



SPECIAL MEETING OF THE COUNCIL
SPESIALE VERGADERING VAN DIE RAAD

M I N U T E S

DATE / DATUM : 23 JANUARY / JANUARIE 2013
VENUE / PLEK : AUDITORIUM / OUDITORIUM
CIVIC CENTRE / BURGERSENTRUM
HERMANUS
TIME / TYD : 10:00

OVERSTRAND

MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA

MINUTES OF A SPECIAL MEETING OF THE COUNCIL HELD IN THE AUDITORIUM, CIVIC CENTRE, HERMANUS, ON 23 JANUARY 2013, AT 10:00

PRESENT/ TEENWOORDIG

Councillors were present as per attached attendance register.

OFFICIALS PRESENT/ AMPTENARE TEENWOORDIG

Mr C Groenewald, Municipal Manager
Mr H Kleinloog, Director : Finance
Mr S Müller, Director : Infrastructure & Planning
Mr N Michaels, Director : Protection Services
Mr R Williams, Director : Community Services
Mr S Madikane, Director : Local Economic Development
Mr D Lakey, Acting Director : Management Services
Mr D van der Heever, Manager : Internal Audit
Mr R Kuchar, Senior Manager : Town Planning & Property Administration
Mr C le Roux, Deputy Director : Finance
Mr F Myburgh, Senior Manager : Gansbaai Administration
Ms C Jonkheid, Senior Manager : Kleinmond Administration
Mr B King, Senior Manager : Financial Services
Mr R Fraser, Chief : Traffic & Licensing
Mr F Krige, Manager : Communication : Office of the Mayor
Ms R Louw, Senior Manager : Strategic Services
Ms S Block, Administrator : Strategic Services
Mr M Rust, Acting Chief Fire & Disaster
Mr L Wallace, Legal Advisor
Ms M Moolman, Administrative Assistant : Senior Manager : Hermanus
Ms E Sales, PA : Director : Infrastructure & Planning
Ms D Uys : Administrative Officer : Council Support Services
Ms D Laing, Relief Clerk : Auditorium & Administration

ALSO PRESENT/ OOK TEENWOORDIG

Members of the public as well as the local press were present.

MINUTES/....

1. OPENING

The Municipal Manager, Mr C Groenewald read the notice convening the meeting.

The meeting was opened with prayer by Cllr A Prins.

2. APPLICATIONS FOR LEAVE OF ABSENCE

Cllr N Botha-Guthrie

RESOLVED

that the application for leave of absence, **be approved.**

Cllr P May

RESOLVED

that **cognisance** be taken that Cllr P May was **absent without leave.**

Cllr M Gillion

RESOLVED

that **cognisance** be taken that Cllr M Gillion was **absent without leave.**

4.4

MID YEAR BUDGET AND PERFORMANCE ASSESSMENT

**(ITEM 7, PAGE 76 : SPECIAL MAYORAL COMMITTEE MEETING :
23 JANUARY 2013)**

RESOLVED (UNANIMOUSLY)

that **cognisance be taken** of the Mid-Year Budget and Performance Assessment Report.

RESPONSIBLE OFFICIAL :

B KING

TARGET DATE FOR IMPLEMENTATION :

TO BE NOTED

The meeting adjourned at 10:35.

DATE

THE SPEAKER – A COETSEE

MID YEAR BUDGET AND PERFORMANCE ASSESSMENT

HALFJAARLIKSE BEGROTINGS- EN PRESTASIEEVALUERING

5/15/1//2/1

**BA King
17 January 2013**

(028) 313 8154

Corporate Head Office

1. Executive Summary/Bestuursopsomming

Report prepared as part of the reporting obligations arising from section 72 and 54(1)(f) of the Local Government: Municipal Finance Management Act, 2003 (MFMA).

Verslag voorberei as deel van die verslagdoening voortspruitend uit artikel 72 en 54(1)(f) van die Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, 2003 (MFMA).

2. Service Delivery and Budget Implementation Plan - IGNITE

Directorate: Finance

Department: Accounting Services & Budget Office

3. Compliance with Strategic Priority/ies

Provision of democratic and accountable governance

4. Delegated Authority

None

5. Legal Requirements

No. 56 of 2003: Local Government: Municipal Finance Management Act, 2003

6. Background/Introduction/Discussion/Motivation/Proposal/ Evaluation

This report has been prepared as part of the reporting obligations arising from the MFMA. Under these obligations the Municipal Manager, as Accounting Officer, must report to the Executive Mayor on the mid year budget and performance assessment.

This report will then be tabled by the Executive Mayor in Council.

The report is attached as Annexure A.

7. Financial Implications

As stated in the report.

8. Staff Implications

None

9. Comments from other Departments, Divisions and Administrations

None

10. Annexures

Annexure A: Mid-Year Budget and Performance Assessment Report

RECOMMENDATION/AANBEVELING:

1. that **cognisance be taken** of the Mid-Year Budget and Performance Assessment Report.
1. *dat kennis geneem word van die Halfjaarlikse Begrotings- en Prestasieevalueringsverslag.*

RESPONSIBLE OFFICIAL : B KING



MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT REPORT

2012/2013

Compiled in terms of Section 72 of the Local Government: Municipal Finance Management Act, 2003
(Act 56 of 2003) (MFMA)

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INTRODUCTION

In terms of Section 72 of the Local Government Municipal Finance Management Act No. 56 of 2003 (MFMA) the Accounting Officer must by 25 January of each year assess the budget and performance of the municipality during the first half of the financial year. A report on such assessment must in terms of Section 72(1)(b) of the MFMA be submitted to the Mayor, Provincial Treasury and National Treasury.

Once the Mayor has considered the report, she must submit the report to Council by 31 January in terms of Section 54 of the MFMA.

The mid-year performance supporting tables were prepared in accordance with MFMA Circular 13 and the Municipal Budget and Reporting Regulations.

During the 1st six months an average staff compliment of 1046 were employed, although we have budgeted for the total approved establishment of 1115.

BUDGET & FINANCIAL PERFORMANCE ANALYSIS

BUDGET STATEMENT SUMMARY – DECEMBER 2012

Description	2011/12	Budget Year 2012/13							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	137 506	148 024	148 024	12 112	74 818	73 995	822	1%	148 024
Service charges	405 670	460 017	460 017	36 416	224 633	223 594	1 039	0%	460 017
Investment revenue	9 210	7 420	7 420	848	5 030	3 710	1 320	36%	7 420
Transfers recognised - operational	36 492	41 033	41 033	8 420	24 337	24 337	–		41 033
Other own revenue	26 459	38 933	38 933	3 441	18 899	19 207	(308)	-2%	38 933
Total Revenue (excluding capital transfers and contributions)	615 337	695 427	695 427	61 237	347 717	344 844	2 874	1%	695 427
Employee costs	207 938	229 091	229 091	17 560	112 711	113 664	(953)	-1%	229 091
Remuneration of Councillors	6 717	7 071	7 071	561	3 365	3 535	(170)	-5%	7 071
Depreciation & asset impairment	100 669	107 515	107 515	8 960	53 758	53 758	0	0%	107 515
Finance charges	31 727	38 054	38 054	9 000	13 795	13 795	–		38 054
Materials and bulk purchases	181 772	157 118	157 118	10 621	74 516	76 152	(1 636)	-2%	157 118
Transfers and grants	28 454	28 000	28 000	3 498	19 810	19 810	–		28 000
Other expenditure	204 995	224 206	224 206	15 509	85 133	87 717	(2 584)	-3%	224 206
Total Expenditure	762 273	791 055	791 055	65 708	363 088	368 431	(5 343)	-1%	791 055
Surplus/(Deficit)	(146 936)	(95 627)	(95 627)	(4 471)	(15 370)	(23 587)	8 217	-35%	(95 627)
Transfers recognised - capital	58 931	64 042	64 739	9 264	29 463	29 463	–		64 042
Contributions & Contributed assets	14 300	6 600	9 586	–	–	–	–		6 600
Surplus/(Deficit) after capital transfers & contributions	(73 705)	(24 985)	(21 302)	4 794	14 093	5 876	8 217	140%	(24 985)
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–		–
Surplus/ (Deficit) for the year	(73 705)	(24 985)	(21 302)	4 794	14 093	5 876	8 217	140%	(24 985)
Capital expenditure & funds sources									
Capital expenditure	163 295	169 043	193 226	13 512	43 803	60 854	(17 051)	-28%	169 043
Capital transfers recognised	20 447	62 459	63 140	9 269	30 009	17 679	12 329	70%	62 459
Public contributions & donations	7 546	8 183	11 185	–	1 490	3 132	(1 642)	-52%	8 183
Borrowing	99 489	83 901	102 150	2 977	8 541	35 353	(26 812)	-76%	83 901
Internally generated funds	35 812	14 500	16 751	1 266	3 764	4 690	(926)	-20%	14 500
Total sources of capital funds	163 295	169 043	193 226	13 512	43 803	60 854	(17 051)	-28%	169 043
Financial position									
Total current assets	210 056	168 534	148 034		220 352				168 534
Total non current assets	3 185 767	3 217 794	3 241 977		3 178 397				3 217 794
Total current liabilities	136 076	128 739	128 739		128 687				128 739
Total non current liabilities	451 677	490 304	490 304		448 558				490 304
Community wealth/Equity	2 808 069	2 767 284	2 770 967		2 821 505				2 767 284
Cash flows									
Net cash from (used) operating	99 941	107 245	110 928	16 240	62 201	56 864	5 337	9%	107 245
Net cash from (used) investing	(151 794)	(160 205)	(184 387)	(13 953)	(46 362)	(54 599)	8 236	-15%	(160 205)
Net cash from (used) financing	108 549	38 460	38 460	(4 704)	(5 832)	(5 770)	(61)	1%	38 460
Cash/cash equivalents at month/year end	126 699	87 646	67 147	–	136 707	98 642	38 065	39%	112 199
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Revenue Source	37 069	1 863	1 267	919	1 321	974	5 034	14 791	63 238
Creditors Age Analysis									
Total Creditors	46 479	–	–	–	–	–	–	–	46 479

Financial Performance (revenue and expenditure by municipal vote) – December 2012

Vote Description	2011/12	Budget Year 2012/13							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue by Vote									
Vote 1 - Council	31 483	40 131	40 131	8 109	23 582	23 582	–		40 131
Vote 2 - Municipal Manager	–	–	–	–	–	–	–		–
Vote 3 - Management Services	1 264	1 488	1 488	12	620	756	(137)	-18.1%	1 488
Vote 4 - Finance	147 583	164 346	164 346	13 637	84 362	82 173	2 189	2.7%	164 346
Vote 5 - Community Services	245 739	269 865	269 865	25 931	123 989	124 906	(917)	-0.7%	269 865
Vote 6 - Local Economic Development	5 402	4 105	4 786	1 135	3 160	3 160	–		4 105
Vote 7 - Infrastructure & Planning	247 050	274 846	277 832	20 954	136 942	134 167	2 775	2.1%	274 846
Vote 8 - Protection Services	10 048	11 288	11 304	723	4 525	5 562	(1 037)	-18.6%	11 288
Total Revenue by Vote	688 567	766 069	769 752	70 502	377 180	374 307	2 874	0.8%	766 069
Expenditure by Vote									
Vote 1 - Council	41 790	39 456	39 456	5 917	29 086	29 172	(87)	-0.3%	39 456
Vote 2 - Municipal Manager	940	1 454	1 454	42	298	727	(429)	-58.9%	1 454
Vote 3 - Management Services	12 515	11 193	11 193	(48)	1 016	5 311	(4 295)	-80.9%	11 193
Vote 4 - Finance	43 978	52 213	52 213	3 147	24 875	26 106	(1 231)	-4.7%	52 213
Vote 5 - Community Services	372 748	366 913	366 913	32 866	159 891	156 602	3 289	2.1%	366 913
Vote 6 - Local Economic Development	5 347	8 364	8 364	482	3 224	3 224	–		8 364
Vote 7 - Infrastructure & Planning	248 170	271 660	271 660	20 481	126 606	127 386	(780)	-0.6%	271 660
Vote 8 - Protection Services	36 785	39 804	39 804	2 823	18 092	19 902	(1 810)	-9.1%	39 804
Total Expenditure by Vote	762 273	791 055	791 055	65 708	363 088	368 431	(5 343)	-1.5%	791 055
Surplus/ (Deficit) for the year	(73 705)	(24 985)	(21 302)	4 794	14 093	5 876	8 217	139.8%	(24 985)

Financial Performance (revenue and expenditure by source/type) – December 2012

Description	2011/12	Budget Year 2012/13							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue By Source									
Property rates	136 511	147 024	147 024	12 038	74 331	73 512	819	1%	147 024
Property rates - penalties & collection charges	995	1 000	1 000	74	486	483	3	1%	1 000
Service charges - electricity revenue	224 957	260 510	260 510	20 263	134 455	132 426	2 029	2%	260 510
Service charges - water revenue	83 909	93 528	93 528	7 371	39 530	40 529	(999)	-2%	93 528
Service charges - sanitation revenue	39 922	58 680	58 680	4 845	27 101	27 384	(283)	-1%	58 680
Service charges - refuse revenue	56 883	47 299	47 299	3 938	23 547	23 255	292	1%	47 299
Rental of facilities and equipment	6 732	8 011	8 011	991	4 396	4 005	390	10%	8 011
Interest earned - external investments	6 879	5 215	5 215	667	3 909	2 607	1 301	50%	5 215
Interest earned - outstanding debtors	2 331	2 205	2 205	181	1 121	1 103	19	2%	2 205
Fines	5 278	6 229	6 229	312	1 947	2 855	(908)	-32%	6 229
Licences and permits	1 786	1 847	1 847	133	922	923	(1)	0%	1 847
Agency services	1 907	2 081	2 081	165	980	1 041	(61)	-6%	2 081
Transfers recognised - operational	36 492	41 033	41 033	8 420	24 337	24 337	–		41 033
Other revenue	8 499	20 765	20 765	1 841	10 654	10 382	271	3%	20 765
Gains on disposal of PPE	2 256						–		
Total Revenue (excluding capital transfers and contributions)	615 337	695 427	695 427	61 237	347 717	344 844	2 874	1%	695 427

