



MUNICIPAL MANAGER'S MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT REPORT

2015/2016

Compiled in terms of Section 72 of the Local Government: Municipal Finance Management Act, 2003
(Act 56 of 2003) (MFMA)

CONTENTS

INTRODUCTION	3
EXECUTIVE SUMMARY	4
BUDGET & FINANCIAL PERFORMANCE ANALYSIS	5
SERVICE DELIVERY PERFORMANCE ANALYSIS.....	26
COMMENTS ON THE ANNUAL REPORT.....	31
EXPENDITURE, REVENUE, CAPITAL, CASH, DEBTORS AND SALARIES PERFORMANCE	31
ADJUSTMENTS BUDGET	33
QUALITY CERTIFICATE	34

INTRODUCTION

In terms of Section 72 of the Local Government Municipal Finance Management Act No. 56 of 2003 (MFMA) the Accounting Officer must by 25 January of each year assess the budget and performance of the municipality during the first half of the financial year. A report on such assessment must in terms of Section 72(1)(b) of the MFMA be submitted to the Mayor, Provincial Treasury and National Treasury.

Once the Mayor has considered the report, she must submit the report to Council by 31 January in terms of Section 54(1)(f) of the MFMA.

The mid-year performance supporting tables were prepared in accordance with MFMA Circular 13 and the Municipal Budget and Reporting Regulations.

Executive Summary

The Auditor General has completed the audit of the 2014/2015 financial statements and the 'Audit Outcome' for 2014/2015 will be included with the tabling of the Annual Report on 22 January 2016.

Revenue by Source

The Year-to-Date actual revenue is 0.96% above the YTD budget projections at the end of December 2015.

Borrowings

The balance of borrowings amounts to R421m at the end of December 2015.

Operating expenditure by vote & type

Current expenditure is 1.50% below YTD budget projections as at December 2015.

Capital expenditure

YTD Capital expenditure amounts to R46.55m or 44.14% of the total adjusted budget of R105.4m. The current capital commitments of orders in progress amounts to R13.6m giving total capital spend and committed at 57.06% at the end of December 2015. The capital expenditure is progressing more rapidly than anticipated, due to spending on the housing projects.

Cash flows

The municipality started the year with a positive cash balance of R104,9 million. The December closing balance is R151.9 million. Refer to Supporting Table SC9 for more details on the cash position.

Allocations received (National & Provincial Grants)

Housing Grant totaling R2.68m was received during December 2015.

Spending on Grants

Spending on grants amounts to R13.10m for December 2015 which includes FMG, MSIG, MIG, INEP, Housing, Library Grant, CDW & EPWP. The rapid spending on the housing grant contributed to the increased expenditure on grants.

Material variances

The table below summarises variances for projected revenue and expenditure.

WC032 Overstrand - Supporting Table SC1 Material variance explanations - M06 December			
Description	Variance	Reasons for material deviations	Remedial or corrective steps/remarks
<u>Revenue By Source</u>	0.96%	Not material	
<u>Expenditure By Type</u>	-1.50%	Not material	
<u>Capital Expenditure</u>	46%	Capital Commitments = R13.6m	
<u>Financial Position</u>			
In order			
<u>Cash Flow</u>			
In order			

Performance in relation to SDBIP targets

See the comprehensive report tabled in Council.

Remedial or corrective steps

No remedial or corrective steps are required at this time.

BUDGET & FINANCIAL PERFORMANCE ANALYSIS

In-year budget statement tables

BUDGET STATEMENT SUMMARY – DECEMBER 2015

WC032 Overstrand - Table C1 Monthly Budget Statement Summary - M06 December

Description	2014/15	Budget Year 2015/16							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	-	163 621	163 621	13 544	83 913	83 107	805	1%	163 621
Service charges	-	566 784	566 784	49 440	280 255	277 943	2 313	1%	566 784
Investment revenue	-	6 348	6 348	843	5 860	4 496	1 363	30%	6 348
Transfers recognised - operational	-	90 324	90 324	6 473	62 405	62 405	-		90 324
Other own revenue	-	67 957	67 957	6 495	33 670	33 730	(61)	-0%	67 957
Total Revenue (excluding capital transfers and contributions)	-	895 035	895 035	76 794	466 102	461 682	4 421	1%	895 035
Employee costs	-	291 593	291 593	22 257	140 095	142 208	(2 113)	-1%	291 593
Remuneration of Councillors	-	8 674	8 674	683	4 052	4 337	(285)	-7%	8 674
Depreciation & asset impairment	-	111 362	111 362	9 280	55 681	55 681	-		111 362
Finance charges	-	46 895	46 895	8 511	15 553	15 553	-		46 895
Materials and bulk purchases	-	251 374	251 374	22 758	114 801	118 450	(3 649)	-3%	251 374
Transfers and grants	-	48 497	48 497	3 955	25 297	25 297	-		48 497
Other expenditure	-	206 135	206 135	20 238	83 343	83 969	(627)	-1%	206 135
Total Expenditure	-	964 529	964 529	87 681	438 821	445 495	(6 674)	-1%	964 529
Surplus/(Deficit)	-	(69 494)	(69 494)	(10 887)	27 281	16 186	11 094	69%	(69 494)
Transfers recognised - capital	-	63 354	63 354	6 636	28 889	28 889	-		63 354
Contributions & Contributed assets	-	1 000	1 000	-	-	-	-		1 000
Surplus/(Deficit) after capital transfers & contributions	-	(5 140)	(5 140)	(4 251)	56 170	45 076	11 094	25%	(5 140)
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-		-
Surplus/ (Deficit) for the year	-	(5 140)	(5 140)	(4 251)	56 170	45 076	11 094	25%	(5 140)
Capital expenditure & funds sources									
Capital expenditure	-	103 914	105 479	12 084	46 555	31 850	14 705	46%	103 914
Capital transfers recognised	-	64 354	64 354	7 774	30 962	16 115	14 847	92%	64 354
Public contributions & donations	-	462	462	300	300	231	69	30%	462
Borrowing	-	32 346	33 419	2 619	12 919	13 089	(170)	-1%	32 346
Internally generated funds	-	6 753	7 245	1 391	2 373	2 415	(42)	-2%	6 753
Total sources of capital funds	-	103 914	105 479	12 084	46 555	31 850	14 705	46%	103 914
Financial position									
Total current assets	-	207 929	207 929		275 485				207 929
Total non current assets	-	3 320 511	3 320 511		3 299 658				3 320 511
Total current liabilities	-	174 459	174 459		156 705				174 459
Total non current liabilities	-	617 668	617 668		588 511				617 668
Community wealth/Equity	-	2 736 314	2 736 314		2 829 926				2 736 314
Cash flows									
Net cash from (used) operating	-	110 861	110 861	(8 673)	107 582	107 342	(241)	-0%	110 861
Net cash from (used) investing	-	(110 144)	(111 709)	(12 790)	(49 886)	(49 886)	-		(110 144)
Net cash from (used) financing	-	7 409	7 409	(2 981)	(10 693)	(10 693)	-		7 409
Cash/cash equivalents at the month	-	97 547	97 547	-	151 990	137 748	(14 242)	-10%	113 113
Debtors & creditors analysis									
	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	50 980	3 576	1 326	1 172	751	723	3 867	17 318	79 713
Creditors Age Analysis									
Total Creditors	3 482	-	-	-	-	-	-	-	3 482

Financial Performance (revenue and expenditure by standard classification) – December 2015

WC032 Overstrand - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M06 December

Description	2014/15	Budget Year 2015/16							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue - Standard									
Governance and administration	-	255 994	255 994	17 094	149 206	147 344	1 862	1%	255 994
Executive and council	-	64 861	64 861	130	48 690	48 690	-		64 861
Budget and treasury office	-	180 339	180 339	15 025	93 889	93 175	714	1%	180 339
Corporate services	-	10 795	10 795	1 939	6 627	5 479	1 148	21%	10 795
Community and public safety	-	101 843	101 843	12 905	51 954	49 493	2 461	5%	101 843
Community and social services	-	4 657	4 657	263	2 200	2 366	(166)	-7%	4 657
Sport and recreation	-	11 942	11 942	2 495	4 528	5 971	(1 443)	-24%	11 942
Public safety	-	37 676	37 676	2 540	17 062	16 976	86	1%	37 676
Housing	-	47 567	47 567	7 607	28 164	24 180	3 984	16%	47 567
Health	-	-	-	-	-	-	-		-
Economic and environmental services	-	20 033	20 033	2 709	9 029	9 082	(53)	-1%	20 033
Planning and development	-	9 043	9 043	724	5 794	4 597	1 197	26%	9 043
Road transport	-	10 890	10 890	1 985	3 217	4 435	(1 218)	-27%	10 890
Environmental protection	-	101	101	-	18	50	(32)	-64%	101
Trading services	-	581 518	581 518	50 723	284 803	284 652	150	0%	581 518
Electricity	-	346 361	346 361	28 218	163 475	165 015	(1 540)	-1%	346 361
Water	-	106 211	106 211	10 692	52 894	53 991	(1 097)	-2%	106 211
Waste water management	-	69 402	69 402	6 631	37 629	35 280	2 349	7%	69 402
Waste management	-	59 544	59 544	5 182	30 805	30 368	438	1%	59 544
Other	-	-	-	-	-	-	-		-
Total Revenue - Standard	-	959 389	959 389	83 430	494 992	490 571	4 421	1%	959 389
Expenditure - Standard									
Governance and administration	-	237 278	237 278	20 178	114 182	113 261	921	1%	237 278
Executive and council	-	92 565	92 565	7 528	45 377	45 379	(2)	0%	92 565
Budget and treasury office	-	69 750	69 750	5 512	33 383	32 841	542	2%	69 750
Corporate services	-	74 963	74 963	7 138	35 421	35 040	381	1%	74 963
Community and public safety	-	141 933	141 933	15 649	64 078	62 792	1 286	2%	141 933
Community and social services	-	31 368	31 368	2 390	15 007	13 943	1 064	8%	31 368
Sport and recreation	-	18 220	18 220	2 835	8 520	8 427	93	1%	18 220
Public safety	-	69 453	69 453	5 489	31 589	31 460	129	0%	69 453
Housing	-	22 892	22 892	4 935	8 963	8 963	-		22 892
Health	-	-	-	-	-	-	-		-
Economic and environmental services	-	132 046	132 046	13 618	61 194	59 554	1 639	3%	132 046
Planning and development	-	40 308	40 308	3 135	18 756	18 978	(222)	-1%	40 308
Road transport	-	84 786	84 786	10 075	39 925	37 575	2 349	6%	84 786
Environmental protection	-	6 952	6 952	409	2 513	3 001	(488)	-16%	6 952
Trading services	-	453 273	453 273	38 236	199 368	209 889	(10 521)	-5%	453 273
Electricity	-	257 278	257 278	20 999	117 931	124 612	(6 681)	-5%	257 278
Water	-	78 253	78 253	7 519	31 661	33 290	(1 630)	-5%	78 253
Waste water management	-	63 478	63 478	5 560	27 025	28 698	(1 673)	-6%	63 478
Waste management	-	54 264	54 264	4 158	22 751	23 288	(537)	-2%	54 264
Other	-	-	-	-	-	-	-		-
Total Expenditure - Standard	-	964 529	964 529	87 681	438 821	445 495	(6 674)	-1%	964 529
Surplus/ (Deficit) for the year	-	(5 140)	(5 140)	(4 251)	56 170	45 076	11 094	25%	(5 140)

Financial Performance (revenue and expenditure by municipal vote) – December 2015

WC032 Overstrand - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M06 December

Vote Description	2014/15	Budget Year 2015/16							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue by Vote									
Vote 1 - Council	-	64 808	64 808	19	48 557	48 557	-		64 808
Vote 2 - Municipal Manager	-	-	-	-	-	-	-		-
Vote 3 - Management Services	-	991	991	226	654	496	159	32.1%	991
Vote 4 - Finance	-	180 339	180 339	15 025	93 889	93 175	714	0.8%	180 339
Vote 5 - Community Services	-	272 957	272 957	29 097	137 571	138 226	(655)	-0.5%	272 957
Vote 6 - Local Economic Development	-	3 091	3 091	267	2 061	1 511	551	36.4%	3 091
Vote 7 - Infrastructure & Planning	-	399 527	399 527	36 255	195 197	191 631	3 567	1.9%	399 527
Vote 8 - Protection Services	-	37 676	37 676	2 540	17 062	16 976	86	0.5%	37 676
Total Revenue by Vote	-	959 389	959 389	83 430	494 992	490 571	4 421	0.9%	959 389
Expenditure by Vote									
Vote 1 - Council	-	71 496	71 496	5 619	35 168	35 188	(20)	-0.1%	71 496
Vote 2 - Municipal Manager	-	4 489	4 489	348	2 153	2 244	(92)	-4.1%	4 489
Vote 3 - Management Services	-	43 327	43 327	2 904	19 178	21 279	(2 101)	-9.9%	43 327
Vote 4 - Finance	-	69 750	69 750	5 512	33 383	32 845	538	1.6%	69 750
Vote 5 - Community Services	-	341 492	341 492	36 250	159 773	157 005	2 768	1.8%	341 492
Vote 6 - Local Economic Development	-	8 731	8 731	653	4 478	4 006	472	11.8%	8 731
Vote 7 - Infrastructure & Planning	-	355 793	355 793	30 906	153 099	161 467	(8 368)	-5.2%	355 793
Vote 8 - Protection Services	-	69 453	69 453	5 489	31 589	31 460	128	0.4%	69 453
Total Expenditure by Vote	-	964 529	964 529	87 681	438 821	445 495	(6 674)	-1.5%	964 529
Surplus/ (Deficit) for the year	-	(5 140)	(5 140)	(4 251)	56 170	45 076	11 094	24.6%	(5 140)

Financial Performance (revenue and expenditure by source/type) – December 2015

WC032 Overstrand - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M06 December

