OVERSTRAND MUNICIPALITY ANNUAL REPORT

Munisipaliteit • U-Masipala • Municipality
OVERSTRAND

26 March 2025

ANNUAL REPORT 2023/2024

FINAL

We belong We care We serve

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LIST OF ABBREVIATIONS

AG- Auditor General

AVMP – Alien Vegetation Management Plan

BAC- Bid Adjudication Committee

B-BBEE Act – Broad Based Black Economic Empowerment Act (Act 46 of 2013)

BNG houses– Breaking New Ground, formally known as Reconstruction and Development (RDP) Developments

Capex - Capital Expenditure

CBD – Central Business District

CFO- Chief Financial Officer

CRO- Chief Risk Officer

DEADP- Department of Environmental Affairs and Development Planning

DMRE -Department of Mineral Resources and Energy

DoA- Department of Agriculture

DoHS- Department of Human Settlements

DRDLR- Department of Rural Development and Land Reform

DWS – Department of Water and Sanitation

ECD- Early Childhood Development

EDP's- Economic Development Practitioners

EE – Employment Equity

EEDSM- Energy Efficiency Demand Side Management

EMS – Environmental Management Section/ Services

EPWP- Expanded Public Works Program

FAB – Fernkloof Advisory Board

FARMCO – Fraud and Risk Management Committee

FLISP – Finance Linked Individual Subsidy Programme

GDP- Gross Domestic Product

GIS – Geographic information system

HR- Human Resources

HWS – Human Wildlife Solutions

ICT – Information and Communication Technology

IDP- Integrated Development Plan

IGR- Intergovernmental Relations

IOD- Injury on Duty

IPP- Independent Power Producers

IRDP-Integrated Residential Development Programme

JAPAC- Joint Audit and Performance Audit Committee

JOC – Joint Operations Centre

KPA- Key Performance Area

KPI- Key Performance Indicator

LED- Local Economic Development

LUPA – Land Use Planning Act

MAYCO – Executive Mayoral Committee

MERO – Municipal Economic Review Outlook

MFMA – Municipal Finance Management Act (No 56 of 2003)

MIG- Municipal Infrastructure Grant

MM – Municipal Manager

MMC- Member of Mayoral Committee

MPAC- Municipal Public Accounts Committee

MSA – Municipal Systems act (Act 32 of 2000)

MSCOA – Municipal Standard Chart of Accounts

MSR – Municipal Staffing Regulations

MTREF- Medium Term Revenue and Expenditure Framework

NEM:BA - National Environmental Management: Biodiversity Act

NEM:PAA - National Environmental Management: Protected Areas (Act 57 of 2003)

NGO- Non-Governmental organisation

NLTA – National Land Transport Act (Act 5 of 2009)

NRTA – National Road Traffic Act (Act 93 of 1996)

NT- National Treasury

NYDA – National Youth Development Agency

OM- Overstrand Municipality

OMAF- Overstrand Municipal Advisory Forum

OPEX – Operating expenditure

PAMP -Protected Areas Management Plan

PEG – Paddavlei Eco-Group

PHSDA's – Priority Housing Settlement Development Area

PMF – Performance Management Framework

PMS- Performance Management System

PT- Provincial Treasury

RMC – Risk Management Committee

RMU – Risk Management Unit

SALGA- South African Local Government Association

SBMP – Strategic Baboon Management Plan

SCM – Supply Chain Management

SDA – Skills Development Act (Act 81 of 1998)

SDBIP- Service Delivery and Budget Implementation Plan

SDF- Spatial Development Framework

SEDA – Small Enterprise Development Agency

SMME's – Small, Medium and Micro enterprises

SPLUMA- Spatial Planning Land Use Management Act (Act 16 of 2013)

SSEG- Small Scale Embedded Generation programme

STATS SA- Statistics South Africa

TIA – Transport impact assessment

TS – Top structures

UISP- Upgrading of Informal Settlement Programme

VFR – Visiting friends/ relatives

WTW- Water Treatment works

WWTW- Waste Water Treatment Works

CHAPTER 1

COMPONENT A: MAYOR'S FOREWORD

Dear Stakeholder,



As the Executive Mayor of Overstrand Municipality, I am pleased to present the Annual Report, for the 2023/24 financial year.

This document reflects the performance of our organization over the past financial year (i.e., 1 July 2023 to 30 June 2024) in attaining the strategic objectives set in the Integrated Development Plan (IDP).

a. Vision

The 2023/2024 financial year marked the second year in office for the current Council.

The 1st review (2023/24) of the amended 5-year Integrated Development Plan (IDP) and the budget for 2023/24 were approved by Council on 31 May 2023.

For the 1st review of the approved amended Integrated Development Plan (IDP) the strategic direction (vision, mission, values and five strategic objectives) were retained. **My 3 C strategic interventions**– Communication, Crime Prevention & Law Enforcement and Cost and Ease of doing business were also retained and continue to support the implementation of the current 5 strategic objectives.

Our service delivery on these strategic objectives for the period under review is clearly cited in Chapter 3 of this report.

b. Political changes

Cllr Siphiwo Beyi replaced Cllr Tembile Gwele as an EFF Councillor in December 2023.

c. Key Policy Developments

In this reporting period the Overstrand municipality continued to align our core service delivery strategy with the National Development Plan (NDP- 2030 vision). The Municipality's activities are aligned to the Western Cape Provincial Strategic Plan objectives.

d. Key Service Delivery Improvements

Achievements of the past year that I would like to highlight were:

- Overstrand was awarded the **Top Blue Drop** (drinking water management), **Green Drop** (waste water quality management) and **No Drop** (water conservation and demand management) performer in the country by the national Department of Water and Sanitation.

- 90 percent of the **approved capital budget was spent,** signifying the municipality commitment to continued infrastructure investment.

- **Low-cost housing delivery** was sustained with 100 percent of the allocated housing capital budget spent.

- **Title deeds** restoration program and IRDP Subsidisation program – Overall a total of **888** transfers (Title Deeds) were completed in the 2023/2024 financial year. 194 transfers (82 Title Deeds for pre-1994 houses and 112 Title Deeds for post -1994 to year 2014 houses) were completed and handed over. Furthermore, **694** Title Deeds for houses and serviced sites developed between 2016 and 2023 were also completed and handed over.

- The successful **reinstatement of municipal infrastructure** that were severely damaged in the September 2023 floods. A successful campaign of water restrictions and the deployment of water tankers were launched to mitigate the water supply challenges experienced due to the storm damage. The water supply to the Hermanus area from the De Bos dam and Hemel-en-Aarde wellfields were successfully restored within six days. The collaboration from residents and assistance from other municipalities and agencies to mitigate the water crisis experienced is acknowledged and appreciated.

- The stages 5 and 6 loadshedding placed increased pressure on our water and sanitation infrastructure and **8 additional generators** were installed at critical bulk water facilities.

- **Indigent campaign**- An extended Indigent Project was launched to offer Indigent Application service points during Saturdays in the various communities across the Overstrand, as well as on selective week days.

e. Public Participation

The fourteen ward committees and the Overstrand Municipal Advisory Forum (OMAF) are acknowledged as our official public participation structures.

During April 2024 we held special public ward consultation meetings on the draft amended IDP review and Budget.

During the 2023/24 financial year an OMAF meeting was held on 24 April 2024.

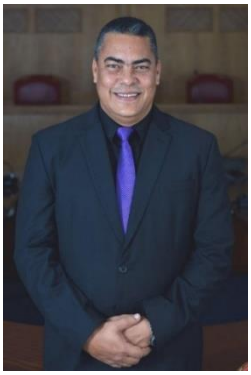
f. Conclusion

I am thankful to the Municipal council and the administration for their dedication in realising an Overstrand for all as reflected in this annual report.

DR ANNELIE RABIE
EXECUTIVE MAYOR

COMPONENT B: EXECUTIVE SUMMARY

1.1 MUNICIPAL MANAGERS OVERVIEW



It is with great pleasure that I present to you the Annual Report for the 2023/24 financial year. The Annual Report gives an account to our communities and stakeholders on the financial and non-financial performance of the Municipality for the period 1 July 2023 to 30 June 2024. The detailed information can be obtained in this annual report.

The year under review had its share of successes and challenges from an administrative perspective. However, the Council has continued to strive towards the realisation of its vision to be "*To be a centre of excellence for the community".*

The external audit this year was quite challenging, resulting in the extension of the audit conclusion. This extension was however supported as it assisted both the Auditor General (AG) and the municipality to flesh out important accounting principles and practices that can benefit local government as a whole. It is expected that as clean audits become the norm and as our controls and compliance are strengthened, that future audits become more focused on strict adherence to the generally recognised accounting practice principles. Regardless of the audit outcomes, the external audit remains an important annual activity, strengthening financial management and governance in municipalities in South Africa.

The organisational structure was reviewed during 2023/24 with the aim to streamline service delivery in the organisation. The reviewed structure was approved by Council on 28 February 2024, staff placements completed, and implementation is set from 1 July 2024 (i.e. next financial year, 2024/25). The Top Management Team positions were all filled by 30 June 2024, with the Director Community Services vacancy filled in March 2024.

We remain committed to accountable and ethical governance with no tolerance towards corruption and/or fraud. Any indications of alleged misconduct by officials shall be reported for investigation and disciplinary actions will be instituted should the evidence suggest it. Our efforts to curb fraud and corruption in the organisation received impetus during 2023/24 with the appointment for the first time of an outside independent Chairperson of the Fraud and Risk Management Committee (FARMCO); and an independent representative member of the Joint Performance and Audit

Committee (JAPAC) as a member of the FARMCO, to strengthen the Fraud and Risk Committee of the municipality.

I once again extend my sincere appreciation to the Council, The Executive Mayor and Mayoral Committee, the Joint Audit and Performance Audit Committee, my management team and all our officials for their dedication and contribution to service delivery as stated in this annual report. Thank you to our residents and all stakeholders for your continued support and participation during 2023/24.

As we embark on the next financial year, let us collectively renew our commitment to the principles of good governance. By working hand in hand, we can overcome challenges and realize our shared vision of an **Overstrand for all**.

DR DEAN O'NEILL
MUNICIPAL MANAGER

1.2 MUNICIPAL OVERVIEW

This report addresses the performance of the Overstrand Municipality in the Western Cape in respect of its core legislative obligations. Local government must create the participatory framework that defines and enhances the relationship between elected leaders and their communities. This requires that the council of the municipality provides regular and predictable reporting on programme performance and the general state of affairs in their locality.

The **2023/24 Annual Report** reflects on the performance of the Overstrand Municipality for the period **1 July 2023 to 30 June 2024.** The Annual Report is prepared in terms of Section 121(1) of the Municipal Finance Management Act (MFMA), in terms of which the municipality must prepare an Annual Report for each financial year.

1.2.1 VISION AND MISSION

The Overstrand Municipality committed itself to the following vision and mission:



Figure 1: Overstrand Municipality, Vision and Mission, 2023/24

2023/24 was the 1st review of the approved amended 5-year IDP of 31 May 2022. For the 2023/24 IDP review the **strategic direction** of Council remained **unchanged**. Furthermore, the vision, mission, mayors 3 C's and strategic goals also **remained unchanged.**

1.3 MUNICIPAL FUNCTIONS, POPULATION AND ENVIRONMENTAL OVERVIEW

1.3.1 POPULATION

The municipality's estimated population for 2023/24 is 132 495 *(Stats SA Census 2022).*

The table below indicates the total population within the municipal area:

2011/12	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24
80 432[1]	93 407[3]	95 482[2]	102 024	104 985[4]	109 926	110 856[5]	114 680[6]	132 495[2]
Source: ***[1]Stats SA Census, 2011, [2] Overstrand own calculation [3]Stats SA Community Survey 2016, Provincial Treasury 2018 SEP; [4]2019 SEP and [6]MERO 2022/23***								

Table 1: Demographic information of the municipal area – Total population

The Overstrand has one of the fastest growing populations in the Overberg and the Western Cape. Overstrand's rapid population growth is anticipated to grow at an annual rate of 2.6% between 2022 and 2027. The population is accordingly expected to growth from 132 495 (2022) to 150 639 (2027).

The graph below illustrate the yearly population growth for the municipal area

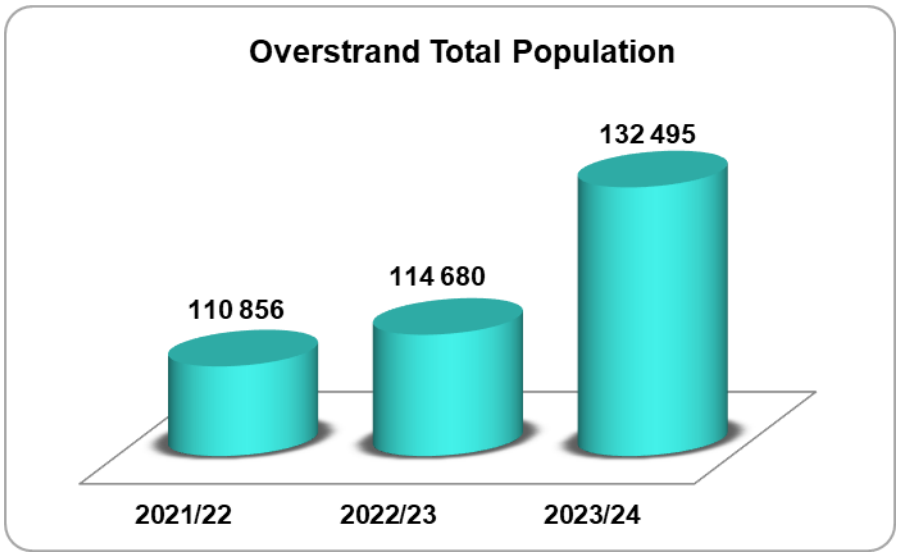


Figure 2: Total Population Growth

a) Population profile

Age	2021/22			2022/23			2023/24		
	Male	Female	Total	Male	Female	Total	Male	Female	Total
Age: 0-9	9025	9119	18144	9336	9434	18770	8659	8180	16839
Age: 10-14	4324	4139	8463	4473	4281	8754	3823	4020	7843
Age: 15-19	4071	4511	8582	4211	4666	8878	3586	3775	7361
Age: 20-24	4282	4097	8379	4430	4239	8668	5011	5054	10065
Age: 25-39	13477	13451	26928	13942	13915	27857	16984	17135	34118
Age: 40- 54	9812	8578	18390	10150	8874	19024	11674	11982	23656
Age: 55-69	6277	6777	13054	6494	7011	13505	8478	10578	19057
Age: 70-84	3474	4544	8018	3594	4701	8295	5594	6515	12109
Age: 85+	153	746	899	158	772	930	566	880	1447
Source: Overstrand's own projections based on 2011 Census and total population estimate of MERO 2022/23									

Table 2: Population profile

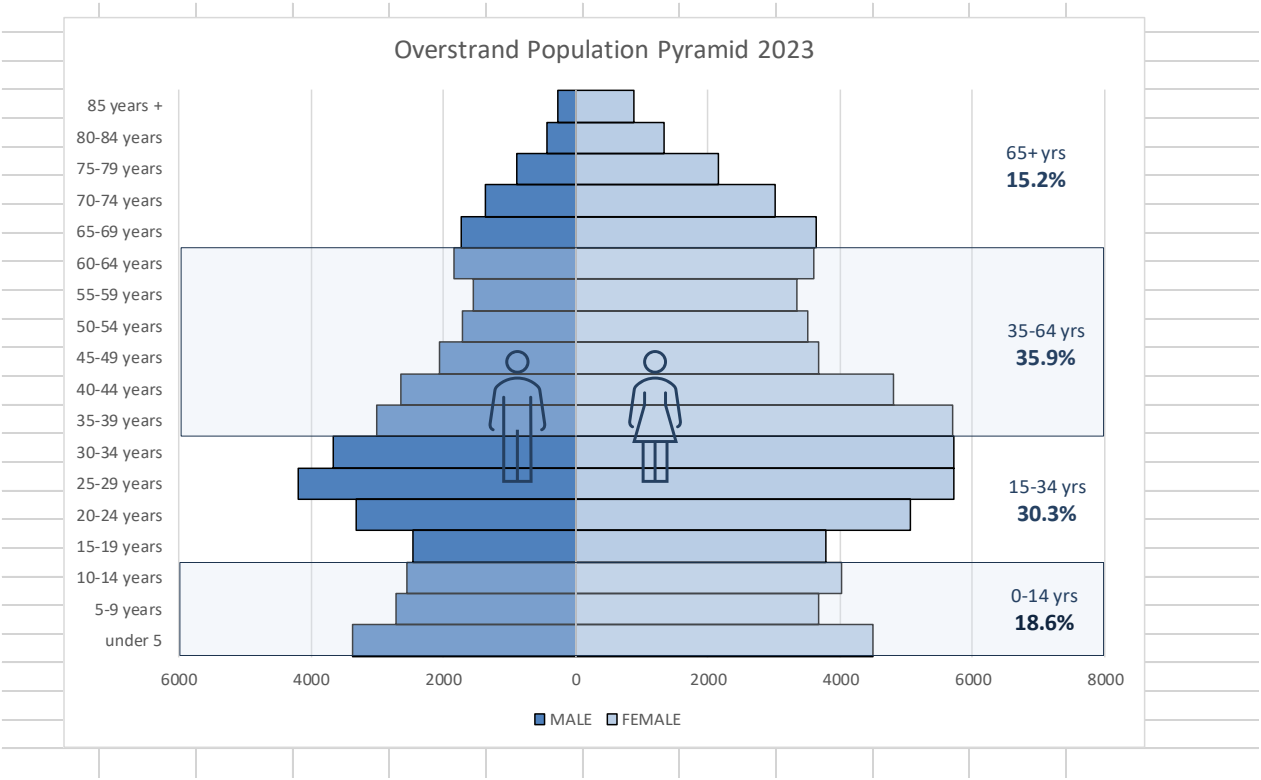


Figure 3: Population pyramid 2023

In addition to the general immigration to the Western Cape that also contributes to population growth, Overstrand's population growth expectation is driven by a steady birth rate at the base and a youthful working population. 80% of Overstrand's population is younger than 55 years of age. At the same time Overstrand also has healthy population of close to 12% above the age of 65 years.

1.3.2 HOUSEHOLDS

The total number of households within the municipal area increased from **36 583** in the 2022/23 financial year to a total of **37 532** in the 2023/24 financial year. This indicates an **increase of 2.59%** in the total number of households within the municipal area over the two financial years (2022/23-2023/24).

Households	2021/22	2022/23	2023/24
Number of households in municipal area	36 076	36 583	37 532
Number of indigent households in municipal area	7 367	1 491*	4 715

Table 3: Total number of households

**Note: Indigent Households 31 May 2023, 7 433 households. Current campaign work in progress to onboard indigent households.*

The total number of households are made up of 34 395 formal households plus 3 137 informal households. The total number of households **excludes** land invasions which amounts to 7284 households.

The table above shows that the total number of **indigent households increased** from 1 491 households in 2022/2023 to 4 715 households in the 2023/2024 financial year. This indicates an increase of 216.23% in the total number of indigent households within the municipal area over the two financial years (2022/23-2023/24). Note: *The increase in the number of indigents for 2023/24 is due to the Change of the Indigent Policy (Category B & C discontinued) during 2023 as a result of which all indigents had to apply for indigent subsidy. The municipality will continue to run indigent campaigns by means of pamphlets, social media, and ward committee meetings. In addition, qualifying indigents will be informed in advance that their application has expired and that they need to re-apply. Municipal staff also go out into communities after hours and on weekends to assist them with the application process.*

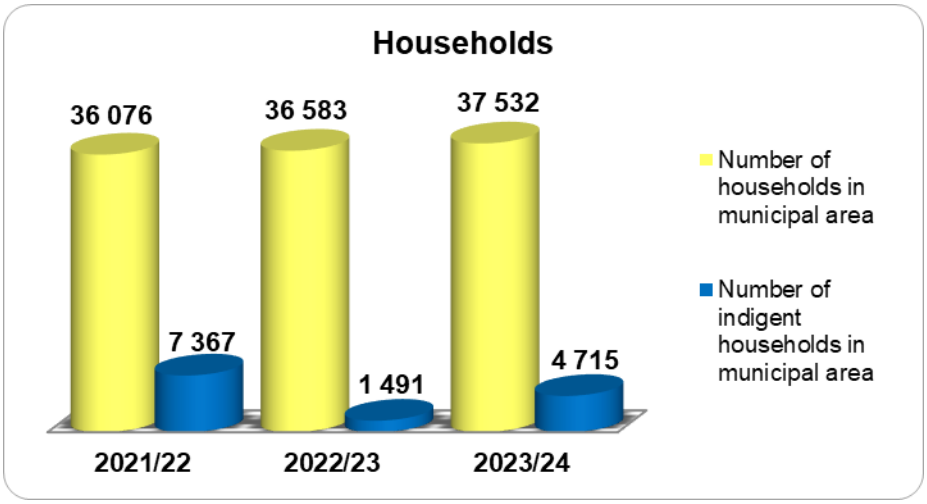


Figure 4: Total number of households

1.3.3 SOCIO-ECONOMIC STATUS

Financial year	Housing Backlog	Unemployment Rate	People older than 14 years illiterate	HIV/AIDS Prevalence	Urban/rural household split
2021/22	15 947	16.00 % **	Not available	4.72%	94/6%
2022/23	16 270	23.1%*	Not available	5.26%**	94/6%
2023/24	15 766	21.5%	Not available	4,71%	94 /6%

Table 4: Socio Economic Status

** SEP 2023: Unemployment figure for 2022; Percentage of total registered patience to total population.*

1.3.4 GEOGRAPHIC INFORMATION

a) Municipal Geographical Information

Overstrand Municipality is located along the south western coastline of the Overberg District Municipal area bordering the City of Cape Town in the west and Cape Agulhas Municipality in the east. Its northern neighbour is Theewaterskloof Municipality.

The municipality covers a land area of approximately 1708 km2 and **covers the areas of Hangklip-Kleinmond, Greater Hermanus, Stanford and Greater Gansbaai**. The municipal area has a coastline of approximately 200 km, stretching from Rooiels in the west to Quinn Point in the east.

In addition to the endless, pristine beaches dotting the coastline, the Overstrand boasts 5 Blue Flag beaches. Tourism is a major economic driver in the area and its popularity as a holiday destination results in a fourfold increase of its population over the holiday seasons.

b) Wards

The municipality is structured into 14 wards:

Ward	Areas
1	Stanford, Thembihle
2	Gansbaai North-East, Masakhane
3	Hermanus, Voëlklip and a portion of Westcliff (properties east of De Goede Street i.e., Oncology Unit)
4	Mount Pleasant, Hemel-en-Aarde Valley and a portion Westcliff (properties west of De Goede Street i.e., Huis Lettie Theron)
5	Zwelihle South
6	Zwelihle North
7	Sandbaai, Hemel & Aarde Estate
8	Hawston, Fisherhaven & Honingklip
9	Kleinmond, Proteadorp, Mountain View, Palmiet, Beverley Hills, Ext 6
10	Pringle Bay, Overhills, Mooiuitsig, Betty's Bay, Rooiels
11	Baardskeerdersbos, Eluxolweni, Pearly Beach, Buffeljagsbaai, Franskraal
12	Zwelihle North-West
13	Onrus and Vermont
***14**	Blompark, De Kelders, Gansbaai South-West, Van Dyksbaai

Table 5: Overstrand Wards

**Note - A 14th ward was demarcated in the Overstrand municipal area with the 2021 Local Government elections on 1 November 2021.*

Below is a map that indicates the wards of the Overstrand Municipality in the Overberg District

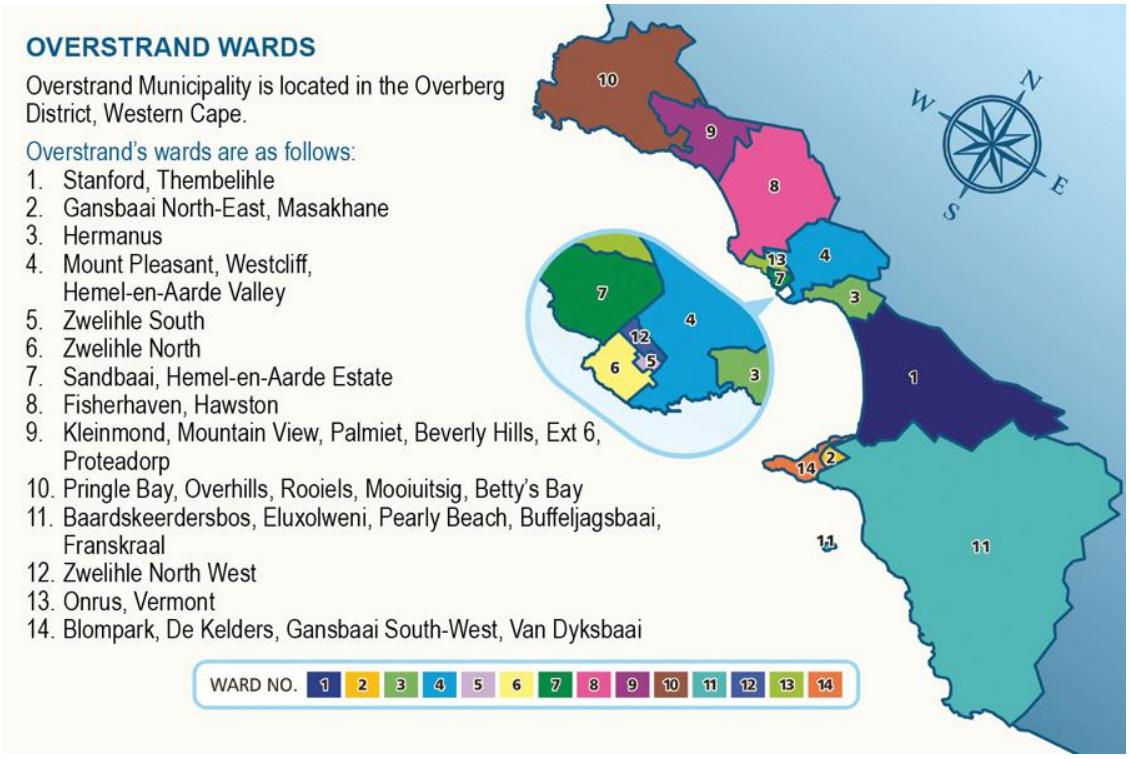


Figure 5: Overstrand area map

c) *Areas in Overstrand Municipality*

GREATER GANSBAAI

The Greater Gansbaai comprise the following areas:

• Stanford	• Kleinbaai	• Franskraal	• Eluxolweni
• De Kelders	• Masakhane	• Uilenkraalsmond	• Baardskeerdersbos
• Perlemoenbaai	• Blompark	• Pearly Beach	• Buffeljagsbaai
• Gansbaai	• Klipfonteyn		

Table 6: Greater Gansbaai areas

Close to the southernmost tip of Africa Gansbaai is favoured by those who love the outdoors and adventure. Gansbaai is globally known for:

- its Marine Big 5 - whales, seals, dolphins, sharks, and penguins.
- World Responsible Tourism Destination award in 2015.
- Grootbos Lodge and Green Futures College won 2024 Responsible Tourism Award for employing and upskilling local communities.

- shark cage diving.
- Unspoilt beaches.
- Fynbos rich nature reserves with ancient milkwood forests.
- Hannarie Wenhold Botanical Art Gallery at Grootbos Private Nature Reserve. First florilegium, contemporary permanent gallery dedicated to botanical art, in the southern hemisphere.
- Klipgat Caves in Walker Bay Nature Reserve that form part of the Cradle of Human Culture.

Unspoiled beaches are bordered by fynbos rich nature reserves with ancient milk wood forests, historically significant caves, and temperamental sea views.

Business Opportunities in Gansbaai:

In addition to fishing, Gansbaai is home to a number of marine-based industries. The current upgrade of the 20 kilometres of the R43 road between Stanford and Gansbaai will help to increase economic activity just as the rebuilding of Gansbaai Clinic added value to the local community. The Gansbaai Clinic has brought full primary healthcare to the community, reducing the need for patients to travel for basic health care assistance. The development of the new private hospital was started in July 2023. This is well under way with the Emergency Response section set to open at the end of September 2024. This will improve on healthcare services in the Gansbaai region making it even more popular as a retirement option.

The Danger Point Peninsula is a beautiful and rugged stretch of coastline in South Africa. It is world-renowned for shark diving and whale watching and is now home to a new property development, the Kleinbaai Lifestyle Estate, which was handed over to the contractor on 29 July 2024 for the development of the service infrastructure shortly. This development will complement the existing accommodation offering in the area and enhance tourism, which will bring much-needed income to the region and support more job opportunities.



Gansbaai gems include:

- African Penguin and Seabird Sanctuary where penguins and seabirds are given care and released back into the wild.
- Africa's first florilegium with a collection of botanical art.
- Walker Bay Nature Reserve encompasses five coastal reserves between with the largest the picturesque Walker Bay from the Klein River estuary to De Kelders at Gansbaai, covering over 17km of shoreline.
- The white sandy beaches interspersed with rocky limestone outcrops make it a beautiful coastal spot for filming. Unspoiled beaches are bordered by fynbos rich nature reserves with ancient milk wood forests, historically significant caves, and temperamental sea views.
- The Klipgat Cave was home to Middle Stone Age and Late Stone Age humans. As one of the most remarkable examples of early human dwellings in South Africa it is part of the Cradle of Human Culture Coastal Route. This area is great for sightseeing, it can be appreciated by history lovers of the world.
- The fertile Baardskeerdersbos and Wolvengat valleys, freshwater caves at De Kelders, white sands of Pearly Beach, African Penguin and Seabird Sanctuary in Kleinbaai, Dyer's Island, and the renowned Shark Alley add to Gansbaai' s character as a Responsible Tourism Destination.

STANFORD



Stanford is the only town in the Overstrand that has been proclaimed a Heritage Site in its entirety. The charming village is known for its antique shops, Saturday markets, well-developed agri-tourism offerings and farm stays. With surrounding valley, mountain slopes, and wetlands visitors have a variety of outdoor activities, such as hiking, biking, fishing, and bird watching to choose from. The Klein River, running through the side of Stanford and is a major draw for nature lovers. The river is home to a variety of fish and birds, and it is a popular spot for kayaking, canoeing, and swimming.

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In addition to its natural beauty, Stanford is also a town with a rich history. The old village is home to many historical buildings, including the Stanford Mission, which was founded in 1822. St Thomas Church, built around 1880, received a new thatch roof this year. The Stanford Conservation Trust and the Stanford Heritage Committee have worked hard to preserve the town's historic character, and visitors can still experience the rural atmosphere of the old village today.

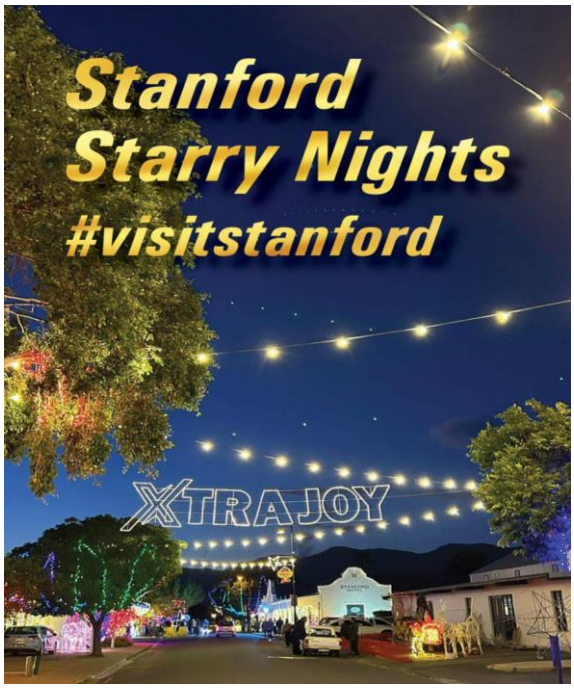
Stanford is a popular wedding destination and there has been a remarkable increase in upmarket farm stays.

In 2023, Irish born Jarlath Sweeney, from Claremorris where Sir Robert Stanford was born, visited Stanford to pay tribute to the town's namesake, on the 145th anniversary of Sir Robert's death.

All the heritage properties are mapped and marked and can be visited on a self-guided tour. Many of the old homes have been renovated and restored and many new homes have been built in Stanford in the past decade. They all prescribe to the "Stanford Style" to ensure that the unique character of the village is maintained.

Stanford's economy is driven by tourism, wineries, commercial harvesting of fynbos, farming and smaller businesses which offer services to the community. The village has seen a boom in offerings inside and on the outskirts the town ranging from top-notch eateries and an innovative Stanford Wine Route to a plethora of antique shops, gift shops and art shops, as well as a line-up of walking trails, rock art, river cruises, cheese farms, a unique orchid nursery and thriving Big Cat Sanctuary. All of this makes Stanford a popular weekend destination including wedding destination as there are ample activities to keep guests busy.

Stanford's partnership with Shoprite Checkers for their annual festive light display was a game-changer in 2023. Not only did the spectacular lights transform the charming village into a wonderland, attracting thousands of visitors, but the decision to film their commercials here also placed Stanford firmly on the national stage. The economic impact was substantial, with local businesses experiencing a significant boost during the festive season. It was an incredible opportunity to showcase Stanford's unique charm and beauty to a nationwide audience.





HANGKLIP-KLEINMOND

Kleinmond is situated inside Africa's first UNESCO-declared biosphere between Betty's Bay and Hermanus.

The Kleinmond-Hangklip coastal area includes:

• Kleinmond	• Betty's Bay	• Pringle Bay	• Rooiels

Table 7: Kleinmond-hangklip areas

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Hangklip Kleinmond is situated in the Kogelberg Biosphere Reserve and as such home to conservation agencies such as CapeNature, WWF and the South African Biodiversity Institute. World Wide Fund for Nature (WWF) established an office in Kleinmond to pilot fishery improvement projects (FIPs) with local community fishers from Kleinmond, Pringle Bay and Betty's Bay. The Kogelberg Biosphere Reserve was the first UNESCO designated biosphere reserve in South Africa and is considered by many to be the most beautiful of CapeNature's protected areas. Kogelberg Nature Reserve earned this reputation largely to the fact that it occupies an area with minimal human interference. Its exceptional diversity and quality of fynbos means it is considered the heart of the Cape Floral Kingdom. The reserve presents one of the finest examples of mountain fynbos in the Western Cape and is a world-renowned World Heritage Site.

Things to do in Kleinmond:

- Eco lodgings in the Kogelberg Biosphere Reserve make the most of the setting. The wooden cabins' focus on the environment, use water saving devices and solar panels, and the garden roof is a unique finish that keeps the cabins cool in summer and warm in winter. Stylish touches have been added by the Craft and Design Institute to echo the natural surrounds.
- Kleinmond has an active harbour with many commercial fishermen make their living along the Hangklip coastline. This represents an abundance of opportunities for trade.
- With 1800 floral species the Kogelberg Biosphere and adjacent mountains are a nature lover's dream hiking experience.

- Stony Point penguin colony, overseen by CapeNature, is South Africa's only penguin colony with increasing penguin numbers.
- Things to do also covers a tour of the Biosphere Eco-Centre in Rooiels, picnics and walks in the Harold Porter Botanical Gardens, shopping and sun downers in Kleinmond' s quaint Harbour Road, a day on the beach, or a glimpse of the herd of wild horses roaming the dunes. Eco-tourism is quite definitely the economic mainstay of this scenically magnificent and environmentally sensitive area of the Overstrand.
- The ParkRun in Harold Porter Botanical Gardens was one of the top three most popular ParkRuns in South Africa in December 2023.

GREATER HERMANUS

The Greater Hermanus area includes:

• Hermanus • Mount Pleasant • Zwelihle	• Sandbaai • Hemel & Aarde Valley	• Onrus • Vermont	• Hawston • Fisherhaven

Table 8: Greater Hermanus areas



Hermanus, is nestled along the shores of Walker Bay in the Western Cape, and renowned as one of the world's best destinations for land-based whale watching. This charming town offers much more than just whale sightings. With its stunning natural beauty, vibrant marine life and a plethora of activities, Hermanus has something for everyone. It has established as an arts destination with two annual arts festivals and a public display of murals and sculptures.

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Whether you're a nature enthusiast, an adventure seeker, or a lover of art and culture, Hermanus promises an unforgettable experience.

It is a town that boasts a modern infrastructure, sophisticated specialty shops, expanded medical care facilities, shopping malls and restaurants to rival the best in the world, Hermanus has managed to retain the charm of its fishing village heritage.

Situated between sweeping mountains and the sparkling Atlantic Ocean, Hermanus is only a short scenic 1½ hour (140 km) drive from Cape Town. Tourism is a main contributor to the economy of Hermanus and businesses catering for the robust hospitality industry are plentiful. Visitors to the town can choose from more than a 100 accommodation options ranging from up market B&B's, guesthouses, luxury resorts and boutique hotels to budget priced self-catering and back-packer establishments. Hermanus is known as the **best land-based whale watching destination in the world, a fact that was acknowledged in one of the British Telegraph in 2018.** From June through to December each year thousands of tourists visit our shores to marvel at the magnificent southern right whales as they splash and romp and nurture their new-born calves. Whale watching cruises depart from the New Harbour daily and flights to view the giants of the deep from the air are also very popular. The Southern Right Whale season might be defined but Bryde's and Humpback Whales are seen throughout the year. The Hemel-en-Aarde Wine Route is the 4th most popular wine route in South Africa and one of the wineries made the Top 50 list of the world's best wine tasting experiences. The cool climate vineyards of Hemel-en-Aarde produce South Africa's famed Pinot Noir and Chardonnay wines.



There are more than 30 world class art galleries displaying arts and crafts throughout the town, and some have artists plying their craft in the shops for all to admire. The South African National Space Agency (SANSA) responsible for the promotion and development of aeronautics and aerospace is based in Hermanus and has expanded with a new visitor centre where the weekly tours start every Wednesday. High Steet is an historic street that has recently been upgraded and renewed. It is a popular recreational area and contains original old-town architecture, narrow alleys, speciality shops, art galleries and restaurants. Exploring the town on foot is one of the best ways of finding the hidden gems.

Hermanus has a well-developed industrial area and over the last 10 years enjoyed growth in the building sector with security villages, private homes, holiday resorts and commercial and retail property development projects adding to the economic wealth of the area. Hermanus is also a leader in commercial abalone farming and development of further aquaculture farms is anticipated. The biggest abalone farm in the region and one of the three biggest in the world is in Hermanus and received the international Friend of the Sea Sustainability Award for 2022. Agriculture, manufacturing, wholesale and retail businesses, financial and investment companies and the wine industry also contribute significantly to the economic prosperity. Another industrial area is being developed in Hawston and this will provide more employment opportunities.

The administrative head office of the municipality is situated in the centre of Hermanus.

d) Key Economic Activities

The main economic drivers are those aligned to Tourism (such as accommodation, catering, transport and the Blue Economy. This is strongly supported by the financial sector including Real Estate, Aquaculture and Agriculture are key to the exporting industry. Four years after the devastating pandemic, all economic sectors recovered well and are back to pre-Covid performance.

The following economic drivers are important in boosting the local economy, creating an environment for job creation and betterment of people's quality of living.

The main economic drivers in the municipal area are important because they can:

Importance of Main Economic drivers	Description
Boost Local Economy	By encouraging business development, they increase the opportunity for a better quality of life for constituents. The municipal economy as expressed in GDRP – 31.7% is stable and diverse
Create Jobs	Economic drivers lead to new work opportunities, reducing unemployment rates and promote self-employment. (slight improvement of inequality as expressed by Census 2022)
Increase Municipal Revenue	Successful businesses contribute to tax revenue, which can be used to improve municipal services. (see municipal collection rate and has improved over the years).
Attract Population Growth	With a strong local economy, the municipality attract people moving from larger cities in search of a better quality of life. (the municipal population has been growing at 4.2 year on year being amongst the fastest growing municipality in the country – 132 495 current population)
Improve Quality of Life	A prosperous local economy can lead to less stress and a higher standard of living for residents. (Satisfaction surveys by both the business community and residents indicate high levels of satisfaction
Security and Security Services	While the current economic climate presents challenges, it has also driven a surge in demand for robust security solutions. This environment presents a significant opportunity for security service providers to deliver effective solutions that ensure the safety and well-being of individuals and businesses within the community.
Cleaning Services	As our region continues to develop, the demand for professional cleaning services for residential, commercial, and industrial settings is on the rise. The cleaning services industry offers a relatively low barrier to entry, making it an accessible option for aspiring entrepreneurs.
Driving Schools	A driver's license acts as a key to unlock employment opportunities in various sectors, such as transportation, logistics, delivery services, and even ride-hailing applications.

Table 9: Key economic activities

Economic drivers are essential for the prosperity and resilience of local economies, enabling them to adapt to changes and challenges while providing a foundation for sustainable growth and development.

1.4 SERVICE DELIVERY OVERVIEW

During the year under review the municipality made the following contributions to satisfy basic service requirements:

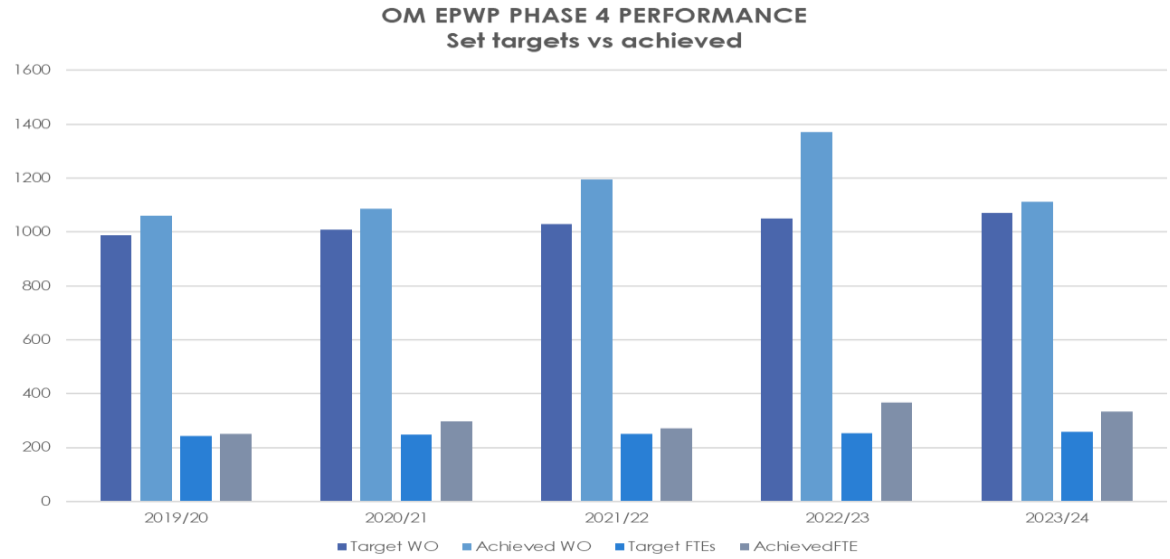
Full detail on basic service delivery for 2023/24 is contained in Chapter 3.

a) Local Economic Development

Overstrand's economy remains healthy, vibrant and diverse, potential growth study rates the municipality within the high potential, making it attractive to investors **and residents including job seekers.** Its property portfolio is worth over R55 billion making the municipality attractive to investors to live in and retire. GDPR as expressed in percentage just 31.7% (R8 billion rand as expressed in value) of the district, rating the municipality second to the Theewaterskloof Municipality.