Description	2011/12	Budget Year 2012/13							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Expenditure By Type									
Employee related costs	207 938	229 091	229 091	17 560	112 711	113 664	(953)	-1%	229 091
Remuneration of councillors	6 717	7 071	7 071	561	3 365	3 535	(170)	-5%	7 071
Debt impairment	(190)	1 000	1 000	83	500	500	–		1 000
Depreciation & asset impairment	100 669	107 515	107 515	8 960	53 758	53 758	0	0%	107 515
Finance charges	31 727	38 054	38 054	9 000	13 795	13 795	–		38 054
Bulk purchases	126 669	144 421	144 421	9 293	68 274	69 804	(1 530)	-2%	144 421
Other materials	55 103	12 697	12 697	1 328	6 242	6 349	(106)	-2%	12 697
Contracted services	24 777	69 426	69 426	3 761	19 519	23 142	(3 623)	-16%	69 426
Transfers and grants	28 454	28 000	28 000	3 498	19 810	19 810	–		28 000
Other expenditure	180 408	153 780	153 780	11 664	65 113	64 075	1 039	2%	153 780
Loss on disposal of PPE							–		
Total Expenditure	762 273	791 055	791 055	65 708	363 088	368 431	(5 343)	-1%	791 055
Surplus/(Deficit)	(146 936)	(95 627)	(95 627)	(4 471)	(15 370)	(23 587)	8 217	(0)	(95 627)
Transfers recognised - capital	58 931	64 042	64 739	9 264	29 463	29 463	–		64 042
Contributions recognised - capital	14 300	6 600	9 586				–		6 600
Contributed assets							–		
Surplus/(Deficit) after capital transfers & contributions	(73 705)	(24 985)	(21 302)	4 794	14 093	5 876			(24 985)

Capital Expenditure (Mun. vote, standard classification and funding) – December 2012

Vote Description	2011/12	Budget Year 2012/13							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Capital Expenditure - Standard Classification									
Governance and administration	24 067	13 100	16 086	1 062	2 477	4 504	(2 027)	-45%	13 100
Executive and council							–		
Budget and treasury office							–		
Corporate services	24 067	13 100	16 086	1 062	2 477	4 504	(2 027)	-45%	13 100
Community and public safety	3 319	16 875	17 770	1 271	4 581	4 976	(395)	-8%	16 875
Community and social services	327	1 300	2 179	102	202	610	(408)	-67%	1 300
Sport and recreation	1 531	1 698	1 698		9	475	(467)	-98%	1 698
Public safety	645	297	313	1	7	88	(81)	-92%	297
Housing	817	13 580	13 580	1 168	4 363	3 802	560	15%	13 580
Health							–		
Economic and environmental services	8 340	14 138	14 819	1 906	4 680	4 149	530	13%	14 138
Planning and development	2 864	2 418	3 099	1 060	2 727	868	1 859	214%	2 418
Road transport	5 477	11 720	11 720	846	1 952	3 282	(1 329)	-41%	11 720
Environmental protection							–		
Trading services	127 569	124 931	144 551	9 273	32 066	47 225	(15 160)	-32%	124 931
Electricity	30 061	50 283	52 045	270	851	21 323	(20 473)	-96%	50 283
Water	57 384	50 128	60 495	6 055	24 516	16 939	7 578	45%	50 128
Waste water management	39 927	17 520	25 012	2 490	6 241	7 003	(763)	-11%	17 520
Waste management	196	7 000	7 000	458	458	1 960	(1 502)	-77%	7 000
Other							–		
Total Capital Expenditure - Standard Classification	163 295	169 043	193 226	13 512	43 803	60 854	(17 051)	-28%	169 043

Funded by:									
National Government	18 854	47 082	47 763	8 090	25 617	13 374	12 244	92%	47 082
Provincial Government	1 593	15 377	15 377	1 180	4 391	4 306	86	2%	15 377
District Municipality							–		
Other transfers and grants							–		
Transfers recognised - capital	20 447	62 459	63 140	9 269	30 009	17 679	12 329	70%	62 459
Public contributions & donations	7 546	8 183	11 185		1 490	3 132	(1 642)	-52%	8 183
Borrowing	99 489	83 901	102 150	2 977	8 541	35 353	(26 812)	-76%	83 901
Internally generated funds	35 812	14 500	16 751	1 266	3 764	4 690	(926)	-20%	14 500
Total Capital Funding	163 295	169 043	193 226	13 512	43 803	60 854	(17 051)	-28%	169 043

Financial Position - December 2012

Description	2011/12	Budget Year 2012/13			
	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands					
<u>ASSETS</u>					
Current assets					
Cash	51 699	87 646	67 147	11 101	87 646
Call investment deposits	75 000	–	–	125 606	–
Consumer debtors	50 320	50 309	50 309	52 294	50 309
Other debtors	25 935	23 465	23 465	24 447	23 465
Current portion of long-term receivables	25	24	24		24
Inventory	7 076	7 089	7 089	6 904	7 089
Total current assets	210 056	168 534	148 034	220 352	168 534
Non current assets					
Long-term receivables	126	110	110	117	110
Investments	5 691	11 020	11 020	8 285	11 020
Investment property	87 823	87 289	87 289	87 823	87 289
Investments in Associate					
Property, plant and equipment	3 065 757	3 115 953	3 140 136	3 055 802	3 115 953
Agricultural					
Biological assets					
Intangible assets	3 547	3 422	3 422	3 547	3 422
Other non-current assets	22 823	–	–	22 823	–
Total non current assets	3 185 767	3 217 794	3 241 977	3 178 397	3 217 794
TOTAL ASSETS	3 395 823	3 386 328	3 390 011	3 398 749	3 386 328
<u>LIABILITIES</u>					
Current liabilities					
Bank overdraft					
Borrowing	16 424	18 401	18 401	23 498	18 401
Consumer deposits	31 206	34 914	34 914	34 219	34 914
Trade and other payables	80 893	63 992	63 992	70 970	63 992
Provisions	7 554	11 432	11 432		11 432
Total current liabilities	136 076	128 739	128 739	128 687	128 739
Non current liabilities					
Borrowing	340 581	372 042	372 042	324 662	372 042
Provisions	111 097	118 262	118 262	123 896	118 262
Total non current liabilities	451 677	490 304	490 304	448 558	490 304
TOTAL LIABILITIES	587 754	619 043	619 043	577 245	619 043
NET ASSETS	2 808 069	2 767 284	2 770 967	2 821 505	2 767 284
<u>COMMUNITY WEALTH/EQUITY</u>					
Accumulated Surplus/(Deficit)	2 490 973	2 450 195	2 453 878	2 504 405	2 450 195
Reserves	317 096	317 089	317 089	317 099	317 089
TOTAL COMMUNITY WEALTH/EQUITY	2 808 069	2 767 284	2 770 967	2 821 505	2 767 284

Cash Flow - December 2012

Description	2011/12	Budget Year 2012/13							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
CASH FLOW FROM OPERATING ACTIVITIES									
Receipts									
Ratepayers and other	604 210	648 293	648 293	50 439	317 208	311 181	6 028	2%	648 293
Government - operating	34 322	41 033	41 033	8 420	24 337	24 337	—		41 033
Government - capital	59 121	69 059	72 742	9 264	29 463	29 463	—		69 059
Interest	9 210	7 420	7 420	848	5 030	4 081	949	23%	7 420
Dividends							—		
Payments									
Suppliers and employees	(546 799)	(592 506)	(592 506)	(40 233)	(280 233)	(284 403)	(4 170)	1%	(592 506)
Finance charges	(31 669)	(38 054)	(38 054)	(9 000)	(13 795)	(13 795)	—		(38 054)
Transfers and Grants	(28 454)	(28 000)	(28 000)	(3 498)	(19 810)	(14 000)	5 810	-41%	(28 000)
NET CASH FROM/(USED) OPERATING ACTIVITIES	99 941	107 245	110 928	16 240	62 201	56 864	5 337	9%	107 245
CASH FLOWS FROM INVESTING ACTIVITIES									
Receipts									
Proceeds on disposal of PPE	13 722			—	—	—	—		
Decrease (Increase) in non-current debtors	2 189	30 000	30 000				—		30 000
Decrease (increase) other non-current receivables	20	40	40	8	35	20	15	74%	40
Decrease (increase) in non-current investments	(4 430)	(4 047)	(4 047)	(449)	(2 594)	(2 023)	(570)	28%	(4 047)
Payments									
Capital assets	(163 295)	(186 198)	(210 380)	(13 512)	(43 803)	(52 595)	(8 792)	17%	(186 198)
NET CASH FROM/(USED) INVESTING ACTIVITIES	(151 794)	(160 205)	(184 387)	(13 953)	(46 362)	(54 599)	(8 236)	15%	(160 205)
CASH FLOWS FROM FINANCING ACTIVITIES									
Receipts									
Short term loans							—		
Borrowing long term/refinancing	110 000	50 000	50 000	—	—	—	—		50 000
Increase (decrease) in consumer deposits	12 844	4 914	4 914	(158)	3 013	2 457	556	23%	4 914
Payments									
Repayment of borrowing	(14 295)	(16 454)	(16 454)	(4 546)	(8 844)	(8 227)	617	-8%	(16 454)
NET CASH FROM/(USED) FINANCING ACTIVITIES	108 549	38 460	38 460	(4 704)	(5 832)	(5 770)	61	-1%	38 460
NET INCREASE/ (DECREASE) IN CASH HELD	56 696	(14 500)	(35 000)	(2 417)	10 007	(3 504)			(14 500)
Cash/cash equivalents at beginning:	70 004	102 146	102 146		126 699	102 146			126 699
Cash/cash equivalents at month/year end:	126 699	87 646	67 147		136 707	98 642			112 199

Debtors Age Analysis – December 2012

Description	NT Code	Budget Year 2012/13								
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
R thousands										
Debtors Age Analysis By Revenue Source										
Rates	1200	10 353	448	268	224	503	218	1 039	3 274	16 327
Electricity	1300	13 797	381	195	151	123	106	520	1 580	16 853
Water	1400	8 887	394	214	204	220	247	1 304	1 939	13 409
Sewerage / Sanitation	1500	5 018	223	146	128	122	130	747	1 890	8 404
Refuse Removal	1600	3 690	145	93	78	94	69	366	1 191	5 726
Housing (Rental Revenue)	1700	148	22	14	13	12	6	32	65	312
Other	1900	(4 825)	250	336	121	246	198	1 026	4 854	2 205
Total By Revenue Source	2000	37 069	1 863	1 267	919	1 321	974	5 034	14 791	63 238
2011/12 - totals only		36 080	2 370	1 744	1 426	1 314	1 090	5 907	13 614	63 545
Debtors Age Analysis By Customer Category										
Government	2200	551	181	108	53	349	65	399	498	2 204
Business	2300	8 270	131	63	34	45	26	200	366	9 137
Households	2400	28 248	1 550	1 095	832	927	883	4 435	13 927	51 897
Total By Customer Category	2600	37 069	1 863	1 267	919	1 321	974	5 034	14 791	63 238

OPERATIONAL EXPENDITURE AND INCOME PERFORMANCE

	Original Budget	Actual 31/12/2012	%
Operational Expenditure	791 054 519	363 087 558	46%
Operational Revenue (Excl. Capital Grants)	695 427 294	347 717 272	50%

EXPENDITURE

Approximately 46% of the operating expenditure budget of R791 054 519 was spent as at the end of December 2012. Preliminary expenditure savings and additional requests have been identified during the review of the budget. These amounts are listed in the tables below. (See Annexure A for further details)

EXPENDITURE SAVINGS

General Expenses and Repairs & Maintenance	R 5 732 843
--	-------------

EXPENDITURE REQUESTS

General Expenses and Repairs & Maintenance	R 18 627 724
--	--------------

REVENUE

Approximately 50% of the operating revenue budget of R695 427 294 was levied or collected as at the end of December 2012.

Further additional revenue and reductions of revenue have been identified during the review of the budget. These amounts are listed in the tables below. (See Annexure A for further details)

ADDITIONAL REVENUE ANTICIPATED

Property rates & Interest on Investments	R 2 800 000
Other	R 824 258

REDUCED REVENUE ANTICIPATED

Traffic fines, building plan fees and other	R 1 577 000
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CAPITAL BUDGET PERFORMANCE

	Original Budget	Actual 31/12/2012	%
Capital Expenditure	193 225 905	43 806 243	23%

The capital expenditure as at the end of December 2012, including commitments, amounts to R114 662 476 and equates to 50% of the budget actually spent of committed.

Furthermore, anticipated cash from land sales is only expected at the end of February 2013 and therefore certain capital projects that were postponed from the 2011/2012 financial year would have to be further postponed to the 2013/2014 financial year.

CASH MANAGEMENT

Cash flow predictions are as anticipated. The cash balance at the end of December 2012 amounts to R136 706 820.

OUTSTANDING DEBTORS

Debtors' levels have noticeably declined from July to December 2012 and a decline is also recorded compared to December 2011.

