the date 8.7.15.


Magistrate Hermanus

L. P. LE ROUX
CANDIDUS/MAGISTRATE
HERMANUS



Admission of Guilt Fine List

By-law relating to the control and use of the Bot River and Klein River Estuaries
P.N. 6147 of 2004

Section	Description of offence	Code	Fine
Section 2: Operation or control of boats on the estuary			
2(1)	Operate or control a boat or vessel (excluding a canoe, paddle ski, sailing boat, rowing boat or any other vessel less than 3 meters long) without a license issued by the Overstrand Municipality		R 1500
2(2)	Operating and controlling a boat with a 4.5 KW motor or more by a person under the age of sixteen (16) without supervision of a person over the age of sixteen (16)		R 500
2(2)	Continuing to allow an incapable person to operate or control a boat after the licensee of the boat was directed by an authorized official to stop the incapable person from operating the vessel		R 500
2(3)	Launching or landing a vessel (excluding a canoe, paddle ski, sailing boat, rowing boat or any other vessel less than 3 meters long) at any place other than a slipway or boat launching site		R 500
2(4)(a)	Operating a boat on the estuary in a reckless or negligent manner		R 1000
2(4)(b)	Operating a boat on the estuary whilst under the influence of an intoxicating liquor or a narcotic drug, or while the percentage of alcohol in his/her blood is 0.08 gm/100ml blood or more		N.A.G. Immediate Arrest
2(4)(c)	Operating a boat on the estuary while suffering from an infirmity which renders him/her unfit to do so		R 500
2(4)(d)	Operating a boat on the estuary in a manner dangerous to the public or to the occupants of such boat or in a manner that endanger or damage any property or facility		R 1000
2(4)(e)	Operating a boat on the estuary in a manner which constitutes a nuisance		R 500
2(4)(f)	Operating a boat on the estuary without reasonable consideration for the rights of other persons using such estuary		R 500
2(4)(g)	Operating a boat on the estuary while it is leaking oil, petrol or any toxic or noxious substance		R 2500
2(4)(h)	Operating a boat on the estuary with more persons or a bigger load than the vessel was designed/built for or as is stated on the license		R 1000
2(4)(i)	Operating a boat on the estuary while the boat is not licensed by the Council		R 200
2(6)(a)	Offering for reward or profit any show or entertainment or conduct any business or trade in the water area without prior written consent of the Council		R 500
2(6)(b)	Keep or use any house boat in the water area without prior written consent of the Council		R 500
2(6)(c)	Keep or use any vessel for the transport of passengers or goods for payment or reward in the water area without prior written consent of the Council		R 500
2(6)(d)	Holding of a fishing competition in the water area without prior written consent of the Council		N.A.G. Immediate arrest

ANNEXURE C: 104 OF 12

Section	Description of offence	Code	Fine
2(6)(e)	Presenting a race, meeting or regatta in the water area without prior written consent of the Council		R 500
2(8)(a)	Organising and presenting a power boat race on the water area of the estuary		R 800
2(8)(b)	Using of hovercraft, jet-driven craft (including but not limited to jet-ski's) seaplanes and any form of parachuting on any part of the water		R 800
2(8)(c)	Use of a vessel which is propelled by means of a propeller above the water		R 800
Equipment on vessels			
5(1)(a)	Operating a vessel in the estuary without an effective life belt, life buoy or other floating device for each person on board		R 500
5(1)(b)	Operating a vessel in the estuary without sufficient and suitable oars, paddles or a pole to land the vessel (except in the case of a sailing boat)		R 300
5(1)(c)	Operating a vessel in the estuary without a pump or other suitable bailer (except canoe, paddleski or sailing board)		R 300
5(1)(d)	Operating a powerboat which is used to tow a water-skier in the estuary without a suitable water-skiing rear view mirror and a red flag of at least 300mm x 300mm		R 300
5(1)(e)	Operating a powerboat in the estuary without an effective whistle or siren which can be employed to prevent collisions		R 300
5(1)(f)	Operating a power boat in the estuary without an effective fire extinguisher		R 300
5(1)(g)	Operating a vessel with a petrol engine (except an outboard engine) in the estuary without an effective flame arrester for each carburettor		R 300
5(1)(h)	Operating a vessel which is engine driven in the estuary without an effective silencer on the exhaust		R 300
5(1)(i)(i)	Operating a power boat in the estuary between sunset and sunrise without a white light visible from all directions and visible at a distance of at least 200m		R 300
5(1)(i)(ii)	Operating a rowing boat, canoe, sailing board or paddleski between sunset and sunrise in the estuary without a lantern or flashlight which can be visible at a distance of at least 200m		R 300
5(1)(j)	Operating a vessel in the estuary without a suitable container for refuse (except sailing boards and paddleski's)		R 500
5(1)(k)	Operating a vessel in the estuary without a suitable anchor with sufficient anchor line (except sailing boards and paddleski's)		R 300
Rules for Boating			
6(1)	Leaving a vessel unattended in the water area without it being properly anchored, moored or removed to dry land at a safe height above the water level		R 500
6(2)	Mooring of a vessel at a place other than that indicated or approved by Council or in a position where it can cause a hazard to other users of the water area		R 500
6(3)	Mooring of a vessel to another vessel or a marker, buoy or other navigation aid		R 300
6(4)	Operating a vessel or allowing it to be operated in such a manner that it endangers or creates a nuisance to any other vessel or occupants of a vessel or to other persons, property or installations in the water or at the water's edge		R 1000
6(7)	Operating a power boat or skiing in the estuary closer than 100 meters from people swimming or from shore or 50 meters from another vessel (except in emergencies)		R 800

Section	Description of offence	Code	Fine
6(8)	Standing / sitting on the bow, forward deck or gunwale of a powerboat which has no safety rails or guard rails or jump or dive from a power boat whilst under way (except in an emergency or whilst mooring)		R 500
6(11)	Passing another vessel traveling in the same direction in an unsafe manner and/or not on the port side and/or at such a distance and speed that its wake endangers the other vessel		R 800
6(16)	Operating a vessel in an unsafe manner and at an incautious speed in the area where vessels are moored, where angling takes place, where buoys are placed and/or when visibility is obstructed due to fog or other causes		R 800
6(19)	Leaving a boat on a public slipway		R 800
Water-skiing - where allowed			
7(1)	Water-skiing without an effective life belt or other floating device attached to his/her body		R 800
7(2)	Using a steel or metal cable or steel wire to tow a water-skier		R 800
7(4)	Water-skiing between sunset and sunrise		R 800
7(5)	Operating a vessel that is towing a water-skier without a second person older than 14 years observing the skier in the vessel		R 500
7(6)	Dropping of a water-ski at a place where it constitutes a danger to another water-skier or vessel		R 500
Nuisances and fouling or pollution of the estuary			
8(1)(a)	Indecent, offensive or improper language in the water area		R 100
8(1)(b)	Offensive, improper and/or disorderly behaviour in the water area		R 500
8(1)(c)	Bathe and/or sunbathe in the nude or not properly clothed on a vessel or in the water area		R 500
8(1)(d)	Wilful or negligent behaviour causing a nuisance to any other person using the water area and/or disturbing the peace		R 500
8(2)	Allowing a sewer pipe or tank to discharge into the estuary and/or allowing waste water from any source to drain into the estuary		R 5000
8(3)	Deposit and/or dispose petrol, oil or any toxic or noxious substance in the estuary		R 5000
8(4)	Dumping of bottles, cans, garbage and/or refuse of any kind into the water or abutting land		R 1000
8(5)	Overnight camping in an unofficial camping site in the vicinity of the estuary without the written consent of the Council		R 500
8(6)	Allowing a nuisance and/or the creation of a source of danger and/or interference with the convenience or comfort of persons in the vicinity of the estuary		R 500
8(7)	Fouling and/or polluting the estuary, any land adjacent thereto or any facility in connection therewith		R 5000
Powers of authorised officials			
9(4)	Obstruct and/or interfere with any authorised official whilst engaged in the execution of his/her duties		R 500
9(5)	Refusal to furnish his/her correct name and address when requested by an authorised official		N.A.G. Immediate arrest

ANNEXURE D! 1 OF 4

19th March 19, 2026.

KRAB response to information request from Overstrand Environmental Affairs.

1. Access Control – Du Toit Street Slipway.

Access is controlled via a locked chain supported by 2 pillars and with a padlock on both sides of the chain. One side has a heavy-duty combination lock, while the other side has a lock with a key. The combination lock side is for access by the powerboating members of the Klein River Association of Boating (KRAB) while the padlock with a key is used by the canoe fraternity.

The dual padlock system is used to identify any abuses of the access control system. Where the chain is deliberately left open, KRAB are able to identify whether it has been left open by powerboat permit holders or the canoe fraternity and take disciplinary action accordingly.

Additionally, there is a guard house on site at the chain, which can be manned at peak periods where necessary, for example over the Christmas /New Year period, Easter etc, in accordance with the Slipway Act requirements.

2. Permits for powerboat launching.

It is to be noted that the issue of permits to any motorized watercraft over 15 horse power is subject to the following 2 documents, which are Nationally legislated compliance requirements, being provided:

An up to date SAMSA (South African Marine Safety Authority) seaworthy certificate.

A valid skipper's license presented by the boat owner in his name.

No craft may be launched without both of the above.

Additionally: Photograph of the boat is required and proof of address.

There are three types of powerboating permits available:

Year permits

Daily permits

Commercial Operator permits.

ANNEXURE D: 2 OF 4

Year permits: These are granted to residents of Stanford (determined by the Stanford Municipal map and Stanford Municipal accounts) on a yearly basis, as well as to approved historic users of the river, some of which are Hermanus rate payers.

Daily Permits: These are issued to visitors to the area and are subject to the same conditions as Yearly permits, additionally they are time restricted with launching allowed only after 9.30am and these boats must be off the water by 17.30pm. This ruling is for the protection of the canoeing fraternity who by agreement with KRAB use the river in the early morning.

Powerboats holding year permits may proceed on the river at dead slow, no wake speed during the pre 9.30 time period.

Additionally, if a day permit applicant has applied for and been granted 3 successive day permits without any disciplinary problems, they may apply for a year permit. This assists particularly local farmers and others who do not live in the municipal area.

Commercial Permits: These are permanent permits granted for tourism purposes. The number of these permits is pegged at three only by the KRAB constitution. All three have SAMSA inspections annually by licensed SAMSA inspectors for public safety purposes. Furthermore, these three craft have extensive insurance and public liability cover, and skippers are licensed accordingly.

It is to be noted that the Riparian Owners are a fourth component of users, but are not subject to permit conditions as they are permitted to use the river and launch from their properties. They also require Skippers licenses and SAMSA sea worthies. However, KRAB do not have oversight of riparian owner's paperwork. The Riparian Owners have an association – KRPOA – which liases with KRAB on a regular basis regarding river issues. They are also part of the boat numbering process which enables easy identification should there be any transgressions of the river operating rules by which everyone is bound. They are furthermore required to abide by all regulations as advised by KRAB from time to time.

ANNEXURE D: 3 OF 4

Permit Issue Process:

History: From the inception of the Public Private Partnership between Overstrand and KRAB, permits were applied for via the Tourism office in Stanford. There was a prescribed form which was filled in in duplicate, with a copy remaining in the ledger. Tourism adjudicated it, ensured that skippers licenses and SAMSA documentation was in order, accepted payment, and issued the license and the I.D. number for the boats. The cash was accounted for and handed over to the appointed KRAB officer once a week and banked.

The system worked well, and KRAB were contacted if there were any issues to be resolved. Tourism was also given a 10% handling fee for the work they did.

Currently – from the end of 2024 – Tourism took a decision that they would no longer assist KRAB in the issuing of permits.

The process is now as follows: Permit applications are requested by email from Krabstanford@gmail.com, applications are forwarded to and filled out by the applicant, and returned with full documentation to the same email address. The information is then processed and if in order an EFT is requested from the applicant. Once proof of transfer is received, the permit and the ID number for the boat are issued and the applicant collects the permit and number from the admin office at Stanford Kitchen 14 Queen Victoria Street. The applicant is then added to the whatsapp group so that any advisories and problems are quickly dealt with.

This method is however not as user friendly as the previous Tourism arrangement.

KRAB are therefore in the process of creating an interactive website to enable applications to be filled in on line and giving the EFT details for payment. This will enable a faster response time. The website will also include all rules and regulations in force to ensure safe boating for all river users.

Slipway issues:

The Slipway is problematic in that it is subject to regular flooding - and hence seasonal damage - due to its position in the flood plain. Maintenance is restricted, in that KRAB is only able to replace like with like, ie only work on what is already in place. Any deviation from the original will immediately trigger an EIA.

ANNEXURE D: 4 OF 4

At the KRAB AGM on the 24th December 2025, a motion was approved to renovate the existing structure, quotes were requested and obtained, and funds were allocated accordingly for the work to be done.

However, due to unseasonal heavy rain in late January/and February, the level of the Klein River rose by close to 1 meter. The opportunity was therefore lost to do the work as the river was no longer low enough for the program to take place.

The funds remain allocated and in place, and the work will be done as soon as the water level allows.

There are also a number of large Blue gum trees in the area of the slipway that were washed into or fell into the river during the floods, and these remain a hazard to boating in the slipway area. KRAB have requested an evaluation by suitably qualified arborists for the removal of the obstructions, and this clearing will take place once quotes have been received for the work.

Please feel free to contact me should you require any further clarification of the above, or should you have any further questions.

Clive Pearce
071 114 7776.

7.7**QUARTERLY BANK ACCOUNT WITHDRAWALS IN TERMS OF SECTION 11(4) OF THE MFMA FOR THE QUARTER ENDED MARCH 2026****BA King****Divisional Manager: Financial Accounting****15 April 2026****(028) 313 8154**

1. Executive Summary

Report prepared as part of the financial reporting obligations arising from section 11(4) of the Local Government: Municipal Finance Management Act, 2003 (MFMA).

2. Service Delivery and Budget Implementation Plan - IGNITE

Directorate Finance
Financial Services

3. Compliance with Strategic Priority

Provision of democratic, accountable and ethical governance

4. Delegated Authority

None

5. Legal Requirements

Section 11(4) of the Local Government: Municipal Finance Management Act, No. 56 of 2003 (MFMA)

6. Background/Discussion/Evaluation/Conclusion**Background**

On a quarterly basis a consolidated report of all withdrawals made in terms of section 11(1) (b)-(j) of the MFMA must be compiled and submitted to Council, the relevant Provincial Treasury and the Auditor General.

7. Financial Implications

None

8. Staff Implications

None

9. Comments from other Departments, Divisions and Administrations

None

10. Annexures

Annexure A: Consolidated report for the quarter ended March 2026

RECOMMENDATION TO THE COUNCIL:

that the consolidated quarterly report, as per Annexure A, in respect of Bank Account Withdrawals in terms of Section 11(4) of the MFMA for the quarter ended March 2026, **be noted**.

RESPONSIBLE OFFICIAL :**BA KING****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**

WC032 - OVERSTRAND MUNICIPALITY

BANK ACCOUNT WITHDRAWALS IN TERMS OF SECTION 11(4) OF THE MFMA

Municipal Finance Management Act, section 11(4)

Consolidated Quarterly Report for period 01/01/2026 - 31/03/2026



Date	Payee	Amount in R	Description and Purpose (including section reference e.g. sec 11(f))	Authorised by (name)
31/03/2026	Varoius charities	R238 409	Section 11(d) Payments from a trust, charitable or relief fund without budget appropriation in terms of section 12(4).	Municipal Manager
31/03/2026	SARS	R7 759 985	Section 11(e) - Payments to a person or organ of state of money received by the municipality on behalf of that person or organ	Financial Managers
31/03/2026	Provincial Government (Licence Fees)	R8 336 424	of state.	Financial Managers
31/03/2026	Overberg District Municipality	R2 116		
31/03/2026	Various consumers	R2 301 856	Section 11(g) - Refund guarantees, sureties and security deposits	Financial Managers
31/03/2026	Various investments	R100 860 000	Section 11(h) - Payments for cash management and investment purposes in accordance with section 13	Municipal Manager

Instructions for completing this report:

The Accounting Officer must include information motivating the non-budgetted withdrawals, action taken to rectify the breach and identify how funding will be sourced through an Adjustments Budget. This motivation can be an additional report to council or incorporated into the table above by inserting additional space.

This report must be tabled in Council within 30 days after the end of each quarter where a withdrawal occurs.

Withdrawals that must be reported each quarter:

- Section 11(b) - Expenditure authorised by the MEC for finance in terms of section 26 (4) when a municipality has failed to approve a budget by 30 June;
- Section 11(c) - Unforeseeable and unavoidable expenditure authorised by the mayor in terms of section 29 (1);
- Section 11(d) - Payments from a trust, charitable or relief fund without budget appropriation in terms of section 12(4);
- Section 11(e) - Payments to a person or organ of state of money received by the municipality on behalf of that person or organ of state, including
 - money collected by the municipality on behalf of that person or organ of state by agreement; or
 - any insurance or other payments received by the municipality for that person or organ of state;
- Section 11(f) - Refund money incorrectly paid into a bank account;
- Section 11(g) - Refund guarantees, sureties and security deposits;
- Section 11(h) - Payments for cash management and investment purposes in accordance with section 13;
- Section 11(i) - To defray increased expenditure on a multi-year capital project in terms of section 31;
- Section 11(j) - Payments for such other purposes as may be prescribed from time-to-time.

Distribution:

- Table this report in a full council meeting, including additional motivation on action taken to rectify, within 30 days after the end of each quarter (section 11(4))
- Submit a copy to the relevant National Treasury, provincial treasury and the Auditor-General

7.8**BUDGET REPORT AND SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) FOR THE QUARTER ENDED MARCH 2026****BA King**
15 April 2026**Divisional Manager: Financial Accounting****(028) 313 8154**

1. Executive Summary

Report prepared as part of the reporting obligations arising from section 52(d) of the Local Government: Municipal Finance Management Act, 2003 (MFMA).

2. Service Delivery and Budget Implementation Plan - IGNITE

Directorate: Financial Services
Financial Accounting

Directorate: Office of the Municipal Manager
Strategic Support Services

3. Compliance with Strategic Priority

Provision of democratic, accountable and ethical governance
Provision and maintenance of municipal services
Encouragement of structured community participation in the affairs of the municipality
Creation and maintenance of a safe and healthy environment
Promotion of tourism, economic and social development

4. Delegated Authority

None

5. Legal Requirements

Section 52(d) of the Local Government: Municipal Finance Management Act, (Act 56 of 2003) [MFMA]

6. Background/Discussion/Evaluation/Conclusion**Background**

This report has been prepared as part of the reporting obligations arising from the MFMA. The MFMA requires the Executive Mayor to report to Council on a quarterly basis on the state of the Municipality's budget and SDBIP.

Discussion

Legislation requires that certain financial and performance information is disclosed in the quarterly monitoring report. The report has been prepared according to the standard reporting formats issued by National Treasury.

The SDBIP report, included as Appendix 1 of the quarterly budget report, is a layered plan comprising the Top Level SDBIP.

The top level SDBIP measures the achievement of the strategic performance indicators of the municipality. These include the prescriptive performance indicators prescribed by Section 10 of the Local Government: Municipal Planning and Performance Regulations of 2001.

Amendments to the previous reported actuals of Municipal Public Safety and Planning and Development for Quarters 1 and 2 of 2025/25:

Appendix 2 of the quarterly budget report states the affected KPI's and reasons for the amendments to the previous reported performance.

The following additional reporting information is also included:

The Executive Mayor's special fund report is attached as Annexure B.

The Cost Containment Regulations, 2019 report, attached as Annexure C, represents the status up to the end of December 2025. (Quarter 2).

The quarterly post implementation status of the mSCOA Project is attached as Annexure D.

7. Financial Implications

None

8. Staff Implications

None

9. Comments from other Departments, Divisions and Administrations

The contents of the SDBIP reflects the information submissions from the relevant responsible officials.

10. Annexures

Annexure A: Budget Report and SDBIP for the quarter ended March 2026

Annexure B: Executive Mayor's special fund – March 2026

- Annexure C: Status report on the Cost Containment Regulations, 2019 – March 2026
- Annexure D: Municipal Regulations on the Standard Chart of Accounts (mSCOA): Post Implementation Status of the mSCOA Project – March 2026

RECOMMENDATION TO THE COUNCIL:

1. that the budget report and service delivery and budget implementation plan for the quarter ended March 2026, prepared as part of the reporting obligations arising from the Local Government: Municipal Finance Management Act, 2003 and additional information, **be noted**; and
2. that the amendments to the previous reported actuals of Municipal Public Safety and Planning and Development for Quarters 1 and 2 of 2025/26, **be approved**.

RESPONSIBLE OFFICIALS :**BA KING
RG LOUW****TARGET DATE FOR IMPLEMENTATION :****TO BE NOTED**



QUARTERLY BUDGET REPORT AND SDBIP MARCH 2026

In-Year Report of the Municipality

Prepared in terms of Section 52(d) of the Local Government:
Municipal Finance Management Act (Act 56 of 2003) &
Section 31 of the Municipal Budget and Reporting Regulations,
Government Gazette 32141, 17 May 2009.



We belong



We care



We serve

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Appendix 1 – Quarter 1 Service Delivery and Budget Implementation Plan

Appendix 2 – Amendments to the previous reported actuals of Municipal Public Safety and Planning and Development for Quarters 1 and 2 of 2025/25

Glossary

Adjustments budget – Prescribed in section 28 of the MFMA. The formal means by which a municipality may revise its annual budget during the year.

Budget – The financial plan of the Municipality.

Capital expenditure - Spending on assets such as infrastructure, land & buildings minor assets etc. Any capital expenditure must be reflected as an asset on the Municipality's statement of financial position.

DORA – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government.

Equitable share – An unconditional grant paid to municipalities. It is predominantly targeted towards funding the Indigent Policy.

FMG – Financial Management Grant.

GFS – Government Finance Statistics. An internationally recognized classification system that facilitates like for like comparison between municipalities.

GRAP – Generally Recognised Accounting Practice. The standard for municipal accounting.

IDP – Integrated Development Plan. The main strategic planning document of the Municipality.

MBRR – Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations.

MFMA – Local Government: Municipal Finance Management Act (56/2003). The principle legislation relating to municipal financial management.

MIG – Municipal Infrastructure Grant.

MTREF – Medium Term Revenue and Expenditure Framework (MTREF). The medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years' budget allocations. Also includes financial information of the previous and current year.

NDPG – Neighbourhood Development Partnership Grant.

Operating expenditure – Spending on the day to day expenses of the Municipality such as salaries and wages, repairs and maintenance etc.

Rates – Local Government tax based on the assessed value of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

SDBIP – Service Delivery and Budget Implementation Plan (SDBIP). A detailed plan comprising annual and quarterly performance information.

Strategic objectives – The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.

Vote – A main appropriation segment of the budget. In Overstrand Municipality this relates to the directorate level for operating expenditure and the GFS classification for capital expenditure.

YTD – Year to date

y-o-y – year-on-year

PART 1 – IN-YEAR REPORT

Mayor's Report

1.1 In-Year Report – Quarterly Budget Report

1.1.1 Implementation of the budget in accordance with the SDBIP

The results of the SDBIP for the third quarter ended 31 March 2026 is included as Appendix 1 to this report.

1.1.2 Financial problems or risks facing the municipality

No financial problems or risks from a budgetary implementation or financial management perspective identified up to 31 March 2026.

1.1.3 Other relevant information

The below results reflect the third quarter's financial position.

YTD Actual operating revenue at the end of the third quarter for 2025/2026 is 78.07% of the budgeted revenue of R2.001bn. The expenditure reflects spending of 66% against the budgeted expenditure of R2.105bn.

The YTD Capital expenditure amounts to R109.7m or 40.66% of the amended budget of R269.8m. The current capital commitments of orders in progress amount to R101.8m or 37.75% of the amended capital budget of R269.8m.

Refer to the table on page 29 for the implementation status of the Top 10 Capital Projects.

Two Adjustments Budgets were tabled during this quarter for proposals emanating from the midyear review and various adjustments identified on the operating and capital budgets and proposals emanating from additional grant allocations and an additional public contribution received.

The debt collection rate stood at 99,40% at the end of March 2026.

The positive cash flow remains stable and is in line with budgeted performance.

