



**OVERSIGHT REPORT WITH REGARD TO
THE
2012/2013
ANNUAL REPORT**

Compiled in terms of the Local Government: Municipal System Act, 2000
(Act 32 of 2000)
Local Government: Municipal Finance Management Act, 2003
(Act 56 of 2003)

**OORSIGVERSLAG MET BETREKKING
TOT DIE
2012/2013
JAARVERSLAG**

Opgestel in terme van die Wet op Plaaslike Regering: Munisipale Stelsels, 2000
(No. 32 VAN 2000)
Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, 2003
(No. 56 VAN 2003)

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A. Item 5 of the Agenda of the Mayoral Committee Meeting of the Overstrand Municipality dated 20 March 2014.

B. Item 5.7 of the Minutes of the Council meeting of the of the Overstrand Municipality dated 20 March 2014.

THIS OVERSIGHT REPORT OF THE OVERSTRAND MUNICIPALITY IN RESPECT OF THE 2012/2013 ANNUAL REPORT IS COMPILED IN TERMS OF SECTION 129 OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 (ACT 56 OF 2003).

**5.
CONSIDERATION OF THE 2012/13 ANNUAL REPORT AND ADOPTION OF AN
OVERSIGHT REPORT**

5/15/1/1

R Louw

11 March 2014

(028) 313 8071

Corporate Head Office

1. Executive Summary

The purpose of this report is to consider the 2012/13 Annual Report and to adopt an Oversight Report. **FOR PURPOSES OF CONSIDERING THIS ITEM COUNCILLORS ARE REQUESTED TO ALSO REFER TO THE ANNUAL REPORT, WHICH WAS TABLED ON 22 JANUARY 2014.**

2. Service Delivery and Budget Implementation Plan - IGNITE

Management Services
Strategic Services

3. Compliance with Strategic Priority

Provision of democratic, accountable and ethical governance

4. Delegated Authority

None

5. Legal Requirements

Local Government : Municipal Systems Act, 2000 (Act 32 of 2000)
Local Government : Municipal Finance Management Act, 2003 (Act 56 of 2003) (MFMA)

6. Background

In terms of the above legislation a Municipality must prepare an annual report for each financial year. The core components of such an annual report must include:

- a. a performance report;
- b. the financial statements;
- c. and audit report on the financial statements, and
- d. the audit report on the performance evaluation

The purpose of the annual report is to:

- provide a record of the activities of the Municipality;
- provide a report on performance in service delivery and against the budget;
- provide information that supports the revenue and expenditure decisions made; and
- promote accountability to the local community for decisions made.

The draft audited annual report, taking cognisance of the above-mentioned requirements, was tabled by the Executive Mayor at the Special Council meeting of 22 January 2014.

The local community were in terms of section 127(5)(a)(i) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003) invited to submit representations in connection with the draft Annual Report to the Municipality by submitting such representations to the Municipal Manager on or before 28 February 2014.

No public comments were received as at the date and time of closure.

The Municipal Public Accounts Committee (MPAC) also considered the annual report. The minutes of the MPAC are attached as **Annexure A**.

Representatives of the Office of the Auditor-General and Provincial Departments of Local Government and Finance have been invited to attend the council meeting. Likewise will members of the municipality's Audit Committee be present at the meeting. The MFMA furthermore provides for members of the local community to address the council.

For purpose of adopting an Oversight Report the MFMA requires the council to consider the annual report to state whether the council:

- approves the annual report, with or without reservations;
- rejects the annual report or;
- refers the annual report back for revision of those components that can be revised.

7. Financial Implications

Not applicable

8. Staff Implications

Report compiled in-house

9. Comments from other Departments, Divisions and Administrations

Various officials were interviewed during the information gathering phase.

10. Annexures

Annexure A: Minutes of the Municipal Public Accounts Committee

RECOMMENDATION TO THE COUNCIL:

that in terms of Section 129 of the Local Government : Municipal Finance Management Act, 2003 (Act 56 of 2003) and having duly considered the 2012/13 Annual Report of the Overstrand Municipality and the content of this item, the said report **be approved** without reservation.

RESPONSIBLE OFFICIAL :

R LOUW

TARGET DATE FOR IMPLEMENTATION :

NOT APPLICABLE

5.7**CONSIDERATION OF THE 2012/13 ANNUAL REPORT AND ADOPTION OF AN OVERSIGHT REPORT****(ITEM 5, PAGE 1 :– MAYORAL COMMITTEE MEETING : 20 MARCH 2014)****THE CHAIRPERSON OF THE AUDIT COMMITTEE AND MR L MAJALI FROM PROVINCIAL TREASURY, HAD NO COMMENTS****RESOLVED (UNANIMOUSLY):**

that in terms of Section 129 of the Local Government : Municipal Finance Management Act, 2003 (Act 56 of 2003) and having duly considered the 2012/13 Annual Report of the Overstrand Municipality and the content of this item, the said report **be approved** without reservation.

RESPONSIBLE OFFICIAL :**R LOUW****TARGET DATE FOR IMPLEMENTATION :****NOT APPLICABLE**



**MEETING OF THE MUNICIPAL
PUBLIC ACCOUNTS COMMITTEE**

**VERGADERING VAN DIE MUNISIPALE
OPENBARE REKENINGE KOMITEE**

MINUTES / NOTULE

DATE / DATUM :	10 MARCH / MAART 2014
VENUE / PLEK :	MAYOR'S COMMITTEE ROOM (GLASKAS) BURGEMEESTER SE KOMITEEKAMER (GLASKAS) HERMANUS
TIME / TYD :	11:00

OVERSTRAND

MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA

**MINUTES OF A MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS
COMMITTEE HELD IN THE MAYOR'S COMMITTEE ROOM (GLASKAS),
HERMANUS ON 10 MARCH 2014 AT 11:00**

PRESENT / TEENWOORDIG:

Cllr M Ponoane (Acting Chairperson)
Cllr M Andrews
Cllr T Pie
Cllr Ndevu
Mr S Hansen
Mr P Graham

APOLOGY / VERSKONING:

Cllr M Gillion
Cllr JJ Januarie

**OFFICIALS PRESENT /
AMPTENARE TEENWOORDIG:**

Mr C Groenewald
Ms D Arrison
Mr C Le Roux
Mr B King
Ms V Allen
Ms H van Tonder

**MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE
10 MARCH 2014**

1. OPENING

The Acting Chairperson, Cllr M Ponoane, welcomed everyone present.

The Municipal Manager, Mr C Groenewald read the notice convening the meeting.

2. APPLICATIONS FOR LEAVE OF ABSENCE

Cllr M Gillion

RESOLVED

that the above-mentioned application for leave of absence **be approved.**

Cllr J J Januarie

RESOLVED

that the above-mentioned application for leave of absence **be approved.**

Cllr A Prins

RESOLVED

that **cognisance be taken** that Cllr A Prins was **absent without leave.**

3. CONSIDERATION OF THE 2012/2013 ANNUAL REPORT

The Municipal Public Accounts Committee considered the content of the Municipality's 2012/2013 Annual Report.

4. RESOLVED TO RECOMMEND TO COUNCIL

that the draft Annual Report for the 2012/2013 financial year be approved subject to the amendments as proposed.

5. CLOSURE

The meeting closed at 11:50.