Summary of Debtors Age Analysis

MONTH	< 30 Days	< 60 Days	< 90 Days	< 120 Days	< 150 Days	<180 Days	<365 Days	>365 Days	Total -
2012/13									
December	37 069 093	1 862 678	1 266 512	919 092	1 320 858	974 083	5 033 808	14 791 405	63 237 529
November	35 841 964	1 900 476	1 114 880	1 478 817	1 050 268	995 966	5 360 996	14 563 315	62 306 682
October	36 670 194	1 854 017	1 892 312	1 262 853	1 178 574	1 071 983	5 515 219	14 729 762	64 174 915
September	38 679 087	3 286 925	1 551 019	1 352 908	1 204 125	1 135 522	5 666 172	14 716 505	67 592 262
Augustus	40 922 657	2 332 537	1 673 907	1 343 116	1 212 037	1 105 196	5 529 709	14 494 120	68 613 279
July	42 652 731	2 701 019	1 674 434	1 422 705	1 192 225	1 195 606	5 637 986	13 923 058	70 399 765

SERVICE DELIVERY PERFORMANCE ANALYSIS

Early indications are that the performance against the output and goals of the Service Delivery Budget Implementation Plan (SDBIP) are well on track.

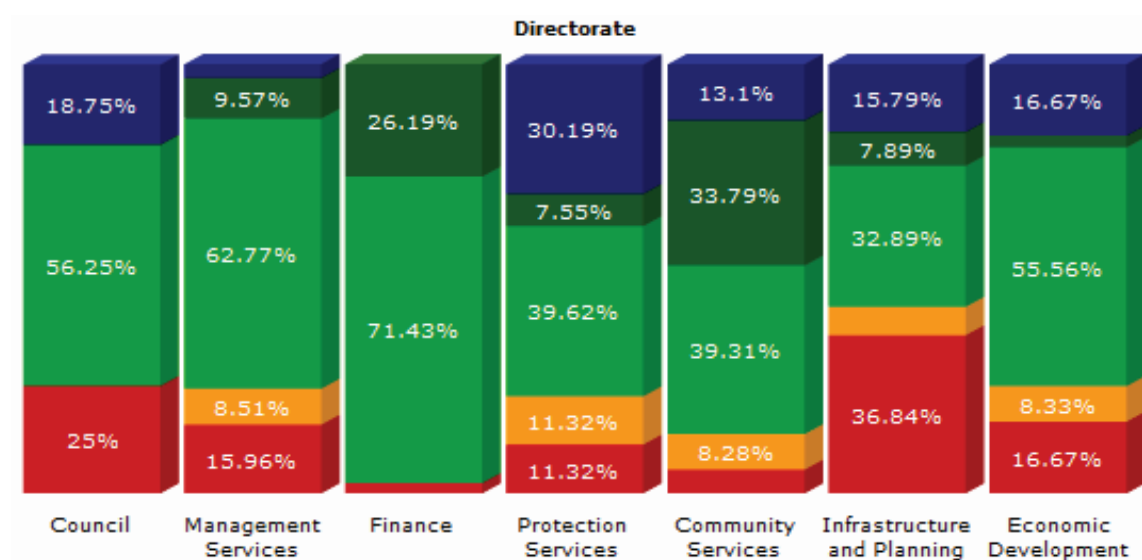
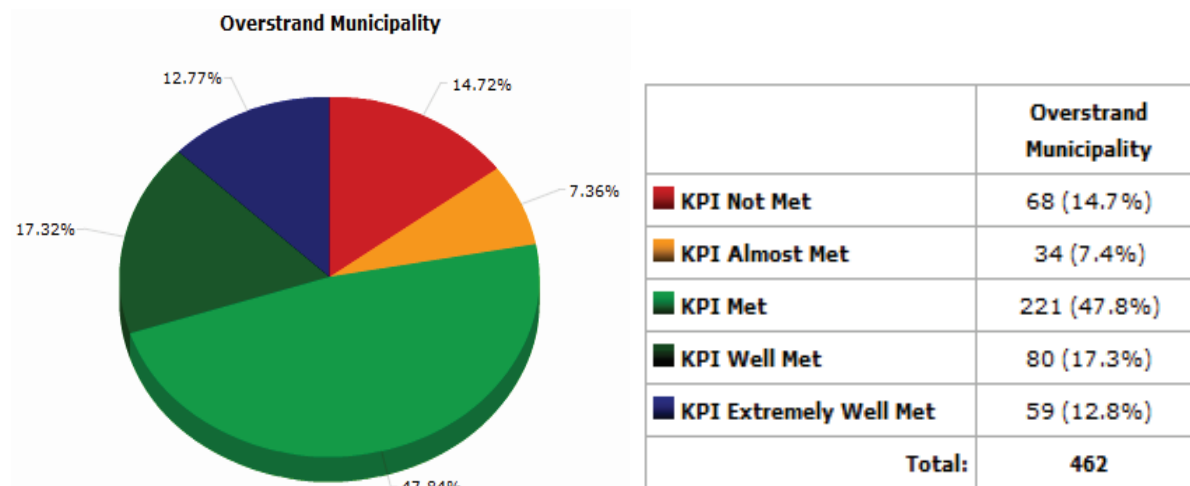
The municipality met 360 (77,92%) of a total number of 462 key performance indicators (KPIs) for the period July 2012 – December 2012. 34 (7, 4%) of KPIs were almost met and 68 (14,7%) of the indicators were not met.

The revised Top Layer SDBIP will, in terms of MFMA Circular 13, be submitted with the adjustment budget for approval by Council.

Annexure B is the unaudited Top Layer SDBIP Report for the first half of the financial year ending 31 December 2012 which measures the municipality's overall performance per National KPA.

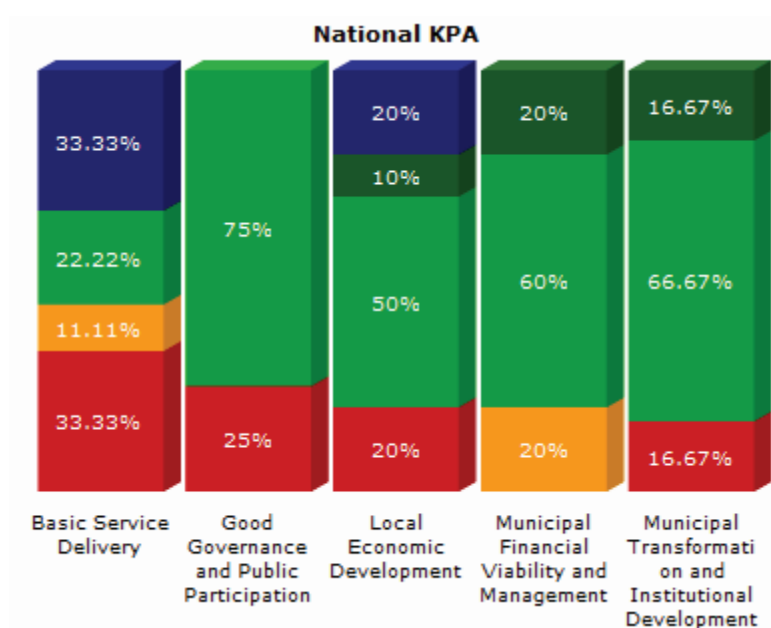
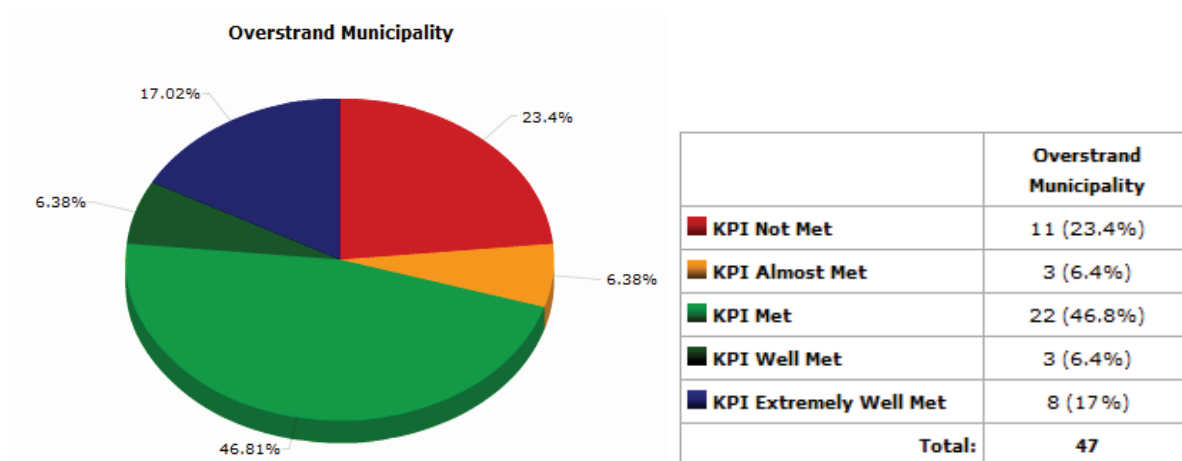
The graphs below is the result of the unaudited Top Layer SDBIP for the first half of the financial year ending 31 December 2012 which measures the municipality's overall performance, per National KPA and per IDP objectives.

1. DEPARTMENTAL SDBIP OVERALL PERFORMANCE



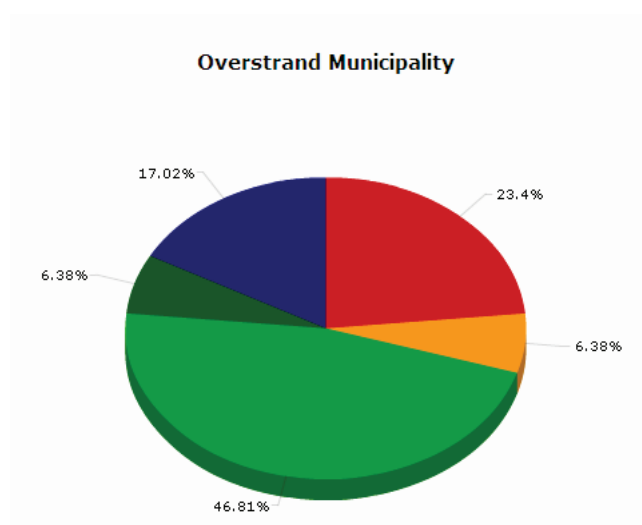
	Directorate						
	Council & Municipal Manager	Management Services	Finance	Protection Services	Community Services	Infrastructure and Planning	Economic Development
KPI Not Met	4 (25%)	15 (16%)	1 (2.4%)	6 (11.3%)	8 (5.5%)	28 (36.8%)	6 (16.7%)
KPI Almost Met	-	8 (8.5%)	-	6 (11.3%)	12 (8.3%)	5 (6.6%)	3 (8.3%)
KPI Met	9 (56.3%)	59 (62.8%)	30 (71.4%)	21 (39.6%)	57 (39.3%)	25 (32.9%)	20 (55.6%)
KPI Well Met	-	9 (9.6%)	11 (26.2%)	4 (7.5%)	49 (33.8%)	6 (7.9%)	1 (2.8%)
KPI Extremely Well Met	3 (18.8%)	3 (3.2%)	-	16 (30.2%)	19 (13.1%)	12 (15.8%)	6 (16.7%)
Total:	16	94	42	53	145	76	36

2. OVERALL TOP- LEVEL PERFORMANCE PER NATIONAL KPA

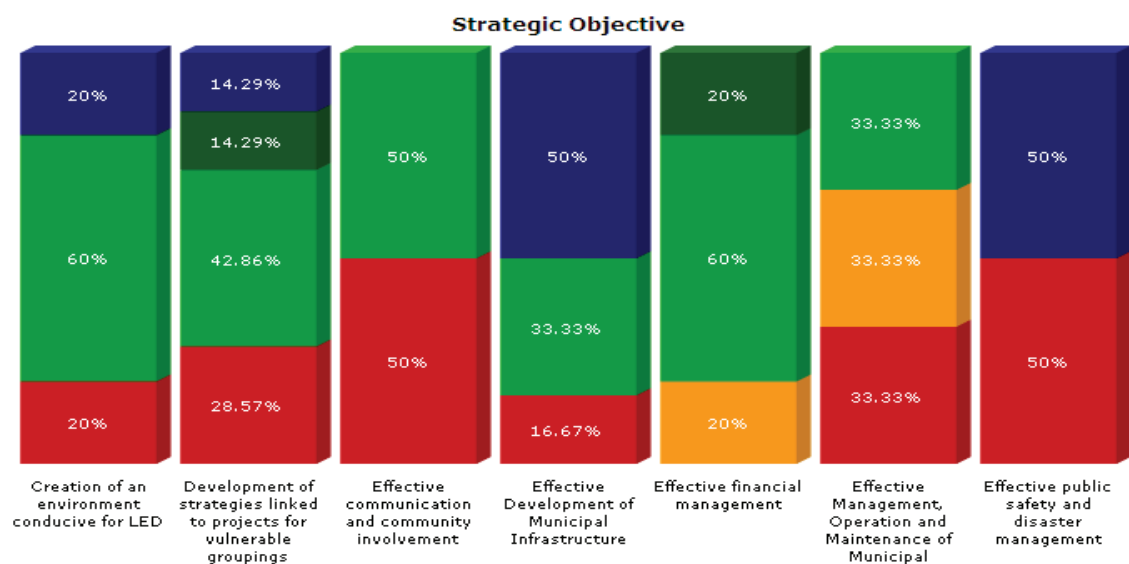


	National KPA				
	Basic Service Delivery	Good Governance and Public Participation	Local Economic Development	Municipal Financial Viability and Management	Municipal Transformation and Institutional Development
KPI Not Met	6 (33.3%)	2 (25%)	2 (20%)	-	1 (16.7%)
KPI Almost Met	2 (11.1%)	-	-	1 (20%)	-
KPI Met	4 (22.2%)	6 (75%)	5 (50%)	3 (60%)	4 (66.7%)
KPI Well Met	-	-	1 (10%)	1 (20%)	1 (16.7%)
KPI Extremely Well Met	6 (33.3%)	-	2 (20%)	-	-
Total:	18	8	10	5	6