Description	2014/15	Budget Year 2015/16							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands									
Revenue By Source									
Property rates		162 730	162 730	13 509	83 562	82 721	841	1%	162 730
Property rates - penalties & collection charges		891	891	35	350	386	(36)	-9%	891
Service charges - electricity revenue		338 877	338 877	27 095	162 121	163 790	(1 669)	-1%	338 877
Service charges - water revenue		102 045	102 045	10 564	52 325	50 172	2 153	4%	102 045
Service charges - sanitation revenue		66 375	66 375	6 614	35 040	33 740	1 300	4%	66 375
Service charges - refuse revenue		59 488	59 488	5 168	30 769	30 240	529	2%	59 488
Service charges - other							-		
Rental of facilities and equipment		11 859	11 859	2 450	6 489	6 176	313	5%	11 859
Interest earned - external investments		6 348	6 348	843	5 860	4 496	1 363	30%	6 348
Interest earned - outstanding debtors		2 437	2 437	232	1 327	1 218	108	9%	2 437
Dividends received							-		
Fines		31 859	31 859	2 064	13 266	14 602	(1 336)	-9%	31 859
Licences and permits		2 190	2 190	166	1 089	1 095	(6)	-1%	2 190
Agency services		2 970	2 970	309	1 525	1 485	40	3%	2 970
Transfers recognised - operational		90 324	90 324	6 473	62 405	62 405	-		90 324
Other revenue		16 643	16 643	1 275	9 974	9 154	820	9%	16 643
Gains on disposal of PPE							-		
Total Revenue (excluding capital transfers and contributions)	-	895 035	895 035	76 794	466 102	461 682	4 421	1%	895 035
Expenditure By Type									
Employee related costs		291 593	291 593	22 257	140 095	142 208	(2 113)	-1%	291 593
Remuneration of councillors		8 674	8 674	683	4 052	4 337	(285)	-7%	8 674
Debt impairment		22 792	22 792	1 899	11 396	11 396	-		22 792
Depreciation & asset impairment		111 362	111 362	9 280	55 681	55 681	-		111 362
Finance charges		46 895	46 895	8 511	15 553	15 553	-		46 895
Bulk purchases		193 573	193 573	14 721	91 982	94 367	(2 385)	-3%	193 573
Other materials		57 801	57 801	8 037	22 819	24 084	(1 264)	-5%	57 801
Contracted services		125 322	125 322	12 115	38 238	41 774	(3 536)	-8%	125 322
Transfers and grants		48 497	48 497	3 955	25 297	25 297	-		48 497
Other expenditure		58 021	58 021	6 224	33 709	30 800	2 909	9%	58 021
Loss on disposal of PPE							-		
Total Expenditure	-	964 529	964 529	87 681	438 821	445 495	(6 674)	-1%	964 529
Surplus/(Deficit)	-	(69 494)	(69 494)	(10 887)	27 281	16 186	11 094	0	(69 494)
Transfers recognised - capital		63 354	63 354	6 636	28 889	28 889	-		63 354
Contributions recognised - capital		1 000	1 000				-		1 000
Contributed assets							-		
Surplus/(Deficit) after capital transfers & contributions	-	(5 140)	(5 140)	(4 251)	56 170	45 076			(5 140)
Taxation							-		
Surplus/(Deficit) after taxation	-	(5 140)	(5 140)	(4 251)	56 170	45 076			(5 140)
Attributable to minorities									
Surplus/(Deficit) attributable to municipality	-	(5 140)	(5 140)	(4 251)	56 170	45 076			(5 140)
Share of surplus/ (deficit) of associate									
Surplus/ (Deficit) for the year	-	(5 140)	(5 140)	(4 251)	56 170	45 076			(5 140)

Capital Expenditure (Mun. vote, standard classification and funding) – December 2015

WC032 Overstrand - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) -

Vote Description	2014/15	Budget Year 2015/16							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Multi-Year expenditure appropriation									
Vote 1 - Council	-	-	-	-	-	-	-	-	-
Vote 2 - Municipal Manager	-	-	-	-	-	-	-	-	-
Vote 3 - Management Services	-	-	-	-	-	-	-	-	-
Vote 4 - Finance	-	-	-	-	-	-	-	-	-
Vote 5 - Community Services	-	21 911	21 911	1 467	9 437	9 733	(296)	-3%	21 911
Vote 6 - Local Economic Development	-	-	-	-	-	-	-	-	-
Vote 7 - Infrastructure & Planning	-	11 451	13 016	-	3 931	3 974	(43)	-1%	11 451
Vote 8 - Protection Services	-	-	-	-	-	-	-	-	-
Total Capital Multi-year expenditure	-	33 362	34 927	1 467	13 367	13 706	(339)	-2%	33 362
Total Capital Expenditure	-	103 914	105 479	12 084	46 555	31 850	14 705	46%	103 914
Capital Expenditure - Standard Classification									
Governance and administration	-	2 648	2 648	164	586	662	(76)	-12%	2 648
Executive and council							-		
Budget and treasury office							-		
Corporate services		2 648	2 648	164	586	662	(76)	-12%	2 648
Community and public safety	-	39 768	39 768	4 437	23 258	7 141	16 117	226%	39 768
Community and social services		3 520	3 520	1 139	2 102	1 173	929	79%	3 520
Sport and recreation		5 981	5 981	328	401	997	(595)	-60%	5 981
Public safety		295	295	63	127	123	4	3%	295
Housing		29 973	29 973	2 907	20 627	4 848	15 779	325%	29 973
Health							-		
Economic and environmental services	-	12 128	12 128	2 093	3 980	4 045	(64)	-2%	12 128
Planning and development		25	25			10	(10)	-100%	25
Road transport		12 103	12 103	2 093	3 980	4 034	(54)	-1%	12 103
Environmental protection							-		
Trading services	-	49 370	50 935	5 391	18 731	20 002	(1 271)	-6%	49 370
Electricity		21 726	23 291	3 223	7 154	7 376	(222)	-3%	21 726
Water		16 390	16 390	2 055	8 420	8 878	(458)	-5%	16 390
Waste water management		11 244	11 244	113	3 157	3 748	(591)	-16%	11 244
Waste management		10	10				-		10
Other							-		
Total Capital Expenditure - Standard Classification	-	103 914	105 479	12 084	46 555	31 850	14 705	46%	103 914

Financial Position - December 2015

WC032 Overstrand - Table C6 Monthly Budget Statement - Financial Position - M06 December

Description	2014/15	Budget Year 2015/16			
	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands					
ASSETS					
Current assets					
Cash		97 547	97 547	27 351	97 547
Call investment deposits			-	124 639	
Consumer debtors		51 774	51 774	62 919	51 774
Other debtors		44 112	44 112	49 965	44 112
Current portion of long-term receivables		13	13	13	13
Inventory		14 483	14 483	10 598	14 483
Total current assets	-	207 929	207 929	275 485	207 929
Non current assets					
Long-term receivables		41	41	47	41
Investments		28 455	28 455	26 489	28 455
Investment property		164 501	164 501	159 761	164 501
Investments in Associate					
Property, plant and equipment		3 122 147	3 122 147	3 108 599	3 122 147
Agricultural					
Biological assets					
Intangible assets		5 368	5 368	4 762	5 368
Other non-current assets					
Total non current assets	-	3 320 511	3 320 511	3 299 658	3 320 511
TOTAL ASSETS	-	3 528 441	3 528 441	3 575 143	3 528 441
LIABILITIES					
Current liabilities					
Bank overdraft					
Borrowing		28 113	28 113	25 660	28 113
Consumer deposits		43 801	43 801	42 606	43 801
Trade and other payables		74 229	74 229	60 123	74 229
Provisions		28 317	28 317	28 317	28 317
Total current liabilities	-	174 459	174 459	156 705	174 459
Non current liabilities					
Borrowing		415 999	415 999	395 369	415 999
Provisions		201 669	201 669	193 143	201 669
Total non current liabilities	-	617 668	617 668	588 511	617 668
TOTAL LIABILITIES	-	792 127	792 127	745 216	792 127
NET ASSETS	-	2 736 314	2 736 314	2 829 926	2 736 314
COMMUNITY WEALTH/EQUITY					
Accumulated Surplus/(Deficit)		2 733 677	2 733 677	2 827 353	2 733 677
Reserves		2 637	2 637	2 573	2 637
TOTAL COMMUNITY WEALTH/EQUITY	-	2 736 314	2 736 314	2 829 926	2 736 314

Cash Flow - December 2015

WC032 Overstrand - Table C7 Monthly Budget Statement - Cash Flow - M06 December

Description	2014/15	Budget Year 2015/16							Full Year Forecast
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	
R thousands									
CASH FLOW FROM OPERATING ACTIVITIES									
Receipts									
Property rates, penalties & collection charges		163 800	163 800	10 312	82 624	82 583	41		163 800
Service charges		567 409	567 409	49 567	277 345	277 558	(213)	()	567 409
Other revenue		76 884	76 884	5 835	33 867	33 957	(90)	0%	76 884
Government - operating		90 324	90 324	6 473	62 405	62 405	-		90 324
Government - capital		64 354	64 354	6 636	28 889	28 889	-		64 354
Interest		8 784	8 784	1 074	7 186	7 186	-		8 784
Dividends							-		-
Payments									
Suppliers and employees		(765 303)	(765 303)	(76 105)	(343 883)	(344 387)	(503)	0%	(765 303)
Finance charges		(46 895)	(46 895)	(8 511)	(15 553)	(15 553)	-		(46 895)
Transfers and Grants		(48 497)	(48 497)	(3 955)	(25 297)	(25 297)	-		(48 497)
NET CASH FROM/(USED) OPERATING ACTIVITIES	-	110 861	110 861	(8 673)	107 582	107 342	(241)	0%	110 861
CASH FLOWS FROM INVESTING ACTIVITIES									
Receipts									
Proceeds on disposal of PPE		-	-	-	-	-	-		-
Decrease (Increase) in non-current debtors		-	-	-	-	-	-		-
Decrease (increase) other non-current receivables		18	18	7	8	8	-		18
Decrease (increase) in non-current investments		(6 248)	(6 248)	(713)	(3 340)	(3 340)	-		(6 248)
Payments									
Capital assets		(103 914)	(105 479)	(12 084)	(46 555)	(46 555)	-		(103 914)
NET CASH FROM/(USED) INVESTING ACTIVITIES	-	(110 144)	(111 709)	(12 790)	(49 886)	(49 886)	-		(110 144)
CASH FLOWS FROM FINANCING ACTIVITIES									
Receipts									
Short term loans		(1 135)	(1 135)	-	-	-	-		(1 135)
Borrowing long term/refinancing		30 000	30 000	-	-	-	-		30 000
Increase (decrease) in consumer deposits		2 479	2 479	17	863	863	-		2 479
Payments									
Repayment of borrowing		(23 936)	(23 936)	(2 998)	(11 556)	(11 556)	-		(23 936)
NET CASH FROM/(USED) FINANCING ACTIVITIES	-	7 409	7 409	(2 981)	(10 693)	(10 693)	-		7 409
NET INCREASE/ (DECREASE) IN CASH HELD									
Cash/cash equivalents at beginning:		89 421	90 986		104 987	90 986			104 987
Cash/cash equivalents at month/year end:		97 547	97 547		151 990	137 748			113 113

SUPPORTING DOCUMENTATION

Debtors' analysis

Supporting Table SC3 Debtors' age analysis

WC032 Overstrand - Supporting Table SC3 Monthly Budget Statement - aged debtors - M06 December

Description	NT Code	Budget Year 2015/16										Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days		
R thousands													
Debtors Age Analysis By Income Source													
Trade and Other Receivables from Exchange Transactions - Water	1200	12 022	420	276	140	117	114	570	2 601	16 261	3 543	247	3 478
Trade and Other Receivables from Exchange Transactions - Electricity	1300	12 454	332	184	156	122	111	470	2 170	16 000	3 030	70	3 629
Receivables from Non-exchange Transactions - Property Rates	1400	13 790	473	275	544	182	150	653	2 253	18 321	3 782	25	4 196
Receivables from Exchange Transactions - Waste Water Management	1500	6 197	203	129	100	85	74	342	1 791	8 920	2 391	35	2 090
Receivables from Exchange Transactions - Waste Management	1600	4 472	168	98	74	126	62	267	1 284	6 551	1 813	68	1 631
Receivables from Exchange Transactions - Property Rental Debtors	1700	242	37	8	6	2	3	30	113	442	154	-	103
Interest on Arrear Debtor Accounts	1810	47	62	35	40	33	39	297	4 730	5 285	5 141	-	-
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-	-	-
Other	1900	1 755	1 880	320	112	84	169	1 238	2 375	7 933	3 978	60	1 850
Total By Income Source	2000	50 980	3 576	1 326	1 172	751	723	3 867	17 318	79 713	23 831	505	16 977
2014/15 - totals only		45 343	1 634	1 127	1 001	715	627	3 220	16 155	69 821	21 717	374	16 359
Debtors Age Analysis By Customer Group													
Organs of State	2200	486	1 087	53	378	19	26	51	167	2 266	641	-	203
Commercial	2300	7 251	168	90	39	43	36	113	684	8 424	914	19	614
Households	2400	43 560	2 310	1 176	744	685	657	3 674	16 125	68 931	21 885	485	16 158
Other	2500	(317)	10	8	11	5	4	29	342	91	390	-	2
Total By Customer Group	2600	50 980	3 576	1 326	1 172	751	723	3 867	17 318	79 713	23 831	505	16 977

Debtors' levels remain stable. The increased debtors results from the year-on-year increase in billings from increased tariffs at the start of the new financial year. This conclusion can be drawn from the increase in the 0-30 days (current) debtors.

Debtors' levels at the end of December 2015 indicate an increase due to the seasonal billing over the holiday period.

Summary of Indigent Households

Indigent Household Statistics					
	Indigent Households	Amount	Other Households	Total Households	
2 015					
July	8 337	3 352 279	23 998	32 335	25.78%
August	8 336	5 479 944	24 348	32 684	25.50%
September	8 124	4 328 481	24 548	32 672	24.87%
October	7 352	3 956 639	25 312	32 664	22.51%
November	7 302	3 946 768	25 478	32 780	22.28%
December	7 317	3 954 562	25 626	32 943	22.21%
2016					
January					
February					
March					
April					
May					
June					

Summary of Debtors Age Analysis

MONTH	< 30 Days	< 60 Days	< 90 Days	< 120 Days	< 150 Days	<180 Days	<365 Days	>365 Days	Total -	Older than 30 Days	Older than 90 days
2015/16											
June											
May											
April											
March											
February											
January											
December	50 979 761	3 575 536	1 326 225	1 171 863	751 095	722 960	3 867 237	17 317 935	79 712 612	28 732 851	23 831 090
November	50 643 681	1 865 830	1 382 058	883 165	1 207 525	716 440	3 302 097	17 250 921	77 251 716	26 608 035	23 360 147
October	49 425 659	1 871 479	1 091 183	917 433	1 256 247	684 420	3 393 009	17 188 366	75 827 795	26 402 136	23 439 474
September	48 308 730	1 643 242	1 609 916	963 407	757 166	752 650	3 326 448	16 930 901	74 292 460	25 983 730	22 730 572
Augustus	50 057 274	2 342 293	1 199 288	879 106	834 921	808 181	3 292 068	16 645 645	76 058 775	26 001 502	22 459 921
July	51 621 817	1 729 149	1 088 910	946 724	893 543	663 928	3 250 785	16 514 546	76 709 402	25 087 584	22 269 526

Creditors' analysis

Supporting Table SC4

WC032 Overstrand - Supporting Table SC4 Monthly Budget Statement - aged creditors - M06 December

Description	NT Code	Budget Year 2015/16								
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total
R thousands										
Creditors Age Analysis By Customer Type										
Bulk Electricity	0100									-
Bulk Water	0200									-
PAYE deductions	0300	2 550								2 550
VAT (output less input)	0400									-
Pensions / Retirement deductions	0500									-
Loan repayments	0600									-
Trade Creditors	0700	932								932
Auditor General	0800									-
Other	0900									-
Total By Customer Type	1000	3 482	-	-	-	-	-	-	-	3 482

Supporting Table SC4 reflects creditors paid during December 2015.