Expanded Public Works Programme (EPWP)

The provision of work opportunities remains a priority for the municipality. The municipal participation in the National Expanded Public Works Programme (EPWP) demonstrates commitment to addressing the unemployment challenge. The municipality created 902 job opportunities in 2023/2024.



Seasonal Work, Community Works Programme (CWP) and Temporary work

Additionally, the municipality provides work opportunities yearly within the above stated programmes to boost is contribution to job creation. These programmes add a significant number of temporary work opportunities to ensure success in changing the quality of life for local people. Further to this the municipality attract a large number of semi-skilled and unskilled labour, this provides needed experience, knowledge and capacity for job readiness.

Through these projects, the municipality gave valuable opportunities for participants in the programme:

- Participants can apply as internal staff in all positions advertised internally,
- Participants can access benefits for reduced rates through the indigent policy.

For the year under review the municipality contributed R66 million worth of work and 87 projects.

Building Entrepreneurial Communities

The aim is to establish supportive systems for entrepreneurship to prosper in all communities and sectors:

- Multi-Purpose Centre (MPC)

  The MPC is situated at the Hermanus New Harbour a walking distance from Zwelihle and Mt Pleasant, it provides space innovation, free wi-fi, computers to write CVs, business plans and hosting of training workshops for skills development and business management. The MPC provides valuable space for accessing markets.

The current unemployment rate of 21.5% (Overstrand) can be improved significantly by building entrepreneurial communities and self-employment contribution to employment creation. The informal sector grew after Covid-19 as many people queued for rescue packages and need to earn a living through the difficulty, they faced themselves as the result of restrictions imposed to control the pandemic.

During the year under review **185 SMMEs** registered on the SMME database in the following sectors: Informal traders, emerging contractors, and formal traders received support in the form of training, financial support, mentoring and compliance.

b) Infrastructure

Housing Projects Completed during 2023/24:

Highlights	Description
Phases A4-3, A4-4 & A5-A, Masakhane UISP, Gansbaai – 137 Sites	Installation of civil services on 137 sites completed end of March 2024.
Phase A5-B, Masakhane UISP, Gansbaai – 44 Sites	Installation of civil services on 44 sites completed end of June 2024.
Masakhane UISP Wetcores, Gansbaai	Installation of 203 wetcores completed at the end of June 2024.
Blompark Top Structures, Gansbaai - Phase 3 – 150 Houses	150 houses completed during April 2024.
Masakhane Top Structures, Gansbaai - Phase 2 – 145 Houses	145 houses completed during April 2024.
Stanford Top Structures – Phase 1 – 300 houses	100 houses completed during April 2024.

Table 10: Housing projects completed in 2023/24

STANFORD, 02 APRIL 2024 (HANDOVER: 150 HOUSES TO BENEFICIARIES)





TITLE DEED HANDOVER: HAWSTON AND MOUNT PLEASANT, 30 APRIL 2024, (FLISP:107 HAWSTON AND FLISP:22 MOUNT PLEASANT)




OVERSTRAND TITLE DEED ROAD SHOW, 06 MAY 2024 (TOTAL NUMBER OF 600 TITLED DEED HANDOVER: PRE-1994 TO

2014 IRDP TRANSFERS)



Electricity

On 28 April 2021 a Renewable energy item was approved by Overstrand Municipality's Council stating the following:

Council approves that the municipality transition its energy supply, where feasible, to low carbon and renewable sources, in compliance with the revised Regulations on New Generation Capacity and all other relevant regulations, by:

- Continuing with the Small-Scale Embedded Generation program
- Developing renewable energy sources
- Procuring renewable energy from Independent Power Producers; and
- Making the municipality's electrical network available to compliant and approved
- energy producers and energy traders to wheel energy over the municipal network.

The Overstrand Municipality initiated a Small-Scale Embedded Generation (SSEG) programme in July 2016. To date, 50 installations with a combined capacity of 512kVA have been connected to the municipal electrical network. Through the SSEG programme, customers are given the opportunity to feed excess energy back into the municipal grid and receive credit for each unit provided to the municipality. The MFMA regulations currently still limit customers to being net consumers based on the monetary value of their energy account. Customers may thus not accumulate more credit over a 12-month period (1 July to 30 June) than the monetary value of the units they have purchased from the municipality in the same period.

Overstrand has also signed an agreement with an independent energy trader to take part in a pilot project for wheeling in the Overstrand electricity distribution area.

Local planning and building control

The municipality provides full town planning and building control functions in its area. During the year under review, 198 town planning applications and 2 134 building plans were processed. This is a decrease from the 233 town planning applications processed in 2022/23 and a decrease from the 2 515 building plans processed in 2022/23.

Building plans to the total value of R2 264 679 307 were approved during 2023/24 compared to the value of R1 988 987 768 in 2022/23.

c). Community Services

Water

The water losses increased from 24,48% during 2022/23 to 30.59% during 2023/24 financial year.

- We experienced an increase of water pipe bursts from 321 during 2022/23 to 386 during 2023/24.
- We experienced a decrease in water bursts during the 2023/24 financial year in Betty's Bay, Pringle Bay and Rooi Els area, compared to 61% in 2022/23.
- No water meters were replaced during the 2023/24 financial year compared to 66 meter replacements for 2022/23.
- Challenges with burst pipes due to aging infrastructure and a lack of capital funding for water pipe replacements.

Roads

An area of 128 419m^2 were patched and resealed for the 2023/24 financial year which exceed our annual target of 110 000m^2.

Scheduled repair of potholes in all areas, as well as attending to ad-hoc complaints are conducted by municipal teams with the assistance of a private contractor. The average surface condition of all surfaced roads was rated as good, while the average structural condition of all surfaced roads was rated as very good.

Maintenance is done on an on-going basis for the maintenance and rehabilitation of existing roads in the Overstrand area.

The resealing of roads in terms of Overstrand's Pavement Management programme continued through the reporting period. The Pavement Management System is updated on a yearly basis following a visual inspection of all our roads, in order to determine the condition of our roads. The latest assessment was completed in February 2023 and implemented during 2023/24 financial year.

Beaches

Blue Flag Beaches

Four bathing beaches were once again awarded International Blue Flag beach status, namely Kleinmond, Hawston, Grotto and Castle Beach in Pearly Beach at the National Launch held in Wilderness. The respective statuses were maintained for the duration of the blue flag season, from 1 December 2023 until 31 March 2024 for Grotto and 1 December 2023 to 15 January 2024 for Kleinmond, Hawston, and Pearly Beach. Amenities were maintained to Blue Flag requirements throughout the season.



Grotto Beach



No Dogs allowed signage on Kleinmond beach



Hawston Blue flag beach

1.4.1 BASIC SERVICE DELIVERY PERFORMANCE HIGHLIGHTS

Highlight	Description
Gansbaai & Stanford	99.4% of Work orders completed within 30 days for the Streets, Solid Waste, Stormwater, Water, Parks and Beaches, Tankers, Sewer Distribution sections.
Water & Sewerage	Water and Sewerage Department building was upgraded in Hermanus.
Sewerage Systems	Maxi Jet high pressure drain cleaning machine was procured in order to reduce downtime to react to blockages, this will also improve the maintenance on existing systems.
Water	Water pipelines was upgraded in Vermont area and Kleinmond area to reduce breakages, Municipal plumbers also replaced and did maintenance on the existing water network in Kleinmond area to reduce the downtime of breakages in the area. Water meters were also replaced on the water meter replacement project.
Refuse	EPWP staff was employed to service and assist in informal areas to cleanup and remove illegal dumping. Tender was put in place for the procurement of polywood refuse bins and other polywood items to do street scaping.
Roads	Road reseals tender assisted in the upgrading and maintenance of roads that reduced the number of complaints regarding potholes in areas. Tenders were also put in place for the procurement of gravel, bitumen products and other construction materials to assist with maintenance on roads.

Table 11: Basic Service Delivery highlights

1.4.2 BASIC SERVICE DELIVERY CHALLENGES

Service Area	Challenge	Actions to address	Progress made in 2023/24 to address challenge
Overstrand	Severe Major Storms-Damaged Infrastructure	Repairs done internally	Continuous repairs on infrastructure
Overstrand	Non-replacement of service delivery vehicles	Budget inputs were provided for the replacement of vehicles	Capital budget provision for 2024/25 for the replacement of vehicles
Stormwater	Limited Capital Budget funding for Stormwater Infrastructure	Budget inputs were provided for the proposed stormwater infrastructure	Some projects were approved for the 2024/25 Capital Budget.
Water & Sewerage	Fleet Problems	Risk was raised on the risk register in order to address old fleet in Overstand	Council to allocate funding in order to address fleet problems
Sewerage Systems	Blockages and overflows	Contractor was appointed to assist with maintenance of the networks	Less blockages due to the maintenance of networks
Refuse	Illegal Dumping	Due to staff shortages EPWP Staff was appointed to assist with the cleaning of areas.	Informal areas were cleaned and maintained
Roads	No Cleaning contracts was in place in areas such as Zwelihle, Mount Pleasant Sandbaai, Onrus, Vermont, Hawston and Fisherhaven.	EPWP staff was appointed to assist with the cleaning and cutting of road verges in these areas	Reduction in complaints and areas was clean and neat.

Table 12: Basic Services Delivery Challenges

1.4.3 PROPORTION OF HOUSEHOLDS WITH ACCESS TO BASIC SERVICES

Description	2021/22	2022/23	2023/24
Electricity service connections	100%	100%	100%
Water - available within 200 m from dwelling	100%	100%	100%
Sanitation - Households with at least VIP service	100%	100%	100%
Waste collection - kerbside collection once a week	100%	100%	100%

Table 13: Households with minimum level of Basic Services

According to the Municipality's own records (finance directorate) **34 395** households had access to formal housing in Overstrand in **2023/2024**. *(Note: This is the number of houses on the valuation roll and includes residential rate payers as well as pensioner rate payers).*

1.5 FINANCIAL HEALTH OVERVIEW

The following paragraphs provide an overview of the financial performance. Full detail on financial performance for 2023/24 is contained in Chapter 5.

1.5.1 FINANCIAL VIABILITY HIGHLIGHTS

Highlight	Description
Outstanding debtors recovered	Regardless of the impact of a major change to the Indigent Policy for the past year (discontinuation of property value to identify indigent consumers) the debt collection ratio still performed at year-end at 96.13%. An extended Indigent Project was launched to offer Indigent Application service points during Saturdays in the various communities across the Overstrand, as well as selective week days over the past months.
Budget Performance and Liquidity	The municipality continues to provide a high standard of service delivery to our communities, with a strong financial position as confirmed by the financial ratios.

Table 14: Financial Viability Highlights

1.5.2 FINANCIAL CHALLENGES

Challenge	Action to address	Progress made in 2023/24 to address challenge
The main challenges for the municipality: The on-going difficulties in the national and local economy and the subsequent risk of an increase in outstanding debtors, due to the following: The country faces economic challenges that have been slightly eased lately by the inflation rate that is back within the Reserve Bank's 3 – 6% target range and the latest unchanged Repo Rate decision by the Monetary Policy Committee. The energy supply crisis has been eased with the reduction in loadshedding, but still	The municipality is following a strategy to assist municipal ratepayers during difficult economic periods with payment arrangements (Overstrand Customer Care, Credit Control and Debt Collection Policy) to adapt to circumstances caused as a result of the impact of the poor economic conditions and resulting job losses. The municipality continues to apply credit control measures in instances where agreements for extended payment periods are not honoured. From a business perspective in terms of strategy, affordability and the responsibility to render basic	An expected decrease in the collection rate from 98.96% in the previous financial year: 2023/2024:96.13% 2022/2023:98.96% 2021/2022: 98.98% 2020/2021: 100.15% 2019/2020: 96.95% 2018/2019: 98.22% (2017/2018: 99.64%) (2016/2017: 99.44%). Tabling of reports in Council, presenting council with recommendations for writing off

Challenge	Action to address	Progress made in 2023/24 to address challenge
presents challenges for economic growth. Activity decreased in the manufacturing, construction, electricity, gas and water sectors. Before-mentioned is due to weak business confidence and reflected insufficient demand for manufactured goods, and high operating costs associated with electricity-supply constraints and supply-chain disruptions. The impact of the downgrade on South Africa's credit rating in 2020 and lastly, the continued war in Ukraine, impacting negatively on commodity prices worldwide.	services to communities guided the approach followed with the budget process during the previous 4 years, causing the municipality to apply stringent measures at the time, and tariff increases of only 4% for the 2021/2022 budget - before-mentioned in view of 4.5% increases in 2020/2021. The approved budgeted revenue (2022/23) was based on increases for electricity tariffs for municipal consumers at 7,47%, and the other three basic municipal services and property rates ranging from 4.3% to 5.9%. The approach with regard to increases for 2023/2024 focused on averaging at 6.5% increases for residential households with a medium water consumption, excluding electricity costs. Tariff increases were based on conscious decisions to contain at least the cost of municipal services for consumers for four budget cycles. The impact of economic conditions on the collection rate and cash flow is constantly monitored and assessed for collectability.	of irrecoverable debt. Procedures and mechanisms to collect all monies due and payable to the Municipality arising out of supply of services and annual levies, are enforced.
Ever aging water, roads, sewage, and electricity infrastructure	Prioritising of projects in terms of Revenue protection, Asset conservation and supply of basic services as a constitutional obligation. Regular and planned maintenance are adhered to, inclusive of budgetary provision. Development of a feasible capital funding strategy. Exploring additional funding sources. The municipality hosted an investment conference during June 2022 to showcase investment opportunities in the Overstrand area, subsequently advertising various pieces of land on tender. The proceeds from landsales will be	The capital budget is set aside for spending on infrastructure and services, such as roads, storm water, essential basic services and other utilities and services that Overstrand needs in order to grow and offer opportunities to its residents. Capital Spend on projects increased slightly: 2023/2024: R215,2m 2022/2023: R212,2m 2021/2022: R 192,3 m 2020/2021: R254,8 m 2019/2020: R210,9m 2018/2019: R148.2m (2017/2018: R105,1m) (2016/2017: R91,9m)

Challenge	Action to address	Progress made in 2023/24 to address challenge
	prioritised for investment in income generating infrastructure.	Operational Budget spent on Repairs and Maintenance relates to an increased amount in spending in Asset classes across the board, 2023/2024: R280,4m 2022/2023: R249,5m 2021/2022: R 245,7m 2020/2021: R 210,9m 2019/2020: R 188,5m 2018/2019: R215m (2017/2018: R191,2m) (2016/2017: R120,7m)
Above inflation increases in salaries & wages and other core expenditure such as fuel, chemicals and bulk electricity for the current year. Before mentioned defeating the aim to maintain inflation related tariff increases, which are not sufficient in view of this trend, without revised strategies.	Reviewing processes for operational efficiencies, reduction in non-core expenditure and monitor service level standards. Consideration of service rendering model/basis proposals for the new budget cycle.	Budget Directives issued to management, to direct increases in own controlled operational expenditures to be kept below inflation, except where contractual obligations exist. The outsourcing of the water and wastewater treatment plants, in respect of operational efficiencies, has been implemented in recent years. Adherence to cost containment measures with reference to the Cost Containment Policy. The tariff increases for 2023/2024 were kept within an acceptable level - benchmarking perspective.

Table 15: Financial Challenges

1.5.3 NATIONAL KEY PERFORMANCE INDICATORS- MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT (RATIOS)

The following table indicates the municipality's performance in terms of the **National Key Performance Indicators** required in terms of the Local Government: Municipal Planning and the Performance Management Regulations of 2001 and section 43 of the MSA. These key performance indicators are linked to the **National Key Performance Area** namely **Municipal Financial Viability and Management**

Description	Basis of calculation	2021/22	2022/23	2023/24
		Audit outcome	Audit outcome	Audit outcome

Description	Basis of calculation	2021/22	2022/23	2023/24
		Audit outcome	Audit outcome	Audit outcome
Cost Coverage	(Available cash + Investments)/monthly fixed operational expenditure	5.73	5.70	5.14
Total Outstanding Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services	11.39%	13.61%	15.17%
Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)	27.78	28.63	32.45

Table 16: National KPI's for financial viability and management

1.5.4 FINANCIAL OVERVIEW

	2023/24		
	Original budget	Adjustment Budget	Actual
	R		
Details			
Income			
Grants	239,246,100	289,644,352	284,322,762
Taxes, levies and tariffs	1,255,888,824	1,301,958,482	1,341,518,487
Other	235,734,503	272,255,770	256,002,924
Sub-total	**1,730,869,427**	**1,863,858,604**	**1,881,844,173**
Less expenditure	1,742,211,876	1,870,832,111	1,751,881,148
Nett surplus/ (deficit)	-11,342,449	-6,973,507	129,963,025

Table 17: Financial Overview

1.5.5 TOTAL CAPITAL EXPENDITURE

Detail	2021/22	2022/23	2023/24
	R'000	R'000	R'000
Original Budget	274,775	236,020	209,409
Adjustment Budget	237,837	212,216	215,227
Actual	192,442	188,756	193,518
% spent	**80.91%**	**88.95%**	**89.91%**

Table 18: Total Capital expenditure

During the 2023/24 financial year, the Municipality managed to spend 89.91% of its capital budget (audit outcome).

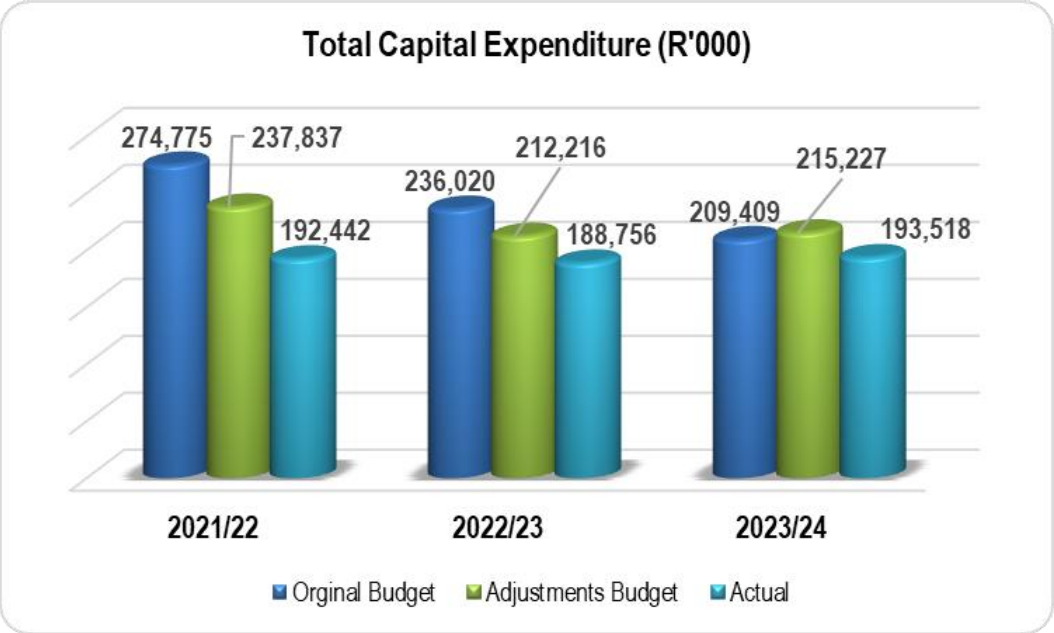


Figure 6: Total Capital Expenditure

1.6 ORGANISATIONAL DEVELOPMENT OVERVIEW

The following paragraphs provide an overview of organisational development highlights and challenges. Full detail on organisational development for 2023/24 is contained in Chapter 4.

1.6.1 MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT HIGHLIGHTS

Highlights	Description
Appointment - Assistant Labour Relations Officer	Conducting and assisting in Labour Relation matters
Policy Development	Placement policy developed to aid in restructuring of Organisational Structure
Placement of staff	Placement of staff on the new Organisational Structure
Organisational Review	Review of Organisational Structure done in terms of Municipal Staff Regulations.

Table 19: Municipal Transformation and Organisational Development Highlights

1.6.2 MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT CHALLENGES

Description	Actions to address
Appeals of staff placements in the reviewed organisational structure	Appeal Committee to address staff related issues

Table 20: Municipal Transformation and Organisational Development Challenges

1.7 AUDITOR GENERAL REPORT

The opinion received from the Auditor-General (AG) has been unqualified for the last seventeen financial years, from 2006/07 to 2023/24 with the municipality receiving an unqualified audit with no findings (clean audit) for the last twelve consecutive financial years.

In order to maintain and improve on these outcomes, the municipality implemented the following measures:

1. Developed an audit action plan in order to identify, implement and actively monitor the root causes of all audit findings reported by the Auditor-General at the management report level.
2. Identified and appointed an audit champion in order to ensure that all audit related communication was directed to the appropriate responsible officials.
3. Developed and maintain a transparent, professional working relationship with the Auditor-General in order to ensure that the municipality's objectives are achieved.
4. Developed and implemented measures in collaboration with the Auditor-General in order to identify, implement and actively monitor inefficiencies in the audit process.
5. Developed and implemented measures in collaboration with the Auditor-General in order to identify, implement and actively monitor the audit cost.

These measures were implemented with the goal of achieving effective corporate governance through accountability. The objective of these controls is to ensure that the Overstrand Municipality maintains and progressively improves its control environment in order to ensure that the strategic objectives assigned in terms of S217 of The Constitution, 1996 is achieved with the view of maintaining a clean administration and further enhancing

service delivery through implementing the principles of Batho Pele and making a positive contribution to ensuring that the National Strategic Objectives are achieved.

Chapter 6 provides details of the audit findings for the 2022/23 and 2023/24 financial years.

1.7.1 AUDITED OUTCOMES

Year	2020/21	2021/22	2022/23	2023/24
Status	Unqualified (Clean Audit)	Unqualified (Clean Audit)	Unqualified (Clean Audit)	Unqualified (Clean Audit)

Table 21: Audit Outcomes

A **clean audit** is an **unqualified audit** and a "**clean audit**" relates to three aspects; the financial statements are free from material misstatements, there are no material findings on the annual performance report (i.e. reporting on performance objectives) and lastly, there are no material findings on non-compliance with key legislation.

1.8 STATUTORY ANNUAL REPORT PROCESS

The table below shows the key activities and timeframes in the Annual Report process for the 2023/24 financial year:

PROCESS	DATE
Submit preliminary Annual Performance Report (APR) for 2023/24 to the Joint Audit and Performance Audit Committee (JAPAC)	15 August 2024
The Joint Audit and Performance Audit Committee (JAPAC) considers the preliminary Annual Performance Report (APR) for 2023/24	21 August 2024
Submit draft unaudited Annual Report and draft unaudited Annual Financial Statements for 2023/24 to Auditor-General (AG)	30 August 2024
Auditor-General audits the Annual Report, including consolidated Annual Financial Statements and Predetermined Objectives (PDO- Service delivery performance)	September – January 2025
Management responds to requests for information (RFI's) and COMAF's issued by the Auditor -General during the audit process	January 2025
Auditor-General issues Final Management Report and Audit report for the 2023/24 financial year on conclusion of the audit process	22 January 2025

PROCESS	DATE
Table audited Annual Report including Annual Financial Statements for 2023/24 to Council	29 January 2025
Advertise tabled audited Annual Report for public comment	6 February 2025
Municipal Public Accounts Committee (MPAC) meeting • Interrogate contents of the audited Annual Report, • Preparation of the Oversight report, taking into consideration the inputs of the local community, Office of the Auditor-General, Organs of state, Joint Audit and Performance Audit Committee (JAPAC) and Councillors.	11 March 2025
Oversight Report and Annual Report for 2023/24 • Adoption of the Oversight Report on the Final Annual Report by Council.	26 March 2025
Advertise and Publish Final approved Annual Report- local newspaper and on municipal website.	3 April 2025
Submit Oversight Report on the Final Annual report to the Auditor General, Provincial Treasury, Provincial Legislature, Department of Local Government – MEC's office.	4 April 2025

Table 22: Annual report process 2023/24

CHAPTER 2

COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE

Good governance has 8 major characteristics. It is participatory, consensus oriented, accountable, transparent, responsive, effective, and efficient, equitable and inclusive and follows the rule of law. It assures that corruption is minimized, the views of minorities are taken into account and that the voices of the communities are heard in decision-making. It is also responsive to the present and future needs of society.

2.1 NATIONAL KEY PERFORMANCE INDICATORS- GOOD GOVERNANCE AND PUBLIC PARTICIPATION

The following table indicates the municipality's performance in terms of the National Key Performance Indicators required in terms of the Local Government: Municipal Planning and the Performance Management Regulations 796 of 2001 and section 43 of the MSA. This key performance indicator is linked to the National Key Performance Area - Good Governance and Public Participation.

KPA & Indicators	Municipal Achievement 2021/22 Audit outcome	Municipal Achievement 2022/23 Audit outcome	Municipal Achievement 2023/24 Audit outcome
Ward committee meetings held to facilitate consistent and regular communication with residents	83	112	70

Table 23: National KPI's - Good Governance and Public Participation Performance

2.2 PERFORMANCE HIGHLIGHTS - GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Highlight	Description
Enthusiastic public participation at both the Public Ward Committee meetings relating to the IDP	A large number of people attended these meetings, where several questions were raised and answered to the satisfaction of the

Highlight	Description
and Budget, as well as at OMAF.	majority.
Words of thanks and appreciation from public to the administrative staff or those who repaired or fixed something.	Thank you emails received from the public as well as Ward Committee members and Councillors.

Table 24: Good Governance and Public Participation Performance Highlights

2.3 CHALLENGES - GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Description	Progress made in 2023/24 to address challenge
Despite our best efforts, there is a sense that information is not filtering down to the entire community.	Note that this is clearly not true for all wards. Informal gatherings and word-of-mouth do seem to also make a difference.

Table 25: Good Governance and Public Participation Challenges

2.4 GOVERNANCE STRUCTURES

2.4.1 POLITICAL GOVERNANCE STRUCTURE

The council performs both legislative and executive functions. They focus on legislative, oversight and participatory roles, and have delegated its executive function to the Executive Mayor. Council's primary role is to debate issues publicly and to facilitate political debate and discussion. Apart from their functions as decision makers, Councillors are also actively involved in community work and the various social programmes in the municipal area.



Figure 7: Overstrand Municipality Council, 30.6.2024

Overstrand Municipality Political Party	Allocation of Seats	Gender	
		Male	Female
Democratic Alliance	17	10	7
African National Congress	4	1	3
African Christian Democratic Party	1	0	1
Freedom Front Plus	2	2	0
Land Party	2	1	1
Economic Freedom Fighters	1	1	0
Total	**27**	**15**	**12**

Table 26: Political representation

a) Council

A new term of office of Council was ushered in on 17 November 2021 after the 1st of November 2021 Local Government elections.

Below is a table that categorised the councillors within their specific political parties and wards for the **2023/2024** financial year:

Council Members	Capacity	Political Party	Ward representing or proportional	Percentage Council Meetings Attendance	Percentage Apologies for non-attendance
				%	%
Grant Cohen	Speaker	DA	9	100	-
Annelie Rabie (Dr)	Executive Mayor	DA	Proportional	100	-
Lindile Ntsabo	Deputy Executive Mayor	DA	Proportional	100	-
Frederick Africa	Ward Councillor	DA	8	94	100
Vuyisani Bandeza	Ward Councillor	LP	6	88	50
Kari Brice	Ward Councillor	DA	3	100	-
Dudley Coetzee	Ward Councillor	DA	1	100	-
Riana de Coning	Ward Councillor	DA	14	76	100
Rugene Dees	Councillor	ACDP	Proportional	88	100
Theresa Els	Ward Councillor	DA	10	88	100
Steven Fourie	Ward Councillor	DA	11	94	100
Elnora Gillion	Ward Councillor	DA	8	100	-
Malcolm Grimbeek	Councillor	FF+	Proportional	94	100
Tembile Gwele	Councillor Until Dec 2023	EFF	Proportional	67	0
Andrew Komani	Councillor	DA	Proportional	100	-
Clinton Lerm	Councillor	DA	Proportional	82	100
Hybré Lombard	Ward Councillor	DA	7	100	-
Kholiswa Ngqandana	Councillor	LP	Proportional	88	100
Msa Nomatiti	Councillor	DA	Proportional	88	100
Nomaxesibe Nqinata	Ward Councillor	ANC	2	88	100
Ronald Nutt	Ward Councillor	DA	4	100	-
Charmaine Resandt	Ward Councillor	DA	13	94	100
Masibonge Sihlahla	Ward Councillor	ANC	12	88	100

Council Members	Capacity	Political Party	Ward representing or proportional	Percentage Council Meetings Attendance	Percentage Apologies for non-attendance
				%	%
Constancy Tafu-Nwonkwo	Councillor	ANC	Proportional	100	-
Jacobus van Staden	Councillor	FF+	Proportional	100	-
Stephen Williams	Councillor	DA	Proportional	100	-
Bongiwe Nombula	Ward Councillor	ANC	5	88	100
Siphiwo Beyi	Councillor (Since Dec 2023)	EFF	Proportional	62	0

Table 27: Council Meetings

b) Mayoral Committee

The Executive Mayor of the Municipality assisted by the Mayoral Committee heads the executive arm of the Municipality. The Executive Mayor is at the centre of the system of governance since executive powers are vested in him/her to manage the day-to-day affairs. This means that he/she has an overarching strategic and political responsibility. The key element of the executive model is that executive power is vested in the Executive Mayor, delegated by the Council, and as well as the powers assigned by legislation. Although accountable for the strategic direction and performance of the Municipality, the Executive Mayor operates in concert with the Mayoral Committee.

The name and portfolio of each Member of the Mayoral Committee (MMC) is listed in the table below for the period **1 July 2023 to 30 June 2024**:

Name of member	Capacity
Ald. Annelie Rabie	Executive Mayor
Cllr Lindile Ntsabo	Deputy Executive Mayor and Chairperson Protection Services Portfolio
Ald. Elnora Gillion	Chairperson Local Economic Development Portfolio
Cllr Clinton Lerm	Chairperson Investment, Infrastructure & Tourism Portfolio
Cllr Ronald Nutt	Chairperson Community Services Portfolio
Cllr Frederick Africa	Chairperson Management Services Portfolio
Cllr Stephen Williams	Chairperson Finance Portfolio

Table 28: Mayoral Committee Members

c) Portfolio Committees

Section 80 committees are permanent committees that specialise in a specific functional area of the municipality and may in some instances make decisions on specific functional issues. They advise the Executive Mayor on policy matters and make recommendations to Council. Section 79 committees are appointed by the Council. They are set up to investigate a particular issue and do not have any decision-making powers. Just like Section 80 committees they can also make recommendations to Council. External experts, as well as Councillors can be included on Section 79 committees.

The portfolio committees for the 2022/27 Mayoral term and their chairpersons are as follow:

Committee	Chairperson	Section 79 or 80 Committee	Number of minutes submitted to council	Meeting Date
Protection Services Portfolio	Lindile Ntsabo	80	5	01/08/23 07/11/23 06/02/24 02/04/24 04/06/24
Local Economic Development Portfolio	Elnora Gillion	80	5	01/08/23 07/11/23 06/02/24 02/04/24 04/06/24
Investment, Infrastructure & Tourism Portfolio	Clinton Lerm	80	5	02/08/23 08/11/23 07/02/24 03/04/24 05/06/24
Community Services Portfolio	Ronald Nutt	80	5	02/08/23 08/11/23 07/02/24 03/04/24 05/06/24
Management Services	Frederick Africa	80	5	03/08/23 09/11/23 08/02/24 04/04/24 06/06/24
Finance Portfolio	Stephen Williams	80	4	03/08/23 08/02/24 04/04/24 06/06/24
Municipal Public Accounts Committee (MPAC)	Connie Tafu-Nwonkwo	79	5	30/08/23 08/03/24 13/03/24 22/05/24

Committee	Chairperson	Section 79 or 80 Committee	Number of minutes submitted to council	Meeting Date
				11/06/24
Disciplinary Committee	Annelie Rabie (Dr)	79	0	-
Section 62 Appeals Committee	Dudley Coetzee	79	1	31/10/23

Table 29: Portfolio Committees

2.4.2 ADMINISTRATIVE GOVERNANCE STRUCTURE

The Municipal Manager is the Accounting Officer of the Municipality. He is the head of the administration and primarily has to serve as chief custodian of service delivery and implementation of political priorities. He is assisted by his direct reports, which constitutes the Management Team, whose structure is outlined in the table below:

Name of Official	Directorate	Performance agreement signed
		Yes/No
Dr Dean O'Neill	Municipal Manager	Yes
Desiree Arrison	Management Services	Yes
Santie Reyneke-Naude	Finance	Yes
Solomzi Madikane	Economic and Social Development & Tourism	Yes
Neville Michaels	Protection Services	Yes
*Seon Swarts * Appointed March 2024	Community Services	Yes
Stephen Muller	Infrastructure & Planning	Yes

Table 30: Administrative Governance Structure

COMPONENT B: INTERGOVERNMENTAL RELATIONS

Explain the various contributions to service delivery offered by those involved.

2.5 INTERGOVERNMENTAL RELATIONS

2.5.1 PROVINCIAL INTERGOVERNMENTAL STRUCTURES

Councillors and Municipal staff participated at the following forums:

- Association of Municipal Electricity Utilities of South Africa (AMEU)
- Baboon Management Task Team
- Biodiversity Planning Forum
- Bot River Estuary Forum
- Chief Audit Executive (CAE) Forum
- Chief Fire Officer Committee
- Chief Risk Officer (CRO) Forum
- Coastal Setback Line
- Economic Development Planning Working Group
- Estuaries
- Hazardous Materials Workgroup
- IAIA Conference for International Environmental Conservation
- ICT Managers Forum
- Fire Safety Work Group
- Klein River Estuary Forum
- Kogelberg Biosphere Reserve Company. Meetings concerning the co-ordination and development of sustainable conservation, social and economic programmes for the Kogelberg Biosphere Reserve
- Legislative and Constitutional Task Team Forum
- LGSETA- Local Government Sector Education Training Authority
- Library Conditional Grant Forum/Seminar
- LUPA- Land Use Planning Ordinance
- MinMay (Provincial MEC for Local Government and Mayors)
- MinMay Tech (Municipal Managers)
- OICG (Overberg Integrated Conservation Group)
- Onrus Estuary Forum
- Overberg Housing Forum
- Provincial Veld Fire Workgroup
- Provincial Ground Crew Work Group
- Quarterly Local Government Supply Chain Management Forum – Western Cape Provincial Treasury
- SALGA (Working groups)
- SALGA: Human Resources Practitioners Forum
- SAMRAS User Group
- South African Local Government Association (SALGA)
- South African Revenue Protection Association (SARPA)
- South African Wetland Society
- SANTAM Round Table
- SANSA National Key Point meetings
- The interaction between the Overstrand Municipality, the Department of Environmental Affairs and the appointment of an implementing agent to the Working for the Coast (WFTC) project is regarded as an example of effective intergovernmental relations.
- Thusong Service Centre Management
- Uilenkraalsmond Estuary Forum
- Water Institute of SA (WISA)
- WC Kelp Harvesting Forum with respect to the future management of the kelp harvesting industry in the coastal zone of the Overstrand Municipality
- WC Provincial Off-road Vehicle Task Team (ORV) with respect to the management of boat launching sites and the passage of vehicles in the coastal zone
- Western Cape Municipal Managers Forum
- Western Cape Planning Heads

- Overberg District Public Safety Forum
- Western Cape: Institute of Municipal Public Safety
- Premier's Coordinating Forum (PCF)
- Provincial Air Quality Forums
- Provincial Aerial Firefighting Workgroup
- Provincial District Forum for Community Development Workers
- Provincial Disaster Management Advisory Forum
- Provincial Disaster Relief Grant Project Task Team
- Provincial Fire Training Workgroup
- Provincial IDP Managers Forum
- Provincial MIG Manager/Municipality
- Provincial Public Participation Forum and Communication Forum
- Provincial Shared Service Forum
- Provincial Social Housing Forum
- Provincial Spatial Development Framework Consultation Forum with respect to integrated provincial spatial development programmes
- Provincial Strategic Objective 7 (Green Energy Forum)
- PSO 7 Land Use Planning WG

Forum

- Western Cape Recycling Action Group
- Western Cape: Waste Management Officer's Forum
- Western Cape: Chief Financial Officers (CFO) Forum
- Western Cape: Local Government Medium Term Expenditure Committee (LG MTEC) 1
- Western Cape: Local Government Medium Term Expenditure Committee (LG MTEC) 2
- Western Cape: Local Government Medium Term Expenditure Committee (LG MTEC) 3
- Western Cape: Municipal Accountants (MAF) Forum
- Western Cape: Municipal Accounting Working Committee
- Western Cape: Municipal Governance Review & Outlook (MGRO) 1
- Western Cape: Municipal Governance Review & Outlook (MGRO) 2
- Western Cape: Municipal Property Rates Act (MPRA) Focus Group
- Western Cape Property Development Forum
- Western Cape: Supply Chain Management (SCM) Forum
- Western Cape: Water Care Forum
- Western Cape Wetlands Forum

2.5.2 DISTRICT INTERGOVERNMENTAL STRUCTURES

Councillors and Municipal staff participate at the following forums:

- Biosphere Reserve Forum
- District Air Quality Forum
- Overberg Coastal Setback Line Forum

• District Coordinating Forum (DCF), Mayors and Municipal Managers in District • District Coordinating Forum Tech (DCF Tech), Municipal Managers in the District • District ICT Mangers Forum • District Technical Committee (DTEC) • District: LGSETA Forum • District Safety Forum • Estuarine Management Forums • Integrated Fire Management Forum (Kogelberg) with respect to the development of an Integrated Fire Management Plan for the Overstrand region • Legislative and Constitutional Task Team Forum Municipal Coastal Committees	• Overberg Disaster Management Advisory Forum • Overberg District IDP Managers Forum • Overberg District IDP/ Public Participation and Communication Forum • Overberg District Planning Forum • Overberg District: Risk Management & Internal Audit Forum • Overberg Joint District and Metro Approach (JDMA) • Overberg Integrated Conservation Group (OICG) • Overberg Working for the Coast Project Advisory Committee • Regional Forum for Waste Managers • SALGA e-Participation Initiative • TASK District Coordinating Committee • Western Cape Municipal Planning Heads Forum.

COMPONENT C: PUBLIC ACCOUNTABILITY AND PARTICIPATION

Section 16 of the Municipal Systems Act (MSA) refers specifically to the development of a culture of community participation within municipalities. It states that a municipality must develop a culture of municipal governance that complements formal representative government with a system of participatory governance. For this purpose, it must encourage and create conditions for the local community to participate in the affairs of the community. Such participation is required in terms of:

- the preparation, implementation and review of the Integrated Development Plan (IDP);
- establishment, implementation and review of the performance management system;
- monitoring and review of the performance, including the outcomes and impact of such performance; and
- preparation of the municipal budget.

The Municipality approved a Public Participation Policy in September 2016.

2.6.1 Public Meetings

Nature and purpose of meeting	Date of events	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community members attending	Dates and manner of feedback given to community
Overstrand Municipal Advisory Forum (OMAF) Meeting	24 April 2024	14	10	40	N/A
Ward 01	20 July 2023	1	1	0	By Ward Councillor during public meetings
	16 Nov '23	2	1	63	
Ward 02	18 April '24	4	2	146	
	19 July '23	2	2	114	By Ward Councillor during public meetings
	15 Nov '23	2	2	7	
Ward 03	17 April '24	5	3	80	By Ward Councillor during public meeting
	19 July 2023	1	2	7	
	15 Nov 2023	1	2	9	By Ward Councilor during public meeting
Ward 04	9 April 2024 – IDP/Budget	Ward Councilor and other as per attendance register	1	8	
	17 July 2023	1	2	44	By Ward Councilor during public meeting
	13 Nov 2023	1	2	18	
Ward 05	11 April 2024- IDP/Budget	Ward Councilor And other as per attendance register	1	50	
	18 July 2023	1	2		By Ward Councilor during public meeting
Ward 06	14 Nov 2023	1	2		
	10 April 2024- IDP/Budget	Ward Councilor And other as per attendance register	1		
Ward 07	19 July 2023	1	2		By Ward Councilor during public meeting
	15 Nov 2023	1	2		
	03 April 2024- IDP/Budget	Ward Councilor And other as per attendance register	1		
Ward 08	20 July 2023	1	2	10	By Ward Councilor during public meeting
	16 Nov 2023	1	2	9	

Nature and purpose of meeting	Date of events	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community members attending	Dates and manner of feedback given to community
	8 April 2024 – IDP/Budget	Ward Councilor and other as per attendance register	1	10	
Ward 09	20 July 2023	2	1	5	By Ward Councillor during public meeting
	16 Nov 2023	2	1	18	
	16 April 2024 – IDP/Budget	Ward Councillor and other as per attendance register	1	52	
Ward 10	18 July 2023				By Ward Councillor during public meeting
	14 Nov 2023	2	1	6	
	16 April 2024 – IDP/Budget	Ward Councillor and other as per attendance register	1	52	
Ward 11	18 July '23	4	2	0	By Ward Councilor during public meeting
	14 Nov '23	1	1	0	
	15 April 24	2	2	4	
Ward 12	20 July 2023	1	2		By Ward Councilor during public meeting
	23 Nov 2023	1	2		
	10 April 2024-IDP/Budget	Ward Councilor And other as per attendance register	1		
Ward 13	18 July 2023	2	2	10	By Ward Councilor during public meeting
	14 Nov 2023	2	2	10	
	29 April 2024 – IDP/Budget	Ward Councillor and other as per attendance register	1	8	
Ward 14	17 July '23	2	2	1	By Ward Councilor during public meeting
	13 Nov '23	1	1	3	
	15 April '24	2	2	7	

Table 31: Public Meetings

2.6.2 WARD COMMITTEES

The ward committees support the Ward Councillor who receives reports on development, participate in development planning processes, and facilitate wider community participation.

To this end, the municipality constantly strives to ensure that all ward committees' function optimally with community information provision; convening of meetings; ward planning; service delivery; IDP formulation and performance feedback to communities.

Refer to Appendix E- Functionality of Ward Committees for 2023/24.