3. OVERALL TOP- LEVEL PERFORMANCE PER IDP OBJECTIVES

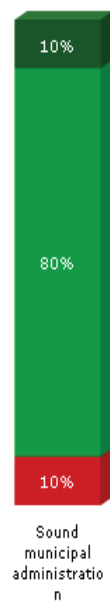


	Overstrand Municipality
KPI Not Met	11 (23.4%)
KPI Almost Met	3 (6.4%)
KPI Met	22 (46.8%)
KPI Well Met	3 (6.4%)
KPI Extremely Well Met	8 (17%)
Total:	47



	Strategic Objective						
	Creation of an environment conducive for LED	Development of strategies linked to projects for vulnerable groupings	Effective communication and community involvement	Effective Development of Municipal Infrastructure	Effective financial management	Effective Management, Operation and Maintenance of Municipal Infrastructure	Effective public safety and disaster management
KPI Not Met	1 (20%)	2 (28.6%)	1 (50%)	1 (16.7%)	-	2 (33.3%)	3 (50%)
KPI Almost Met	-	-	-	-	1 (20%)	2 (33.3%)	-
KPI Met	3 (60%)	3 (42.9%)	1 (50%)	2 (33.3%)	3 (60%)	2 (33.3%)	-
KPI Well Met	-	1 (14.3%)	-	-	1 (20%)	-	-
KPI Extremely Well Met	1 (20%)	1 (14.3%)	-	3 (50%)	-	-	3 (50%)
Total:	5	7	2	6	5	6	6

Strategic Objective



	Strategic Objective
	<i>Sound municipal administration</i>
■ KPI Not Met	1 (10%)
■ KPI Almost Met	-
■ KPI Met	8 (80%)
■ KPI Well Met	1 (10%)
■ KPI Extremely Well Met	-
Total:	10

COMMENTS ON THE ANNUAL REPORT

In terms of Section 72(1)(a)(iii) the following is submitted regarding progress on resolving problems identified in the 2011/2012 Annual Report:

2011/2012	
Issue raised	Corrective steps
Auditor-General Report on Financial Performance 2011/12*	
Status of audit report:	The audit report was received from the Auditor-General on 03 December 2012.
Non-Compliance Issues	Remedial Action Taken
The financial statements submitted for auditing were not prepared in all material respects in accordance with the requirements of section 122 of the MFMA. Material misstatements of non-current assets, provisions and disclosure items identified by the auditors in the submitted financial statement were subsequently corrected, resulting in the financial statements receiving an unqualified audit opinion.	The internal control deficiency identified was inadequate review of the annual financial statements due to the timing of the finalisation of related transactions and processes. In order to ensure that this does not re-occur, Identified processes will per performed on a quarterly basis in order to identify, prevent and correct possible misstatements timeously. Additional robust review processes will be implemented prior to the finalisation and submission of the annual financial statements.
An effective system of internal control for assets was not in place, as required by section 63(2)(c) of the MFMA. Note: These issues of non-compliance as reported by the Auditor-General have been corrected prior to the conclusion of the audit.	The internal control deficiency identified was inadequate review of the asset register due to the timing of the finalisation of related transactions and processes. In order to ensure that this does not re-occur, Identified processes will per performed on a quarterly basis in order to identify, prevent and correct possible misstatements timeously. Additional robust review processes will be implemented prior to the finalisation of the asset register.
<i>Note:* The report's status is supplied by the Auditor General and ranges from unqualified (at best); to unqualified with other matters specified; qualified; adverse; and disclaimed (at worse). This table will be completed prior to the publication of the Annual report but following the receipt of the Auditor- General Report on Financial Performance 2011/12</i>	

ADJUSTMENTS BUDGET

Regulation 23 of the Municipal Budget and Reporting Regulations provides, *inter alia* for the following:

“An adjustment budget may be tabled in the Municipal Council at any time after the Mid-year Budget and Performance Assessment has been tabled in the Council, but not later than 28 February of each year. Furthermore, except under certain circumstances only one adjustment budget may be tabled in Council during a financial year.”

Accordingly, a report on adjustments to the budget will be submitted for consideration by Council before 28 February 2013.

Coenie Groenewald
MUNICIPAL MANAGER

PRELIMINARY 2012/2013 MID YEAR BUDGET REVIEW PROJECTIONS

EXPENDITURE

31.12.2012 31.12.2012

COUNCIL GENERAL

1 01 0001 022	COUNCILLORS REMUNERATION	6 428 121	3 059 478	3 059 478	37 000
1 01 0001 037	CONTR TO SKILLS DEVELOPMENT FU	1 592 836	967 118	967 118	210 000
1 01 0001 070	OFFICE TEAS	13 750	2 338	2 338	-3 750
1 01 0001 074	PRINTING & STATIONERY	15 000	1 004	1 004	-5 000
1 01 0001 089	SUBSCRIPTIONS	1 100 000	1 018 834	9 101	650 000
1 01 0001 090	SUBSIDY LOW INCOME CONSUMERS	28 000 000	19 671 763	19 671 763	10 000 000
1 01 0001 101	WORKMEN'S COMPENSATION ASSURAN	1 068 900	0	0	105 000
		38 218 607	24 720 536	9 101	-8 750
			24 729 637		11 002 000
					-0.02%
					28.79%

MUNICIPAL MANAGER & INTERNAL AUDIT

1 01 0010 041	SALARIES (CIRCULAR 65)	7 500	0	0	-1 000
1 01 0010 074	DELEGATES EXPENSES (CONFERENCE	10 000	1 229	100	-2 000
1 01 0010 075	PRINTING & STATIONERY	120 000	1 212	0	-80 000
1 01 0010 077	CONTRACTED SERVICES	5 000	0	0	-1 000
1 01 0010 079	FUNCTIONS	3 000	0	0	-1 500
1 01 0014 076	REFERENCE LIBRARY	200 000	65 404	0	-50 000
1 01 0014 151	PROFESSIONAL SERVICES	3 800	0	0	-3 800
	MAINTENANCE CONTRACTORS	349 300	67 845	100	-139 300
			67 945		170 000
					-39.88%
					48.67%

MANAGEMENT SERVICES

1 01 0009 076	PROFESSIONAL SERVICES	340 000	79 006	12 431	91 437	-50 000
1 01 0011 048	HR RELATED PROJECTS	570 000	7 551	0	7 551	-340 000
1 01 0011 074	PRINTING & STATIONERY	5 000	980	0	980	-2 000
1 01 0011 076	PROFESSIONAL SERVICES	500 000	44 604	0	44 604	-200 000
1 01 0011 077	FUNCTIONS	5 000	0	0	0	-2 500
1 01 0011 079	REFERENCE LIBRARY	15 000	1 554	180	1 733	-5 000
1 01 NEW 076	PROFESSIONAL SERVICES	30 000	3 302	1 515	4 817	-5 000
1 01 0012 025	ADVERTISING COSTS	196 500	51 910	17 618	69 528	-20 000
1 01 0012 083	RENTALS (EQUIPMENT&OFFICES)	265 000	140 762	41 453	182 215	100 000
1 01 0065 025	ADVERTISING COSTS	50 000	12 629	0	12 629	-30 000
1 01 0065 091	SUBSISTENCE & TRANSPORT	4 500	265	0	265	-2 000
1 01 0067 089	SUBSCRIPTIONS	1 981 000	342 563	73 196	415 760	-656 500
					250 000	-33.14%
						12.62%

		BUDGET	ACTUALS	SHADOW	TOTAL	SAVINGS	REQUESTS
1 01	0141	136	MAINTENANCE MATERIALS	732 612	114 102	846 714	100 000
1 01	0141	151	MAINTENANCE CONTRACTORS	646 400	27 197	673 597	400 000
1 01	0459	151	MAINTENANCE CONTRACTORS	281 005	641 914	922 919	200 000
1 01	0320	136	MAINTENANCE MATERIALS	55 746	0	55 746	23 000
1 01	0376	095	UNIFORMS & OVERALLS	1 907	0	1 907	1 000
1 01	0376	151	MAINTENANCE CONTRACTORS	870 305	387 346	1 257 651	1 100 000
1 01	0396	095	UNIFORMS & OVERALLS	11 419	0	11 419	2 000
1 01	0396	136	MAINTENANCE MATERIALS	7 482	0	7 482	1 000
1 01	0406	095	UNIFORMS & OVERALLS	3 000	0	2 708	1 000
1 01	0406	136	MAINTENANCE MATERIALS	20 180	358	4 364	-10 000
1 01	0406	151	MAINTENANCE CONTRACTORS	80 750	1 709	1 709	-40 000
1 01	0407	032	CHEMICALS	400 000	18 711	51 537	-150 000
1 01	0407	151	MAINTENANCE CONTRACTORS	189 136	0	0	-90 000
1 01	0351	136	MAINTENANCE MATERIALS	22 400	16 625	16 625	2 000
1 01	0351	151	MAINTENANCE CONTRACTORS	137 600	20 294	41 985	-30 000
1 01	0133	074	PRINTING & STATIONERY	6 500	6 344	6 344	2 000
1 01	0133	095	UNIFORMS & OVERALLS	2 000	0	0	-1 000
1 01	0166	136	MAINTENANCE MATERIALS	31 500	6 841	8 185	-15 000
1 01	0213	556	SPACES FOR SPORT	270 000	88 351	94 459	30 000
1 01	0215	025	ADVERTISING COSTS	1 170	0	0	-500
1 01	0266	035	COMMISSION	62 990	20 410	20 410	-12 990
1 01	0144	136	MAINTENANCE MATERIALS	540 678	320 140	432 142	100 000
1 01	0462	032	CHEMICALS	2 500 000	1 082 135	1 876 193	300 000
1 01	0482	095	UNIFORMS & OVERALLS	5 840	930	930	-3 000
1 01	0482	066	MUNICIPAL ELECTRICITY PURCHASE	0	0	0	30 000
1 01	0483	136	MAINTENANCE MATERIALS	244 200	210 411	220 903	120 000
1 01	0151	136	MAINTENANCE MATERIALS	392 640	93 917	93 917	-100 000
1 01	0151	151	MAINTENANCE CONTRACTORS	16 360	14 924	14 924	33 640
1 01	0398	136	MAINTENANCE MATERIALS	19 000	1 287	2 274	-10 000
1 01	0408	136	MAINTENANCE MATERIALS	27 000	26 013	26 013	20 000
1 01	0408	151	MAINTENANCE CONTRACTORS	108 000	64 850	69 946	50 000
1 01	0409	032	CHEMICALS	170 000	24 483	68 343	-50 000
1 01	0409	151	MAINTENANCE CONTRACTORS	356 400	236 108	349 703	250 000
1 01	0332	151	MAINTENANCE CONTRACTORS	15 650	0	0	-10 000
1 01	0333	151	MAINTENANCE CONTRACTORS	88 660	21 007	21 007	-20 000
1 01	0343	136	MAINTENANCE MATERIALS	11 680	0	0	-5 000
1 01	0061	031	CELLPHONE	180 000	40 000	40 000	-50 000
1 01	0290	025	ADVERTISING COSTS	10 000	0	0	-8 000
1 01	0290	026	DISASTER RELIEF/SPECIAL PROJEC	298 000	60 461	63 638	-100 000
1 01	0290	074	PRINTING & STATIONERY	12 000	4 048	4 409	-2 000
1 01	0290	088	MANAGEMENT OF INFORMAL SETTLEM	2 200 000	500 951	1 331 291	-200 000
1 01	0290	075	CONTRACTED SERVICES	100 000	3 938	-100 000	-100 000
1 01	0262	151	MAINTENANCE CONTRACTORS	195 200	15 125	30 055	-50 000
		18 949 136	8 262 166	4 589 615	12 847 843	-1 439 593	4 059 724

PROTECTION SERVICES

1 01	0070	075	CONTRACTED SERVICES	1 577 408	461 067	42 032	503 098			
1 01	0070	151	MAINTENANCE CONTRACTORS	151 965	126 316	6 208	132 524			0
1 01	0071	047	ANIMAL WELFARE	300 000	169 841	79 135	248 976			8 000
1 01	0071	074	PRINTING & STATIONERY	63 000	15 316	1 419	16 735			90 000
1 01	0071	084	SECURITY SERVICES	2 649 200	1 027 692	1 322 096	2 349 788			-30 000
1 01	0071	095	UNIFORMS & OVERALLS	105 000	4 933	107 957	112 890			500 000
1 01	0074	074	PRINTING & STATIONERY	28 000	21 761	1 850	23 611			7 400
1 01	0074	136	MAINTENANCE MATERIALS	146 200	65 639	50 403	116 043			10 000
1 01	0074	155	VEHICLE MAINTENANCE	394 500	210 149	169 948	380 097			30 000
1 01	0080	079	REFERENCE LIBRARY	10 000	0	0	0			85 000
				5 425 273	2 102 714	1 781 048	3 883 762			-5 000
										-35 000
										730 400
										-0.65%
										13.46%