Resolutions

IN-YEAR REPORTS 2025/2026

This is the resolution that will be presented to Council when the In-Year Report is tabled:

RECOMMENDATION TO THE COUNCIL:

that the budget report and service delivery and budget implementation plan for the quarter ended March 2026, prepared as part of the financial reporting obligations arising from the Local Government: Municipal Finance Management Act, 2003 and additional information, **be noted**;

that the amendments to the previous reported actuals of Municipal Public Safety and Planning and Development for Quarters 1 and 2 of 2025/25 **be approved**.

Executive Summary

The Audited Outcome financial information for 2024/2025 is included in this report and the details thereof is reflected in Table C1 to Table C7.

Revenue by Source

The Year-to-Date actual revenue is 0.40% above the YTD budget projections at the end of March 2026.

Borrowings

The balance of borrowings amounts to R358.4m at the end of March 2026.

Operating expenditure by vote & type

Current expenditure is 2.31% below YTD budget projections as at March 2026.

Capital expenditure

The YTD Capital expenditure amounts to R109.7m or 40.66% of the amended budget of R269.8m. The current capital commitments of orders in progress amount to R101.8m or 37.75% of the amended capital budget of R269.8m.

Capital projects were funded from the following sources:

Vote Description	2024/25	Budget Year 2025/26							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands									
Funded by:									
National Government	54,164	76,207	76,207	5,189	29,932	36,400	(6,468)	-18%	76,207
Provincial Government	18,719	25,342	36,541	971	11,577	26,456	(14,879)	-56%	36,541
District Municipality	-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocations) (Nat/ Prov Departm Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporatons, Higher Educ Institutions)	4,108	-	64	-	-	44	(44)	-100%	64
Transfers recognised - capital	76,992	101,549	112,812	6,160	41,509	62,899	(21,390)	-34%	112,812
Borrowing	77,047	106,337	104,918	2,191	40,550	68,178	(27,628)	-41%	104,918
Internally generated funds	38,716	50,460	52,106	853	27,663	30,964	(3,301)	-11%	52,106
Total Capital Funding	192,754	258,346	269,836	9,204	109,722	162,041	(52,318)	-32%	269,836

Financial Position

In terms of the Statement of Financial Position, the current ratio at the end of March 2026 is at 4.83: 1, compared to 2.59: 1 at the end of June 2025.

Cash flows

The municipality started the year with a positive cash balance of R854.1 million. The March closing balance is R1.077bn million. Refer to Supporting Table SC9 for more details on the cash position.

The commitments against cash are listed below:

Commitments against cash as at March 2026:

Cash and cash equivalents	1,077,017,644
Commitments against cash:	
Unspent external loans	-30,005,557
Unspent rollover cash committed	-1,643,119
Unspent conditional receipts	-69,765,521
Surplus cash committed for Capital Budget	-22,497,073
Creditors/suppliers	-6,792,147
Housing development fund	-3,228,375
Self-insurance fund	-26,140,916
Re-payments of borrowings current year (interest + capital)	-40,113,086
Cash	<u>876,831,850</u>

Debt Collection

The collection rate gained traction during the Quarter 3 for the 2025/2026 financial year and at the end of March 2026 this stood at 99,4%, as compared to 98,11% on 30 June 2025.

Allocations received (National & Provincial Grants)

Grants totaling R91.4m were received during March 2026.

Spending on Grants

Spending on grants amounts to R8.3m for March 2026 which includes FMG, MIG, EPWP, WSIG, INEP, Resource funding for the establishment & support of Law

Enforcement Rural Safety Unit & K9 Unit, Community Library Grant, spending on Housing Grant (Capex) & Construction Contracts.

Material variances

The table below summarises variances for projected revenue and expenditure.

WC032 Overstrand - Supporting Table SC1 Material variance explanations - M09 March			
Description	Variance	Reasons for material deviations	Remedial or corrective steps/remarks
Revenue	0.40%		
Expenditure By Type	-2.31%		
Capital Expenditure	-32.29%	Capital Commitments=R101.9m	
Financial Position In order			
Cash Flow In order			

Total Revenue (including capital grants)

R thousand	Amended Budget	YearTD actual	% of Budget Received/Spent
Revenue	2,114,384	1,604,190	75.87%
Expenditure	2,105,545	1,389,608	66.00%
Surplus / (Deficit)	8,839	214,581	
Capital	269,836	109,722	40.66%

Total Revenue (excluding capital grants)

R thousand	Amended Budget	YearTD actual	% of Budget Received/Spent
Revenue	2,001,572	1,562,681	78.07%
Expenditure	2,105,545	1,389,608	66.00%
Surplus / (Deficit)	(103,973)	173,072	
Capital	269,836	109,722	40.66%

Performance in relation to SDBIP targets

See the comprehensive quarterly report included as Appendix 1 of this report.

Remedial or corrective steps

Refer to the SDBIP report.

In-year budget statement tables / ...

Table C1: s71 Monthly Budget Statement Summary

WC032 Overstrand - Table C1 Monthly Budget Statement Summary - M09 March

Description	2024/25	Budget Year 2025/26							
	R thousands Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
Financial Performance									
Property rates	367,109	383,977	383,977	31,875	290,596	287,983	2,613	1%	383,977
Service charges	1,116,329	1,199,626	1,169,160	97,315	899,689	896,314	3,375	0%	1,169,160
Investment revenue	73,160	55,000	68,000	5,744	41,488	41,488	-		68,000
Transfers and subsidies - Operational	199,017	205,957	207,587	46,509	196,594	196,594	-		207,587
Other own revenue	198,264	173,311	172,848	11,280	134,315	134,126	189	0%	172,848
Total Revenue (excluding capital transfers and	1,953,878	2,017,871	2,001,572	192,723	1,562,681	1,556,504	6,176	0%	2,001,572
Employee costs	531,381	618,840	594,914	45,100	426,418	429,024	(2,607)	-1%	594,914
Remuneration of Councillors	13,332	14,012	14,349	1,539	10,762	10,762	0	0%	14,349
Depreciation and amortisation	152,838	167,211	167,211	13,934	125,408	125,408	-		167,211
Interest	48,767	51,227	45,040	850	26,304	26,304	-		45,040
Inventory consumed and bulk purchases	533,086	632,328	627,516	44,642	416,893	423,247	(6,354)	-2%	627,516
Transfers and subsidies	16,716	16,770	16,770	1,285	12,915	12,915	-		16,770
Other expenditure	527,749	611,953	639,745	30,721	370,908	394,872	(23,963)	-6%	639,745
Total Expenditure	1,823,868	2,112,340	2,105,545	138,071	1,389,608	1,422,532	(32,924)	-2%	2,105,545
Surplus/(Deficit)	130,010	(94,469)	(103,973)	54,652	173,072	133,972	39,100	29%	(103,973)
Transfers and subsidies - capital (monetary allocations)	72,989	101,549	112,768	6,160	41,509	41,509	-		112,768
Transfers and subsidies - capital (in-kind)	4,003	-	44	-	-	-	-		44
Surplus/(Deficit) after capital transfers & contributions	207,001	7,080	8,839	60,812	214,581	175,481	39,100	22%	8,839
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-		-
Surplus/ (Deficit) for the year	207,001	7,080	8,839	60,812	214,581	175,481	39,100	22%	8,839
Capital expenditure & funds sources									
Capital expenditure	192,754	258,346	269,836	9,204	109,722	162,041	(52,318)	-32%	269,816
Capital transfers recognised	76,992	101,549	112,812	6,160	41,509	62,899	(21,390)	-34%	112,812
Borrowing	77,047	106,337	104,918	2,191	40,550	68,178	(27,628)	-41%	104,918
Internally generated funds	38,716	50,460	52,106	853	27,663	30,964	(3,301)	-11%	52,106
Total sources of capital funds	192,754	258,346	269,836	9,204	109,722	162,041	(52,318)	-32%	269,836
Financial position									
Total current assets	1,181,533	942,343	1,068,835		1,274,769				1,068,835
Total non current assets	4,051,141	4,166,089	4,155,195		4,036,391				4,155,195
Total current liabilities	423,145	326,629	334,448		263,820				334,448
Total non current liabilities	641,220	693,169	691,707		666,182				691,707
Community wealth/Equity	4,168,309	4,088,634	4,197,876		4,381,158				4,197,876
Cash flows									
Net cash from (used) operating	346,352	223,747	290,768	133,028	463,592	463,414	(178)	-0%	290,768
Net cash from (used) investing	(177,438)	(228,178)	(239,724)	(9,234)	(113,072)	(113,072)	-		(239,724)
Net cash from (used) financing	8,492	(59,454)	(61,512)	(1,811)	(127,566)	(127,566)	-		(61,512)
Cash/cash equivalents at the month/year end	854,064	723,115	843,596	-	1,077,018	1,076,840	(178)	-0%	843,596
Debtors & creditors analysis									
	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	101,201	8,085	5,733	9,063	5,289	5,363	17,159	54,694	206,588
Creditors Age Analysis									
Total Creditors	6,792	-	-	-	-	-	-	-	6,792

Table C2: Monthly Budget Statement – Financial Performance (standard classification)

WC032 Overstrand - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M09 March

Description	2024/25	Budget Year 2025/26							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance	Full Year Forecast
Revenue - Functional								%	
Governance and administration	568,499	558,698	531,677	19,328	404,064	408,253	(4,189)	-1%	531,677
Executive and council	69,018	78,908	37,942	(21,239)	37,952	37,952	0	0%	37,942
Finance and administration	499,480	479,790	493,735	40,567	366,112	370,301	(4,189)	-1%	493,735
Internal audit	-	-	-	-	-	-	-	-	-
Community and public safety	168,617	190,872	199,508	12,725	128,628	126,811	1,817	1%	199,508
Community and social services	9,655	9,667	9,667	943	8,947	7,250	1,697	23%	9,667
Sport and recreation	32,199	42,443	42,443	5,371	33,133	30,013	3,120	10%	42,443
Public safety	29,217	71,012	60,132	4,939	44,685	45,099	(414)	-1%	60,132
Housing	97,546	67,750	87,266	1,472	41,863	44,449	(2,586)	-6%	87,266
Health	-	-	-	-	-	-	-	-	-
Economic and environmental services	29,380	25,010	27,792	1,672	20,263	20,473	(210)	-1%	27,792
Planning and development	17,970	15,605	16,293	1,621	12,272	11,882	390	3%	16,293
Road transport	10,556	6,430	6,474	51	6,730	4,823	1,907	40%	6,474
Environmental protection	854	2,975	5,025	-	1,261	3,769	(2,508)	-67%	5,025
Trading services	1,264,341	1,344,840	1,355,407	165,152	1,051,229	1,042,476	8,753	1%	1,355,407
Energy sources	750,422	803,779	794,779	89,972	617,545	613,084	4,461	1%	794,779
Water management	231,351	254,990	262,490	30,362	193,722	193,868	(146)	0%	262,490
Waste water management	154,580	151,900	156,967	24,039	130,946	127,675	3,271	3%	156,967
Waste management	127,989	134,170	141,170	20,779	109,016	107,849	1,167	1%	141,170
Other	33	-	0	6	6	-	6		0
Total Revenue - Functional	2,030,870	2,119,420	2,114,384	198,883	1,604,190	1,598,013	6,176	0%	2,114,384
Expenditure - Functional									
Governance and administration	298,802	363,287	365,012	23,140	239,838	250,155	(10,317)	-4%	365,012
Executive and council	67,122	73,767	67,439	4,829	48,112	48,563	(451)	-1%	67,439
Finance and administration	227,724	284,657	292,550	17,963	188,375	197,825	(9,450)	-5%	292,550
Internal audit	3,956	4,863	5,023	348	3,351	3,767	(416)	-11%	5,023
Community and public safety	314,658	370,794	360,982	20,860	232,490	237,194	(4,704)	-2%	360,982
Community and social services	25,556	28,762	28,694	2,056	19,587	20,270	(683)	-3%	28,694
Sport and recreation	64,141	79,622	71,489	4,600	55,175	54,325	849	2%	71,489
Public safety	140,324	212,178	203,330	13,427	124,218	127,497	(3,279)	-3%	203,330
Housing	84,638	50,232	57,469	778	33,510	35,102	(1,592)	-5%	57,469
Health	-	-	-	-	-	-	-	-	-
Economic and environmental services	212,127	243,372	239,927	15,696	144,099	147,666	(3,567)	-2%	239,927
Planning and development	51,500	63,589	56,220	3,770	35,062	37,886	(2,824)	-7%	56,220
Road transport	133,810	150,904	153,695	9,593	88,591	89,271	(680)	-1%	153,695
Environmental protection	26,817	28,779	30,012	2,333	20,447	20,509	(62)	0%	30,012
Trading services	995,836	1,127,966	1,135,194	78,119	770,744	784,565	(13,821)	-2%	1,135,194
Energy sources	586,592	674,784	672,653	47,109	460,217	466,490	(6,273)	-1%	672,653
Water management	167,885	181,546	182,303	11,745	118,589	121,427	(2,837)	-2%	182,303
Waste water management	146,977	156,965	159,918	10,736	107,961	110,838	(2,877)	-3%	159,918
Waste management	94,382	114,670	120,320	8,528	83,977	85,810	(1,833)	-2%	120,320
Other	2,445	6,921	4,429	256	2,437	2,952	(515)	-17%	4,429
Total Expenditure - Functional	1,823,868	2,112,340	2,105,545	138,071	1,389,608	1,422,532	(32,924)	-2%	2,105,545
Surplus/ (Deficit) for the year	207,001	7,080	8,839	60,812	214,581	175,481	39,100	22%	8,839

This table reflects the operating budget (Financial Performance) in the standard classifications which are Functions and Sub-functions. These are used by National Treasury to assist in the compilation of national and international accounts for comparison purposes, regardless of the unique organisational structures used by the different institutions.

The main functional areas are Governance and administration; Community and public safety; Economic and environmental services; and Trading services.

It is for this reason that Financial Performance is reported in functional classification, Table C2, and by municipal vote, Table C3.

Table C3: Monthly Budget Statement – Financial Performance (revenue and expenditure by municipal vote)

WC032 Overstrand - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M09 March

Vote Description	2024/25	Budget Year 2025/26							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands									
Revenue by Vote									
Vote 1 - Municipal Council	69,013	78,908	37,942	(21,239)	37,951	37,951	-		37,942
Vote 2 - Office of the Municipal Manager	833	515	860	42	713	308	405	131.7%	860
Vote 3 - Corporate Services	122	1,274	1,774	6	102	1,331	(1,229)	-92.3%	1,774
Vote 4 - Financial Services	475,912	477,666	490,666	40,505	365,184	367,999	(2,815)	-0.8%	490,666
Vote 5 - Infrastructure Services	1,373,260	1,419,613	1,450,527	166,666	1,099,706	1,091,783	7,922	0.7%	1,450,527
Vote 6 - Community Services	42,900	52,939	52,939	6,379	42,680	38,884	3,796	9.8%	52,939
Vote 7 - Municipal Public Safety	29,217	71,012	60,132	4,939	44,685	45,099	(414)	-0.9%	60,132
Vote 8 - Planning and Development	39,611	17,494	19,544	1,585	13,169	14,658	(1,489)	-10.2%	19,544
Vote 9 - Costing Services	-	-	-	-	-	-	-	-	-
Vote 10 - Main Ledger Services	-	-	-	-	-	-	-	-	-
Total Revenue by Vote	2,030,870	2,119,420	2,114,384	198,883	1,604,190	1,598,013	6,176	0.4%	2,114,384
Expenditure by Vote									
Vote 1 - Municipal Council	45,672	55,516	53,635	3,849	38,936	39,210	(275)	-0.7%	53,635
Vote 2 - Office of the Municipal Manager	20,551	33,702	29,173	2,552	17,923	20,024	(2,101)	-10.5%	29,173
Vote 3 - Corporate Services	68,360	82,589	81,712	4,809	54,817	61,075	(6,258)	-10.2%	81,712
Vote 4 - Financial Services	136,147	171,468	174,513	11,011	117,249	120,885	(3,636)	-3.0%	174,513
Vote 5 - Infrastructure Services	1,179,782	1,293,520	1,299,399	85,167	857,270	868,020	(10,750)	-1.2%	1,299,399
Vote 6 - Community Services	176,139	203,116	193,622	12,447	135,995	137,809	(1,814)	-1.3%	193,622
Vote 7 - Municipal Public Safety	135,700	201,555	205,522	13,368	122,764	128,089	(5,325)	-4.2%	205,522
Vote 8 - Planning and Development	61,517	70,875	67,969	4,869	44,655	47,420	(2,765)	-5.8%	67,969
Vote 9 - Costing Services	-	-	-	-	-	-	-	-	-
Vote 10 - Main Ledger Services	-	-	-	-	-	-	-	-	-
Total Expenditure by Vote	1,823,868	2,112,340	2,105,545	138,071	1,389,608	1,422,532	(32,924)	-2.3%	2,105,545
Surplus/ (Deficit) for the year	207,001	7,080	8,839	60,812	214,581	175,481	39,100	22.3%	8,839

The operating expenditure budget is approved by Council on the municipal vote level. The municipal votes reflect the organisational structure of the municipality which comprises the following directorates: Municipal Council; Office of the Municipal Manager; Corporate Services; Financial Services; Infrastructure Services; Community Services; Municipal Public Safety & Planning and Development.

Unauthorised expenditure at year-end would occur, either for the municipality as a whole if the adjusted budget for 'Total Expenditure by Vote' or if any of the individual budgets for any specific vote/s were overspent. During the financial year some of the figures are influenced by transactions that occur annually only.

Table C4: Monthly Budget Statement – Financial Performance (revenue and expenditure)

WC032 Overstrand - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M09 March

Description	2024/25	Budget Year 2025/26								
	R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance	Full Year Forecast
Revenue									%	
Exchange Revenue	1,341,773	1,368,101	1,360,364	111,266	1,035,518	1,032,021	3,497	0%		1,360,364
Service charges - Electricity	680,585	745,540	718,135	60,092	551,734	550,570	1,164	0%		718,135
Service charges - Water	200,340	209,109	208,803	17,364	163,877	161,822	2,055	1%		208,803
Service charges - Waste Water Management	127,050	129,533	126,779	10,757	100,842	98,782	2,061	2%		126,779
Service charges - Waste management	108,353	115,444	115,444	9,101	83,235	85,140	(1,905)	-2%		115,444
Sale of Goods and Rendering of Services	106,778	63,725	73,387	2,907	51,676	51,676	-			73,387
Agency services	6,846	7,500	7,500	623	5,716	5,625	91	2%		7,500
Interest	507	0	0	-	-	-	-	-		0
Interest earned from Receivables	11,703	12,500	12,500	909	5,951	6,458	(508)	-8%		12,500
Interest earned from Current and Non Current Assets	73,160	55,000	68,000	5,744	41,488	41,488	-			68,000
Dividends	-	-	-	-	-	-	-	-		-
Rent on Land	855	452	452	63	859	859	-			452
Rental from Fixed Assets	8,246	7,544	7,544	767	6,889	6,349	539	8%		7,544
Licence and permits	1,116	780	780	90	982	982	-			780
Special rating levies	-	15,420	15,420	1,289	11,680	11,680	-			15,420
Operational Revenue	16,233	5,554	5,620	1,559	10,590	10,590	-			5,620
Non-Exchange Revenue	612,106	649,770	641,208	81,456	527,163	524,484	2,679	1%		641,208
Property rates	367,109	383,977	383,977	31,875	290,596	287,983	2,613	1%		383,977
Surcharges and Taxes	-	-	-	-	-	-	-	-		-
Fines, penalties and forfeits	12,341	52,537	42,344	3,414	31,820	31,758	62	0%		42,344
Licence and permits	1,858	2,000	2,000	204	1,589	1,500	89	6%		2,000
Transfer and subsidies - Operational	199,017	205,957	207,587	46,500	196,594	196,594	-			207,587
Interest	2,027	2,300	2,300	176	1,200	1,284	(84)	-7%		2,300
Fuel Levy	-	-	-	-	-	-	-	-		-
Operational Revenue	-	-	-	-	-	-	-	-		-
Gains on disposal of Assets	13,632	-	-	-	-	-	-	-		-
Other Gains	16,121	3,000	3,000	(721)	5,365	5,365	-			3,000
Discontinued Operations	-	-	-	-	-	-	-	-		-
Total Revenue (excluding capital transfers and	1,953,878	2,017,871	2,001,572	192,723	1,562,681	1,556,504	6,176	0%		2,001,572
Expenditure By Type										
Employee related costs	531,381	618,840	594,914	45,100	426,418	429,024	(2,607)	-1%		594,914
Remuneration of councillors	13,332	14,012	14,349	1,539	10,762	10,762	0	0%		14,349
Bulk purchases - electricity	481,547	556,160	553,190	40,034	376,041	379,270	(3,229)	-1%		553,190
Inventory consumed	51,539	76,168	74,326	4,608	40,852	43,976	(3,125)	-7%		74,326
Debt impairment	12,698	70,770	25,001	2,083	18,751	18,751	-			25,001
Depreciation and amortisation	152,838	167,211	167,211	13,934	125,408	125,408	-			167,211
Interest	48,767	51,227	45,040	850	26,304	26,304	-			45,040
Contracted services	321,654	356,644	382,587	22,663	197,192	213,611	(16,419)	-8%		382,587
Transfers and subsidies	16,716	16,770	16,770	1,285	12,915	12,915	-			16,770
Irrecoverable debts written off	37,069	20,000	60,131	(32)	54,994	54,994	-			60,131
Operational costs	156,227	164,539	172,027	6,006	99,972	107,517	(7,545)	-7%		172,027
Losses on Disposal of Assets	-	-	-	-	-	-	-	-		-
Other Losses	101	-	-	-	-	-	-	-		-
Total Expenditure	1,823,868	2,112,340	2,105,545	138,071	1,389,608	1,422,532	(32,924)	-2%		2,105,545
Surplus/(Deficit)	130,010	(94,469)	(103,973)	54,652	173,072	133,972	39,100	0		(103,973)
Transfers and subsidies - capital (monetary allocations)	72,989	101,549	112,768	6,160	41,509	41,509	-			112,768
Transfers and subsidies - capital (in-kind)	4,003	-	44	-	-	-	-			44
Surplus/(Deficit) after capital transfers & contributions	207,001	7,080	8,839	60,812	214,581	175,481				8,839
Income Tax	-	-	-	-	-	-	-			-
Surplus/(Deficit) after income tax	207,001	7,080	8,839	60,812	214,581	175,481				8,839
Share of Surplus/Deficit attributable to Joint Venture	-	-	-	-	-	-	-			-
Share of Surplus/Deficit attributable to Minorities	-	-	-	-	-	-	-			-
Surplus/(Deficit) attributable to municipality	207,001	7,080	8,839	60,812	214,581	175,481				8,839
Share of Surplus/Deficit attributable to Associate	-	-	-	-	-	-	-			-
Intercompany/Parent subsidiary transactions	-	-	-	-	-	-	-			-
Surplus/ (Deficit) for the year	207,001	7,080	8,839	60,812	214,581	175,481				8,839

The annual revenue budget is approved as 'Revenue by Source'. The Year-to-Date actual revenue is 0.40% above the YTD budget projections.

Current expenditure is 2.31% below YTD budget projections for March 2026.