Listed below are the ward committee membership for 2023/24:

A) WARD 1: STANFORD, THEMBELIHLE

Name of representative	Capacity representing	Dates of meetings held during the year
Kathryn Shirley Marshall	Klein River Over Watch	20 July 2023 14 September 2023 16 November 2023 21 February 2024
Elias Cornelius	Mosselbaai	
Sandiso Simon Jacob	Die Bron Primary School	
Sfiso Gede	Youth 4 Thought	
Kevin Husk	Stanford CPF	
Brett Stander	Food for Thought (ECD)	
Garth Abrahams	Sport and Recreational / Universals RFC	
David Hagen	Stanford Conservation Association	
Louis Roodt	Stanford Ratepayers' Association	
Kathryn Shirley Marshall	Klein River Over Watch	

Table 32: Ward 1 Committee Meetings

B) WARD 2: GANSBAAI NORTH-EAST, MASAKHANE

Name of representative	Capacity representing	Dates of meetings held during the year
Andile Khope	Masakhane Old Informal Settlement	19 July 2023 13 September 2023 15 November 2023 21 February 2024
Nasiphi Sitofile	Masakhane Sport Development	
Masixole Majarana	Masakhane Emerging Contractors	
Isaac Falase	Masakhane Formal Houses	
Shakes Mxolisa Sompa	Masakhane Area A	
Mthuthuzeli Foto	Masakhane Churches	
Luvuyo September	Gansbaai Local Football Association	
Melinda Wessels	Gansbaai Ratepayers' Association	
Dorah Siduka	Ubomi Obuhle Organisation	
Izak Gerhardus Botha	Birkenhead Animal Rescue Centre (BARC)	

Table 33: Ward 2 Committee Meetings

C) WARD 3: HERMANUS

Name of representative	Capacity representing	Dates of meetings held during the year
Mary-Ann Verster	Hermanus Botanical Society	19 July 2023 13 September 2023 15 November 2023 21 February 2024
Peter Craig Holmes	Fernkloof Estate	
Patricia Redford	Hermanus Baboon Action Group	
Kenneth Oscar Coetzer	Hermanus High School	
Donovan Charles van der Westhuizen	Hermanus Neighbourhood Watch	
Kenneth Arthur Briggs	Hermanus Ratepayers' Association	
John Howel Cowan	Hermanus Sport Club	
Barend Gerhardus Jansen van Vuuren	Whale Coast Community Forum	
Ross Dewar	Cliff Path Management Group	

Table 34: Ward 3 Committee Meetings

D) WARD 4: MOUNT PLEASANT, PORTION OF WESTCLIFF, HEMEL-EN-AARDE VALLEY

Name of representative	Capacity representing	Dates of meetings held during the year
Ethel Visser	Just Care Aftercare	17 July 2023 11 September 2023 13 November 2023 19 February 2024
Lucinda Plaatjies	Community Gospel Soup Kitchen	
Christine Ann May	Hermanus Night Shelter	
Nicolaas Johannes Esau	Lunick Soup Kitchen	
Hendry Lottering	Community Gospel Outreach	
Deon de Kock	Westcliff Residents' Association	
Aaron Patrick Fortuin	Overstrand APD	
Martiens Konstabel	Mount Pleasant Sport Forum	
Maria Pieterse	Mount Pleasant Football Club	
Anthony Steneveld	Anointed Committee of Christ Ministeries	

Table 35: Ward 4 Committee Meetings

E) WARD 5: ZWELIHLE SOUTH

Name of representative	Capacity representing	Dates of meetings held during the year
Sbongiseni Ntamo	Youth Café	18 July 2023
Priscilla Tebele	Siyazama Centre	
Eric Vuyo Mlonyeni	Football Association	

Name of representative	Capacity representing	Dates of meetings held during the year
Fuzile Bhangazane	Kuyasa Formal Houses	12 September 2023 14 November 2023 20 February 2024
Polao Mofokeng	Illisa Street Committee	
Nomathamsonqa Bandeza	Kwasa Kwasa Formal Houses	
Eunice Ncapayi	Thambo Formal Houses	
Lucy Nomvuyo Mbula	Asazani Informal Settlement	
Mncedisi Nobaza	Hloba Street	
Mhlangabezi Mati	Transit Camp	

Table 36: Ward 5 Committee Meetings

F) WARD 6: ZWELIHLE NORTH

Name of representative	Capacity representing	Dates of meetings held during the year
Vusumzi Kennedy Tshona	Local Football Club (LFA)	19 July 2023 13 September 2023 15 November 2023 21 February 2024
Babalwa Xhinti	Woman Action Group	
Purity Simongele Xolo	APD	
Amos Rolobana	Zwelihle Primary School	
Phelesile Jika	Zenzo Zoba Postile	
Luthando Mshenxiswa	Tsepe Tsepe Informal Settlement	
Khuselwa Precious Macingwane	Mshenxiswa Village	
Thembani Mcinjano	Peach House Formal Houses	
Sizani Phila Maphias	Dubai Informal Settlement	
Paul Dyantyi	Zwelihle Hostels	

Table 37: Ward 6 Committee Meetings

G) WARD 7: SANDBAAI, HEMEL-EN-AARDE ESTATE

Name of representative	Capacity representing	Dates of meetings held during the year
Julia van Zyl	Sandbaai Ratepayers' Association	20 July 2023 14 September 2023 16 November 2023 22 February 2024
Robert William van der Merwe	Sandbaai Buurtwag	
Jacobus Albertus Vorster le Roux	Inwonersvereniging Golden Harvest	
Gideon Johannes Beukes	Sandbaai Saal Bestuurskomitee	
Hester Mienie	Sandbaai Community Housing Forum	
Joan Jones	Ward 7 Ratepayers' Association	
Jeanine Vellema	Schulphoek Action Group	
Donald Ian Kearney	Hemel-en-Aarde Estate Homeowners' Association	
David Frederick Chambers	Sandbaai Community Safety NPO	
Pierre Louis le Roux	Sandbaai Coastal Path Management	

Table 38: Ward 7 Committee Meetings

H) WARD 8: HAWSTON, FISHERHAVEN AND HONINGKLIP

Name of representative	Capacity representing	Dates of meetings held during the year
Lional Kevin Hewitt	Fisherhaven Neighbourhood Watch	17 July 2023 11 September 2023 13 November 2023 19 February 2024
Raymond Haggard	Friends of the Botrivier Estuary & Environs	
Deon Grant Laaks	Lake Marina Yacht Club	
Thomas Swarts	Griqua National Conference	
Natasha Bruiners	Catapult Foundation	
Lavinia Gillion	Hawston Neighbourhood Watch	
Marco Dunsdon	Overstrand APD	
Loretta Veldsman	Pearly Shelf Service Centre	
Dinish Rajpaul	Fisherhaven Homeowners' Association	

Table 39: Ward 8 Committee Meetings

I) WARD 9: KLEINMOND, MOUNTAIN VIEW, PALMIET, BEVERLEY HILLS, EXT 6, PROTEADORP

Name of representative	Capacity representing	Dates of meetings held during the year
Chris Harding	Kleinmond Ratepayers' Association	20 July 2023 14 September 2023 16 November 2023 22 February 2024
Nydia Carelse	Proteadorp	
Deon Brits	Klein Berlyn Business Forum	
Burger Wilhelm Malherbe	Sea Avenue	
David Alan Peddle	Special Rating Area	
Thomas Saul Snibbe	Mountain Avenue & Street	
Hendrik Botha Maree	Kleinmond Natuur Bewaringsvereniging	
Maria Magrieta de Beer	Klein Berlyn	
Matthys Johannes Bekker	Kleinmond Golf Club	
Etienne Ralph Olifant	Arts & Culture	

Table 40: Ward 9 Committee Meetings

J) WARD 10: PRINGLE BAY, ROOIELS, BETTY'S BAY, OVERHILLS AND MOOIUITSIG

Name of representative	Capacity representing	Dates of meetings held during the year
Thobekile Niklas Koti	Overhills Community	18 July 2023
Xolisa Justice Njemla	Kleinmond Local Football	
Delia April-Endley	Mooi Uitsig	

Name of representative	Capacity representing	Dates of meetings held during the year
Elmarie Strydom	Pringle Bay Ratepayers' Association	12 September 2023 14 November 2023 20 February 2024
Wayne Raymond Jackson	Betty's Bay Neighbourhood Watch	
Bangikhaya Mantshinga	Backyard Dwellers	
Karon Scholefield	Betty's Bay Ratepayers' Association	
Barend Johannes de Klerk	Pringle Bay Rewilding	
Pierre Neethling	Rooi-Els Ratepayers' Association	
Amund Paul Beneke	Sunny Seas	

Table 41: ward 10 Committee Meetings

K) WARD 11: BAARDSKEERDERSBOS, ELUXOLWENI, PEARLY BEACH, BUFFELJAGSBAAI AND FRANSKRAAL

Name of representative	Capacity representing	Dates of meetings held during the year
Elizabeth Catharina Versfeld	Pearly Beach Conservancy	18 July 2023 12 September 2023 14 November 2023 20 February 2024
Alexander Atchison Mostert	Klipfonteyn Homeowners' Association	
Megan Keisha Pieterse	Eluxolweni Youth	
Siegried Louise Venter	Wolvengat	
Jan Urbanus Germishuys	Franskraal Buurtwag	
Shirley Coetzee	Pearly Beach Ratepayers' Association	
Archibald Chambers	Franskraal Ratepayers' & Residents' Association	
Colleen Emmenis	Baardskeerdersbos Huiseienaarsvereniging	
Hendry Dyers	Buffeljachts Gesondheid & Welsyn	
Siphele Nkebe	Eluxolweni	

Table 42: Ward 11 Committee Meetings

L) WARD 12: ZWELIHLE NORTH- WEST

Name of representative	Capacity representing	Dates of meetings held during the year
Lungiswa Sithetho	Youth League	20 July 2023 14 September 2023 16 November 2023 22 February 2024
Mafu Saula	Zwelihle Neighbourhood Watch	
Nobelungu Callinah Mpemba	Siyakha Community Educare	
Nomathamsanqa Max	Buhle, Zuma & Zithande	
Faniswa Shumane	Qhayiya & Mandela	
Zingisa Mthimde	Masiphumelele Informal Settlement	
Thandeka Sangxiki	Freternal Ministries	
Andisiwe Ntshibanto	Zwelihle Youth Project	
Asiphe Dyantyi	Marikana Informal Settlement	
Vuyiswa Mbiko	Sisulu, Sikelela, Amakhosikazi Street	

Table 43: Ward 12 Committee Meetings

M) WARD 13: ONRUS AND VERMONT

Name of representative	Capacity representing	Dates of meetings held during the year
Hendrik Johannes Greeff	Onrus Homeowners' Association	18 July 2023 12 September 2023 14 November 2023 20 February 2024
Johannes Myburgh	Vermont Coastal Path Committee	
Duncan Heard	Vermont Ratepayers' & Environment Association	
Deon van der Kooi	NG Kerk Onrusrivier	
James Henry Hattingh	Kalfiefees	
Caroline Anne Gabb	Onrus River Estuary Forum	
Meredith Thornton	Onrus Vermont Special Rating Area	
Anne Droomer	Onverwag Neighbourhood Watch	
Theo Agenbag	Onrus Handels Pos	
Duran Proper	Retirement Village Ward 13 – Kidbrooke Place, Negester, Onrus Manor	

Table 44: Ward 13 Committee Meetings

N) WARD 14: BLOMPARK, DE KELDERS, GANSBAAI SOUTH-WEST, VAN DYKSBAAI

Name of representative	Capacity representing	Dates of meetings held during the year
Ivan Cornelius	Blompark Neighbourhood Watch	17 July 2023 11 September 2023 13 November 2023 19 February 2024
Johanna Maria Mostert	See-en-Teekring	
Johannes Zacharias Joubert	NG Kerk	
Helene Wolvaardt	ECD Gansbaai	
Dianne Margaret Galant	Blompark/Beverley Hills Residents	
Manie van Dyk	Gansbaai Marine Empowerment Trust	
Elma (Elsie Maria) Rivera	De Kelders & Perlemoenbaai Ratepayers' Association	
Juan Lewis	Gansbaai Primary School	
Gustav Sauls	Silwerjare Dienssentrum	
Christiaan Meyer	Kleinbaai Ratepayers' Association	

Table 45: Ward 14 committee meetings

2.6.3 FUNCTIONALITY OF WARD COMMITTEES

A ward committee enhances participatory democracy at local government, and it is the official consultative body in a ward.

The table below provides information on the establishment of Ward Committees and their functionality in the Overstrand Municipality for the 2023/24 financial year:

Ward Number	Committee established Yes / No	Number of reports submitted to the Speakers Office	Number meetings held during the year	Number of monthly Committee meetings held during the year	Number of quarterly public ward meetings held during the year
1	Yes	4	4	2	2
2	Yes	4	4	2	2
3	Yes	4	4	2	2
4	Yes	4	4	2	2
5	Yes	4	4	2	2
6	Yes	4	4	2	2
7	Yes	4	4	2	2
8	Yes	4	4	2	2
9	Yes	4	4	2	2
10	Yes	4	4	2	2
11	Yes	4	4	2	2
12	Yes	4	4	2	2
13	Yes	4	4	2	2
14	Yes	4	4	2	2

Table 46: Ward Committees

2.6.4 REPRESENTATIVE FORUMS

A) LABOUR FORUM

The Local Labour Forum (LLF) discusses local workplace matters in terms of the Main Collective Agreement negotiated by the Unions and the Employer (i.e., Municipality) on a National Base.

The table below specifies the members of the Labour Forum for the 2023/24 financial year:

Name of representative	Capacity	Meeting dates
Mr. A. Africa	Councillor	• 11 June 2024 • 08 May 2024 • 09 April 2024 • 12 March 2024
Mr. V. Bandeza	Councillor	
Mr. L. Ntsabo	Councillor	
Mrs. D. Arrison	Management	
Mrs. S. Reyneke-Naude	Management	
Mr. N. Michaels	Management	
Mr. S. Muller	Management	
Mr. S. Madikane	Management	
Mrs. L. Bucchianeri	Management	

Name of representative	Capacity	Meeting dates
Mr. N Floors	Management	• 13 February 2024 • 13 & 14 November 2023 • 10 October 2023 • 12 September 2023 • 13 August 2023
Mr. S Vana	SAMWU	
Mr. L Magadla	SAMWU	
Mr. A. Felix	SAMWU	
Ms. R Matthews	IMATU	
Mr. P Pono	IMATU	
Ms. G Erasmus	IMATU	
Mr. L. Hendricks	IMATU	
Mrs. K. Vorster	IMATU	
Mr. L Gaika	IMATU	
Mrs. S de Villiers	IMATU	
Mrs. E. van der Linde	IMATU	

Table 47: Labour Forum

B) OVERSTRAND MUNICIPAL ADVISORY FORUM (OMAF)

The OMAF functions as the IDP representative forum and is structured as follows and serves as advisory body to the Executive Mayor.

- ➔ Chairperson – Executive Mayor
- ➔ All elected Ward Councillors
- ➔ Management
- ➔ Ward committee members from all 14 wards
- ➔ Specialists in specific matters who can make useful contributions.

Terms of Reference of the OMAF

- ➔ A body representing civic society and interest groups serving the entire Overstrand must provide a mechanism for discussion and decision making between all relevant parties.
- ➔ Ensure communication between all interest representatives.

Goals and Objectives of the OMAF in the Integrated development plan (IDP) process

- ➔ Inform interest groups about planning activities and the objectives thereof
- ➔ Analyse matters of interest, and provide input in order to determine priorities
- ➔ Discuss and comment on the draft IDP
- ➔ Monitor implementation of the IDP.

During the 2023/24 financial year an OMAF meeting was held on 24 April 2024.

COMPONENT D: CORPORATE GOVERNANCE

Corporate governance is the set of processes, practices, policies, laws and stakeholders affecting the way an institution is directed, administered or controlled. Corporate governance also includes the relationships among the many stakeholders involved and the goals for which the institution is governed.

2.7 RISK MANAGEMENT

The direction and mandate of risk management for Overstrand Municipality is clearly set out in Section 62(1) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003) that stipulates that the "Accounting Officer must take all reasonable steps to ensure that the municipality has and maintains an effective, efficient and transparent system of financial and risk management and internal control" accompanied by the crucial motto of the public sector: "that the resources of the municipality are used effectively, efficiently and economically".

The Municipality has a functional Risk Management Unit (RMU) that reports to the Municipal Manager. The Municipal Manager appointed a Fraud and Risk Management Committee (FARMCO) to assist and advise him on risk management matters. The FARMCO is chaired for the first time since its inception by an independent external person, who was appointed during the 2022/23 financial year, to complement the risk management expertise of the Committee.

The activities and/ or actions performed by the RMU during the 2023/24 financial year include, but not limited to the following:

- Compiled a Risk Management Implementation Plan for the 2024/25 financial year.
- Continuously monitoring the status of the risk registers and risk action plans and provide monthly and quarterly reports to various statutory and non-statutory committees.
- Periodic reporting on the implementation plan to different statutory and non-statutory committees.

- Conduct annual risk assessment per directorate, engaging all directors and heads of departments.
- Streamlining risk related documents and processes with National Treasury's Public Sector & Local Government Risk Management Frameworks, King Code of Governance for South Africa, Committee of Sponsoring Organisations of the Treadway Commission (COSO), International Organisation for Standardisation (ISO 31000) and other relevant best practises.
- Regular communication and periodic updates from Risk Owners and Champions.
- Ongoing communication with vendor for Risk Management System improvement (Ignite Risk Assist Module).
- Continuous professional development - attending Provincial and district CAE and CRO Forums, as well as workshops presented by the Institute of Risk Management South Africa (IRMSA).
- Providing continuous assistance to municipal employees on Risk Management matters.
- Conduct risk management awareness monthly for new employees.
- Circulate/ distribute fraud and corruption prevention awareness brochures within the municipality
- Appointment for the first time of an outside independent Chairperson of the Fraud and Risk Management Committee (FARMCO); and an independent representative member of the Joint Performance and Audit Committee (JAPAC) as a member of the FARMCO, to strengthen the Fraud and Risk Committee of the municipality.

Strategic Risks 2023/24				
Risk Level	**Risk Description**	**Current Controls**	**Residual Risk**	**Financial Year**
Strategic Risk	Unconducive environment for ease of doing business.	Mayor's 1st Thursdays, where public directly consult with the Mayor, MMC's and Top management to discuss matters of public concerns including business stakeholders Implemented two (2) new initiatives, i.e. Citizen App and policy for SMME support. Engage and inform SMME's and potential investors on compliance matters (one stop investment centre that offers relevant information). Red tape reduction as means to ease cost of doing business.	MEDIUM	2023/24

Strategic Risks 2023/24				
Risk Level	**Risk Description**	**Current Controls**	**Residual Risk**	**Financial Year**
		Promote investment-friendly policies		
Strategic Risk	Deteriorating socio-economic conditions, especially in disadvantaged areas	Access to livelihoods - utilising national government poverty alleviation programmes to provide assistance to households living in severe poverty, i.e Sassa grants, public employment programmes, etc. Making use of supply chain as an economic lever, e.g social responsibility, PPPFA and promotion of local labour, etc. Promote entrepreneurial communities Outreach Thusong initiatives involving different government departments/ institutions (Information hub) Implement Youth-focused Programmes and activities. Partnering with private sector for opportunities of sponsoring and supporting start up small businesses.	MEDIUM	2023/24
Strategic Risk	Financial viability and sustainability - possible inability to generate and sustain adequate income at an affordable level to meet short and long-term obligations.	Long term financial plan Diversified revenue sources, inclusive of government grants IDP aligned to key municipal objectives. Budget is aligned to IDP. SDBIP is informed by the IDP and budget. Public participation with regards to the IDP and budget process. Budget Steering Committee meetings interrogating tariffs and budgets. Regular performance monitoring and evaluations (performance management system). Financial reporting to Council, JAPAC, PT, NT (monthly/ quarterly/ annual intervals). Monthly monitoring of audit actions plan. Assessment of municipal financial viability by AG during their annual statutory audit. Monitoring of collection rate. Austerity measures to contain budget.	LOW	2023/24

Strategic Risks 2023/24				
Risk Level	**Risk Description**	**Current Controls**	**Residual Risk**	**Financial Year**
		Tariffs aligned to the cost of services and inflation. Dedicated revenue and debt collection department.		
Strategic Risk	Inability to provide safe and drinkable water (water infrastructure, capacity and compliance)	Implementation of the updated Water Master Plan Water Services Development Plan is in place Water conservation and demand management, including water restrictions and tariffs are implemented. Upgrade and maintenance of water sources and treatment plants (water infrastructure) Regular water quality testing Compliance with water regulations Water source augmentation planning and implementation Water conservation bylaw is in place for water management Clearing of alien vegetation. Public awareness/ alerts on water usage and the water dam status level.	MEDIUM	2023/24
Strategic Risk	Inability to provide uninterrupted electricity to the public	Installation of standby generators at critical buildings and infrastructure sites. Mobile generators in place. Suction tankers for sewerage pump stations Purchased additional backup generators for critical sites, using internal and external funding. Law enforcement & internal security services and SAPS to prevent, detect and take action on theft perpetrators. Scheduled maintenance within available resources. Capital and operational budget for electrical infrastructure	MEDIUM	2023/24

Strategic Risks 2023/24				
Risk Level	**Risk Description**	**Current Controls**	**Residual Risk**	**Financial Year**
		provision and maintenance Continuous monitoring and reporting on the state of load shedding, to inform the public.		
Strategic Risk	Effects of climate change on the natural environment, infrastructure and service delivery.	Approved Environmental Management Overlay and guidelines. Integrated Coastal Management Act National Environmental Management Act Environmental Management Framework and Spatial Development Framework (Integrated Development Framework) Estuary Forums Water Services Development Plan Water source augmentation planning National Climate Change Response Policy. Overberg District Climate Change Plan National Environmental Management Air Quality Act Employed an Environmental Audit Officer that assists with climate change mitigation. Implementation of disaster Management Plan	MEDIUM	2023/24
Strategic Risk	Inability to maintain and develop infrastructure capacity to meet requirements/ demand.	Forward planning of needs for new infrastructure is done continuously (e.g. master plans). Sources of grant funding for capital projects are tapped as far as possible. Development contributions are levied on large developers to upgrade infrastructure. Municipal funding (self-funding and borrowings) for infrastructure projects. Sources of grant funding for capital projects are tapped as far as possible, e.g. MIG, external borrowings and municipal funding. The Municipality started with the compilation of a Capital Expenditure Framework (CEF) in co-operation with	MEDIUM	2023/24

Strategic Risks 2023/24				
Risk Level	**Risk Description**	**Current Controls**	**Residual Risk**	**Financial Year**
		Province, to balance the need for infrastructure with available funding within the guidelines of the Spatial Development Framework.		
Strategic Risk	Negative impact of illegal land invasion and land grabbing.	Pro-active patrols by OM Law Enforcement at vacant land under threat Employment of additional temporal Law Enforcement staff Court interdicts Monitoring and reporting of illegal land invasive by the community at large, including neighbourhood watch.	MEDIUM	2023/24
Strategic Risk	Negative and disruptive impact of public protest / socio-political unrest	Local Economic Development and Social Development programmes (e.g EPWP, SMME support, etc), to improve socio - economic conditions in Overstrand. Indigent Policy and related subsidies Access to national/ provincial grant funding, i.e Municipal Infrastructure Grants (MIG), Equitable share to provide basic services to the disadvantaged people, Human Settlement Grant, EPWP grant, etc. Collaboration between councillors and municipal officials to engage with communities to find solutions to problems giving rise to protest actions. Ward Committee system in place to enable communities to voice their grievances and influence municipal decision-making. Traffic and Law Enforcement Units to respond to protest actions and civil unrest. Collaboration with the SAPS to proactively plan for and deal with protests and riots.	MEDIUM	2023/24
Strategic Risk	Vulnerability of the tourism industry	Shared recovery plan that involves the private sector and other stakeholders. Disseminate information on Government and private sector/ business rescue initiatives. Tourism Enterprise Skills Training for Entrepreneurs in the sector. Learnership opportunities and temporary job placements Establishment of communication tools, website, social media. Destination marketing.	LOW	2023/24

Table 48: Strategic Risks and Risk actions to mitigate these risks

In terms of section 62 (1)(c)(i) *"the accounting officer of a municipality is responsible for managing the financial administration of the municipality, and must for this purpose take all reasonable steps to ensure- that the municipality has and maintains effective, efficient and transparent systems – of financial and risk management and internal control;"...*

Risk Forum 2023/24

Forum	Date	Risk Management Feedback
Provincial CRO/ CAE Forum	19-20 September 2023	Sharing and discussing information pertaining to National and Provincial risks, challenges and best practices.
Provincial CRO/ CAE Forum	25-26 April 2024	Sharing and discussing information pertaining to National and Provincial risks, challenges and best practices.
District CRO/ CAE Forum	03 November 2023	Sharing and discussing information pertaining to Provincial and District risks, challenges and best practices.
District CRO/ CAE Forum	01 March 2024	Sharing and discussing information pertaining to Provincial and District risks, challenges and best practices.
District CRO/ CAE Forum	14 June 2024	Sharing and discussing information pertaining to Provincial and District risks, challenges and best practices.

Dates of Risk Management Committee (RMC) meetings:

Committee	Date	Quorum	Risk Management Feedback
FARMCO Quarterly Meeting	04 August 2023	Yes	The Committee considered all risk and other relevant reports tabled.
FARMCO Quarterly Meeting	23 October 2023	Yes	The Committee considered all risk and other relevant reports tabled.
FARMCO Quarterly Meeting	26 January 2024	Yes	The Committee considered all risk and other relevant reports tabled.
FARMCO Quarterly Meeting	12 April 2024	Yes	The Committee considered all risk and other relevant reports tabled.
FARMCO Special Meeting	27 June 2024	Yes	The Committee considered and endorsed the updated annual risk registers and the Risk Management Implementation Plan for 2024/25

Committee	Date	Quorum	Risk Management Feedback
			financial year.

Table 49: Risk Management Committee meetings held during the 2023/24 financial year

The following Risk Management documents have been approved by Council:

No new risk management documents were approved during the 2023/24 financial year.

Name of document	Reviewed (Yes/No)	Date Adopted
Risk and Fraud Management Strategy	Yes	30 August 2023
Risk and Fraud Management Policy	Yes	30 August 2023
Combined Assurance Policy Framework	Yes	30 August 2023

Table 50: Risk Management documents

2.8 ANTI-CORRUPTION AND ANTI-FRAUD

Section 6(2)(c) of the Municipal Systems Act (MSA) states that the municipality must take measures to prevent corruption, section 83(1)(c) of the MSA refers to the implementation of effective bidding structures to minimize the possibility of fraud and corruption and the Municipal Finance Management Act (MFMA), section 112(1)(m)(i) obligates the municipality to institute supply chain measures to combat fraud and corruption, favouritism, and unfair and irregular practices. The Prevention and Combating of Corrupt Activities Act defines corruption and specific corrupt activities and imposes a reporting obligation on the Accounting Officer.

The Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings regulates the reporting, investigation, and disciplinary proceedings regarding allegations of financial misconduct, including fraud and corruption.

a) Developed Strategies Update

No new strategies were developed during 2023/24.

Name of strategy	Developed	Date Adopted

	Yes/No	
Fraud and Risk Management Strategy	Yes	30 August 2023
Fraud and Risk Management Policy	Yes	30 August 2023

Table 51: Strategies

b) Implementation of Strategies

Key Risk Areas	Key measures to curb corruption and fraud
Irregularities of offering of business courtesies and gifts.	The gift policy of the Municipality must ensure that both the acceptance and offering of business courtesies, including gifts, by all councillors and employees of Overstrand municipality occur only within the ethical standards as prescribed by Overstrand municipality.
Non – Compliance with laws and regulations	Overstrand municipality has a number of systems, policies and procedures designed to ensure compliance with specific laws and regulations and basic internal control.
Conflict of interest	Employees who perform private work will in accordance with Schedule 2 of the Systems Act be obliged to declare the full description and nature, hours of work, name of company for whom they work or name of own business, and that there is no conflict of interest with their job content as officials and that the nature of the work does not compromise their judgement and integrity as an official.

Table 52: Implementation of the Strategies

2.9 JOINT AUDIT AND PEFRORMANCE AUDIT COMMITTEE

During May 2016, a Joint Audit and Performance Audit Committee (JAPAC) was established, after the abolishment of the Audit Committee and Performance Audit Committee, which were chaired by separate chairpersons, while the membership remained the same.

Section 166(2) of the MFMA states that an audit committee is an independent advisory body which must advise the municipal council, the political office-bearers, the accounting officer, and the management staff of the municipality, on matters relating to –

- ➔ internal financial control and internal audits.
- ➔ risk management.
- ➔ accounting policies.
- ➔ the adequacy, reliability and accuracy of financial reporting and information.
- ➔ performance management.
- ➔ effective governance.

- compliance with this Act, the annual Division of Revenue Act, and any other applicable legislation.
- performance evaluation; and
- any other issues referred to it by the municipality.

a) Functions of the Joint Audit and Performance Audit Committee (JAPAC)

The Joint Audit and Performance Audit Committee have the following main functions as prescribed in section 166 of the Municipal Finance Management Act, 2003 and the Local Government Municipal and Performance Management Regulations:

- To advise the municipal council, the political office-bearers, the accounting officer, and the management staff of the municipality on matters relating to compliance with the MFMA, the annual Division of Revenue Act and any other applicable legislation and effective governance.
- To review the annual financial statements to provide council with an authoritative and credible view of the financial position of the municipality, its efficiency and effectiveness and its overall level of compliance with the MFMA, the annual Division of Revenue Act and any other applicable legislation.
- Respond to the council on any issues raised by the Auditor-General in the audit report.
- To carry out such investigations into the financial affairs of the municipality as the council of the municipality may request.

b) Members of the Joint Audit and Performance Committee

During the period 1 July 2023 – 30 June 2024, the Joint Audit and Performance Audit Committee held five (5) meetings and consisted of the members listed in the table below.

Name of representative	Capacity	Meeting dates
Mr. PAL Strauss	Chairperson	28 August 2023 14 November 2023 24 November 2023 (Special Meeting) 07 February 2024 26 June 2024
Mr. T Blok	Member	
Mr. CCC Pieterse	Member	
Mr. D Smith	Member	

Table 53: Members of the JAPAC re Audit Committee

2.10 JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE RE PERFORMANCE MEASUREMENTS

The Regulations require that the performance audit committee comprised of a minimum of three members, the majority of whom are external (neither a councillor nor an employee) of the municipality. Regulation 14(2)(b) further stipulates that the performance audit committee must include at least one person who has expertise in performance management. It is also a requirement in terms of regulation 14(2)(d) that the Council of a municipality designate a member of the performance audit committee who is not a councillor or an employee of the municipality as the chairperson of the committee.

a) Functions of the Joint Audit and Performance Audit Committee re performance measurements

In terms of Section 14(4) (a) of the Regulations the performance audit committee has the responsibility to -

i) review the quarterly reports produced and submitted by the internal audit process;
ii) review the municipality's performance management system and make recommendations in this regard to the council of the municipality; and
iii) at least twice during each financial year submit a performance audit report to the council of the municipality.

b) Members of the Joint Audit and Performance Audit Committee re performance measurements

During the period 1 July 2023 – 30 June 2024, the Joint Audit and Performance Audit Committee held five (5) meetings and consisted of the members listed in the table below.

Name of representative	Capacity	Meeting dates
Mr. PAL Strauss	Chairperson	28 August 2023 14 November 2023 24 November 2023 (Special Meeting) 07 February 2024 26 June 2024
Mr. T Blok	Member	
Mr. CCC Pieterse	Member	
Mr. D Smith	Member	

Table 54: Members of the JAPAC re Performance Audit

2.11 INTERNAL AUDITING

Section 165 (2) (a), (b)(iv) of the MFMA requires that:

The internal audit unit of a municipality must –

(a) prepare a risk-based audit plan and an internal audit program for each financial year; and

(b) advise the accounting officer and report to the audit committee on the implementation on the internal audit plan and matters relating to:

(i) internal audit;

(ii) internal controls;

(iii) accounting procedures and practices;

(iv) risk and risk management;

(iv) performance management;

(v) loss control; and

(vi) compliance with this Act, the annual Division of Revenue Act and any other applicable legislation

(c) perform other duties as may be assigned to it by the accounting officer.

The Municipality has an in-house Internal Audit function consisting of:

- Chief Audit Executive
- Three (3) Internal Auditors.

However, the Internal Audit function operated on a 50% permanent staff and 50% contract (fixed term) staff, with effect from 15 October 2019, due to the resignation of an Internal Auditor and the promotion of another Internal Auditor within the municipality. The resignation and promotion were effective from 31 August 2019 and 15 October 2019 respectively. Subsequently, the vacant internal auditor positions were advertised twice with closing dates 23 September 2019 and 09 December 2019. However, no appointments could be made as applications received pursuant to the two advertisements did not meet the minimum requirements.

After the third attempt (advertisement), two (2) successful candidates were finally appointed, one started with effect from 01 July 2024 and the other from 01 August 2024.

Annual Audit Plan:

19 (90%) of the 21 audits as per the Risk Based Audit Plan for 2023/24 were executed with the available resources, which included 3 more ad hoc audits that were added on the Risk Based Audit Plan for 2023/24. The table below provides detail on audits completed:

Description			No of Hours	Date completed
Phase 1				
Revisiting current risk profile and priorities			100	On-going on a quarterly Basis
Phase 2				
Compiled and Approved Risk Based Audit Plan 2023/2024			16	29 June 2023
Phase 3				
Audit Engagement	**Departmental System**	**Detail**	**No of Hours**	**Date completed**
Office of the MM	Internal Audit	Updating audit coverage plan	4	29 June 2023
	Risk Management	Consulting Engagement *re* Risk Management and Combined Assurance	280	20 June 2024
		Susceptibility of municipal staff and councillors to engage in fraud and corruption	280	26 June 2024
Directorate: Finance	Deputy Director: Finance & SCM	1st Bi-annual Key Control Assessment	60	10 August 2023
		2nd Bi-annual Key Control Assessment	80	28 February 2024
		Procurement / Supply Chain Management Reviews	200	In progress
	Financial Services	Division of Revenue Act (DORA) Audit 2023/2024	260	12 April 2024
	Revenue Services	Indigent Subsidy Grants (Relief) Audit	320	11 April 2024
Directorate: Management Services	Strategic Services	Pre-determined objectives (4th Quarter: 2022/2023)	100	14 September 2023
		Pre-determined objectives (1st Quarter: 2023/2024)	40	10 October 2023
		Pre-determined objectives (2nd Quarter: 2023/2024)	36	15 January 2024
		Pre-determined objectives (3rd Quarter: 2023/2024)	40	11 April 2024
	Information Communication Technology	Loss of critical business data – Business Continuity & Protection/ security of ICT Infrastructure and business systems	0	Roll-over
	Human Resources	Loss of/ unavailability of key personnel	292	15 January 2024
Directorate: Protection Services	Fire and Emergency Services, Disaster	Failure to provide/ render effective fire and rescue services to the public, to fulfil the municipality's	300	13 June 2024

Description			No of Hours	Date completed
	Management & Security Services	constitutional mandate		
		Failure to provide/ render effective disaster management function	280	27 June 2024
Directorate: Infrastructure and Planning	Town- and spatial planning	Loss of records	284	19 January 2024
	Building Control			
Directorate: Community Services	Fleet Management	Ageing and deterioration of fleet and small plant	320	20 June 2024
Directorate: Economic & Social Development & Tourism	Social Development	Consulting Engagement *re* Insufficient number of childcare/ partial care facilities in Overstrand	270	22 September 2023
Municipal Manager/ Council	JAPAC	Reports of the Joint Audit and Performance Audit Committee (JAPAC) to the Overstrand Municipal Council and MPAC for the period 2022/2023	16	Ongoing
Ad hoc audits	Overtime and Standby hours claimed by officials during floods on 25 September 2023		340	11 December 2023
	Fleet – CEM23334 – Incorrect vehicle removed as salvage		180	11 April 2024
	POPIA Compliance Review		200	10 July 2024
Total hours			**2370**	

Table 55: Internal Audits conducted

Below are the functions of the Internal Audit Unit that was performed during the financial year under review:

Function	Date/Number
Monthly update of the Eunomia System – Compliance Assist System	Monthly
Risk-Based Audit Plan approved for 2023/24 financial year	29 June 2023
Number of audits conducted and reported on	19
Audit reports included the following key focus areas:	
Key Control Assessments	2
Internal Controls / Compliance / Ad-Hoc (Management Requests)	13
Predetermined Audit Objectives & Compliance Audits	4
Providing secretarial services to the JAPAC	Quarterly

2.12 BY-LAWS AND POLICIES

Section 11 of the Municipal Systems Act (MSA) gives a Council the executive and legislative authority to pass and implement by-laws and policies.

Below is a list of all the by-laws developed and reviewed during the 2023/24 financial year:

By-laws developed/revised	Date adopted	Public Participation Conducted Prior to adoption of By-Laws Yes/No	Date of Publication
Amendment by-law on rules of order for internal arrangements	8 December 2023	Yes	20 December 2023

Table 56: By-laws

Below is a list of the **policies developed and reviewed** during the 2023/24 financial year:

Policies developed/ revised	Date adopted	Public Participation Conducted Prior to adoption of policy Yes/No
Asset Management Policy	31 May 2024	Yes
Borrowing Policy	31 May 2024	Yes
Budget Policy	31 May 2024	Yes
Combined Assurance Policy Framework	30 August 2023	Yes
Contract Management Policy	31 May 2024	Yes
Cost Containment Policy	31 May 2024	Yes
Customer Care Credit Control Debt Collection Policy	26 July 2023 31 May 2024	Yes
Delegation of Powers and Duties	07 July 2023 20 November 2023 (EM)	No
Funding & Reserves Policy	31 May 2024	Yes
ICT Systems Security	29 November 2023	No
Indigent Policy	26 July 2023 31 January 2024 31 May 2024	Yes
Investment Incentive Policy	31 May 2024	Yes
Investment, Liquidity & Cash Management Policy	31 May 2024	Yes
Leave Policy	29 November 2023	No
Long Term Financial Planning & Implementation Policy	31 May 2024	Yes
Payday Policy	31 May 2024	Yes

Policies developed/ revised	Date adopted	Public Participation Conducted Prior to adoption of policy Yes/No
Petty Cash Policy	28 February 2024 31 May 2024	Yes
Placement Policy	28 February 2024	No
Preferential Procurement Policy	28 February 2024 31 May 2024	Yes
Probation Policy	30 August 2023	No
Property Rates Policy	31 May 2024	Yes
Public Place Trading Policy	29 November 2023	Yes
Risk Management Strategy	30 August 2023	No
Risk Management Policy	30 August 2023	No
Special Rating Area Policy	31 May 2024	Yes
Strategic Talent Management Framework	30 August 2023	No
Supply Chain Management Policy	31 January 2024 28 February 2024 31 May 2024	Yes
Tariff Policy	31 May 2024	Yes
Travel & Subsistence Policy	31 May 2024	Yes
Unauthorised, Irregular & Fruitless & Wasteful Policy	31 May 2024	Yes
Use of Overstrand Municipal Letterhead	28 February 2024	No
Virement Policy	31 May 2024	Yes

Table 57: Policies

2.13 COMMUNICATION

Local government has a legal obligation and a political responsibility to ensure regular and effective communication with the community. The Constitution of the Republic of South Africa Act 1996 and other statutory enactments all impose an obligation on local government communicators and require high levels of transparency, accountability, openness, participatory democracy and direct communication with the communities to improve the lives of all.

The communities, on the other hand, have a right and a responsibility to participate in local government affairs and decision-making and ample provision is made in the

abovementioned legislation for them to exercise their right in this respect. Our democratic government is committed to the principle of ***Batho Pele*** and this, in simple terms, means that those we elect to represent us (councillors at the municipal level) and those who are employed to serve us (the municipal officials at the municipal level) must always put people first in what they do.

South Africa has adopted a system of developmental local government, which addresses the inequalities, and backlogs of the past while ensuring that everyone has access to basic services, to opportunities and an improved quality of life.

To be successful, communications must focus on the issues that are shown to impact on the residents' perceptions, quality of service, value for money and efficiencies. They should ideally look to close the communication-consultation loop, i.e., tell people how they can have a say and demonstrate how those who have given their views have had a real impact.

Communication activities	Yes/No
Communication unit	Yes
Communication strategy	Yes
Communication Policy	Yes, approved 29 March 2017
Customer satisfaction surveys	Last survey done in the 2021/2022 financial year and 2 574 residents participated from all over Overstrand (Snap Community Survey).
Functional complaint management systems	Yes
Newsletters distributed at least quarterly	Yes, monthly external newsletter

Table 58: Communication Activities

A) SERVICE STATISTICS FOR COMMUNICATION

Type of service	2021/22	2022/23	2023/24
Number of monthly municipal newsletters published	12 per annum	12 per annum	12 per annum
Number of municipal events covered	12	55	88
Number of media enquiries & press releases issued	564	996	691

Table 59: Service statistics for communication

B) OTHER COMMUNICATION CHANNELS

Channel	Yes/No	Comment
SMS system	Yes	Ratepayers can register for access to be kept informed of services rendered by the Municipality in their area.
Facebook	Yes	Facebook is an effective and quick way to communicate with the public.
Twitter	Yes	We are gradually improving readership of twitter, albeit not as effective as Facebook.
Radio	Yes	Effective and is used and reaches number of people.
Website	Yes	Effective and is used to upload Strategic documents for compliance.

Table 60: Additional communication channels

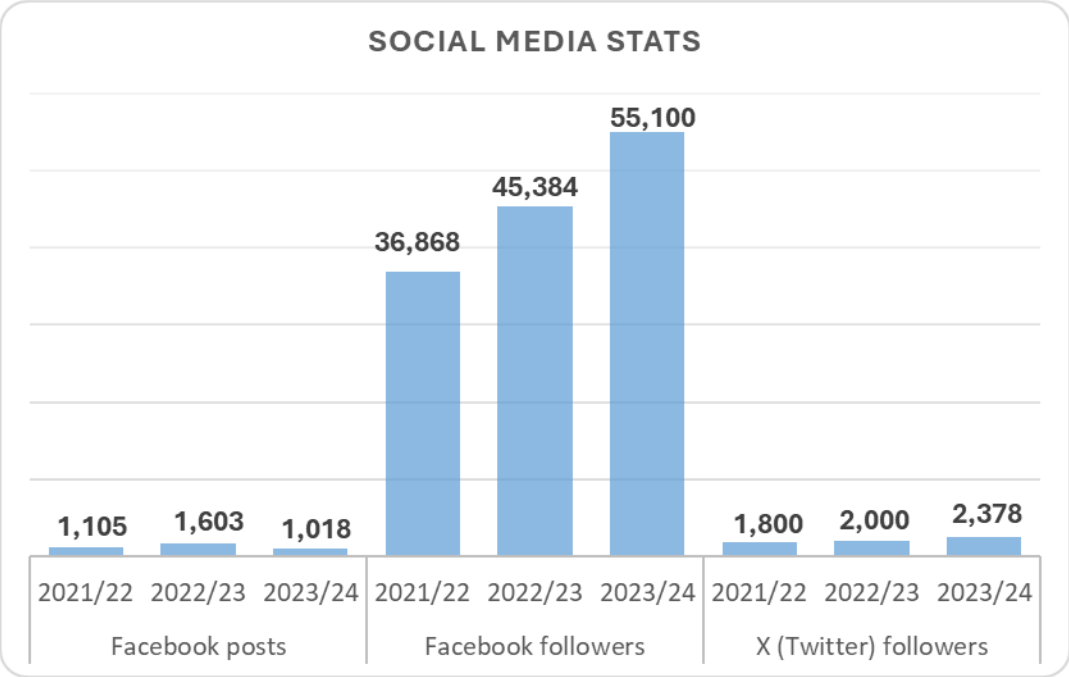


Table 61: Social media statistics

2.14 MUNICIPAL WEBSITE

A municipal website www.overstrand.gov.za is a key communication mechanism in terms of service offering, information sharing and public participation and should be an integral part of a municipality's communication infrastructure and strategy. It serves as a tool for community participation, improves stakeholder involvement and facilitates stakeholder monitoring and evaluation of municipal performance. Section 75 of the MFMA requires that the municipalities place key documents and information on their website, including the IDP, the annual budget, adjustments budgets and budget related documents and policies.