422 000 TRF BACK FROM PARKING DEPT

INFRASTRUCTURE

1 01	0218	041	DELEGATES EXPENSES (CONFERENCE	55 000	53 225	0	53 225			15 000
1 01	0219	076	PROFESSIONAL SERVICES	800 000	63 000	10 843	73 843			0
1 01	0221	075	CONTRACTED SERVICES	4 200	0	0	0			-500 000
1 01	0221	076	PROFESSIONAL SERVICES	1 600 000	908 712	374 966	1 283 678			-4 200
1 01	0221	079	REFERENCE LIBRARY	3 500	0	0	0			300 000
1 01	0221	151	MAINTENANCE CONTRACTORS	59 000	43 384	14 572	57 957			-3 500
1 01	0225	072	POSTAGE & COURIER SERVICES	12 260	105	0	105			-11 000
1 01	0225	092	SUNDRIES	6 100	11	0	11			-5 000
1 01	0225	136	MAINTENANCE MATERIALS	148 760	18 312	894	19 206			-50 000
1 01	0225	151	MAINTENANCE CONTRACTORS	255 000	1 074	3 743	4 817			-50 000
1 01	0230	025	ADVERTISING COSTS	28 000	0	0	0			-23 000
1 01	0230	047	ANIMAL WELFARE	12 000	0	0	0			-8 000
1 01	0230	076	PROFESSIONAL SERVICES	100 000	0	0	0			200 000
1 01	0230	112	CLEARING OF ALIENS	262 500	54 200	2 500	56 700			250 000
1 01	0230	136	MAINTENANCE MATERIALS	323 456	76 086	34 151	110 238			-40 000
1 01	0230	151	MAINTENANCE CONTRACTORS	1 410 138	326 216	236 691	562 907			-650 000
1 01	0364	056	KARWYDERSKRAAL (DUMPING FEES)	400 000	0	0	0			-400 000
1 01	0364	057	KARWYDERSKRAAL (FIXED COST)	500 000	0	0	0			-500 000
1 01	0428	074	PRINTING & STATIONERY	11 000	1 240	450	1 690			-5 000
				5 990 914	1 545 566	678 811	2 224 376			-2 249 700
										769 200
										-37.55%
										12.84%

MOVE TO CAPEX PARALLEL RD

LED

1 01	0112	049	COMMUNITY ORGANISATIONS	612 000	425 000	0	425 000			0
1 01	0112	076	PROFESSIONAL SERVICES	120 000	54 334	3 850	58 184			25 000
1 01	0112	105	MARKETING EXPENSES	676 638	209 569	23 984	233 553			-250 000
1 01	0112	083	RENTALS (EQUIPMENT & OFFICES)							24 000
1 01	0111	059	LED PROJECT IMPLEMENTATION	1 000 000	0	0	0			-500 000
				2 408 638	688 903	27 834	716 737			-775 000
										24 000
										-32.18%
										1.00%

				BUDGET	ACTUALS	SHADOW	TOTAL	SAVINGS	REQUESTS
								-5 732 843	18 627 724
									12 894 881
				BUDGET	ACTUAL			DECREASE	INCREASE
1 01	0018	312	INTEREST (INVESTMENTS)	-3 500 000	-3 068 065				-1 000 000
1 01	0020	224	COLLECTION CHARGES	-2 141 200	-1 351 063				-300 000
1 01	0020	236	LEGAL FEES	-59 360	-116 959				-100 000
1 01	0025	204	ASSESSMENT RATES	-148 860 643	-75 239 061				-1 800 000
1 01	0160	255	RENTALS	-1 000	-27 994				-30 000
1 01	0490	390	WATER (CONNECTION FEES)	-95 400	-33 188			25 000	
1 01	0175	255	RENTALS	-26 500	-40 092				-23 500
1 01	0262	255	RENTALS	-424	-15 584				-10 000
1 01	0161	219	CONSTRUCTION OF BENCHES	-38 300	-4 912				-30 000
1 01	0491	390	WATER (CONNECTION FEES)	-265 000	-85 472				-75 000
1 01	0386	422	SEWERAGE (CONNECTION FEES)	-53 000	-78 452				-30 000
1 01	0183	255	RENTALS	-22 260	-17 288				-7 740
1 01	0213	255	RENTALS	-6 148	-6 460			2 000	
1 01	0213	756	SPACES FOR SPORT	-270 000	-88 351				-30 000
1 01	0266	255	RENTALS	-307 400	-150 539				-86 000
1 01	0070	221	COURT FINES	-6 148 954	-1 902 391			1 000 000	
1 01	0070	288	SUNDRY INCOME	-180 200	-69 596			50 000	
1 01	0070	302	POUND FEES	-100					-50 000
1 01	0070	NEW	HOLDING FEES						-25 000
1 01	0071	226	DOG TAX	-11 660	-30 369				-20 000
1 01	0071	242	LICENCES: TRADING & GENERAL	-66 780	-48 486				-10 000
1 01	0225	211	BUILDING PLAN FEES	-3 286 000	-1 284 825			500 000	
1 01	0225	244	APPLICATION FEES	-7 950	-7 982				-7 018
				-165 348 279	-83 667 130	0		1 577 000	-3 634 258
									-2 057 258

				SAVINGS	REQUEST	NETT
EXPENDITURE				-5 732 843	18 627 724	12 894 881
INCOME				1 577 000	-3 634 258	-2 057 258
						10 837 623
ADDITIONAL CAPITAL REQUESTS						789 000
ADDITIONAL CASH BACKED FUNDING REQUIRED FOR 2012/2013						11 626 623

CAPEX

	BUDGET	ACTUALS	SHADOW	TOTAL	SAVINGS	REQUESTS
KM Harbour development project	5 01 0502 509 1				-6 600 000	
KM Development – Bulk Services	5 01 0502 411 1				-2 985 695	
Hermanus Parallel Road	5 01 0502 604 1					500 000
Electricity – New 66KVA	5 01 0502 546 1			ROLL OVER BALANCE TO 2013/2014	22 400 000	
KM : Replace Main Substation switchgear	5 01 0502 606 1					920 000
Hawston : Supply Upgrade	5 01 0502 608 1				-620 000	
KM : MV Network Upgrading	5 01 0502 612 1				-300 000	
Onrus : Electrical depot	5 01 0502 613 1				-120 000	
Time & Attendance system (IT)						600 000
LED PROJECTS	5 01 0502 210 1					289 000
					-33 025 695	2 309 000

Note:**Electricity**

Request from D. Louw to combine project:
Overstrand Housing Projects (INEP) &
Eluxolweni- Housing electrical infrastructure

Overstrand Municipality

SDBIP 2012/2013 Top Layer Report - Mid Year Assessment Report- July 2012 till December 2012

Basic Service Delivery

Ref	Strategic Objective	KPI	KPI Owner	Baseline	Source of Evidence	Annual Target	Sep-12				Departmental Corrective Measures	Target
							Target	Actual	R	Departmental SDBIP Comments		
TL2	Effective Management, Operation and Maintenance of Municipal Infrastructure	Emergency control room measured by the daily recording of enquiries/requests on EMIS completed within the next calendar month	Director: Community Services	94.80%	EMIS report on performance	90%	90%	90%	G	Director: Community Services: complied [31 Jul 2012] Director: Community Services: complied [31 Aug 2012] Director: Community Services: complied with [30 Sep 2012]		90%
TL4	Effective Management, Operation and Maintenance of Municipal Infrastructure	Cleaning of stormwater infrastructure twice per annum	Director: Community Services	New performance indicator for 2012/13	Maintenance reports per area	2	0	0	N/A	Director: Community Services: REPORTING EVERY SECOND QUARTER [30 Sep 2012]		1
TL3	Effective Management, Operation and Maintenance of Municipal Infrastructure	m ² of roads patched and resealed according to approved Paveman Management System within available budget	Director: Community Services	165 574.60	Main and Adjustments approved project plans and statistics kept	120 000	0	0	N/A	Director: Community Services: TENDER HAS BEEN APPROVED LATE [30 Sep 2012]		40 000
TL5	Effective Management, Operation and Maintenance of Municipal Infrastructure	Quality of effluent as measured by the annual green drop audit	Director: Community Services	64.90%	Summary of test results received from Infrastructure directorate	90%	90%	84.20%	G	Director: Community Services: STANFORD - MECHANICAL BREAKDOWNS IN JULY AND AUGUST. KLEINMOND DISINFECTION PROBLEM [30 Sep 2012]	Director: Community Services: BREAKDOWNS IN STANFORD HAS BEEN REPAIRED AND IN KLEINMOND [30 Sep 2012]	90%
TL7	Effective Management, Operation and Maintenance of Municipal Infrastructure	Limit unaccounted water to less than 25%	Director: Community Services	0%	Annual Financial Statements	25%	25%	25%	G	Director: Community Services: WATER LOSS REPORT - RIAN RUST [30 Sep 2012]		25%
TL6	Effective Management, Operation and Maintenance of Municipal Infrastructure	Excellent water quality measured by the annual blue drop audit	Director: Community Services	Achieved 5 Blue drop awards	Laboratory test results	95%	95%	91.08%	G	Director: Community Services: B/BOS & BUFFELJAGS - ONLY CHLORINATION. [30 Sep 2012]	Director: Community Services: BUFFELJAGS NEED TREATMENT PLANT. B/BOS TREATMENT PLANT TO BE CONSTRUCTED IN 2012/13 [30 Sep 2012]	95%
TL50	Effective Development of Municipal Infrastructure	Purchase land by the end of December 2012 and start development of the Karwyderskraal cemetery by the end of June 2013	Director: Infrastructure and Planning	New performance indicator for 2012/13	Title deed, water connection, earthworks	1	0	0	N/A	Director: Infrastructure and Planning: Busy with subdivision [31 Jul 2012] Director: Infrastructure and Planning: Subdivision held back because Council requiring the whole farm including the refuse dump. [31 Aug 2012] Director: Infrastructure and Planning: 15% - Proceed with subdivision and purchase as the refuse service take over will take time. [30 Sep 2012]		1
TL44	Effective Development of Municipal Infrastructure	Complete construction of the new 66kV substation in Hermanus by the end of June	Director: Infrastructure and Planning	23%	Practical completion certificate	70%	0%	0%	N/A	Director: Infrastructure and Planning: Construction to be completed by end August 2013. [31 Jul 2012] Director: Infrastructure and Planning: Site Handover Meeting on 21/08/2012. [31 Aug 2012]		0%

TL43	Effective Development of Municipal Infrastructure	Limit electricity losses to less than 9%	Director: Infrastructure and Planning	9% Annual Financial Statements	9%	9%	7.04%	B	ANNEXURE B	
									Director: Infrastructure and Planning: 7.07 % losses for the month for whole Overstrand Area. [31 Jul 2012]	Director: Infrastructure and Planning: Less than the 9 % target [31 Jul 2012]
TL45	Effective Development of Municipal Infrastructure	Public awareness drives/programmes together with to water programmes, environmental programmes and solid waste	Director: Infrastructure and Planning	8 Documents with information distributed	8	2	3	B	Director: Infrastructure and Planning: Less than the 9 % target [31 Aug 2012]	Director: Infrastructure and Planning: Less than the 9 % target [31 Aug 2012]
TL46	Effective Development of Municipal Infrastructure	Review the Electrical Masterplans by the end of March and update if required.	Director: Infrastructure and Planning	100% Council minutes where report was submitted	100%	0%	0%	N/A	Director: Infrastructure and Planning: Losses for whole of Overstrand [30 Sep 2012]	Director: Infrastructure and Planning: Less than 9 % target [30 Sep 2012]
TL52	Effective Development of Municipal Infrastructure	Development of serviced sites for the Eluxolweni housing project by the end of June	Director: Infrastructure and Planning	New performance indicator for 2012/13	211	0	0	N/A	Director: Infrastructure and Planning: Article Splash Magazine August 2012 - Waste Water Re-Use Plant. Article Hermanus Times 30/08/2012 - Water Limits Suspended Article Hermanus Times 30/08/2012 - Lagoon Pollution. [30 Sep 2012]	2
TL53	Effective Development of Municipal Infrastructure	Purchase land for the Stanford housing project by the end of January 2013	Director: Infrastructure and Planning	Title deed	1	0	0	N/A	Director: Infrastructure and Planning: Planning application approved - 20 July 2012 [31 Jul 2012]	Director: Infrastructure and Planning: Still awaiting approval. [30 Sep 2012]
TL58	Effective Development of Municipal Infrastructure	Development and approval of the Spatial Development Framework and Environmental Management Framework by the end of June 2013	Director: Infrastructure and Planning	New performance indicator for 2012/13	1	0	0	N/A	Director: Infrastructure and Planning: Plan to be on site on 17 September for LLAA development. [31 Aug 2012]	0
TL54	Effective Development of Municipal Infrastructure	Complete construction of Phase 1 of the Hermanus parallel road	Director: Infrastructure and Planning	Minutes of the site meetings held	70%	0%	0%	N/A	Director: Infrastructure and Planning: Still awaiting the cost of the required wall - 3 quotations needed - will be approximately R400 000 more [31 Aug 2012]	Director: Infrastructure and Planning: Contract to be finalised shortly. [30 Sep 2012]
TL47	Effective Development of Municipal Infrastructure	Revise the Integrated Transport Plan annually by the end of March 2013	Director: Infrastructure and Planning	100% Council minutes where report was submitted	100%	0%	0%	N/A	Director: Infrastructure and Planning: Nearly finished with status quo report [31 Jul 2012]	0
TL51	Effective Development of Municipal Infrastructure	Complete the final phase of the Zweelhle/Mount Pleasant swimming pool by	Director: Infrastructure and Planning	New performance indicator for 2012/13	100%	0%	0%	N/A	Director: Infrastructure and Planning: Nearly finished with status quo report [31 Aug 2012]	0
									Director: Infrastructure and Planning: 40% - Finished with status quo report [30 Sep 2012]	0
									Director: Infrastructure and Planning: Tender has been awarded. Construction to start 1 November 2012 [30 Sep 2012]	0%
									Director: Infrastructure and Planning: Tender has been awarded. Construction to start end of October. [30 Sep 2012]	0%
									Manager: Engineering Services: Tender advertised [31 Jul 2012]	0%