Table C5: Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

WC032 Overstrand - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M09 March

Vote Description	2024/25	Budget Year 2025/26							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands									
Multi-Year expenditure appropriation									
Vote 1 - Municipal Council	-	-	-	-	-	-	-	-	-
Vote 2 - Office of the Municipal Manager	-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services	1,354	3,315	3,315	244	2,914	1,658	1,257	76%	3,315
Vote 4 - Financial Services	2,015	8,420	8,263	-	7,144	6,197	947	15%	8,263
Vote 5 - Infrastructure Services	143,031	215,840	221,888	8,351	76,836	133,668	(56,831)	-43%	221,888
Vote 6 - Community Services	596	2,925	1,325	-	1,049	744	306	41%	1,325
Vote 7 - Municipal Public Safety	1,210	3,792	4,092	384	527	2,844	(2,317)	-81%	4,092
Vote 8 - Planning and Development	23	29	1,049	7	23	15	9	60%	1,029
Vote 9 - Costing Services	-	-	-	-	-	-	-	-	-
Vote 10 - Main Ledger Services	-	-	-	-	-	-	-	-	-
Total Capital Multi-year expenditure	148,229	234,321	239,932	8,986	88,494	145,125	(56,631)	-39%	239,912
Single Year expenditure appropriation									
Vote 1 - Municipal Council	-	-	-	-	-	-	-	-	-
Vote 2 - Office of the Municipal Manager	2	15	21	-	12	16	(4)	-22%	21
Vote 3 - Corporate Services	1,973	-	-	-	-	-	-	-	-
Vote 4 - Financial Services	18,384	16,060	15,711	-	14,064	11,783	2,281	19%	15,711
Vote 5 - Infrastructure Services	17,537	7,950	12,267	218	7,152	5,117	2,035	40%	12,267
Vote 6 - Community Services	5,129	-	1,777	-	-	-	-	-	1,777
Vote 7 - Municipal Public Safety	1,358	-	128	-	-	-	-	-	128
Vote 8 - Planning and Development	143	-	-	-	-	-	-	-	-
Vote 9 - Costing Services	-	-	-	-	-	-	-	-	-
Vote 10 - Main Ledger Services	-	-	-	-	-	-	-	-	-
Total Capital single-year expenditure	44,526	24,025	29,904	218	21,228	16,916	4,312	25%	29,904
Total Capital Expenditure	192,754	258,346	269,836	9,204	109,722	162,041	(52,318)	-32%	269,816
Capital Expenditure - Functional Classification									
Governance and administration	3,403	3,500	3,573	244	2,927	1,814	1,112	61%	3,573
Executive and council	48	70	76	-	12	43	(31)	-72%	76
Finance and administration	3,355	3,430	3,497	244	2,914	1,771	1,143	65%	3,497
Internal audit	-	-	-	-	-	-	-	-	-
Community and public safety	42,468	72,520	83,107	5,145	38,513	58,697	(20,184)	-34%	83,107
Community and social services	1,192	6,625	6,077	-	5,299	4,114	1,185	29%	6,077
Sport and recreation	17,476	33,901	33,768	3,789	17,315	22,458	(5,143)	-23%	33,768
Public safety	6,181	7,452	8,521	384	4,322	6,070	(1,748)	-29%	8,521
Housing	17,619	24,542	34,741	971	11,577	26,056	(14,479)	-56%	34,741
Health	-	-	-	-	-	-	-	-	-
Economic and environmental services	4,948	18,954	21,785	225	13,602	11,350	2,252	20%	21,785
Planning and development	1,151	1,554	3,985	7	106	777	(671)	-86%	3,985
Road transport	3,797	17,400	17,800	218	13,496	10,573	2,923	28%	17,800
Environmental protection	-	-	-	-	-	-	-	-	-
Trading services	141,935	163,372	161,371	3,591	54,681	90,179	(35,498)	-39%	161,371
Energy sources	45,169	60,218	48,613	795	20,227	19,804	423	2%	48,613
Water management	34,078	63,653	73,470	1,966	26,456	43,636	(17,180)	-39%	73,470
Waste water management	58,077	34,560	34,348	831	7,998	23,185	(15,187)	-66%	34,348
Waste management	4,612	4,940	4,940	-	-	3,555	(3,555)	-100%	4,940
Other	-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional Classification	192,754	258,346	269,836	9,204	109,722	162,041	(52,318)	-32%	269,836
Funded by:									
National Government	54,164	76,207	76,207	5,189	29,932	36,400	(6,468)	-18%	76,207
Provincial Government	18,719	25,342	36,541	971	11,577	26,456	(14,879)	-56%	36,541
District Municipality	-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocations) (Nat/ Prov Departm Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporatons, Higher Educ Institutions)	4,108	-	64	-	-	44	(44)	-100%	64
Transfers recognised - capital	76,992	101,549	112,812	6,160	41,509	62,899	(21,390)	-34%	112,812
Borrowing	77,047	106,337	104,918	2,191	40,550	68,178	(27,628)	-41%	104,918
Internally generated funds	38,716	50,460	52,106	853	27,663	30,964	(3,301)	-11%	52,106
Total Capital Funding	192,754	258,346	269,836	9,204	109,722	162,041	(52,318)	-32%	269,836

Capital expenditure is 32.3% below the Year-to-Date budget projections. Refer to the table on page 29 for the implementation status of the Top 10 Capital Projects.

Table C6: Monthly Budget Statement - Financial Position

WC032 Overstrand - Table C6 Monthly Budget Statement - Financial Position - M09 March

Description	2024/25	Budget Year 2025/26			
	Audited Outcome	Original Budget	Adjusted Budget	YearTD Actual	Full Year Forecast
R thousands					
ASSETS					
Current assets					
Cash and cash equivalents	854,064	723,115	843,596	1,077,018	843,596
Trade and other receivables from exchange transactions	164,476	110,653	90,021	103,867	90,021
Receivables from non-exchange transactions	50,227	35,577	43,097	34,024	43,097
Current portion of non-current receivables	-	-	-	-	-
Inventory	12,097	15,588	18,182	12,805	18,182
VAT	19,024	1,800	17,911	3,550	17,911
Other current assets	81,647	55,610	56,028	43,504	56,028
Total current assets	1,181,533	942,343	1,068,835	1,274,769	1,068,835
Non current assets					
Investments	7,315	8,400	8,456	8,250	8,456
Investment property	167,369	168,225	167,658	167,369	167,658
Property, plant and equipment	3,758,566	3,871,372	3,861,249	3,742,880	3,861,249
Biological assets	-	-	-	-	-
Living and non-living resources	681	980	913	681	913
Heritage assets	109,625	109,625	109,625	109,625	109,625
Intangible assets	7,585	7,488	7,295	7,585	7,295
Trade and other receivables from exchange transactions	-	-	-	-	-
Non-current receivables from non-exchange transactions	-	-	-	-	-
Other non-current assets	-	-	-	-	-
Total non current assets	4,051,141	4,166,089	4,155,195	4,036,391	4,155,195
TOTAL ASSETS	5,232,674	5,108,433	5,224,031	5,311,159	5,224,031
LIABILITIES					
Current liabilities					
Bank overdraft	-	-	-	-	-
Financial liabilities	150,929	61,383	61,471	22,832	61,471
Consumer deposits	63,274	69,665	68,474	63,806	68,474
Trade and other payables from exchange transactions	158,574	133,297	157,669	62,528	157,669
Trade and other payables from non-exchange transactions	3,012	-	-	69,766	-
Provision	40,253	48,242	36,826	40,156	36,826
VAT	-	6,076	1,581	2,929	1,581
Other current liabilities	7,103	7,966	8,426	1,804	8,426
Total current liabilities	423,145	326,629	334,448	263,820	334,448
Non current liabilities					
Financial liabilities	335,584	360,476	360,549	335,584	360,549
Provision	178,380	186,928	194,067	189,387	194,067
Long term portion of trade payables	-	-	-	-	-
Other non-current liabilities	127,256	145,765	137,091	141,211	137,091
Total non current liabilities	641,220	693,169	691,707	666,182	691,707
TOTAL LIABILITIES	1,064,365	1,019,798	1,026,155	930,002	1,026,155
NET ASSETS	4,168,309	4,088,634	4,197,876	4,381,158	4,197,876
COMMUNITY WEALTH/EQUITY					
Accumulated Surplus/(Deficit)	4,165,081	4,085,404	4,194,647	4,377,929	4,194,647
Reserves and funds	3,228	3,231	3,229	3,228	3,229
Other	-	-	-	-	-
TOTAL COMMUNITY WEALTH/EQUITY	4,168,309	4,088,634	4,197,876	4,381,158	4,197,876

The statement of financial position is in line with expectations for the financial year.

Table C7: Monthly Budget Statement - Cash Flow**WC032 Overstrand - Table C7 Monthly Budget Statement - Cash Flow - M09 March**

Description R thousands	2024/25	Budget Year 2025/26							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
CASH FLOW FROM OPERATING ACTIVITIES									
Receipts									
Property rates	365,875	395,671	380,865	36,868	303,860	303,740	120	0%	380,865
Service charges	1,063,983	1,191,297	1,168,162	104,954	916,418	916,423	(5)	0%	1,168,162
Other revenue	147,686	95,718	121,480	4,135	218,390	218,390	-		121,480
Transfers and Subsidies - Operational	197,257	205,957	207,587	46,167	203,945	203,945	-		207,587
Transfers and Subsidies - Capital	70,817	101,549	112,812	44,758	100,911	100,911	-		112,812
Interest	86,667	55,000	68,000	6,829	48,639	48,639	-		68,000
Dividends	-	-	-	-	-	-	-		-
Payments									
Suppliers and employees	(1,519,736)	(1,753,448)	(1,706,326)	(108,548)	(1,289,351)	(1,289,414)	(62)	0%	(1,706,326)
Interest	(49,393)	(51,227)	(45,040)	(850)	(26,304)	(26,304)	-		(45,040)
Transfers and Subsidies	(16,803)	(16,770)	(16,770)	(1,285)	(12,915)	(12,915)	-		(16,770)
NET CASH FROM/(USED) OPERATING ACTIVITIES	346,352	223,747	290,768	133,028	463,592	463,414	(178)	0%	290,768
CASH FLOWS FROM INVESTING ACTIVITIES									
Receipts									
Proceeds on disposal of PPE	16,293	-	-	-	-	-	-		-
Decrease (increase) in non-current receivables	-	-	-	-	-	-	-		-
Decrease (increase) in non-current investments	(4,980)	30,167	30,112	(30)	(3,350)	(3,350)	-		30,112
Payments									
Capital assets	(188,752)	(258,346)	(269,836)	(9,204)	(109,722)	(109,722)	-		(269,836)
NET CASH FROM/(USED) INVESTING ACTIVITIES	(177,438)	(228,178)	(239,724)	(9,234)	(113,072)	(113,072)	-		(239,724)
CASH FLOWS FROM FINANCING ACTIVITIES									
Receipts									
Short term loans	-	-	-	-	-	-	-		-
Borrowing long term/refinancing	65,000	90,000	90,000	-	-	-	-		90,000
Increase (decrease) in consumer deposits	(6,064)	5,200	2,819	77	532	532	-		2,819
Payments									
Repayment of borrowing	(50,444)	(154,654)	(154,332)	(1,888)	(128,097)	(128,097)	-		(154,332)
NET CASH FROM/(USED) FINANCING ACTIVITIES	8,492	(59,454)	(61,512)	(1,811)	(127,566)	(127,566)	-		(61,512)
NET INCREASE/ (DECREASE) IN CASH HELD	177,406	(63,885)	(10,468)	121,983	222,954	222,776			(10,468)
Cash/cash equivalents at beginning:	676,658	787,000	854,064		854,064	854,064			854,064
Cash/cash equivalents at month/year end:	854,064	723,115	843,596		1,077,018	1,076,840			843,596

Table C7 balances to the current Cash balance, shown in the 'YTD actual' column, which is R 1.077bn.

The municipality started the year with a positive cash balance of R854.1 million. The March closing balance is R1.077bn million. Refer to Supporting Table SC9 for more details on the cash position.

Supporting Table SC9: Monthly Budget Statement – Actual & revised targets for cash receipts & cash flows

WC032 Overstrand - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts - M09 March

Description	Budget Year 2025/26												2025/26 Medium Term Revenue & Expenditure Framework		
	July Outcome	August Outcome	September Outcome	October Outcome	November Outcome	December Outcome	January Outcome	February Outcome	March Outcome	April Budget	May Budget	June Budget	Budget Year 2025/26	Budget Year +1 2026/27	Budget Year +2 2027/28
R thousands															
Cash Receipts By Source															
Property rates	33,790	36,590	33,052	31,753	36,854	32,739	33,019	29,194	36,868	-	-	-	395,671	419,108	443,938
Service charges - Electricity revenue	55,670	67,169	66,503	75,047	57,579	59,034	57,121	54,667	62,105	-	-	-	745,029	790,596	838,032
Service charges - Water revenue	16,266	14,207	15,769	23,435	16,555	18,571	19,835	22,068	20,885	-	-	-	205,517	217,229	230,263
Service charges - Waste Water Management	10,837	9,789	10,658	16,138	11,211	11,475	11,475	11,765	12,069	-	-	-	127,298	138,469	146,786
Service charges - Waste Management	9,437	8,939	10,264	15,479	9,668	9,378	7,667	7,788	9,895	-	-	-	113,453	120,518	127,740
Rental of facilities and equipment	548	991	924	1,165	913	730	771	725	806	-	-	-	7,996	8,475	8,983
Interest earned - external investments	4,191	2,070	4,236	4,124	4,152	2,086	13,412	1,471	5,744	-	-	-	55,000	58,300	61,798
Interest earned - outstanding debtors	1,110	1,233	(55)	(63)	910	945	988	989	1,085	-	-	-	-	-	-
Dividends received	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits	4,354	4,324	4,649	4,385	4,706	4,417	(1,912)	3,484	3,414	-	-	-	8,017	5,890	3,658
Licences and permits	247	298	356	291	247	255	342	240	294	-	-	-	2,780	2,947	3,124
Agency services	566	706	703	713	580	527	714	584	623	-	-	-	7,500	7,950	8,427
Transfers and Subsidies - Operational	74,678	5,389	9,577	(2)	4,458	59,756	76	3,719	46,167	-	-	-	205,957	210,874	218,553
Other revenue	15,080	12,395	12,069	20,247	8,600	7,350	(5,459)	92,789	4,057	-	-	-	69,426	47,416	30,235
Cash Receipts by Source	226,774	164,099	168,707	192,711	156,433	207,262	138,061	229,483	204,011	-	-	-	1,943,643	2,027,772	2,121,537
Other Cash Flows by Source															
Transfers and subsidies - capital (monetary allocations)	9,668	10,767	5,046	11,079	5,138	5,731	(0)	8,853	44,758	-	-	-	101,549	77,043	52,375
Transfers and subsidies - capital (monetary allocations)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Proceeds on Disposal of Fixed and Intangible Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Short term loans	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Borrowing long term/financing	-	-	-	-	-	-	-	-	-	-	-	-	90,000	70,000	80,000
Increase (decrease) in consumer deposits	836	(3)	(28)	143	241	(1,254)	261	269	77	-	-	-	5,200	2,050	2,050
VAT Control (receipts)	1,117	(8,760)	16	(4,141)	674	363	8,405	(7,360)	(5,058)	-	-	-	-	-	-
Decrease (increase) in non-current receivables	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current investments	(415)	(415)	(415)	(415)	(415)	(415)	(415)	(415)	(30)	-	-	-	30,167	(360)	-
Total Cash Receipts by Source	237,979	165,688	173,326	199,378	162,070	211,687	146,313	230,830	243,758	-	-	-	2,170,559	2,176,505	2,255,962
Cash Payments by Type															
Employee related costs	35,983	48,043	42,719	43,284	67,418	45,048	47,790	46,287	43,861	-	-	-	604,571	635,864	666,604
Remuneration of councillors	1,153	1,153	1,153	1,153	1,153	1,153	1,153	1,153	1,539	-	-	-	14,012	15,062	16,151
Interest	(10)	300	479	-	370	23,517	-	799	850	-	-	-	51,227	44,657	45,526
Bulk purchases - Electricity	14	66,036	59,318	42,950	42,223	38,898	43,736	42,832	40,034	-	-	-	556,160	585,970	622,242
Acquisitions - water & other inventory	1,043	4,624	5,217	7,391	5,493	4,976	3,984	3,517	4,608	-	-	-	76,168	75,536	82,189
Contracted services	506	17,785	22,533	30,183	24,028	34,036	23,932	21,526	22,663	-	-	-	356,644	375,949	400,663
Transfers and subsidies - other municipalities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers and subsidies - other	1,285	2,635	1,285	1,285	1,285	1,285	1,285	1,285	1,285	-	-	-	16,770	17,487	18,128
Other expenditure	95,476	17,839	27,218	64,110	16,261	15,645	(8,081)	1,446	(4,158)	-	-	-	145,894	113,096	112,761
Cash Payments by Type	135,449	158,415	159,922	190,356	158,231	164,558	113,798	118,844	110,682	-	-	-	1,821,445	1,863,622	1,964,263
Other Cash Flows/Payments by Type															
Capital assets	3,932	9,699	7,773	11,957	16,022	30,158	5,150	15,827	9,204	-	-	-	258,346	147,043	132,375
Repayment of borrowing	(0)	1,380	1,785	-	1,496	120,084	-	1,463	1,888	-	-	-	154,654	61,383	72,116
Other Cash Flows/Payments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Cash Payments by Type	139,380	169,493	169,480	202,313	175,750	314,801	118,948	136,134	121,774	-	-	-	2,234,444	2,072,048	2,168,754
NET INCREASE/(DECREASE) IN CASH HELD	98,599	(3,806)	3,846	(2,935)	(13,680)	(103,114)	27,365	94,695	121,983	-	-	-	(63,885)	104,457	87,208
Cash/cash equivalents at the monthly/year beginning:	854,064	952,663	948,857	952,703	949,768	936,088	832,974	860,339	955,034	1,077,018	1,077,018	1,077,018	854,064	790,178	894,635
Cash/cash equivalents at the monthly/year end:	952,663	948,857	952,703	949,768	936,088	832,974	860,339	955,034	1,077,018	1,077,018	1,077,018	790,178	894,635	981,842	

This supporting table gives details of information summarised in Table C7.

PART 2 – SUPPORTING DOCUMENTATION

Debtors' analysis

Supporting Table SC3 Debtors' age analysis

(This table represents the debtors billing system representing the state of all debtors, including payments received in advance)

WC032 Overstrand - Supporting Table SC3 Monthly Budget Statement - aged debtors - M09 March

Description	NT Code	Budget Year 2025/26									Total	Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr					
R thousands														
Debtors Age Analysis By Income Source														
Trade and Other Receivables from Exchange Transactions - Water	1200	25,932	2,198	1,028	2,074	903	847	2,534	10,393	45,909	16,752	-	-	
Trade and Other Receivables from Exchange Transactions - Electricity	1300	38,015	2,757	2,249	3,516	2,402	2,480	6,175	6,955	64,550	21,528	-	-	
Receivables from Non-exchange Transactions - Property Rates	1400	29,752	762	522	453	396	402	1,962	6,385	42,632	11,597	-	-	
Receivables from Exchange Transactions - Waste Water Management	1500	13,163	725	494	1,024	523	522	1,472	3,427	21,350	6,968	-	-	
Receivables from Exchange Transactions - Waste Management	1600	11,173	580	468	993	550	587	1,586	3,416	19,354	7,132	-	-	
Receivables from Exchange Transactions - Property Rental Debtors	1700	829	74	61	67	44	25	194	132	1,427	463	-	-	
Interest on Arrear Debtor Accounts	1810	727	127	142	292	197	235	1,037	14,415	17,171	16,176	-	-	
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-	-	-	
Other	1900	(18,389)	863	770	644	274	264	2,200	7,571	(5,804)	10,953	-	-	
Total By Income Source	2000	101,201	8,085	5,733	9,063	5,289	5,363	17,159	54,694	206,588	91,568	-	-	
2024/25 - totals only		106,141	6,422	5,498	4,155	3,458	3,562	27,587	62,664	221,487	101,426	-	-	
Debtors Age Analysis By Customer Group														
Organs of State	2200	967	187	125	96	105	97	641	3,452	5,669	4,390	-	-	
Commercial	2300	13,163	1,102	1,036	942	1,064	1,004	2,123	3,610	24,042	8,742	-	-	
Households	2400	89,120	6,782	4,571	8,024	4,118	4,259	14,343	45,477	176,694	76,221	-	-	
Other	2500	(2,048)	15	2	1	3	4	52	2,155	183	2,215	-	-	
Total By Customer Group	2600	101,201	8,085	5,733	9,063	5,289	5,363	17,159	54,694	206,588	91,568	-	-	

The debtors' 12-month rolling average payment rate is 99,40% at the end of March 2026.

Summary of Indigent Households

	Indigent Households	Other Households	Total Households	
2025				
July	5,610	33,061	38,671	14.51%
August	5,406	34,139	39,545	13.67%
September	5,537	34,009	39,546	14.00%
October	6,197	33,109	39,306	15.77%
November	7,744	31,702	39,446	19.63%
December	7,803	31,499	39,302	19.85%
2026				
January	7,853	31,452	39,305	19.98%
February	7,831	31,715	39,546	19.80%
March	7,624	31,922	39,546	19.28%
April				
May				
June				

Monthly FBS (Free Basic Services)

Free Basic Water				Free Basic Sanitation			
No. of Indigent (poor) beneficiaries	No. of other beneficiaries (non indigent)	Total beneficiaries	level of Service (e.g. 6 kilolitres per household)	No. of Indigent (poor) beneficiaries	No. of other beneficiaries (non indigent)	Total beneficiaries	level of Service (e.g. VIP toilets)
7624			10 KL	7624	0	7624	waterborne
Free Basic Electricity				Free Basic Refuse Removal			
Beneficiaries provided by Eskom	Beneficiaries provided by Municipality	Non-grid energy Beneficiaries	level of Service (e.g. 50 Kwh per household)	No. of Indigent (poor) beneficiaries	No. of other beneficiaries (non indigent)	Total beneficiaries	level of Service (type of subsidy)
92	7532		70kWh	7624	0	7624	Total monthly levy

Summary of Debtors Age Analysis

MONTH	< 30 Days	< 60 Days	< 90 Days	< 120 Days	< 150 Days	<180 Days	<365 Days	>365 Days	Total -	Older than 30 Days	Older than 90 days
2025/2026											
June											
May											
April											
March	123,396,946	8,085,275	5,732,986	9,062,789	5,289,234	5,362,927	17,158,910	54,694,272	228,783,339	105,386,393	91,568,132
February	142,354,951	7,710,485	9,895,553	5,814,640	5,800,333	5,901,947	13,165,251	54,576,038	245,219,198	102,864,247	85,258,209
January	139,296,932	11,659,568	7,044,837	6,786,481	6,668,214	4,780,811	10,246,104	53,808,104	240,291,051	100,994,120	82,289,714
December	137,425,133	9,250,207	7,812,195	7,526,554	5,469,945	2,477,280	9,253,022	52,735,877	231,950,212	94,525,079	77,462,677
November	134,466,233	10,945,705	9,119,377	6,488,577	2,762,064	2,148,960	9,060,542	52,416,544	227,408,003	92,941,770	72,876,687
October	80,919,593	10,893,754	7,207,530	3,105,035	2,352,955	1,792,121	14,497,756	46,391,771	167,160,516	86,240,923	68,139,639
September	143,229,388	12,554,482	7,179,238	4,654,290	3,785,304	3,932,567	23,799,930	70,326,049	269,461,248	126,231,860	106,498,141
Augustus	139,532,017	10,409,510	6,057,729	4,563,445	4,762,071	3,707,482	25,663,964	70,903,053	265,599,271	126,067,254	109,600,015
July	145,026,865	7,155,849	4,837,988	4,825,796	3,874,454	3,304,686	26,876,344	65,991,425	261,893,408	116,866,542	104,872,705

Government Debt

Overstrand Municipality as at 31/03/2026				
Department Responsible for the Debt	Total Debt	Services	Rates	Other
NPW 2227	4,486,811.59	1,935,225.05	2,551,586.54	-
WCED 2251	446,971.81	446,971.81	-	-
OTHER 2255	40,313.56	40,313.56	-	-
HEALTH 2252	234,139.19	234,139.19	-	-
TPW 2256	330,493.62	(273,470.39)	603,964.01	-
HUMAN SETTLE 2215	109,644.10	109,644.10	-	-
HOUSING 2253	5,155.80	5,155.80	-	-
OTHER MUNICIPALITIES 2276	15,339.62	15,339.62	-	-
TOTAL OUTSTANDING	5,668,869.29	2,513,318.74	3,155,550.55	-

Creditors' analysis

Supporting Table SC4

WC032 Overstrand - Supporting Table SC4 Monthly Budget Statement - aged creditors - M09 March

Description	NT Code	Budget Year 2025/26									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	6,792	-	-	-	-	-	-	-	6,792	6,064
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	-	-	-	-	-	-	-	-	-	-
Auditor General	0800	-	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	-	-	-
Medical Aid deductions	0950	-	-	-	-	-	-	-	-	-	-
Total By Customer Type	1000	6,792	-	-	-	-	-	-	-	6,792	6,064

Supporting Table SC4 reflects current creditors at the end of March 2026.

The payment of creditors is within requirements of the MFMA.