Below is a website checklist to indicate the compliance to Section 75 of the MFMA:

Documents published on the Municipal website	Yes/No	Date Published
Annual budget and all budget-related documents	Yes	Draft Budget – 31 March 2023 Final Budget - 6 June 2023
Adjustment budget for 2023/24	Yes	1st (29 Nov 2023) 2nd (7 Feb 2024) 3rd (4 March 2024) 4th (26 April 2024)
All budget related policies	Yes	27 June 2023
The previous year's annual report (2022/23)	Yes	Final – 27 March 2024
Performance agreements required in terms of section 57 (1) (b) of the Municipal Systems Act for 2023/24	Yes	19 June 2023
All service delivery agreements	No	Last agreement uploaded 25 May 2021
All long-term borrowing contracts	Yes	2021-2024 (12 July 2022) 14 June 2023
An information statement containing a list of assets over a prescribed value that have been disposed of in terms of section 14 (2) or (4) during fin year	No	Last was 16 February 2021
Contracts agreed in to which subsection (1) of section 33 apply, subject to subsection (3) of that section	No	Last updated 25 May 2021
Public-private partnership agreements referred to in section 120	No	
All quarterly reports tabled in the council in terms of section 52 (d) of the MFMA during 2023/24	Yes	1st (10 Nov 2023) 2nd (7 Feb 2024) 3rd (26 April 2024) 4th (2 August 2024)

Table 62: Website Checklist

2.14.1 PUBLIC SATISFACTION ON MUNICIPAL SERVICES

An Overstrand Municipal customer satisfaction survey was not conducted, but rather a snap community survey in February 2022 to measure the satisfaction of residents with core municipal services as well as with overall service delivery. The survey could be completed either online or in hard copy. Most respondents reported that they were satisfied with the

services rendered, however, there were concerned raised in some areas, which triggered a follow up snap survey for building services and town planning. Results showed success in terms of the number of people that participated in the Snap Community Survey. About 2574 residents participated from all areas in the Overstrand. No survey was conducted in the 2022/23 and 2023/24 financial years.

Snap Community Survey undertaken during: Year 2021/22				
Subject matter of survey	**Survey method (online and in hard copy)**	**Survey date**	**No. of people participated in survey**	**Survey results indicating satisfaction (%)***
Satisfaction with:				
a) Water supply	Structured questionnaire	February 2022	2 574	67%
b) Electricity supply	Structured questionnaire	February 2022	2 574	52%
c) Refuse removal	Structured questionnaire	February 2022	2 574	83%
d) Sewerage provision	Structured questionnaire	February 2022	2 574	75%
e) Law Enforcement	Structured questionnaire	February 2022	2 574	58%
***The percentage indicates the proportion of those surveyed that believed that relevant performance was at least satisfactory				

Table 63: Customer satisfaction survey results- 2021/22

Municipal comments on the satisfaction levels:

- The 67% satisfaction with water supply is mainly due to the increased water pipe bursts experienced in some areas, especially in the Hangklip-Kleinmond area. Budget provision was made on the 3-year Capital Budget for the next phase of replacement of aging water pipelines. Application has also been made for grant funding. Tenders for the next phase of pipe replacement have closed and are being evaluated.
- The 52% dissatisfaction with electricity supply is mainly due to load shedding implemented by Eskom.
- 75% satisfaction with sewerage provision. Several areas of the Overstrand Municipality are still on conservancy tank sewerage systems serviced by tanker trucks. Sewer networks are extended as funds become available. The next phase of sewer network extension in Gansbaai is currently in progress.

2.15 CUSTOMER CARE

Customer care is cross cutting between all the six directorates in the Overstrand Municipality.

A) CLIENT SERVICE ACTIVITIES

CLIENT SERVICE ACTIVITIES	YES/NO	NOTE
Functional after-hours emergency control room/s	Yes	The municipality operates two 24-hour emergency control rooms, one for operational queries and the other dedicated to emergency fire and flooding.
Functional complaints management system	Yes	The Engineering management system (EMIS) is being used to report service delivery complaints by either members of the public or internally. EMIS generates a job card for complaints logged.
Customer Care Help Desks	Yes	Situated in the 3 Administrations (Hermanus, Hangklip-Kleinmond and Gansbaai).
Service level charter/s	Yes	Reviewed annually in the IDP process.
Customer e-mail facility	Yes	enquiries@overstrand.gov.za
Electronic Records and Document Management System (Collaborator)	Yes	Collaborator is a document management system through which amongst other correspondence is logged and distributed. Queries from the public or external parties of Overstrand Municipality, either in written form or telephonically, are captured on the Collaborator System.
Collaborator Citizen App	Yes	The up-take from the public since the official launch of the Overstrand Collab Citizen app in the latter half of 2023, has been positive. Our strategy remains to: • vest the use of the Citizen app as preferred contact channel; • free up resources (who would usually have spent time on the phone); • track, monitor and manage service delivery on the official recording of service requests initiated by the public. We have experienced some challenges, of which the most important has been to ensure that our internal users respond to the service requests

CLIENT SERVICE ACTIVITIES	YES/NO	NOTE
		logged in a timely and appropriate manner. The workflow process as well as citizen's feedback is monitored and managed to ensure that we continuously improve our internal processes, for example introduce new steps to ensure timely and appropriate feedback is provided to our citizens. We are also continuously re-training our internal users to provide them with the tools to ensure efficient and effective service delivery. Furthermore, the volumes of some of the types of requests received, for example Tanker services, is very high and interventions to assist departments (either through re-designing the processes followed or adding resources) are done as and when required. The Overstrand Municipality has a **total 2664 subscribers** which account for 4% of the households of the Municipality. As per the graph below, the number of subscribers has consistently increased over the last 6 months. We are continuously working on our drive to educate citizens on the benefits of using the app by using various communication technologies for example: • Publish short videos and tips on how to use the App on Facebook • Active drive from internal users to guide clients to log their requests on the App, rather than phoning.

Table 64: Client service activities

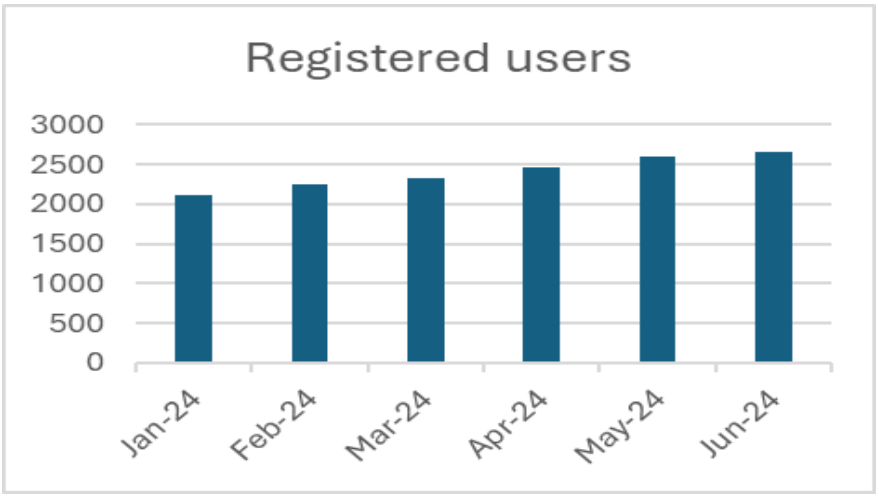


Figure 8: Registered users on the Collab Citizen App - January - June 2024

B) CLIENT SERVICE STATISTICS

Summary of operational service requests logged through the EMIS job card system for the 2023/24 financial year:

DEPARTMENT	SERVICE REQUEST PER AREA – 2023/24 FINANCIAL YEAR									
	GANSBAAI		STANFORD		HERMANUS		HANKLIP- KLEINMOND		TOTAL OVERSTRAND	
	NO RECEIVED	% COMPLETED	NO RECEIVED	% COMPLETED	NO RECEIVED	% COMPLETED	NO RECEIVED	% COMPLETED	NO RECEIVED	% COMPLETED
STREETS	851	100%	222	100%	1 156	96.6%	652	96.8%	2 881	97.9%
STORM WATER	173	100%	65	65%	575	96.7%	236	91.9%	1 049	96.4%
TANKERS	14 352	100%	646	100%	11 329	100%	33 291	100%	59 618	100%
SEWER NETWORK	595	100%	152	99.3%	2 840	99.2%	374	99.5%	3 961	99.4%
SOLID WASTE	1 759	100%	397	99%	2 219	100%	1 772	100%	6 147	99.9%
WATER	2 518	100%	814	99.5%	2 964	99.4%	1 785	98.8%	8 081	99.5%
PARKS	660	100%	405	99.8%	1 229	98.6%	432	100%	2 726	99.3%
BEACHES	581	100%	0	100%	443	99.1%	502	100%	1 526	99.7%
TOTAL PER AREA	**21 489**	**100%**	**2 701**	**99.6%**	**22 755**	**99.4%**	**39 044**	**99.8%**	**85 989**	**99.8%**

Table 65: Summary operational services requests for 2023/24

85 989 job cards were created during the 2023/24 financial year compared to 86 138 job cards in the 2022/23 financial year. A decrease of 0.1729% job cards generated in 2022/23.

2.16 SUPPLY CHAIN MANAGEMENT

The Supply Chain Management Policy of the Overstrand Municipality is deemed to be fair, equitable, transparent, competitive, and cost-effective as required by Section 217 of the Constitution.

The Supply Chain Management Policy complies duly with the requirements of Section 112 of the MFMA as well as the Supply Chain Management Regulations. The Policy was drafted based on the SCM Model Policy issued by the National Treasury and amended to suit the local circumstances within the ambit of the regulatory framework and sometimes even stricter than the legal requirements.

2.16.1 COMPETITIVE BIDS IN EXCESS OF R200 000

a) Bid Committee Meetings

The following table details the number of bid committee meetings held for the 2023/24 financial year:

Bid Specification Committee	Bid Evaluation Committee	Bid Adjudication Committee
94	**63**	**42**

Table 66: Bid Committee Meetings

The attendance figures of members of the bid specification committee are as follows:

Member	Percentage attendance
In terms of Paragraph 27 of Council's Supply Chain Management Policy, the Bid Specification Committee must consist of a Supply Chain Management Official, the budget holder from the Directorate for whom the bid is called. No Bid Specification Committee meeting will continue without the attendance of either of these members.	100%

Table 67: Attendance of members of bid specification committee

The attendance figures of members of the bid evaluation committee are as follows:

Member	Percentage attendance

Member	Percentage attendance
In terms of Paragraph 28 of Council's Supply Chain Management Policy, the two standing members of the Bid Evaluation Committee are a Supply Chain Management practitioner as the chairperson and the budget holder from the Directorate for whom the bid is called for. No Bid Evaluation Committee meeting will continue without the attendance of either of these members.	100%

Table 68: Attendance of members of the bid evaluation committee

The attendance figures of members of the bid adjudication committee are as follows:

Member	Percentage attendance
Director: Finance- Chairperson	100%
Director: Community Services	43%
Director: Management Services	93%
Director: Protection Services	71%
Director: Infrastructure & Planning Services	88%
Director: Economic and Social Development & Tourism	86%
Deputy Director Finance & SCM	100%

Table 69: Attendance of members of the bid adjudication committee

The percentages as indicated above include the attendance of those officials acting in the position of a bid committee member.

b) Awards made by the Bid Adjudication Committee (BAC)

The ten highest bids awarded by the bid adjudication committee are as follows:

Bid number	Date of award	Title of bid	Successful Bidder	Value of bid awarded
SC2431/2023	26-Apr-24	Electrification of Low-Cost Housing Areas in Overstrand	Adenco Construction (Pty) Ltd	R 9 121 834,59
SC2434/2023	17-Apr-24	Auditing of Electricity Meters, Connections and Automatic Geyser Control Devices in the Overstrand Municipal Area for a contract period ending 30 June 2026	Spectrum Utility Management (Pty) Ltd	R 7 870 373,45
SC2394/2023	05-Sep-23	Hire of Vacuum and Jetting Combination Units for the Maintenance of Sewer and Stormwater Networks in the Overstrand Area on an as and when required basis for the contract period ending 30 June 2026	Juno Corp (Pty) Ltd	R 7 413 699,84
SC2452/2023	24-May-24	Hermanus, Zwelihle Gravity Sewers	Benver Civils & Plant	R 7 258 683,85

Bid number	Date of award	Title of bid	Successful Bidder	Value of bid awarded
			Hire (Pty) Ltd	
SC2347/2022	21-Sep-23	Supply & Delivery of Printing Paper, Ink Toners, Cartridges and Ribbons for a contract period ending 30 June 2026	Langalihle Trading CC	R 5 841 106,05
			Bidvest Waltons a Division of Bidvest Office (Pty) Ltd	
			EPC Consumables CC	
			MN Akue Enterprises (Pty) Ltd	
SC2425/2023	21-Jun-24	Lease, Management and Maintenance of a Portion of ERF 5462 Kleinmond (±7, 2HA in extent) as a Public Resort for a contract period of 25 (twenty-five) years	Gapspot (Pty) Ltd	R 5 495 966,10
SC2435/2023	27-May-24	Labour Tender for MV/LV Electrical Reticulation for a contract period ending 30 June 2026	JT Maritz Electrical CC	R 5 396 042,65
SC2427/2023	25-Apr-24	Provision of Banking Services for a contract period ending 30 June 2029	ABSA Bank Limited	R 5 121 298,96
SC2403/2023	29-Sep-23	Upgrading of Stormwater Infrastructure in Proteadorp, Kleinmond	Matamela Enterprise CC	R 5 030 968,25
SC2429/2023	07-Jun-24	Provision of Multi-Functional Office Machines for a contract period ending 30 June 2027	Konica Minolta South Africa a division of Bidvest Office (Pty) Ltd	R 3 967 500,00

Table 70: Ten highest bids awarded by bid adjudication committee

c) *Awards made by the Accounting Officer*

Bids awarded by the Accounting Officer are as follows:

Bid number	Title of bid	Directorate and section	Value of bid awarded
SC2296/2023	Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2026	Infrastructure & Planning / Engineering Planning	R 34 500 000,00
SC2345/2022	Sale of a portion of Erf 4833 Hermanus (±11,59HA in extent) for a Residential Development	Infrastructure & Planning / Property Administration	R 97 738 470,00
SC2365/2023	Supply & Delivery of Plumbing Items and Water Meters to Overstrand Municipality for a contract period ending 30 June 2026	Finance / Contracts & Logistics	R 14 368 114,20

Bid number	Title of bid	Directorate and section	Value of bid awarded
SC2388/2023	Environmental Management Maintenance	Infrastructure & Planning / Environmental Management Services	R 11 354 737,75
SC2366/2023	Supply & Delivery of Electrical Items and Electrical Meters to Overstrand Municipality for a contract period ending 30 June 2026	Finance / Contracts & Logistics	R 17 036 273,45
SC2308/2022	Lease and Development of a Portion of Erf 4831 Hermanus and a Portion of Erf 5327 Hermanus (De Mond) as a Public Resort	Infrastructure & Planning / Town- and Spatial Planning	R 546 066 576,80
SC2426/2023	Lease, Development, Management and Maintenance of a Portion of ERF 775 Fisherhaven (2,1284 Hectares in extent) as a Holiday Resort for a contract period of 25 (twenty-five) years	Infrastructure & Planning / Property Administration	R 18 085 713,03
SC2438/2023	Energy Efficient Interventions in the Overstrand Municipal Area for a contract period ending 30 June 2025	Infrastructure & Planning / Electro-Technical Services	R 7 966 981,50
SC2437/2023	MV/LV Upgrade and Replacement in Hermanus, Hawston and Kleinmond for a contract period ending 30 June 2026	Infrastructure & Planning / Electro-Technical Services	R 36 880 195,85
SC2451/2023	Transport of Containerised Municipal Solid Waste and Chipping of Bush Waste for a contract period ending 30 June 2027	Infrastructure & Planning / Solid Waste Management	R 60 569 801,33
SC2458/2023	Underwriting and Management of the Short-Term Insurance Portfolio of the Overstrand Municipality for a contract period ending 30 June 2027	Finance / Expenditure and Assets	R 15 116 160,00
SC2476/2024	Lease, Management and Maintenance of a Portion of Remainder of Erf 4771 Hermanus, known as Dutchies Restaurant, for Operating a Restaurant for a contract period of 9 (nine) years and 11 (eleven) months	Infrastructure & Planning / Property Administration	R 26 224 037,62

Table 71: Awards made by the Accounting Officer

d) Appeals Lodged by Aggrieved Bidders

Tender No	Description	Awarded to	Complainant	Date received	Outcome	Outcome Date
SC2345/2022	Sale of a portion of Erf 4833 Hermanus (±11,59HA in extent) for a Residential Development	Raubex Building (Pty) Ltd	Coza Investments (Pty) Ltd & Hunta Property Projects (Pty) Ltd Joint Venture	11-Aug-23	Bidder was informed, that he does not have a right to appeal, as the Accounting Officer made the award	13-Nov-23
SC2341/2022	Lease, Operation,	Primedia	Adreach (Pty) Ltd	05-May-23	Appeal	06-Nov-23

Tender No	Description	Awarded to	Complainant	Date received	Outcome	Outcome Date
	Management and Maintenance of 86 Existing Illuminated Street Signs with Additional Approved Sites on Various Portions of Municipal Properties for a Contract Period of 9 (Nine) Years and 11 (Eleven) Months	Outdoor, a division of Primedia (Pty) Ltd			dismissed by the Appeal Authority (Accounting Officer)	
SC2308/2021	Lease and Development of a Portion of Erf 4831 Hermanus and a Portion of Erf 5327 Hermanus (De Mond) as a Public Resort	Point Caravan Resort (Pty) Ltd	Epiaworx (Pty) Ltd t/a Hermanus Lagoon Self Catering Eco Resort	22-Mar-24	In Progress	In Progress
SC2437/2023	MV/LV Upgrade and Replacement in Hermanus, Hawston and Kleinmond for a contract period ending 30 June 2026	Adenco Construction (Pty) Ltd	JT Maritz Electrical CC t/a Maritz Electrical CC	24-May-24	Resolved - The bidder was notified that no internal right to appeal exists in circumstances where the Accounting Officer made the award	
SC2437/2023	Lease, Management and Maintenance of a Portion of Remainder Erf 4771 Hermanus, Known as Dutchies Restaurant, for Operating a Restaurant for a contract period of 9 (Nine) Years and 11 (Eleven) months	Cape Town Fish Market Clocktower V and A Waterfront (Pty) Ltd	DHM Inc. on behalf of Anthony Armstrong, Martin Louw and other landowners	22-Jun-24	Objection was referred to the Legal Department as it is not a SCM matter.	

Table 72: Appeals lodged by aggrieved bidders

2.16.2 DEVIATION FROM NORMAL PROCUREMENT PROCESSES

The following table provides a summary of deviations approved on an annual and monthly basis respectively:

Type of deviation	Number of deviations	%	Value of deviations	Percentage of total deviations value
Paragraph 36(1)(a)(i)- Emergency	24	34%	R 19 174 932,61	43%
Paragraph 36(1)(a)(ii)- Sole Supplier	5	7%	R 796 932,20	2%

Type of deviation	Number of deviations	%	Value of deviations	Percentage of total deviations value
Paragraph 36(1)(a)(iii)- Unique arts	0	0%	0	0%
Paragraph 36(1)(a)(iv)- Zoo animals	0	0%	0	0%
Paragraph 36(1)(a)(v)- Impractical / impossible	41	59%	R 24 966 457,81	56%
Total	**70**	**100%**	**R 44 938 322,62**	**100%**

Table 73: Summary of deviations

Paragraph 36(1)(a)(v)- Deviations- Impractical and or Impossible

Type of deviation	Number of deviations	%	Value of deviations	Percentage of total deviations value
Strip-and-quote	3	7%	R 145 934,75	1%
Impractical / impossible	38	93%	R 24 820 523,06	99%
Inadequate procurement planning				
Total	**41**	**59%**	**R 24 966 457,81**	**100%**

Table 74: Paragraph 36 (1)(a)(v) - Deviations - Impractical and or Impossible

2.16.3 LOGISTICS MANAGEMENT

The system of logistics management must ensure the following:

- the monitoring of spending patterns on types or classes of goods and services incorporating, where practical, the coding of items to ensure that each item has a unique number;
- the setting of inventory levels that includes minimum and maximum levels and lead times wherever goods are placed in stock;
- the placing of manual or electronic orders for all acquisitions other than those from petty cash;
- appropriate standards of internal control and warehouse management to ensure that goods placed in stores are secure and only used for the purpose for which they were purchased;
- Monitoring and review of the supply vendor performance to ensure compliance with specifications and contract conditions for particular goods or services.

Each stock item at the municipal stores is coded and listed on the financial system. Monthly monitoring of patterns of issues and receipts are performed by the Storekeeper.

Inventory levels are set at the start of each financial year. These levels are set for normal operations. In the event that special projects are being launched by departments, such information should be communicated timely to the Stores section in order for them to gear them to order stock in excess of the normal levels.

Internal controls are in place to ensure that goods and services that are received are certified by the responsible person which is in line with the general conditions of contract. Regular checking of the condition of stock is performed. Annual stock counts are performed at which surpluses, deficits, damaged and redundant stock items are identified and reported to Council.

As at **30 June 2024**, the value of stock at the municipal stores amounted to R14 578 870 **(R10 184 501 in 2022/2023).**

For the **2023/2024** financial year a surplus of **R19,425.10** was accounted for (**R420.94 in 2022/2023),** as deficits **-R31,407.14 (R-1,636.72** in **2022/2023**) and no damaged stock items were reported. Stock to be written off for the **2023/2024** financial year of **-R60,209.39**was accounted for **(R71 967** in **2022/2023**).

CHAPTER 3





This chapter provides an overview of the key service achievements of the municipality that came to fruition during 2023/24 in terms of the deliverables achieved compared to the key performance objectives and indicators in the Integrated Development Plan (IDP). It, furthermore, includes an overview on achievement in 2023/24 compared to actual performance in 2022/23.

3.1 OVERVIEW OF PERFORMANCE WITHIN THE ORGANISATION

Performance management is a process which measures the implementation of the organisation's strategy. It is also a management tool to plan, monitor, measure and review performance indicators to ensure efficiency, effectiveness and the impact of service delivery by the municipality.

At local government level performance management is institutionalized through the legislative requirements on the performance management process for Local Government. Performance management provides the mechanism to measure whether targets to meet its strategic goals, set by the organisation and its employees, are met.

The constitution of South Africa (1996), section 152, dealing with the objectives of local government paves the way for performance management with the requirements for an "accountable government". The democratic values and principles in terms of section 195 (1) are also linked with the concept of performance management, with reference to the principles of inter alia:

- the promotion of efficient, economic and effective use of resources,
- accountable public administration
- to be transparent by providing information,
- to be responsive to the needs of the community,
- and to facilitate a culture of public service and accountability amongst staff.

The Municipal Systems Act (MSA), 2000 requires municipalities to establish a performance management system. Further, the MSA and the Municipal Finance Management Act (MFMA) requires the Integrated Development Plan (IDP) to inform the municipal budget and to be monitored for the performance of the budget against the IDP via the Service Delivery and the Budget Implementation Plan (SDBIP).

In addition, Regulation 7 (1) of the Local Government: Municipal Planning and Performance Management Regulations, 2001 states that "A Municipality's Performance Management System entails a framework that describes and represents how the municipality's cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organised and managed, including determining the roles of the different role players." Performance management is not only relevant to the organisation as a whole, but also to the individuals employed in the organization as well as the external service providers and the Municipal Entities. This framework, *inter alia*, reflects the linkage between the IDP, Budget, SDBIP and individual and service provider performance.

3.1.1 LEGISLATIVE REQUIREMENTS

In terms of section 46(1)(a) of the MSA a municipality must prepare for each financial year a performance report reflecting the municipality's and any service provider's performance during the financial year, including comparison with targets of and with performance in the previous financial year. The report must, furthermore, indicate the development and service

delivery priorities and the performance targets set by the municipality for the following financial year and measures that were or are to be taken to improve performance.

3.1.2 ORGANISATIONAL PERFORMANCE

Strategic performance indicates how well the municipality is meeting its objectives and which policies and processes are working. All government institutions must report on strategic performance to ensure that service delivery is efficient, effective, and economical. Municipalities must develop strategic plans and allocate resources for the implementation. The implementation must be monitored on an on-going basis and the results must be reported on during the financial year to various role-players to enable them to timeously implement corrective measures where required.

This report highlights the strategic performance in terms of the municipality's Top Layer Service Delivery Budget Implementation Plan (SDBIP), performance on the National Key Performance Indicators as prescribed in Section 43 of the MSA and an overall summary of performance on municipal services.

3.1.3 THE PERFORMANCE SYSTEM FOLLOWED FOR 2023/24

A) ADOPTION OF A PERFORMANCE MANAGEMENT FRAMEWORK

Performance management is prescribed by Chapter 6 of the Municipal Systems Act, Act 32 of 2000 and the Municipal Planning and Performance Management Regulations, 796 of August 2001. Section 7 (1) of the aforementioned regulation states that "A Municipality's Performance Management System entails a framework that describes and represents how the municipality's cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organized and managed, including determining the responsibilities of the different role players." This framework, *inter alia*, reflects the linkage between the IDP, Budget, SDBIP and individual and service provider performance. The municipality adopted a performance management framework (PMF) that was approved by Council on 25 June 2014. The PMF was 1st reviewed in the 2017/18

financial year and adopted by Council on 30 May 2018. A 2nd review of the PMF was undertaken during the 2022/23 financial year and adopted by Council on 29 August 2022.

B) THE INTEGRATED DEVELOPMENT PLAN (IDP) AND THE BUDGET

The 1st review (2023/24) of the amended 5-year Integrated Development Plan (IDP) and budget for 2023/24 were approved by Council on 31 May 2023. The IDP process and the performance management process are integrated. The IDP fulfils the planning stage of performance management. Performance management in turn, fulfils the implementation management, monitoring and evaluation of the IDP.

The strategy map below illustrates the strategic link of the focus areas of the municipality with the National Key Performance Areas. The National Key Performance Areas is aligned with the strategic objectives of the 2022/2027 amended IDP.

During the 2023/24 IDP Review the Vision, Mission and Strategic goals of the Municipality **remained unchanged.** The **Mayor's 3 C strategic interventions**– Communication, Crime Prevention & Law Enforcement and Cost and Ease of doing business also remained unchanged and **support** the implementation of the 5 strategic objectives.

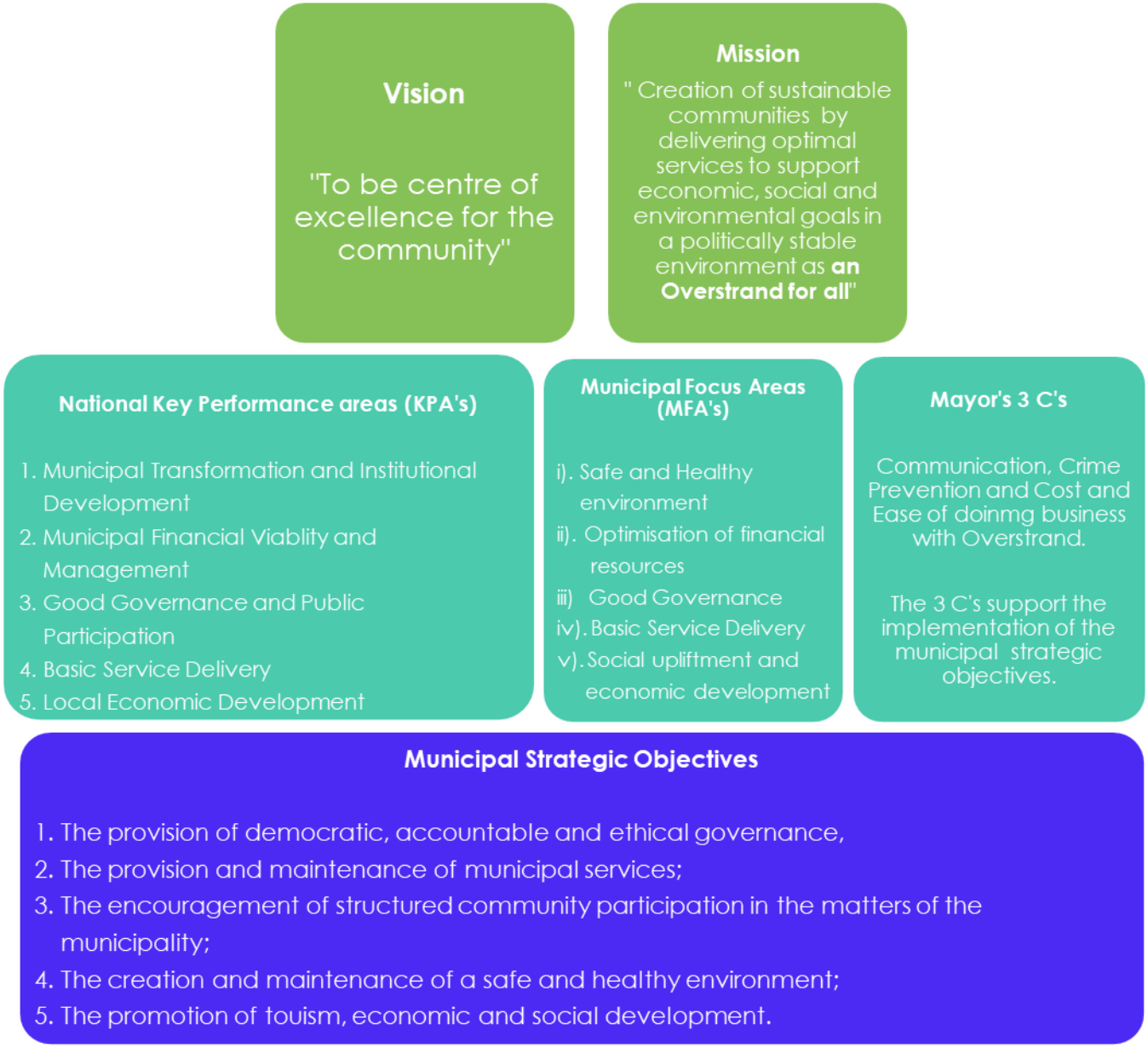


Figure 9: 2022/2027 amended IDP strategic direction (new 5-year IDP cycle)

C) THE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP)

The SDBIP is a layered plan comprising a Top Layer SDBIP and Departmental SDBIP.

The organisational performance is evaluated by means of a municipal scorecard (Top Layer SDBIP) at organisational level and on operational level through the departmental service delivery budget implementation plan (SDBIP) at directorate and departmental levels.

The SDBIP is a plan that converts the IDP and budget into measurable criteria on how, where and when the strategies, objectives and normal business process of the municipality is implemented. It also allocates responsibility to directorates to deliver the services in terms of the IDP and budget.

The MFMA Circular No.13 prescribes that:

- The IDP and budget must be aligned
- The budget must address the strategic priorities
- The SDBIP should indicate what the municipality is going to do during next 12 months
- The SDBIP should form the basis for measuring the performance against goals set during the budget /IDP processes.

The SDBIP was prepared as described in the paragraphs below and the Top Layer SDBIP for the 2023/24 financial year was approved by the Executive Mayor on 07 June 2023.

D) THE MUNICIPAL SCORECARD (TOP LAYER SDBIP)

The municipal scorecard (Top Layer SDBIP) consolidates service delivery targets set by Council / senior management and provide an overall picture of performance for the municipality as a whole, reflecting performance on its strategic priorities. The Top Layer SDBIP is a public document that comprises quarterly, high-level service delivery targets.

The content of the Top Layer SDBIP were drafted in accordance with the required components as per MFMA Circular No.13 of 2005.

Top Layer KPI's were prepared based on the following:

- Key performance indicators (KPI's) for the programmes / activities identified to address the strategic objectives as documented in the IDP.
- KPI's identified during the IDP and KPI's that need to be reported to key municipal stakeholders.
- KPI's to address the required National Agenda Outcomes, priorities and minimum reporting requirements.

E) ACTUAL PERFORMANCE

The municipality utilizes an electronic web-based system on which KPI owners update actual performance on a monthly basis. KPI owners report on the results of the KPI by documenting the following information on the performance system:

- The actual result in terms of the target set.
- The output/outcome of achieving the KPI.
- The calculation of the actual performance reported. (If %)
- A performance comment.
- Actions to improve the performance against the target set if the target was not achieved.

It is the responsibility of every KPI owner to maintain a portfolio of evidence (POE) to support actual performance results updated.

3.1.4 PERFORMANCE MANAGEMENT

a) Organisational Performance

The organisational performance/strategic performance is monitored and evaluated via the Top layer SDBIP, and the performance process can be summarised as follows**:**

- ➔ The Top Layer SDBIP was approved by the Executive Mayor on 7 June 2023 and the information was uploaded on an electronic performance management web-based system.
- ➔ The web-based system sent automated e-mails to the users of the system as a reminder to all staff responsible for updating their actual performance against key performance indicator targets by the 10th of every month for the previous month's performance.
- ➔ Additionally, the performance system administrator reminded all departments on a monthly basis to update their actual performance on the web-based system.
- ➔ The first quarterly report was submitted to Council on the 25th of October 2023 and the second quarterly report submitted on the 31st of January 2024. The third quarter report was submitted to Council on the 24th of April 2024 and the 4th quarter report was submitted on the 31st of July 2024.

- ➔ The Quarterly SDBIP performance reports are also submitted to the Joint Audit and Performance Audit Committee (JAPAC). The quarterly reports were submitted to the JAPAC on the 11th of November 2023, 7th of February 2024, and 26th of June 2024.
- ➔ Internal Audit Services performed quarterly PDO audits on the quarterly SDBIP reports during the 2023/24 financial year.

b) Individual Performance Management

Municipal Manager and Managers directly accountable to the Municipal Manager

The Municipal Systems Act, 2000 (Act 32 of 2000) prescribes that the municipality must enter into performance-based agreements with the all s57-employees and that performance agreements must be reviewed annually. This process and the format are further regulated by Regulation 805 (August 2006).

The section 57's performance agreements for the 2023/24 financial year were signed on 14 June 2023 as prescribed.

The appraisal of the actual performance in terms of the signed agreements takes place twice per annum as regulated. Period ending 30 June 2023: Formal evaluations took place on 18 September 2023. Period ending 31 December 2023: Formal evaluations took place 5 March 2024.

The appraisals were done by an evaluation panel as indicated in the signed performance agreements and in terms of Regulation 805 and consisted of the following people:

- Executive Mayor
- Portfolio Chairperson
- Municipal Manager
- Chairperson of the Joint Audit and Performance Audit Committee
- Municipal manager from another municipality.
- A Ward committee member.

<u>Other municipal personnel:</u>

Individual Performance Management has been rolled-out to all staff members. Performance Management refresher training was provided on a continued basis to ensure that the staff members are well informed of performance processes. The Municipal Staff Regulations requires all staff members to have 5-7 Key Performance Areas (KPA's) and performance standards in their Individual Performance Agreement(s)/Plan(s). Therefore, training on how to review KPA's has been conducted with all stakeholders involved in the creation of KPA's of their sections.

Difficulties are experienced in monitoring the process of the creation of KPA's and performance standards, as it is required in terms of the Municipal Staff Regulations.

3.2 INTRODUCTION TO STRATEGIC PERFORMANCE FOR 2023/24

3.2.1 STRATEGIC SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN (TOP LAYER)

The purpose of strategic performance reporting is to report specifically on the implementation and achievement of Integrated Development Pan (IDP) outcomes. This section should provide an overview on the strategic achievement of a municipality in terms of the strategic intent and deliverables achieved as stated in the IDP. The Top Layer (strategic) SDBIP is the municipality's strategic plan and shows the strategic alignment between the different documents. (IDP, Budget and Performance Agreements)

In the paragraphs below the performance achieved is illustrated against the Top Layer SDBIP according to the Strategic Objectives linked to the Municipal KPA's.

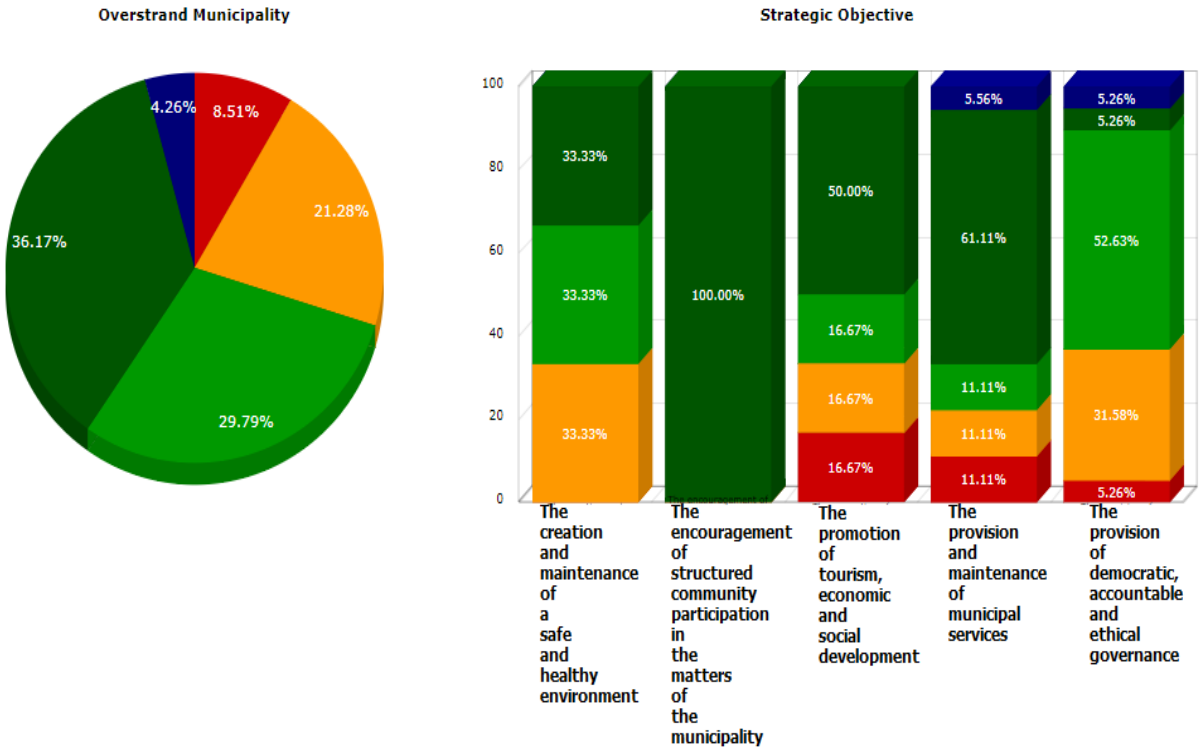
The following table explains the method by which the overall assessment of actual performance against targets set for the key performance indicators (kpi's) of the SDBIP is measured:

Category	Color	Explanation
KPI's Not Yet Measured		KPIs with no targets or actuals in the selected period.
KPI's Not Met		0% >= Actual/Target < 75%
KPI's Almost Met		75% >= Actual/Target < 100%
KPI's Met		Actual/Target = 100%
KPI's Well Met		100% > Actual/Target < 150%
KPI's Extremely Well Met		Actual/Target >= 150%

Figure 10: SDBIP Measurement Categories – actual performance against targets

Note: The system descriptions for the Top layer (TL) kpi's are available at the Strategic Services department for clarity on the process followed to reach the KPI's that were set for the financial year.

The graph below displays the overall strategic performance in terms of the Municipality's Top Layer Service Delivery Budget Implementation Plan (SDBIP), per Strategic objective for 2023/24



Overstrand Municipality		Strategic Objective				
		The creation and maintenance of a safe and healthy environment	The encouragement of structured community participation in the matters of the municipality	The promotion of tourism, economic and social development	The provision and maintenance of municipal services	The provision of democratic, accountable and ethical governance
Not Met	**4 (8.51%)**	-	-	1 (16.67%)	2 (11.11%)	1 (5.26%)
Almost Met	**10 (21.28%)**	1 (33.33%)	-	1 (16.67%)	2 (11.11%)	6 (31.58%)
Met	**14 (29.79%)**	1 (33.33%)	-	1 (16.67%)	2 (11.11%)	10 (52.63%)
Well Met	**17 (36.17%)**	1 (33.33%)	1 (100.00%)	3 (50.00%)	11 (61.11%)	1 (5.26%)
Extremely Well Met	**2 (4.26%)**	-	-	-	1 (5.56%)	1 (5.26%)
Total:	**47***	**3**	**1**	**6**	**18**	**19**
	100%	**6.38%**	**2.13%**	**12.77%**	**38.30%**	**40.43%**

Figure 11: Overall strategic performance per Strategic Objective for 2023/24

Overall, 43 (91%) of the 47 top layer key performance areas (KPI's) were met and almost met for the financial period, 01 July 2023 – 30 June 2024. 4 (8.51%) of the indicators were not met.

Strategic performance (TL SDBIP) comparison for 2022/23 and 2023/24:

Category	Result (Colour)	Explanation	2022/23	2023/24
KPI Not Yet Applicable	N/A	KPIs with no targets or actuals in the selected period	-	-
KPI Not Met	R	0% <= Actual/Target <= 74.999%	**3**	**4**
KPI Almost Met	O	75.000% <= Actual/Target <= 99.999%	**9**	**10**
KPI Met	G	Actual meets Target (Actual/Target = 100%)	**17**	**14**
KPI Well Met	G2	100.001% <= Actual/Target <= 149.999%	**12**	**17**
KPI Extremely Well Met	B	150.000% <= Actual/Target	**6**	**2**
		Total KPI's	**47**	**47**
		Total % achieved (met and almost met)	**93.6%**	**91%**

Table 75: Performance comparison 2022/23 and 2023/24

A) TOP LAYER SDBIP – THE PROVISION OF DEMOCRATIC, ACCOUNTABLE, AND ETHICAL GOVERNANCE

The IDP Strategic objective "*The provision of democratic, accountable and ethical governance"* is linked to the Municipal Key Performance Areas namely "*Good Governance*" and "*Optimisation of financial resources*".