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	the end of March 2013	Planning	certificate						Manager: Engineering Services: Tender has been evaluated. To be awarded beginning of October. [30 Sep 2012]	awarded beginning of October. [30 Sep 2012]
TL56	Effective Development of Municipal Infrastructure	Director: Infrastructure and Planning	New performance indicator for 2012/13	Minutes of site meetings held	60%	0%	0%	N/A		0%
TL57	Effective Development of Municipal Infrastructure	Director: Infrastructure and Planning	New performance indicator for 2012/13	DWA Green Drop Report	2	0	0	N/A		0
TL48	Effective Development of Municipal Infrastructure	Director: Infrastructure and Planning	85% Practical completion certificate	Practical completion certificate	100%	0%	0%	N/A		100%
TL49	Effective Development of Municipal Infrastructure	Director: Infrastructure and Planning	65% Practical completion certificate	Practical completion certificate	100%	0%	0%	N/A		0%
TL55	Effective Development of Municipal Infrastructure	Director: Infrastructure and Planning	New performance indicator for 2012/13	Minutes of the site meetings held	10	0	0	N/A		3
TL59	Effective Development of Municipal Infrastructure	Director: Infrastructure and Planning	100% Letter of submission of Water Services Audit to DWA	Letter of submission of Water Services Audit to DWA	1	0	0	N/A		1
TL71	Effective public safety and disaster management	Director: Protection Services	Annually reviewed	Assessment received from the District	1	0	0	N/A		0
TL73	Effective public safety and disaster management	Director: Protection Services	Draft will be submitted shortly for adoption by the Department of Community Safety	Correspondence with the Department of Community Safety	1	0	0	N/A	Director: Protection Services: Community Safety Plan workshop [31 Jul 2012] Director: Protection Services: Workshop on 2nd draft held on 6/8. Final workshop on Safety Plan to be held on 25/9 [31 Aug 2012] Director: Protection Services: Final Workshop 25/9 Gansbaai - to be submitted at Council meeting 28/11 [30 Sep 2012]	0
TL72	Effective public safety and disaster management	Director: Protection Services	37 Attendance register and agendas	Attendance register and agendas	16	4	10	B	Director: Protection Services: Pier - Dangers of Fire, candles & paraffin 27/7 [31 Jul 2012] Director: Protection Services: 3/08 Flower Valley Pre School - Fire Awareness: 7/08 PIER Fire Safety tips [31 Aug 2012] Director: Protection Services: FIRE: 27/7 Pier - Dangers of Fire, Candles & Paraffin; 3/8 Flower Valley Pre-School; 7/8 Pier - Fire Safety Tips; 14 & 21/9 Jungle Tots. LAW ENF: 3/9 Gansbaai Prim; 3/9 Gansbaai Academic; 6/9 Hawston Sec. TRAFFIC: 17/9 Qhaya Sec School visit Traffic Dept. DIRECTORATE: 27 to 30/9: Municipal Show Case. [30 Sep 2012]	4
TL78	Effective public safety and disaster management	Director: Protection Services	New performance indicator for 2012/13	Booklets, publications/com munications	4	1	3	B	Director: Protection Services: Newspaper articles in Hermanus Times 12/7; 36 HPP officers By-law training [31 Jul 2012]	1

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TL74	Effective public safety and disaster management	Establishment of the Municipal Court by the end of March 2013 to enhance effective law enforcement (MOU signed, appoint staff, facilities)	Director: Protection Services	Establishment of court delayed due to external application process challenges	Signed MOU, appointment letters, delivery notes/occupational certificate	3	1	0	R	Director: Protection Services: By-law training for Neighbourhood Watch in Gansbaai on 31/8 [31 Aug 2012] Director: Protection Services: 12/7 HPP members trained, 30/8 to 2/9 By-Law Workshop Gansbaai; 27/9 to 30/9 Municipal Show Case [30 Sep 2012] Director: Protection Services: No feedback from Justice Department [31 Jul 2012] Director: Protection Services: Correspondence received from Adv Knoop. No decision made yet [31 Aug 2012] Director: Protection Services: No approval received from Justice Department [30 Sep 2012] Director: Protection Services: Tender was awarded on 15/6 [31 Jul 2012] Director: Protection Services: Tender for Security Services awarded on 15/6 [31 Aug 2012] Director: Protection Services: 19 Municipal Sites secured in accordance to the tender awarded [30 Sep 2012] Director: Protection Services: Fire Hydrants inspected; Meetings on 20/8 with Role players for Women & Children March and Trans Enduro Cycle Tour [31 Aug 2012] Director: Protection Services: No Fire Hydrants inspected; Meetings: 17/8 Windgat Festival; 25/9 OHASA; 25/9 Festive Season Planning; 26/9 Whale Festival Planning [30 Sep 2012] Director: Protection Services: Quarterly report to be submitted. [31 Jul 2012] Director: Protection Services: Quarterly report to be submitted [31 Aug 2012] Director: Protection Services: R844101 fines paid in 1st Quarter [30 Sep 2012] Director: Protection Services: Tender awarded on 29 June 2012. No cameras have been installed yet. [31 Jul 2012] Director: Protection Services: 2 camera sites completed - Hawston & Sandbaai intersection [31 Aug 2012] Director: Protection Services: Escom not able to provide way leave for electricity for sites [30 Sep 2012]	0	0	0
TL75	Effective public safety and disaster management	Implementation of safety and security services at Council strategic sites by the end of September 2012	Director: Protection Services	New performance indicator for 2012/13	Tender adjudication document	10	10	19	B	Director: Protection Services: No approval received from Justice Department [30 Sep 2012]	0	0	0
TL77	Effective public safety and disaster management	Inspect and assess infrastructure and role players to ensure disaster operational readiness	Director: Protection Services	New performance indicator for 2012/13	Inspection of infrastructure, minutes of meeting with role players and representatives	1	0	0	N/A	Director: Protection Services: Fire Hydrants inspected; Meetings on 20/8 with Role players for Women & Children March and Trans Enduro Cycle Tour [31 Aug 2012] Director: Protection Services: No Fire Hydrants inspected; Meetings: 17/8 Windgat Festival; 25/9 OHASA; 25/9 Festive Season Planning; 26/9 Whale Festival Planning [30 Sep 2012] Director: Protection Services: Quarterly report to be submitted. [31 Jul 2012] Director: Protection Services: Quarterly report to be submitted [31 Aug 2012] Director: Protection Services: R844101 fines paid in 1st Quarter [30 Sep 2012]	0	0	0
TL80	Effective public safety and disaster management	Optimal collection of fines issued for the financial year	Director: Protection Services	R 13 085 872	System reports obtained from the financial system	R 6 000 000	R 1 500 000	R 844 101	R	Director: Protection Services: Quarterly report to be submitted. [31 Jul 2012] Director: Protection Services: Quarterly report to be submitted [31 Aug 2012] Director: Protection Services: R844101 fines paid in 1st Quarter [30 Sep 2012]	R 1 500 000		
TL76	Effective public safety and disaster management	Review the Fire Management Plan by the end of March 2013	Director: Protection Services	Approved existing Fire Management Plan	Minutes of the Council meeting	1	0	0	N/A	Director: Protection Services: Tender awarded on 29 June 2012. No cameras have been installed yet. [31 Jul 2012] Director: Protection Services: 2 camera sites completed - Hawston & Sandbaai intersection [31 Aug 2012] Director: Protection Services: Escom not able to provide way leave for electricity for sites [30 Sep 2012]	0	0	0
TL79	Effective public safety and disaster management	Utilise speed enforcement cameras in approved strategic areas to reduce transgressions by September 2012	Director: Protection Services	New performance indicator for 2012/13	Tender adjudication document	12	12	3	R	Director: Protection Services: Tender awarded on 29 June 2012. No cameras have been installed yet. [31 Jul 2012] Director: Protection Services: 2 camera sites completed - Hawston & Sandbaai intersection [31 Aug 2012] Director: Protection Services: Escom not able to provide way leave for electricity for sites [30 Sep 2012]	0	0	0

Good Governance and Public Participation

Ref	Strategic Objective	KPI	KPI Owner	Baseline	Source of Evidence	Annual Target	Sep-12			Departmental SDBIP Comments	Departmental Corrective Measures	Target
							Target	Actual	R			

TL9	Effective communication and community involvement	Ward committee meetings held to ensure consistent and regular communication with residents	Director: Community Services	Existing approved policy	8 Minutes of the ward committee meetings held	8	2	2	G	Director: Community Services: Minutes of the ward committee meetings held [30 Sep 2012]	2
TL8	Effective communication and community involvement	Ward committee policy evaluated and refined on an annual basis by March	Director: Community Services	Existing approved policy	Minutes of the Council meeting	1	0	0	N/A		0
TL10	Sound municipal administration	Fleet management policy evaluated and refined on an annual basis by December	Director: Community Services	Existing approved policy	Minutes of the Council meeting	1	0	0	N/A	Director: Community Services: complied [31 Jul 2012] Director: Community Services: n/a [31 Aug 2012] Director: Community Services: complied with [30 Sep 2012]	1
TL14	Sound municipal administration	Annual revision of the anti-corruption policy and implementation of quarterly awareness actions	Municipal Manager		3 Workshops/information brochures	4	1	1	G	Municipal Manager: Monthly awareness programmes are presented to all new employees during induction sessions. [30 Sep 2012]	1
TL16	Sound municipal administration	Quarterly report to the Audit Committee on progress with implementation of key controls as identified in key control deficiencies by the Auditor-General	Municipal Manager		2 Minutes of the Audit Committee	4	1	1	G	Municipal Manager: The key control assessment for quarter 1 will be discussed at the next Audit Committee Meeting. [30 Sep 2012]	1
TL15	Sound municipal administration	Quarterly revision of top 10 risks and quarterly progress reports on corrective action to address risks to Executive Management Team	Municipal Manager		4 Progress reports to EMT or Copies of documentation distributed	4	1	1	G	Municipal Manager: Enterprise risk management report was discussed and updated at the Executive Management Team meeting on 6 September [30 Sep 2012]	1
TL17	Sound municipal administration	Risk based audit plan approved by the Audit Committee by the end of September	Municipal Manager		0% Minutes of Audit Committee meeting during which RBAP was approved	100%	100%	100%	G	Municipal Manager: Plan was approved at the Audit Committee Meeting on 31 August 2012. [30 Sep 2012]	0%
TL68	Development of strategies linked to projects for vulnerable groupings	Develop and submit and Early Childhood Development policy by the end of September 2012	Director: Management Services	New performance indicator for 2012/13	Minutes of the EMT meeting	1	1	0	R	Director: Management Services: The policy is being drafted. Must align with town planning policies i.e. zoning schemes. In this regard Town Planning is in the process of revisiting the schemas. In addition, tariffs and application fees for ECD's are also currently being reviewed. All of these have a direct impact on the policy. [30 Sep 2012]	0
TL67	Development of strategies linked to projects for vulnerable groupings	Develop and submit and Early Childhood Development strategy by the end of August 2012	Director: Management Services	New performance indicator for 2012/13	Minutes of the EMT meeting	1	1	1	G	Director: Management Services: Strategy for Early Childhood Development has been included in the adopted IDP. [31 Aug 2012]	0
TL69	Development of strategies linked to projects for vulnerable groupings	Facilitate the implementation of community interventions/programmes within available budget for the 6 focal groups by the end of June 2013	Director: Management Services	New performance indicator for 2012/13	Approved programme plans	6	0	0	N/A		0
TL70	Development of strategies linked to projects for vulnerable groupings	Report on the viability of availing core municipal documents and by-laws on the municipal web-site in audio and visual format by the end of April 2013	Director: Management Services	New performance indicator for 2012/13	Report submitted	1	0	0	N/A		0

Ref	Strategic Objective	KPI	KPI Owner	Baseline	Source of Evidence	Annual Target	Sep-12				Departmental Corrective Measures	Target
							Target	Actual	R	Departmental SDBIP Comments		
TL31	Creation of an environment conducive for LED	Complete the informal trade policy/management of trading sites by the end of September	Director: Economic Development	New performance indicator for 2012/13	Minutes of the Council meeting	1	1	1	G	Director: Economic Development: Informal Trade Policy completed. [30 Sep 2012]	Director: Economic Development: To be submitted to the Council in November 2012 for approval. [30 Sep 2012]	0
TL32	Creation of an environment conducive for LED	Conduct a survey to evaluate the functional enterprise support by the helpdesk by the end of February	Director: Economic Development	New performance indicator for 2012/13	Completed survey results	1	0	0	N/A			0
TL33	Creation of an environment conducive for LED	Develop a mobile enterprise support programme for implementation by the end of June	Director: Economic Development	New performance indicator for 2012/13	Developed program	1	0	0	N/A			0
TL26	Creation of an environment conducive for LED	Improve staff skills to enhance local economic development implementation	Director: Economic Development	New performance indicator for 2012/13	Attendance register, workshops organised and registration for courses	6	1	1	G	Director: Economic Development: Training needs list submitted. - Economic Capacity development course, Investment promotion conducted [30 Sep 2012]	Director: Economic Development: Meeting for training needs 2012/2013 held on 19/06/2012. [30 Sep 2012]	1
TL27	Creation of an environment conducive for LED	Present training workshops to SMME's to build capacity	Director: Economic Development	1 per quarter	Attendance register and local advertisements	4	1	1	G	Director: Economic Development: 13 July 2012: Workshop for co-ops in financial support with DTI facilitated; 17 individuals attended [31 Jul 2012]		1
TL24	Creation of an environment conducive for LED	Review the LED Strategy by the end of March	Director: Economic Development	100%	Minutes of the Council meeting	1	0	0	N/A	Director: Economic Development: 13 July 2012: Workshop for co-ops in financial support with DTI facilitated; 17 individuals attended [30 Sep 2012]		0
TL28	Creation of an environment conducive for LED	Successful external funding obtained for local economic development	Director: Economic Development	0	Letter of confirmation indicating successful awarding of funds	3	0	0	N/A			0
TL29	Development of strategies linked to projects for vulnerable groupings	Development of a Township Regeneration Strategy by the end of February 2013	Director: Economic Development	New performance indicator for 2012/13	Minutes of the Council meeting	1	0	0	N/A			0
TL25	Development of strategies linked to projects for vulnerable groupings	Implement the project of the Neighbourhood Development and Partnership grant by the end of June	Director: Economic Development	Plan developed during 2011/12	Completion certificates and monthly grant reports	100%	0%	0%	N/A	Director: Economic Development: Reporting on the Construction of Zweilhe Commercial Precinct and Recreational Facilities and indicated on the monthly grant reports. [30 Sep 2012]		45%
TL30	Development of strategies linked to projects for vulnerable groupings	Review viability of project impact in Hawston, Masakane and Thembeilele and Zweilhe soccerfield and Swartdam market place by the end of September	Director: Economic Development	New performance indicator for 2012/13	Review report submitted to Provincial Treasury and minutes of the Council meeting	5	5	5	G	Director: Economic Development: Reviews completed on 31 July 2012 are for Zweilhe Soccer Stadium, Masakane Taxi Rank, Thembeilele Taxi Rank and Hawston Taxi Rank. [30 Sep 2012]		0