The payment of creditors is within requirements of the MFMA

Investment portfolio analysis

Supporting Table SC5

WC032 Overstrand - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M06 December

Investments by maturity Name of institution & investment ID	Period of Investment	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of the month	Change in market value	Market value at end of the month
R thousands	Yrs/Months							
Municipality								
LIBERTY 15934476	15 YEARS	Policy	01/09/2025	313		9 295	125	9 733
LIBERTY 21196964	14 YEARS	Policy	01/09/2025	6		14 703	260	14 969
MOMENTUM MP 3853776	14 YEARS	Policy	01/07/2026	(21)		1 778	30	1 787
ABSA 4074809272	DAILY	CALL		2	6.0%	421		423
ABSA 9284200168	DEP PLUS	DEP PLUS		130	6.3%	24 468		24 598
ABSA 9295906141	DAILY	DEP PLUS		130	6.3%	14 489	10 000	24 619
INVESTEC 1400-196164-452	60 days	FIXED DEP	29/01/2016		6.8%	50 000		50 000
NEDBANK 03/7881534451	45 days	FIXED DEP	14/01/2016		6.7%	25 000		25 000
Municipality sub-total				560		140 153	10 415	151 128
TOTAL INVESTMENTS AND INTEREST				560		140 153	10 415	151 128

Surplus cash not immediately required is invested in call and monthly deposits.

Long term investments relate to the sinking fund investments.

Allocation and grant receipts and expenditure

Supporting Table SC6 – Grant receipts

WC032 Overstrand - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M06 December

Description	2014/15	Budget Year 2015/16							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
RECEIPTS:									
Operating Transfers and Grants									
National Government:	-	67 709	67 709	-	51 061	51 061	-		67 709
Local Government Equitable Share		64 598	64 598		48 448	48 448	-		64 598
Finance Management		1 450	1 450		1 450	1 450			1 450
Municipal Systems Improvement									
EPWP Incentive		1 661	1 661		1 163	1 163			1 661
Provincial Government:	-	22 615	22 615	2 681	13 402	13 402	-		22 615
Housing		17 141	17 141	2 681	7 242	7 242	-		17 141
Provincial Library Grant		5 288	5 288		5 288	5 288			5 288
Community Development Worker Grant		72	72		72	72	-		72
Main Road Subsidy		114	114				-		114
Financial Management Support Grant					800	800	-		
District Municipality:	-	-	-	-	-	-	-		-
[insert description]							-		
Total Operating Transfers and Grants	-	90 324	90 324	2 681	64 463	64 463	-		90 324
Capital Transfers and Grants									
National Government:	-	30 347	30 347	-	22 991	22 991	-		30 347
Municipal Infrastructure Grant (MIG)		21 417	21 417		14 061	14 061	-		21 417
Municipal Systems Improvement		930	930		930	930			930
INEP		8 000	8 000		8 000	8 000			8 000
Provincial Government:	-	33 007	33 007	-	26 560	26 560	-		33 007
Housing		29 973	29 973		25 300	25 300	-		29 973
Provincial Library Grant		3 034	3 034		1 260	1 260			3 034
Other grant providers:	-	1 000	1 000	-	-	-	-		1 000
National Lotto		1 000	1 000				-		1 000
Total Capital Transfers and Grants	-	64 354	64 354	-	49 551	49 551	-		64 354
TOTAL RECEIPTS OF TRANSFERS & GRANTS	-	154 678	154 678	2 681	114 014	114 014	-		154 678

Grant receipts are monitored according to the payment schedules. Year to date actual only reflects actual receipts for 2015/2016.

Supporting Table SC7 – Grant expenditure

WC032 Overstrand - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M06 December

Description	2014/15	Budget Year 2015/16							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
EXPENDITURE									
Operating expenditure of Transfers and Grants									
National Government:	-	3 111	3 111	150	1 249	1 249	-		67 709
Local Government Equitable Share							-		64 598
Finance Management		1 450	1 450	38	215	215	-		1 450
Municipal Systems Improvement							-		
EPWP Incentive		1 661	1 661	112	1 034	1 034	-		1 661
Provincial Government:	-	22 615	22 615	5 184	10 635	10 635	-		22 615
Housing		17 141	17 141	4 674	7 345	7 345	-		17 141
Provincial Library Grant		5 288	5 288	509	3 270	3 270	-		5 288
Community Development Worker Grant		72	72	1	20	20	-		72
Main Road Subsidy		114	114				-		114
District Municipality:	-	-	-	-	-	-	-		-
Other grant providers:	-	-	-	-	-	-	-		-
Total operating expenditure of Transfers and Grants:	-	25 726	25 726	5 334	11 884	11 884	-		90 324
Capital expenditure of Transfers and Grants									
National Government:	-	30 347	30 347	3 729	8 232	8 232	-		30 347
Municipal Infrastructure Grant (MIG)		21 417	21 417	2 410	6 587	6 587	-		21 417
Municipal Systems Improvement		930	930	158	310	310	-		930
INEP		8 000	8 000	1 161	1 335	1 335	-		8 000
Provincial Government:	-	33 007	33 007	4 046	22 730	22 730	-		33 007
Housing		29 973	29 973	2 907	20 627	20 627	-		29 973
Provincial Library Grant		3 034	3 034	1 139	2 102	2 102	-		3 034
District Municipality:	-	-	-	-	-	-	-		-
Other grant providers:	-	1 000	1 000	-	-	-	-		1 000
National Lotto		1 000	1 000				-		1 000
Total capital expenditure of Transfers and Grants	-	64 354	64 354	7 774	30 962	30 962	-		64 354
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS	-	90 080	90 080	13 108	42 846	42 846	-		154 678

Grant expenditure is monitored against grant receipts.

Expenditure on councillor and board members allowances and employee benefits

Supporting Table SC8

WC032 Overstrand - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M06 December

Summary of Employee and Councillor remuneration	2014/15	Budget Year 2015/16							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Councillors (Political Office Bearers plus Other)									
Basic Salaries and Wages		8 037	8 037	632	3 751	4 018	(268)	-7%	8 037
Pension and UIF Contributions							-		
Medical Aid Contributions							-		
Motor Vehicle Allowance							-		
Cellphone Allowance		638	638	51	301	319	(18)	-5%	638
Housing Allowances							-		
Other benefits and allowances							-		
Sub Total - Councillors	-	8 674	8 674	683	4 052	4 337	(285)	-7%	8 674
Senior Managers of the Municipality									
Basic Salaries and Wages		9 735	9 735	795	4 772	4 867	(96)	-2%	9 735
Pension and UIF Contributions							-		
Medical Aid Contributions							-		
Overtime							-		
Performance Bonus							-		
Motor Vehicle Allowance							-		
Cellphone Allowance		154	154	13	77	77	-		154
Housing Allowances							-		
Other benefits and allowances							-		
Payments in lieu of leave							-		
Long service awards							-		
Post-retirement benefit obligations							-		
Sub Total - Senior Managers of Municipality	-	9 889	9 889	808	4 849	4 944	(96)	-2%	9 889
Other Municipal Staff									
Basic Salaries and Wages		189 457	189 457	14 260	94 020	95 048	(1 028)	-1%	189 457
Pension and UIF Contributions		31 735	31 735	2 348	14 441	14 678	(237)	-2%	31 735
Medical Aid Contributions		11 618	11 618	771	4 820	5 277	(456)	-9%	11 618
Overtime		15 046	15 046	1 408	6 055	6 457	(402)	-6%	15 046
Performance Bonus							-		
Motor Vehicle Allowance		11 314	11 314	780	4 751	4 950	(199)	-4%	11 314
Cellphone Allowance		1 348	1 348	101	642	634	7	1%	1 348
Housing Allowances		1 002	1 002	107	508	472	37	8%	1 002
Other benefits and allowances		10 621	10 621	880	5 262	5 001	262	5%	10 621
Provision for Accrued Leave		729	729	61	365	365	-		729
Provision for Long service awards		1 802	1 802	147	867	867	-		1 802
Provision for Bonus		455	455	38	227	227	-		455
Post-retirement benefit obligations		6 578	6 578	548	3 289	3 289	-		6 578
Sub Total - Other Municipal Staff	-	281 705	281 705	21 449	135 247	137 263	(2 017)	-1%	281 705
Total Parent Municipality		300 268	300 268	22 940	144 147	146 545	(2 398)	-2%	300 268
TOTAL SALARY, ALLOWANCES & BENEFITS	-	300 268	300 268	22 940	144 147	146 545	(2 398)	-2%	300 268
TOTAL MANAGERS AND STAFF	-	291 593	291 593	22 257	140 095	142 208	(2 113)	-1%	291 593

Financial Performance

Supporting Table SC2

WC032 Overstrand - Supporting Table SC2 Monthly Budget Statement - performance indicators - M06 December

Description of financial indicator	Basis of calculation	2014/15	Budget Year 2015/16			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
<u>Borrowing Management</u>						
Capital Charges to Operating Expenditure	Interest & principal paid/Operating Expenditure	0.0%	16.4%	16.4%	3.5%	5.8%
Borrowed funding of 'own' capital expenditure	Borrowings/Capital expenditure excl. transfers and grants	0.0%	31.1%	31.7%	27.8%	31.1%
<u>Safety of Capital</u>						
Debt to Equity	Loans, Accounts Payable, Overdraft & Tax Provision/ Funds & Reserves	0.0%	18.9%	18.9%	17.0%	18.9%
Gearing	Long Term Borrowing/ Funds & Reserves	0.0%	15774.5%	15774.5%	15366.1%	15774.5%
<u>Liquidity</u>						
Current Ratio	Current assets/current liabilities	0.0%	119.2%	119.2%	175.8%	119.2%
Liquidity Ratio	Monetary Assets/Current Liabilities	0.0%	55.9%	55.9%	97.0%	55.9%
<u>Revenue Management</u>						
Annual Debtors Collection Rate (Payment Level %)	Last 12 Mths Receipts/ Last 12 Mths Billing					
Outstanding Debtors to Revenue	Total Outstanding Debtors to Annual Revenue	0.0%	10.7%	10.7%	24.2%	10.7%
Longstanding Debtors Recovered	Debtors > 12 Mths Recovered/Total Debtors > 12 Months Old	0.0%	0.0%	0.0%	0.0%	0.0%
<u>Creditors Management</u>						
Creditors System Efficiency	% of Creditors Paid Within Terms (within MFMA s 65(e))		98.0%	98.0%		98.0%
<u>Funding of Provisions</u>						
Percentage Of Provisions Not Funded	Unfunded Provisions/Total Provisions					
<u>Other Indicators</u>						
Electricity Distribution Losses	% Volume (units purchased and generated less units sold)/units purchased and generated		6.0%	6.0%	6.2%	6.0%
Water Distribution Losses	% Volume (units purchased and own source less units sold)/Total units purchased and own source		20.2%	20.2%	18.4%	20.2%
Employee costs	Employee costs/Total Revenue - capital revenue	0.0%	32.6%	32.6%	30.1%	32.6%
Repairs & Maintenance	R&M/Total Revenue - capital revenue	0.0%	0.0%	0.0%	0.0%	0.0%
Interest & Depreciation	I&D/Total Revenue - capital revenue	0.0%	17.7%	17.7%	3.3%	6.2%
<u>IDP regulation financial viability indicators</u>						
i. Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year		22.4	22.4	Annual Indicator	22.4
ii. O/S Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services		12.9%	12.9%	Annual Indicator	12.9%
iii. Cost coverage	(Available cash + Investments)/monthly fixed operational expenditure		1.5	1.5	Annual Indicator	1.5

Capital programme performance

Supporting Table SC12

WC032 Overstrand - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - M06 December

Month	2014/15	Budget Year 2015/16							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands									
Monthly expenditure performance trend									
July		100	100	227	227	100	(127)	-127.0%	0%
August		719	719	9 788	10 015	819	(9 196)	-1122.4%	10%
September		2 454	2 454	14 612	24 627	3 273	(21 354)	-652.4%	24%
October		9 714	9 714	3 390	28 017	12 987	(15 030)	-115.7%	27%
November		9 931	9 931	6 454	34 471	22 918	(11 552)	-50.4%	33%
December		8 931	8 931	12 084	46 555	31 850	(14 705)	-46.2%	45%
January		1 005	1 005			32 855	-		
February		7 151	7 151			40 006	-		
March		9 671	9 671			49 676	-		
April		9 285	9 285			58 962	-		
May		11 048	11 048			70 010	-		
June		33 904	35 469			105 479	-		
Total Capital expenditure	-	103 914	105 479	46 555					

The capital budget spending is 46% ahead of the expected YTD budget.