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024							
						Target					Actual	R	Corrective Measures
						Quarter 1	Quarter 2	Quarter 3	Quarter 4	Annual Target			
TL1	The provision of democratic, accountable and ethical governance	100% of the operational conditional grant (Libraries & CDW's) spent (Actual expenditure divided by the total grant received)	% of total conditional operational grants spent (Libraries & CDW's)	All	100%	20%	50%	75%	100%	**100%**	**92.29%**	O	Target almost met. The entire operational grant could not be spent due to the Chief Librarian post which was approved on the business plan from Province but due to restructuring could not be placed on the Municipal organogram. Other vacancies in the Library Services department could also not be filled. The Filling of the Chief Librarian post as well as other vacancies in the Library Services department will be prioritized in the 2024/2025 financial year as the restructuring process has now been concluded.

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024							
						Target					Actual	R	Corrective Measures
						Quarter 1	Quarter 2	Quarter 3	Quarter 4	Annual Target			
TL7	The provision of democratic, accountable and ethical governance	Submit 4 progress reports on the revision of the top 10 risks as a corrective action to the Top Management Team (1 previous financial year & 3 current financial year)	Number of progress reports submitted	All	3	1	1	1	1	**4**	**4**	G	Target met.
TL13	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the available cash to cover fixed operating expenditure ((Available cash+ investments)/ Monthly fixed operating expenditure) (MPPMR Reg 10 (g))	Ratio achieved	All	5,71	0	0	0	4.60	**4.60**	**5.14**	G2	Target well met.
TL14	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the municipality's ability to meet it's service debt obligations ((Total operating revenue-operating grants received)/debt service payments	Ratio achieved	All	26,08	0	0	0	16	**16**	**32.45**	B	Target extremely well met.

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024							
						Target					Actual	R	Corrective Measures
						Quarter 1	Quarter 2	Quarter 3	Quarter 4	Annual Target			
		due within the year) (MPPMR Reg 10 (g))											
TL15	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the outstanding service debtors (Total outstanding service debtors/ revenue received for services) (MPPMR Reg 10 (g))	% achieved	All	13,61%	0%	0%	0%	11%	**11%**	**15.17%**	R	Target not met. The target for 2023/24 was set at 11%, being calculated as total outstanding service debtors divided by annual revenue received for services. The target was changed in 2023/24 to a more stringent requirement (16% to meet target, changed to at most 11% to meet this target). To be noted that good performance is related to rather a lower %, than a higher actual % outcome. Lacking national norms for this particular ratio, considering of peer performance in local government, indicates performance of this ratio between more than 12%, up to 25.95%, in comparison with our outcome for 2023/24 of 15,17%. This ratio is directly impacted by the performance of the collection rate and should thus be considered against the drop in the collection rate for 2023/24,

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024							
						Target					Actual	R	Corrective Measures
						Quarter 1	Quarter 2	Quarter 3	Quarter 4	Annual Target			
													which is largely due to the change in the Indigent policy. Some people are less likely to register as an indigent household and attempts are made to reach this group as well during the outreach projects, as also explained with the corrective measure for debt collection ratio. This position is still acceptable viewed in context as explained, however not desirable in accordance with the municipalities strive to excel without exception and will be actively managed by the Revenue debt collection, and indigent teams, within the Finance directorate. (Continuous area specific campaign so that all the people who are indigent can be registered. The debts of indigent households that are registered are written off. The number of registered households at the end of June 2024 amounts to 4,715. To be noted that the programme for indigents has been revised from 1 July 2024 to provide for escalated efforts (indigent

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024							
						Target					Actual	R	Corrective Measures
						Quarter 1	Quarter 2	Quarter 3	Quarter 4	Annual Target			
													application outreach points in the various communities on a regular basis, inclusive of selected Saturdays) to ensure that this benefit can be accessed by needy households. It is anticipated that indigent numbers will increase over time in the near future. A strong emphasis thus be on debt collection - and indigent management).
TL16	The provision of democratic, accountable and ethical governance	Financial statements submitted to the Auditor-General by end August 2023	Financial statements submitted	All	1	1	0	0	0	**1**	**1**	G	Target met.
TL17	The provision of democratic, accountable and ethical governance	Submit a reviewed long term financial plan to the CFO by end of October 2023	Reviewed long term financial plan submitted	All	1	0	1	0	0	**1**	**1**	G	Target met.
TL18	The provision of democratic, accountable and ethical governance	Report monthly to the MM on the status of 30/60/90 days debtor payments	Number of reports submitted	All	New KPI	3	3	3	3	**12**	**12**	G	Target met.

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024							
						Target					Actual	R	Corrective Measures
						Quarter 1	Quarter 2	Quarter 3	Quarter 4	Annual Target			
TL21	The provision of democratic, accountable and ethical governance	The percentage of a municipality's budget (training budget) actually spent on implementing its workplace skills plan (Actual expenditure divided by the budget allocated) (MPPMR Reg 10 (f))	% of the training budget spent on implementation of the WSP	All	99,99%	20%	40%	60%	100%	**100%**	**99.99%**	O	Target almost met. R56.47 available budget not spent. If rounded off, budget 100% spent.
TL22	The provision of democratic, accountable and ethical governance	Review the Municipal Organisational Staff Structure by the end of June 2024	Structure reviewed	All	1	0	0	0	1	**1**	**1**	G	Target met.
TL23	The provision of democratic, accountable and ethical governance	92% of the approved and funded organogram filled {(actual number of posts filled divided by the funded posts budgeted) x100}	% filled	All	91%	92%	92%	92%	92%	**92%**	**90.50%**	O	Target almost met. This figure cannot be controlled as it is affected either by resignations, pension, disability, death etc. If Managers do not motivate vacancies, vacant posts cannot be filled. Vacant posts will be advertised and filled in the coming months. Organisational redesign has also been the factor affecting the target not met.

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024							
						Target					Actual	R	Corrective Measures
						Quarter 1	Quarter 2	Quarter 3	Quarter 4	Annual Target			
TL24	The provision of democratic, accountable and ethical governance	The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan (MPPMR Reg 10 (e))	The number of people from EE target groups employed based on staff mobility	All	69	75	75	75	75	**75**	**67**	O	Target almost met. Various positions within in higher levels vacant. Organisational review and placement done. Review of job descriptions to commence after which vacant positions must be advertised.
TL38	The provision of democratic, accountable and ethical governance	Achieve a debt recovery rate not less than 98% (Receipts/total billed for the 12-month period x 100)	% Recovered	All	98,96%	98%	98%	98%	98%	**98%**	**96.13%**	O	Target almost met. The drop in the collection rate is largely due to the change in the Indigent policy. Some people are less likely to register as an indigent household and attempts are made to reach this group as well during the outreach projects. Continuous area specific campaign so that all the people who are indigent can be registered. The debts of indigent households that are registered are written off. The number of registered households at the end of June 2024 amounts to 4,715. To be noted that the programme for indigents has been revised

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024							
						Target					Actual	R	Corrective Measures
						Quarter 1	Quarter 2	Quarter 3	Quarter 4	Annual Target			
													from 1 July 2024 to provide for escalated efforts (indigent application outreach points in the various communities on a regular basis, inclusive of selected Saturdays) to ensure that this benefit can be accessed by needy households. It is anticipated that indigent numbers will increase over time in the near future. A strong emphasis thus be on debt collection - and indigent management.
TL40	The provision of democratic, accountable and ethical governance	Sign section 56 performance agreements with all directors by the end of July 2023	Number of agreements signed	All	6	5	0	0	0	**5**	**5**	G	Target met.
TL41	The provision of democratic, accountable and ethical governance	Monitor the implementation of the action plan developed to address all the issues raised in the management letter of the Auditor General and submit 4 progress reports to Executive Mayor	Number of progress reports monitored and submitted to Executive Mayor	All	3	1	1	1	1	**4**	**4**	G	Target met.

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024							
						Target					Actual	R	Corrective Measures
						Quarter 1	Quarter 2	Quarter 3	Quarter 4	Annual Target			
TL42	The provision of democratic, accountable and ethical governance	Bi-annual formal performance appraisals of the section 56 appointees for the previous financial period April to June 2023 to be completed by Sept 2023 and the current period - October -December 2023 to be completed by February 2024	Number of appraisals	All	11	5	0	5	0	**10**	**9**	O	Target almost met. Appraisals were scheduled but 1 director, S Muller, was on sick leave on the date of the scheduled appraisal. This was outside of the control of the Municipal Manager.
TL43	The provision of democratic, accountable and ethical governance	Draft the annual report and submit to the Auditor-General by end August 2023	Draft Annual report submitted	All	1	1	0	0	0	**1**	**1**	G	Target met
TL46	The provision of democratic, accountable and ethical governance	Prepare the final IDP for submission to Council by the end of May 2024	Final IDP submitted	All	1	0	0	0	1	**1**	**1**	G	Target met
TL47	The provision of democratic, accountable and ethical governance	Submit the Final MTREF Budget by the end of May 2024	Final Budget submitted	All	1	0	0	0	1	**1**	**1**	G	Target met

Table 76: Top Layer SDBIP- Provision of democratic, accountable and ethical governance

B) TOP LAYER SDBIP- THE ENCOURAGEMENT OF STRUCTURED COMMUNITY PARTICIPATION IN THE MATTERS OF THE MUNICIPALITY

The IDP Strategic objective "*The Encouragement of structured community participation in the matters of the municipality*" is linked to the Municipal Key Performance Area namely "*Good Governance*".

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024							
						Target					Actual	R	Corrective Measures
						Quarter 1	Quarter 2	Quarter 3	Quarter 4	Annual Target			
TL6	The encouragement of structured community participation in the matters of the municipality	Ward committee meetings held to facilitate consistent and regular communication with residents	Number of ward committee meetings per annum	All	112	14	14	14	14	**56**	**70**	G2	Target well met.

Table 77: Top Layer SDBIP - The encouragement of structured community participation in the matters of the municipality

C) TOP LAYER SDBIP- THE CREATION OF A SAFE AND HEALTHY ENVIRONMENT

The IDP strategic objective "*The creation and maintenance of a safe and healthy environment*" is linked to the Municipal Key Performance Area namely "*Safe and Healthy Environment*".

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024							
						Target					Actual	R	Corrective Measures
						Quarter 1	Quarter 2	Quarter 3	Quarter 4	Annual Target			
TL25	The creation and maintenance of a safe and healthy environment	Annually review and submit the draft Disaster Management Plan to Council by the end of March	Reviewed plan submitted	All	1	0	0	1	0	**1**	**1**	G	Target Met
TL26	The creation and maintenance of a safe and healthy environment	Annually arrange public awareness sessions on Protection Services by 30 June	Number of sessions held	All	132	15	22	40	43	**120**	**164**	G 2	Target well met
TL27	The creation and maintenance of a safe and healthy environment	Collect R25,000,000 Public Safety Income by 30 June 2024 (Actual revenue, excluding the fine impairment amount)	R-value of public safety collected income	All	R17 614 623,00	R6 250 000	R6 250 000	R6 250 000	R6 250 000	**R25 000 000**	**R20 313 411**	O	Target almost met. Contactor failed to achieve targets. Contractor to introduce new strategies to improve collection rate in the new financial year.

Table 78: Top Layer SDBIP - Creation and Maintenance of a safe and healthy environment

D) TOP LAYER SDBIP – THE PROMOTION OF TOURISM, ECONOMIC AND SOCIAL DEVELOPMENT

The IDP strategic objective "*The promotion of tourism, economic and social development*" is linked to the Municipal Key Performance Area namely "*Social upliftment and Economic development*".

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024							
						Target					Actual	R	Corrective Measures
						Quarter 1	Quarter 2	Quarter 3	Quarter 4	Annual Target			
TL8	The promotion of tourism, economic and social development	Submit three progress reports on LED, Social Development and Tourism initiatives to Portfolio Committee	Number of progress reports on LED, Social Development and Tourism initiatives submitted	All	3	0	1	1	1	**3**	**2**	R	Target not met. Management to implement measures to adhere to the Portfolio Committee timeframes.
TL9	The promotion of tourism, economic and social development	Managers LED, Social Development and Tourism report on the hosting of at least two joint mobile Thusong outreaches during the financial year to the Director Economic and Social Development and Tourism by 30 June 2024	Report on the mobile Thusong outreach programme	All	2	0	1	0	1	**2**	**2**	G	Target met
TL10	The promotion of tourism, economic and social development	Support 180 SMME's in terms of the SMME Development Programme by 30 June 2024	Number of SMME's supported	All	185	0	90	0	90	**180**	**185**	G2	Target well met

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024							
						Target					Actual	R	Corrective Measures
						Quarter 1	Quarter 2	Quarter 3	Quarter 4	Annual Target			
TL11	The promotion of tourism, economic and social development	Report bi-annually on stakeholder ecosystems (collaborations) for local economic development, social development and tourism	Number of reports	All	38	0	3	0	3	**6**	**7**	G2	Target well met
TL12	The promotion of tourism, economic and social development	The number of job opportunities created through the EPWP programme and as per set targets (as per grant agreement - FTE's, translates to 1079 work opportunities) (MPPMR Reg 10 (d))	Number of temporary jobs created	All	1059	0	300	450	329	**1 079**	**902**	O	Target almost met. Strategic decision not to employ EPWP workers to decrease the spending on the municipality's temporary employment budget.
TL39	The promotion of tourism, economic and social development	Support 70 SMME's in terms of the Emerging Contractor Development Programme by 30 June 2024	Number of Emerging Contractors supported	All		0	35	0	35	**70**	**104**	G2	Target well met

Table 79: Top Layer SDBIP - The promotion of Tourism, Economic and Social Development

E) TOP LAYER SDBIP – BASIC SERVICE DELIVERY

The IDP strategic objective "*The provision and maintenance of municipal services*" is linked to the Municipal Key Performance Area namely "*Basic Service Delivery*".

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024							
						Target					Actual	R	Corrective Measures
						Quarter 1	Quarter 2	Quarter 3	Quarter 4	Annual Target			
TL2	The provision and maintenance of municipal services	m² of roads patched and resealed according to Pavement Management System within available budget	m² of roads patched and resealed	All	77 662	0	15 000	65 000	110 000	**110 000**	**128 419**	G2	Target well met
TL3	The provision and maintenance of municipal services	Quality of effluent comply 75% with general or special limit in terms of the Water Act (Act 36 of 1998)	% compliance	All	75,54%	75%	75%	75%	75%	**75%**	**77.81%**	G2	Target well met
TL4	The provision and maintenance of municipal services	Quality of potable water comply 95% with SANS 241	% compliance with SANS 241	All	96,99%	95%	95%	95%	95%	**95%**	**97.03%**	G2	Target well met
TL5	The provision and maintenance of municipal services	Limit unaccounted water to less than 26% {(Number of kilolitre water purified - Number of kilolitre water sold)/Number of kilolitre purified x 100)}	% of water unaccounted for	All	24,48%	0%	0%	0%	25%	**25%**	**30.59%**	R	Target not met. There was significantly less spent on the replacement of waterpipes in relation to the previous 2-year financial periods. No water meters were replaced due to the tender not being implemented. Controls were not adequately implemented due to acting personnel not being as knowledgeable as the incumbent personnel. Replacement of old asbestos pipes to reduce the pipe bursts will be prioritized in the 2024/2025

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024							
						Target					Actual	R	Corrective Measures
						Quarter 1	Quarter 2	Quarter 3	Quarter 4	Annual Target			
													budget.
TL19	The provision and maintenance of municipal services	Limit electricity losses to 7.5% or less {(Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased and/or Generated) × 100}	% of electricity unaccounted for	All	6,43%	0%	0%	0%	7.50%	**7.50%**	**7.61%**	R	Target not met. Losses were caused due to aging infrastructure and the deterioration of equipment due to loadshedding that causes cold starts, unauthorised connections and technical losses. Base meters are being replaced with split meters where possible, to ensure that customers do not have access to the physical meter but only to a keypad. Meter audit frequency to be increased. Cross referencing of meters in the field with data on our financial and vending system to ensure that all usage is measured and billed.
TL20	The provision and maintenance of municipal services	Report on the implementation of the Water Service Development plan annually by the end of October	Report submitted	All	1	0	1	0	0	**1**	**1**	G	Target met

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024							
						Target					Actual	R	Corrective Measures
						Quarter 1	Quarter 2	Quarter 3	Quarter 4	Annual Target			
TL28	The provision and maintenance of municipal services	Provision of water to informal households (excluding invaded state-owned land and private land) based on the standard of 1 water point to 25 households (MPPMR Reg 10 (a))	The number of taps installed in relation to the number of informal households (excluding invaded land unsuitable for housing and private land)	All	658	0	0	0	328	**328**	**718**	B	Target extremely well met
TL29	The provision and maintenance of municipal services	Provision of cleaned piped water to all formal households within 200 m from households (MPPMR Reg 10 (a))	No of formal households that meet agreed service standards for piped water	All	31 829	0	0	0	31 324	**31 324**	**32 887**	G2	Target well met
TL30	The provision and maintenance of municipal services	Provision of refuse removal, refuse dumps and solid waste disposal to all formal households at least once a week (A household is defined as a residential unit billed for the particular services rendered by way of the financial system (SAMRAS)) (MPPMR Reg 10 (a))	Number of formal households for which refuse is removed at least once a week	All	35 601	0	0	0	35 261	**35 261**	**36 662**	G2	Target well met

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024							
						Target					Actual	R	Corrective Measures
						Quarter 1	Quarter 2	Quarter 3	Quarter 4	Annual Target			
TL31	The provision and maintenance of municipal services	Provision of refuse removal, refuse dumps and solid waste disposal to all informal households at least once a week (MPPMR Reg 10 (a))	Number of weekly removal of refuse in informal households (Once per week = 52 weeks per annum	All	52	0	0	0	52	**52**	**52**	G	Target met
TL32	The provision and maintenance of municipal services	Provision of Electricity: Number of metered electrical connections in formal areas (Eskom Areas excluded) (Definition: Refers to residential households (RE) and pensioners (PR) as per Finance departments billed households) (MPPMR Reg 10 (a))	Number of formal households that meet agreed service standards	All	23 163	0	0	0	22 500	**22 500**	**23 989**	G2	Target well met
TL33	The provision and maintenance of municipal services	Provision of free basic electricity, refuse removal, sanitation and water in terms of the equitable share requirements (MPPMR Reg 10 (b))	Number of Indigent households	All	1 491	4 500	4 500	4 500	4 500	**4 500**	**4 715**	G2	Target well met

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024							
						Target					Actual	R	Corrective Measures
						Quarter 1	Quarter 2	Quarter 3	Quarter 4	Annual Target			
TL34	The provision and maintenance of municipal services	Percentage of a municipality's capital budget actually spent on capital projects identified for the financial year in terms of the municipality's IDP {(Actual amount spent on projects as identified for the year in the IDP/Total amount budgeted on capital projects)X100} (MPPMR Reg 10 (c))	% of the capital budget spent	All	88,95%	5%	20%	55%	95%	**95%**	**89,91%**	O	Target almost met. Under-expenditure was a result of circumstances beyond our control and in some cases unforeseen like the resignation of the Senior Manager Electricity and the non-approval of the initial visas of the commissioning engineers. A corrective measure could be to start the procurement processes earlier but in the above cases it would not have made a difference. For the 2024/25 financial year a new KPI to measure adherence to the DMP timeframes were added for budget holders in the SDBIP.
TL35	The provision and maintenance of municipal services	The provision of sanitation services to informal households (excluding invaded state-owned land and private land) based on the standard of 1 toilet to 5 households (MPPMR Reg 10 (a))	The number of toilet structures provided in relation to the number of informal households (excluding invaded land unsuitable for	All	1 107	0	0	0	785	**785**	**1 112**	G2	Target well met

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024							
						Target					Actual	R	Corrective Measures
						Quarter 1	Quarter 2	Quarter 3	Quarter 4	Annual Target			
			housing and private land)										
TL36	The provision and maintenance of municipal services	Provision of sanitation services to formal residential households (A household is defined as a residential unit billed for the particular services rendered by way of the financial system (SAMRAS)) (MPPMR Reg 10 (a))	No of formal residential households which are billed for sewerage in accordance to the SAMRAS financial system	All	32 323	0	0	0	31 646	**31 646**	**33 539**	G2	Target well met
TL37	The provision and maintenance of municipal services	100% of the Municipal Infrastructure Grant (MIG) spent by 30 June 2024 (Actual MIG expenditure/Allocation received)	% expenditure of allocated MIG funds	All	100%	5%	40%	62.40%	100%	**100%**	**86.57%**	O	Target almost met. The Contractor experienced an approximate 2-month delay with material delivery from suppliers and numerous construction plant breakdowns. Contractor indicated that they would increase production by acquiring additional labour and construction plant which they did not adhere to. Remedial measures. Regular technical, progress and planning meetings were held with the Employees, Agent & Contractor. The contractor was requested to provide regular programme updates and adjustments,

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024							
						Target					Actual	R	Corrective Measures
						Quarter 1	Quarter 2	Quarter 3	Quarter 4	Annual Target			
													additional labour and plant resources to increase production and method statements for acceleration of the Construction. We also provided contact details for alternative construction plant suppliers which could assist with increasing production. We issued Contractual notices from GCC 2015 regarding the Contractor's non-performance which the Contractor failed to respond to. Enforcement of penalties. The Contract extended to provide the Contractor the chance to achieve Practical Completion.

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024							
						Target					Actual	R	Corrective Measures
						Quarter 1	Quarter 2	Quarter 3	Quarter 4	Annual Target			
TL44	The provision and maintenance of municipal services	Provision of water to informal households on invaded land with available funding ("Land Invasion" refers to the illegal occupation of land, with the intention of establishing dwellings / a settlement upon it. An invasion may be by one individual or by hundreds of households).	The number of taps installed for informal households on invaded land with available funding	All	99	0	0	0	80	**80**	**81**	G2	Target well met
TL45	The provision and maintenance of municipal services	The provision of sanitation services to informal households on invaded land with available funding ("Land Invasion" refers to the illegal occupation of land, with the intention of establishing dwellings / a settlement upon it. An invasion may be by one individual or by hundreds of households).	The number of toilets provided for informal households on invaded land with available funding	All	171	0	0	0	105	**105**	**133**	G2	Target well met

Table 80: Top Layer SDBIP- Basic Service Delivery

3.2.2 EXTERNAL SERVICE PROVIDER PERFORMANCE

The table below indicates the performance of the external service providers utilised for the past two financial years:

External service provider/s performing an external mechanism function (Sect 76(b)(iv/v)) and comparison to previous financial year (Sect 46(b) of the Systems Act 2000 (2023/24)								
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (2022/23) (1-5)**	**Comment and/or corrective action when under performed**	**Average rating (2023/24) (1-5)**	**Comment and/or corrective action when under performed**
INFRASTRUCTURE & PLANNING								
Operation of Gansbaai Landfill, Stanford Public Drop-Off and Pearly Beach Drop-Off for a Contract Period Ending 30 November 2032	Enviroserv Waste Management	Operation of Gansbaai Landfill, Stanford Public Drop-off	13	Social Responsibility	3	Satisfactory	3	Satisfactory
				Economic Development	3	Satisfactory	3	Satisfactory
				Completion within Budget	3	Satisfactory	3	Satisfactory
				Compliance with Technical Specifications	3	Satisfactory	3	Satisfactory
				Compliance with Health and Safety Specifications	3	Satisfactory	3	Satisfactory
				Compliance with Programme	3	Satisfactory	3	Satisfactory
Water And	Veolia Water	Operation And	15	4% Sub-Contracting to	3	Satisfactory	3	Satisfactory

External service provider/s performing an external mechanism function (Sect 76(b)(iv/v)) and comparison to previous financial year (Sect 46(b) of the Systems Act 2000 (2023/24)								
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (2022/23) (1-5)**	**Comment and/or corrective action when under performed**	**Average rating (2023/24) (1-5)**	**Comment and/or corrective action when under performed**
Wastewater Bulk Works Operations and Maintenance	Solutions & Technologies South Africa	Maintenance		Local EME'S and QSE'S				
				Completion within Budget	3	Satisfactory	3	Satisfactory
				Compliance with Health & Safety Specifications	3	Satisfactory	3	Satisfactory
				Compliance with Technical Specifications	3	Satisfactory	3	Satisfactory
				Compliance within Programme	3	Satisfactory	3	Satisfactory
				Social Responsibility	3	Satisfactory	3	Satisfactory

Table 81: External Service Provider performance

3.2.3 SERVICE PROVIDERS STRATEGIC PERFORMANCE

Section 76(b) of the MSA states that KPIs should inform the indicators set for every Municipal entity and service provider with whom the Municipality has entered into a service delivery agreement.

Service provider means a person or institution or any combination of persons and institutions which provide a Municipal service

- External service provider means an external mechanism referred to in section 76(b) which provides a Municipal service for a Municipality
- Service delivery agreement means an agreement between a Municipality and an institution or person mentioned in section 76(b) in terms of which a Municipal service is provided by that institution or person, either for its own account or on behalf of the Municipality

Section 121(b) of the MFMA and Section 46 of the MSA further state that a Municipality should include the following related to service providers in its annual report:

- The performance of each service provider
- a Comparison of the performance with targets set for and performances in the previous financial year; and
- measures taken to improve performance.

Section 116(2) of the MFMA further states:
The accounting officer of a Municipality must:

- take all reasonable steps to ensure that a contract or agreement procured through the supply chain management policy of the Municipality or Municipal entity is properly enforced;
- monitor on a monthly basis the performance of the contractor under the contract or agreement;

The purpose of this section is to provide information related to the performance of external service providers. Only services rendered for an amount more than **R 200 000** are listed.

The table below indicates service providers utilised according to functional areas:

I. OFFICE OF THE MUNICIPAL MANAGER

None.

II. ECONOMIC & SOCIAL DEVELOPMENT AND TOURISM

None.

III. FINANCIAL SERVICES

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
Software to manage the debt collection from residents whose payments of municipal rates and taxes are in areas.	Geodebt Solutions Cc	Software to manage debt collection	9.00	Manage debt collection	Software to manage the debt collection from residents whose payments of municipal rates and taxes are in areas.	Geodebt Solutions Cc

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
Provision of Banking Services for a contract period ending 30 June 2024	Nedbank Limited	Banking Services	5.00	Providing Banking Services	3.00	Satisfactory
Provision and Administration of an Electricity Prepayment Vending System for a Contract Period Ending 30 June 2022	Ontec Systems (Pty) Ltd	Administration of Electricity Prepayment System	6.00	Disaster Recovery Process	3.00	Test complete
				Provision and Administration of Prepaid Electricity	3.00	Fair
Provision of Auctioneering Services for a Contract Period Ending 30 June 2023	Ikapa Express Auctioners (Pty) Ltd	Auctioneering Services	2.43	Successful completion of auction for moveable assets	3.00	Auction held on 30 May 2023
Printing and Distribution of Municipal Accounts and Newsletters for a Contract Period Ending 30 June 2023	Bidvest Paperplus a Division of Bidvest Paperplus (Pty) Ltd	Printing and Distribution of Accounts & Newsletter	2.43	Printing & Distribution of accounts & newsletters on monthly basis	3.00	Fine
Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023	Khusela Amanzi (Pty) Ltd	Plumbing items to Municipal Stores	2.48	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply, delivery of plumbing materials,	Aquaduct Trading	Plumbing items to municipal	2.48	Cost	3.00	Reviewed

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023		stores		Quality	3.00	Reviewed
				Time	3.00	Reviewed,
Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023	Big Chest (Pty) Ltd	Plumbing items to municipal stores	2.48	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023	Gundo Evolution (Pty) Ltd	Plumbing items to municipal stores	2.48	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023	Universal Trading	Plumbing items to municipal stores	2.48	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023	THE HARDWARE CO	Plumbing items to municipal stores	2.48	COST	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023	Top Fiks Suppliers	Plumbing items to municipal stores	2.48	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023	Elite Investhold (Pty) Ltd	Plumbing items for municipal stores	2.48	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023	KFC Engineering & Industrial Supplies	Plumbing items to municipal stores	2.48	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period ending 30 June 2023	Newport Water Solutions (Pty) Ltd	Plumbing items to municipal stores	2.48	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply, delivery of plumbing materials, manholes, plumbing tools, plastic toilet doors and irrigation items for a contract period	Alprene Plastic Products (Pty) Ltd	Plumbing items to municipal stores	2.48	Cost	3.00	Reviewed
				Quality	3.00	Reviewed

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
ending 30 June 2023				Time	3.00	Reviewed
Supply and delivery of printing paper, ink toners, cartridges, and ribbons for a contract period ending 30 June 2023	Umn Communications Cc	Supply and delivery of printing paper, ink toners,	2.73	Time Cost & Quality	3.00	Reviewed
Supply and delivery of printing paper, ink toners, cartridges, and ribbons for a contract period ending 30 June 2023	Kengisa (Pty) Ltd	Supply and delivery of printing paper, ink toners,	2.73	Time, Cost & Quality	3.00	1. Bidder withdrew their offer due to financial issues. Rights was transferred to the B-Bidder. 2. Due to a Force Majeure announced by SAPPI Overstrand has been limited to 120 Boxes per month. 3. Under clause 23.1 of the GCC on the tender we will be purchasing paper <R30K as and when needed
Supply and delivery of printing paper, ink toners, cartridges, and ribbons for a contract	Acorn Technology (Pty) Ltd	Supply and delivery of printing paper, ink toners,	2.73	Time Cost & Quality	3.00	Reviewed

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
period ending 30 June 2023						
Supply & Delivery of Electrical Items for a contract period ending 30 June 2023	Powercomm Solutions (Pty) Ltd	Electrical items for municipal stores	2.50	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply & Delivery of Electrical Items for a contract period ending 30 June 2023	Me Global Inc	Electrical items for municipal stores	2.31	Cost	3.00	Contract cancelled due to Owner passing away; contract rights moved to B-Bidder
				Quality	3.00	Contract cancelled due to Owner passing away; contract rights moved to B-Bidder
				Time	3.00	Contract cancelled due to Owner passing away; contract rights moved to B-Bidder
Supply & Delivery of Electrical Items for a contract period ending 30 June 2023	Jocastro (Pty) Ltd	Electrical items to municipal stores	2.50	Cost	3.00	Reviewed
				Time	3.00	Reviewed

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
				Quality	3.08	Reviewed
Supply & Delivery of Electrical Items for a contract period ending 30 June 2023	Flo Specialized Product Solutions	Electrical items to municipal stores	2.50	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply & Delivery of Electrical Items for a contract period ending 30 June 2023	Memotek Trading Cc	Electrical items to municipal stores	2.50	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply & Delivery of Electrical Items for a contract period ending 30 June 2023	Ve Management Services (Pty) Ltd	Electrical items to municipal stores	2.50	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply & Delivery of Electrical Items for a contract period ending 30 June 2023	Greenro Solutions (Pty) Ltd	Electrical items to municipal stores	2.50	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply & Delivery of Electrical Items for a	Universal Trading	Electrical items to municipal	2.50	Cost	3.00	Reviewed

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
contract period ending 30 June 2023		stores		Quality	3.00	Reviewed
				Time	3.00	Reviewed
Supply & Delivery of Electrical Items for a contract period ending 30 June 2023	Top Fiks Suppliers	Electrical items to municipal stores	2.50	Cost	3.00	Reviewed
				Quality	3.00	Reviewed
				Time	3.00	Reviewed
Disconnection and reconnection of electricity supply and installation and removal of water flow restrictors for a contract period ending 30 June 2023	Spectrum Utility Management (Pty) Ltd	Disconnection and reconnection of services	2.41	Disconnection and reconnections of services	3.00	Fine
Provision of water and electricity meter reading services	Wapipa Construction (Pty) Ltd	Reading of water and electricity meters	3.00	Meter readings for Baardskeerdersbos, Pearly Beach, Hawston, Mount Pleasant, Mooiuitsig, Onrusrivier, Sandbaai, Vermont and Zwelihle	3.00	In line with Tender specs
				Reading of water and electricity meters in Kleinmond	3.00	Fine

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
Provision of water and electricity meter reading services	Fuze Geomatics Cc	Reading of water and electricity meters	3.00	Reading of water and electricity meters on a monthly basis	3.00	Fine
Appointment of attorneys for the rendering of legal services for a contract period ending 30 June 2023	Fairbridges Wertheim Becker Attorneys	Attorney for collection	1.93	Attorney assist with collections	3.00	Fair
Provision of meter reading software for mobile devices for a contract period ending 30 June 2024	Market Demand Trading 773 (Pty) Ltd	Provide Meter reading software	3.00	Provide software for meter readings on mobile devices	3.00	Fair
Provision of cash in transit services for a contract period ending 30 June 2024	Fidelity Cash Solutions (Pty) Ltd	Cash in Transit Services	3.00	Cash in Transit Services	3.00	Fair
Supply and delivery of wheelie bins, hardware, lubricants and paint products for a contract period ending 30 June 2024	KFC Engineering & Industrial Supplies	Supply and delivery of wheelie bins, hardware, lub	2.28	Time, cost and quality	3.00	Reviewed
Supply and delivery of wheelie bins, hardware, lubricants and paint products for a contract period ending 30 June 2024	TTR Events and Suppliers (Pty) Ltd	Supply and delivery of wheelie bins, hardware, lub	2.28	Time, cost and delivery	3.00	Reviewed
Supply and delivery of wheelie bins, hardware, lubricants and paint products for a	Olympia International Paints & Coatings	Supply and delivery of wheelie bins, hardware, lu	2.28	Time, cost and quality	3.00	Reviewed

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
contract period ending 30 June 2024						
Supply and delivery of wheelie bins, hardware, lubricants and paint products for a contract period ending 30 June 2024	Memotek Trading Cc	Supply and delivery of wheelie bins, hardware, lub	2.28	Time, cost and quality	3.00	Reviewed
Supply and delivery of wheelie bins, hardware, lubricants and paint products for a contract period ending 30 June 2024	Piston Power Chemicals Cc	Supply and delivery of wheelie bins, hardware, lub	2.28	Time, cost and quality	3.00	Reviewed
Supply and delivery of wheelie bins, hardware, lubricants and paint products for a contract period ending 30 June 2024	PTA Agencies (Pty) Ltd	Supply and delivery of wheelie bins, hardware, lub	2.28	Time, cost and quality	3.00	Reviewed
Supply and delivery of wheelie bins, hardware, lubricants and paint products for a contract period ending 30 June 2024	Sidinga Suppliers	Supply and delivery of wheelie bins, hardware, lub	2.28	Time, cost and quality	3.00	Reviewed
Supply and delivery of wheelie bins, hardware, lubricants and paint products for a contract period ending 30 June 2024	Startune (Pty) Ltd	Supply and delivery of wheelie bins, hardware, lub	2.28	Tiem, cost and quality	3.00	Reviewed
Supply and delivery of wheelie bins, hardware, lubricants and paint products for a contract period ending 30 June 2024	Universal Trading	Supply and delivery of wheelie bins, hardware, lub	2.28	Time, cost and quality	3.00	Reviewed

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
Supply and delivery of wheelie bins, hardware, lubricants and paint products for a contract period ending 30 June 2024	The Groundsman (Pty) Ltd	Supply and delivery of wheelie bins, hardware, lub	2.28	Time, cost and quality	3.00	Reviewed
Supply & delivery of tissue paper products, cleaning materials, disinfectants and sanitizers for a contract period ending 30 June 2024	RC Suppliers	Supply & delivery of tissue paper products, cleani	2.56	Time, cost and quality	3.00	Reviewed
Supply & delivery of tissue paper products, cleaning materials, disinfectants and sanitizers for a contract period ending 30 June 2024	Caprichem Saccs (Pty) Ltd	Supply & delivery of tissue paper products, cleani	2.56	Time, cost and quality	3.00	Reviewed
Supply & delivery of tissue paper products, cleaning materials, disinfectants and sanitizers for a contract period ending 30 June 2024	Kwapele Basadi Cleanit Cc	Supply & delivery of tissue paper products, cleani	2.56	Tiem, cost and quality	3.00	Reviewed
Supply & delivery of tissue paper products, cleaning materials, disinfectants and sanitizers for a contract period ending 30 June 2024	Memotek Trading Cc	Supply & delivery of tissue paper products, cleani	2.56	Time, cost and quality	3.00	Reviewed
Supply & delivery of tissue paper products,	Pta Agencies (Pty) Ltd	Supply & delivery of tissue	2.56	Time, cost and quality	3.00	Reviewed

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
cleaning materials, disinfectants and sanitizers for a contract period ending 30 June 2024		paper products, cleani				
Supply & delivery of tissue paper products, cleaning materials, disinfectants and sanitizers for a contract period ending 30 June 2024	Sidinga Suppliers	Supply & delivery of tissue paper products, cleani	2.56	Time, cost and quality	3.00	Reviewed
Supply & delivery of tissue paper products, cleaning materials, disinfectants and sanitizers for a contract period ending 30 June 2024	Startune (Pty) Ltd	Supply & delivery of tissue paper products, cleani	2.56	Time, cost and quality	3.00	Reviewed
Supply & delivery of tissue paper products, cleaning materials, disinfectants and sanitizers for a contract period ending 30 June 2024	TTR Events and Suppliers (Pty) Ltd	Supply & delivery of tissue paper products, cleani	2.56	Time, cost and quality	3.00	Reviewed
Supply & delivery of tissue paper products, cleaning materials, disinfectants and sanitizers for a contract period ending 30 June 2024	Utshalomali Cleaning and Hygiene Solutions	Supply & delivery of tissue paper products, cleani	2.56	Time, cost and quality	3.00	Reviewed
Supply and delivery of overall. Protective	Startune (Pty) Ltd	Supply and delivery of	2.52	Time, cost and quality	3.00	Reviewed

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
clothing, personal protective equipment (PPE) and uniforms for a contract period ending 30 June 2024		overall. Protective clothing				
Supply and delivery of overall. Protective clothing, personal protective equipment (PPE) and uniforms for a contract period ending 30 June 2024	Pienaar Brothers (Pty) Ltd	Supply and delivery of overall. Protective clothing	2.52	Time, cost and quality	3.00	Reviewed
Underwriting and management of the short-term insurance portfolio of the Overstrand municipality for a contract period ending 30 June 2024	Lateral Unison Insurance Brokers (Pty) Ltd	Short-term Insurance Underwriting & Management	3.00	Annual renewal & placement of the Municipality's Insurance Portfolio, effective from 01/07/2021 & 01/07/2023 respectively	3.00	Confirmation received that continuous cover is in place from 01/07/2022 - 30/06/2023.
				Claims Administration - Submit monthly updated reports in respect of insurance claims submitted, indicating the status of each claim.	3.00	Report in respect of June 2023 received on 03/07/2023.
				Placement of the Municipality's Insurance	3.00	Insurance portfolio in place effective

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
				Portfolio, effective from 01/07/2021		01/07/2021 and 01/07/2022
Supply and delivery of electrical meters and electrical items to the Overstrand municipality for a contract period ending 30 June 2023	Maboneng Electrical Distributors	Supply and delivery of electrical meters and elect	1.72	Time, cost and quality	3.00	Reviewed
Supply and delivery of electrical meters and electrical items to the Overstrand municipality for a contract period ending 30 June 2023	Mattha Trading (Pty) Ltd	Supply and delivery of electrical meters and elect	1.72	Supply and delivery of electrical meters and electrical items	3.00	Reviewed
Supply and delivery of electrical meters and electrical items to the Overstrand municipality for a contract period ending 30 June 2023	Landis And Gyr (Pty) Ltd	Supply and delivery of electrical meters and elect	1.72	Supply and delivery of electrical meters and electrical items	3.00	Reviewed
Supply and delivery of electrical meters and electrical items to the Overstrand municipality for a contract period ending 30 June 2023	Memotek Trading Cc	Supply and delivery of electrical meters and elect	1.72	Supply and delivery of electrical meters and electrical items	3.00	Reviewed
Supply and delivery of electrical meters and electrical items to the Overstrand	KADER TECHNOLOGIES (PTY)	Supply and delivery of electrical meters and elect	1.72	Supply and delivery of electrical meters and	3.00	Reviewed

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
municipality for a contract period ending 30 June 2023	LTD			electrical items		
Supply and delivery of electrical meters and electrical items to the Overstrand municipality for a contract period ending 30 June 2023	UNIVERSAL TRADING	Supply and delivery of electrical meters and elect	1.72	Supply and delivery of electrical meters and electrical items	3.00	Reviewed
Supply and delivery of plastic toilet doors for a contract period ending 30 June 2024	SAKH'IKHAYA SUPPLIERS CC	Supply and delivery of plastic toilet doors	2.38	Time, cost and quality	3.00	Reviewed
The compilation and maintenance of the general and supplementary valuation rolls for a contract period ending 30 June 2025	HCB VALUATIONS AND SERVICES (PTY) LTD	Valuations	3.00	Accuracy of valuations received	3.00	Satisfactory
				Timeous feedback on queries	3.00	Satisfactory
				Valuations received within timeframe.	3.00	Satisfactory
Core financial business system.	SOLVEM CONSULTING (PTY) LTD	Financial system	9.00	Deliver financial system services within agreed time, cost and quality	1.00	Not all issues on production system have been solved in time. CIMS reports distributed weekly for attention.