TL21	Development of strategies linked to projects for vulnerable groupings	The number of learnerships and referrals facilitated through the municipality's local economic development initiatives that ponder employment for locals	Director: Economic Development	0 Statistics from database maintained on employment	50	0	0	0	N/A	Director: Economic Development: 109: 1 with Sars for Tax Clearance, 7 with NYDA for loan applications, 1 with Town Planning for land information/lease, 1 BIBC for info on registration of workers, 1 with Legacy Mentorship programme, 2 with Dept of Rural dev and Land reform for access to info on land/lease, 27 entrepreneurs to Dept of Agriculture, Forestry & Fisheries for Career and Small Business Expo, 18 with Letsema Learnerships, 19 with Dept of Agriculture for training opportunities, 30 with NYDA Bursary opportunity, 1 with a private business for assistance with equipment maintenance [31 Jul 2012] Director: Economic Development: In total: 76 - 3 with NSFAS and NYDA for bursary information; 2 with Dept of Agriculture for training & bursary information; 15 youth organizations with invitations to participate in Youth Social Cohesion Summit; 11 with information on internships with Department of Health; 19 NGO's with GEF Small Grants Programme implemented by UNDP; 1 with Dept of Land Reform for info on land identification; 2 with CIPC for business registration info; 1 with SARS; with Area Management for information on lease of camping sites [30 Sep 2012]	25
TL20	Development of strategies linked to projects for vulnerable groupings	The number of self employed initiatives facilitated through the municipality's local economic development strategies that ponder employment for locals	Director: Economic Development	0 Statistics from database maintained on employment	20	5	5	5	G	Director: Economic Development: New start up businesses evaluated for new developments in Zwelihle. [30 Sep 2012]	5
TL22	Development of strategies linked to projects for vulnerable groupings	The number of temporary jobs facilitated through municipality's local economic development initiatives and other municipal projects (CAPEX and OPEX) that ponder employment for locals (EPWP)	Director: Economic Development	0 Quarterly EPWP reports, signed incentive grant agreement and business plans	500	0	0	0	N/A		250
TL34	Development of strategies linked to projects for vulnerable groupings	Value of contracts assigned to SMME's within the emerging service provider database to enhance economic development	Director: Economic Development	R 31 180 200 Statistics from Emerging Contractor database	R 10 000 000	R 0	R 0	R 0	N/A		R 0
TL18	Creation of an environment conducive for LED	Development of a Tourism Marketing and Branding Strategy by the end of December	Director: Economic Development	New performance indicator for 2012/13 Minutes of the Council meeting	1	0	0	0	N/A		1

TL19	Creation of an environment conducive for LED	Development of a world class website/e-business platform for marketing and branding of Overstrand by the end of December	Director: Economic Development	New performance indicator for 2012/13	Final project plan for implementation	100%	0%	0%	N/A	100%
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Municipal Financial Viability and Management

Ref	Strategic Objective	KPI	KPI Owner	Baseline	Source of Evidence	Annual Target	Sep-12				Departmental Corrective Measures	Target
							Target	Actual	R	Departmental SDBIP Comments		
TL1	Effective financial management	Improvement in conditional grant spending - operational (Libraries, CDW)	Director: Community Services	76.55%	Quarterly expense reports obtained from SAMRAS	98%	20%	22%	G2	Director: Community Services: library reports and samras figures [30 Sep 2012]		55%
TL11	Effective financial management	Action plan completed by the end of January to ensure that the root causes of issues raised by AG in AG report of the previous financial year are addressed to promote a clean audit	Municipal Manager	Action plan completed annually and progress reported on quarterly	Approved and committed action plan to address root causes	1	0	0	N/A			0
TL38	Effective financial management	Achieve a debt recovery rate not less than 90%	Director: Finance	97.55%	Annual Financial Statements and sec 71 reports	90%	90%	95.46%	G2	Director: Finance: 2012/06-2012/07 83.78% 2012/05-2012/07 92.88% 2012/04-2012/07 95.56% [31 Jul 2012] Director: Finance: 2012/07-2012/08 75.53% 2012/06-2012/08 92.60% 2012/05-2012/08 95.52% [31 Aug 2012] Director: Finance: 2012/08-2012/09 83.99% 2012/07-2012/09 91.27% 2012/06-2012/09 95.31% [30 Sep 2012]		90%
TL39	Effective financial management	Compliance with GRAP standards measured by the number of findings in the audit report	Director: Finance	0	Report of the Auditor General	0	0	0	G			0
TL40	Effective financial management	Compliance with the SCM Act measured by the limitation of successful appeals against the municipality	Director: Finance	1	SCM statistics	0	0	0	G	Director: Finance: Zero successful appeals [31 Jul 2012] Director: Finance: Zero successful appeals [31 Aug 2012] Director: Finance: 0 successful appeals [30 Sep 2012]		0
TL42	Effective financial management	Development of options for a feasible capital funding strategy by the end of June 2013	Director: Finance	New performance indicator for 2012/13	Proposal submitted to Municipal Manager	1	0	0	N/A			0
TL41	Effective financial management	Financial statements submitted by 31 August	Director: Finance	100%	E-mail as confirmation of	100%	100%	100%	G	Director: Finance: Financial statements submitted [31 Aug 2012]		0%
TL35	Effective financial management	Financial viability measured in terms of the available cash to cover fixed operating expenditure ((Available cash+ investments)/ Monthly fixed operating expenditure)	Director: Finance	0	Annual Financial Statements & Sec 71 reports	1.2	0	0	N/A			0

TL36	Effective financial management	Financial viability measured in terms of the municipality's ability to meet its service debt obligations ((Total operating revenue-operating grants received)/debt service payments due within the year) (%)	Director: Finance	0 Annual Financial Statements & Sec 71 reports	25%	0%	0%	N/A	0%
TL37	Effective financial management	Financial viability measured in terms of the outstanding service debtors (Total outstanding service debtors/ revenue received for services)	Director: Finance	0% Annual Financial Statements & Sec 71 reports	12	0	0	N/A	0

Municipal Transformation and Institutional Development

Municipal Transformation and Institutional Development												
Ref	Strategic Objective	KPI	KPI Owner	Baseline	Source of Evidence	Annual Target	Sep-12				Departmental Corrective Measures	Target
							Target	Actual	R	Departmental SDBIP Comments		
TL12	Effective communication and community involvement	Develop and implement a project prioritisation module for capital projects by the end of December	Municipal Manager	New performance indicator for 2012/13	Developed approved system	1	0	0	N/A			1
TL13	Sound municipal administration	Bi-annual workshop with management to promote sound municipal administration	Municipal Manager	New performance indicator for 2012/13	Agenda and workshop presentations	2	0	0	N/A			1
TL62	Sound municipal administration	Targeted skills development measured by the implementation of the workplace skills plan	Director: Management Services	1% Annual Financial Statements		1%	0%	0%	G	Director: Management Services: 6.5 % of budget spent to date. See Training Committee agenda for August 2012. [31 Jul 2012] Director: Management Services: 7.95 % of budget spent to date. [31 Aug 2012] Director: Management Services: R194 017.54 of R2 416 000.00 budget for 2012/2013 spent to date. [30 Sep 2012]		0%
TL63	Sound municipal administration	Finalise the Municipal Organisational Staff Structure by the end of February	Director: Management Services	100%	Memo of approval from the Municipal Manager	100%	0%	0%	N/A	Director: Management Services: Organisational Structure to be reviewed with budget process. [31 Jul 2012] Director: Management Services: Currently there is a Moratorium on the filling of vacancies, however Managers must motivate to the Municipal Manager in the event of filling of critical vacancies. [31 Aug 2012] Director: Management Services: Organisational structure reviewed during budget process. [30 Sep 2012]		0%
TL64	Sound municipal administration	Institutional Performance management system in place and implemented from TASK level 6 - 19	Director: Management Services	0%	Performance management system reports	100%	0%	0%	N/A	Director: Management Services: New Performance Agreements and Developments Plans due during October 2012. Period 4 Performance Reviews due during October 2012. [31 Jul 2012] Director: Management Services: New Performance Agreements and Developments Plans due during October 2012. Period 4 Performance Reviews due during October 2012. [31 Aug 2012]		0%

ANNEXURE B

												Director: Management Services: Approximately 50% implemented to date. [30 Sep 2012]		
TL65	Sound municipal administration	Revise the Section 14 Access to Information Manual by the end of June to ensure compliant and up to date policies	Director: Management Services	0	Letter of confirmation from the Human Rights Commission	1	0	0	0	N/A				0
TL66	Sound municipal administration	Creation of an effective institution with sustainable capacity measured in terms of the % of the approved and funded organogram filled	Director: Management Services	68.75%	HR statistics on filled and vacant posts	90%	90%	93.22%	G2			Director: Management Services: 1018 posts filled, 74 vacant post. Total post on Approved Organogram 1092. 93.22% of posts filled [31 Jul 2012] Director: Management Services: 1021 posts filled, 74 vacant post. Total post on Approved Organogram 1092. 93.22% of posts filled [31 Aug 2012] Director: Management Services: 1015 posts filled, 77 vacant post. Total post on Approved Organogram 1092. 93.22% of posts filled [30 Sep 2012]		90%
TL61	Sound municipal administration	Recruit and develop staff in terms of succession planning and career pathing in terms of the succession planning policy	Municipal Manager	3	Motivated quarterly progress reports	4	1	1	G			Municipal Manager: African male - 2, Coloured male - 12, Indian male - 0, White male - 28, African female - 1, Coloured female - 4, Indian female - 0, White female - 13 [30 Sep 2012]		1
TL60	Sound municipal administration	The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan	Director: Management Services	6	Motivated quarterly progress reports	2	0	0	N/A			Director: Management Services: No appointments made within the top 3 levels during July 2012. [31 Jul 2012] Director: Management Services: No appointments made within the top 3 levels during August 2012. [31 Aug 2012] Director: Management Services: Senior Manager: Strategic Services from EE target group appointed with effect from 01 October 2012. [30 Sep 2012]		2

Dec-12				Overall Performance for Sep 2012 to Dec 2012		
Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
90%	G	Director: Community Services: complied [30 Nov 2012] Director: Community Services: complied with [31 Dec 2012]		90%	90%	G
1	G	Director: Community Services: STORMWATER MAINTENANCE PLAN [31 Dec 2012]		1	1	G
1 436	R	Director: Community Services: V&V CONSULTING ENGINEERS [31 Dec 2012]	Director: Community Services: PROJECT COMMENCEMENT DATE 5 NOVEMBER 2012 [31 Dec 2012]	40 000	1 436	R
88%	O	Director: Community Services: ABBOTT REPORT [31 Dec 2012]	Director: Community Services: OPERATIONAL MONITORING STANFORD PLANT-100% KLEINMOND PLANT-89% HERMANUS PLANT-89% HAWSTON PLANT-77% GANSBAAI PLANT-85% [31 Dec 2012]	90%	86.10%	O
39.35%	R	Director: Community Services: REPORT FROM SAMRAS [31 Dec 2012]	Director: Community Services: WATER DEMAND PLAN IN PROGRESS [31 Dec 2012]	25%	32.18%	R
93%	O	Director: Community Services: ABBOTT REPORT [31 Dec 2012]	Director: Community Services: OPERATIONAL MONITORING HERMANUS PLANT-95% FRANSKRAAL PLANT-98% BBOS PLANT - 76% STANFORD RET-100% KLEINMOND PLANT-100% PEARLY BEACH RET-96% BUFFELSRIVIER PLANT-100% BUFFELSJAGSBAAI RET-76% [31 Dec 2012]	95%	92.04%	O
0	R	Director: Infrastructure and Planning: 20% - Deed of Sale in process and proceed with subdivision and transfer. [31 Oct 2012] Director: Infrastructure and Planning: Approval for transfer received from Overberg District Council [30 Nov 2012] Director: Infrastructure and Planning: Finalised Deed of Sale [31 Dec 2012]		1	0	R
0%	N/A			0%	0%	N/A