Supporting Table SC13a

WC032 Overstrand - Supporting Table SC13a Monthly Budget Statement - capital expenditure on new assets by asset class - M06 December

Description	2014/15	Budget Year 2015/16							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Capital expenditure on new assets by Asset Class/Sub-class									
Infrastructure	-	44 873	46 438	5 535	14 542	14 742	200	1.4%	44 873
Infrastructure - Road transport	-	14 979	14 979	2 206	6 570	6 192	(378)	-6.1%	14 979
<i>Roads, Pavements & Bridges</i>		12 103	12 103	2 093	3 980	4 034	54	1.3%	12 103
<i>Storm water</i>		2 877	2 877	113	2 590	2 157	(432)	-20.0%	2 877
Infrastructure - Electricity	-	21 726	23 291	3 223	7 154	6 405	(749)	-11.7%	21 726
<i>Generation</i>							-		
<i>Transmission & Reticulation</i>		21 726	23 291	3 223	7 154	6 405	(749)	-11.7%	21 726
<i>Street Lighting</i>							-		
Infrastructure - Water	-	4 737	4 737	106	478	1 005	527	52.4%	4 737
<i>Dams & Reservoirs</i>							-		
<i>Water purification</i>							-		
<i>Reticulation</i>		4 737	4 737	106	478	1 005	527	52.4%	4 737
Infrastructure - Sanitation	-	3 420	3 420	-	340	1 140	800	70.1%	3 420
<i>Reticulation</i>							-		
<i>Sewerage purification</i>		3 420	3 420		340	1 140	800	70.1%	3 420
Infrastructure - Other	-	10	10	-	-	-	-		10
<i>Waste Management</i>		10	10				-		10
Community	-	35 611	35 611	4 112	22 903	7 301	(15 602)	-213.7%	35 611
Parks & gardens							-		
Sportsfields & stadia		1 823	1 823	4	46	912	866	95.0%	1 823
Libraries		3 080	3 080	1 139	2 102	1 027	(1 076)	-104.8%	3 080
Recreational facilities							-		
Fire, safety & emergency		295	295	63	127	148	20	13.9%	295
Security and policing							-		
Cemeteries							-		
Social rental housing		29 973	29 973	2 907	20 627	4 995	(15 632)	-312.9%	29 973
Other		440	440			220	220	100.0%	440
Heritage assets	-	-	-	-	-	-	-		-
Investment properties	-	-	-	-	-	-	-		-
Other assets	-	2 673	2 673	164	586	851	265	31.2%	2 673
General vehicles		120	120				-		120
Computers - hardware/equipment		2 528	2 528	164	586	843	257	30.5%	2 528
Furniture and other office equipment							-		
Other		25	25			8	8	100.0%	25
Intangibles	-	-	-	-	-	-	-		-
Computers - software & programming							-		
Other							-		
Total Capital Expenditure on new assets	-	83 156	84 721	9 811	38 030	22 894	(15 137)	-66.1%	83 156

Supporting Table SC13b

WC032 Overstrand - Supporting Table SC13b Monthly Budget Statement - capital expenditure on renewal of existing assets by asset class - M06 December

Description	2014/15	Budget Year 2015/16							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Capital expenditure on renewal of existing assets by Asset Class/Sub-class									
Infrastructure	-	16 600	16 600	1 949	8 169	8 263	94	1.1%	16 600
Infrastructure - Road transport	-	-	-	-	-	-	-	-	-
Roads, Pavements & Bridges									
Storm water									
Infrastructure - Electricity	-	-	-	-	-	-	-	-	-
Generation									
Transmission & Reticulation									
Street Lighting									
Infrastructure - Water	-	11 653	11 653	1 949	7 942	7 963	21	0.3%	11 653
Dams & Reservoirs									
Water purification									
Reticulation		11 653	11 653	1 949	7 942	7 963	21	0.3%	11 653
Infrastructure - Sanitation	-	4 947	4 947	-	227	300	73	24.4%	4 947
Reticulation									
Sewerage purification		4 947	4 947		227	300	73	24.4%	4 947
Infrastructure - Other	-	-	-	-	-	-	-	-	-
Waste Management									
Community	-	4 158	4 158	324	356	693	337	48.7%	4 158
Parks & gardens									
Sportsfields & stadia		4 158	4 158	324	356	693	337	48.7%	4 158
Swimming pools									
Community halls									
Libraries									
Recreational facilities									
Fire, safety & emergency									
Security and policing									
Cemeteries									
Social rental housing									
Other									
Heritage assets	-	-	-	-	-	-	-	-	-
Investment properties	-	-	-	-	-	-	-	-	-
Housing development									
Other									
Other assets	-	-	-	-	-	-	-	-	-
General vehicles									
Specialised vehicles	-	-	-	-	-	-	-	-	-
Total Capital Expenditure on renewal of	-	20 758	20 758	2 273	8 525	8 956	431	4.8%	20 758

Supporting Table SC13c

WC032 Overstrand - Supporting Table SC13c Monthly Budget Statement - expenditure on repairs and maintenance by asset class - M06 December

Description	2014/15	Budget Year 2015/16							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Repairs and maintenance expenditure by Asset Class/Sub-class									
Infrastructure	-	111 449	111 449	12 469	47 994	55 725	7 731	13.9%	111 449
Infrastructure - Road transport	-	57 090	57 090	6 270	20 760	28 545	7 785	27.3%	57 090
<i>Roads, Pavements & Bridges</i>		51 401	51 401	5 338	18 428	25 700	7 272	28.3%	51 401
<i>Storm water</i>		5 689	5 689	931	2 332	2 844	513	18.0%	5 689
Infrastructure - Electricity	-	16 835	16 835	2 542	8 228	8 417	189	2.3%	16 835
<i>Generation</i>							-		
<i>Transmission & Reticulation</i>		16 835	16 835	2 542	8 228	8 417	189	2.3%	16 835
<i>Street Lighting</i>							-		
Infrastructure - Water	-	22 874	22 874	2 344	11 074	11 437	363	3.2%	22 874
<i>Dams & Reservoirs</i>							-		
<i>Water purification</i>							-		
<i>Reticulation</i>		22 874	22 874	2 344	11 074	11 437	363	3.2%	22 874
Infrastructure - Sanitation	-	12 159	12 159	1 122	6 265	6 080	(185)	-3.0%	12 159
<i>Reticulation</i>							-		
<i>Sewerage purification</i>		12 159	12 159	1 122	6 265	6 080	(185)	-3.0%	12 159
Infrastructure - Other	-	2 492	2 492	191	1 666	1 246	(421)	-33.8%	2 492
<i>Waste Management</i>		2 492	2 492	191	1 666	1 246	(421)	-33.8%	2 492
Community	-	4 546	4 546	619	1 969	2 273	304	13.4%	4 546
Parks & gardens		2 084	2 084	237	1 004	1 042	38	3.7%	2 084
Sportsfields & stadia		588	588	89	170	294	124	42.1%	588
Swimming pools		483	483	148	218	242	24	9.9%	483
Community halls		564	564	30	208	282	74	26.3%	564
Libraries		99	99	1	21	50	29	58.7%	99
Recreational facilities							-		
Fire, safety & emergency							-		
Security and policing							-		
Cemeteries		27	27	2	18	14	(4)	-31.2%	27
Social rental housing							-		
Other		701	701	111	331	350	19	5.5%	701
Heritage assets	-	-	-	-	-	-	-		-
Investment properties	-	-	-	-	-	-	-		-
Housing development							-		
Other assets	-	5 081	5 081	525	2 240	2 541	301	11.9%	5 081
General vehicles							-		
Specialised vehicles	-	-	-	-	-	-	-		-
Plant & equipment							-		
Computers - hardware/equipment							-		
Other Buildings		661	661	28	111	331	220	66.5%	661
Other		4 420	4 420	496	2 129	2 210	81	3.7%	4 420
Agricultural assets	-	-	-	-	-	-	-		-
Biological assets	-	-	-	-	-	-	-		-
Intangibles	-	-	-	-	-	-	-		-
Total Repairs and Maintenance Expendit	-	121 077	121 077	13 612	52 202	60 539	8 337	13.8%	121 077

Supporting Table SC13d

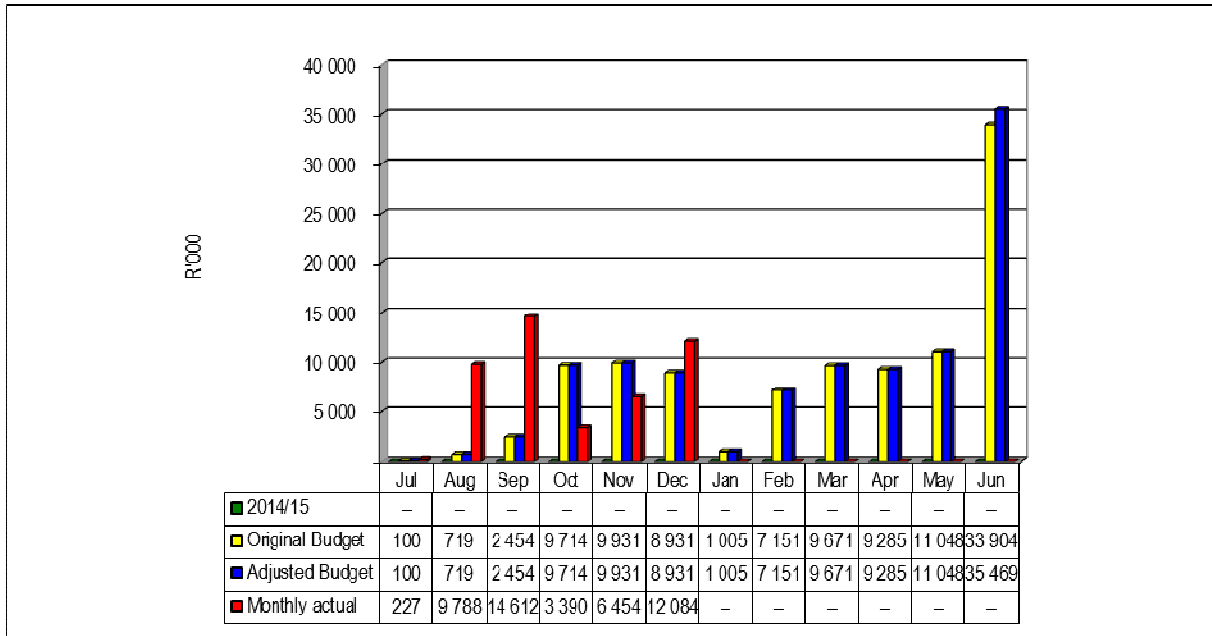
WC032 Overstrand - Supporting Table SC13d Monthly Budget Statement - depreciation by asset class - M06 December

Description	2014/15	Budget Year 2015/16							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
<u>Depreciation by Asset Class/Sub-class</u>									
Infrastructure	-	94 154	94 154	7 846	47 077	47 077	-		94 154
Infrastructure - Road transport	-	32 235	32 235	2 686	16 117	16 117	-		32 235
<i>Roads, Pavements & Bridges</i>		29 645	29 645	2 470	14 823	14 823	-		29 645
<i>Storm water</i>		2 590	2 590	216	1 295	1 295	-		2 590
Infrastructure - Electricity	-	20 158	20 158	1 680	10 079	10 079	-		20 158
<i>Generation</i>							-		
<i>Transmission & Reticulation</i>		20 158	20 158	1 680	10 079	10 079	-		20 158
<i>Street Lighting</i>							-		
Infrastructure - Water	-	19 981	19 981	1 665	9 990	9 990	-		19 981
<i>Dams & Reservoirs</i>							-		
<i>Water purification</i>							-		
<i>Reticulation</i>		19 981	19 981	1 665	9 990	9 990	-		19 981
Infrastructure - Sanitation	-	17 034	17 034	1 420	8 517	8 517	-		17 034
<i>Reticulation</i>		17 034	17 034	1 420	8 517	8 517	-		17 034
<i>Sewerage purification</i>							-		
Infrastructure - Other	-	4 746	4 746	395	2 373	2 373	-		4 746
<i>Waste Management</i>		3 930	3 930	327	1 965	1 965	-		3 930
<i>Other</i>		816	816	68	408	408	-		816
Community	-	3 601	3 601	300	1 800	1 800	-		3 601
Recreational facilities		3 601	3 601	300	1 800	1 800	-		3 601
Heritage assets	-	-	-	-	-	-	-		-
Investment properties	-	-	-	-	-	-	-		-
Other assets	-	12 481	12 481	1 040	6 240	6 240	-		12 481
General vehicles							-		
Specialised vehicles	-	-	-	-	-	-	-		-
Plant & equipment							-		
Computers - hardware/equipment							-		
Furniture and other office equipment							-		
Civic Land and Buildings		5 685	5 685	474	2 842	2 842	-		5 685
Other Buildings							-		
Other Land							-		
Surplus Assets - (Investment or Inventory)							-		
Other		6 796	6 796	566	3 398	3 398	-		6 796
Agricultural assets	-	-	-	-	-	-	-		-
Biological assets	-	-	-	-	-	-	-		-
Intangibles	-	1 126	1 126	94	563	563	-		1 126
Computers - software & programming				-			-		
Other		1 126	1 126	94	563	563	-		1 126
Total Depreciation	-	111 362	111 362	9 280	55 681	55 681	-		111 362

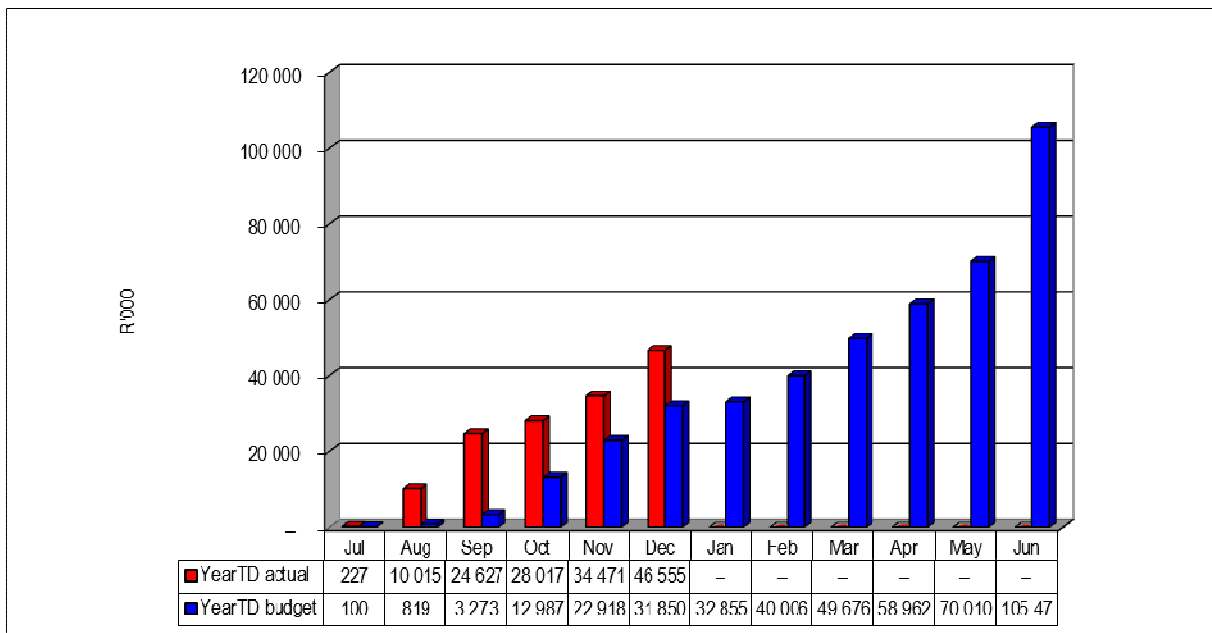
Other supporting documentation

Section 71 charts

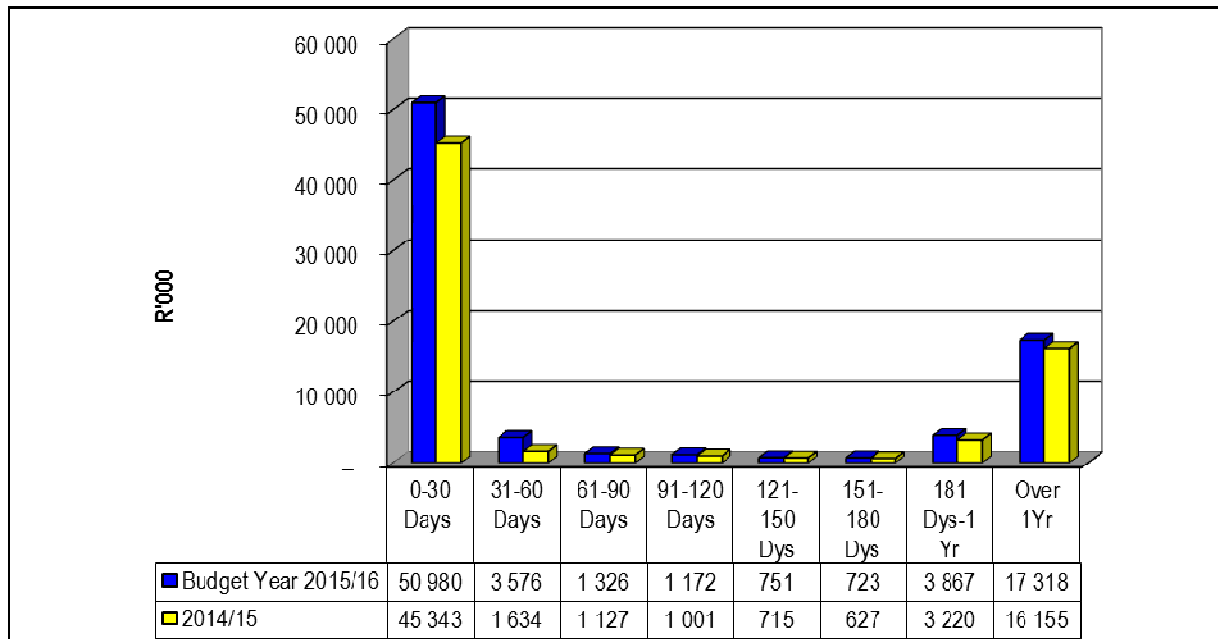
Capital expenditure monthly trend - actual vs target