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Finance						
						Second eval for sept. Already done on 07/10/21
Human Resources Management and Payroll Business System	PAYDAY SOFTWARE SYSTEMS (PTY) LTD	Human Resources Management and Payroll Business Sy	9.00	Human Resources Management and Payroll Business System	3.00	Satisfactory

Table 82: Service Provider Performance - Financial Services

IV. MANAGEMENT SERVICES

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Management Services						
Proposed amendment: upgrade, maintenance and support of Overstrand municipality's radio frequency network for a contract period ending	Comsol Networks (Pty) Ltd (Commucation Solutions)	Upgrade, maintenance & support rf network	8.00	Upgrade, maintenance & support of rf network	3.00	Satisfied with upgrade, maintenance and

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Management Services						
30 June 2026						support of rf network
Amendment of SC1701A/2016: software and website for caravan park/camping reservations for a contract period ending 30 June 2025	CIMSO Business Solutions AFCIMSO Business Solutions Africa (Pty) Ltd [PSD DISTRIBUTIONRICA (Pty) Ltd [PSD Distribution]	Software website for caravan Parks	4.66	Website and software of bookings of palmiet campsite services	3.00	Satisfactory
Proposed amendment of SC1793A/2017: the acquisition of a capped ELA licensing fee for the GIS system for a contract period ending 30 June 2025	Esri (Environmental Systems Research Institute SA (Pty) Ltd)	Yearly licences	8.00	Availability of licences	3.50	Service was received
Provision of services to host, maintain, possibly re-design and upgrade the website of the Overstrand municipality for a contract period ending 30 June 2022	Maxitec	Website hosting	6.00	Quality of work provided	4	Very good and prompt service received. Always help within 12hours.
Appointment of attorneys for the rendering of legal services for a contract period ending 30 June 2023	Fairbridges Wertheim Becker Attorneys	Legal services rendering	1.93	Rendering of legal service	3.08	KPI has been met
Provision of Multi-functional Office Machines for a contract period ending 30 June 2024	Konica Minolta SA a Division of Bidvest Office (Pty) Ltd	Provision of Multi-functional Office Machines	2.82	Provision of Multi-functional Office Machines for a contract period ending 30 June 2024	3.00	Complied
Appointment of a media agency for the placement of advertisements for a contract period ending 30 June 2025	Ayanda Mbanga Communications (Pty) Ltd	Placement of Advertisements, Translations, Editing	2.83	Time	3.00	Satisfactory
				Adhere to pricing schedule	3.00	Satisfactory
				Quality of work delivered	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Management Services						
Online subscription for access to legal information for a 2-year contract period	LexisNexis South Africa (Pty) Ltd - 460160	Online Subscription for access to Legal Info	2.00	Service be available 24/7 & Information must be updated at all times	3.00	Complied
Graphic design services	Jenni Cory Graphic Design	Graphic Design Services	2.15		3.00	Satisfactory
Software used to manage time and attendance of employs.	Bytes Systems Integration A Division of Altron TMT (Pty) Ltd	Software used to manage time and attendance of emp	9.00	Quality to support services of software	3.00	Satisfactory
Software used to manage the Integrated Development Plan, the Service Development and Budget Implementation Plan and Individual Performance management.	Ignite Advisory Services	Electronic Performance Management Sys	9.00	Ignite Supplier Performance	3.58	Complied as per SLA
				Service Delivery Budget Implementation Plan	3.58	Complied as per SLA
Document archiving and automated process and workflow business system.	Business Engineering (Pty) Ltd	Provision of On-site-support	9.00	Administration	3.00	Compliant
				Pro-Active Support	3.00	Compliant
				Re-Active Support	3.00	Compliant
				Site Health Management	3.00	Compliant
				Technical support	3.00	Compliant
				Training	3.00	Compliant
				Workflow optimisation	3.00	Compliant

Table 83: Service Provider Performance - Management Services

V. INFRASTRUCTURE AND PLANNING SERVICES

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
Amendment of sc1634b/2015: provision of geographic information systems (GIS) services in the Overstrand municipality area ending 30 June 2025	ESRI (Environmental Systems Research Institute Sa (Pty) Ltd)	GIS Services	5.00	GIS Services Automated Programming and Cadastral maintenance	4.17	Good service was received
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022.	Re-Solve Consulting (Pty) Ltd	Engineering consultants	3.92	Completion within budget	3.00	Not use yet
				Compliance with technical specifications	3.00	Not use yet
				Compliance within programme	3.00	Not use yet
				Social responsibility	3.00	Not use yet
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022	JPCE (Pty) Ltd	Consulting engineering services	3.92	Completion within budget	3.00	Satisfactory
				Compliance with technical specifications	3.00	Satisfactory
				Compliance within programme	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory
Appointment of Consultants for Various Engineering	Daveng Consulting	Consulting	3.92	Social responsibility	2.08	Unsatisfactory

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022	Engineers	engineering services		Completion within budget	3.00	Satisfactory
				Compliance with technical specifications	3.00	Satisfactory
				Compliance within programme	3.00	Satisfactory
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022.	Water and Wastewater Engineering (Pty) Ltd	Consulting engineering services	3.92	Completion within budget	3.00	Not use yet
				Compliance with technical specifications	3.00	Not use yet
				Compliance within programme	3.00	Not use yet
				Social responsibility	3.00	Not use yet
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022	WEC Consult	Consulting engineering services	3.92	Completion within budget	3.00	Not used yet
				Compliance with technical specifications	3.00	Not used yet
				Compliance within programme	3.00	Not used yet
				Social responsibility	3.00	Not used yet
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June	GIBB (PTY) LTD (ARCUS GIBB)	Consulting engineering	3.92	Social responsibility	3.00	Satisfactory
				Completion within budget	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
2022.		services		Compliance with technical specifications	3.00	Satisfactory
				Compliance within programme	3.00	Satisfactory
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022	DELTA BUILT ENVIRONMENT CONSULTANTS (PTY) LTD	Consulting engineering services	3.92	Completion within budget	3.00	Not used yet
				Compliance with technical specifications	3.00	Not used yet
				Compliance within programme	3.00	Not used yet
				Social responsibility	3.00	Not used yet
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022	IX ENGINEERS (PTY) LTD	Consulting engineering services	3.92	Completion within budget	3.00	Satisfactory
				Compliance with technical specifications	3.00	Satisfactory
				Compliance within programme	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June	UDS AFRICA PROFESSIONAL SERVICES PROVIDER & PROJECT	Consulting engineering services	3.92	Completion within budget	3.00	Not used yet
				Compliance with technical specifications	3.00	Not used yet

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
2022	MANAGERS			Compliance within programme	3.00	Not used yet
				Social responsibility	3.00	Not used yet
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022	NEXTEC INDUSTRIAL TECHNOLOGIES (PTY) LTD	Consulting engineering services	3.92	Completion within budget	3.00	Satisfactory
				Compliance with technical specifications	3.00	Satisfactory
				Compliance within programme	3.00	Satisfactory work done
				Social responsibility	3.00	Satisfactory
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022.	HHO AFRICA	Consulting engineering services	3.92	Social responsibility	3.00	Not use yet
				Completion within budget	3.00	Satisfactory
				Compliance with technical specifications	3.00	Satisfactory
				Compliance within programme	3.00	Satisfactory
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June	INGEROP SOUTH AFRICA (PTY) LTD	Consulting engineering services	3.92	Completion within budget	3.00	Not use yet
				Compliance with technical specifications	3.00	Not use yet

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
2022				Compliance within programme	3.00	Not use yet
				Social responsibility	3.00	Not use yet
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022.	LUKHOZI CONSULTING ENGINEERS (PTY) LTD	Consulting engineering services	3.92	Completion within budget	3.00	Not use yet
				Compliance with technical specifications	3.00	Not use yet
				Compliance within programme	3.00	Not use yet
				Social responsibility	3.00	Not use yet
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022	SMEC SOUTH AFRICA (PTY) LTD	Consulting engineering services	3.92	Completion within budget	3.00	Not used yet
				Compliance with technical specifications	3.00	Not used yet
				Compliance within programme	3.00	Not used yet
				Social responsibility	3.00	Not used yet
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022	AURECON SOUTH AFRICA (PTY) LTD (OORGENEEM BY NETGROUP150313)	Consulting engineering services	3.92	Completion within budget	3.00	Satisfactory
				Compliance with technical specifications	3.00	Satisfactory
				Compliance within programme	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
				Social responsibility	3.00	Satisfactory
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022.	GLS CONSULTING (PTY) LTD	Consulting engineering services	3.92	Completion within budget	3.00	Not use yet
				Compliance with technical specifications	3.00	Not use yet
				Compliance within programme	3.00	Not use yet
				Social responsibility	3.00	Not use yet
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022	MOTLA SOUTH (PTY) LTD	Consulting engineering services	3.92	Completion within budget	3.00	Not use yet
				Compliance with technical specifications	3.00	Not use yet
				Compliance within programme	3.00	Not use yet
				Social responsibility	3.00	Not use yet
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022.	NEIL LYNERS AND ASSOCIATES (RF) (PTY) LTD	Consulting engineering services	3.92	Completion within budget	3.00	Satisfactory
				Compliance with technical specifications	3.00	Satisfactory
				Compliance within programme	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022.	BIGEN AFRICA SERVICES (PTY) LTD	Consulting engineering services	3.92	Completion within budget	3.00	Not use yet
				Compliance with technical specifications	3.00	Not use yet
				Compliance within programme	3.00	Not use yet
				Social responsibility	3.00	Not use yet
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022	JG AFRIKA (PTY) LTD	Consulting engineering services	3.92	Completion within budget	3.00	Not use yet
				Compliance with technical specifications	3.00	Not use yet
				Compliance within programme	3.00	Not use yet
				Social responsibility	3.00	Not use yet
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022	UHAMBISO CONSULT	Consulting engineering services	3.92	Completion within budget	3.00	Not used yet
				Compliance with technical specifications	3.00	Not used yet
				Compliance within programme	3.00	Not used yet
				Social responsibility	3.00	Not used yet
Appointment of Consultants for Various Engineering	AVDM CONSULTING	Consulting	3.92	Completion within budget	3.00	Not used yet

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022	ENGINEERS & PROJECT MANAGERS CC	engineering services		Compliance with technical specifications	3.00	Not used yet
				Compliance within programme	3.00	Not used yet
				Social responsibility	3.00	Not used yet
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022.	ROYAL HASKONINGDHV (PTY) LTD	Consulting engineering services	3.92	Completion within budget	3.00	Not use yet
				Compliance with technical specifications	3.00	Not use yet
				Compliance within programme	3.00	Not use yet
				Social responsibility	3.00	Not use yet
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June 2022	EFG ENGINEERS (PTY) LTD	Consulting engineering services	3.92	Completion within budget	3.00	Not use yet
				Compliance with technical specifications	3.00	Not use yet
				Compliance within PROGRAMME	3.00	Not use yet
				Social responsibility	3.00	Not use yet
Appointment of Consultants for Various Engineering and Groundwater Projects in the Overstrand Municipal Area for a contract period ending 30 June	GEOHYDROLOGICAL & SPATIAL SOLUTIONS INTER	Consulting engineering	3.92	Completion within budget	3.00	Not use yet
				Compliance with technical	3.00	Not use yet

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
2022	(PTY) LTD(GEOSS)	services		specifications		
				Compliance within programme	3.00	Not use yet
				Social responsibility	3.00	Not use yet
Provision of laboratory services for the monitoring of water quality in the Overstrand area for a contract period ending 30 June 2023	INTEGRAL LABORATORIES (PTY) LTD	Provision of laboratory services	3.00	Social responsibility	3.00	Satisfactory
				Compliance with technical specifications	3.00	Satisfactory
				Compliance within programme	3.00	Satisfactory
Environmental management maintenance for a contract period ending 30 June 2023	INDALO YETHU CONSTRUCTION AND PROJECTS (PTY) LTD	Maintenance of environmental assets, as and when required. Rates Based Tender	1.48	Social Responsibility	3.00	In Progress
				A dedicated supervisor must be on site during all times of the contract	4	Supervisor in field at all times
				The team must be contactable at all times whilst conducting work onsite for OM	4	100 % Satisfied
				Social Responsibility	5	Donation or R 10 000-00 to Overstrand Whale

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
						Boxing Club
Labour tender for mv/lv electrical reticulation for a contract period ending 30 June 2023	ADENCO CONSTRUCTION (PTY) LTD	Labour for MV/LV Electrical Reticulation	1.14	Key Performance	3.00	No problems reported.
				Local Labour	3.00	Agreement makes provision for 1x black male under the age of 35 and 1x black female under the age of 35 on site
				Payment Certificate and invoice	3.00	Hermanus - received order 261975 for Marikana project, phase 1 Gansbaai - None Kleinmond - None
				Site Meetings & Minutes	3.00	No formal meetings with minutes were

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
						held.
				Social Responsibility	3.00	1x black female under at the age of 35 - Zwelihle - estimated monetary support R5 000
Construction of new Archimedes screw inlet pumping station in Zwelihle, Hermanus	KHUBEKA CONSTRUCTION CC	Construction of sewerage pump station	1.89	Compliance within programme	3.00	Satisfactory
				5% subcontracting of eme's	3.00	Satisfactory
				Completion within budget	3.00	Satisfactory
				Compliance with technical specifications	3.00	Satisfactory
				Social responsibility projects implemented	3.00	Satisfactory
Operation of new materials recovery facility (MRF), Hermanus	HERMANUS RECYCLING CC	Operation of new materials recovery facility	3.04	Completion within budget	3.00	Satisfactory
				Compliance with health and safety specifications	3.00	Satisfactory
				Compliance with technical	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
				specification		
				Social responsibility	3.00	Satisfactory
Installation of Gansbaai sewer reticulation, Phase 4	BENVER CIVILS AND PLANT HIRE CC	Construction of sewer pipelines	1.05	Completion within budget	3.00	Satisfactory
				Compliance with health and safety specifications	3.00	Satisfactory
				Compliance with technical specifications	3.00	Satisfactory
				Compliance within programme	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory
Appointment of architects, architectural technologists, structural engineers and quantity surveyors for a contract period ending 30 June 2024	CSM CONSULTING SERVICES (PTY) LTD - BANK CHANGE	Professional services	2.22	Time/cost/quality	3.00	Satisfactory. No complaints feedback from user departments.
Appointment of architects, architectural technologists, structural engineers and quantity surveyors for a contract period ending 30 June 2024	BERGSTAN SOUTH AFRICA	Professional services	2.22	Time/cost/quality	3.00	Satisfactory. No complaints feedback from user departments.

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
Appointment of architects, architectural technologists, structural engineers and quantity surveyors for a contract period ending 30 June 2024	ENGELBRECHT AND SCORGIE ARCHITECTURAL OFFICES	Professional services	2.22	Time/Cost/Quality	3.00	Satisfactory. No complaints feedback from user departments.
New 66/11 KV Birkenhead substation	ADENCO CONSTRUCTION (PTY) LTD	Construction of new infrastructure	2.37	Compliance with Social Responsibility	3.00	Not applicable for current month
				Keeping deadlines as per approved program	3.00	Satisfactory
				Training provided to local residents employed	3.00	Satisfactory
				Monthly claims strictly in accordance with the tendered cash flow program.	3.08	Good
				Regular updating and final submission of as-built information	3.33	Not applicable this month
				Acceptable level of contract administration and quality of work.	3.58	Good
				Compliance with CPG1 target	3.75	Good.

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
				Compliance with EME's/QSE's subcontracting requirement	3.75	Satisfactory
				Compliance to CPG2 target	3.92	Good.
				Response time to queries.	3.92	Good
				Submission of accurate claims on time	3.92	Excellent
				Adherence to the Environmental Management Plan (Appendix C)	4.00	Good.
				The Contractor shall also take photo's of the site on a continuous basis and hand those in at each site meeting.	4.25	Good
				Adherence to Occupational Health and Safety Act	4.50	Excellent
				Number of local jobs created, and money retained in community	4.83	Excellent
Term tender for drilling and testing of boreholes in	IKHONO TECHNI	Drilling and testing	2.92	Completion within budget	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
the primary and secondary aquifers in the Overstrand area	(PTY) LTD	of boreholes		Compliance with health & safety specifications	3.00	Satisfactory
				Compliance with technical specifications	3.00	Satisfactory
				Compliance within programme	3.00	Satisfactory
				Social responsibility contribution	3.00	Satisfactory
Term tender for drilling and testing of boreholes in the primary and secondary aquifers in the Overstrand area	SA ROTSBORE (PTY) LTD	Drilling and testing of boreholes	2.92	Completion within budget	3.00	Not use yet
				Compliance with health & safety specifications	3.00	Not use yet
				Compliance with technical specifications	3.00	Not use yet
				Compliance within programme	3.00	Not use yet
				Social responsibility contribution	3.00	Not use yet
Appointment of panel of attorneys for the rendering of conveyancing and notary services for a period ending 30 June 2025	DIRK VERDOES ATTORNEYS INC - AFFIDAVIT	Conveyancing and Notary Services	2.49	Reporting	3.00	Satisfactory
				Costing	3.00	In line with tendered prices

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
Appointment of panel of attorneys for the rendering of conveyancing and notary services for a period ending 30 June 2025	AV DAWSON INC	Notary services	2.49	Notary tender - AV Dawson	3.00	As and when needed. No instructions given yet.
Education awareness - puppet shows and live theatre for scholars to create awareness for water conservation, waste recycling and, environmental conservation for a contract period ending 30 June 2025	STORY TEAM (PTY) LTD	Puppet shows and live theatre for scholars	2.74	Completion within budget	3.00	Satisfactory
				Compliance with health and safety specifications	3.00	Satisfactory
				Compliance with technical specifications	3.00	Satisfactory
				Compliance within programme	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory
Upgrading of the Kleinmond wastewater treatment works	HILOAD INYANGA CONSTRUCTION (PTY) LTD	Construction of upgrades to wastewater works	1.46	10% sub-contraction to local EME'S and QSE'S	3.00	Satisfactory
				Completion within budget	3.00	Satisfactory
				Compliance with health & safety specifications	3.00	Satisfactory
				Compliance with technical	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
				specifications		
				Compliance within programme	3.00	Satisfactory
				Social responsibilities	3.00	Satisfactory
Replacement of water pipes within the Overstrand municipal area	MARTIN AND EAST (PTY) LTD - NEW DIRCT	Replacement of water pipes	1.70	3% sub-contracting to local eme's and qse's	3.00	Satisfactory
				Completion within budget	3.00	Satisfactory
				Compliance with health & safety specifications	3.00	Satisfactory
				Compliance with technical specifications	3.00	Satisfactory
				Compliance within programme	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory
Masakhane bulk water supply	BENVER CIVILS AND PLANT HIRE CC	Construction of Bulk Water Pipeline & Booster	0.72	Cost	3.00	Expenditure within budget
				Quality	3.00	Acceptable quality of works

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
				Time	3.00	Satisfactory progress
Masakhane bus route	BENVER CIVILS AND PLANT HIRE CC	Construction of bus route	0.58	Cost	3.00	Satisfactory progress
				Quality	3.00	Satisfactory quality
				Time	3.00	Satisfactory progress
Stanford bulk water supply	BENVER CIVILS AND PLANT HIRE CC	Construction of Bulk Water pipeline	0.69	Cost	3.00	Expenditure within budget
				Quality	3.00	Acceptable quality of works
				Time	3.00	Satisfactory progress
Construction of the Stanford drop-off retaining wall	SR CIVIL CONTRACTORS (PTY) LTD	Construction of Stanford drop off retaining wall	0.50	Completion within budget	3.00	Satisfactory
				Compliance with health & safety specifications	3.00	Satisfactory
				Compliance with technical specifications	3.00	Satisfactory
				Compliance within programme	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Infrastructure & Planning						
Provision of services as implementing agent for the Schulphoek development project, hermanus	ASLA KONSTRUKSIE (EDMS) BPK		10.01		3.00	Satisfactory
(Build man) the provision of information technology related services and systems.	WATER MANAGEMENT SERVICES CC	Licences	12.01	All licenses and software versions must be up to date	3.00	Supplier Performance satisfactory

Table 84: Service Provider Performance- Infrastructure and Planning Services

VI. COMMUNITY SERVICES

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
Cleaning of stormwater and sewerage pipelines on an "as and when" required for a	JUNO CORP (PTY) LTD	Cleaning of stormwater and	3.94	Cost	3.00	Satisfactory work done

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
contract period ending 30 June 2022		sewerage pipelines		Quality	3.00	Satisfactory work done
				Social responsibilities	3.00	Satisfactory work done
				Time	3.00	Satisfactory work done
Replacement of water meters in the Overstrand area, phase 4, for a contract period ending 30 June 2022	IKAPA RETICULATION & FLOW	Replacement of water meters in the Overstrand	3.26	Time	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Cost	3.00	Satisfactory
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	WAPIPA CONSTRUCTION (PTY) LTD	Cleaning services	2.17	Set frequency and routine on the cleaning schedule is maintained and met.	3.00	Complied
				The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times.	3.00	Complied
Provision of cleaning services for the	ALG SERVICES	Cleaning services	2.17	Cost	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
Greater Hermanus and Kleinmond areas				Quality	3.00	Satisfactory
				Time	3.00	Satisfactory
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	EUNECIA'S CLEANING SERVICES	Cleaning services	2.17	Cost	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Time	3.00	Satisfactory
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	MBESHIS CLEANING SERVICE	Cleaning services	2.17	Set frequency and routine on the cleaning schedule is maintained business plan submitted with the	3.00	Satisfactory
				The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area is maintained at the highest level at all times.	3.00	Satisfactory
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	GARDINER N (THE BUSINESS ZONE)	Cleaning services	2.17	Set frequency and routine on the cleaning schedule is maintained and met.	3.00	Satisfactory
				The contractor is required to ensure that the area is cleaned, and aesthetic neatness of the area	3.00	Complied

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
				is maintained at the highest level at all times.		
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	ADAM OUTREACH PROJECTS (PTY) LTD	Cleaning services	2.17	Set frequency and routine on the cleaning schedule is maintained business plan submitted with the	3.00	Complied
				The contractor is required to ensure that the area is cleaned and aesthetic neatness of the area is maintained at the highest level at all times.	3.00	Complied
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	KROHN JC	Cleaning services	2.17	Set frequency and routine on the cleaning schedule is maintained and met.	3.00	Complied
				The contractor is required to ensure that the area is cleaned and aesthetic neatness of the area is maintained at the highest level at all times.	3.00	Satisfactory
Provision of cleaning services for the	EVELYN'S PAINTING	Cleaning services	2.16	Set frequency and routine on the cleaning schedule is maintained	3.00	Complied

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
Greater Hermanus and Kleinmond areas	SERVICES			and met.		
				The contractor is required to ensure that the area is cleaned and aesthetic neatness of the area is maintained at the highest level at all times.	3.00	Complied
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	TEMFIN HOLDINGS (PTY) LTD	Cleaning services	2.17	Set frequency and routine on the cleaning schedule is maintained and met.	3.00	Complied
				The contractor is required to ensure that the area is cleaned and aesthetic neatness of the area is maintained at the highest level at all times.	3.00	Complied
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	FINEST CLEANING SERVICE AND PROJECTS (PTY) LTD	Cleaning services	2.17	Set frequency and routine on the cleaning schedule is maintained and met.	3.00	Complied
				The contractor is required to ensure that the area is cleaned and aesthetic neatness of the area is	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
				maintained at the highest level at all times.		
Provision of cleaning services for the Greater Hermanus and Kleinmond areas	VERA AND SONS CATERING AND PROJECTS	VERA	2.17	Set frequency and routine on the cleaning schedule is maintained and met.	3.00	Complied
				The contractor is required to ensure that the area is cleaned and aesthetic neatness of the area is maintained at the highest level at all times.	3.00	Satisfactory
Provision of cleaning services for the Gansbaai / Stanford areas	BLACK THARI CLEANING AND CONTRACTOR TRADING (PTY) LTD	Cleaning Services	2.47	Cleaning Services	3.00	Satisfactory
Provision of cleaning services for the Gansbaai / Stanford areas	N AND N CONSTRUCTION (PTY) LTD	Cleaning Services	2.81	Cleaning Services	3.00	Satisfactory
Provision of cleaning services for the Gansbaai / Stanford areas	MAGATYENI CLEANING SERVICES AND PROJECTS (PTY) LTD	Cleaning Services	2.81	Cleaning Services	3.00	Satisfactory
Supply & installation of web based/online bulk SMS sending software service for a	SMSDEPOT	Bulk SMS services	2.71	Effective emergency	3.67	Satisfactory

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
contract period ending 30 June 2023				communication		
Provision of sports field aeration services in the Overstrand area for the period ending 30 June 2023	ULWANDO BUSHCLEARING (PTY) LTD	Aeration of sports fields	2.66	Time & Quality	3.00	Satisfactory
Supply and delivery of 500 ppm farm grade diesel fuel for Onrus caravan park for a contract period ending 30 June 2023	RUSTIC LIVING TRADING 155	Supply and delivery of diesel	2.56	Delivery on time	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Time	3.00	Satisfactory
				Cost	3.00	Satisfactory
Supply and installation of artificial grass in various parks in the Overstrand area on an as and when basis, for the period ending 30 June 2023	INNOVATIVE BLINDS (PTY) LTD	Installation of artificial grass	2.47	Quality	3.00	Satisfactory
Supply and delivery of construction material for a contract period ending 30 June 2023	AJ VAN HUFFEL PLANTHIRE CC	Supply and delivery of construction material	2.47	Cost (price)	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory
				Time	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
Supply and delivery of construction material for a contract period ending 30 June 2023	GANSBAAI SAND & KLIP	Supply and delivery of construction material	2.47	Cost (price)	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory
				Time	3.00	Satisfactory
Supply and delivery of construction material for a contract period ending 30 June 2023	AFRIMAT AGGREGATES OPERATIONS (PTY) LTD	Supply and delivery of construction material	2.47	Cost (price)	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory
				Time	3.00	Satisfactory
Supply and delivery of construction material for a contract period ending 30 June 2023	HULME CR	Supply and delivery of construction material	2.47	Cost (price)	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory
				Time	3.00	Satisfactory
Supply and delivery of construction material for a contract period ending 30 June 2023	TEE GEE BUILDING SUPPLIERS CC	Supply and delivery of construction material	2.47	Cost (price)	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
				Time	3.00	Satisfactory
Supply and delivery of construction material for a contract period ending 30 June 2023	BURMAR MANUFACTURING (PTY) LTD	Supply and delivery of construction material	2.47	Cost (price)	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory
				Time	3.00	Satisfactory
Supply and delivery of construction material for a contract period ending 30 June 2023	FG JACOBS TRANSPORT CC	Supply and delivery of construction material	2.47	Cost (price)	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory
				Time	3.00	Satisfactory
Reseal, upgrading and rehabilitation of roads in Overstrand for a contract period ending 30 June 2023	ACTOPHAMBILI ROADS (PTY) LTD	Reseal, upgrading and rehabilitation of roads	2.47	Cost	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Social responsibilities	3.00	Satisfactory
				Time	3.00	Satisfactory
Supply and delivery of bitumen products for a contract period ending 30 June 2023	COLAS SOUTH AFRICA (PTY) LTD	Bitumen products	2.23	Cost	3.00	Satisfactory
				Quality	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
				Social responsibilities	3.00	Satisfactory
				Time	3.00	Satisfactory
Supply and delivery of bitumen products for a contract period ending 30 June 2023	MEMOTEK TRADING CC	Bitumen Products	2.23	Cost	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Social responsibilities	3.00	Satisfactory
				Time	3.00	Satisfactory
Supply and delivery of bitumen products for a contract period ending 30 June 2023	DENSE SEAL (PTY) LTD	Bitumen products	2.23	Cost	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Social responsibilities	3.00	Satisfactory
				Time	3.00	Satisfactory
Supply and delivery of bitumen products for a contract period ending 30 June 2023	TTR EVENTS AND SUPPLIERS (PTY) LTD	Bitumen products	2.23	Cost	2.00	Poor
				Quality	2.00	Poor
				Social responsibilities	2.00	Poor
				Time	2.00	Poor
Application of road markings on the	COALITION TRADING 606	Application of road	1.44	Cost	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
municipal road network for a contract period ending 30 June 2023	CC	marking on municipal road		Quality	3.00	Satisfactory
				Time	3.00	Satisfactory
Supply and delivery of building material for a contract period ending 30 June 2023	FIERCE DIMENSIONS ENTERPRISES (PTY) LTD	Supply and delivery of building material	2.47	Supply and delivery of building materials	3.00	Satisfactory
Supply and delivery of building material for a contract period ending 30 June 2023	ITHUBA INDUSTRIES	Supply and delivery of building material	2.47	Supply and delivery of building materials	3.00	Satisfactory
Supply and delivery of building material for a contract period ending 30 June 2023	EMMERENCIA CONSTRUCTION (PTY) LTD	Supply and delivery of building material	2.47	Delivery of building materials	3.00	Satisfactory
Supply and delivery of swimming pool chemicals for a contract period ending 30 June 2023	HWABIS CONSTRUCTION AND PROJECTS	Supply and delivery of swimming pool chemicals	1.27	Supply and delivery of swimming pool chemicals	3.00	satisfactory
Supply and delivery of swimming pool chemicals for a contract period ending 30 June 2023	MEMOTEK TRADING CC	Supply and delivery of swimming pool chemicals	1.27	Supply and delivery of swimming pool chemicals	3.00	satisfactory
Renovations – water & sanitation store, Hermanus	MILESTONE CONSTRUCTION & CIVILS	RENOVATIONS – WATER & SANITATION store,	0.33	Completion of Project with 4 months	3.00	Satisfactory
				Completion of Project within	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
		Hermanus		Budget		
				Quality of Workmanship	3.00	Satisfactory
Supply, installation, maintenance and servicing of air conditioners to municipal offices buildings for a contract period ending 30 June 2024	GANSBAAI AIRCON AND REFRIGERATION CC	Supply, maintenance and servicing of air condition	2.51	Supply, maintenance and service of air conditioners	4.00	Good
Provision of Hygiene Services and Pest Control at Overstrand Municipality for a contract period ending 30 June 2024	SERVEST (PTY) LTD	Hygiene & pest control services	2.66	Service Delivery & Consumables	3.00	Complied
Provision of Hygiene Services and Pest Control at Overstrand Municipality for a contract period ending 30 June 2024	ROYAL PEST MANAGEMENT	Pest control services	2.66	Service Delivery and products	3.00	Complied
Chemical control of weeds on sport turf & public open spaces in the Overstrand, for the contract period ending 30 June 2024	HENCHEM	Application of weed control measures	2.32	Proof of work	3.00	Satisfied
				Time & Quality	3.00	Satisfied
Supply and erecting of fences and repairs on an "as and when required" basis in the Overstrand area for the period ending 30 June 2024	WAKHITSI 101 ENTERPRISE AND GENERAL TRADING CC	Fencing	2.13	Tender SC2199/2021: Supply and Erecting of Fences and repairs on an as and When Basis in the Overstrand Area for Period ending	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
				30 June 2024		
Supply and erecting of fences and repairs on an "as and when required" basis in the Overstrand area for the period ending 30 June 2024	JONTY ENGINEERING AND TRADING SA CC	Tender SC2199/2021: Supply and Erecting of Fences	2.13	Tender SC2199/2021: Supply and Erecting of Fences and repairs on an as and When Basis in the Overstrand Area for Period ending 30 June 2024	3.00	Satisfactory
Management of gansbaai caravan park	STEVENS N (GANSBAAI KARAVAN)	Management of Gansbaai Caravan Park	3.00	Work performed with timeframe and financial framework specified and acceptable qualify of work	3.00	Satisfactory
Supply, delivery and application of fertilizer to sports fields in the Overstrand, for a period ending 30 June 2024	ULWANDO BUSHCLEARING (PTY) LTD	Application of fertilizer	2.32	Quality & Time	3.17	Satisfactory
Transversal term contract RT46-2020: appointment of contractors for the provision of vehicle fleet management services to the state for a period of five years - 1 April 2021 to 31 March 2026, for purposes of this report in awarding this contract for a per	FIRSTRAND BANK LTD	Fleet Maintenance and Management Services	2.25	Time	2.25	Unsatisfactory
				Quality	3.00	Satisfactory
				Cost	3.00	Satisfactory
Transversal term contract RT46-2020:	EKS VEHICLE TRACKING	Vehicle Tracking	2.69	Cost (price)	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
appointment of contractors for the provision of vehicle fleet management services to the state for a period of five years - 1 April 2021 to 31 March 2026	(Pty) Ltd	Services		Quality	3.00	Satisfactory
				Time (delivery)	3.00	Satisfactory
Hiring of sewerage vacuum tankers for a period ending 30 June 2024	JUNO CORP (PTY) LTD	Hiring of sewerage vacuum tankers	2.49	Cost (price)	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Social responsibilities	3.00	Satisfactory
				Time	3.00	Satisfactory
Repair and Maintenance of Diesel Boiler Systems at Onrus Caravan Park for a Contract Period ending 30 June 2024	BLT ELECTRICAL MECHANICAL & CONSULTING SERVICES	Maintenance	2.72	Quality	3.00	Satisfactory
				Time	3.00	Satisfactory
Arbouricultural consultation and the pruning and felling of trees in the hermanus, Kleinmond and Stanford areas for the period ending 30 June 2025.	BEATRICE NINA GROUP (Pty) Ltd	Pruning & felling of trees	2.60	Quality and Time	1.25	Non-compliant according to requirements of the tender specifications
Arbouricultural consultation and the pruning and felling of trees in the hermanus, Kleinmond and Stanford areas for the period ending 30 June 2025.	ULWANDO BUSHCLEARING (PTY) LTD	Tree pruning & felling	2.60	Time & Quality	3.00	Exceeded expectations

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
Provision of garden maintenance services in Hermanus area for a contract period ending 30 June 2025	INDALO YETHU CONSTRUCTION AND PROJECTS (PTY) LTD	Garden Maintenance	2.92	Quality & Time	3.00	Satisfied
Provision of small works and maintenance as and when needed for a contract period ending 30 June 2024	IKAPA RETICULATION & FLOW	Provision of small works and maintenance	2.13	Time	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Cost	3.00	Satisfactory
				Social responsibility	3.00	Satisfactory
Refurbishment, maintenance and servicing of Hawston pool and/or pumps for a contract period ending 30 June 2024	AGRICULTURAL RURAL DEVELOPMENT SERVICES (PTY) LTD (ARDS)	Refurbishment, maintenance and servicing of pumps	1.56	Refurbishment, maintenance and servicing of Hawston pool and/or pumps	3.00	Satisfactory
Lifeguard services for the Overstrand area for a contract period ending 30 June 2025	OVERSTRAND COMMUNITY LIFEGUARDS CC	Lifeguarding services	2.95	Time, Cost, Quality	3.00	3-year contract - out of season currently.
Appointment of panel of attorneys for the rendering of conveyancing and notary services for a period ending 30 June 2025	KRUGER AND BLIGNAUT ATTORNEYS	Conveyancing and notary services	2.49	Appointment of panel of attorneys for the rendering of conveyancing and notary services for a period ending 30 June 2025	3.00	satisfactory. 18 transfers successfully completed as 29 June 2023: 4 transactions

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Community Services						
						successfully completed regards section 68 Title Deed
Reseal, upgrading and rehabilitation of roads in Overstrand for a contract period ending 30 June 2025	ACTOPHAMBILI ROADS (PTY) LTD		2.03		3.00	Satisfactory
(EMIS)the provision of information technology related services and systems.	WATER MANAGEMENT SERVICES CC	Asset Maintenance Management System License fees	12.01	All licenses up to date and informed when new version of software is/will be available	3.00	Satisfactory
				Cost	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Time (delivery)	3.00	Satisfactory
Business system through which the maintenance of all property ND infrastructure assets in the Municipality is done.	WATER MANAGEMENT SERVICES CC	Operational systems	9.00	Cost	3.00	Satisfactory
				Quality	3.00	Satisfactory
				Time (delivery)	3.00	Satisfactory

Table 85: Service Provider Performance - Community Services

VII. PROTECTION SERVICES

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Protection Services						
Supply and Delivery of Uniforms and Protective Clothing for Fire & Rescue and Disaster Management	J AND H PROTECTIVE CLOTHING (PTY) LTD	Supply and Delivery Protective Clothing	2.38	Acceptable quality of work(s) performed / goods delivered	3.00	Satisfactory
				Work(s) performed / goods delivered within financial framework specified	3.00	Satisfactory
				Work(s) performed / goods delivered within timeframes specified	3.00	Satisfactory
Monitoring, armed response, installation of alarm systems and CCTV camera callouts for a contract period ending 30 June 2023	FIDELITY ADT (PTY) LTD - MONITORING	Monitoring, armed response installation of alarms	2.29	Monthly report of occurrences	3.00	Satisfactory
				Response time	3.00	Satisfactory
Integrated cloud aided dispatch solution	SPINNINGYOURWEB (PTY) LTD	Computer Aided Dispatch Solution	3.00	Acceptable quality of work(s) performed / goods delivered	3.00	Satisfactory
				Social Responsibility	3.00	Satisfactory
Rebuild of existing dwelling for new law - enforcement offices on farm portion 3 of farm 585, Hemel-en-Aarde road, Hemel-en-Aarde valley	NABIZ ENTERPRIZE	Rebuilding of existing dwelling for new offices	0.48	Adhered to pricing schedule	3.00	Satisfactory.
				Quality of products delivered	3.00	Satisfactory.
				Timeous delivery	3.00	Satisfactory.

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Protection Services						
Clearing of Municipal and Private Erven in the Overstrand Municipal Area for a contract period ending 30 June 2024	ECO BRANDS AND INDUSTRIES (PTY) LTD	Clearing of vacant erven	0.75	Acceptable quality of work(s) performed / goods delivered	3.00	Satisfactory
				Work(s) performed / goods delivered within financial framework specified	3.00	Satisfactory
				Work(s) performed / goods delivered within timeframes specified	3.00	Satisfactory
Clearing of Municipal and Private Erven in the Overstrand Municipal Area for a contract period ending 30 June 2024	WEZLO (PTY) LTD	Clearing of municipal and vacant erven	2.72	Acceptable quality of work(s) performed / goods delivered	3.00	Satisfactory
				Work(s) performed / goods delivered within financial framework specified	3.00	Satisfactory
				Work(s) performed / goods delivered within timeframes specified	3.00	Satisfactory
Appointment of a service provider for the installation implementation, operation, support and maintenance of an advance traffic contravention management system for a contract period ending 30 June 2024	ULTIMATE PROCUREMENT SOLUTIONS CC	Speed Enforcement	2.66	Quality	3.00	Satisfactory.
				Cost	3.00	Satisfactory.
				Time	3.00	Satisfactory.
				Social responsibility	3.00	Satisfactory.
Supply and delivery of non-perishable and perishable goods and disaster	MEMOTEK TRADING CC	Supply and delivery of items	2.72	Acceptable quality of work(s) performed / goods delivered	3.00	Satisfactory

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Protection Services						
management items				Work(s) performed / goods delivered within financial framework specified	3.00	Satisfactory
				Work(s) performed / goods delivered within timeframes specified	3.00	Satisfactory
Supply and delivery of non-perishable and perishable goods and disaster management items	MALAKHIWE AKOHLULWA ONWABA (PTY) LTD	Supply and delivery of items	2.72	Acceptable quality of work(s) performed / goods delivered	3.00	Satisfactory
				Work(s) performed / goods delivered within financial framework specified	3.00	Satisfactory
				Work(s) performed / goods delivered within timeframes specified	3.00	Satisfactory
Provision of security guarding services on an as and when required basis for a contract period ending 30 June 2024	FIDELITY SECURITY SERVICES (PTY) LTD	Security guarding service	2.00	Acceptable quality of work(s) performed goods delivered	3.00	Satisfactory
				Work(s) performed / goods delivered within financial framework specified	3.00	Satisfactory
				Work(s) performed / goods delivered within timeframes as specified	3.00	Satisfactory
				Social Responsibility	3.00	Satisfactory - no portfolio of evidence submitted yet

Service providers utilized according to functional areas per Directorate (2023/24)						
Contract name	**Supplier name**	**Type of services rendered**	**Term of contract (in Years)**	**Performance area**	**Average rating (1-5)**	**Comment and/or corrective action when under performed**
Protection Services						
Provision of security guarding services on an as and when required basis for a contract period ending 30 June 2024	SIX COMBINED CORPORATION	Security guarding services	2.00	Acceptable quality of work(s) performed / goods delivered	3.00	No services rendered
				Social responsibility	3.00	No services rendered
				Work(s) performed / goods delivered within financial framework specified	3.00	No services rendered
				Work(s) performed / goods delivered within timeframes as specified	3.00	No services rendered
Supply and delivery of ammunition	SIMNKA PROJECTS (PTY) LTD	Supply and delivery of Ammunition	0.18	Cost of items delivered.	3.00	Satisfactory.
				Quality of products delivered.	3.00	Satisfactory.
				Timeous delivery.	3.00	Satisfactory
Purchasing of inshore sailing jackets and inshore sailing trousers for law enforcement marine unit and task team officers	MEMOTEK TRADING CC	Supply and delivery of inshore sailing jackets and inshore sailing trousers	0.19	Cost of items delivered	3.00	Satisfactory. Items delivered and invoiced according to pricing schedule on 31/05/2023.
				Quality of items delivered.	3.00	Satisfactory.
				Timeous delivery	3.00	Satisfactory. Awaiting delivery

Table 86: Service Provider Performance - Protection Services

3.2.4 B-BBEE COMPLIANCE PERFORMANCE INFORMATION

In terms of Section 13G of the Broad-Based Black Economic Empowerment Act 53 of 2003 as amended by Act 46 of 2013 ("the B-BBEE Act"), read with regulation 12 of the B-BBEE Regulations, all spheres of government, public entities and organs of state must report on their compliance with broad-based black economic empowerment in their audited annual financial statements and annual reports. A compliance report required to be included annually in terms of section 13G (1) of the Act from a sphere of government, public entity or an organ of state must reflect the state of compliance in respect of (i) ownership where applicable; (ii) management control; (iii) skills development; (iv) enterprise and supplier development; (v) socio-economic development; and (vi) any other sector specific element. The following tables contain the required information applicable to Overstrand Municipality:

3.2.4.1 MANAGEMENT CONTROL

The table indicates the number of directors/managers information of Overstrand Municipality for the 2023/24 financial year:

Categories	% Number for each category	Race classification (Indicate number in terms of A, C & I)	Gender (Indicate number in terms of F & M)	Age (Provide number in chronological order)	Location (Indicate number in each Province)	Disability (Indicate number in terms of F & M)
Board	N/A	N/A	N/A	N/A	N/A	N/A
Exec Directors	N/A	N/A	N/A	N/A	N/A	N/A
Non-Exec Directors	N/A	N/A	N/A	N/A	N/A	N/A
Senior Management (MM & Directors)	14% 57% 29%	A – 1 C – 4 W - 2	F – 2 M - 5	53 to 62	Western Cape	N/A
Middle Management (T14 – T19)	10% 41.67% 48.33%	A – 6 C – 25 W – 29	F – 18 M - 42	28 to 64	Western Cape	N/A
Junior Management	13.37%	A – 27	F – 77	27 to 64	Western Cape	M - 1

Categories	% Number for each category	Race classification (Indicate number in terms of A, C & I)	Gender (Indicate number in terms of F & M)	Age (Provide number in chronological order)	Location (Indicate number in each Province)	Disability (Indicate number in terms of F & M)
(T10 – T13)	53.96% 32.67%	C – 109 W - 66	M - 125			
Dividends declared	N/A	N/A	N/A	N/A	Western Cape	N/A

(NB: A-Africans, C-Coloureds, and I-Indians)

3.2.4.2 SKILLS DEVELOPMENT

Total leviable amount and number of black persons trained in Overstrand Municipality for the 2023/24 financial year:

Total Leviable amount:							
Categories	**Number for each category**	**Race classification (Indicate number in terms of A, C & I)**	**Gender (Indicate number in terms of F & M)**	**Age (Provide number in chronological order)**	**Location (Indicate number in each Province)**	**Disability (Indicate number in terms of F & M)**	**Total Amount Spend**
Black employees	M – 60 F - 16	A – 76 C – 230 W - 91	M – 300 F - 97	27 to 61	Western Cape	0	R1 967 326.18
Black non-employees	0	0	0	0	0	0	0
Black People on internships, apprenticeship, learnership	0	0	0	0	0	0	0
Unemployed black people on any Programme under the learning Programme matrix	0	0	0	0	0	0	0

3.2.4.3 ENTERPRISE AND SUPPLIER DEVELOPMENT

Total procurement spend/budget and number of enterprise and supplier development beneficiaries and value thereof for the 2023/24 financial year:

Total Procurement Spent:			
Total Number of Suppliers 566	**Total Value Spend** R604 898 211.80		
Total Number of EME Supplier 382	**Total Value Spend** R 242 027 048.26	**% Black Ownership** 45%	**% Black women ownership** 21%
Total Number of QSE Supplier 13	**Total Value Spend** R 144 635 570.83	**% Black Ownership** 38%	**% Black women ownership** 21%
Total Number of Large Suppliers 2	**Total Value Spend** R 217 235 592.71	**% Black Ownership** 0	**% Black women ownership** 0
Total Value of 2% NPAT or 0.2% of allocated Budget: N/A			

Total Number of EMEs	**Total Value Spend**	**% Black Ownership**	**% Black Women Ownership**	**Location**	**Sector**
N/A	**N/A**	**N/A**	**N/A**	**N/A**	**N/A**

Total Number of QSEs	Total Value Spend	% Black Ownership	% Black Women Ownership	Location	Sector
N/A	N/A	N/A	N/A	N/A	N/A
Total Value of 1% NPAT or 0.1% of allocated Budget:					
Total Number of EMEs	**Total Value Spend**	**% Black Ownership**	**% Black Women Ownership**	**Location**	**Sector**
N/A	N/A	N/A	N/A	N/A	N/A
Total Number of QSEs	**Total Value Spend**	**% Black Ownership**	**% Black Women Ownership**	**Location**	**Sector**
N/A	N/A	N/A	N/A	N/A	N/A

3.3.4.4 SOCIO ECONOMIC DEVELOPMENT

Total spend and number of black participants, race classification, gender, geographical indication and value thereof for the 2023/24 financial year:

Note: No Grant – in Aid allocation received in the 2023/24 financial year therefor no reporting.