Investment portfolio analysis

Supporting Table SC5

WC032 Overstrand - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M09 March

Investments by maturity Name of institution & investment ID	Period of Investment	Type of Investment	Capital Guarante (Yes/No)	Variable or Fixed interest rate	Interest Rate %	Commiss ion Paid (Rands)	Commiss ion Recipien t	Expiry date of investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
R thousands	Yrs/Months												
Municipality													
MOMENTUM MP 3853776	14 YEARS	Policy	Yes	Yes	No	No	No	01/07/2026	8,941	(721)		30	8,250
ABSA 9331734880	DEP PLUS	DEP PLUS	Yes	Yes	Yes	No	No		10,264	54	-48593.37		10,269
ABSA 2082123676	364 days	FIXED DEP	Yes	Yes	Yes	No	No	30/06/2026	100,000				100,000
Standard Bank 288434005-043	181 days	FIXED DEP	Yes	Yes	Yes	Yes	Yes	30/03/2026	100,000	3,893	-103892739.7		-
ABSA 2082272279	181days	FIXED DEP	Yes	Yes	Yes	Yes	Yes	30/04/2026	100,000				100,000
ABSA 2081694232	182 days	FIXED DEP	Yes	Yes	Yes	Yes	Yes	20/07/2026	100,000				100,000
Standard Bank 288434005-044	181 days	FIXED DEP	Yes	Yes	Yes	Yes	Yes	29/07/2026	100,000				100,000
ABSA 2082159516	181days	FIXED DEP	Yes	Yes	Yes	Yes	Yes	29/07/2026	100,000				100,000
Standard Bank 288434005-045	122 days	FIXED DEP	Yes	Yes	Yes	Yes	Yes	08/06/2026	100,000				100,000
Standard Bank 288434005-046	184 days	FIXED DEP	Yes	Yes	Yes	Yes	Yes	30/09/2026				100,000	100,000
Municipality sub-total									719,205	3,226		100,030	718,519
TOTAL INVESTMENTS AND INTEREST									719,205	3,226		100,030	718,519

Surplus cash not immediately required is invested in call and short term (less than twelve months) deposits.

The long-term investment relates to a prior sinking fund investment and matures on 1 July 2026.

Allocation and grant receipts and expenditure

Supporting Table SC6 – Grant receipts

WC032 Overstrand - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M09 March

Description	2024/25	Budget Year 2025/26							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands									
RECEIPTS:									
Operating Transfers and Grants									
National Government:	172,292	183,866	183,866	44,817	183,866	183,866	-		183,866
Operational Revenue:General Revenue:Equitable Share	168,794	179,268	179,268	44,817	179,268	179,268	-		179,268
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]	1,898	2,588	2,588		2,588	2,588	-		2,588
Local Government Financial Management Grant [Schedule 5B]	1,400	1,800	1,800		1,800	1,800	-		1,800
Municipal Infrastructure Grant [Schedule 5B]	200	210	210		210	210	-		210
Provincial Government:	104,399	61,906	71,823	1,358	44,964	44,964	-		71,823
Title Deeds Restraint Grant	174	97	97		-	-	-		97
Community Library Services Grant	8,608	8,824	8,824		8,824	8,824	-		8,824
Thusing Services Centres Grant		150	150	150	150	150	-		150
Resource funding for the establish & support of K9 Unit	4,172	4,350	4,350		4,350	4,350	-		4,350
Community Development Workers	76	76	76		76	76	-		76
Financial Management Capability Grant	260	672	672		672	672	-		672
Maintenance & Construction of Transport Infrastructure	7,440	130	130	130	130	130	-		130
Municipal Service Delivery and Capacity Building Grant		-	600	600	600	600	-		600
Resource funding for the est of Law Enforcement Rural Safety Unit	4,223	4,317	4,317		4,317	4,317	-		4,317
Human Settlements Dev & Informal Settlement Upgrading Partnership Grant	79,446	42,790	52,107	478	25,345	25,345	-		52,107
Municipal Fire Service Capacity Support Grant		500	500		500	500	-		500
District Municipality:	-	-	-	-	-	-	-		-
Specify (Add grant description)									
Other grant providers:	1,602	2,975	3,424	450	981	981	-		3,424
Departmental Agencies and Accounts	398	2,600	2,600		305	305	-		2,600
Foreign Government and International Organisations	1,204	375	824	450	676	676	-		824
Households	-	-	-	-	-	-	-		-
Non-profit Institutions	-	-	-	-	-	-	-		-
Private Enterprises	-	-	-	-	-	-	-		-
Public Corporations	-	-	-	-	-	-	-		-
Total Operating Transfers and Grants	278,293	248,747	259,113	46,625	229,811	229,811	-		259,113
Capital Transfers and Grants									
National Government:	50,491	76,207	76,207	37,794	76,207	76,207	-		76,207
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]	19,334	13,908	13,908	4,867	13,908	13,908	-		13,908
Municipal Infrastructure Grant [Schedule 5B]	24,932	33,872	33,872	8,500	33,872	33,872	-		33,872
Local Government Financial Management Grant [Schedule 5B]	300	-	-		-	-	-		-
Water Services Infrastructure Grant [Schedule 5B]	5,925	28,427	28,427	24,427	28,427	28,427	-		28,427
Provincial Government:	20,636	25,342	36,541	6,964	24,344	24,344	-		36,541
Human Settlements Dev & Informal Settlement Upgrading Partnership Grant	19,536	24,542	34,741	6,964	23,544	23,544	-		34,741
Non-motorised Transport Infrastructure Grant	1,100	-	-		-	-	-		-
Regional Socio Economic Projects		800	800		800	800	-		800
Environmental & Wildlife Grant-Baboon Management		-	1,000		-	-	-		1,000
District Municipality:	-	-	-	-	-	-	-		-
Specify (Add grant description)									
Other grant providers:	-	-	20	20	20	20	-		20
Departmental Agencies and Accounts	-	-	-	-	-	-	-		-
Foreign Government and International Organisations	-	-	20	20	20	20	-		20
Households	-	-	-	-	-	-	-		-
Non-Profit Institutions	-	-	-	-	-	-	-		-
Private Enterprises	-	-	-	-	-	-	-		-
Public Corporations	-	-	-	-	-	-	-		-
Total Capital Transfers and Grants	71,127	101,549	112,768	44,778	100,571	100,571	-		112,768
TOTAL RECEIPTS OF TRANSFERS & GRANTS	349,420	350,296	371,881	91,402	330,382	330,382	-		371,881

Grant receipts are monitored according to the payment schedule. Year to date actuals only reflects actual receipts for 2025/2026.

Supporting Table SC7 – Grant expenditure

WC032 Overstrand - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M09 March

Description	2024/25	Budget Year 2025/26							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands									
EXPENDITURE									
Operating expenditure of Transfers and Grants									
National Government:	3,938	4,598	4,598	238	2,111	2,111	-		4,598
Operational Revenue:General Revenue:Equitable Share									
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]	1,898	2,588	2,588	178	1,557	1,557	-		2,588
Local Government Financial Management Grant [Schedule 5B]	1,412	1,800	1,800	46	449	449	-		1,800
Municipal Disaster Grant [Schedule 5B]	428	-	-	-	-	-	-		-
Municipal Infrastructure Grant [Schedule 5B]	200	210	210	14	105	105	-		210
Provincial Government:	104,875	61,906	71,823	1,931	44,019	44,019	-		71,823
Title Deeds Resrbration Grant	174	97	97	-	-	-	-		97
Community Library Services Grant	8,608	8,824	8,824	840	8,172	8,172	-		8,824
Thusing Services Centres Grant		150	150	-	-	-	-		150
Resource funding for the establish & support of K9 Unit	4,172	4,350	4,350	266	2,633	2,633	-		4,350
Community Development Workers	76	76	76	-	-	-	-		76
Financial Management Capability Grant	99	672	672	-	-	-	-		672
Maintenance & Construction of Transport Infrastructure	7,440	130	130	-	-	-	-		130
Resource funding for the est of Law Enforcement Rural Safety Unit	4,223	4,317	4,317	347	3,150	3,150	-		4,317
Human Settlements Dev & Informal Settlement Upgrading Partnership Grant	79,443	42,790	52,107	478	30,064	30,064	-		52,107
Municipal Fire Service Capacity Support Grant		500	500	-	-	-	-		500
Municipal Service Delivery and Capacity Building Grant	500	-	600	-	-	-	-		600
Library Service Replacement Funding for most vulnerable B3 Municipalities	139	-	-	-	-	-	-		-
District Municipality:	-	-	-	-	-	-	-		-
Specify (Add grant description)									
Other grant providers:	854	2,975	4,005	-	1,260	1,260	-		4,005
Departmental Agencies and Accounts	398	2,600	2,600	-	305	305	-		2,600
Foreign Government and International Organisations	456	375	1,405	-	955	955	-		1,405
Households	-	-	-	-	-	-	-		-
Non-profit Institutions	-	-	-	-	-	-	-		-
Private Enterprises	-	-	-	-	-	-	-		-
Public Corporations	-	-	-	-	-	-	-		-
Total operating expenditure of Transfers and Grants:	109,666	69,479	80,425	2,170	47,390	47,390	-		80,425
Capital expenditure of Transfers and Grants									
National Government:	54,164	76,207	76,207	5,189	29,932	29,932	-		76,207
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]	19,334	13,908	13,908	293	2,367	2,367	-		13,908
Municipal Infrastructure Grant [Schedule 5B]	28,617	33,872	33,872	3,789	22,993	22,993	-		33,872
Local Government Financial Management Grant [Schedule 5B]	288	-	-	-	-	-	-		-
Water Services Infrastructure Grant [Schedule 5B]	5,925	28,427	28,427	1,107	4,572	4,572	-		28,427
Municipal Disaster Relief Grant	-	-	-	-	-	-	-		-
Provincial Government:	18,719	25,342	36,541	971	11,577	11,577	-		36,541
Human Settlements Dev & Informal Settlement Upgrading Partnership Grant	17,619	24,542	34,741	971	11,577	11,577	-		34,741
Non-motorised Transport Infrastructure Grant	1,100	-	-	-	-	-	-		-
Environmental & Wildlife Grant-Baboon Management	-	-	1,000	-	-	-	-		1,000
Regional Socio Economic Projects	-	800	800	-	-	-	-		800
District Municipality:	-	-	-	-	-	-	-		-
Specify (Add grant description)									
Other grant providers:	105	-	20	-	-	-	-		20
Departmental Agencies and Accounts	-	-	-	-	-	-	-		-
Foreign Government and International Organisations	-	-	20	-	-	-	-		20
Households	-	-	-	-	-	-	-		-
Non-Profit Institutions	-	-	-	-	-	-	-		-
Private Enterprises	-	-	-	-	-	-	-		-
Public Corporations	105	-	-	-	-	-	-		-
Total capital expenditure of Transfers and Grants	72,989	101,549	112,768	6,160	41,509	41,509	-		112,768
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS	182,655	171,028	193,194	8,330	88,899	88,899	-		193,194

Grant expenditure is monitored against grant receipts.

Supporting Table SC7(2) – Expenditure against approved rollovers

This table does not yet reflect in the mSCOA V6.9 C-Schedule Template

A roll-over application was submitted to Provincial Treasury in August 2025 for unspent Financial Management Capability Grant (FMCG) funds. The roll-over application was not approved and the unspent grants relating to the (FMCG) paid back to the transferring department.

Expenditure on councillor allowances and employee benefits

Supporting Table SC8

WC032 Overstrand - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M09 March

Summary of Employee and Councillor remuneration	2024/25	Budget Year 2025/26							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands	A	B	C						D
<u>Councillors (Political Office Bearers plus Other)</u>									
Basic Salaries and Wages	12,063	12,742	13,080	1,433	9,810	9,810	0	0%	13,080
Pension and UIF Contributions	-	-	-	-	-	-	-	-	-
Medical Aid Contributions	-	-	-	-	-	-	-	-	-
Motor Vehicle Allowance	-	-	-	-	-	-	-	-	-
Cellphone Allowance	1,268	1,269	1,269	106	952	952	-	-	1,269
Housing Allowances	-	-	-	-	-	-	-	-	-
Other benefits and allowances	-	-	-	-	-	-	-	-	-
Sub Total - Councillors	13,332	14,012	14,349	1,539	10,762	10,762	0	0%	14,349
<u>Senior Managers of the Municipality</u>									
Basic Salaries and Wages	9,800	12,377	7,786	569	5,725	5,839	(114)	-2%	7,786
Pension and UIF Contributions	-	-	-	-	-	-	-	-	-
Medical Aid Contributions	-	-	-	-	-	-	-	-	-
Overtime	-	-	-	-	-	-	-	-	-
Performance Bonus	288	229	229	-	-	171	(171)	-100%	229
Motor Vehicle Allowance	-	-	-	-	-	-	-	-	-
Cellphone Allowance	155	221	137	8	84	102	(18)	-18%	137
Housing Allowances	-	-	-	-	-	-	-	-	-
Other benefits and allowances	-	-	-	-	-	-	-	-	-
Payments in lieu of leave	-	-	-	-	-	-	-	-	-
Long service awards	-	-	-	-	-	-	-	-	-
Post-retirement benefit obligations	-	-	-	-	-	-	-	-	-
Entertainment	-	-	-	-	-	-	-	-	-
Scarcity	-	-	-	-	-	-	-	-	-
Acting and post related allowance	-	-	-	-	-	-	-	-	-
In kind benefits	-	-	-	-	-	-	-	-	-
Sub Total - Senior Managers of Municipality	10,243	12,827	8,151	577	5,809	6,113	(304)	-5%	8,151
<u>Other Municipal Staff</u>									
Basic Salaries and Wages	317,181	382,372	358,559	27,895	248,666	250,764	(2,097)	-1%	358,559
Pension and UIF Contributions	51,568	57,015	54,675	4,619	41,024	41,006	17	0%	54,675
Medical Aid Contributions	18,091	19,278	18,455	1,699	14,282	13,842	441	3%	18,455
Overtime	59,382	59,290	72,127	5,380	48,779	49,090	(311)	-1%	72,127
Performance Bonus	(531)	549	589	49	442	442	0	0%	589
Motor Vehicle Allowance	7,411	8,438	7,540	616	5,550	5,655	(104)	-2%	7,540
Cellphone Allowance	2,127	2,426	2,202	181	1,582	1,651	(69)	-4%	2,202
Housing Allowances	1,920	2,116	2,019	169	1,516	1,515	2	0%	2,019
Other benefits and allowances	41,610	45,857	44,252	1,720	39,008	39,189	(181)	0%	44,252
Payments in lieu of leave	-	-	-	-	-	-	-	-	-
Long service awards	-	-	-	-	-	-	-	-	-
Post-retirement benefit obligations	22,379	28,672	26,345	2,195	19,758	19,758	0	0%	26,345
Entertainment	-	-	-	-	-	-	-	-	-
Scarcity	-	-	-	-	-	-	-	-	-
Acting and post related allowance	-	-	-	-	-	-	-	-	-
In kind benefits	-	-	-	-	-	-	-	-	-
Sub Total - Other Municipal Staff	521,139	606,013	586,763	44,523	420,608	422,911	(2,303)	-1%	586,763
Total Parent Municipality	544,713	632,851	609,263	46,640	437,180	439,786	(2,606)	-1%	609,263
TOTAL SALARY, ALLOWANCES & BENEFITS	544,713	632,851	609,263	46,640	437,180	439,786	(2,606)	-1%	609,263
TOTAL MANAGERS AND STAFF	531,381	618,840	594,914	45,100	426,418	429,024	(2,607)	-1%	594,914

SDBIP

The results of the SDBIP for the third quarter ended 31 March 2026 is included as Appendix 1 to this report.

Financial Performance

Supporting Table SC2

WC032 Overstrand - Supporting Table SC2 Monthly Budget Statement - performance indicators - M09 March

Description of financial indicator	Basis of calculation	2024/25	Budget Year 2025/26			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD Actual	Full Year Forecast
<u>Borrowing Management</u>						
Capital Charges to Operating Expenditure	Interest & principal paid/Operating Expenditure	-0.1%	10.3%	10.1%	10.9%	10.1%
Borrowed funding of 'own' capital expenditure	Borrowings/Capital expenditure excl. transfers and grants	40.0%	41.2%	38.9%	37.0%	38.9%
<u>Safety of Capital</u>						
Debt to Equity	Loans, Accounts Payable, Overdraft & Tax Provision/ Funds & Reserves	18.6%	17.1%	17.1%	14.4%	17.1%
Gearing	Long Term Borrowing/ Funds & Reserves	10395.3%	11158.5%	11165.2%	10394.8%	11165.2%
<u>Liquidity</u>						
Current Ratio	Current assets/current liabilities	279.2%	288.5%	319.6%	483.2%	319.6%
Liquidity Ratio	Monetary Assets/Current Liabilities	201.8%	221.4%	252.2%	408.2%	252.2%
<u>Revenue Management</u>						
Annual Debtors Collection Rate (Payment Level %)	Last 12 Mths Receipts/ Last 12 Mths Billing					
Outstanding Debtors to Revenue	Total Outstanding Debtors to Annual Revenue	15.2%	10.0%	9.4%	11.6%	9.4%
Longstanding Debtors Recovered	Debtors > 12 Mths Recovered/Total Debtors > 12 Months Old	0.0%	0.0%	0.0%	0.0%	0.0%
<u>Creditors Management</u>						
Creditors System Efficiency	% of Creditors Paid Within Terms (within MFMA s 65(e))		100.0%	100.0%	Annual Indicator	100.0%
<u>Funding of Provisions</u>						
Percentage Of Provisions Not Funded	Unfunded Provisions/Total Provisions					
<u>Other Indicators</u>						
Electricity Distribution Losses	% Volume (units purchased and generated less units sold)/units purchased and generated		24.8%	24.8%	Annual Indicator	24.8%
Water Distribution Losses	% Volume (units purchased and own source less units sold)/Total units purchased and own source		5.9%	5.9%	Annual Indicator	5.9%
Employee costs	Employee costs/Total Revenue - capital revenue	27.2%	30.7%	29.7%	27.3%	29.7%
Repairs & Maintenance	R&M/Total Revenue - capital revenue	13.8%	15.8%	16.4%	13.6%	16.4%
Interest & Depreciation	I&D/Total Revenue - capital revenue	10.3%	10.8%	10.6%	9.7%	10.6%
<u>IDP regulation financial viability indicators</u>						
i. Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)				Annual Indicator	
ii. O/S Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services		4.2%	4.2%	Annual Indicator	4.2%
iii. Cost coverage	(Available cash + Investments)/monthly fixed operational expenditure		4.9	4.9	Annual Indicator	4.9

Capital programme performance

Supporting Table SC12

WC032 Overstrand - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - M09 March

Month	2024/25	Budget Year 2025/26							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	% spend of Original Budget
R thousands									
Monthly expenditure performance trend									
July	761	4,211	7,759	3,932	3,932	7,759	3,827	49.3%	2%
August	1,729	4,061	7,609	9,699	13,630	15,367	1,737	11.3%	5%
September	8,376	13,119	15,965	7,773	21,403	31,332	9,929	31.7%	8%
October	8,402	5,521	8,019	11,957	33,361	39,351	5,990	15.2%	13%
November	22,551	9,761	13,309	16,022	49,383	52,660	3,276	6.2%	19%
December	15,441	64,232	50,799	30,158	79,541	103,458	23,917	23.1%	31%
January	5,120	5,411	8,759	5,150	84,691	112,217	27,526	24.5%	33%
February	8,693	10,661	14,528	15,827	100,518	126,745	26,227	20.7%	39%
March	11,034	16,519	35,296	9,204	109,722	162,041	52,318	32.3%	42%
April	18,757	22,261	16,760	-					
May	23,779	10,761	17,060	-					
June	68,110	91,832	73,975	-					
Total Capital expenditure	192,754	258,346	269,836	109,722					

Top 10 Capital Projects

umb	Local Area	Ward	Project description	Original Budget R'000	Adjusted budget R'000	YTD Expenditure R'000	Status of the project	At what stage is each project currently	Any challenges identified that is resulting in delays?	What measures are in place to remedy the existing challenges.
1	Kleinmond	Multi-ward KM Area	REFURBISHMENT OF BUFFELS RIVER WTW	30,397,000	28,930,480	4,571,537	Construction stage.	Construction (Contract SC2588/2025).	Not applicable.	Not applicable.
2	Overstrand	Overstrand	LCH SERVICES	24,542,000	34,741,069	11,577,237	Kleinmond IRDP - Planning in Progress; Overhills UISP - Planning in Progress, Schulphoek UISP - Planning in Progress, Masakhane UISP Phase A7 (Services) - 100%; Masakhane UISP Wetcores - 100%; Mnt Pleasant IRDP Area 8 Phase 2 - 98%; Schulphoek UISP Interim Services - Contractor established on site.	Kleinmond IRDP - Planning Phase; Overhills UISP - Planning Phase, Schulphoek UISP - Planning Phase, Masakhane UISP Phase A7 (Services) - Completed; Masakhane UISP Wetcores - Completed; Mnt Pleasant IRDP Area 8 Phase 2 - Construction Phase; Schulphoek UISP Interim Services - Construction Phase.	Not applicable.	Not applicable.
3	Overstrand	Overstrand	REPLACEMENT OF OVERSTRAND WATER PIPES	12,700,000	22,844,013	10,780,915	Construction stage. Contract amendment approved by MM and Council.	Construction (Contract SC2490/2024).	Not applicable.	Not applicable.
4	Overstrand	Overstrand	ELECTRIFICATION OF LOW COST HOUSING AREAS	13,908,000	13,908,000	2,367,273	Under construction.	Construction (Contract SC2587/2025).	Not applicable.	Not applicable.
5	Overstrand	Overstrand	UPGRADING OF PUMPSTATIONS AND RISING MAINS	13,000,000	13,450,000	-	Construction stage.	Construction (SC2585/2025).	Not applicable.	Not applicable.
6	Mount Pleasant	Ward 04	UPGRADE MOUNT PLEASANT SPORT GROUNDS	12,200,000	12,200,000	4,748,256	Under construction.	Under construction (SC2581/2025).	Not applicable.	Not applicable.
7	Hawston	Ward 08	UPGRADE HAWSTON SPORT COMPLEX (NEW STADIUM)	10,629,000	10,629,000	6,833,357	Under construction.	Construction stage (SC2500A/2024).	Not applicable.	Not applicable.
8	Hermanus	Ward 03	HERMANUS MV/LV UPGRADE	9,000,000	9,000,000	4,944,454	Under construction.	Construction (Contract SC2437/2023).	Not applicable.	Not applicable.
9	Kleinmond	Ward 09	UPGRADE OF KLEINMOND SPORT FACILITIES	8,772,000	8,772,000	4,825,913	Under construction.	Construction stage (Tender SC2584/2025).	Not applicable.	Not applicable.
10	Overstrand	Overstrand	VEHICLES-ROADS	8,250,000	8,075,000	7,144,074	Project Completed.	All trucks delivered.	Not applicable.	Not applicable.
Totals				143,398,000	162,549,562	57,793,017				

Supporting Table SC13a

WC032 Overstrand - Supporting Table SC13a Monthly Budget Statement - capital expenditure on new assets by asset class - M09 March