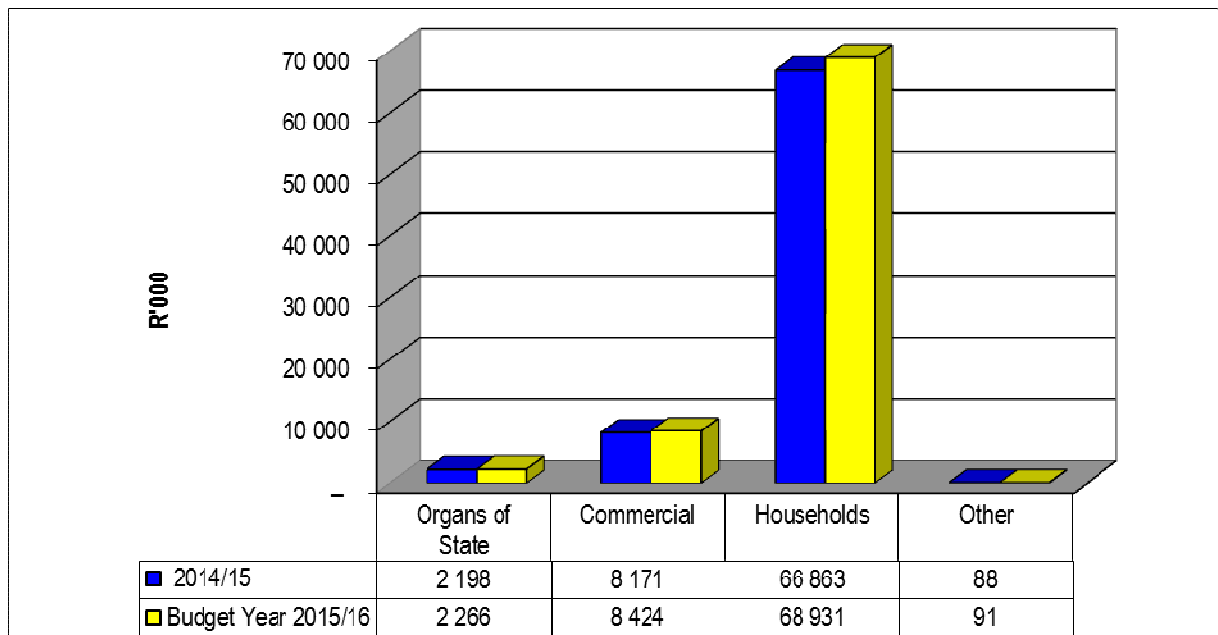
Capital expenditure – YTD actual vs YTD trend



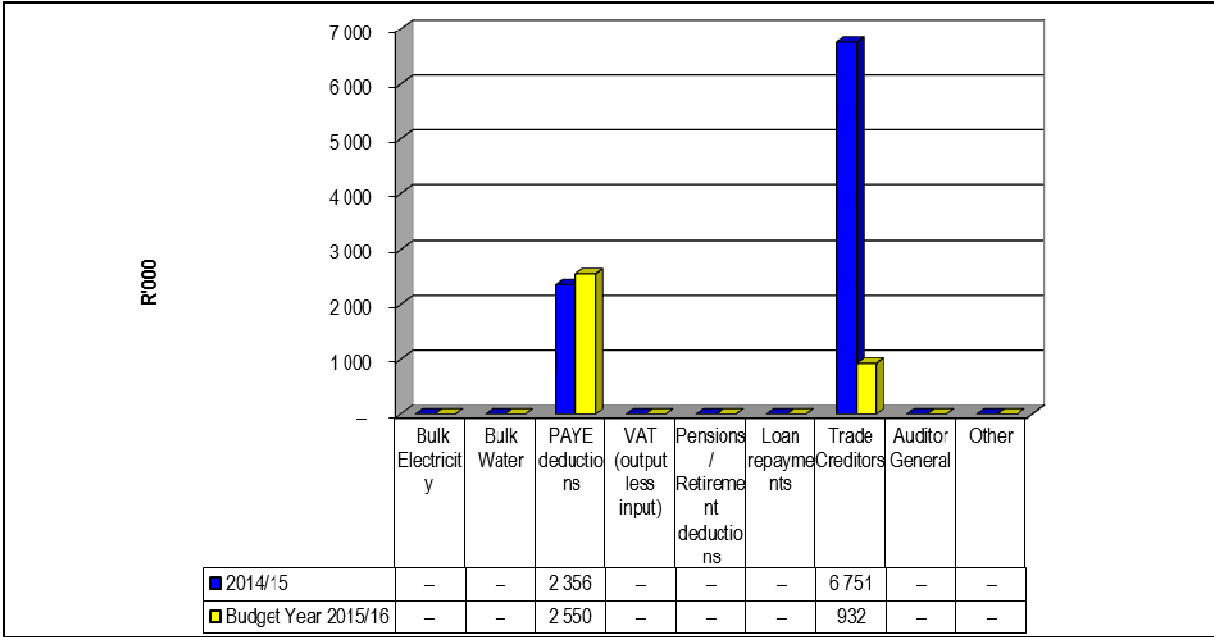
Debtors Age Analysis



Debtors by Type



Creditor Payments



SERVICE DELIVERY PERFORMANCE ANALYSIS

Early indications are that the performance against the output and goals of the Service Delivery Budget Implementation Plan (SDBIP) are well on track.

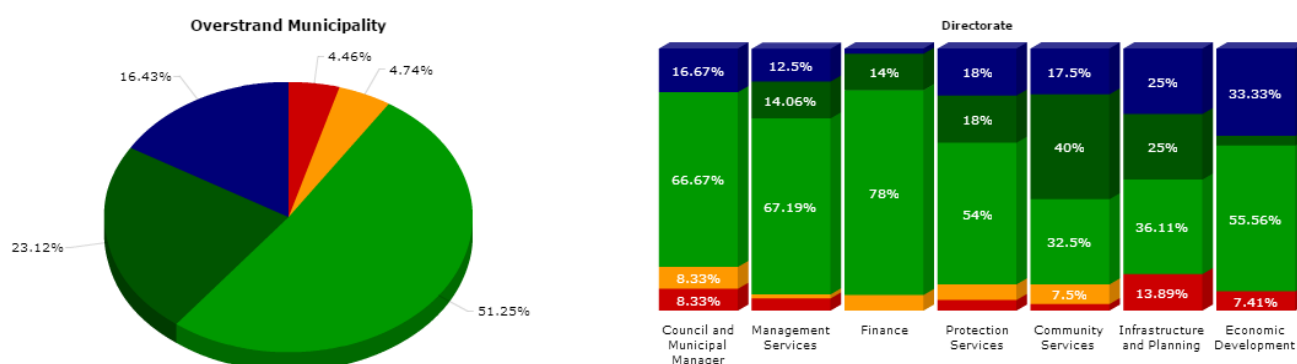
The municipality met 326 (91%) of a total number of 359 key performance indicators (KPIs) for the period July 2015 – December 2015. 17 (4,7%) of KPIs were almost met and 16 (4,5%) of the indicators were not met.

The revised Top Layer SDBIP will, in terms of MFMA Circular 13, be submitted with the adjustment budget for approval by Council.

Annexure C is the unaudited Top Layer SDBIP Report for the first half of the financial year ending 31 December 2015 which measures the municipality’s overall performance per National KPA.

The graphs below is the result of the unaudited Top Layer SDBIP for the first half of the financial year ending 31 December 2015 which measures the municipality’s overall performance, per Directorate, per National KPA and per Strategic objectives.

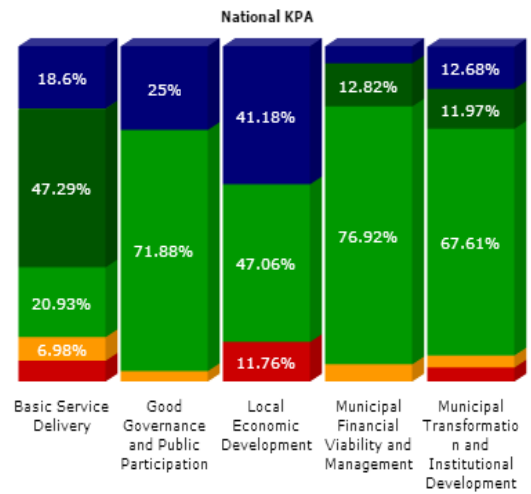
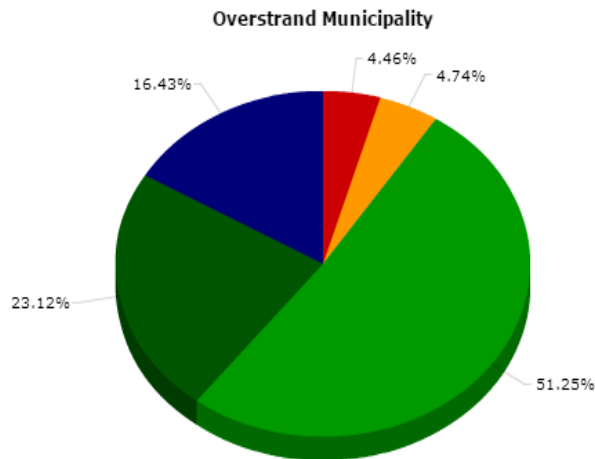
1. DEPARTMENTAL SDBIP OVERALL PERFORMANCE



Overstrand Municipality		Directorate						
		Council & Municipal Manager	Management Services	Finance	Protection Services	Community Services	Infrastructure & Planning	Economic Development
■ KPI Not Met	16 (4.5%)	1 (8.3%)	3 (4.7%)	-	2 (4%)	3 (2.5%)	5 (13.9%)	2 (7.4%)
■ KPI Almost Met	17 (4.7%)	1 (8.3%)	1 (1.6%)	3 (6%)	3 (6%)	9 (7.5%)	-	-
■ KPI Met	184 (51.3%)	8 (66.7%)	43 (67.2%)	39 (78%)	27 (54%)	39 (32.5%)	13 (36.1%)	15 (55.6%)
■ KPI Well Met	83 (23.1%)	-	9 (14.1%)	7 (14%)	9 (18%)	48 (40%)	9 (25%)	1 (3.7%)
■ KPI Extremely Well Met	59 (16.4%)	2 (16.7%)	8 (12.5%)	1 (2%)	9 (18%)	21 (17.5%)	9 (25%)	9 (33.3%)
Total:	359	12	64	50	50	120	36	27

Period: 01 July 2015 – 31 December 2015

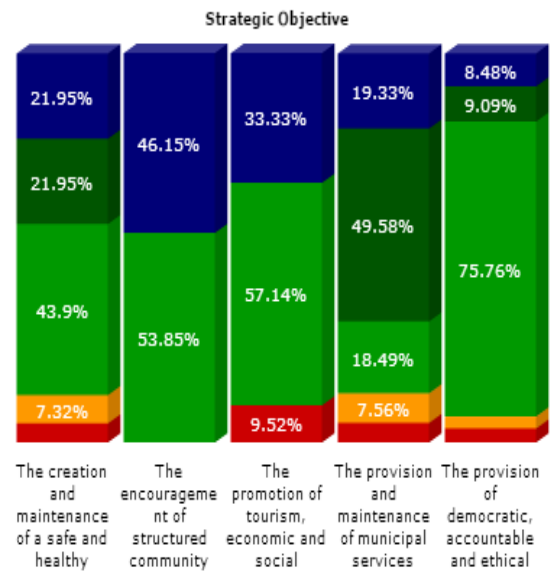
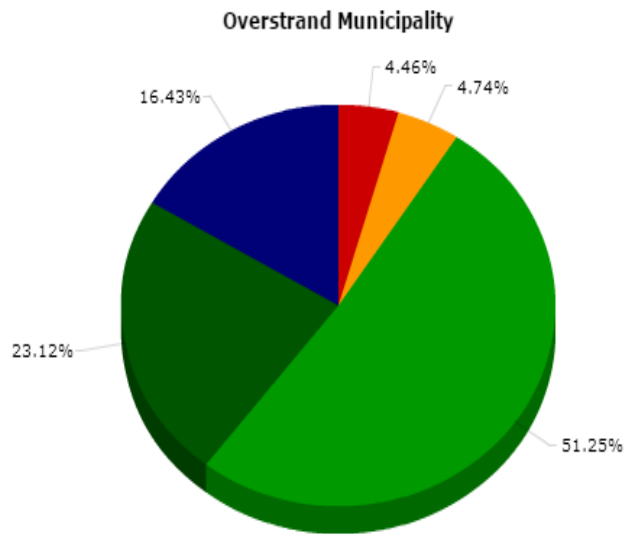
2. OVERALL TOP- LEVEL PERFORMANCE PER NATIONAL KPA



Overstrand Municipality		National KPA				
		Basic Service Delivery	Good Governance and Public Participation	Local Economic Development	Municipal Financial Viability and Management	Municipal Transformation and Institutional Development
KPI Not Met	16 (4.5%)	8 (6.2%)	-	2 (11.8%)	-	6 (4.2%)
KPI Almost Met	17 (4.7%)	9 (7%)	1 (3.1%)	-	2 (5.1%)	5 (3.5%)
KPI Met	184 (51.3%)	27 (20.9%)	23 (71.9%)	8 (47.1%)	30 (76.9%)	96 (67.6%)
KPI Well Met	83 (23.1%)	61 (47.3%)	-	-	5 (12.8%)	17 (12%)
KPI Extremely Well Met	59 (16.4%)	24 (18.6%)	8 (25%)	7 (41.2%)	2 (5.1%)	18 (12.7%)
Total:	359	129	32	17	39	142

Period: 01 July 2015 – 31 December 2015

3. OVERALL TOP- LEVEL PERFORMANCE PER STRATEGIC OBJECTIVES



Overstrand Municipality		Strategic Objective				
		The creation and maintenance of a safe and healthy environment	The encouragement of structured community participation in the matters of the municipality	The promotion of tourism, economic and social development	The provision and maintenance of municipal services	The provision of democratic, accountable and ethical governance
KPI Not Met	16 (4.5%)	2 (4.9%)	-	2 (9.5%)	6 (5%)	6 (3.6%)
KPI Almost Met	17 (4.7%)	3 (7.3%)	-	-	9 (7.6%)	5 (3%)
KPI Met	184 (51.3%)	18 (43.9%)	7 (53.8%)	12 (57.1%)	22 (18.5%)	125 (75.8%)
KPI Well Met	83 (23.1%)	9 (22%)	-	-	59 (49.6%)	15 (9.1%)
KPI Extremely Well Met	59 (16.4%)	9 (22%)	6 (46.2%)	7 (33.3%)	23 (19.3%)	14 (8.5%)
Total:	359	41	13	21	119	165

Period: 01 July 2015 – 31 December 2015

COMMENTS ON THE ANNUAL REPORT

In terms of Section 72(1)(a)(iii) the following is submitted regarding progress on resolving problems identified in the 2013/2014 Annual Report:

Auditor-General Report on Financial Performance 2014/15	
Audit Report Status:	Unqualified (Clean Audit)
Non-Compliance Issues	Remedial Action Taken
There were no findings of any material misstatements in the financial statements prepared by the Municipality in accordance with S122 of the MFMA.	
There were no material findings of any instances of material non-compliance with specific matters in laws and regulations applicable to the Municipality.	