Total Value of 1% NPAT or 0.1% of allocated Budget:

Number of participants	**Race classification** **(Indicate nr. in terms of A, C & I)**	**Gender** **(Indicate nr. in terms of F & M)**	**Geographical indication** **(Indicate nr in each Province)**	
N/A	N/A	N/A	**GP**	N/A
N/A	N/A	N/A	**MP**	N/A
N/A	N/A	N/A	**FS**	N/A
N/A	N/A	N/A	**LP**	N/A
0	**A – 0** **C - 0**	**F – 0** **M - 0**	**WC**	0
N/A	N/A	N/A	**EC**	N/A
N/A	N/A	N/A	**NC**	N/A
N/A	N/A	N/A	**KZN**	N/A
N/A	N/A	N/A	**NW**	N/A
Total Value Spend:	**R 0**			

(NB: A-Africans, C-Coloureds, and I-Indians)

3.2.5 MUNICIPAL FUNCTIONS

A) ANALYSIS OF FUNCTIONS

The municipal functional areas are as indicated below:

Municipal Function	Municipal Function Yes / No
Constitution Schedule 4, Part B functions:	
Air pollution	Yes
Building regulations	Yes
Childcare facilities	Yes
Electricity and gas reticulation	Yes
Firefighting services	Yes, structural fires *Overberg District Municipality responsible for veld fires
Local tourism	Yes
Municipal airports	Yes
Municipal planning	Yes
Municipal health services	No, Overberg District Municipality
Municipal public transport	No, Overberg District Municipality
Municipal public works only in respect of the needs of municipalities in the discharge of their responsibilities to administer functions specifically assigned to them under this Constitution or any other law	Yes
Pontoons, ferries, jetties, piers, and harbours, excluding the regulation of international and national shipping and matters related thereto	Yes
Storm water management systems in built-up areas	Yes
Trading regulations	Yes
Water and sanitation services limited to potable water supply systems and domestic wastewater and sewage disposal systems	Yes
Constitution Schedule 5, Part B functions:	
Beaches and amusement facilities	Yes
Billboards and the display of advertisements in public places	Yes
Cemeteries, funeral parlours, and crematoria	Yes
Cleansing	Yes
Control of public nuisances	Yes
Control of undertakings that sell liquor to the public	Yes
Facilities for the accommodation, care and burial of animals	Yes
Fencing and fences	Yes

Municipal Function	Municipal Function Yes / No
Licensing of dogs	Yes
Licensing and control of undertakings that sell food to the public	Yes
Local amenities	Yes
Local sport facilities	Yes
Markets	Yes
Municipal abattoirs	Yes
Municipal parks and recreation	Yes
Municipal roads	Yes
Noise pollution	Yes
Pounds	Yes
Public places	Yes
Refuse removal, refuse dumps and solid waste disposal	Yes
Street trading	Yes
Street lighting	Yes
Traffic and parking	Yes

Table 87: Functional Areas

3.3 COMPONENT A: BASIC SERVICES

This component includes basic service delivery highlights and challenges, includes details of services provided for water, wastewater (sanitation), electricity, waste management, housing services and a summary of free basic services.

3.3.1 WATER PROVISION

A) INTRODUCTION TO WATER PROVISION

Overstrand Municipality has 8 water schemes, providing drinking water to more than 130 000 residents. Water sources include rivers, dams, boreholes, and springs. All residents have access to at least a basic water supply service. The top priorities are to develop sufficient sources, adequate treatment capacity, as well as bulk and reticulation system capacity to address the housing backlog and to provide for growth and development in the foreseeable future, as well as to maintain and refurbish and replace aging existing infrastructure to ensure a sustainable water supply service.

In order to counter the possible effects of climate change and future dry periods, a strategy of diversifying water resources between surface water, groundwater, and eventually waste water re-use and seawater desalination was embarked upon.

The main projects for 2023/24 included the continuation of the water pipe replacement program, the expansion of the Hemel-en-Aarde wellfields in Hermanus, the upgrade of the Pearly Beach Water treatment Works, the reinstatement of the severely damaged bulk water pipelines from the De Bos Dam and the Hemel-en-Aarde wellfields to Hermanus, and the installation of 8 additional generators at critical bulk water facilities.



Drilling of new production borehole HAV1 in the Hemel-en-Aarde Valley



New sedimentation tank at the Pearly Beach Water Treatment Plant



Reinstatement of bulk De Bos Dam Pipelines following the September 2023 floods





Two of the new standby generators were installed at the Palmiet River raw water pumpstation near Kleinmond (left) and the De Kelders water treatment plant (right)

A water demand management strategy is in place, with the focus to keep water demand and water losses under control. The gross water losses for 2023/24 were 30.59%, compared to 24.48% in 2022/23 and the country's average of 47%.

Awareness projects continued during the year, with live shows with a water conservation theme being hosted very successfully at 11 primary schools across the Overstrand. A total of 1765 learners from grades 3 to 5 were reached with this initiative. The service provider trained local talent as actors during the process as part of their social responsibility contribution to the municipality and its communities.





1765 Primary school learners at 11 schools were reached with the water awareness programme

B) HIGHLIGHTS: WATER SERVICES

Highlights	Description
National overall top position for Blue Drop (drinking water management)	Overstrand Municipality achieved an overall Blue Drop score of 99.9%, which placed it in top position out of 144 municipalities countrywide.
National overall top position for No Drop (water conservation and demand management) with a score of 101%	Overstrand Municipality achieved an overall No Drop score of 101%, which placed it in top position out of 120 municipalities countrywide.
6 of the 8 Overstrand water schemes jointly achieved the top Blue Drop score nationally	6 of the 8 Overstrand water schemes scored 99.99% in the National Blue Drop assessment, and shared 1st position out of 958 water schemes assessed nationally.
Blue Drop awards were made to all 8 Overstrand water schemes	All 8 Overstrand water schemes scored more than 95% in the national Blue Drop assessment and were therefore awarded Blue Drop status.
Successful completion of several capital projects	The next phase of water pipeline replacement was completed. The severe flood damage to the bulk pipelines from De Bos Dam and the wellfields was repaired. 2 New production boreholes were drilled successfully, and the Pearly Beach water treatment

Highlights	Description
	plant was upgraded, and 8 additional generators were installed at important bulk water facilities.

Table 88: Water Services Highlights

C) CHALLENGES: WATER SERVICES

Description	Progress made in 2023/24 to address challenge
Severe damage was caused to bulk water infrastructure during the September 2023 floods	Emergency measures were put in place to restore water supply. An emergency relief grant was received from National Disaster Management enabling 100% completion of the permanent reinstatements.
Eskom electricity load shedding continued, causing interruptions in service delivery and substantial additional costs	8 Additional generators were installed at critical bulk water supply installations. The load shedding situation improved substantially during the last 3 months of the financial year.
Aging infrastructure	Funds were again secured for the continuation of the water pipe replacement program, with escalating frequency of pipe bursts in some areas. The rate of pipe replacement however needs to be escalated.
Vandalism and theft of infrastructure and equipment	Improved security measures were implemented at several water installations to address the growing tendency of theft and vandalism, especially during periods of load shedding.
Additional water source required for Hermanus in the medium term	Funds will have to be secured for implementation of the first phase of a seawater desalination plant in Hermanus within the next 3 to 4 years.

Table 89: Water Services Challenges

Total Use of Water by Sector (cubic meters)					
Year	**Agriculture**	**Forestry**	**Industrial**	**Domestic**	**Unaccountable water losses**
2021/22	0	0	540 125	4 649 478	1 768 177
2022/23	0	0	586 989	4 726 704	1 840 996
2023/24	0	0	623 551	4 849 388	2 563 263
The above figures for "Industrial" include commercial, industrial, and "other", being all non-domestic consumption. It is clear that water losses decreased significantly over the past 2 years as a result of the water demand management program. The overall water demand also remained stable as a result of water demand management and good co-operation from the public.					

Table 90: Total water use by sector (cubic meters)

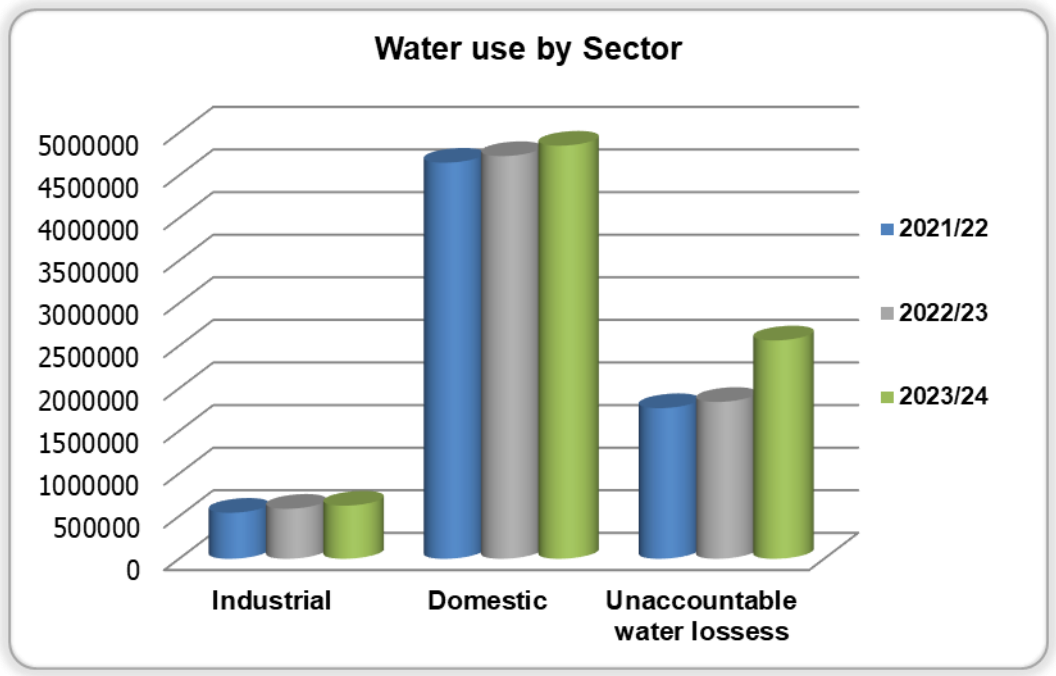


Figure 12: Water use by sector

Water Service Delivery Levels				
Households				
Description	**2020/21**	**2021/22**	**2022/23**	**2023/24**
	Actual	**Actual**	**Actual**	**Actual**
	No.	**No.**	**No.**	**No.**
Water: (above min level)				
Piped water inside dwelling	30 111	30 990	31 829	32 887
Piped water inside yard (but not in dwelling)	0	0	0	0
Using public tap (within 200m from dwelling)	3 775	3 536	3 242	3 137
Other water supply (within 200m)				
Minimum Service Level and Above sub-total	33 886	34 526	35 071	36 024
Minimum Service Level and Above Percentage	100%	100%	100%	100%
Water: (below min level)				
Using public tap (more than 200m from dwelling)	0	0	0	0
Other water supply (more than 200m from dwelling	0	0	0	0
No water supply	0	0	0	0
Below Minimum Service Level sub-total	0	0	0	0
Below Minimum Service Level Percentage	0	0	0	0
Total number of households	**33 886**	**34 526**	**35 071**	**36 024**

Table 91: Water service delivery levels: Households

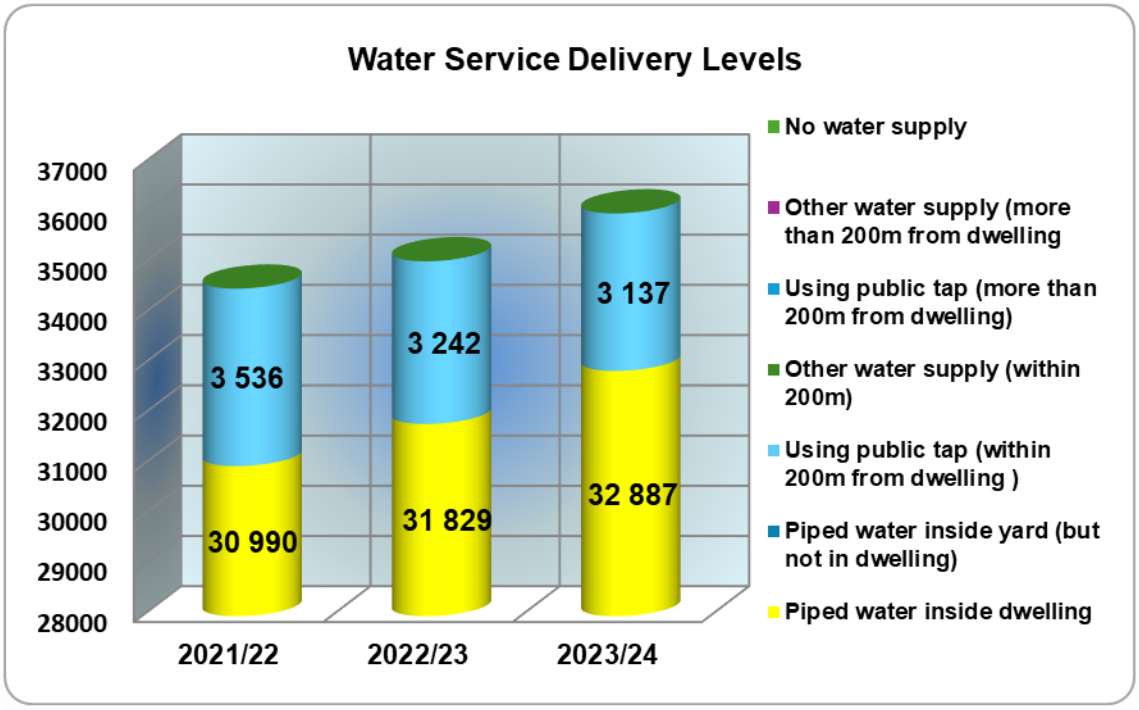


Figure 13: Water Service Delivery levels

Access to Water			
Financial year	**Proportion of households with access to water points*** (*Informal households/total number of households x100*)	**Proportion of households with access to piped water**	**Proportion of households receiving 6 kl free#** (*Indigent/formal households* X 100)
2021/22	11.02%	**100%**	24.5%
2022/23	25.2%	**100%**	4.45%
2023/24	26.4%	**100%**	10.3%

** Means access to 25 litres of potable water per day supplied within 200m of a household and with a minimum flow of 10 litres per minute*

 # 6,000 litres of potable water supplied per formal connection per month

** Total households in informal areas / total households in Overstrand as a %.*

Table 92: Access to water

D) SERVICE DELIVERY INDICATORS

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Ward	Actual 2022/2023	Overall Performance for 2023/2024			
						Annual Target	Actual	R	Corrective Measures
TL4	The provision and maintenance of municipal services	Quality of potable water comply 95% with SANS 241	% compliance with SANS 241	All	96,99%	**95%**	**97.03%**	G2	Target well met
TL5	The provision and maintenance of municipal services	Limit unaccounted water to less than 26% {(Number of kilolitre water purified - Number of kilolitre water sold)/Number of kilolitre purified x 100)}	% of water unaccounted for	All	24,48%	**25%**	**30.59%**	R	Target not met. There was significantly less spent on the replacement of waterpipes in relation to the previous 2-year financial periods. No water meters were replaced due to the tender not being implemented. Controls were not adequately implemented due to acting personnel not being as knowledgeable as the incumbent personnel. Replacement of old asbestos pipes to reduce the pipe bursts will be prioritized in the 2024/2025 budget.
TL20	The provision and maintenance of municipal services	Report on the implementation of the Water Service Development plan annually by the end of October	Report submitted	All	1	**1**	**1**	G	Target met
TL28	The provision and maintenance of municipal services	Provision of water to informal households (excluding invaded state-owned land and private land) based on the standard of 1 water point to 25 households (MPPMR Reg 10 (a))	The number of taps installed in relation to the number of informal households (excluding invaded land unsuitable for housing and private land)	All	658	**328**	**718**	B	Target extremely well met
TL29	The provision and maintenance of municipal services	Provision of cleaned piped water to all formal households within 200 m from households (MPPMR Reg 10 (a))	No of formal households that meet agreed service standards for piped water	All	31 829	**31 324**	**32 887**	G2	Target well met
TL44	The provision and maintenance of municipal services	Provision of water to informal households on invaded land with available funding ("Land Invasion" refers to the illegal occupation of land, with the intention of establishing dwellings / a settlement upon it. An invasion may be by one individual or by hundreds of households).	The number of taps installed for informal households on invaded land with available funding	All	99	**80**	**81**	G2	Target well met

Table 93: Service delivery indicators: Water services

Employees: Water Services							
Job Level	2020/21	2021/22	2022/23	2023/24			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	18	17	17	17	14	3	17.65%
4 - 6	6	7	7	7	6	1	14.29%
7 - 9	4	4	4	4	4	0	-
10 - 12	10	10	10	11	9	2	18.18%
13 - 15	3	3	3	3	3	0	-
16 - 18	0	0	0	0	0	0	-
19 - 20	1	1	1	1	1	0	-
Total	**42**	**42**	**42**	**43**	**37**	**6**	**13.95%**

Table 94: Employees: Water Services

The intensive training and development of process controllers at all the Overstrand treatment plants continued as part of the bulk water services support contract with Veolia.

Capital Expenditure 2023/24: Water Services					
R'					
Capital Projects	2023/24				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
REFURBISHMENT OF BULK WATER INFRA	1 000 0000	1 300 000	1 299 130	+299 130	1 299 130
FENCING AT WATER INSTALLATIONS	550 000	550 000	541 241	-8 759	541 241
REPLACEMENT OF WATER PIPES	12 403 437	13 498 557	11 623 081	-780 356	11 623 081
WATER FACILITIES CONTINGENCY	500 000	403 000	402 738	-97 262	402 738
UPGRADE HERMANUS WELL FIELDS PHASE 2	7 000 000	7 107 000	7 030 410	+30 410	7 030 410
WATER PIPE REPLACEMENT HEMEL & AARDE & 3 DAMS	0	4 984 035	4 984 035	+4 984 035	4 984 035
MOUNT PLEASANT RESERVOIR LINK PIPE	360 000	360 000	360 000	0	360 000
UPGRADE WATER LINES & NEW BOOSTER PUMPSTATION VALVES	0	70 000	0	0	0
PREEKSTOEL BIO PLANT FILTERS REFURB	400 000	77 000	76 058	-323 942	76 058
PEARLY BEACH WTW PROCESS UPGRADE	3 750 000	2 774 880	2 774 878	-975 122	2 774 878
Total All		**31 124 472**	**29 091 572**		**29 091 572**
Total project value represents the estimated cost of the project on approval by Council					

Table 95: Capital Expenditure 2023/24: Water Services

93.47% of the adjusted capital budget for Water for 2023/24 was spent. Unspent funds have been rolled over to the 2024/25 financial year where applicable, to enable continuation of projects.

3.3.2 WASTEWATER (SANITATION) PROVISION

A) INTRODUCTION TO SANITATION PROVISION

Overstrand Municipality has 6 wastewater schemes serving the municipality's 11 towns and villages with sanitation services. All residents have access to at least a basic sanitation service.

Provide sufficient wastewater treatment capacity as well as bulk and reticulation system capacity in all the schemes to be able to at least maintain existing service levels and to accommodate future growth and development, including the planned low-cost housing projects by:

- ➔ extending the waterborne sewer networks in the different towns;
- ➔ extending treatment capacity when required as determined from growth projections; and
- ➔ eliminating the tanker truck service over time.
- ➔ efficiently maintaining and operating existing bulk and network infrastructure.

B) HIGHLIGHTS WASTEWATER (SANITATION) PROVISION

Highlights	Description
Kleinmond WWTW Upgrade continued	Construction continued on the R 45million upgrade of the Kleinmond Wastewater Treatment Plant. The project is expected to be completed by the end of 2024.
Successful completion of several capital projects	3 Additional generators were installed at critical wastewater facilities, telemetry systems were improved, and security measures at several facilities were improved.
Planned upgrade of the Hawston WWTW	A technical feasibility report for funding applications as well as the preliminary design report for the planned upgrade of the Hawston WWTW was completed.
Severe flood damage to sewer systems repaired	The Bosplasie sewer network in Onrus River was severely damaged during the September 2023 floods. Reinstatement was done in time before the peak season to ensure that recreational areas could be opened to the public.

Table 96: Wastewater (Sanitation) Provision Highlights





Construction of the Kleinmond WWTW upgrade is progressing well





New standby generators were installed at the Kleinmond Tennis Courts sewerage pump station (left) and the Gansbaai Wastewater Treatment Works (right).

C) CHALLENGES: WASTEWATER (SANITATION) PROVISION

Description	Progress made in 2023/24 to address challenge
Severe damage was caused to bulk wastewater infrastructure during the September 2023 floods	The sewer system in Bosplasie, Onrus River, was severely damaged in the September 2023 floods. Reinstatements were done successfully in a short period of time. A disaster relief grant was received from national disaster management for the project.
Eskom electricity load shedding continued, causing interruptions in service delivery and substantial additional costs	3 Additional generators were installed at critical bulk wastewater facilities. The load shedding situation however improved substantially during the last 3 months of the financial year.
Upgrade of wastewater treatment facilities is needed in some areas.	Planning is in progress for the upgrade of the Hawston WWTW and the sewerage pumpstations at Zwingler's Corner and Onrus River.
Vandalism and theft of infrastructure and equipment	Improved security measures were implemented at several wastewater installations to address the growing tendency of theft and vandalism, especially during periods of load shedding.
Lack of waterborne sewer networks in some areas, putting pressure on tanker service	Elimination of sewer tanks by laying new sewer pipe networks and connecting properties to it will need to

Description	Progress made in 2023/24 to address challenge
	be continued. In the interim additional tanker trucks need to be purchased and aging trucks to be replaced.
Optimization of wastewater sludge handling	Disposal of dried waste sludge in the most efficient way remains a challenge. Discussions with the Overberg District and DEADP and the private sector are ongoing.
Extension of basic services	Continuous improvement of the ratio of sanitation facilities to households in informal settlements, and provision of basic services to new informal settlements remain challenging.
Aging infrastructure / lack of maintenance funds	Increased maintenance budget as well as capital for replacement of old infrastructure is required.
Storm water infiltration into sewer networks	Public awareness and law enforcement to be upscaled.

Table 97: Wastewater (Sanitation) Provision Challenges

Sanitation service Delivery Levels				
Households				
Description	**2020/21**	**2021/22**	**2022/23**	**2023/24**
	Actual	**Actual**	**Actual**	**Actual**
	No.	**No.**	**No.**	**No.**
Sanitation/sewerage: (above minimum level)				
Flush toilet (connected to sewerage)	**30 420** DB4 SYSTEM CANNOT DIFFRENCIATE TOTALS	**31 394** DB4 SYSTEM CANNOT DIFFRENCIATE TOTALS	**32 323** DB4 SYSTEM CANNOT DIFFRENCIATE TOTALS	**33 539** DB4 SYSTEM CANNOT DIFFRENCIATE TOTALS
Flush toilet (with septic tank)	0 DB4 SYSTEM CANNOT DIFFRENCIATE TOTALS	0 DB4 SYSTEM CANNOT DIFFRENCIATE TOTALS	0 DB4 SYSTEM CANNOT DIFFRENCIATE TOTALS	0 DB4 SYSTEM CANNOT DIFFRENCIATE
Chemical toilet	0	0	0	0
Pit toilet (ventilated)	0	0	0	0
Other toilet provisions (above min. service level)	3 779	3536	3 242	3 137
Minimum Service Level and Above sub-total	34199	34930	35 565	36 676
Minimum Service Level and Above Percentage	100%	100%	100%	100%
Sanitation/sewerage: (below minimum level)				
Bucket toilet	0	0	0	0
Other toilet provisions (below min. service level)	0	0	0	0
No toilet provisions	0	0	0	0
Below Minimum Service Level sub-total	0	0	0	0
Below Minimum Service Level Percentage	0	0	0	0

Sanitation service Delivery Levels				
Households				
Description	**2020/21**	**2021/22**	**2022/23**	**2023/24**
	Actual	**Actual**	**Actual**	**Actual**
	No.	**No.**	**No.**	**No.**
Total households	**34 199** (Informal households included (30420+3779)	**34 930** (Informal households included (34930+3536)	**35 565** (Informal households included 32 323+3 242)	**36 676** (Informal households included 33 539 + 3137)
Including informal settlements				
The financial system (DB4) cannot differentiate totals for the four financial years				

Table 98: Sanitation service delivery levels

D) SERVICE DELIVERY INDICATORS

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024			
						Annual Target	Actual	R	Corrective Measures
TL3	The provision and maintenance of municipal services	Quality of effluent comply 75% with general or special limit in terms of the Water Act (Act 36 of 1998)	% compliance	All	75,54%	**75%**	**77.81%**	G2	Target well met
TL35	The provision and maintenance of municipal services	The provision of sanitation services to informal households (excluding invaded state-owned land and private land) based on the standard of 1 toilet to 5 households (MPPMR Reg 10 (a))	The number of toilet structures provided in relation to the number of informal households (excluding invaded land unsuitable for housing and private land)	All	1 107	**785**	**1 112**	G2	Target well met
TL36	The provision and maintenance of municipal services	Provision of sanitation services to formal residential households (A household is defined as a residential unit billed for the particular services rendered by way of the financial system (SAMRAS)) (MPPMR Reg 10 (a))	No of formal residential households which are billed for sewerage in accordance to the SAMRAS financial system	All	32 323	**31 646**	**33 539**	G2	Target well met

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024			
						Annual Target	Actual	R	Corrective Measures
TL45	The provision and maintenance of municipal services	The provision of sanitation services to informal households on invaded land with available funding ("Land Invasion" refers to the illegal occupation of land, with the intention of establishing dwellings / a settlement upon it. An invasion may be by one individual or by hundreds of households).	The number of toilets provided for informal households on invaded land with available funding	All	171	**105**	**133**	G2	Target well met

Table 99: Service delivery indicators: Wastewater (Sanitation) provision

Employees: Sanitation Services							
Job Level	**2020/21**	**2021/22**	**2022/23**	**2023/24**			
	Employees	**Employees**	**Employees**	**Posts**	**Employees**	**Vacancies (fulltime equivalents)**	**Vacancies (as a % of total posts)**
	No.	**No.**	**No.**	**No.**	**No.**	**No.**	**%**
0 - 3	42	41	42	42	41	1	2.38%
4 - 6	3	4	3	4	3	1	25%
7 - 9	12	13	12	15	13	2	13.33%
10 - 12	6	5	5	6	4	2	33.33%
13 - 15	0	0	0	0	0	0	-
16 - 18	1	1	1	1	1	0	-
19 - 20	1	1	1	1	1	0	-
Total	**65**	**65**	**64**	**69**	**63**	**6**	**13.95%**

Table 100: Employees Wastewater (Sanitation) Provision

Capital Expenditure 2023/24: Sanitation Services					
R'					
Capital Projects	**2023/24**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value 2023/24**
SEWERAGE FACILITIES CONTINGENCY	700 000	1 300 000	1 287 285	-12 715	1 287 285

Capital Expenditure 2023/24: Sanitation Services					
R'					
Capital Projects	**2023/24**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value 2023/24**
KLEINMOND WWTW REFURBISH/UPGRADE	32 086 958	37 548 275	26 187089	-5 899 869	26 187089
SEWER REPLACEM/REFURB BOSPLASIE	0	5 768 547	5 768 547	+5 768 547	5 768 547
REFURBISHMENT OF SEWER TANKERS	0	987 000	987 404	+987 404	987 404
VEHICLES-WASTE WATER MANAGEMENT	0	1 640 000	0	0	0
UPGRADE PUMPSTATIONS/RISING MAINS	4 800 000	9 534 302	1 058 794	-3 741 206	1 058 794
HERMANUS WWTW DEWATERING UPGR	1 200 000	3 000 000	2 988 588	+1 788 588	2 988 588
TELEMETRY SYSTEM UPGRADE	500 000	583 000	581 585	+81 585	581 585
NEW DISINFECTION SYSTEMS AT WWTW's	7 000 000	465 698	465 698	-6 534 302	465 698
Total All	**47 086 958**	**60 943 822**	**39 441 838**		**39 441 838**
Total project value represents the estimated cost of the project on approval by Council					

Table 101: Capital Expenditure 2023/24: Wastewater (Sanitation) Provision

64.7% of the adjusted capital budget for Sanitation for 2023/24 was spent. Unspent funds have been rolled over to the 2024/25 financial year where applicable, to enable continuation of the relevant projects. The reasons for the under spending on capital projects included inter alia the severe flood damage caused to infrastructure in September 2023, and the late receipt of substantial grant allocations, leaving insufficient time in the financial year for the necessary planning and procurement processes to be completed.

3.3.3 ELECTRICITY

A) INTRODUCTION TO ELECTRICITY

Overstrand Municipality is committed to quality service delivery to the residents of Overstrand and to the expansion of services to those who never previously had access to these. A sustainable supply of sufficient electricity and energy is vital for the growth and development of Overstrand.

Electricity Reticulation is a Local Government Competence in terms of the Constitution and forms the highest earner of revenue within municipalities. Electricity is also the best tool

available to control revenue within the municipality. Eskom's 10% required savings however has a negative impact on revenue.

The Municipality is licensed to sell electricity to customers in its designated area of supply.

In this regard, the Municipality has the following responsibilities:

- Preparing a sustainable business for the future through the promotion of alternative energy sources.
- Planning, designing and operating its network
- Proper metering and recording of customers
- Maintaining an acceptable standard of electricity supply to all customers.

The Municipality is tasked with the provision of a safe and reliable electricity supply to all customers in accordance with its legislated mandate and the relevant national standards and, as such, there is no high or low standard of supply.

Emergency housing in the Overstrand area has taken off overnight and various areas have been identified to assist local communities. A number of streetlights and electricity connections have been provided to try and assist locals until the various housing projects are completed. Housing projects in various parts of the Overstrand have kicked off in 2020 and are still underway.

Small Scare Embedded Generation programme

Overstrand has been running a successful Small Scale Embedded Generation programme (SSEG) since July 2016 and have since had a total of 50 completed applications with an installed capacity of 512kVA. Through the SSEG programme, customers are given the opportunity to feed excess energy back into the municipal grid and receive credit for each unit provided to the municipality. The MFMA regulations currently still limit customers to being net consumers based on the monetary value of their energy account. Customers may thus not accumulate more credit over a 12-month period (1 July to 30 June) than the monetary value of the units they have purchased from the municipality in the same period. All related documents are available on the Overstrand website. (www.overstrand.gov.za/en/documents/electricity). Overstrand urges all owners of PV installations (grid-tied or off-grid) to register at their relevant Municipal administration.

Renewable energy

On 28 April 2021 a Renewable energy item was approved by Overstrand Municipality's council. It states the following:
Council approves that the municipality transition its energy supply, where feasible, to low carbon and renewable sources, in compliance with the revised Regulations on New Generation Capacity and all other relevant regulations, by:

- Continuing with the Small-Scale Embedded Generation program
- Developing renewable energy sources
- Procuring renewable energy from Independent Power Producers; and
- Making the municipality's electrical network available to compliant and approved energy producers and energy traders to wheel energy over the municipal network.

Overstrand has also signed an agreement with an independent energy trader to take part in a pilot project for wheeling in the Overstrand electricity distribution area.

Cost of Supply study and Grid Capacity Connection assessment

Overstrand is continuously striving to deliver a sustainable and transparent service to all customers and to stay on top of the latest regulations and industry developments. With support from the Municipal Energy Resilience Fund and the Western Cape Department of Local Government, we have completed a Cost of Supply study and Grid Capacity Connection Assessment to assist us in determining the best possible tariffs and implementation strategies for our clients.

We are actively investigating new bi-directional/ smart metering solutions that will lower the cost of meter installations for SSEG as well as sustainable strategies for tariff implementation to assist customers and the municipality in reaching the best possible partnership in the ever-changing renewable market.

Overstrand is also partaking in the Energy Efficiency Demand Side Management (EEDSM) programme. The EEDSM programme is managed by the National Department of Energy and supports municipalities in their efforts to reduce electricity consumption by optimising their use of energy. As part of the programme, Overstrand has received funding for the planning and implementation of energy efficient technologies for street lighting. The estimated

electricity savings for street lighting is between 40-70%. Approximately 1506 LED streetlights have already been installed.

Overstrand received funding from the Provincial Department of Local Government to update our Electricity Master Plan. As part of the Electricity Master Plan update, a comprehensive Grid Capacity Connection study was conducted.

The Grid Capacity connection study was done for the entire Overstrand Electricity Distribution area to determine the accessibility of the networks for penetration of renewable energy on the internal network and at the infeed level. The study will guide the municipality to determine to which extent to accommodate all forms of renewable energy, either based on small scale embedded generation (SSEG), Independent Power Producers (IPP) or wheeling arrangements.

The demand for the connection of renewable energy sources to the Medium and Low Voltage distribution networks are constantly growing due to the drive for increased renewable energy generation in the energy and the favourable support policies adopted by Government.

Nevertheless, interconnection of such renewable energy sources to the network, especially at high levels, raises important technical issues. In order to mitigate against possible implications related to high levels of alternative energy sources connecting to our networks, it is important that guidelines be developed based on the technical criteria of the networks including the thermal ratings of network components, short circuit contributions and resulting fault levels, voltage regulation, power quality (flicker, harmonics) etc. These criteria must ensure the integrity, security of operation and safety of the networks but will still guide network operators on the limits for alternative electricity resources based on the housing capacity of the networks.

The Grid Capacity connection study details the guidelines for the connection of renewable energy sources to our distribution networks. Various factors however play a vital role in calculating the maximum allowed capacity that can be connected to our networks. These include the technical limitations as listed above, the current state of the Eskom transmission network, the type of renewable energy that is being connected, the point of connection, the

cost of connecting and various regulatory requirements for each type of renewable energy resource and connection type.

It is thus evident that it is not just a case of connecting renewable energy to the network. Each connection needs to be individually assessed to ensure that the impact on the distribution network does not negatively affect any equipment or the supply of any other customer on the grid whilst ensuring that we stay within the maximum capacity limitations as identified by our grid capacity study. It must also be noted that the maximum capacity identified in our study for each main intake point, is for all renewable energy sources connected to that specific grid. This means that it needs to be divided between Small Scale Embedded Generation connections, Independent Power Producers and wheeling applications. Applications are thus on a first come first serve basis and based on the capacity still available in the specific area of connection.

The Electricity Industry as we know it is experiencing big challenges and innovative growth in various divisions. With the increase in load shedding and the decrease in Eskom's ability to fulfil their generation mandate, municipalities and customers are forced to investigate and implement alternative supply resources. Municipalities are further crippled by the increased fuel charges for generators as well as the rapid increase in theft, vandalism and illegal connections during loadshedding which have a detrimental effect on the operational expenditure, network stability and safety of our community. The maintenance and repairs on generation equipment and infrastructure, paired with the loss of sales revenue within these periods are overwhelming. Cold starts after the implementation of loadshedding periods also cause the municipality to exceed their Notified Maximum Demand on Eskom intake points, thus incurring additional large penalty fees on monthly accounts. The monitoring, reporting and repairs on these events are depleting our operational resources.

The renewable energy market is growing at an exponential rate and municipalities are trying their best to keep up with the ever-changing regulatory frameworks as well as implementing the best solutions to remain sustainable whilst still delivering the best possible customer service. One of the main challenges is the successful management, implementation and integration of renewables, taking into account the multiple changes in regulatory frameworks, various generation possibilities, increasing applications and shortage of personnel, skills and funding in the sector.

As part of our renewable energy journey, our next step is to source funding to conduct a mini-integrated resource plan for each of our main intake points.

The Eskom network in our area has limited capacity available which also limits the growth opportunities in our various areas. The new Birkenhead 66kV Substation in the Gansbaai area will provide much needed capacity for current and future development and growth in the area. Overstrand is investigating various renewable options to try and address the capacity shortage from Eskom and ensure that sufficient development and growth opportunities are available within the Overstrand area. Keep in mind that these renewable options need to comply with all the regulatory, technical and operational limitations to ensure that the network remains stable and safe for all customers.

The municipal electricity distribution industry is no longer in the business of just selling kilowatt-hours. Municipalities are forced to think outside of the box and find innovative ways to ensure new revenue streams and protect existing income. The ever-changing regulatory frameworks, industry challenges and innovative technology solutions is paving a new way of doing business. The shortage in personnel and funding in the industry is however a critical point that will need to be addressed to ensure that the municipal electricity industry remains sustainable and can function efficiently.

Overstrand strives to be a centre of excellence to our community and as such we pride ourselves in the way we conduct our electricity services. We are actively participating in various forums and industry programmes to ensure that we obtain available funding for the upgrading of infrastructure and implementation of new and innovative technology as well as obtaining critical skills for the management and operations of our networks. We are continuously striving to deliver a sustainable, reliable energy supply to all our customers and do our best to stay on top of the latest regulatory changes to provide indiscriminatory access to our networks.

B) ELECTRICITY LOSSES

The electricity losses were determined at 7.60% for the 2023/24 financial year as opposed to the 6.42% in the preceding 2022/23 financial year. Technical losses are calculated at ± 5%. In terms of the average electricity losses of 15% within South Africa based upon

Electricity Distribution entities, this is considered an excellent achievement. A target of 7% has been set for the next financial year.

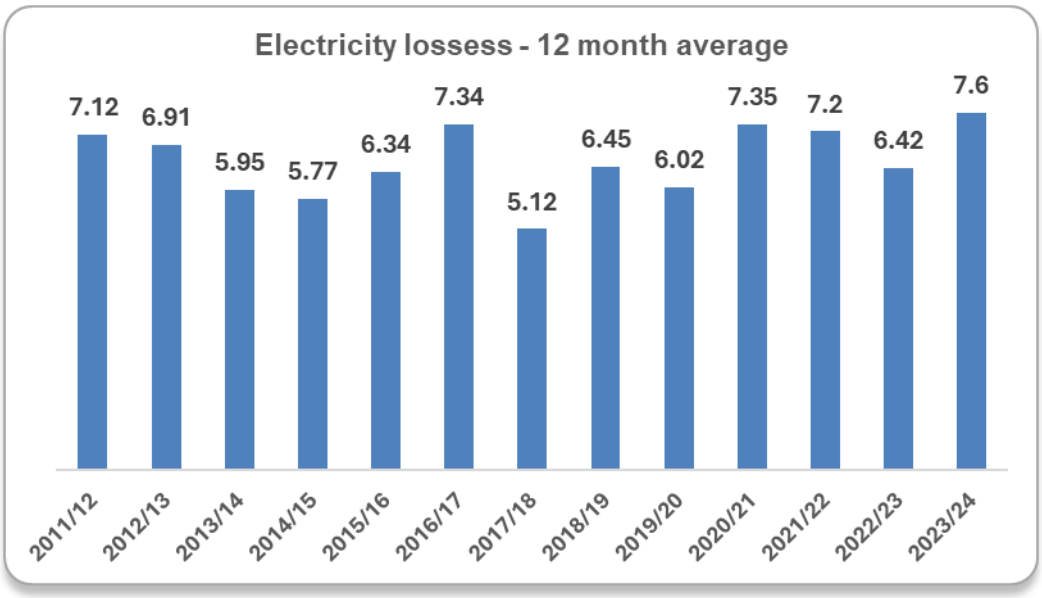


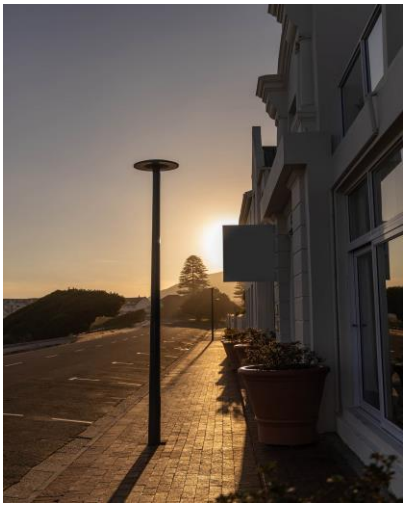
Figure 14: Electricity Losses

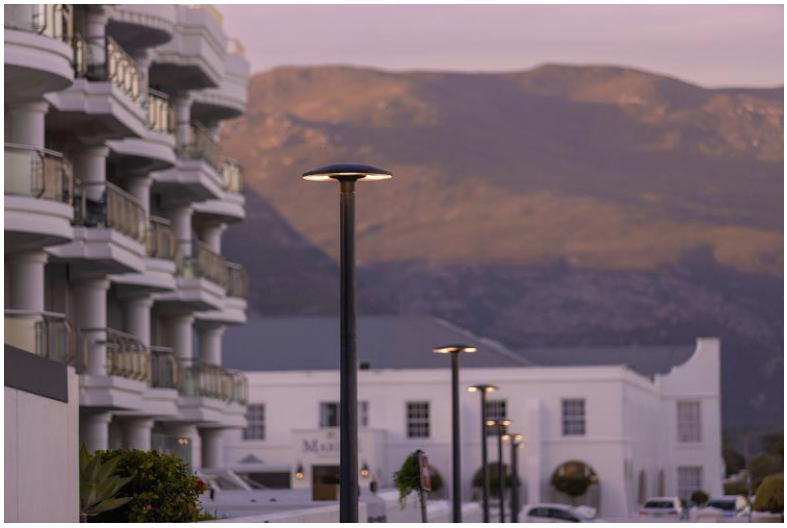
C) HIGHLIGHTS: ELECTRICITY

Highlights	Description
Birkenhead 66kV Substation	The tender for the Birkenhead 66kV Substation was awarded and construction is underway. Estimated completion date is 31 December 2024.
Housing Projects	Various phases of our housing projects have been completed in Masakhane, Blompark and Stanford with various others are still underway.
Upgrading and replacement of MV/LV networks in Hermanus, Hawston and Kleinmond.	Various miniature substations and transformers were upgraded in Hermanus, Hawston and Kleinmond area.
Energy Efficiency Demand Side Management	Overstrand received funding from the EEDSM program for the replacement of all streetlights with energy efficient LED lights. Approximately 1506 LED streetlights have already been installed.