Description	2024/25	Budget Year 2025/26							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands									
Capital expenditure on new assets by Asset Class/Sub-class									
Infrastructure	66,442	78,215	69,975	1,163	27,195	29,757	(2,562)	-8.6%	69,975
Roads Infrastructure	2,810	8,500	8,895	218	6,352	3,894	2,458	63.1%	8,895
Roads	2,810	8,500	8,895	218	6,352	3,894	2,458	63.1%	8,895
Storm water Infrastructure	11,607	6,200	5,988	-	280	2,000	(1,720)	-86.0%	5,988
Drainage Collection	-	-	100	-	-	-	-	-	100
Storm water Conveyance	11,607	6,200	5,888	-	280	2,000	(1,720)	-86.0%	5,888
Electrical Infrastructure	25,558	33,018	22,718	795	5,792	3,833	1,960	51.1%	22,718
MV Substations	2,032	10,000	-	-	-	-	-	-	-
MV Networks	23,525	20,018	19,718	293	3,658	3,833	(175)	-4.6%	19,718
LV Networks	-	3,000	3,000	501	2,135	-	2,135	-	3,000
Water Supply Infrastructure	18,594	17,806	18,737	19	11,103	10,115	988	9.8%	18,737
Dams and Weirs	-	-	-	-	-	-	-	-	-
Boreholes	8,972	5,273	6,486	19	5,144	4,864	279	5.7%	6,486
Water Treatment Works	3,623	8,983	8,701	-	5,160	4,651	509	10.9%	8,701
Distribution	6,000	3,550	3,550	-	800	600	200	33.3%	3,550
Sanitation Infrastructure	6,492	7,750	8,697	131	3,667	6,360	(2,693)	-42.3%	8,697
Reticulation	492	950	1,897	96	247	1,460	(1,213)	-83.1%	1,897
Waste Water Treatment Works	6,000	6,800	6,800	35	3,421	4,900	(1,479)	-30.2%	6,800
Solid Waste Infrastructure	1,004	4,940	4,940	-	-	3,555	(3,555)	-100.0%	4,940
Waste Transfer Stations	981	3,300	2,900	-	-	2,175	(2,175)	-100.0%	3,300
Waste Processing Facilities	-	840	1,140	-	-	855	(855)	-100.0%	840
Waste Drop-off Points	-	800	900	-	-	525	(525)	-100.0%	800
Electricity Generation Facilities	22	-	-	-	-	-	-	-	-
Information and Communication Infrastructure	377	-	-	-	-	-	-	-	-
Data Centres	377	-	-	-	-	-	-	-	-
Community Assets	8,120	12,022	13,422	1,923	4,826	5,859	(1,033)	-17.6%	13,422
Community Facilities	2,244	1,950	4,574	-	-	1,023	(1,023)	-100.0%	4,574
Halls	580	-	60	-	-	-	-	-	60
Crèches	-	-	1,411	-	-	-	-	-	1,411
Cemeteries/Crematoria	-	-	10	-	-	-	-	-	10
Police	-	200	60	-	-	-	-	-	60
Parks	534	300	901	-	-	-	-	-	901
Public Open Space	143	-	424	-	-	-	-	-	424
Nature Reserves	-	-	-	-	-	-	-	-	-
Public Ablution Facilities	-	-	78	-	-	-	-	-	78
Stalls	-	800	800	-	-	400	(400)	-100.0%	800
Taxi Ranks/Bus Terminals	987	650	830	-	-	623	(623)	-100.0%	830
Sport and Recreation Facilities	5,876	10,072	8,848	1,923	4,826	4,836	(10)	-0.2%	8,848
Outdoor Facilities	5,876	10,072	8,848	1,923	4,826	4,836	(10)	-0.2%	8,848
Heritage assets	-	-	-	-	-	-	-	-	-
Investment properties	-	-	-	-	-	-	-	-	-
Other assets	18,526	28,292	37,595	971	13,422	27,989	(14,567)	-52.0%	37,595
Operational Buildings	907	3,750	2,643	-	1,845	1,934	(89)	-4.6%	2,643
Municipal Offices	907	-	-	-	-	-	-	-	-
Workshops	-	3,750	2,595	-	1,845	1,934	(89)	-4.6%	2,595
Yards	-	-	49	-	-	-	-	-	49
Housing	17,619	24,542	34,952	971	11,577	26,056	(14,479)	-55.6%	34,952
Staff Housing	-	-	211	-	-	-	-	-	211
Social Housing	17,619	24,542	34,741	971	11,577	26,056	(14,479)	-55.6%	34,741
Biological or Cultivated Assets	335	-	-	-	-	-	-	-	-
Biological or Cultivated Assets	335	-	-	-	-	-	-	-	-
Intangible Assets	-	-	-	-	-	-	-	-	-
Computer Equipment	3,120	3,201	3,201	244	2,910	1,601	1,309	81.8%	3,201
Computer Equipment	3,120	3,201	3,201	244	2,910	1,601	1,309	81.8%	3,201
Furniture and Office Equipment	759	1,345	1,889	391	650	1,185	(535)	-45.1%	1,869
Furniture and Office Equipment	759	1,345	1,889	391	650	1,185	(535)	-45.1%	1,869
Machinery and Equipment	596	325	473	-	142	244	(101)	-41.6%	473
Machinery and Equipment	596	325	473	-	142	244	(101)	-41.6%	473
Transport Assets	21,309	24,310	24,786	-	21,208	17,839	3,368	18.9%	24,786
Transport Assets	21,309	24,310	24,786	-	21,208	17,839	3,368	18.9%	24,786
Land	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals	-	-	-	-	-	-	-	-	-
Living resources	-	-	-	-	-	-	-	-	-
Total Capital Expenditure on new assets	119,207	147,710	151,340	4,693	70,353	84,474	14,121	16.7%	151,320

Supporting Table SC13b

WC032 Overstrand - Supporting Table SC13b Monthly Budget Statement - capital expenditure on renewal of existing assets by asset class - M09									
Description	2024/25	Budget Year 2025/26							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands									
Capital expenditure on renewal of existing assets by Asset Class/Sub-class									
Infrastructure	18,947	46,797	55,153	1,946	15,352	33,508	(18,156)	-54.2%	55,153
Roads Infrastructure	-	-	-	-	-	-	-	-	-
Storm water Infrastructure	-	-	-	-	-	-	-	-	-
Electrical Infrastructure	2,492	1,500	1,500	-	-	750	(750)	-100.0%	1,500
<i>MV Switching Stations</i>	2,492	1,500	1,500	-	-	750	(750)	-100.0%	1,500
Water Supply Infrastructure	13,990	44,597	53,403	1,946	15,352	32,570	(17,218)	-52.9%	53,403
<i>Pump Stations</i>	500	500	500	-	-	-	-	-	500
<i>Water Treatment Works</i>	-	-	-	-	-	-	-	-	-
<i>Bulk Mains</i>	-	-	-	-	-	-	-	-	-
<i>Distribution</i>	13,490	44,097	52,903	1,946	15,352	32,570	(17,218)	-52.9%	52,903
<i>Distribution Points</i>	-	-	-	-	-	-	-	-	-
Sanitation Infrastructure	2,465	700	250	-	-	187	(187)	-100.0%	250
<i>Pump Station</i>	571	700	250	-	-	187	(187)	-100.0%	250
<i>Reticulation</i>	-	-	-	-	-	-	-	-	-
<i>Waste Water Treatment Works</i>	1,894	-	-	-	-	-	-	-	-
<i>Outfall Sewers</i>	-	-	-	-	-	-	-	-	-
Community Assets	-	-	-	-	-	-	-	-	-
Community Facilities	-	-	-	-	-	-	-	-	-
<i>Halls</i>	-	-	-	-	-	-	-	-	-
<i>Centres</i>	-	-	-	-	-	-	-	-	-
<i>Crèches</i>	-	-	-	-	-	-	-	-	-
<i>Clinics/Care Centres</i>	-	-	-	-	-	-	-	-	-
<i>Fire/Ambulance Stations</i>	-	-	-	-	-	-	-	-	-
<i>Testing Stations</i>	-	-	-	-	-	-	-	-	-
<i>Museums</i>	-	-	-	-	-	-	-	-	-
<i>Galleries</i>	-	-	-	-	-	-	-	-	-
<i>Theatres</i>	-	-	-	-	-	-	-	-	-
<i>Libraries</i>	-	-	-	-	-	-	-	-	-
<i>Cemeteries/Crematoria</i>	-	-	-	-	-	-	-	-	-
<i>Police</i>	-	-	-	-	-	-	-	-	-
<i>Parks</i>	-	-	-	-	-	-	-	-	-
<i>Public Open Space</i>	-	-	-	-	-	-	-	-	-
<i>Nature Reserves</i>	-	-	-	-	-	-	-	-	-
<i>Public Ablution Facilities</i>	-	-	-	-	-	-	-	-	-
<i>Markets</i>	-	-	-	-	-	-	-	-	-
<i>Stalls</i>	-	-	-	-	-	-	-	-	-
<i>Abattoirs</i>	-	-	-	-	-	-	-	-	-
<i>Airports</i>	-	-	-	-	-	-	-	-	-
<i>Taxi Ranks/Bus Terminals</i>	-	-	-	-	-	-	-	-	-
<i>Capital Spares</i>	-	-	-	-	-	-	-	-	-
<i>Sport and Recreation Facilities</i>	-	-	-	-	-	-	-	-	-
Heritage assets	-	-	-	-	-	-	-	-	-
Investment properties	-	-	-	-	-	-	-	-	-
Other assets	-	-	-	-	-	-	-	-	-
Operational Buildings	-	-	-	-	-	-	-	-	-
<i>Municipal Offices</i>	-	-	-	-	-	-	-	-	-
<i>Pay/Enquiry Points</i>	-	-	-	-	-	-	-	-	-
<i>Building Plan Offices</i>	-	-	-	-	-	-	-	-	-
<i>Workshops</i>	-	-	-	-	-	-	-	-	-
<i>Yards</i>	-	-	-	-	-	-	-	-	-
<i>Stores</i>	-	-	-	-	-	-	-	-	-
<i>Laboratories</i>	-	-	-	-	-	-	-	-	-
<i>Training Centres</i>	-	-	-	-	-	-	-	-	-
<i>Manufacturing Plant</i>	-	-	-	-	-	-	-	-	-
<i>Depots</i>	-	-	-	-	-	-	-	-	-
<i>Capital Spares</i>	-	-	-	-	-	-	-	-	-
<i>Housing</i>	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets	-	300	300	-	-	-	-	-	300
<i>Biological or Cultivated Assets</i>	-	300	300	-	-	-	-	-	300
Intangible Assets	-	-	-	-	-	-	-	-	-
Computer Equipment	-	-	-	-	-	-	-	-	-
Furniture and Office Equipment	-	-	-	-	-	-	-	-	-
Machinery and Equipment	-	-	-	-	-	-	-	-	-
Transport Assets	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals	-	-	-	-	-	-	-	-	-
Living resources	-	-	-	-	-	-	-	-	-
Total Capital Expenditure on renewal of existing assets	18,947	47,097	55,453	1,946	15,352	33,508	18,156	54.2%	55,453

Supporting Table SC13c

WC032 Overstrand - Supporting Table SC13c Monthly Budget Statement - expenditure on repairs and maintenance by asset class - M09

Description	2024/25	Budget Year 2025/26							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands									
Repairs and maintenance expenditure by Asset Class/Sub-class									
Infrastructure	159,763	193,053	183,399	12,035	108,523	137,549	(29,025)	-21.1%	183,399
Roads Infrastructure	78,823	85,143	82,665	4,117	39,369	61,999	(22,630)	-36.5%	82,665
Roads	78,823	85,143	82,665	4,117	39,369	61,999	(22,630)	-36.5%	82,665
Storm water Infrastructure	9,572	13,746	11,423	767	8,380	8,567	(187)	-2.2%	11,423
Drainage Collection	-	-	-	-	-	-	-	-	-
Storm water Conveyance	9,572	13,746	11,423	767	8,380	8,567	(187)	-2.2%	11,423
Attenuation	-	-	-	-	-	-	-	-	-
Electrical Infrastructure	36,881	49,278	44,748	3,561	30,109	33,561	(3,452)	-10.3%	44,748
LV Networks	36,881	49,278	44,748	3,561	30,109	33,561	(3,452)	-10.3%	44,748
Capital Spares	-	-	-	-	-	-	-	-	-
Water Supply Infrastructure	17,591	20,984	22,295	1,829	15,350	16,722	(1,372)	-8.2%	22,295
Distribution	17,590	19,901	21,311	1,785	15,306	15,983	(677)	-4.2%	21,311
Distribution Points	1	1,083	985	44	44	739	(695)	-94.1%	985
Sanitation Infrastructure	10,134	12,419	11,133	854	7,901	8,350	(449)	-5.4%	11,133
Pump Station	-	-	-	-	-	-	-	-	-
Reticulation	10,134	8,521	8,704	675	6,361	6,528	(167)	-2.6%	8,704
Waste Water Treatment Works	-	3,898	2,429	179	1,539	1,822	(282)	-15.5%	2,429
Solid Waste Infrastructure	6,763	11,483	11,134	907	7,416	8,350	(935)	-11.2%	11,134
Landfill Sites	-	-	-	-	-	-	-	-	-
Waste Transfer Stations	-	-	-	-	-	-	-	-	-
Waste Processing Facilities	331	3,100	3,060	232	1,743	2,295	(552)	-24.0%	3,060
Waste Drop-off Points	6,432	8,383	8,074	675	5,673	6,055	(383)	-6.3%	8,074
Community Assets	59,601	63,754	61,741	3,998	48,043	46,305	1,737	3.8%	61,741
Community Facilities	45,665	48,316	47,190	3,132	36,379	35,392	987	2.8%	47,190
Halls	6,030	5,464	5,584	453	3,885	4,188	(302)	-7.2%	5,584
Cemeteries/Crematoria	2,111	3,111	2,561	179	1,938	1,921	17	0.9%	2,561
Police	-	-	-	-	-	-	-	-	-
Parks	29,319	31,742	30,981	1,958	23,672	23,236	436	1.9%	30,981
Public Open Space	6,115	4,186	5,385	387	5,200	4,039	1,161	28.7%	5,385
Nature Reserves	-	-	-	-	-	-	-	-	-
Public Ablution Facilities	2,090	3,812	2,679	154	1,684	2,009	(325)	-16.2%	2,679
Sport and Recreation Facilities	13,936	15,437	14,551	866	11,664	10,913	751	6.9%	14,551
Indoor Facilities	-	-	-	-	-	-	-	-	-
Outdoor Facilities	13,936	15,437	14,551	866	11,664	10,913	751	6.9%	14,551
Capital Spares	-	-	-	-	-	-	-	-	-
Heritage assets	-	-	-	-	-	-	-	-	-
Investment properties	-	-	-	-	-	-	-	-	-
Other assets	6,204	18,955	18,739	413	10,531	13,087	(2,556)	-19.5%	18,739
Operational Buildings	6,204	18,955	18,739	413	10,531	13,087	(2,556)	-19.5%	18,739
Municipal Offices	6,204	18,955	18,739	413	10,531	13,087	(2,556)	-19.5%	18,739
Housing	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets	-	-	-	-	-	-	-	-	-
Intangible Assets	7,842	10,661	11,811	314	10,136	8,858	1,278	14.4%	11,811
Servitudes	-	-	-	-	-	-	-	-	-
Licences and Rights	7,842	10,661	11,811	314	10,136	8,858	1,278	14.4%	11,811
Computer Software and Applications	7,842	10,661	11,811	314	10,136	8,858	1,278	14.4%	11,811
Computer Equipment	1,292	2,546	2,546	73	1,292	1,909	(618)	-32.3%	2,546
Computer Equipment	1,292	2,546	2,546	73	1,292	1,909	(618)	-32.3%	2,546
Furniture and Office Equipment	996	1,704	1,655	13	606	1,241	(635)	-51.2%	1,655
Furniture and Office Equipment	996	1,704	1,655	13	606	1,241	(635)	-51.2%	1,655
Machinery and Equipment	1,723	5,807	5,797	509	4,119	4,347	(229)	-5.3%	5,797
Machinery and Equipment	1,723	5,807	5,797	509	4,119	4,347	(229)	-5.3%	5,797
Transport Assets	32,021	22,339	42,259	3,084	29,281	31,695	(2,414)	-7.6%	42,259
Transport Assets	32,021	22,339	42,259	3,084	29,281	31,695	(2,414)	-7.6%	42,259
Land	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals	-	-	-	-	-	-	-	-	-
Living resources	-	-	-	-	-	-	-	-	-
Total Repairs and Maintenance Expenditure	269,443	318,818	327,946	20,439	212,529	244,991	32,462	13.3%	327,946

Supporting Table SC13d

WC032 Overstrand - Supporting Table SC13d Monthly Budget Statement - depreciation by asset class - M09 March

Description	2024/25	Budget Year 2025/26							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands									
Depreciation by Asset Class/Sub-class									
Infrastructure	123,661	138,760	138,760	11,563	104,070	104,070	0	0.0%	138,760
Roads Infrastructure	41,228	49,695	49,695	4,141	37,272	37,272	0	0.0%	49,695
Roads	41,228	49,695	49,695	4,141	37,272	37,272	0	0.0%	49,695
Storm water Infrastructure	8,794	8,899	8,899	742	6,675	6,675	0	0.0%	8,899
Drainage Collection	8,794	8,899	8,899	742	6,675	6,675	0	0.0%	8,899
Electrical Infrastructure	27,716	28,196	28,196	2,350	21,147	21,147	0	0.0%	28,196
LV Networks	27,093	28,196	28,196	2,350	21,147	21,147	0	0.0%	28,196
Capital Spares	622	-	-	-	-	-	-	-	-
Water Supply Infrastructure	22,294	26,052	26,052	2,171	19,539	19,539	0	0.0%	26,052
Distribution	21,710	26,052	26,052	2,171	19,539	19,539	0	0.0%	26,052
Capital Spares	584	-	-	-	-	-	-	-	-
Sanitation Infrastructure	20,406	22,577	22,577	1,881	16,933	16,933	0	0.0%	22,577
Pump Station	-	-	-	-	-	-	-	-	-
Reticulation	-	-	-	-	-	-	-	-	-
Waste Water Treatment Works	19,563	22,577	22,577	1,881	16,933	16,933	0	0.0%	22,577
Capital Spares	842	-	-	-	-	-	-	-	-
Solid Waste Infrastructure	3,225	3,340	3,340	278	2,505	2,505	0	0.0%	3,340
Landfill Sites	3,225	3,340	3,340	278	2,505	2,505	0	0.0%	3,340
Community Assets	14,446	15,199	15,199	1,267	11,399	11,399	0	0.0%	15,199
Community Facilities	14,446	15,199	15,199	1,267	11,399	11,399	0	0.0%	15,199
Halls	14,446	15,199	15,199	1,267	11,399	11,399	0	0.0%	15,199
Centres	-	-	-	-	-	-	-	-	-
Sport and Recreation Facilities	-	-	-	-	-	-	-	-	-
Heritage assets	-	-	-	-	-	-	-	-	-
Investment properties	-	-	-	-	-	-	-	-	-
Other assets	3,628	3,538	3,538	295	2,654	2,654	-	-	3,538
Operational Buildings	3,628	3,538	3,538	295	2,654	2,654	-	-	3,538
Municipal Offices	3,628	3,538	3,538	295	2,654	2,654	-	-	3,538
Housing	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets	-	-	-	-	-	-	-	-	-
Intangible Assets	464	290	290	24	218	218	0	0.0%	290
Servitudes	-	-	-	-	-	-	-	-	-
Licences and Rights	464	290	290	24	218	218	0	0.0%	290
Computer Software and Applications	464	290	290	24	218	218	0	0.0%	290
Load Settlement Software Applications	-	-	-	-	-	-	-	-	-
Unspecified	-	-	-	-	-	-	-	-	-
Computer Equipment	740	-	-	-	-	-	-	-	-
Computer Equipment	740	-	-	-	-	-	-	-	-
Furniture and Office Equipment	2,017	2,547	2,547	212	1,911	1,910	1	0.0%	2,547
Furniture and Office Equipment	2,017	2,547	2,547	212	1,911	1,910	1	0.0%	2,547
Machinery and Equipment	1,440	1,621	1,621	135	1,216	1,215	0	0.0%	1,621
Machinery and Equipment	1,440	1,621	1,621	135	1,216	1,215	0	0.0%	1,621
Transport Assets	6,372	5,188	5,188	432	3,891	3,890	0	0.0%	5,188
Transport Assets	6,372	5,188	5,188	432	3,891	3,890	0	0.0%	5,188
Land	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals	-	-	-	-	-	-	-	-	-
Living resources	69	68	68	6	51	51	(0)	0.0%	68
Mature	69	68	68	6	51	51	(0)	0.0%	68
Policing and Protection	69	68	68	6	51	51	0	0.0%	68
Zoological plants and animals	-	-	-	-	-	-	-	-	-
Total Depreciation	152,838	167,211	167,211	13,934	125,408	125,407	(1)	0.0%	167,211

Supporting Table SC13e

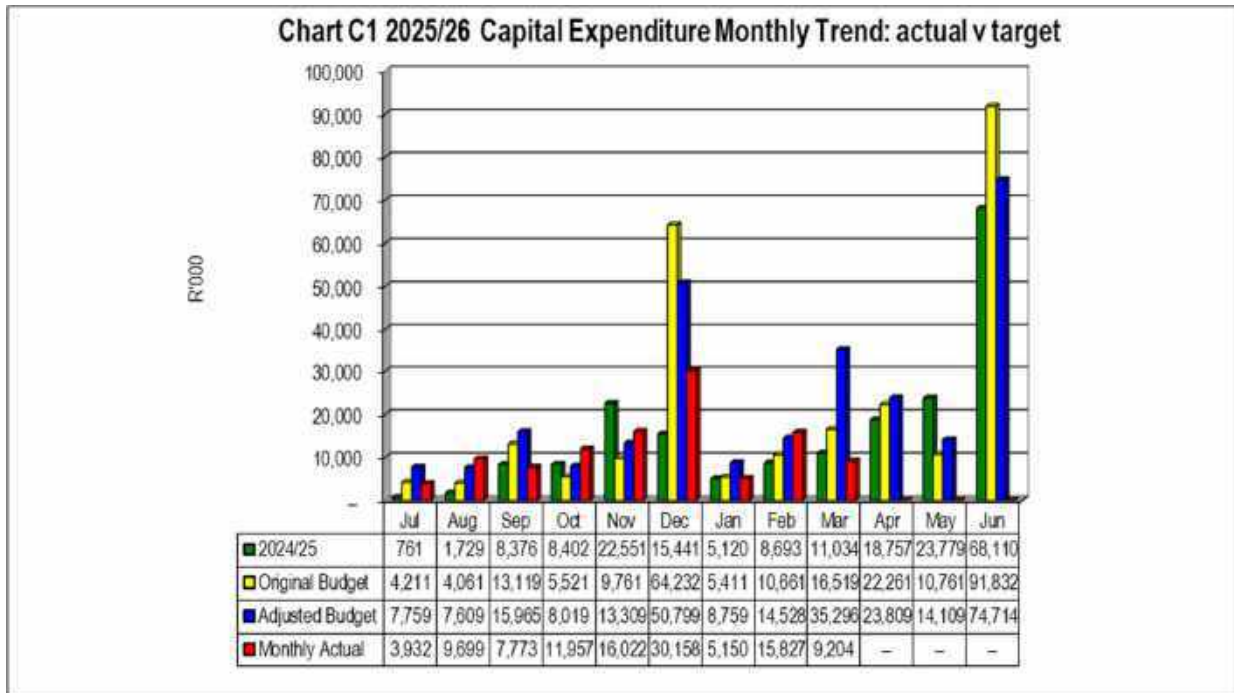
WC032 Overstrand - Supporting Table SC13e Monthly Budget Statement - capital expenditure on upgrading of existing assets by asset class