Table 1.: AG Report on Financial Performance 2014/15

Auditor-General Report on Service Delivery Performance: 2014/15	
Audit Report Status:	Unqualified (Clean Audit)
Non-Compliance Issues	Remedial Action Taken
There were no material findings on the annual performance report concerning the usefulness and the reliability of the information reported by the Municipality.	

Table 2.: AG Report on Service Delivery Performance 2014/15

EXPENDITURE, REVENUE, CAPITAL, CASH, DEBTORS AND SALARIES PERFORMANCE

	Amended Budget	Actual 31/12/2015	%
Operational Expenditure	964 529 285	438 821 478	45%
Operational Revenue (Excl. Capital Grants)	895 035 198	466 102 390	52%

EXPENDITURE

Approximately 45% of the operating expenditure budget of R964 529 285 was spent as at the end of December 2015. Preliminary expenditure savings and additional requests have been identified during the review of the budget. These amounts are listed in the tables below. (See Annexure B for further details)

EXPENDITURE SAVINGS

General Expenses and Repairs & Maintenance	R 2 687 936
--------------------------------------------	-------------

EXPENDITURE REQUESTS

General Expenses and Repairs & Maintenance	R 5 194 936
--------------------------------------------	-------------

REVENUE

Approximately 52% of the operating revenue budget of R895 035 198 was levied or collected as at the end of December 2015.

All indications are that the services revenue will materialised as budgeted.

ADDITIONAL REVENUE

Interest on Investments	R 2 600 000
-------------------------	-------------

CAPITAL

	Original Budget	Amended Budget	Actual 31/12/2015	%
Capital Expenditure	103 914 091	105 479 077	46 554 979	44%

The capital expenditure as at the end of December 2015, including commitments, amounts to R60 236 380 and equates to 57% of the budget actually spent or committed. Minor re-allocations between projects are listed in Annexure B.

CASH MANAGEMENT

Cash flow predictions are as anticipated. The cash balance at the end of December 2015 amounts to R151 989 639.

DEBTORS

Debtors' levels remain stable. The increased debtors results from the year-on-year increase in billings from increased tariffs at the start of the new financial year. This conclusion can be drawn from the increase in the 0-30 days (current) debtors.

SALARIES & WAGES

All indications are that the salary budget will not be exceeded.

ADJUSTMENTS BUDGET

Regulation 23 of the Municipal Budget and Reporting Regulations provides, *inter alia* for the following:

“An adjustment budget may be tabled in the Municipal Council at any time after the Mid-year Budget and Performance Assessment has been tabled in the Council, but not later than 28 February of each year. Furthermore, except under certain circumstances only one adjustment budget may be tabled in Council during a financial year.”

Accordingly, it is recommended that a report on adjustments to the budget be submitted to Council for consideration before 29 February 2016.

**CC Groenewald
MUNICIPAL MANAGER**

Municipal manager's quality certification

QUALITY CERTIFICATE

I, Coenie Groenewald, the Municipal Manager of Overstrand Municipality, hereby certify that the –

- **Municipal Manager's Report on the Mid-Year Budget and Performance Assessment**

as at **December 2015** has been prepared in accordance with the Municipal Finance Management Act and regulations made under the Act.

Print name: **CC Groenewald**

Municipal Manager of Overstrand Municipality (WC032)

Signature: _____



Date: _____

15.01.2016

PROVISIONAL 2015/2016 OPERATIONAL BUDGET MID YEAR REVIEW

DIRECTORATE	DEPARTMENT	UKEY	Cost Allocation	ITEM	SAVINGS	REQUESTS
Management Services	Social Development	20150812160910	10680202530001	Staff:Basic Salary&Wages	-10 000	
Management Services	Social Development	20150916105413		Staff:Basic Salary&Wages		40 000
Management Services	Social Development		10680202530001	Staff:Basic Salary&Wages		0
Management Services	Social Development	20150916115607	10680202530001	Staff:Basic Salary&Wages		0
Management Services	Social Development	20150916153102	10680202530001	Staff:Basic Salary&Wages	-10 000	
Management Services	Social Development	20150908100328	10680203760001	OperCost:Gifts&Promotional Items	-8 800	
Management Services	Social Development	20150916121442	10680203760001	OperCost:Gifts&Promotional Items	-6 950	
Management Services	Social Development	20150916143831	10680203760001	OperCost:Gifts&Promotional Items	-10 000	
Management Services	Social Development	20150916152303	10680203760001	OperCost:Gifts&Promotional Items	-5 000	
Management Services	Social Development			OperCost:Gifts&Promotional Items		0
Management Services	Social Development			OperCost:Gifts&Promotional Items		0
Management Services	Social Development			OperCost:Gifts&Promotional Items		9 000
Management Services	Social Development	20150908095159	10680203950001	OperCost:Catering Municipal Activities		1 053
Management Services	Social Development	20150916104314	10680203950001	OperCost:Catering Municipal Activities	-5 000	
Management Services	Social Development	20150916144436	10680203950001	OperCost:Catering Municipal Activities	-9 314	
Management Services	Social Development	20150916152140	10680203950001	OperCost:Catering Municipal Activities		0
Management Services	Social Development			OperCost:Catering Municipal Activities		3 623
Management Services	Social Development	20150916152621	10680203950001	OperCost:Catering Municipal Activities		0
Management Services	Social Development	20150814143802	10680204720000	OperCost:Printing&Publications	-18 000	
Management Services	Social Development			OperCost:Printing&Publications		5 000
Management Services	Social Development	20150908105501	10680205050001	OperCost:Trav&Subs-Dom Road Transport	-5 000	
Management Services	Social Development	20150916151606	10680205050001	OperCost:Trav&Subs-Dom Road Transport		0
Management Services	Social Development			OperCost:Trav&Subs-Dom Road Transport		40 000
Management Services	Social Development	20150916120603	10680201180001	ContrServ:Artists&Performers	-10 000	
Management Services	Social Development	20150908093130	10680203300001	Inventory:Materials&Supplies	-612	
Management Services	ICT	20150212015894	10660200800000	ConsServ:Project Management	-100 000	
Management Services	ICT	20150212015880	10660201440000	ContrServ:Maint. Of Equipm	-300 000	
Management Services	ICT	20150212015920	10660203540000	OperLease:Computer Equipment	-150 000	
Management Services	ICT	20150212015922	10660203670000	OperLease:Machinery&Equipment	-45 000	
Management Services	ICT	20150212015858	10660204050000	OperCost:Cellular Contract (Subs&Calls)	-20 000	
Management Services	ICT	20150212015957	10660204380000	OperCost:Ext Comp Serv-Special CompServ	-900 000	
Management Services		20150212012494	10080201120000	ConsServ:Legal Cost - Legal Advic&Litig	-200 000	
Finance	Revenue	20150212013726	10200204030000	OperCost:Courier&Delivery Services		180 000
Finance	Revenue	20150212013727	10200204070000	OperCost:Postage/Stamps/Franking Mach		8 000
Finance	Revenue	20150908143348	10200204120001	OperCost:Telephone Fax Telegraph & Telex	-8 000	
Finance	Revenue	20150212013729	10200204720000	OperCost:Printing&Publications	-180 000	
Finance	Revenue	20150212013802	10200200550000	OutsracdServ:Conn. Electricity		114 440
Finance	Revenue	20150212013803	10200200570000	OutsracdServ:Conn. Water		100 000
Finance	Revenue	20150212013783	10200200610000	OutsracdServ:Security Servs	-60 000	
Finance	Revenue	20150212013724	10200201130000	ConsServ:Legal Cost - Issue Of Summons		408 500
Finance	Revenue	20150212013725	10200201140000	ConsServ:Legal Cost - Collection	-626 260	
Finance	Revenue	20150626154303	10200201450000	ContrServ:Maint. Of Unspecified Assets		31 320
Finance	Revenue	20150212013751	10200201550000	ContrServ:Tracing Agents&Debt Collect		32 000
LED	LED			LED Implementation		1 000 000
Protection Services	Traffic	20150212016249	10700204720000	PRINTING & PUBLICATIONS		50 000
Protection Services	Traffic	20150212016275	10700205220000	UNIFORM & PROTECTIVE CLOTHING		10 000

DIRECTORATE	DEPARTMENT	UKEY	Cost Allocation	ITEM	SAVINGS	REQUESTS
Protection Services	Traffic	20150212016264	10700201430000	MAINTENANCE BUILD & FACILITIES		25 000
Protection Services	Traffic	20150212016265	10700201440000	MAINTENANCE OF EQUIPMENT		15 000
Protection Services	Traffic	20150212016266	10700201450000	MAINTENANCE OF UNSPECIFIED ASSETS		50 000
Protection Services	Traffic	20150212016278	10700203260000	CONSUMABLE STORE STANDARD RATED		1 000
Protection Services	Traffic	20150212016280	10700203280000	FINISHED GOODS		1 000
Protection Services	Vehicle Testing	20150212016552	10720204720000	PRINTING & PUBLICATIONS		15 000
Protection Services	Vehicle Licencing	20150212016808	10750204720000	PRINTING & PUBLICATIONS		25 000
Protection Services	Law Enforcement	20150212016416	10710204720000	PRINTING & PUBLICATIONS		10 000
Protection Services	Law Enforcement	20150212016443	10710205220000	UNIFORM & PROTECTIVE CLOTHING		25 000
Protection Services	Law Enforcement	20150212016411	10710200220000	ANIMAL CARE		25 000
Protection Services	Law Enforcement	20150212016420	10710201230000	BUILDING CONTRACTORS		5 000
Protection Services	Law Enforcement	20150212016439	10710201620000	SAFEGUARD & SECURITY		100 000
Protection Services	Law Enforcement	20150212016449	10710203300000	MATERIALS & SUPPLIES		5 000
Protection Services	Fire Brigade	20150212016722	10740203950000	OperCost: Catering Municipal Activities		10 000
Protection Services	Fire Brigade	20150212016734	10740200400000	OursrcdServ: Clearing & Grass Cutt		50 000
Protection Services	Fire Brigade	20150212016735	10740200410000	OursrcdServ: Fire Serv		100 000
Protection Services	Fire Brigade	20150212016677	10740201350000	OursrcdServ: Fire Serv		100 000
Council	Council General	20150212012303	10010241110000	OperInKind:Poverty Relief		2 600 000
Finance	Financial Services	20150212013515	10180100480000	Interest on Investments	-2 600 000	
					-5 287 936	5 194 936

Management Services	-1 813 676	98 676	-1 715 000
MM & IA			
Protection Services		622 000	622 000
Community Services			
Infrastructure & Plan			
LED		1 000 000	1 000 000
Council General		2 600 000	2 600 000
Finance	-3 474 260	874 260	-2 600 000
	-5 287 936	5 194 936	-93 000

Mid-Year Review -2015/2016 - CAPEX

1. MIG RE-ALLOCATION:

	<u>VOTE</u>	<u>AMOUNT</u>	<u>COMMENT</u>
EXTENSION OF THUSONG CENTRE	5 02 5001 005 1	-100 000	MIG RE-ALLOCATION 2015/2016 -D HENDRIKS
OVERHILLS:KLEINMOND SOCCERFIELD	5 02 5001 007 1	-700 000	MIG RE-ALLOCATION 2015/2016 -D HENDRIKS
TURF SOCCERFIELD	5 02 5001 008 1	-170 000	MIG RE-ALLOCATION 2015/2016 -D HENDRIKS
TURF SOCCERFIELD	5 02 5001 008 1	-30 000	MIG RE-ALLOCATION 2015/2016 -D HENDRIKS
REHABILITATION OF EXISTING PAVE ROAD (LIC)	5 02 5001 009 1	100 000	MIG RE-ALLOCATION 2015/2016 -D HENDRIKS
REHABILITATION OF EXISTING PAVE ROAD (LIC)	5 02 5001 009 1	700 000	MIG RE-ALLOCATION 2015/2016 -D HENDRIKS
PMU BUILDING	5 02 5001 004 1	170 000	MIG RE-ALLOCATION 2015/2016 -D HENDRIKS
REHABILITATION OF EXISTING PAVE ROAD (LIC)	5 02 5001 009 1	30 000	MIG RE-ALLOCATION 2015/2016 -D HENDRIKS

2. WARD SPECIFIC PROJECT RE-ALLOCATION(CAPEX & OPEX):

	<u>VOTE</u>	<u>AMOUNT</u>	<u>COMMENT</u>
BEAUTIFICATION OF OPEN SPACE		20 000	FROM OPEX TO CAPEX (KLEINMOND)
STORMWATER -AD HOC	5 02 5008 023 1	-50 000	FROM CAPEX TO OPEX (GANSBAAI)
UPGRADING OF PLAY PARK -EQUIPMENT		150 000	FROM OPEX TO CAPEX (ZWELIHLE-WARD 5)