6.93%	B	Director: Infrastructure and Planning: losses below 9% [31 Oct 2012]		9%	6.99%	B
		Director: Infrastructure and Planning: as per attached document [30 Nov 2012]				
		Director: Infrastructure and Planning: % less than target. [31 Dec 2012]				
5	B	Director: Infrastructure and Planning: Overberg District 4/10/2012 - Solid Waste BOCMA - 18/10/2012 Solid Waste and Well Fields IMESA Magazine Oct 2012 - Water Article: HTimes Article 25/10/2012. HTimes Article - Greenest Town [31 Dec 2012]		4	8	B
0%	N/A			0%	0%	N/A
0	N/A	Director: Infrastructure and Planning: Still awaiting approval. [31 Oct 2012]		0	0	N/A
		Director: Infrastructure and Planning: See D468 [30 Nov 2012]				
		Director: Infrastructure and Planning: Refer to D468 [31 Dec 2012]				
0	N/A	Director: Infrastructure and Planning: Contract been finalised - need signature. [31 Oct 2012]		0	0	N/A
		Director: Infrastructure and Planning: Awaiting signature from County Fair. [30 Nov 2012]				
		Director: Infrastructure and Planning: Contract still to be signed by County Fair. [31 Dec 2012]				
0	N/A	Director: Infrastructure and Planning: 50% - Had public meeting - started with strategic planning. [31 Oct 2012]		0	0	N/A
		Director: Infrastructure and Planning: Busy with synthesis [30 Nov 2012]				
		Director: Infrastructure and Planning: Busy with synthesis [31 Dec 2012]				
0%	N/A	Director: Infrastructure and Planning: Site handed over to contractor, construction to start in November 2012 [31 Oct 2012]	Director: Infrastructure and Planning: Site handed over to contractor, construction to start in November 2012 [31 Oct 2012]	0%	0%	N/A
0%	N/A			0%	0%	N/A
0%	N/A	Manager: Engineering Services: Tender has been awarded. Construction to start in	Manager: Engineering Services: Tender has been awarded. Construction to start in	0%	0%	N/A

	November 2012. [31 Oct 2012]	November 2012. [31 Oct 2012]			
0% N/A	Director: Infrastructure and Planning: Contract awarded to RJ Mullins [31 Dec 2012]		0%	0%	0% N/A
0 N/A			0		0 N/A
100% G	Deputy Director: Infrastructure and Planning: Civil works completed. M&E some snags outstanding. [30 Nov 2012] Deputy Director: Infrastructure and Planning: Works completed. Only snaglists outstanding. [31 Dec 2012]		100%	100%	G
0% N/A			0%		0% N/A
15 B	Deputy Director: Infrastructure and Planning: 15km Pipelines completed. [31 Dec 2012]		3	15	B
1 G	Deputy Director: Infrastructure and Planning: Draft Water Services Audit Report submitted to DWA on 22 October 2012. [31 Oct 2012]		1	1	G
0 N/A			0	0	0 N/A
0 N/A	Director: Protection Services: Safety Plan completed. Submitted to Council for Agenda on 28/11/12 [31 Oct 2012]		0	0	0 N/A
15 B	Director: Protection Services: Traffic: 30/10 - Hermanus High School, 5/12 - Jungle Tots, 6/12 Hermanus Primary & Zwellihle Primary; Law Enf: 30/10 - G/B Academia & G/B Primary, S/F Okkie Smuts Primay & De Bron Primary; Fire: 1/10 Mun Show Case, 12/10 Duisend Voetjies K/M, 24/10 G/B Electrical, 25/10 G/B Electrical, 14/11 SOFCA H/M, 1/12 Aids Day Demonstration H/M; 26/11 Launch of Festive Season Plan [31 Dec 2012]		8	25	B
0 R	Director: Protection Services: No Training - Festive Season. Publishing of booklets in process. [31 Dec 2012]		2	3	B

0	N/A	Director: Protection Services: No feedback received from Justice. Meeting scheduled with Adv Knoop on 22/11/12 [31 Oct 2012] Director: Protection Services: No confirmation received from Justice Dept [31 Dec 2012]			1	0	R
0	N/A				10	19	B
0	N/A				0	0	N/A
R 1 041 790	R	Director: Protection Services: R 368200 fines paid in Oct 2012 [31 Oct 2012] Director: Protection Services: R 384760 for Nov 2012 [30 Nov 2012] Director: Protection Services: R 1 041 790 for the quarter [31 Dec 2012]	Director: Protection Services: Fines not paid [31 Dec 2012]	R 3 000 000	R 1 885 891		R
0	N/A			0	0	0	N/A
0	N/A	Director: Protection Services: 3 Mobile Cameras and 5 Permanent Cameras in use. Camera for Rooi Els to be installed after Festive Season [31 Dec 2012]		12		3	R

Dec-12		Overall Performance for Sep 2012 to Dec 2012		
Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	
			Target	R Actual

2	G	Director: Community Services: Minutes of the ward committee [31 Dec 2012]		4	4	G
0	N/A	Director: Community Services: Minutes of the Council meeting [31 Dec 2012]		0	0	N/A
1	G	Director: Community Services: preparing review policy report for council [30 Nov 2012] Director: Community Services: To be submitted to Council for approval [31 Dec 2012]		1	1	G
1	G	Municipal Manager: Monthly awareness programmes are presented to all new employees during induction sessions. [31 Dec 2012]		2	2	G
0	R	Municipal Manager: The key control assessment was not discussed due to a Special Audit Committee meeting that was held to discuss the draft management report of the Auditor General. The assessment will be discussed during the 3rd quarter. [31 Dec 2012]		2	1	R
1	G	Municipal Manager: Enterprise Risk Management Report was discussed and updated at the Executive Management Team meeting on 6 November. [31 Dec 2012]		2	2	G
0%	N/A			100%	100%	G
0	N/A	Director: Management Services: The policy is being drafted. Must align with town planning policies i.e. zoning schemes. In this regard Town Planning is in the process of revisiting the schemas. [31 Oct 2012]		1	0	R
0	N/A			1	1	G
0	N/A			0	0	N/A
0	N/A			0	0	N/A

Dec-12				Overall Performance for Sep 2012 to Dec 2012		
Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
0	N/A	Director: Economic Development: Policy with Town Planning for comment - awaiting for comments [31 Oct 2012]		1	1	G
0	N/A	Director: Economic Development: Survey completed - Co-lating results for end of the quarter [31 Oct 2012]		0	0	N/A
0	N/A			0	0	N/A
3	B	Director: Economic Development: 30 October 2012: Workshop in CIPC forms under 2008 Companies Act. 1. Adinda Jantjies 2. Jolanda Hendricks 11-12 October 2012: LIC Re-Orientation Workshop - Chantelle Hill 22 & 23 November 2012: J Hendricks & A Jantjies attended Genesis Training Programme. [31 Dec 2012]		2	4	B
1	G	Director: Economic Development: 31/10/2012: Linked 10 existing co-ops with Seda for co-op training. 11-12 December 2012: Co-op training for Stanford River Valley co-op. [31 Dec 2012]		2	2	G
0	N/A			0	0	N/A
0	N/A			0	0	N/A
0	N/A			0	0	N/A
45%	G	Director: Economic Development: Project to be completed at the end of February 2013 [31 Dec 2012]		45%	45%	G
0	N/A			5	5	G

427	B	Director: Economic Development: October 2012 - In total: 232 - 4 with NYDA for access to information; 141 entrepreneurs and contractors with SARS; 37 existing business with SEDA for enterprise support; 14 with Department of labour for access to learnerships; 1 existing business with Cape Nature for job opportunities; 35 existing small businesses with DAFF for career and business exhibition November 2012 - In total: 139 - 13 Linked with Government's Internships for Matriculates; - 33 Youth with MDG Summit; - 50 Entrepreneurs with DAFF for trading space opportunities at New Harbour, Hermanus; - 3 with SARS; - 1 with CIPC; - 36 Entrepreneurs with SEDA; - 1 Entrepreneur with Dept of Agriculture for funding assistance; - 1 Entrepreneur with DAFF for funding assistance; - 1 Entrepreneur with Town Planning for lease agreement for space - Linked entrepreneur (D Van Kerwel)with NYDA for a loan application and the application was successful, confirmed on 20 November 2012. December 2012 - In total 56 - 18 with Lovellife Learnerships; - 21 with H	25	427	B
6	G2	Director: Economic Development: 6 Enterprises accommodated in Swartdam Road. [31 Dec 2012]	10	11	G2
97	R	Director: Economic Development: 15 - 31 October 2012: Appointed 6 temporary unemployed matriculants (as per EPWP incentive grant) as field workers to conduct a survey on the success rate of small businesses in Overstrand area. 15 November 2012: Employed 27 temporary unemployed beneficiaries on the EPWP Kleinmond Cleaning Project. December 2012: 34 - Masakhane Cleaning Project; 30 - Protection Services: (Breakdown: 13 - Law Enforcement 9 Fire 8 - Traffic) [31 Dec 2012]	250	97	R
R0	N/A		R0	R0	N/A
0	R	Director: Economic Development: Under discussion, draft copy was debated [30 Nov 2012] Director: Economic Development: Strategy to be deferred to 2013/2014 financial year. [31 Dec 2012]	1	0	R

100%	G	Director: Economic Development: Whale Coast website updated and monitored periodically [31 Dec 2012]		100%	100%	G
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Dec-12						
Overall Performance for Sep 2012 to Dec 2012			Overall Performance for Sep 2012 to Dec 2012			
Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
52.81%	D	Director: Community Services: *Removed MSG from KPI. MSG to be reported on by Treasury. *Target to be set as 50% as all other related targets for December. [31 Dec 2012]	Director: Community Services: *Removed MSG from KPI. MSG to be reported on by Treasury. *Target to be set as 50% as all other related targets for December. [31 Dec 2012]	55%	52.81%	O
0	N/A			0	0	N/A
96.36%	G2	Director: Finance: 2012/09-2012/10 83.79% 2012/08-2012/10 94.66% 2012/07-2012/10 95.33% [31 Oct 2012] Director: Finance: 2012/10-2012/11 86.58% 2012/09-2012/11 94.99% 2012/08-2012/11 96.99% [30 Nov 2012] Director: Finance: 2012/11-2012/12 83.89% 2012/10-2012/12 94.89% 2012/09-2012/12 96.75% [31 Dec 2012] Director: Finance: Not applicable for the period. [31 Oct 2012] Director: Finance: Not applicable for the period. [30 Nov 2012] Director: Finance: Zero findings on Non-compliance with the GRAP standards have been reported in the Audit report. [31 Dec 2012]		90%	95.91%	G2
0	G	Director: Finance: Not applicable for the period. [31 Oct 2012] Director: Finance: Not applicable for the period. [30 Nov 2012] Director: Finance: Zero findings on Non-compliance with the GRAP standards have been reported in the Audit report. [31 Dec 2012]		0	0	G
0	G	Director: Finance: Zero successful appeals [31 Oct 2012] Director: Finance: No appeals this period. [30 Nov 2012] Director: Finance: Zero successful appeals [31 Dec 2012]		0	0	G
0	N/A	Deputy Director: Finance: Not applicable for the period. [31 Oct 2012] Deputy Director: Finance: Not applicable for the period. [30 Nov 2012] Deputy Director: Finance: Not applicable for the period. [31 Dec 2012]		0	0	N/A
0%	N/A	Deputy Director: Finance: Not applicable for the period. [31 Oct 2012] Deputy Director: Finance: Not applicable for the period. [30 Nov 2012] Deputy Director: Finance: Not applicable for the period. [31 Dec 2012]		100%	100%	G
0	N/A	Director: Finance: N/A [31 Oct 2012] Director: Finance: N/A [31 Dec 2012]		0	0	N/A

0%	N/A			0%	N/A
0	N/A			0	N/A

Dec-12					
Overall Performance for Sep 2012 to Dec 2012					
Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual
0	R	Municipal Manager: Due to limited funds for capital projects during 2013/14 financial year and already committed funds, this was not possible. The KPA must however remain for forthcoming financial years. [31 Dec 2012]	Municipal Manager: Due to limited funds for capital projects during 2013/14 financial year and already committed funds, this was not possible. The KPA must however remain for forthcoming financial years. [31 Dec 2012]	1	0
1	G	Municipal Manager: A strategic session with management was held on 29 November. [31 Dec 2012]		1	1
0%	G	Director: Management Services: R 626 365.13 of R 2 416 000 spent to date. [31 Oct 2012] Director: Management Services: In compliance with standard [30 Nov 2012] Director: Management Services: In compliance with standard [31 Dec 2012]		0%	0%
0%	N/A	Director: Management Services: Organisational structure reviewed during budget process. [31 Oct 2012] Director: Management Services: Organisational structure reviewed during budget process [30 Nov 2012] Director: Management Services: Organisational structure reviewed during budget process [31 Dec 2012]		0%	0%
0%	N/A	Director: Management Services: Approximately 50% implemented to date. [31 Oct 2012] Director: Management Services: Approximately 50% implemented to date. [30 Nov 2012]		0%	0%

	0	N/A	Director: Management Services: Approximately 50% implemented to date. [31 Dec 2012]		0	0	N/A
92.20%	G2		Director: Management Services: 1011 posts filled, 81 vacant post. Total post on Approved Organogram 1092. 92,58% of posts filled [31 Oct 2012] Director: Management Services: 1007 posts filled, 85 vacant post. Total post on Approved Organogram 1092. 92,22% of posts filled [30 Nov 2012]		90%	92.71%	G2
1	G		Municipal Manager: African male - 3, Coloured male - 12, Indian male - 0, White male - 28, African female - 1, coloured female - 5, Indian female - 0, White female - 13 [31 Dec 2012]		2	2	G
2	G		Director: Management Services: One Coloured Female appointed during October 2012 on Professionally Qualified Occupational Level. [31 Oct 2012] Director: Management Services: One Coloured Female appointed during October 2012 on Professionally Qualified Occupational Level. [30 Nov 2012]		2	2	G