Description	2024/25	Budget Year 2025/26							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands									
Capital expenditure on upgrading of existing assets by Asset Class/Sub-class									
Infrastructure	43,535	36,710	36,213	699	11,529	24,187	(12,659)	-52.3%	36,213
Roads Infrastructure	-	-	-	-	-	-	-	-	-
Storm water Infrastructure	-	1,000	1,000	-	1,000	500	500	100.0%	1,000
Drainage Collection	-	-	-	-	-	-	-	-	-
Storm water Conveyance	-	1,000	1,000	-	1,000	500	500	100.0%	1,000
Attenuation	-	-	-	-	-	-	-	-	-
Electrical Infrastructure	15,464	16,300	16,300	-	7,478	9,150	(1,672)	-18.3%	16,300
MV Networks	15,464	16,300	16,300	-	7,478	9,150	(1,672)	-18.3%	16,300
LV Networks	-	-	-	-	-	-	-	-	-
Capital Spares	-	-	-	-	-	-	-	-	-
Water Supply Infrastructure	500	500	500	-	-	400	(400)	-100.0%	500
Distribution	500	500	500	-	-	400	(400)	-100.0%	500
Distribution Points	-	-	-	-	-	-	-	-	-
PRV Stations	-	-	-	-	-	-	-	-	-
Capital Spares	-	-	-	-	-	-	-	-	-
Sanitation Infrastructure	27,571	18,910	18,413	699	3,051	14,137	(11,086)	-78.4%	18,413
Pump Station	13,501	13,000	13,450	-	-	10,087	(10,087)	-100.0%	13,450
Reticulation	600	600	600	-	-	450	(450)	-100.0%	600
Waste Water Treatment Works	13,470	5,310	4,363	699	3,051	3,600	(549)	-15.2%	4,363
Outfall Sewers	-	-	-	-	-	-	-	-	-
Toilet Facilities	-	-	-	-	-	-	-	-	-
Capital Spares	-	-	-	-	-	-	-	-	-
Solid Waste Infrastructure	-	-	-	-	-	-	-	-	-
Landfill Sites	-	-	-	-	-	-	-	-	-
Waste Transfer Stations	-	-	-	-	-	-	-	-	-
Waste Processing Facilities	-	-	-	-	-	-	-	-	-
Waste Drop-off Points	-	-	-	-	-	-	-	-	-
Waste Separation Facilities	-	-	-	-	-	-	-	-	-
Electricity Generation Facilities	-	-	-	-	-	-	-	-	-
Capital Spares	-	-	-	-	-	-	-	-	-
Community Assets	11,065	26,829	26,829	1,866	12,489	19,872	(7,383)	-37.2%	26,829
Community Facilities	-	4,000	4,000	-	907	2,750	(1,843)	-67.0%	4,000
Fire/Ambulance Stations	-	3,000	3,000	-	-	2,250	(2,250)	-100.0%	3,000
Public Open Space	-	1,000	1,000	-	907	500	407	81.4%	1,000
Sport and Recreation Facilities	11,065	22,829	22,829	1,866	11,582	17,122	(5,540)	-32.4%	22,829
Indoor Facilities	-	-	-	-	-	-	-	-	-
Outdoor Facilities	11,065	22,829	22,829	1,866	11,582	17,122	(5,540)	-32.4%	22,829
Capital Spares	-	-	-	-	-	-	-	-	-
Heritage assets	-	-	-	-	-	-	-	-	-
Investment properties	-	-	-	-	-	-	-	-	-
Other assets	-	-	-	-	-	-	-	-	-
Housing	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets	-	-	-	-	-	-	-	-	-
Intangible Assets	-	-	-	-	-	-	-	-	-
Computer Equipment	-	-	-	-	-	-	-	-	-
Furniture and Office Equipment	-	-	-	-	-	-	-	-	-
Machinery and Equipment	-	-	-	-	-	-	-	-	-
Transport Assets	-	-	-	-	-	-	-	-	-
Land	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals	-	-	-	-	-	-	-	-	-
Living resources	-	-	-	-	-	-	-	-	-
Total Capital Expenditure on upgrading of existing assets	54,600	63,539	63,042	2,565	24,017	44,059	20,042	45.5%	63,042

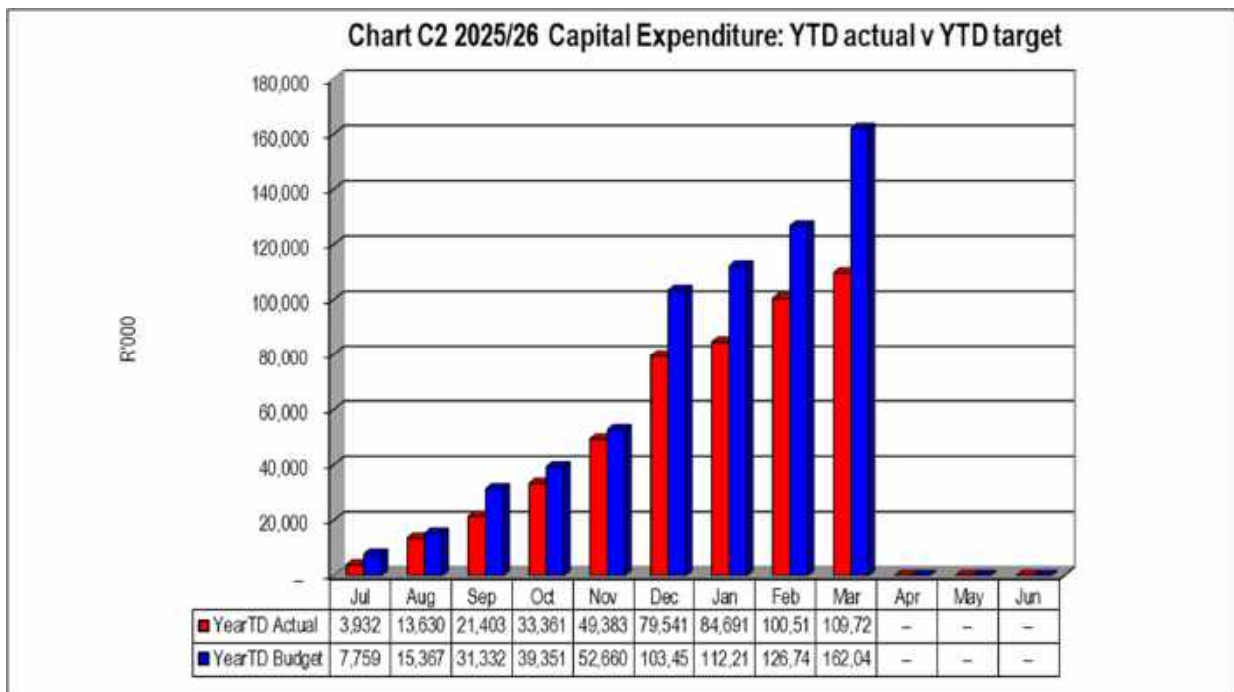
Other supporting documentation

Section 71 charts

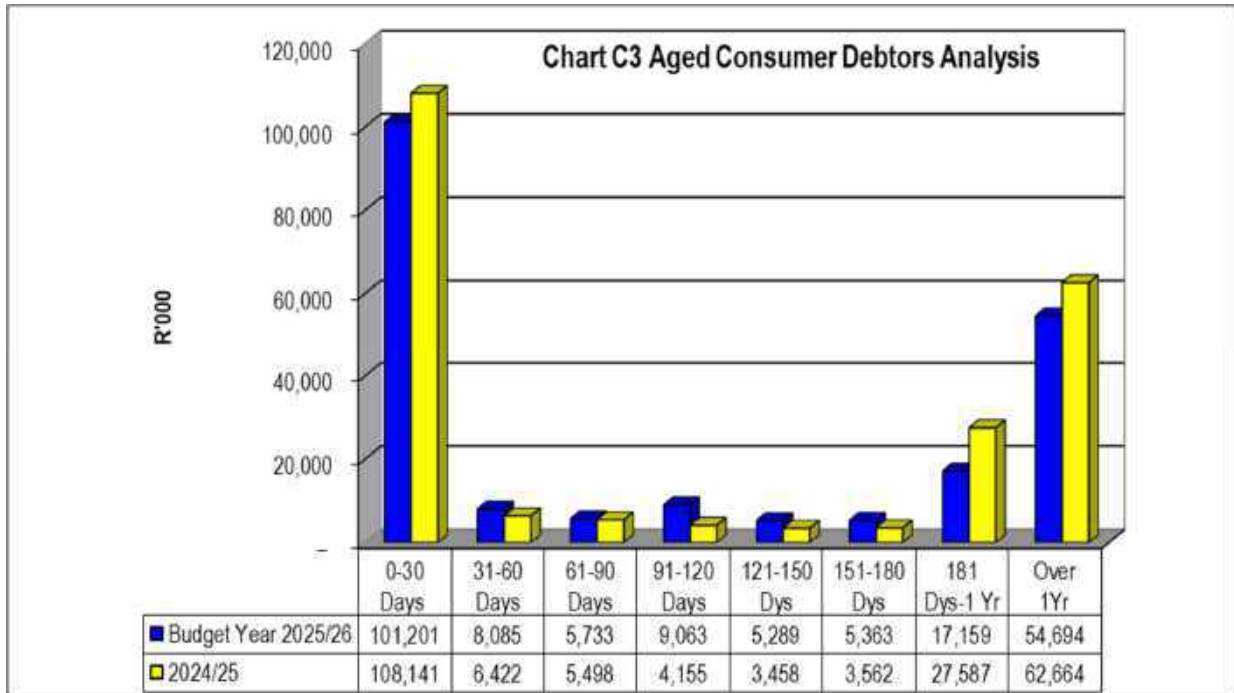
Capital expenditure monthly trend - actual vs target



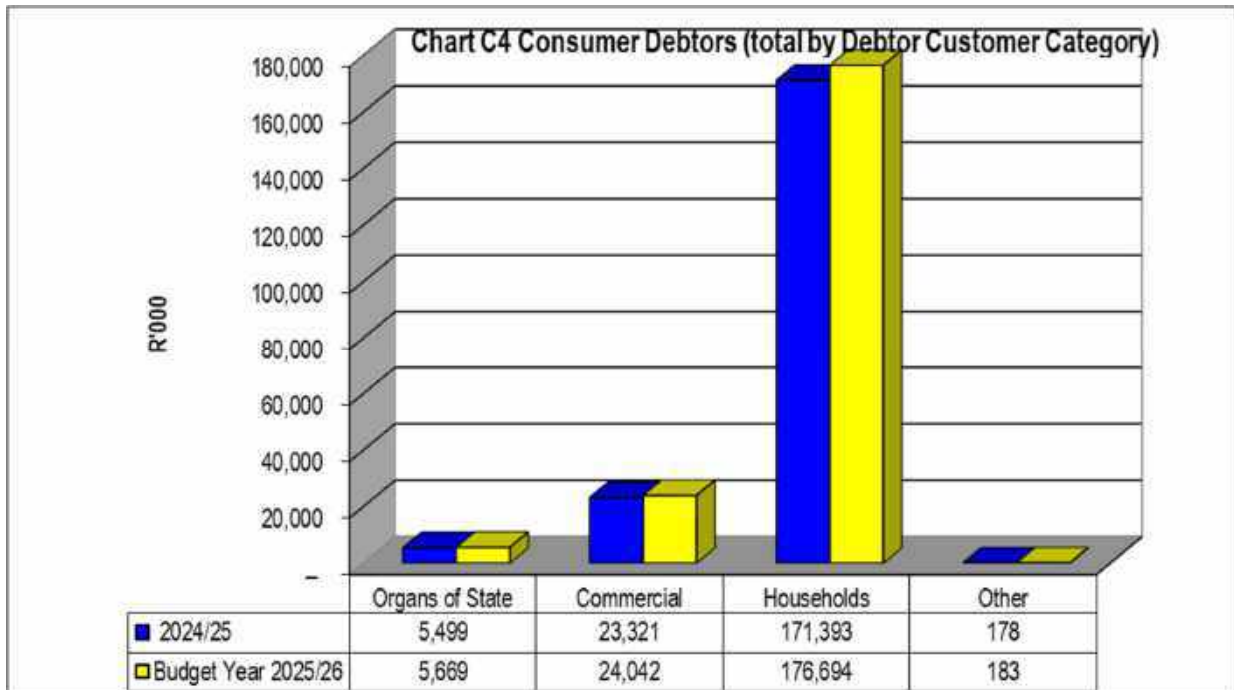
Capital expenditure – YTD actual vs YTD trend



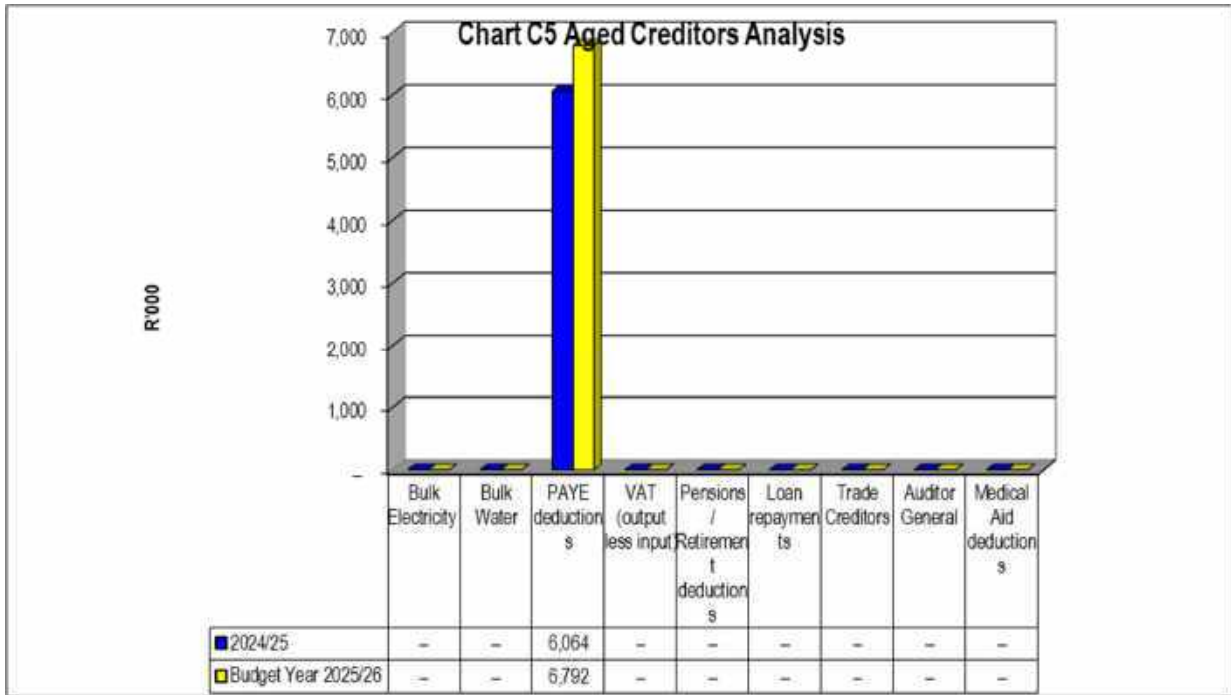
Debtors Age Analysis



Debtors by Type



Creditor Payments



Municipal manager's quality certification

I, DGI O'Neill, the Municipal Manager of Overstrand Municipality, hereby certify that the –

- Quarterly Budget Report

for the period ending March 2026 has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

Print name: Dr DGI O'Neill

Municipal Manager of Overstrand Municipality (WC032)

Signature: _____



Date: _____

21 April 2026









*Service Delivery and Budget
Implementation Plan (SDBIP)*

*3rd Quarterly report:
1 January – 31 March 2026*

The sections below provide an executive summary of service delivery performance in terms of the top level SDBIP for the **third quarter of the 2025/26 financial year**, 1 January 2026 to 31 March 2026.

KPI Result Categories

Category	Colour	Explanation
KPI's Not Yet Measured	 N/A	KPIs with no targets or actuals in the selected period.
KPI's Not Met	 R	0% >= Actual/Target < 75%
KPI's Almost Met	 O	75% >= Actual/Target < 100%
KPI's Met	 G	Actual/Target = 100%
KPI's Well Met	 G2	100% > Actual/Target < 150%
KPI's Extremely Well Met	 B	Actual/Target >= 150%

1.1 STRATEGIC / TOP LAYER SDBIP PERFORMANCE GRAPH FOR CURRENT QUARTER

The graph below displays the overall strategic (top layer SDBIP) per Directorate for the third quarter (January - March 2026).

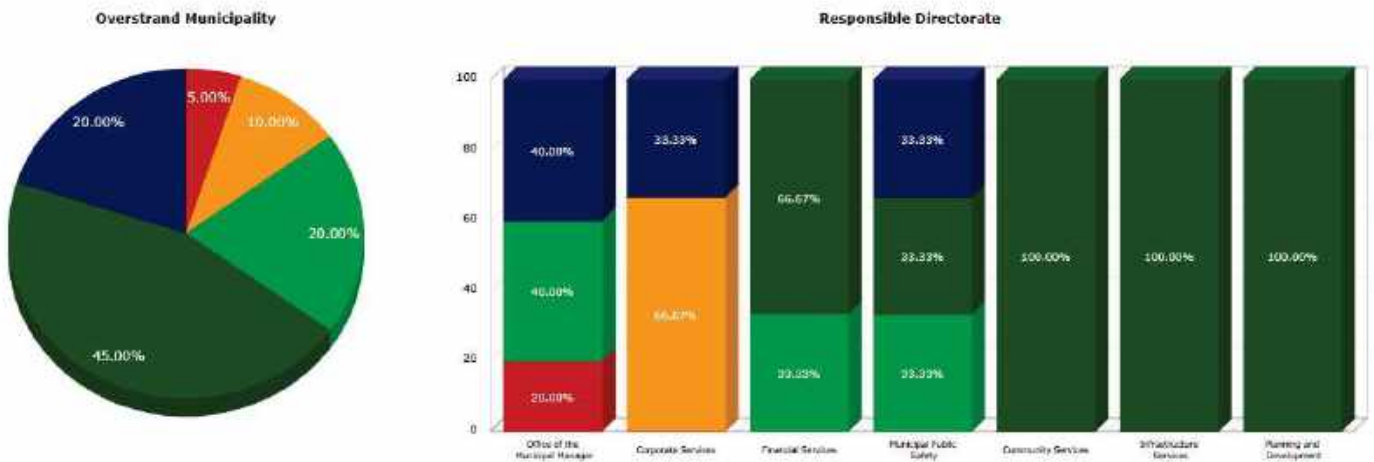







Figure 1: Top layer SDBIP performance for 3rd quarter (1 January – 31 March 2026)

Overstrand Municipality		Responsible Directorate						
		Office of the Municipal Manager	Corporate Services	Financial Services	Municipal Public Safety	Community Services	Infrastructure Services	Planning and Development
 Not Met	1 (5.00%)	1 (20.00%)	-	-	-	-	-	-
 Almost Met	2 (10.00%)	-	2 (66.67%)	-	-	-	-	-
 Met	4 (20.00%)	2 (40.00%)	-	1 (33.33%)	1 (33.33%)	-	-	-
 Well Met	9 (45.00%)	-	-	2 (66.67%)	1 (33.33%)	1 (100.00%)	4 (100.00%)	1 (100.00%)
 Extremely Well Met	4 (20.00%)	2 (40.00%)	1 (33.33%)	-	1 (33.33%)	-	-	-
Total:	20*	5	3	3	3	1	4	1
	100%	25.00%	15.00%	15.00%	15.00%	5.00%	20.00%	5.00%

**Excludes 22 KPIs which had no targets/actuals for the period selected.*

Overall, the municipality met 17 (85%) of a total number of 20 Top Layer key performance indicators (KPIs) that were measured for the period, 01 January 2026 – 31 March 2026. 2 (10%) of KPIs were almost met and 1 (5%) of the indicators were not met. 22 KPIs had no targets or actuals in the reporting period.

1.2 TOP LAYER SDBIP REPORT: 1 JANUARY – 31 MARCH 2026.

Office of the Municipal Manager

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Baseline	Annual Target	Quarter ending March 2026					Overall Performance for the 3rd Quarter of 2025/ 2026			Year-to-Date Performance from 1 July 2025 to 31 March 2026		
						Target	Actual	R	Performance Comment	Corrective Measures	Q3 Target	Q3 Actual	R	Annual Target	Year-to-Date Actual	R
TL6	The encouragement of structured community participation in the matters of the municipality	Ward committee meetings held to facilitate consistent and regular communication with residents	Number of ward committee meetings per annum	70	70	14	24	B	[D53] Divisional Manager: Strategic Support Services: Target extremely well met. (March 2026)		14	24	B	70	58	G2
TL7	The provision of democratic, accountable and ethical governance	Submit 4 progress reports on the revision of the top 10 risks as a corrective action to the Top Management Team (1 previous financial year & 3 current financial year)	Number of progress reports submitted	4	4	1	3	B	[D167] Chief Risk Officer: Target well met. 3 Reports submitted to TMT. Risk Management Report for December 2025 Key Risk report as at 06 January 2026, Action Report as at 07 January		1	3	B	4	9	B

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Baseline	Annual Target	Quarter ending March 2026					Overall Performance for the 3rd Quarter of 2025/ 2026			Year-to-Date Performance from 1 July 2025 to 31 March 2026		
						Target	Actual	R	Performance Comment	Corrective Measures	Q3 Target	Q3 Actual	R	Annual Target	Year-to-Date Actual	R
									2026 (January 2026)							
TL 9	The provision and maintenance of municipal services	Percentage of a municipality's capital budget actually spent on capital projects identified for the financial year in terms of the municipality's IDP {(Actual amount spent on projects as identified for the year in the IDP/Total amount budgeted on capital projects)X100} (MPPMR Reg 10 (c))	% of the capital budget spent	89.91%	95%	55%	40.66%	R	[D54] Municipal Manager: KPI Not Met (March 2026)	[D54] Municipal Manager: Actual and shadow expenditure is at 78,41%. This is a standing item on the TMT where the expenditure will be monitored on a monthly basis to improve expenditure. TMT oversight will be improved to allow for expenditure reports from each directorate. (March 2026)	55%	40.66%	R	95%	40.66%	R
TL34	The provision of democratic, accountable and ethical governance	Sign section 56 performance agreements with all directors by	Number of agreements signed	5	3	0	0	N/A			0	0	N/A	3	3	G

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Baseline	Annual Target	Quarter ending March 2026					Overall Performance for the 3rd Quarter of 2025/ 2026			Year-to-Date Performance from 1 July 2025 to 31 March 2026		
						Target	Actual	R	Performance Comment	Corrective Measures	Q3 Target	Q3 Actual	R	Annual Target	Year-to-Date Actual	R
		the end of July 2025														
TL35	The provision of democratic, accountable and ethical governance	Monitor the implementation of the action plan developed to address all the issues raised in the management letter of the Auditor General and submit 4 progress reports to Executive Mayor	Number of progress reports monitored and submitted to Executive Mayor	4	4	1	1	G	[D7] Municipal Manager: KPI Met (March 2026)		1	1	G	4	3	G
TL36	The provision of democratic, accountable and ethical governance	Bi-annual formal performance appraisals of the section 56 appointees for the previous financial period April to June 2025 to be completed by Sept 2025 and the current period -	Number of appraisals	9	6	3	3	G	[D8] Municipal Manager: KPI Met (February 2026)		3	3	G	6	6	G

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Baseline	Annual Target	Quarter ending March 2026					Overall Performance for the 3rd Quarter of 2025/ 2026			Year-to-Date Performance from 1 July 2025 to 31 March 2026		
						Target	Actual	R	Performance Comment	Corrective Measures	Q3 Target	Q3 Actual	R	Annual Target	Year-to-Date Actual	R
		October - December 2025 to be completed by February 2026														
TL37	The provision of democratic, accountable and ethical governance	Draft the annual report and submit to the Auditor-General by end August 2025	Draft Annual report submitted	1	1	0	0	N/A			0	0	N/A	1	1	G
TL40	The provision of democratic, accountable and ethical governance	Prepare the final IDP for submission to Council by the end of May 2026	Final IDP submitted	1	1	0	0	N/A			0	0	N/A	1	0	N/A
TL41	The provision of democratic, accountable and ethical governance	Submit the Final MTREF Budget by the end of May 2026	Final Budget submitted	1	1	0	0	N/A			0	0	N/A	1	0	N/A

Corporate Services

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Baseline	Annual Target	Quarter ending March 2026					Overall Performance for the 3rd Quarter of 2025/2026			Year-to-Date Performance from 1 July 2025 to 31 March 2026		
						Target	Actual	R	Performance Comment	Corrective Measures	Q3 Target	Q3 Actual	R	Annual Target	Year-to-Date Target	R
TL17	The provision of democratic, accountable and ethical governance	The percentage of a municipality's budget (training budget) actually spent on implementing its workplace skills plan (Actual expenditure divided by the budget allocated) (MPPMR Reg 10 (f))	% of the training budget spent on implementation of the WSP	99.99%	100%	60%	94.45%	B	[D155] Director: Corporate Services: Target extremely well met. (March 2026)		60%	94.45%	B	100%	94.45%	B

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Baseline	Annual Target	Quarter ending March 2026					Overall Performance for the 3rd Quarter of 2025/2026			Year-to-Date Performance from 1 July 2025 to 31 March 2026		
						Target	Actual	R	Performance Comment	Corrective Measures	Q3 Target	Q3 Actual	R	Annual Target	Year-to-Date Target	R
TL18	The provision of democratic, accountable and ethical governance	92% of the approved and funded organogram filled {(actual number of posts filled divided by the funded posts budgeted) x100}	% filled	90.50%	92%	92%	83.18%	○	[D157] Director: Corporate Services: Target almost met. (March 2026)	[D157] Director: Corporate Services: The underperformance is influenced by various factors such as resignations, pension, disability, death etc. that impacts the filling of posts. HR electronically triggers the start of the recruitment process, in compliance with the timeline as prescribed in the Municipal Staff Regulations (2021) Section 11(1)(b) (March 2026)	92%	83.18%	○	92%	83.18%	○