3. H BLIGNAUT PROJECT RE-ALLOCATION (WATER):

	<u>VOTE</u>	<u>AMOUNT</u>	<u>COMMENT</u>
REFURBISH BUFFELS RIVER DAM BRIDGE AND TOWER & PALMIET RIVER WEIR	5 02 5001 024 1	17 385	RE-ALLOCATION 2015/2016 -H BLIGNAUT
BAARDSKEERDEBOS BULK WATER SUPPLY UPGRADE	5 02 5001 026 1	-17 385	RE-ALLOCATION 2015/2016 -H BLIGNAUT

4. MINOR ASSETS TRANSFER :

	<u>VOTE</u>	<u>AMOUNT</u>	<u>COMMENT</u>
MINOR ASSETS TRANSFER	5 02 5005 407 1	-6 700	MINOR ASSETS TRANSFER TO ROADS & WASTE-P BURGER& DEWET NEL
MINOR ASSETS TRANSFER	5 02 5005 351 1	4 900	MINOR ASSETS TRANSFER FROM SEWERAGE-P BURGER& DEWET NEL
MINOR ASSETS TRANSFER	5 02 5005 141 1	1 800	MINOR ASSETS TRANSFER FROM SEWERAGE-P BURGER& DEWET NEL

5. ELECTRICITY -SAVINGS & REQUESTS :

	<u>VOTE</u>	<u>AMOUNT</u>	<u>COMMENT</u>
HERMANUS: MAIN STR TO ROYAL 2ND SUPPLY FEEDER	5 02 5001 016 1	-221 083	ELECTRICITY - SAVINGS & REQUEST - K DU PLESSIS
KLEINMOND: MV & LV NETWORK UPGRADE	5 02 5001 018 1	-378 428	ELECTRICITY - SAVINGS & REQUEST - K DU PLESSIS
HERMANUS: LV UPGRADE/REPLACEMENT	5 02 5001 019 1	-797	ELECTRICITY - SAVINGS & REQUEST - K DU PLESSIS
HAWSTON: LV UPGRADE/REPLACEMENT	5 02 5001 020 1	-1 424	ELECTRICITY - SAVINGS & REQUEST - K DU PLESSIS
		601 732	NEW ITEM -MINI SUBS & TRANSFORMERS

TOTAL CAPITAL BUDGET ADJUSTMENTS

120 000

Overstrand Municipality
SDBIP 2015/2016: Top Layer SDBIP Report - Mid Year Assessment Report - 1 July 2015 to 31 December 2015

Basic Service Delivery

Ref	Strategic Objective	KPI	KPI Owner	Baseline	Annual Target	QUARTER 1 - ENDING 30 SEPTEMBER 2015					QUARTER 2 - ENDING 31 DECEMBER 2015					Overall Performance for Sep 2015 to Dec 2015		
						Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL2	The provision and maintenance of municipal services	m ² of roads patched and resealed according to Paveman Management System within available budget	Director: Community Services	101560	100,000	0	0	N/A			15,000	70,007	B	[D336] Deputy Director: Operational Services: COMPLY (December 2015)		15,000	70,007	B
TL3	The provision and maintenance of municipal services	Quality of effluent comply 90% with general limit in terms of the Water Act (Act 36 of 1998)	Director: Community Services	0.8278	90%	90%	84%	O	[D337] Director: Community Services: HAWSTON WWTW: HIGH AMMONIA AND CONDUCTIVITY HERMANUS WWTW: CONDUCTIVITY LEVELS IN RAW SEWER INLET A CHALLENGE (September 2015)	[D337] Director: Community Services: ON-GOING INVESTIGATIONS TO FIND SOURCES OF CONDUCTIVITY. (September 2015)	90%	90%	G	[D337] Director: Community Services: COMPLIED (December 2015)		90%	90%	G
TL4	The provision and maintenance of municipal services	Quality of potable water comply 95% with SANS 241	Director: Community Services	0.9538	95%	95%	99%	G2	[D338] Director: Community Services: COMPLIED (September 2015)		95%	99%	G2	[D338] Director: Community Services: COMPLIED (December 2015)		95%	99%	G2
TL5	The provision and maintenance of municipal services	Limit unaccounted water to less than 25% ((Number of kilolitre water purified - Number of kilolitre water sold)/Number of kilolitre sold x 100)	Director: Community Services	0.215	25%	0%	0%	N/A			0%	0%	N/A			0%	0%	N/A
TL22	The provision and maintenance of municipal services	Limit electricity losses to 8% or less ((Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased and/or Generated) x 100}	Director: Infrastructure & Planning	0.0595	8%	0%	0%	N/A			0%	0%	N/A			0%	0%	N/A
TL25	The provision and maintenance of municipal services	Report on the implementation of the Water Service Development plan annually by the end of October 2015	Director: Infrastructure & Planning	1	1	0	0	N/A			1	1	G	[D382] Deputy Director: Infrastructure & Planning: Water Services Audit Report for 2014/15 was submitted to Dept of Water and Sanitation (DWS) (October 2015)		1	1	G
TL34	The creation and maintenance of a safe and healthy environment	Annually review and submit Disaster Management Plan to the District by the end of June 2016	Director: Protection Services	1	1	0	0	N/A			0	0	N/A			0	0	N/A
TL35	The creation and maintenance of a safe and healthy environment	Arrange public awareness sessions on Protection Services	Director: Protection Services	55	32	10	24	B	[D208] Director: Protection Services: 24 Public Awareness Conducted (September 2015)		6	13	B	[D208] Director: Protection Services: 13 public awareness's (December 2015)		16	37	B
TL36	The creation and maintenance of a safe and healthy environment	Annually review Community Safety Plan by the end of June in conjunction with the Department of Community Safety	Director: Protection Services	1	1	0	0	N/A			0	0	N/A			0	0	N/A
TL37	The creation and maintenance of a safe and healthy environment	Review the Fire Management Plan by the end of June 2016	Director: Protection Services	1	1	0	0	N/A			0	0	N/A			0	0	N/A

Ref	Strategic Objective	KPI	KPI Owner	Baseline	Annual Target	QUARTER 1 - ENDING 30 SEPTEMBER 2015					QUARTER 2 - ENDING 31 DECEMBER 2015					Overall Performance for Sep 2015 to Dec 2015		
						Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL38	The creation and maintenance of a safe and healthy environment	Collect R8000000 Public Safety Income by 30 June 2016	Director: Protection Services	5154575	R 8,000,000	R 2,000,000	R 8,370,452	B	[D214] Director: Protection Services: Extract from trial balance Sept 2015 (September 2015)		R 2,000,000	R 8,691,934	B	[D214] Director: Protection Services: R8691934 - extract from T.B (December 2015)		R 4,000,000	R 17,062,386	B
TL39	The provision and maintenance of municipal services	Provision of water to informal households based on the standard of 1 water point to 25 households	Director: Community Services	new kpi	126	0	0	N/A			0	0	N/A			0	0	N/A
TL40	The provision and maintenance of municipal services	Provision of cleaned piped water to all formal households within 200 m from households	Director: Community Services	27373	32,483	0	0	N/A			0	0	N/A			0	0	N/A
TL41	The provision and maintenance of municipal services	Provision of refuse removal, refuse dumps and solid waste disposal to all formal households at least once a week	Director: Community Services	34299	33,094	0	0	N/A			0	0	N/A			0	0	N/A
TL42	The provision and maintenance of municipal services	Provision of refuse removal, refuse dumps and solid waste disposal to all informal households at least once a week	Director: Community Services	new kpi	52	0	0	N/A			0	0	N/A			0	0	N/A
TL43	The provision and maintenance of municipal services	Provision of Electricity: Number of metered electrical connections in formal areas (Eskom Areas excluded)	Director: Infrastructure & Planning	25751	25,354	0	0	N/A			0	0	N/A			0	0	N/A
TL44	The provision and maintenance of municipal services	Provision of free basic electricity, refuse removal, sanitation and water in terms of the equitable share requirements	Director: Finance	6536	6,650	6,650	8,124	G2	[D134] Senior Manager: Revenue: 8337 Households @ R3 352 278.87 (July 2015) [D134] Senior Manager: Revenue: 8336 Households @ R5 479 944.05 (August 2015) [D134] Senior Manager: Revenue: 8 124 Households @ R4,328,480.71 (September 2015)	[D134] Senior Manager: Revenue: n/a (July 2015) [D134] Senior Manager: Revenue: n/a (August 2015) [D134] Senior Manager: Revenue: n/a (September 2015)	6,650	7,317	G2	[D134] Senior Manager: Revenue: 8 124 Households @ R4,328,480.71 (October 2015) [D134] Senior Manager: Revenue: 7 302 Households @ R3 946 768.41 (November 2015) [D134] Senior Manager: Revenue: 7 317 Households @ R3 954561.91 (December 2015)	[D134] Senior Manager: Revenue: n/a (October 2015) [D134] Senior Manager: Revenue: n/a (November 2015) [D134] Senior Manager: Revenue: N/A (December 2015)	6,650	7,317	G2
TL45	The provision and maintenance of municipal services	Percentage of a municipality's capital budget actually spent on capital projects identified for 2015/16 in terms of the municipality's IDP ((Actual amount spent on projects as identified for the year in the IDP/Total amount spent on capital projects)X100)	Municipal Manager	93.77	98%	5%	23%	B	[D414] Municipal Manager: Target exceeded (September 2015)		25%	44%	B	[D414] Municipal Manager: Target met. (December 2015)		25%	44%	B
TL46	The provision and maintenance of municipal services	The provision of sanitation services to informal households based on the standard of 1 toilet to 5 households	Director: Community Services	new kpi	629	0	0	N/A			0	0	N/A			0	0	N/A

Ref	Strategic Objective	KPI	KPI Owner	Baseline	Annual Target	QUARTER 1 - ENDING 30 SEPTEMBER 2015					QUARTER 2 - ENDING 31 DECEMBER 2015					Overall Performance for Sep 2015 to Dec 2015		
						Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL47	The provision and maintenance of municipal services	Provision of sanitation services to formal residential households	Director: Community Services	31231	32,483	0	0	N/A			0	0	N/A			0	0	N/A
TL48	The provision and maintenance of municipal services	100% of the Municipal Infrastructure Grant (MIG) spent by 30 June 2016 (Actual MIG expenditure/Allocation received)	Director: Infrastructure & Planning	new kpi	100%	5%	8.80%	B	[D384] Director: Infrastructure & Planning: A total of R1 888 302.91 of the total allocated MIG funds spent to date. (September 2015)		20%	30.76%	B	[D384] Director: Infrastructure & Planning: MIG expenditure as per SAMRAS report (December 2015)		20%	30.76%	B

Good Governance and Public Participation

Ref	Strategic Objective	KPI	KPI Owner	Baseline	Annual Target	Sep-15					Dec-15					Overall Performance for Sep 2015 to Dec 2015		
						Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL6	The encouragement of structured community participation in the matters of the municipality	Ward committee meetings held to facilitate consistent and regular communication with residents	Director: Community Services	9	8	2	2	G	[D340] Director: Community Services: COMPLIED (September 2015)		2	2	G	[D340] Director: Community Services: COMPLIED (December 2015)		4	4	G
TL7	The provision of democratic, accountable and ethical governance	Submit quarterly progress reports on the revision of the top 10 risks as a corrective action to the Executive Management Team	Municipal Manager	4	4	1	1	G	[D12] Municipal Manager: Target met. (September 2015)		1	1	G	[D12] Municipal Manager: Target met. Item served before the Executive Management Team at meetings held on 5 October 2015 and 3 November 2015. (December 2015)		2	2	G
TL8	The provision of democratic, accountable and ethical governance	Quarterly report to the Management, Executive Mayor, Auditor-General and Audit Committee on progress with implementation of key controls as identified in key control deficiencies	Municipal Manager	4	4	1	1	G	[D13] Internal Auditor: Key Control Assessment and Dashboard Report for the 3rd and 4th quarter were tabled to the AC at the meeting that were held on 16 September 2015. (September 2015)		1	1	G	[D13] Internal Auditor: Key Control Assessment and Dashboard Report for 1st Quarter was tabled to AC during meeting that was held on 25 November 2015. (December 2015)		2	2	G
TL9	The provision of democratic, accountable and ethical governance	Risk based audit plan approved by the Audit Committee by the end of June 2016	Municipal Manager	1	1	0	0	N/A			0	0	N/A			0	0	N/A

Local Economic Development

Ref	Strategic Objective	KPI	KPI Owner	Baseline	Annual Target	QUARTER 1 - ENDING 30 SEPTEMBER 2015					QUARTER 2 - ENDING 31 DECEMBER 2015					Overall Performance for Sep 2015 to Dec 2015		
						Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL10	The promotion of tourism, economic and social development	Report bi-annually to the Portfolio Committee on LED and Tourism initiatives	Director: Economic Development	new kpi	2	0	0	N/A			1	1	G	[D408] Director: Economic Development: Report submitted to Portfolio Committee in October 2015. (November 2015) [D408] Director: Economic Development: Report collated and will be submitted at the next Portfolio committee meeting. (December 2015)		1	1	G

Ref	Strategic Objective	KPI	KPI Owner	Baseline	Annual Target	QUARTER 1 - ENDING 30 SEPTEMBER 2015					QUARTER 2 - ENDING 31 DECEMBER 2015					Overall Performance for Sep 2015 to Dec 2015		
						Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL11	The promotion of tourism, economic and social development	Report to Council on Grants to festival organisers through Service Level Agreements (SLA) by end September 2015	Director: Economic Development	new kpi	1	1	1	G	[D409] Director: Economic Development: Report submitted Kalfie Fees (09 - 10 August 2015) Stanford wine route (23 - 24 September 2015) Funky Fynbos (18 - 20 September 2015) (September 2015)		0	0	N/A	[D409] Director: Economic Development: Hawston Sea festival 5 December 2015; Stanford Street Festival 13 December 2015; Toy Run 29 November 2015. (December 2015)		1	1	G
TL12	The promotion of tourism, economic and social development	Support 30 SMME's in terms of the SMME Development Programme by 30 June 2016	Director: Economic Development	new kpi	30	5	14	B	[D404] Manager: LED: Enterprise Development Unit compiled progress reports on the Entrepreneurs that they have been assisting for the period July 2015. 10 Businesses were assisted in Zwelihle, 5 in Hawston and 16 in Gansbaai and 8 businesses in Kleinmond were assisted in terms of registrations and referrals. The Hermanus walk in centre assisted the following businesses to register namely Ikota Ekasi Private Company; January Landscaping & services Olwethu Car wash Pty. The Gansbaai walk in centre assisted the following businesses to register namely Quintuin Bernard PTY has been registered; Vuyolwethu Nqayi and Sinovuyo Godlo Pty are in the process of registration. A total of 3 co-operatives name, Mix Agri Farming Co-operative; Big 5 Take aways co-operative and Blinkwaters co-operative limited was sent to Casidra for funding. POE-email. A follow up meeting with the group will take place in August. Kleinmond Vrou Co-operative has started registration process. (July 2015) [D404] Manager: LED: 14 SMME's supported (September 2015)		10	25	B	[D404] Manager: LED: 25 SMME's provided with business assistance. (December 2015)		15	39	B
TL13	The promotion of tourism, economic and social development	Raise funds for local economic development through financial and non-financial resources mobilisation	Director: Economic Development	new kpi	3	0	0	N/A			2	0	R	[D410] Director: Economic Development: No funds generated. (December 2015)	[D410] Director: Economic Development: No funds generated in Quarter 2, but funds will be generated in Quarter 3 and 4. (December 2015)	2	0	R
TL14	The promotion of tourism, economic and social development	Report quarterly to Director LED on linkages established with other spheres of government, agencies, donors, SALGA and other relevant bodies for benefit of local area/Stakeholder engagement and creation of partnerships to broaden economic benefit for local communities	Director: Economic Development	new kpi	4	1	1	G	[D411] Director: Economic Development: Kogelberg Marine Working Group meeting was attended. Date: 23 July 2015, Venue: Mtimkhulu Village, Kleinmond. (July 2015) [D411] Director: Economic Development: Co-operatives linked with Cassidra for Start-up funding (August 2015) [D411] Director: Economic Development: No Linkages (September 2015)	[D411] Director: Economic Development: linkages with cassidra in August 2015 (September 2015)	1	1	G	[D411] Director: Economic Development: LED Stakeholder Engagement held on 3 Dec 2015 to establish linkages and build relationships. (December 2015)		2	2	G
TL15	The promotion of tourism, economic and social development	The number of job opportunities created through the EPWP programme and as per set targets (grant agreement - FTE's, translates to 396 work opportunities)	Director: Economic Development	517	396	120	129	G2	[D406] Director: Economic Development: Created 129 work opportunities from 1 July - 30 Sept' 2015. (September 2015)		100	249	B	[D406] Director: Economic Development: 249 job opportunities created. (December 2015)		220	378	B

Ref	Strategic Objective	KPI	KPI Owner	Baseline	Annual Target	QUARTER 1 - ENDING 30 SEPTEMBER 2015					QUARTER 2 - ENDING 31 DECEMBER 2015					Overall Performance for Sep 2015 to Dec 2015		
						Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL16	The promotion of tourism, economic and social development	Monthly monitor the statistics on the usage of the LED Walk-in Centre (outreach & referral purposes) through the attendance registers	Director: Economic Development	new kpi	12	3	3	G	[D407] Director: Economic Development: Hermanus: 115 Gansbaai : 47, Total walkins for the month of July :162 (July 2015) [D407] Director: Economic Development: Attendance Register Submitted Total number of walk ins = 253 Hermanus =134 Gansbaai = 66 Zwelihle = 41 Hawston = 12 (August 2015) [D407] Director: Economic Development: Total Number of walk-ins - 266 Hermanus - 148 Gansbaai - 74 Zwelihle - 21 Hawston - 23 (September 2015)		3	3	G	[D407] Director: Economic Development: Gansbaai - 38 Zwelihle - 22 Hawston - 57 Hermanus 47 (October 2015) [D407] Director: Economic Development: Hermanus - 69 Gansbaai - 35 Zwelihle - 27 Hawston - (November 2015) [D407] Director: Economic Development: Hermanus -45 Gansbaai -89 Zwelihle -06 Hawston - (December 2015)		6	6	G
TL49	The promotion of tourism, economic and social development	Compile an action plan to improve on the LED maturity assessment	Director: Economic Development	new kpi	1	0	0	N/A			0	0	N/A			0	0	N/A

Municipal Financial Viability and Management

Ref	Strategic Objective	KPI	KPI Owner	Baseline	Annual Target	QUARTER 1 - ENDING 30 SEPTEMBER 2015					QUARTER 2 - ENDING 31 DECEMBER 2015					Overall Performance for Sep 2015 to Dec 2015		
						Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL1	The provision of democratic, accountable and ethical governance	98% of the operational conditional grant (Libraries, CDW) spent (Actual expenditure divided by the total grant received)	Director: Community Services	1.0045	98%	20%	21.29%	G2	[D335] Director: Community Services: 21.29 % SPENT (September 2015)		50%	64%	G2	[D335] Director: Community Services: COMPLIED (December 2015)		50%	64%	G2
TL17	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the available cash to cover fixed operating expenditure ((Available cash+ investments)/ Monthly fixed operating expenditure)	Director: Finance	2.3	1.3	0	0	N/A			0	0	N/A			0	0	N/A
TL18	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the municipality's ability to meet it's service debt obligations ((Total operating revenue-operating grants received)/debt service payments due within the year) (%)	Director: Finance	0.1672	17%	0%	0%	N/A			0%	0%	N/A			0%	0%	N/A
TL19	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the outstanding service debtors (Total outstanding service debtors/ revenue received for services)	Director: Finance	0.104	12.20%	0%	0%	N/A			0%	0%	N/A			0%	0%	N/A

Ref	Strategic Objective	KPI	KPI Owner	Baseline	Annual Target	QUARTER 1 - ENDING 30 SEPTEMBER 2015					QUARTER 2 - ENDING 31 DECEMBER 2015					Overall Performance for Sep 2015 to Dec 2015			
						Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R	
TL20	The provision of democratic, accountable and ethical governance	Financial statements submitted to the Auditor-General by 31 August 2015	Director: Finance	1	1	1	1	1	G	[D160] Director: Finance: SUBMITTED TO AG ON 31 AUGUST 2015 (August 2015)		0	0	N/A			1	1	G
TL21	The provision of democratic, accountable and ethical governance	Submit a reviewed long term financial plan by end of October 2015	Director: Finance	1	1	0	0	0	N/A	[D161] Deputy Director: Finance: A service provider has been appointed. (July 2015) [D161] Deputy Director: Finance: Documentation has been submitted to the service provider. (August 2015) [D161] Deputy Director: Finance: Draft plan has been received. (September 2015)		1	1	G	[D161] Deputy Director: Finance: Long term financial plan received on 22 October 2015 (October 2015) [D161] Deputy Director: Finance: Not applicable for the period. Task completed in October 2015. (November 2015) [D161] Deputy Director: Finance: Not applicable for the period. Task completed in October 2015. (December 2015)		1	1	G
TL51	The provision of democratic, accountable and ethical governance	Achieve a debt recovery rate not less than 96% (Receipts/total billed for the 12 month period x 100)	Director: Finance	96.87	96%	96%	96.45%	96.45%	G2	[D159] Director: Finance: 2015/06-2015/07 84.02 % 2015/05-2015/07 96.00% 2015/04-2015/07 97.77 % (July 2015) [D159] Director: Finance: 2015/06-2015/07 83.87% 2015/05-2015/07 94.56% 2015/04-2015/07 97.50% (August 2015) [D159] Director: Finance: 2015/08-2015/09 88.93% 2015/07-2015/09 96.16% 2015/06-2015/09 96.45% (September 2015)	[D159] Director: Finance: n/a (July 2015) [D159] Director: Finance: n/a (August 2015) [D159] Director: Finance: n/a (September 2015)	96%	97.38%	G2	[D159] Director: Finance: 2015/09-2015/10 88.19% 2015/08-2015/10 96.92% 2015/07-2015/10 97.47 % (October 2015) [D159] Director: Finance: 2015/10-2015/11 85.16 % 2015/09-2015/11 96.19% 2015/08-2015/11 98.00 % (November 2015) [D159] Director: Finance: 2015/11-2015/12 88.40 % 2015/10-2015/12 93.19% 2015/09-2015/12 97.38 % (December 2015)	[D159] Director: Finance: n/a (October 2015) [D159] Director: Finance: n/a (November 2015) [D159] Director: Finance: n/a (December 2015)	96%	97.38%	G2

Municipal Transformation and Institutional Development

Ref	Strategic Objective	KPI	KPI Owner	Baseline	Annual Target	QUARTER 1 - ENDING 30 SEPTEMBER 2015					QUARTER 2 - ENDING 31 DECEMBER 2015					Overall Performance for Sep 2015 to Dec 2015			
						Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R	
TL26	The provision of democratic, accountable and ethical governance	The percentage of a municipality's budget (training budget) actually spent on implementing its workplace skills plan (Actual expenditure divided by the budget allocated)	Director: Management Services	new kpi	100%	20%	49.35%	49.35%	B	[D86] Director: Management Services: Training Budget Budget Allocation R2 000 000.00 Budget Spend to Date R987 130.57 Available Budget R1 012 869.43 (September 2015)		40%	46%	G2	[D86] Director: Management Services: Capital/Operating Budget Provisions Scoa unique key : 20150212015661 Scoa unique key Description : Training Budget Provision 2015/2016 : R2 000 000.00 Spent to Date/Committed : R1 078 517.18 Balance Available : R921 482.82 (December 2015)		40%	49.35%	G2
TL27	The provision of democratic, accountable and ethical governance	Review the Municipal Organisational Staff Structure by the end of June 2016	Director: Management Services	1	1	0	0	0	N/A			0	0	N/A			0	0	N/A

Ref	Strategic Objective	KPI	KPI Owner	Baseline	Annual Target	QUARTER 1 - ENDING 30 SEPTEMBER 2015					QUARTER 2 - ENDING 31 DECEMBER 2015					Overall Performance for Sep 2015 to Dec 2015		
						Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL28	The provision of democratic, accountable and ethical governance	Revise the Section 14 Access to Information Manual by the end of June 2016 to ensure compliant and up to date policies	Director: Management Services	1	1	0	0	N/A			0	0	N/A			0	0	N/A
TL29	The provision of democratic, accountable and ethical governance	90% of the approved and funded organogram filled ((actual number of posts filled divided by the funded posts budgeted) x100)	Director: Management Services	0.9241	90%	90%	92%	G2	<p>[D89] Director: Management Services: Total Post as at end of SEPTEMBER 2015: Filled 1076 Vacant 94 Total 1170</p> <p>As at the end of SEPTEMBER 2015 there were 94 vacancies. Vacancy Status Overview: Outstanding vacancies 58 Advertised 26 Interview 10 Total vacancies 94 <i>(September 2015)</i></p>		90%	92%	G2	<p>[D89] Director: Management Services: Filled 1025 Vacant 143 - 56 (Water) =87 Total 1112 <i>(December 2015)</i></p>		90%	92%	G2
TL30	The provision of democratic, accountable and ethical governance	The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan	Director: Management Services	new kpi	54	54	62	G2	<p>[D49] Senior Manager: Human Resources: 61 People from employment equity targets employed within the 3 highest levels of management <i>(July 2015)</i> [D49] Senior Manager: Human Resources: 62 People from employment equity targets employed within the 3 highest levels of management <i>(August 2015)</i> [D49] Senior Manager: Human Resources: 62 People from employment equity targets employed within the 3 highest levels of management <i>(September 2015)</i></p>		54	61	G2	<p>[D49] Senior Manager: Human Resources: 60 People from employment equity targets employed within the 3 highest levels of management <i>(October 2015)</i> [D49] Senior Manager: Human Resources: 61 People from employment equity targets employed within the 3 highest levels of management <i>(November 2015)</i> [D49] Senior Manager: Human Resources: 61 People from employment equity targets employed within the 3 highest levels of management <i>(December 2015)</i></p>		54	61	G2
TL31	The provision of democratic, accountable and ethical governance	Provide legal assistance and input on policies, contracts, agreements, legislation, by-laws and authorities within 5 working days	Director: Management Services	new kpi	120	30	168	B	<p>[D70] Senior Manager: Legal Services: The legal services department exceeded the previous months target. <i>(July 2015)</i> [D70] Senior Manager: Legal Services: 29 legal referrals was responded to in the month of August 2015. <i>(August 2015)</i> [D70] Senior Manager: Legal Services: Exceeded the key performance indicator and the previous months target. <i>(September 2015)</i></p>	<p>[D70] Senior Manager: Legal Services: None <i>(July 2015)</i> [D70] Senior Manager: Legal Services: None <i>(August 2015)</i> [D70] Senior Manager: Legal Services: None <i>(September 2015)</i></p>	30	217	B	<p>[D70] Senior Manager: Legal Services: The attended legal referrals exceed September 2015 target. <i>(October 2015)</i> [D70] Senior Manager: Legal Services: The amount of legal referral's dealt with within 95% of the allocated key performance indicator exceeded the target set during the previous month. <i>(November 2015)</i> [D70] Senior Manager: Legal Services: Legal Services rendered 66 legal responses, input and commentary in December 2015. <i>(December 2015)</i></p>	<p>[D70] Senior Manager: Legal Services: None <i>(October 2015)</i> [D70] Senior Manager: Legal Services: None <i>(November 2015)</i> [D70] Senior Manager: Legal Services: None. <i>(December 2015)</i></p>	60	385	B

Ref	Strategic Objective	KPI	KPI Owner	Baseline	Annual Target	QUARTER 1 - ENDING 30 SEPTEMBER 2015					QUARTER 2 - ENDING 31 DECEMBER 2015					Overall Performance for Sep 2015 to Dec 2015		
						Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL32	The provision of democratic, accountable and ethical governance	Monthly Reports on additional court matters	Director: Management Services	new kpi	24	6	4	R	[D75] Senior Manager: Legal Services: Although the July 2015 does not normally reflect an increase in revenue, it is evident from the stats report that there was still a reasonable inflow of payments. (July 2015) [D75] Senior Manager: Legal Services: The monthly report on additional court matter currently only focus on traffic offences. It is the objective to incorporate additional matters once the court comes in full operation. (August 2015) [D75] Senior Manager: Legal Services: Reports were provided to senior management on the generated income on fines for the additional court, as well as the attended matters on the September 2015 court rolls. In the circumstances 376 matters were dealt with in September 2015. (September 2015)	[D75] Senior Manager: Legal Services: None (July 2015) [D75] Senior Manager: Legal Services: None (August 2015) [D75] Senior Manager: Legal Services: None (September 2015)	6	6	G	[D75] Senior Manager: Legal Services: Since the additional court came into operation senior management is provided with an operational report and financial report. The operational report reflect the amount of matters on the court roll and their outcome, whilst the financial report reflect the collectable income of the additional court. (October 2015) [D75] Senior Manager: Legal Services: Refer to the both the financial and operational additional court reports. (November 2015) [D75] Senior Manager: Legal Services: Please refer to the monthly operational and financial report for the additional court. Legal Services further incorporated an additional supplementary report providing an update on all non - traffic related matters on the court roll. (December 2015)	[D75] Senior Manager: Legal Services: None. (October 2015) [D75] Senior Manager: Legal Services: None. (November 2015) [D75] Senior Manager: Legal Services: None (December 2015)	12	10	O
TL33	The promotion of tourism, economic and social development	Establish a LDAC (Local Drug Action Committee) in terms of the Prevention and Treatment of Substance Abuse Act by August 2015	Director: Management Services	new kpi	1	1	1	G	[D94] Manager: Social Development: The Overstrand LDAC has been established. The Committee is in the process of drafting a Local Drug Action Plan. The next meeting will be towards the end of October - early November. (September 2015)		0	0	N/A			1	1	G