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Baseline	Annual Target	Quarter ending March 2026					Overall Performance for the 3rd Quarter of 2025/2026			Year-to-Date Performance from 1 July 2025 to 31 March 2026		
						Target	Actual	R	Performance Comment	Corrective Measures	Q3 Target	Q3 Actual	R	Annual Target	Year-to-Date Target	R
TL19	The provision of democratic, accountable and ethical governance	The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan (MPPMR Reg 10 (e))	The number of people from EE target groups employed based on staff mobility	67	75	75	60	○	[D110] Divisional Manager: Human Resources Management: Target almost met (January 2026) [D110] Divisional Manager: Human Resources Management: Target almost met (February 2026) [D110] Divisional Manager: Human Resources Management: Target almost met. (March 2026)	[D110] Divisional Manager: Human Resources Management: This figure cannot be controlled and is affected either by resignations, pension, disability, death etc. (January 2026) [D110] Divisional Manager: Human Resources Management: This figure cannot be controlled and is affected either by resignations, pension, disability, death etc. (February 2026) [D110] Divisional Manager: Human Resources Management: The underperformance is influenced by various factors such as resignations, pension, disability, death etc. that impacts the filling	75	60	○	75	60	○

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Baseline	Annual Target	Quarter ending March 2026					Overall Performance for the 3rd Quarter of 2025/2026			Year-to-Date Performance from 1 July 2025 to 31 March 2026		
						Target	Actual	R	Performance Comment	Corrective Measures	Q3 Target	Q3 Actual	R	Annual Target	Year-to-Date Target	R
										of posts. HR electronically triggers the start of the recruitment process, in compliance with the timeline as prescribed in the Municipal Staff Regulations (2021) Section 11(1)(b) (March 2026)						

Finance

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Baseline	Annual Target	Quarter ending March 2026					Overall Performance for the 3rd Quarter of 2025/2026			Year-to-Date Performance from 1 July 2025 to 31 March 2026		
						Target	Actual	R	Performance Comment	Corrective Measures	Q3 Target	Q3 Actual	R	Annual Target	Year-to-Date Actual	R
TL9	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the available cash to cover fixed operating expenditure ((Available cash+ investments)/ Monthly fixed operating expenditure) (MPPMR Reg 10 (g))	Ratio achieved	5.14	4.60	0	0	N/A			0	0	N/A	4.60	0	N/A
TL10	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the municipality's ability to meet its service debt obligations ((Total operating revenue- operating grants received)/debt service payments due within the year) (MPPMR Reg 10 (g))	Ratio achieved	32.45	16	0	0	N/A			0	0	N/A	16	0	N/A
TL11	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the outstanding service debtors (Total outstanding service debtors/ revenue received for	% achieved	15.17%	14%	0%	0%	N/A			0%	0%	N/A	14%	0%	N/A

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Baseline	Annual Target	Quarter ending March 2026					Overall Performance for the 3rd Quarter of 2025/2026			Year-to-Date Performance from 1 July 2025 to 31 March 2026		
						Target	Actual	R	Performance Comment	Corrective Measures	Q3 Target	Q3 Actual	R	Annual Target	Year-to-Date Actual	R
		services) (MPPMR Reg 10 (g))														
TL12	The provision of democratic, accountable and ethical governance	Financial statements submitted to the Auditor-General by end August 2025	Financial statements submitted	1	1	0	0	N/A			0	0	N/A	1	1	G
TL13	The provision of democratic, accountable and ethical governance	Submit a reviewed long term financial plan to the CFO by end of October 2025	Reviewed long term financial plan submitted	1	1	0	0	N/A			0	0	N/A	1	1	G
TL14	The provision of democratic, accountable and ethical governance	Report monthly to the MM on the status of 30/60/90 days debtor payments	Number of reports submitted	12	12	3	3	G	[D246] Divisional Manager: Revenue Management: Target achieved (January 2026) [D246] Divisional Manager: Revenue Management: Target met. Email with		3	3	G	12	9	G

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Baseline	Annual Target	Quarter ending March 2026					Overall Performance for the 3rd Quarter of 20252026			Year-to-Date Performance from 1 July 2025 to 31 March 2026		
						Target	Actual	R	Performance Comment	Corrective Measures	Q3 Target	Q3 Actual	R	Annual Target	Year-to-Date Actual	R
									report sent to MM on 04/03/2026 (February 2026) [D246] Divisional Manager: Revenue Management: Target met. (March 2026)							
TL28	The provision and maintenance of municipal services	Provision of free basic electricity, refuse removal, sanitation and water in terms of the equitable share requirements (MPPMR Reg 10 (b))	Number of Indigent households	4 715	5 800	5 800	7 624	G2	[D249] Divisional Manager: Revenue Management: Target achieved (January 2026) [D249] Divisional Manager: Revenue Management: Target well met. (February 2026) [D249] Divisional		5 800	7 624	G2	5 800	7 624	G2

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Baseline	Annual Target	Quarter ending March 2026					Overall Performance for the 3rd Quarter of 20252026			Year-to-Date Performance from 1 July 2025 to 31 March 2026		
						Target	Actual	R	Performance Comment	Corrective Measures	Q3 Target	Q3 Actual	R	Annual Target	Year-to-Date Actual	R
									Manager: Revenue Management: Target well met. More indigents were registered due to policy amendments (March 2026)							
TL33	The provision of democratic, accountable and ethical governance	Achieve a debt recovery rate not less than 98% (Receipts/total billed for the 12-month period x 100)	% Recovered	96.13%	98%	98%	99.40%	G2	[D302] CFO: KPI well met for January 2026. (January 2026) [D302] CFO: KPI well met for February 2026. (February 2026) [D302] CFO: KPI well met for March 2026. (March 2026)		98%	99.40%	G2	98%	99.40%	G2

Municipal Public Safety

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Baseline	Annual Target	Quarter ending March 2026					Overall Performance for the 3rd Quarter of 2025/2026			Year-to-Date Performance from 1 July 2025 to 31 March 2026		
						Target	Actual	R	Performance Comment	Corrective Measures	Q3 Target	Q3 Actual	R	Annual Target	Year-to-Date Actual	R
TL20	The creation and maintenance of a safe and healthy environment	Annually review and submit the draft Disaster Management Plan to Council by the end of March	Reviewed plan submitted	1	1	1	1	G	[D369] Chief Fire: Target met (March 2026)		1	1	G	1	1	G
TL21	The creation and maintenance of a safe and healthy environment	Annually arrange public awareness sessions on Municipal Public Safety by 30 June	Number of sessions held	164	150	37	46	G2	[D370] Director: Municipal Public Safety: Target well met. (March 2026)		37	46	G2	150	108	O

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Baseline	Annual Target	Quarter ending March 2026					Overall Performance for the 3rd Quarter of 2025/2026			Year-to-Date Performance from 1 July 2025 to 31 March 2026		
						Target	Actual	R	Performance Comment	Corrective Measures	Q3 Target	Q3 Actual	R	Annual Target	Year-to-Date Actual	R
TL22	The creation and maintenance of a safe and healthy environment	Collect R20,000,000 Public Safety Income by 30 June 2026 (Actual revenue, excluding the fine impairment amount)	R-value of public safety collected income	R20 313 411	R20 000 000	R5 000 000	R17 390 240	B	[D371] Director: Municipal Public Safety: Target extremely well met. (March 2026)		R5 000 000	R17 390 240	B	R20 000 000	R32 344 762	B

Community Services

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Baseline	Annual Target	Quarter ending March 2026					Overall Performance for the 3rd Quarter of 2025/2026			Year-to-Date Performance from 1 July 2025 to 31 March 2026		
						Target	Actual	R	Performance Comment	Corrective Measures	Q3 Target	Q3 Actual	R	Annual Target	Year-to-Date Actual	R
TL1	The provision of democratic, accountable	100% of the operational conditional grant (Libraries & CDW's)	% of total conditional operational grants spent	100%	100%	75%	76.50%	G2	[D461] Director: Community Services: KPI		75%	76.50%	G2	100%	76.50%	G2

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Baseline	Annual Target	Quarter ending March 2026					Overall Performance for the 3rd Quarter of 2025/2026			Year-to-Date Performance from 1 July 2025 to 31 March 2026		
						Target	Actual	R	Performance Comment	Corrective Measures	Q3 Target	Q3 Actual	R	Annual Target	Year-to-Date Actual	R
	and ethical governance	spent (Actual expenditure divided by the total grant received)	(Libraries & CDW's)						well met (March 2026)							
TL25	The provision and maintenance of municipal services	Provision of refuse removal, refuse dumps and solid waste disposal to all formal households at least once a week (A household is defined as a residential unit billed for the particular services rendered by way of the financial system (SAMRAS)) (MPPMR Reg 10 (a))	Number of formal households for which refuse is removed at least once a week	36 662	36 676	0	0	N/A			0	0	N/A	36 676	0	N/A
TL26	The provision and maintenance of municipal services	Provision of refuse removal, refuse dumps and solid waste disposal to all	Number of weekly removal of refuse in informal	52	52	0	0	N/A			0	0	N/A	52	0	N/A

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Baseline	Annual Target	Quarter ending March 2026					Overall Performance for the 3rd Quarter of 2025/2026			Year-to-Date Performance from 1 July 2025 to 31 March 2026		
						Target	Actual	R	Performance Comment	Corrective Measures	Q3 Target	Q3 Actual	R	Annual Target	Year-to-Date Actual	R
		informal households at least once a week (MPPMR Reg 10 (a))	households (Once per week = 52 weeks per annum)													

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Baseline	Annual Target	Quarter ending March 2026					Overall Performance for the 3rd Quarter of 2025/2026			Year-to-Date Performance from 1 July 2025 to 31 March 2026		
						Target	Actual	R	Performance Comment	Corrective Measures	Q3 Target	Q3 Actual	R	Annual Target	Year-to-Date Actual	R
TL2	The provision and maintenance of municipal services	m ² of roads patched and resealed according to Pavement Management System within available budget	m ² of roads patched and resealed	128 419	120 000	65 000	71 252	G2	[D549] Principal Engineer: Civil Engineering Services: Target well met (March 2026)		65 000	71 252	G2	120 000	71 252	G2
TL3	The provision and maintenance of municipal services	Quality of effluent comply 75% with general or special limit in terms of the Water Act (Act 36 of 1998)	% compliance	77.81%	75%	75%	86.25%	G2	[D519] Principal Engineer: Civil Infrastructure Planning: Target well met (March 2026)		75%	86.25%	G2	75%	83.91%	G2
TL4	The provision and maintenance of municipal services	Quality of potable water comply 95% with SANS 241	% compliance with SANS 241	97.03%	95%	95%	97.10%	G2	[D520] Principal Engineer: Civil Infrastructure Planning: Target well met. (March 2026)		95%	97.10%	G2	95%	97.36%	G2

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Baseline	Annual Target	Quarter ending March 2026					Overall Performance for the 3rd Quarter of 2025/2026			Year-to-Date Performance from 1 July 2025 to 31 March 2026		
						Target	Actual	R	Performance Comment	Corrective Measures	Q3 Target	Q3 Actual	R	Annual Target	Year-to-Date Actual	R
TL5	The provision and maintenance of municipal services	Limit unaccounted water to less than 33% {(Number of kilolitre water purified - Number of kilolitre water sold)/Number of kilolitre purified x 100}	% of water unaccounted for	30.59%	32%	0%	0%	N/A			0%	0%	N/A	32%	0%	N/A
TL15	The provision and maintenance of municipal services	Limit electricity losses to 7.65% or less {(Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased and/or Generated} x 100}	% of electricity unaccounted for	7.61%	7.65%	0%	0%	N/A			0%	0%	N/A	7.65%	0%	N/A
TL16	The provision and maintenance of municipal services	Report on the implementation of the Water Service Development plan annually by the end of October	Report submitted	1	1	0	0	N/A			0	0	N/A	1	1	G
TL23	The provision and maintenance of municipal services	Provision of water to informal households (excluding invaded state-owned land and private land) based on the standard of 1	The number of taps installed in relation to the number of informal households	718	262	0	0	N/A			0	0	N/A	262	0	N/A

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Baseline	Annual Target	Quarter ending March 2026					Overall Performance for the 3rd Quarter of 2025/2026			Year-to-Date Performance from 1 July 2025 to 31 March 2026		
						Target	Actual	R	Performance Comment	Corrective Measures	Q3 Target	Q3 Actual	R	Annual Target	Year-to-Date Actual	R
		water point to 25 households (MPPMR Reg 10 (a))	(excluding invaded land unsuitable for housing and private land)													
TL24	The provision and maintenance of municipal services	Provision of cleaned piped water to all formal households within 200 m from households (MPPMR Reg 10 (a))	No of formal households that meet agreed service standards for piped water	32 887	32 888	0	0	N/A			0	0	N/A	32 888	0	N/A
TL27	The provision and maintenance of municipal services	Provision of Electricity: Number of metered electrical connections in formal areas (Eskom Areas excluded) (Definition: Refers to residential households (RE) and pensioners (PR) as per Finance departments billed households) (MPPMR Reg 10 (a))	Number of formal households that meet agreed service standards	23 989	23 500	0	0	N/A			0	0	N/A	23 500	0	N/A
TL30	The provision and maintenance of municipal services	The provision of sanitation services to informal households (excluding invaded state-owned land and private land) based	The number of toilet structures provided in relation to the number of	1 112	785	0	0	N/A			0	0	N/A	785	0	N/A

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Baseline	Annual Target	Quarter ending March 2026					Overall Performance for the 3rd Quarter of 2025/2026			Year-to-Date Performance from 1 July 2025 to 31 March 2026		
						Target	Actual	R	Performance Comment	Corrective Measures	Q3 Target	Q3 Actual	R	Annual Target	Year-to-Date Actual	R
		on the standard of 1 toilet to 5 households (MPPMR Reg 10 (a))	informal households (excluding invaded land unsuitable for housing and private land)													
TL31	The provision and maintenance of municipal services	Provision of sanitation services to formal residential households (A household is defined as a residential unit billed for the particular services rendered by way of the financial system (SAMRAS)) (MPPMR Reg 10 (a))	No of formal residential households which are billed for sewerage in accordance to the SAMRAS financial system	33 539	33 562	0	0	N/A			0	0	N/A	33 562	0	N/A
TL32	The provision and maintenance of municipal services	100% of the Municipal Infrastructure Grant (MIG) spent by 30 June 2026 (Actual MIG expenditure/Allocation received)	% expenditure of allocated MIG funds	100%	100%	62.40%	74.90%	G2	[D535] Principal Engineer: Project Management Unit (PMU): Target well met (March 2026)		62.40%	74.90%	G2	100%	74.90%	G2

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Baseline	Annual Target	Quarter ending March 2026					Overall Performance for the 3rd Quarter of 2025/2026			Year-to-Date Performance from 1 July 2025 to 31 March 2026		
						Target	Actual	R	Performance Comment	Corrective Measures	Q3 Target	Q3 Actual	R	Annual Target	Year-to-Date Actual	R
TL38	The provision and maintenance of municipal services	Provision of water to informal households on invaded land with available funding ("Land Invasion?" refers to the illegal occupation of land, with the intention of establishing dwellings / a settlement upon it. An invasion may be by one individual or by hundreds of households).	The number of taps installed for informal households on invaded land with available funding	81	80	0	0	N/A			0	0	N/A	80	0	N/A
TL39	The provision and maintenance of municipal services	The provision of sanitation services to informal households on invaded land with available funding ("Land Invasion?" refers to the illegal occupation of land, with the intention of establishing dwellings / a settlement upon it. An invasion may be by one individual or by	The number of toilets provided for informal households on invaded land with available funding	133	105	0	0	N/A			0	0	N/A	105	0	N/A

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Baseline	Annual Target	Quarter ending March 2026					Overall Performance for the 3rd Quarter of 2025/2026			Year-to-Date Performance from 1 July 2025 to 31 March 2026		
						Target	Actual	R	Performance Comment	Corrective Measures	Q3 Target	Q3 Actual	R	Annual Target	Year-to-Date Actual	R
		hundreds of households).														

Planning & Development

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Baseline	Annual Target	Quarter ending March 2026					Overall Performance for the 3rd Quarter of 2025/2026			Year-to-Date Performance from 1 July 2025 to 31 March 2026		
						Target	Actual	R	Performance Comment	Corrective Measures	Q3 Target	Q3 Actual	R	Annual Target	Year-to-Date Actual	R
TL8	The promotion of tourism, economic and social development	The number of job opportunities created through the EPWP programme and as per set targets	Number of temporary jobs created	902	900	300	363	G2	[D638] Manager: Socio-Economic Services: Target well		300	363	G2	900	628	G2

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Baseline	Annual Target	Quarter ending March 2026					Overall Performance for the 3rd Quarter of 2025/2026			Year-to-Date Performance from 1 July 2025 to 31 March 2026		
						Target	Actual	R	Performance Comment	Corrective Measures	Q3 Target	Q3 Actual	R	Annual Target	Year-to-Date Actual	R
		(as per grant agreement - FTE's, translates to 900 work opportunities) (MPPMR Reg 10 (d))							met (January 2026)							
TL42	The promotion of tourism, economic and social development	Support 180 SMME's in terms of the SMME Development Programme by 30 June 2026	Number of SMME's supported	185	180	0	0	N/A			0	0	N/A	180	101	G2

RECOMMENDATION TO THE COUNCIL:

that the content of the report for the third quarter of the 2025/26 financial year on the top-level Service Delivery and Budget Implementation Plan **be noted**.

AMENDMENT TO THE ACTUALS OF MUNICIPAL PUBLIC SAFETY AND PLANNING AND DEVELOPMENT FOR QUARTERS 1 & 2 2025/2026

Municipal Public Safety

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Annual Target	Initial Quarter ending September 2025					Initial reported Overall Performance for the 1 st Quarter of 2025/2026			Amended Performance for the 1 st Quarter of 2025/2026			Reason for Amendment
								Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Target	Actual	R	
TL22	The creation and maintenance of a safe and healthy environment	Collect R20,000,000 Public Safety Income by 30 June 2026 (Actual revenue, excluding the fine impairment amount)	R-value of public safety collected income	Director: Municipal Public Safety	R20 313 411	SAMRAS report and Journal for fines impairment	R20 000 000	R5 000 000	R4 820 085	O	Target almost met.	R179 915 shortfall. Additional court dates have been requested to speed up the payment process. Improved structures put in place for capturing and printing. Additional staff was appointed for the back office and new a SMS system was implemented to notify the clients of outstanding fines.	R5 000 000	R4 820 085	O	R5 000 000	R7 439 676 (Target well met)	G 2	Upon consultation with the Budget Office, it was discovered that Fines were excluded from the calculation of the Municipal Public Safety Income.

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Responsible Owner	Baseline	Annual Target	Initial Quarter ending December 2025					Initial reported Overall Performance for the 2 nd Quarter of 2025/26			Amended Performance for the 2 nd Quarter of 2025/2026			Reason for Amendment
							Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Target	Actual	R	
TL22	The creation and maintenance of a safe and healthy environment	Collect R20,000,000 Public Safety Income by 30 June 2026 (Actual revenue, excluding the fine impairment amount)	R-value of public safety collected income	Director: Municipal Public Safety	R20 313 411	R20 000 000	R5 000 000	R4 865 001	O	[D371] Director: Municipal Public Safety: Target almost met (December 2025)	[D371] Director: Municipal Public Safety: Additional court dates have been requested to speed up the payment process Improved structure put in place for capturing and printing. Additional staff was appointed for the back office and new a SMS system was implemented to notify the clients of outstanding fines. (December 2025)	R5 000 000	R4 865 001	O	R5 000 000	R7 514 846	B	Upon consultation with the Budget Office, it was discovered that Fines were excluded from the calculation of the Municipal Public Safety Income

PLANNING & DEVELOPMENT

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Responsible Owner	Baseline	Annual Target	Initial Quarter ending December 2025					Initial reported Overall Performance for 2 nd Quarter of 2025/26			Amended Performance for 2 nd Quarter of 2025/26				Reason for Amendment
							Target	Actual	R	Performance Comment	Corrective Measures	Target	Actual	R	Target	Actual	R	Corrective Measure	
TL8	The promotion of tourism, economic and social development	The number of job opportunities created through the EPWP programme and as per set targets (as per grant agreement - FTE's, translates to 900 work opportunities) (MPPMR Reg 10 (d))	Number of temporary jobs created	Director: Planning and Development	902	900	300	0	R	Target not met.	The actual performance could not be verified due to a lack of response from the KPI owner.	300	0	R	300	265	O	D638] Manager: Socio-Economic Services: The actual performance will improve in the in the next reporting period. More job opportunities will be created over the festive season with the appointment of seasonal workers. (October 2025)	The KPI owner attended a seminar and could not be reached for verification.
TL42	The promotion of tourism, economic and social development	Support 180 SMME's in terms of the SMME Development Programme by 30 June 2026	Number of SMME's supported	Director: Planning and Development	185	180	90	0	R	Target not met.	The actual performance could not be verified due to a lack of response from the KPI owner.	90	0	R	90	101	G2	Target well met.	The KPI owner attended a seminar and could not be reached for verification

EXECUTIVE MAYOR'S SPECIAL FUND**Status report in terms of paragraph 7 of the policy**

The Executive Mayor must report to Council on a quarterly basis in respect of the status of the Fund, including amounts withdrawn, the names of the beneficiaries and any donations received.

Opening Balance 01/07/2025 **R846 980.40**

Add: Overstrand Budget Allocation 2025/2026 **R1 350 000.00**

Donations received:

Quarter 1	Donations received	100.00	
Quarter 2	Donations received	200.00	
Quarter 3	Donations received	100.00	R400.00

Amounts withdrawn:

Quarter 1	BANDEZA V - SISONKE SINAKO: ENERGY ASSISST PROGRAM	-50 000.00	
	NGQANDANA K - SISONKE SINAKO: ENERGY ASS PROGRAM	-50 000.00	
	AFRICA A: SPORTS DEVELOPMENT HAWSTON KRIEKET CLUB	-3 000.00	
	A AFRICA- OVERBERG WHEELCHAIR ASS-FUNDING	-3 000.00	
	SENDING VIR CHRISTUS	-10 000.00	
	NUTT R: SPORTS UNIFORM-ATLANTICS RUGBY CLUB	-10 000.00	
	GILLION E :SPORTS TOUR TO GEORGE-HAWSTON PRIMARY	-5 000.00	
	NOMBULA B: UNIFORMS FOR GROUP-ABAXOLISI NCEDULUN	-15 000.00	
	KLAAS A: KITS FOR OFFICIALS - THE CHAIRMAN LOCAL	-5 739.70	
	GILLION E: ENHANCE PLAY AREA - PURE HEARTS DAYCARE	-3 500.00	
	TAFU-NWONKWO C: GOSPEL MISSION - THE FOUNTAIN OF	-5 000.00	
	SIHLAHLA M: NUTRITIONAL MEALS&EDU TOYS - SEEDS4K	-5 000.00	
	SIHLAHLA M: FOOTBALL SPONSOR - SITHONGA E	-5 000.00	
	TAFU-NWONKWO C: FOOTBALL SPONSOR - HELLENIC FOOT	-5 000.00	
	KOMANI A-LULUTHO LWESIZWE CHILDREN MAYORAL FUNDS	-10 000.00	
	LERM C OVERSSTRAND ASSOCIATION FOR PERSONS-OAPD	-16 800.00	
	NOMATITI M:BUILDING UPGRADE - RAISING UP GENERAT	-15 000.00	
	GILLION E:SENIORS CAMP-GRIEWKA NATIONAL CONFEREN	-3 000.00	
	NOMBULA B: SOCCER SPONSORSHIP - SITHONGA E	-3 000.00	
	TAFU-NWONKWO C: TOURIST VISA - XHAKALIVA L	-5 000.00	
	DEES R: SA NAVY FESTIVAL - SA SEA CADETS TS BIRK	-7 700.00	
	WILLIAMS S-KLM DEVELOPMENT ACADEMY FUNDS COUNCIL	-3 000.00	
	9045,HZW-E10A31-REPLACE DAMAGE OVERHEAD CONNECTI	-8 851.00	
	FAFU-NWONKWO C: APOSTOLIC FAITH MISSION OF SA	-5 000.00	
	GILLION E: CATAPULT FOUNDATION	-5 000.00	
	NQINATA T-MZAMOMHLE WOMANS PROJECTS PROJECT FUND	-20 000.00	
	DE CONING R: ANIMAL WELFARE	-25 000.00	
	DE CONING R: REPAIRS OF CEILING - SILWERJARE DIENS	-25 000.00	
	SIHLAHLA M: BLANKETS FOR ELDERLY CHURCH PEOPLE	-2 000.00	
	KOMANI A: DONATION-PADS,SOCCER KITS & SOUP KITCH	-25 000.00	
	COHEN G KLM NATURE CONSERVATION SOCIETY PROJ FUN	-10 000.00	
	COHEN G MTHIMKHULU COMM DEVELOPMENT FUNDS PROJ	-10 000.00	
	L NTSABO: SOUP KITCHEN FOR THE COMMUNITY	-20 000.00	
	NTSABO L: EXCURSION FOR LEARNERS-GANSBAAI ACADEMI	-5 000.00	
	KOMANI A: EXCURSION FOR LEARNER-GANSBAAI ACADEMI	-5 000.00	
	GILLION E:EXCURSION FOR LEARNERS-GANSBAAI ACADEM	-5 000.00	
	BONGIWE NOMBULA: APOSTOLIC FAITH MISSION SA	-20 000.00	
	AFRICA A: RESTORE HOME IN FIRE - PEARLY SHELL SE	-2 000.00	
	STANFORD COMMUNITY POLICE FORUM - BLOOM FESTIVAL	-40 000.00	
	PHAWULETHU NPO - MILKWOOD FESTIVAL	-250 000.00	
	DEES R:HERITAGE DAY EVENT-HAWSTON H&W ORGANIZATI	-5 000.00	
	GILLION E: HERITAGE EVENT HAWSTON - WE CARE WELF	-2 400.00	
	G COHEN LAERSKOOL KLEINMOND PROJECT FUNDS CARE	-10 000.00	
	AFRICA A:DONATION FOR ANNUAL PRIZE GIVING CEREMO	-4 000.00	
	AFRICA A OVERSTRAND ASSOCIATION FOR PERSONS FUND	-4 000.00	
	KLASS A-AGE IN ACTION WESTERN CAPE PROJECT FUND	-2 000.00	
	AFRICA A-AGE IN ACTION WESTERN CAPE PROJECT FUND	-2 000.00	
	AFRICA A-BENJAMIN &CO LEGACY SPORTS&CHARITY NPC	-2 000.00	
	NUTT R:NATIONAL NETBALL TOURNAMENT IN GAUTENG	-5 000.00	
	VAN STADEN JA: DONATION-SOLIDARITEIT HELPENDE HANDE	-20 000.00	
	TAFU-NWONKWO C: DONATION-KHANYA EDUCARE CENTRE	-10 000.00	
	SIHLAHLA M:YOUTH CHESS CHAMPIONSHIP-LUSAWANA A	-1 700.00	
	WILLIAMS S: WALDO B LICENCE-SKIPPER TRAINING SA	-7 900.00	-797 590.70
Quarter 2	AFRICA A:AWARDS CEREMONY DONATION-FISHERHAVEN AC	-2 000.00	
	COHEN G:KWAGGA TOP 10 ATHLETICS EVENT-HERMANUS H	-1 800.00	

COHEN G: ASSIST WITH ANNUAL AWARDS - VALID DREAM	-10 000.00	
COHEN G OVERBERG NETBALL FEDERATION	-2 000.00	
NOMBULA B: DONATION FOR RESIDENTS-FIRE DISASTER	-12 000.00	
TAFU C OVERSTRAND ASSOCIATION FOR PPL WITH	-4 000.00	
TAFU NWONKWO C: DONATION - DB BOX INSTALLATION	-1 000.00	
LOMBARD H: NATIONAL GYM CHAMPIONSHIP - SCHNEEBER	-10 000.00	
AFRICA A-OVERBERG NETBALL FEDERATION-PROJECT FUN	-2 000.00	
COETZEE D: ELDERLY FOOD - VOLVERTROUE DIENSSENTR	-10 000.00	
NQINATA N:FEEDING SCHEME DONATION-KHANYA EDUCARE	-20 000.00	
NOMATITI M: SANITARY/READING MATERIAL - THULA TH	-20 000.00	
AFRICA A: AWARDS CEREMONY-HAWSTON SECONDARY SCHO	-2 000.00	
DEES R-OVERBERG NETBALL FEDERATION PROJECT FUNDS	-5 000.00	
SIHLAHLA M-SPORT DEVELOPMENT-ITHEMBA SPORTING CL	-3 500.00	
SIHLAHLA M:DONATION TO SOUP KITCHEN-EQUALITY CHI	-4 500.00	
AFRICA A: ERF888 BURN ASSIST - PEARLY SHELL SERV	-5 000.00	
NUTT R: INTERN TOURNAMENT RUGBY7S - WEIR SPORT P	-10 000.00	
NUTT R: BLADE MARITIME ACADEMY	-11 850.00	
AVONTUUR JD: LERM C	-5 000.00	
COETZEE D: BURIAL FOR SWARTS G	-9 922.50	
GILLION E: ELGIN SENIOR MAJORETTES	-5 000.00	
SIHLAHLA M: GALA DINNER - VALID DREAMERS FOUNDAT	-3 500.00	
TAFU-NWONKO C: GALA DINNER - VALID DREAMERS FOUN	-3 500.00	
SIHLAHLA M-MOVEMENT CHAMPIONING CHANGEMAYOR FUN	-6 000.00	
BRICE K:RENEWAL-SWALLOW PARK-HERM BUSINESS CHAMB	-20 000.00	
NOMATITI MSA: ELDERLY LUCH - THULA THULA 5 NPC	-15 000.00	
NTSABO N:OUTREACH PROGRAM-HEAL THE WORLD MINISTR	-20 000.00	
GRIMBEEK M: COMMUNITY PROJECTS - SPORT TOURISM E	-25 000.00	
KLAAS A:EVENTS FUNDING-HAWSTON SEA FESTIVAL	-76 000.00	
AFRICA A: COMM SLAVES FREEDOM - OVERBERG CHAINAQ	-2 000.00	
BRICE K:DONATION - HERMANUS BUSINESS CHAMBER	-29 544.00	
DEES R: COASTAL ADVENT PROGRAMME - COASTLINE EXP	-5 000.00	
KLAAS A: CHRISTMAS PROJECT - LOUW CX SUNDAY SCHO	-5 000.00	
AFRICA A: MUSIC INSTRUMENTS - VROUE AKSIE GROEP	-2 000.00	-369 116.50
Quarter 3		
GILLION E:DONATION FOR BURNED DOWN HOUSE-GORDON	-10 000.00	
KLAAS A:DONATION FOR BURNED DOWN HOUSE-GORDON N	-4 998.20	
ERF 2828 HHW RPL E METER BOX - HOUSE FIRE	-4 116.00	
SIHLAHLA M:BACK2SCHOOL CAMPAIGN - SIYAKHA COMM E	-8 000.00	
AFRICA A:DONASIE SKOOL BEHOEFTE-PEARLY SHELL SE	-5 000.00	
KOMANI A:DONATION-LULUTHO LWESIZWE CHILDREN&YOUT	-10 000.00	
FOURIE S:BURIAL CARINUS A-ANRE FUNERAL HOMES	-7 500.00	
GILLION E:DONATION-HERMANUS VISUAL ART&DESIGN	-5 000.00	
GRIMBEEK M:DONATION-KOGELBERG BIOSHPERE RESERVE	-5 000.00	
GRIMBEEK M:DONATION-HANGKLIP COMMUNITY CARE CENT	-10 000.00	
LOMBARD H:DONATION-HERMANUS HACKING GROUP	-20 000.00	
COHEN G OVERBERG NETBALL FEDERATION MAYOR PROJEC	-825.00	
LOMBARD H: SPANDIEL J STUDIES - STADIO PTY LTD	-5 000.00	
WILLIAMS S: CRITICARE JUMPBAG - THE PARAMEDIC SH	-1 619.95	
WILLIAMS S 18/02 KLEINMOND BOXING MMA PROJ FUND	-6 000.00	
FOURIE G: DONATION-1LIFE RESCUE TRUST	-7 000.00	
LOMBAARD H:DONATION-IZIBUSISO FOSTER HOME	-15 000.00	
FOURIE S: SCOOTER BIKES - SEESTERRETJIES CHILDHO	-5 500.00	
FOURIE S: FIRE SERV ASSIST - STRANDVELD BOEREVER	-15 000.00	
FOURIE S:ANIMAL WELFARE DONATION-BARC ANIMAL TRU	-15 000.00	
KLASS A LULUTHO LWESIZWE CHILDREN & DEVELOPMENT	-10 000.00	
KLASS A MTHIMKHULU COMMUNITY DEVELOPMENT PROJECT	-4 700.00	
COHEN G MTHIMKHULU COMMUNITY DEVELOPMENT PROJECT	-5 300.00	
NUTT R OVERBERG NETBALL FEDERATION PROJECT FUNDS	-4 850.00	
NUTT R MOUNT PLEASANT CITY PROJECT FUNDS	-3 000.00	
KLAAS A:DONATION-ENDLESS JOURNEY MEDIA & PROJECT	-5 000.00	
GRIMBEEK M NATIONAL SEA RESCUE INSTITUTE OF SOUT	-5 000.00	
NUTT R EL AL FUNERAL SERVICES CC	-5 000.00	
LERM C:FUNDING FOR PROJECTS-HERMANUS BUSINESS CH	-20 000.00	
WILLIAMS S: GROUP COSTUME - SEW AND FLOW MASINDI	-5 000.00	
KLASS A OVERSTRAND ASSOCIATION FOR PERSONS-FUNDS	-10 000.00	-238 409.15
		-R1 405 116.35

Closing Balance 31 March 2026

R792 264.05

OVERSTRAND MUNICIPALITY - REPORTING ON THE MUNICIPAL COST CONTAINMENT REGULATIONS, 2019
MARCH 2026

Council is herewith informed of the status regarding implementation of the Cost Containment Regulations

The Municipal Cost Containment Regulations were published on 07 June 2019, with effective date 01 July 2019.

The previous reports to Council (June 2019) addressed the administrative process in anticipation of the regulations. These considerations were based on MFMA Circular No. 82 Cost Containment Measures (Updated November 2016).

Subsequent to the regulations being gazetted, National Treasury issued MFMA Circular No 97 - Cost Containment Measures on 31 July 2019. This circular advises regarding proposed formats for reporting on budgets, expenditure and savings as addressed in the regulations.

Save for revised input pertaining to the consideration of Public Transport in Regulation 7(6)(b), included in changes as approved by council to the Overstrand Travel & Subsistence Policy in consideration of Public Transport, the bulk of the cost containment measures have been captured in various of our Budget related Council Policies. The first Overstrand Cost Containment Policy was approved by Council on 27 May 2020. The before-mentioned been considered and updated with the annual revision of policies.

Of importance to note is that the Budget Steering Committee gave effect to stringent cost containment restrictions over the past three years, in terms of the budget policy guidance, to advise Council in this regard.

Templates have furthermore been implemented to guide decision making regarding use of consultants and feasibility considerations.

The administration gave further effect in implementing the regulations and this is being attended to on a continuous basis, applying the stipulations of Budget directives and Budget related policies.

ANNEXURE C 2/3

Cost Containment In-Year Report (IMPORTANT - Please note that the unspent amounts will be indicated under savings for the year after Q4, in view of the comments relating to Q1, Q2 and Q3, which state as follows (refer below):**

“Overstrand Municipality does not budget to create savings. 2. Cost containment considerations implemented multiple budget periods ago. 3.Guiding Templates implemented”)

	Budget	Q1 (Actual)	Q2 (Actual)	Q3 (Actual)	Q4 (Actual)	Savings
Measures	<u>R</u>	<u>R</u>	<u>R</u>	<u>R</u>	<u>R</u>	<u>R</u>
Use of Consultants	42 839 632	2 926 733	5 622 921	4 768 127		
Vehicles used for political office-bearers	0	0	0	0	0	0
Travel & subsistence: (Please note that deviations from Budgeted amounts also relate to the new normal in terms of scaled down traveling due to virtual meetings, inclusive of a decrease in accommodation costs, Registration Fees w.r.t. conferences, etc.)	935 127	180 726	314 614	167 415		
Domestic accommodation: (Please note that deviations from Budgeted amounts also relate to the new normal in terms of scaled down traveling due to virtual meetings, inclusive of a decrease in accommodation costs, Registration Fees w.r.t. conferences, etc.)	390 753	57 796	103 017	61 706		

ANNEXURE C 3/3

Sponsorships, events and catering	1 288 587	107 287	342 313	140 289		
Communication	6 205 595	717 875	1 108 502	1 020 887		
Other related expenditure items	0	0	0	0	0	0
<u>Total</u>	51 659 694	3 990 417	7 491 367	6 158 424		

mSCOA ROADMAP AND mSCOA IMPLEMENTATION

MUNICIPAL REGULATIONS ON A STANDARD CHART OF ACCOUNTS (mSCOA) AND NEW PROPOSED REGULATIONS RELATING TO THE REGULATING OF MINIMUM BUSINESS REQUIREMENTS AND PROCESSES:

POST IMPLEMENTATION STATUS OF THE mSCOA PROJECT AND STATUS REGARDING THE PROGRESS RELATING TO THE FRAMEWORK FOR MINIMUM BUSINESS REQUIREMENTS AND PROCESSES BY NATIONAL TREASURY – MARCH 2026

1. Executive Summary

The purpose of this submission to Council is to:

1. Inform Council on specific initiatives to date by National Treasury to enable a full and complete understanding of the scope and extent of the SCOA implementation as applicable to all municipalities and municipal entities;
2. Report to Council on an ongoing basis regarding the implementation of mSCOA at Overstrand Municipality and the evolving environment;
3. Maintain an on-going awareness of mSCOA and any specific initiatives in the Overstrand Municipality; and
4. Create awareness of the regulating of minimum business requirements and processes and future impact on the organisation and ICT related environment; and
5. Considerations on the way forward with the core financial system, being Samras Classic, currently in use by the Overstrand Municipality; and
6. Considerations regarding minimum business process requirements and the future impact on the organisation and ICT related environment.
7. Compiling a detailed roadmap

A comprehensive supplementary report, providing the necessary detail with regard to background and historic information over the past number of years for the National Treasury mSCOA project and initial implementation, was also included previously (up to 31 December 2019), as part of the reporting to Council.

2. Roadmap

The process of compiling a roadmap in terms of the criteria below is in progress.

Focus Area	Sub-category
ICT Architecture	Hardware
ICT Architecture	Servers
ICT Architecture	Software
ICT Architecture	ERP Licences
Governance and Institutional Requirements	Functioning mSCOA Steering Committee or equivalent structure
Governance and Institutional Requirements	Regular Reporting on mSCOA Implementation
Governance and Institutional Requirements	Appointment of a mSCOA champion
Governance and Institutional Requirements	Appointment of a suitably qualified System Administrator
Governance and Institutional Requirements	Development & adoption of IT policies and securities
Governance and Institutional Requirements	Data back-up and disaster recovery
System Functionality	ERP modules and 3rd party systems used
System Functionality	Seamless and full integration of data in the ERP system, including 3rd party systems
User Proficiency and Training	Capacitation of staff on mSCOA chart, basic accounting, balance sheet budgeting and movement accounting
User Proficiency and Training	Change management initiatives to ensure that mSCOA is institutionalized

It has been determined that the current financial system (Samras Classic-transacting environment) has reached end of life, essentially as no further enhancements are undertaken by the service provider. Although the budget is being compiled in the Web Portal version, this also does not cater for functionality suggested in the draft business process regulations. Challenges currently experienced with both systems are also highlighted further in this report.

Status report till 31 Decemeber 2025

Quarter 2

All financial and non-financial datastrings for the quarter were generated and uploaded to the National Treasury GoMuni platform. Manual intervention is still required for certain of the datastrings as challenges still exist regarding correct mSCOA segmentation alignment and system capabilities of the Samras Classic financial system, as also articulated later in this report.

The Western Cape Provincial Treasury (WCPT) performed an analysis on the municipal datastrings. Although we concur with issues raised, the system capabilities and available functionality was explained and the fact that we have implemented manual control measures to mitigate risks.

National Treasury (NT), in conjunction with the Chartered Institute of Government Finance Audit and Risk Officers (CIGFARO) hosted the Annual Integrated Consultative Forum (ICF) conference during December 2025, dealing with all mSCOA related topics and emphasis on the mSCOA minimum business processes requirements and functionality. Due to cost considerations, no officials attended the conference and could attend limited presentations on a virtual platform.

The draft mSCOA minimum business processes requirements was published during December 2025, as well as various NT position papers.

Solvem hosted a 2-day conference which was attended by the Business Analyst.

Due diligence: The Business Analyst has further scheduled various appointments with three financial system service providers in the local government space for the demonstration of selected modules across the financial services spectrum. The purpose was for Overstrand officials to investigate and assess service offerings from these service providers. The post-demonstrations are being followed up with assessments with the different target groups for the compilation of a report to be submitted to TMT.

Quarter 1

The budget implementation on 1 July 2025 from the Web Portal (Budget Module) to Samras Classic (Transaction environment) was successful. The required datastrings could be generated on the web portal and were successfully loaded to the National Treasury website (GoMuni). Challenges still exist regarding correct mSCOA segmentation alignment, as articulated later in this report.

National Treasury (NT) hosted numerous Integrated Consultative Forum (ICF) workshops regarding the mSCOA minimum business processes requirements and functionality,

which was attended by numerous Overstrand officials. NT is now in the process of consolidating all inputs received and will provide feedback regarding the business processes roadmap towards the end of the 2nd quarter of the 2025/2026 financial year.

Due diligence: The Business Analyst scheduled various appointments/meetings with two financial system service providers in the local government space for the demonstration of selected modules across the financial services spectrum. The purpose was for Overstrand officials to investigate and assess service offerings from these service providers. The post-demonstrations will be followed up with assessments with the different target groups for the compilation of a report to be submitted to TMT.

3. Status summary for the 2024/2025 financial year

During the 4th quarter, Overstrand officials attended various workshops regarding the mSCOA business processes that are set to be regulated in the future. A sub-committee, apart from the mSCOA working committee, under the leadership of the Business Architecture unit has been established to investigate service offerings from other service providers to test the market.

Solvem has also provided a template for the draft roadmap for the implementation of the new Platinum system for information. See attachment at the end of this report.

The latest developments with regard to the phasing-out of the current SAMRAS Classic version of the financial system was reported at the end of December 2024 (Quarter 2), the following details are highlighted, inclusive of feedback on the SAMRAS Platinum Demonstration at Goudini Spa on 11 & 12 February 2025 –

At the most recent User group meeting (11 December 2024) Solvem, as the current Service provider of the SAMRAS financial system, announced that the SAMRAS Web development would be discontinued and replaced by the SAMRAS Platinum version, due to the following reasons –

- The SAMRAS Classic version of the system is old technology – thus presenting numerous challenges.
- The SAMRAS Web Development (2016) intended to upgrade the Classic version, has a slow uptake, with less than half of customers not yet moved over.
- Furthermore, with the Billing Module not ready to roll out, full implementation of this version will be a lengthy and time-consuming process taking too long.
- This status also posed major challenges for municipalities who has already migrated to the Budget Module and attempted to implement some of the other modules in the web environment, with daily obstacles to manage on both the municipality's side and for Solvem.
- These issues related to the current hybrid approach, referring to some modules of the system running in the Classic environment whilst a few modules in the Web environment also cater for transactions and processes. Before-mentioned scenario is undesirable and administratively painful for all parties to ensure compliance, also in view of day-to-day operational requirements.

The Solvem presentation at this Usergroup furthermore also include confirmation of a relationship between sister companies, being R Data with their Promun system, Solvem with the SAMRAS system and lastly Inzalco, with their system, referred to as EMS (enterprise Management System). The service offering thus referenced as the best of three top systems in the SA LG market, which would allow the following -

- Allocation of resources between 3 companies;
- Customer support in an enhanced and expanded manner;
- An ERP with additional benefits, stated as fully functioning; and
- A Hosted cloud environment.

Solvem explained that before-mentioned will result in cost savings for all clients.

Feedback shared regarding financial systems evaluation done by the National Treasury-

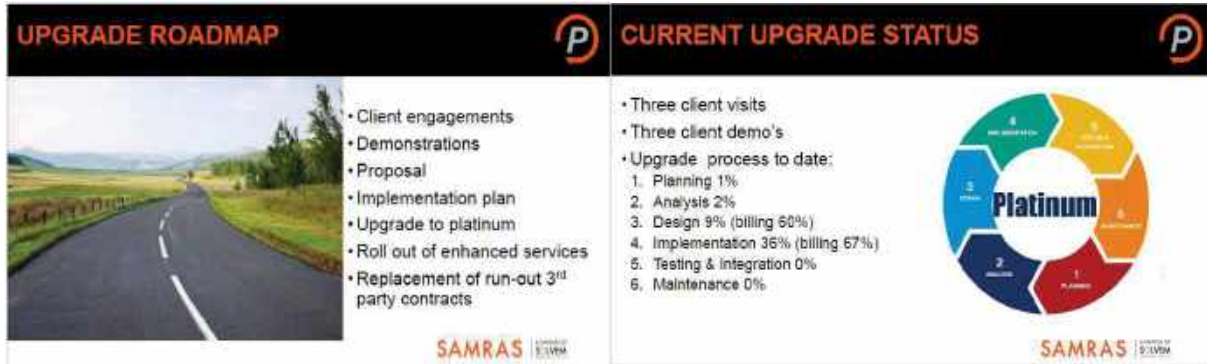
- On-site visits at multiple municipalities - these exercises included all system vendors.
- Assessments entailed testing of ERP financial systems functionality in terms of compliance with the key business processes (Annexure B of MFMA Circular No 80).
- It was confirmed to the meeting that the SAMRAS Platinum version of Solvem was presented as a demo to National Treasury, with a positive response received from them.

The presentation was concluded with introduction of the *Solvem Upgrade Roadmap*, listing the following areas –

- Client engagements
- Demonstrations
- Proposal
- Implementation plan
- Upgrade to platinum
- Roll out of enhanced services
- Replacement of run-out 3rd party contracts

*** Solvem: SAMRAS Financial System - Platinum Upgrade Roadmap:





Solvem also hosted a SAMRAS Platinum Demonstration on 11 - 13 February 2025 at Goudini Spa. These sessions were attended by an Overstrand delegation, inclusive of representation of mSCOA Implementation Steercom members. Before-mentioned however provided limited understanding of the functionality of the new Platinum version.

Overstrand Considerations and Position

IMPORTANT TO NOTE - Although the budget module in the WEB PORTAL does provide improved capabilities regarding mSCOA, the SAMRAS CLASSIC financial system, where the budget will reside in the transacting environment, poses certain challenges. These challenges relate to mSCOA segmentation, which cannot be accommodated on a multi-dimensional level. This leads to errors when validating monthly closes and inaccurate datastrings being extracted from the financial system, this is also applicable with regard to the budgeting cycle as well as all reporting cycles. The datastring extracts for revenue, expenditure and capital budgets and transactions are usually accurate, but information for the main ledger and cash flows are incorrect in many instances, as explained above. This situation will persist while on the SAMRAS CLASSIC version.

Future system User group meetings, as well as any other platforms will serve as vehicle to gain insight and obtain more detail in assisting the municipality to navigate through this transition period as well.

For Overstrand Municipality the current status will be maintained in further considerations with regard to a financial system implementation for Overstrand Municipality, pending the outcome of a written response from National Treasury, taking into account before-mentioned developments, inclusive of their intended transversal tender on a national level, and any other considerations as might be relevant, in the best interest of the municipality, in ensuring final conclusion of the successful implementation of the mSCOA Regulations.

The mSCOA committee still follows a process of monthly monitoring with regard to before mentioned. Assurance of successful implementation of mSCOA in compliance with the regulations, are regarded as a pre-requisite for good governance practices. Further developments will be closely monitored and any important matters impacting on the current contract with the service provider, will be reported to Council, with the continuation of quarterly reports to Council.

The mSCOA Regulations are not yet fully implemented by municipalities, and the promulgation of the final mSCOA Regulations by National Treasury are only due on a future date, thus not enabling conclusion and presenting Council with a close-out report in this regard.

8. URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER (IF ANY)

9. CONSIDERATION OF NOTICES OF MOTIONS / QUESTIONS

At the time of the closing of the agenda, no notices of motions/questions were received.

10. CONSIDERATION OF MOTIONS OF EXIGENCY (IF ANY)