Table 102: Electricity Highlights







Energy Efficiency Demand Side Management Programme, LED street lighting











Birkenhead 66KV Substation and Overhead lines

D) CHALLENGES: ELECTRICITY

Description	Progress made in 2023/24 to address challenge
Illegal Connections	Illegal Connections are on the rise, and we are making every effort possible to curb the losses and prevent the loss of lives and damage to infrastructure. Discussions are underway with various key role-players to ensure that no stone is left unturned in the fight against illegal connections and electricity theft.
Infrastructure Theft and Vandalism	Infrastructure theft and Vandalism is crippling to the operational budget and service delivery. Overstrand is working with the South African Revenue Protection Agency, Law Enforcement, SAPS and various other key role players to address the loss of infrastructure due to vandalism and theft.
Loadshedding	Loadshedding has a major effect on our community, businesses and municipal infrastructure. We as municipality do not impose our own loadshedding but are switched solely by Eskom. Whilst we are exploring all possibilities around renewable energy, at this stage there is no sure way to get rid of loadshedding.

Table 103: Electricity Challenges







Theft and Vandalism of Electrical Infrastructure

Electricity Service Delivery Levels				
Households				
Description	**2020/21**	**2021/22**	**2022/23**	**2023/24**
	Actual	**Actual**	**Actual**	**Actual**
	No.	**No.**	**No.**	**No.**
Electricity (at least min. service level)	5 826	5 618	5 502	5174
Electricity - prepaid (min. service level)	20 146	20 821	21 854	22 381
Minimum Service Level and Above sub-total	25 972	26 439	27 356	27 555
Minimum Service Level and Above Percentage	100	100	100	100
Energy: (below minimum level)				
Electricity (< min. service level)	0	0	0	0
Electricity - prepaid (< min. service level)	0	0	0	0
Other energy sources	0	0	0	0
Below Minimum Service Level sub-total	0	0	0	0
Below Minimum Service Level Percentage	0	0	0	0
Total number of households	**25 972**	**26 439**	**27 356**	**27 555**

Table 104: Electricity service delivery levels

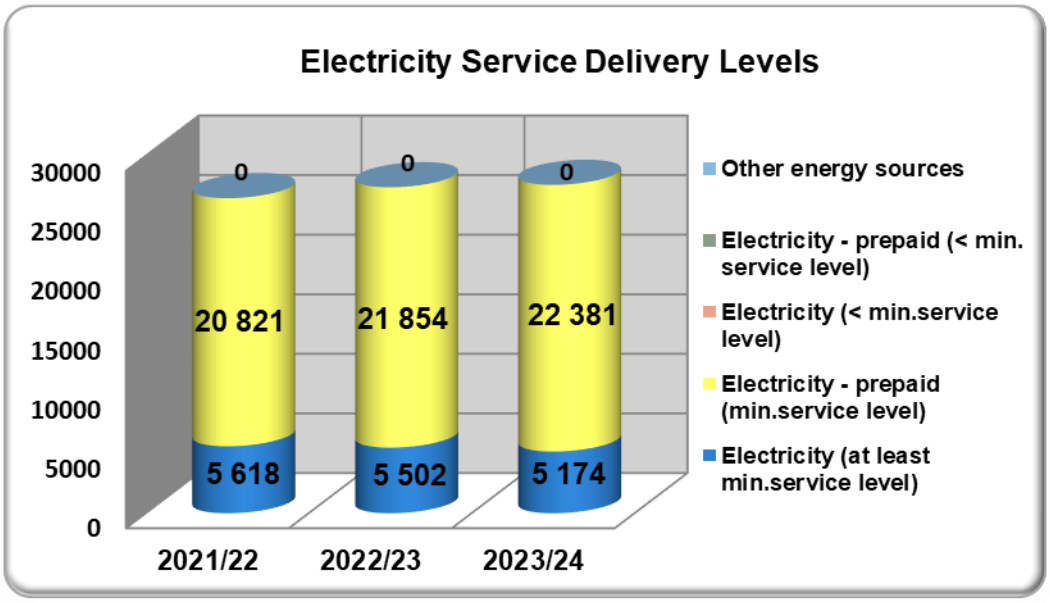


Figure 15: Electricity service delivery levels

Households – Electricity Service Delivery Levels below the minimum						
Households						
Description	2020/21	2021/22	2022/23	2023/24		
	Actual	Actual	Actual	Original Budget	Adjusted Budget	Actual
	No.	No.	No.	No.	No.	No.
Formal Settlements						
Total households	25 972	26 439	27 356	27 555	27 555	27 555
Households below minimum service level	0	0	0	0	0	0
Proportion of households below minimum service level	0	0	0	0	0	0
Informal Settlements						
Total households	2 552	2 446	2 538	2 294	2 294	2 294
Households below minimum service level	0	0	0	0	0	0
Proportion of households below minimum service level	0	0	0	0	0	0

Table 105: Households - Electricity Service Delivery Levels below the minimum

E) SERVICE DELIVERY INDICATORS

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024			
						Target	Actual	R	Corrective Measures

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024			
						Target	Actual	R	Corrective Measures
TL19	The provision and maintenance of municipal services	Limit electricity losses to 7.5% or less {(Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased and/or Generated) × 100}	% of electricity unaccounted for	All	6,43%	**7.50%**	**7.61%**	R	Target not met. Losses were caused due to aging infrastructure and the deterioration of equipment due to loadshedding that causes cold starts, unauthorised connections and technical losses. Base meters are being replaced with split meters where possible, to ensure that customers do not have access to the physical meter but only to a keypad. Meter audit frequency to be increased. Cross referencing of meters in the field with data on our financial and vending system to ensure that all usage is measured and billed
TL32	The provision and maintenance of municipal services	Provision of Electricity: Number of metered electrical connections in formal areas (Eskom Areas excluded) (Definition: Refers to residential households (RE) and pensioners (PR) as per Finance departments billed households) (MPPMR Reg 10 (a))	Number of formal households that meet agreed service standards	All	23 163	**22 500**	**23 989**	G2	Target well met

Table 106: Service delivery indicators: Electricity

Employees: Electricity Services							
Job Level	2020/21	2021/22	2022/23	2023/24			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	24	23	20	24	17	7	29.17%
4 - 6	14	12	14	15	13	2	13.33%

Employees: Electricity Services							
Job Level	2020/21	2021/22	2022/23	2023/24			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
7 - 9	11	9	11	11	10	1	9.09%
10 - 12	14	16	14	17	15	2	11.76%
13 - 15	4	4	6	6	6	0	-
16 - 18	2	2	2	2	1	1	50%
19 - 20	0	0	0	0	0	0	-
Total	**69**	**66**	**67**	**75**	**62**	**13**	**17.33%**

Table 107: Employees: Electricity services

Capital Expenditure 2023/24: Electricity Services					
R'000					
	2023/24				
Capital Projects	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
				R	
Fkraal kbaai bhead new 66 11kv substation	**17 900**	**17 900**	**17 417**	**483**	**17 417**
Fkraal kbaai bhead new 66 11kv substation	3 515	3 483	0	3 515 (- 2 413 roll-over)	0
Electrification of low-cost housing areas (INEP)	24 380	24 380	24 380	0	24 380
Electrification of low-cost housing areas	3 000	3 000	2 921	79	2 921
Hermanus mv lv upgrade replacements	5 200	5 200	2 452	2 748 (-2 692 roll-over)	2 452
Kleinmond mv lv network upgrade	2 016	2 016	130	(-1 886 roll-over)	130
Hawston mv lv upgrade replacement	2 015	2 015	130	(-1885 roll-over)	130
Electricity transformers capital replacement contingency	1 500	1 500	1 500	0	1 500
Total All	**59 526**	**59 494**	**48 930**	**10 596**	**48 930**

Table 108: Capital Expenditure 2023/24: Electricity Services

82.24% of the capital budget for electricity for 2023/24 was spent. The Birkenhead 66/11kV substation tender was partially rolled over due to Commissioning processes. The Hermanus - , Hawston – and Kleinmond MV/LV Upgrade projects were largely rolled over due to delays in the tender allocation process.

3.3.4 WASTE MANAGEMENT (REFUSE COLLECTIONS, WASTE DISPOSAL, STREET CLEANING AND RECYCLING)

A) INTRODUCTION TO WASTE MANAGEMENT



New electric fencing installed at Voëlklip Drop-off site.

The Municipality delivers an efficient solid waste service to the residents of the Overstrand, and all urban households are receiving the service at least once a week. The two-bag system is being applied, i.e., a black bag for wet waste and a clear bag for recycling, in all the areas, after the two-bag system was successfully reintroduced in the Hermanus and Kleinmond areas during November 2021.

The new Hermanus Materials Recovery Facility (MRF), which is operated by a private contractor on behalf of Overstrand Municipality, has been in operation since November 2021 and continues to perform well. It has created employment opportunities for 23

people from the local community. For the 2023/24 financial year they were able to divert 1434 tons of recyclable materials away from landfill. The smooth operation of this facility was again impacted on by loadshedding (the elevated sorting belts and bailers could not be operated during loadshedding), however since the facility still has the capacity to receive and sort more clean recyclable materials than is currently being delivered this fortunately did not affect the total volume that they were able to recycle. Residents and local business are encouraged to partake in the two-bag system and support the recycling drive. Residents putting out a clear bag containing recyclable waste in the two bag areas are provided with a new clear bag for use for the following week's recycling product. Customers are also welcome to deliver their recyclable materials directly to the Materials Recovery Facility located off Schulphoek Road. The facility also supports the smaller local registered recyclers in Overstrand (as their individual volumes are often too small to operate as a standalone operation) and by accepting their collected products from them, it has helped them to grow their businesses as well as also assisting the facility to substantially improve /increase the recyclable tons diverted by the facility from landfill this year by about 28%.

The operations at the Gansbaai Materials Recovery Facility, which is also operated by a private contractor on behalf of Overstrand Municipality, currently provide jobs for 5 permanent staff and additional temporary positions as and when required to manage the current recycling volumes delivered to the facility. They have managed to increase the tonnage of waste recycled for the financial year to 341 tons, which is an increase of 8% on the prior year's tonnage and they are working continuously on improving this.

The Public Drop off facility in Hermanus that started operating during November 2021 accepts general waste loads up to a maximum of 3 tons. There is a weighbridge at the entrance to the drop-off site and loads under 1 ton can be disposed of free of charge, while loads over 1 ton are charged for at the applicable rate. In addition to accepting general waste, the site also accepts small loads of builders' rubble, up to a maximum of 1 ton (loads greater than 1 ton need to be disposed of at the Karwyderskraal landfill). This facility continues to be well utilised by the community and smaller waste transporters.

There are two landfills that service the Overstrand municipal area, namely the Gansbaai landfill site which belongs to the Overstrand Municipality and has a remaining estimated

lifespan of around 12 years, and the Karwyderskraal Regional landfill site which is owned by the Overberg District Municipality and has a remaining lifespan of about 46 years.
Both the above lifespan calculations are based on current escalated volumes and could be impacted on by additional waste diversion or additional waste received at the sites. The agreement reached between Overberg District Municipality, Overstrand Municipality and Theewaterskloof Municipality secured the use of the Karwyderskraal Regional landfill for both local municipalities until the landfill site reaches its capacity. Note that during the next financial year (2024/25) Cape Agulhas Municipality will also start to dispose of some of their waste at the Karwyderskraal Regional landfill.

The informal areas are serviced with swing bins and mini disposal sites for the residents to dispose of their refuse, as well as strategically placed waste containers in Zwelihle and Masakhane.

EPWP workers are deployed to specifically demarcated areas for area and street cleaning. This operational methodology has worked well in the Overstrand.

The Integrated Waste Management By-law which was updated in 2021 is available on the Overstrand web site at https://www.overstrand.gov.za/en/documents/bylaws.

The 5th generation Integrated Waste Management Plan, which was updated in May 2020, is available on the Overstrand web site at https://www.overstrand.gov.za/documents/strategies-plans-and-frameworks/integrated-waste-management

The management of waste and baboons has continued to be a challenge for the municipality. For more information on the baboon related issues, see the Environmental Management section of this report. Animal proof bins are compulsory in terms of the Integrated Waste Management By-law in areas that are declared as problem animal areas.

With regards to education and awareness for the youth, a contract was awarded in 2022 for a 3-year period to continue with the hosting of puppet shows and live shows to educate learners about recycling and illegal dumping. For this financial year Story Team presented live theatre shows covering recycling in August / September 2023 and Baboon

and Waste Awareness in October 2023. In total 11 live theatre shows were presented to the Grades 4 to 7 students in Afrikaans, English and isiXhosa, and a total of 1836 learners were reached at the various schools across the Overstrand. These live theatre shows were also in part presented by in training community actors, this is part of Story Team's social commitment to the Overstrand Municipality and these new trainees performed excellently and gained valuable exposure as can be seen in the below photos.



Photos of the Story Team Live theatre shows showing students and new actors

B) HIGHLIGHTS: WASTE MANAGEMENT

Highlights	Description
Increased tonnages diverted from landfill by both municipal Materials Recovery Facilities (MRF's)	28% year on year increase at the Hermanus MRF 8% year on year increase at the Gansbaai MRF
Installation of electric fence at the Voëlklip Drop off	

Table 109: Waste Management Highlights



New electric fencing installed at Voëlklip Drop-off site.

B) CHALLENGES: WASTE MANAGEMENT

Description	Progress in 2023/24 to address challenge
Storm Damage to the Hermanus Transfer Station roof with the September 2023 big storm	Capex funds earmarked for upgrade of the chipping area reallocated to Refurbishment of Transfer Station. Still waiting on outcome of insurance claim assessment.
Meeting the DEADP Organic Waste Diversion targets	Currently organic waste diversion is at 57% for 2023/24

Table 110: Waste Management Challenges

Solid Waste Service Delivery Levels				
Households				
Description	**2020/21**	**2021/22**	**2022/23**	**2023/24**
	Actual	**Actual**	**Actual**	**Actual**
	No.	**No.**	**No.**	**No.**
Solid Waste Removal: (Minimum level)				
Removed at least once a week	33 895	34 819	35 601	36 662
Minimum Service Level and Above sub-total	**33 895**	**34 819**	**35 601**	**36 662**
Minimum Service Level and Above percentage	**100%**	**100%**	**100%**	**100**
Solid Waste Removal: (Below minimum level)				
Removed less frequently than once a week	0	0	0	0
Using communal refuse dump	0	0	0	0
Using own refuse dump	0	0	0	0
Other rubbish disposal	0	0	0	0
No rubbish disposal	0	0	0	0

Solid Waste Service Delivery Levels				
Households				
Description	2020/21	2021/22	2022/23	2023/24
	Actual	Actual	Actual	Actual
	No.	No.	No.	No.
Below Minimum Service Level sub-total	0	0	0	0
Below Minimum Service Level percentage	0	0	0	0
Total number of households	**33 895**	**34 819**	**35 601**	**36 662**

Table 111: Solid Waste Service Delivery Levels

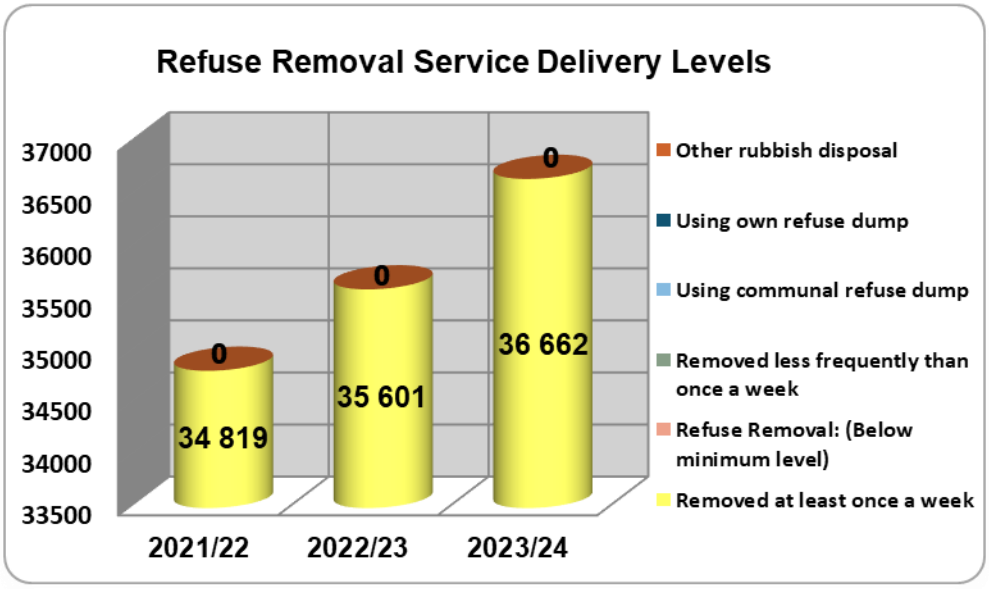


Figure 16: Refuse Removal Service Delivery Levels

D) SERVICE DELIVERY INDICATORS

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024			
						Annual Target	Actual	R	Corrective Measures
TL30	The provision and maintenance of municipal services	Provision of refuse removal, refuse dumps and solid waste disposal to all formal households at least once a week (A household is defined as a residential unit billed for the particular services rendered by way of the financial system (SAMRAS)) (MPPMR Reg 10 (a))	Number of formal households for which refuse is removed at least once a week	All	35 601	**35 261**	**36 662**	G2	Target well met

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024			
						Annual Target	Actual	R	Corrective Measures
TL31	The provision and maintenance of municipal services	Provision of refuse removal, refuse dumps and solid waste disposal to all informal households at least once a week (MPPMR Reg 10 (a))	Number of weekly removal of refuse in informal households (Once per week = 52 weeks per annum	All	52	**52**	**52**	G	Target met

Table 112: Service delivery indicators: Solid waste management

Employees: Solid Waste Services							
Job Level	**2020/21**	**2021/22**	**2022/23**	**2023/24**			
	Employees	**Employees**	**Employees**	**Posts**	**Employees**	**Vacancies (fulltime equivalents)**	**Vacancies (as a % of total posts)**
	No.	**No.**	**No.**	**No.**	**No.**	**No.**	**%**
0 - 3	114	115	116	119	112	7	58.82%
4 - 6	1	2	2	2	2	0	-
7 - 9	18	18	16	18	17	1	5.55%
10 - 12	2	1	2	2	2	0	-
13 - 15	0	0	0	0	0	0	-
16 - 18	1	1	1	1	1	0	-
19 - 20	0	0	0	0	0	0	-
Total	**136**	**137**	**137**	**142**	**134**	**8**	**5.63%**

Table 113: Employees: Solid Waste Services

Capital expenditure on waste management

Capital Expenditure 2023/24: Solid Waste Services					
R'					
Capital Projects	**2023/24**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value**
Voëlklip drop off and mini drop-off electric fencing.	90 000		65 217	24 783	65 217
Upgrade of chipping area	400 000	0	0	400 000	0
Refurbishment of Hermanus Transfer Station	0	400 000	0	0	0

Capital Expenditure 2023/24: Solid Waste Services					
R'					
Capital Projects	**2023/24**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value**
Refurbishment of Hermanus Transfer Station	0	105 088	0	0	0
Total all	**490 000**	**505 088**	**65 217**	**424 783**	**65 217**
Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)					

Table 114: Capital Expenditure 2023/24 Solid waste services

Only 13.3% of the waste capital budget was spent for waste management for 2023/2024. The capital expenditure for the 2023/24 financial year was limited to two waste projects namely:

- Electric fencing at Voëlklip drop-off & mini drop-off.
- Upgrade of the chipping area.

The electric fencing project at the Voëlklip drop-off was completed during the year and the Remaining balance of R24 783 was rolled over to the 2024/25 financial year.

The upgrading of the chipping area was not undertaken during the financial year as after the damaging September storms a strategic decision was taken to rather move the funds and allocate them for the Refurbishment of the Hermanus Transfer Station to be able to cover the shortfall of the faculty roof replacement once the insurance claim is settled and the payment received. To date this claim has not been finalised and as such these funds were rolled over to the 2024/25 financial year budget.

Due to changes in the norms and standards for rehabilitation of old landfills by the National Department of Water & Sanitation, Overstrand had to rethink their approach towards rehabilitation. Alternative use for the old dump sites had to be found.

Permission to remove the body of the closed Hawston Landfill to the Karwyderskraal regional landfill site was given by the Department of Environmental Affairs (DEADP), and the removal project started in May 2020, with all the waste being removed by August 2020. Based on the first report submitted by Gibb the department requested an additional phase 2 site assessment which was completed during the 2021/22 financial year. This phase 2 site

assessment report with the findings was submitted to DEADP by Gibb for review in June 2022. Following further meetings and feedback from DEADP the public participation process was undertaken. The draft document that was circulated for comments was then updated to include all comments received and responses provided. This final phase document was submitted to DEADP on the 30th of June 2023 and on the 12th of October 2023 the successful surrender notice for the waste management licence was received.

At the site of the removed closed Pearly Beach landfill (now the Wastewater treatment works site) a phase 1 Environmental site assessment was undertaken, and the report was submitted to DEADP. Following further meetings and feedback from DEADP during this financial year the public participation process was completed and the draft document that was circulated for comments was updated to include all comments received and responses provided. The finalised document has been submitted to DEADP and they now have until October 2024 to provide their answer to the application.

At the old, closed garden and builders' rubble site in Hermanus a License was issued to mine the sand and builder's rubble for filling and the other waste will go to the Karwyderskraal regional landfill. This project has been put on hold since the site was invaded and is now covered with informal housing and as such is inaccessible for mining. During 2022/2023 financial year a follow-up gas monitoring assessment was conducted for the site, which indicated negligible risk of dangerous gases.

The waste management teams of the three administrations all provided a good and effective refuse removal service in their respective areas over the financial year. Now that the Hermanus Materials Recovery Facility is online there is a need to look at maximizing the clear bags and recycling from the communities to further improve waste diversion targets. To this end the Hermanus Materials Recovery Facility is now supporting the smaller recycling operators in the area by purchasing clean recyclable material from them.

The next big challenge that remains is to improve the rate of organic waste diversion from landfill to meet the organic waste diversion targets as set by DEADP. To this end discussions with Overberg District Municipality are in progress regarding the composting of additional organic waste streams at the regional Karwyderskraal composting site as well as actively looking at other organic waste disposal options.

Overstrand Municipality provides transfer stations and drop off facilities and weekend drop off facilities for the convenience of the community. The municipality has through the years committed themselves to not only the delivery of collection and disposal services for all its residents, but also to Best Environmental Practices.

3.3.5 HOUSING

A) INTRODUCTION TO HOUSING

The Overstrand Municipality has over the last few years had its share of in-migration of people, which is caused by the urbanization process. As a result of this in-migration a backlog developed in the provision of housing accommodation. It manifests in the growth in the number of backyard dwellers and in informal settlements that are scattered over the entire municipal area.

To address this problem, a comprehensive strategy was developed and is in the implementation phase. A multi-year program of development was compiled as implementation strategy with the 5-year program forming part of the IDP and being updated annually. The purpose of the program is to address this backlog and identify projects in each area where the need exists for development. The approach has the following main objectives:

- To provide basic services in the form of rudimentary services in those areas where it is most needed, namely the informal settlements. This objective has been fully met and the national standard of one tap for every 25 families and one toilet for every 5 families has been achieved.

- The upgrading of informal settlements whereby enhanced serviced sites are provided, has been made a priority in the multi-year housing program.

- Submission of funding applications to Provincial Department of Infrastructure for Integrated Residential Development Programmes (IRDP) and Upgrading of Informal Settlements Programme (UISP) which makes provision for construction of BNG housing and serviced sites for different income categories.

- The development of communities through the IRDP, UISP and FLISP program in order to reduce the housing waiting list as far as possible.

All in all, the multi-year housing program will affect the lives of the 16 270 odd families in need of basic services and housing in the municipal area in order to give them a much better quality of life.

SUMMARY OF COMPLETED PROJECTS SINCE INCEPTION OF THE MULTI-YEAR HOUSING PROGRAMME:

	PROJECT	PROGRESS	STATUS	TOTAL
1.	Admin Site 39 units	Construction of 39 top structures commenced during January 2018 and was completed at the end of November 2018	**2018/2019** Top structures completed	**39**
2.	Site C2 – 132 units	Construction of top structures commenced during September 2017 and was completed at the end of October 2018.	**2017/2018/2019** Top Structures completed	**132**
3.	Hawston TS – 378 units	Construction of top structures commenced during February 2019 and was completed during April 2021. 1 house remains which has been illegally occupied.	**2018/2019/2020/2021** Top Structures completed	**377**
4.	Mandela Square, Zwelihle UISP – 83 services	Installation of civil services commenced during February 2018 and practical completion was achieved at the end of March 2020.	**2017/2018/2019/2020**	**83**
5.	Beverly Hills UISP – 100 sites	Installation of civil services commenced during November 2017 and practical completion was achieved at the end of March 2020.	**2017/2018/2019/2020**	**100**
6.	Blompark IRDP – 544 services	Installation of civil services commenced during November 2017 and practical completion was achieved during December 2019.	**2017/2018/2019/2020**	**544**
7.	Transit Camp, Zwelihle UISP – 126 services	Installation of civil services commenced during November 2020 and practical completion was achieved during June 2021.	**2020/2021**	**126**
8.	Site C1, Swartdam road – 150 units	Construction of top structures commenced during February 2021 and was completed during April 2022.	**2020/2021/2022**	**150**
9	Transit Camp, Zwelihle UISP – 136 wetcores	Installation of wetcores (toilet, tap and washtrough) commenced during September 2021 and was completed during March 2022.	**2021/2022**	**136**
10.	Masakhane UISP Phase A1	Installation of civil services commenced during May 2020 and practical completion was achieved during December 2020.	**2020/2021**	**201**

	PROJECT	PROGRESS	STATUS	TOTAL
11	Masakhane UISP Phase A2	Installation of civil services commenced during January 2021 and practical completion was achieved during June 2021.	**2020/2021**	**204**
12.	Masakhane UISP Phase A3	Installation of civil services commenced during September 2021 and practical completion was achieved during June 2022.	**2021/2022**	**317**
13.	Masakhane UISP Phases A1 & A2 Wetcores	Installation of wetcores (toilet, tap and washtrough) commenced during June 2021 and was completed during March 2021.	**2021/2022**	**387**
14.	Masakhane UISP Phase A4-1, A4-2 & Portion of A5	Installation of civil services commenced during November 2021 and practical completion was achieved during June 2022.	**2021/2022**	**177**
15.	Masakhane UISP Phase A3, A4-1 & A4-2 Wetcores	Installation of wetcores (toilet, tap and washtrough) commenced during July 2022 and was completed during December 2022.	**2022/2023**	**301**
16.	Mount Pleasant & Westedene IRDP	Installation of civil services commenced during December 2021 and practical completion was achieved during June 2023.	**2021/2022/2023**	**215**
17.	Blompark TS Phase 1	Construction of top structures commenced during October 2021 and was completed during November 2022.	**2021/2022/2023**	**150**
18.	Blompark TS Phase 2	Construction of top structures commenced during June 2022 and was completed during April 2023.	**2022/2023**	**100**
19.	Masakhane TS Phase 1	Construction of top structures commenced during June 2022 and was completed during April 2023.	**2022/2023**	**150**

Table 115: Summary of completed housing projects since inception of the multi-year housing programme

Projects Completed during 2023/24

PHASES A4-3, A4-4 & A5-A, MASAKHANE UISP, GANSBAAI – 137 SITES

The Masakhane UISP project entailed the installation of civil services on 1 184 sites in Masakhane, Gansbaai. The project has been implemented in phases over various financial years and 899 sites have been completed to date. This phase entails the installation of civil services on a further 137 sites in Phases A4-3, A4-4 & A5-A of the Masakhane UISP Project. Contractor established on site during November 2022 and practical completion was achieved during September 2023.

PHASE A5-B, MASAKHANE UISP, GANSBAAI – 44 SITES

The Masakhane UISP project entailed the installation of civil services on 1 184 sites in Masakhane, Gansbaai. The project has been implemented in phases over various financial years and 1 036 sites have been completed to date with the inclusion of the Phase above. This phase entails the installation of civil services on a further 44 sites. Contractor established on site during September 2023 and practical completion was achieved during June 2024.





MASAKHANE UISP WETCORES, GANSBAAI

The project entails the installation of wetcores (toilet, tap and wash-trough) on individual erven. A total number of 203 wetcores were installed on various completed serviced sites in the Masakhane UISP Project during the financial year.





BLOMPARK TOP STRUCTURES, GANSBAAI - PHASE 3 – 150 HOUSES

The total project comprises of the development of 539 houses in Blompark, Gansbaai under the IRDP Programme. The project will be implemented in phases. 250 houses have been completed to date. Phase 3 entailed the construction of a further 150 houses. The Contractor established on site for Phase 3 during April 2023 and practical completion was achieved at the end of April 2024.





MASAKHANE TOP STRUCTURES, GANSBAAI - PHASE 2 – 145 HOUSES

The total project comprises of the development of 295 BNG houses in Masakhane, Gansbaai under the IRDP Programme. The project was implemented in phases. 150 houses were completed during 2022/2023 financial year. Phase 2 entailed the construction of the final 145 houses. The Contractor established on site during April 2023 and practical completion was achieved at the end of April 2024.





Projects Commenced in 2023/24 but still under Construction in 2024/2025

STANFORD TOP STRUCTURES - PHASE 1 – 300 HOUSES

The total project comprises of the development of 621 BNG houses in Stanford under the IRDP Programme. The project will be implemented in phases. Phase 1 entails the construction of 300 houses. The first 100 houses were completed during April 2024 and the balance of 200 houses are currently under construction. The Contractor established on site during September 2023 and practical completion is planned for end of September 2024.





R43 & KALOLO STREET INTERSECTION, MASAKHANE. GANSBAAI

The project entails the construction of a new access road into Masakhane, referred to as the R43 and Kalolo Street Intersection. The Contractor commenced on site during March 2024 and practical completion is planned for end of September 2024.





PHASE A6, MASAKHANE UISP, GANSBAAI – 71 SITES

The Masakhane UISP project entailed the installation of civil services on 1 184 sites in Masakhane, Gansbaai. The project has been implemented in phases over various financial years and 1 078 sites have been completed to date. This phase entails the installation of civil services on a further 71 sites. Contractor established on site during May 2024 and practical completion is planned for end of March 2025.





AREA 8, MOUNT PLEASANT IRDP, HERMANUS – 68 SITES

Project entails the installation of civil infrastructure on 300 sites. 215 sites have been completed to date. This phase now entails the development of an additional 68 sites. Contractor established on site during June 2024 and practical completion is planned for end of March 2025.





STANFORD TOP STRUCTURES - PHASE 2 – 250 HOUSES

The total project comprises of the development of 621 BNG houses in Stanford under the IRDP Programme. The project will be implemented in phases. Phase 1 entailed the construction of 300 houses, of which the first 100 houses were completed during April 2024. The balance of 200 houses is currently under construction and practical completion is planned for end of September 2024. The Contractor established on site for Phase 2 consisting of 250 houses during June 2024 and practical completion is planned for end of June 2025.





Projects under Planning Investigation 2024/25

KLEINMOND LAND INVESTIGATION

An investigation to identify suitable land for integrated development in Kleinmond was undertaken during 2017/2018 and the final report was submitted to Council for approval during October 2021 and was subsequently approved. Applications for pre-planning funding for potential IRDP and UISP projects was then submitted to Province. Approval was received during June 2023 for both UISP and IRDP Projects.

KLEINMOND IRDP

Following the approval of the Land Investigation Report by Council, a pre-planning funding application was submitted to Province for five of the potentially developable IRDP sites as identified in the report, during July 2022. Approval was received during June 2023 and Consultants were appointed to commence with planning. Pre-planning has since been completed and funding application for the detailed planning and environmental studies was submitted to Department of Infrastructure during June 2024.



OVERHILLS UISP, KLEINMOND

Following the approval of the Land Investigation Report by Council, a pre-planning funding application was submitted to Province for the upgrading of the Overhills informal settlement, during July 2022. Approval was received during June 2023 and Consultants were appointed to commence with planning. Pre-planning has since been completed and funding application for the detailed planning and environmental studies was submitted to Department of Infrastructure during June 2024.



SCHULPHOEK UISP DEVELOPMENT

The Schulphoek area forms part of the Priority Human Settlement & Housing Development Area as declared by the National Department of Human Settlements. Negotiations initiated in 2018 by the Western Cape Department of Human Settlements (DoHS) led to the purchase of the Schulphoek land by the Municipality in December 2019. The purchase was funded by the DoHS. Initially the agreement was that the municipality would make the land available to DoHS for the implementation of a mixed-use housing development and the Land Availability Agreement (LAA) between the Municipality and DoHS was finalised during February 2022. As a result of delays and slow progress, it was agreed between the Municipal Manager and acting HOD of DoHS that the Municipality would advertise for the services of a turn-key implementing agent for the development of the project. At a Council meeting held on 28 September 2022, Council supported the recommendations that the LAA be cancelled between the Municipality and DoHS, that the appointment of a turn-key implementing agent for the project be supported and that funding op the project is subject to the annual DoHS allocations. Subsequently, the tender to procure the services of an Implementation Agent was advertised on 20 January 2023 and the tender period closed on 24 February 2023. Thereafter, the tenders were evaluated, and awarded. An appeal was received but was subsequently withdrawn. After awarding of the tender, a Section 33 process in terms of the MFMA was initiated and an item will serve at Council at the end of August 2023. The Implementing Agent will now commence with the implementation of the project.

On request of Province, a revised pre-planning funding application was submitted to them during October 2023 and approval was received end of March 2024. The Professional Team has been appointed by the Implementing Agent and background studies and investigations are in process. Engagements and workshops with the beneficiary communities are ongoing. Conceptual planning, detailed planning and implementation processes will follow.



Schulphoek aerial view

Priority Human Settlement Development Areas (PHSDA's)

Application for inclusion of properties in the Hermanus West area as a PHSDA was submitted to DoHS during September 2019. The application was included in Provincial DoHS submission to National DoHS for approval. Approval was gazetted during May 2020. The Greater Hermanus West PHSDA will bring about the spatial transformation of the area by integrating and consolidating the previously separated, underdeveloped, dormitory towns of Hawston and Fisherhaven into a new, integrated, fully functional, inclusive urban development towards the west of Hermanus. This initiative will be the new urban expansion and centre of economic activity and growth for Hermanus. It will breathe new life into the underdeveloped and distressed communities of the area and at the same time take advantage of the opportunity for green fields development. The application for the proposed acquisition of Portion 6 of Farm 575, Afdaksrivier in Hawston was put on hold as DoHS has incorporated this farm as part of the Priority Human Settlement Development Area (PHSDA) for the Greater Hermanus area. A funding application for the development of a Conceptual Development Plan for all the areas included in the PHSHDA was submitted to Province during March 2023. After finalisation of the Terms of Reference for the project, funding approval was received during April 2024. A funding agreement has been entered into with

the Department of Infrastructure and Consultants have been appointed. It is envisaged that the planning will continue until June 2026.

B) HIGHLIGHTS: HOUSING

Highlights	Description
Phases A4-3, A4-4 & A5-A, Masakhane UISP, Gansbaai – 137 Sites	Installation of civil services on 137 sites completed end of March 2024
Phase A5-B, Masakhane UISP, Gansbaai – 44 Sites	Installation of civil services on 42 sites completed end of June 2024
Masakhane UISP Wetcores, Gansbaai	Installation of 203 wetcores completed at the end of June 2024
Blompark Top Structures, Gansbaai - Phase 3 – 150 Houses	150 houses completed during April 2024
Masakhane Top Structures, Gansbaai - Phase 2 – 145 Houses	145 houses completed during April 2024
Stanford Top Structures – Phase 1 – 300 houses	100 houses completed during April 2024

Table 116: Housing Highlights

C) CHALLENGES: HOUSING



Description	Progress in 2023/24 to address challenge
Availability of funding for the implementation and roll out of the housing pipeline	Ongoing discussions with Department of Infrastructure: Branch Human settlements

Table 117: Housing Challenges

Percentage of households with access to basic housing			
Year end	**Total households (including in formal and informal settlements)**	**Households in formal settlements**	**Percentage of households with access to basic housing**
2021/22	36 076	32 540	100%
2022/23	36 583	33 341	100%
2023/24	37 532	34 395	100%

Table 118: Percentage of households with access to basic housing

The following table shows the increase in the number of people on the housing waiting list.

Financial year	Number of applicants on waiting list	% Housing waiting list increase/decrease
2021/22	15 947	24.17 %
2022/23	16 270	02.02 %
2023/24	15 766	03.19%

Table 119: Housing waiting list

Capital Expenditure 2023/24: Housing					
R					
Capital Projects	**2023/24**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value**
Masakhane UISP	R15 240 000.00	R9 195 563.93	R9 195 563.93		R84 064 898.00
Masakhane UISP Wetcores	R5 700 000.00	R3 898 682.76	R3 898 682.76		R17 321 704.00
Mnt Pleasant IRDP Infill	R9 200 000.00	R3 228 260.31	R3 228 260.31		R31 600 956.00
Kleinmond IRDP	R250 000.00	R250 029.00	R250 029.00		R250 029.00
Kleinmond Overhills UISP	R1 500 000.00	R821 290.00	R821 290.00		R821 290.00
Schulphoek UISP	R10 000 000.00	R9 644 174.00	R9 644 174.00		R9 644 174.00
Masakhane Intersection		R6 640 000.00	R6 640 000.00		R6 640 000.00
TOTAL ALL	**R41 890 000.00**	**R33 678 000.00**	**R33 678 000.00**		

Capital Expenditure 2023/24: Housing					
R					
Capital Projects	2023/24				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)					

Table 120: Capital Expenditure 2023/24- Housing

100% of allocated budget was spent.

3.3.6 FREE BASIC SERVICES AND INDIGENT SUPPORT

A) INTRODUCTION

Free basic services were funded from the "equitable share" grant received from National Treasuary plus an amount from the municipality's own income as budgeted for in the financial year under review.

The criteria for an Indigent Household is as follows:

- Households with income less than four times the Government Old Age Pension plus R1.
- Average monthly units purchase of electricity over the past three months may not exceed 500 kWh Average monthly consumption of water over the previous 3 months may not exceed 20 kℓ;

  Or: A flow limiter meter will be installed immediately on application for a flow limiter meter and flow will be limited to a maximum of 20 kl per month;

- Occupy the property as his/her primary residence
- Must be a South African citizen; and
- The recipient of an indigent benefit in terms of this policy must not be the registered owner of more than one property.
- The property must only be used for residential purposes.

Pre-paid electricity meters were installed in all indigent households and a waterflow limiter water meter may be installed in indigent households, at no cost to the consumer.

The table below provides an overview of the number of Indigents per area as at 30.6.2024.

NUMBER OF APPROVED INDIGENTS PER AREA - 30/06/2024		
Area	**No**	**%**
BLOMPARK	559	11.9%
BAARDSKEERDERSBOS	4	0.1%
BUFFELSJAGSBAAI	7	0.1%
DE KELDERS	21	0.4%
FRANSKRAAL	19	0.4%
GANSBAAI	78	1.7%
KLEINBAAI	7	0.1%
MASAKHANE	693	14.7%
PEARLY BEACH	167	3.5%
REGION CALEDON	29	0.6%
SUB-TOTAL GANSBAAI	**1 584**	33.6%
FISHERHAVEN	7	0.1%
HAWSTON	655	13.9%
MOUNT PLEASANT	458	9.7%
NORTH CLIFF	-	0.0%
SANDBAAI	22	0.5%
VERMONT	1	0.0%
MEERENBOSCH	1	0.0%
WEST CLIFF	155	3.3%
ZWELIHLE	840	17.8%
SUB-TOTAL HERMANUS	**2 139**	45.4%
KLEINMOND	257	5.5%
PRINGLEBAAI	12	0.3%
BETTIESBAAI	33	0.7%
UITBREIDING 6	37	0.8%
OVERHILLS	82	1.7%
PROTEADORP	90	1.9%
SUB-TOTAL KLEINMOND	**511**	10.8%
STANFORD	481	10.2%
SUB-TOTAL STANFORD	**481**	10.2%
TOTAL INDIGENT HOUSEHOLDS	**4 715**	**100%**

Table 121: Indigents per area - 30.6.2024

The Indigent basket indication for 2021/22, 2022/23 and 2023/24:

Financial Year	Equitable Share	Municipal's own Income	Total value of basket

			(Exc. VAT)
2021/22	964.70	108.83	1 073.53
2022/23	1 091.71	116.02	1 207.73
2023/24	1 201.95	130.34	1 332.29

Table 122: Indigent basket indication

The following table indicates the percentage of indigent households that have access to free basic municipal services. In accordance with the approved indigent policy of the municipality, all households who earned less than **R8 801.00** per month in 2023/24 receive the free basic services as prescribed by Overstrand Municipal Indigent Policy. (The qualifying amount is annually calculated on 4 times the Government's old age social pension plus R1).

The table below indicates that **4.04%** of the total number of households received free basic services in 2022/23 financial year whilst it increased to **12.56%** in the 2023/24 financial year:

Financial year	Number of households								
	Total no of HH	Free Basic Electricity		Free Basic Water		Free Basic Sanitation		Free Basic Refuse Removal	
		No. Access	%	No. Access	%	No. Access	%	No. Access	%
2021/22	36 076	7 367	20.42	7 367	20.42	7 367	20.42	7 367	20.42
2022/23	36 583	*1 491	4.04	*1 491	4.04	*1 491	4.04	*1 491	4.04
2023/24	37 532	4 715	12.56	4 715	12.56	4 715	12.56	4 715	12.56

Table 123: Free basic services to indigent households

***Note: Indigent Households 31 May 2023, 7 433 households. Current campaign work in progress to onboard indigent households. The decrease in the number of indigents in 2022/23 is due to the Change of the Indigent Policy (Category B & C discontinued). The municipality will run indigent campaigns by means of pamphlets, social media, and ward committee meetings. In addition, qualifying indigents will be informed in advance that their application has expired and that they need to re-apply. Municipal staff will also go out into communities to assist them with the application process.**

Electricity									
Financial year	Indigent Households			Non-indigent households			Households in Eskom areas		
	No. of HH	Unit per	Value	No. of	Unit	Value	No.	Unit	Value

		HH (kwh)	R'000	HH	per HH (kwh)	R'000	of HH	per HH (kwh)	R'000
2021/22	7 367	50	7 353	28 709	0	0	127	50	n/a
2022/23	1 491	50	1 364	35 092	0	0	29	50	n/a
2023/24	4 715	50	4 446	32 817	0	0	57	50	n/a

Table 124: Free basic Electricity to indigent households

Water						
Financial year	**Indigent Households**			**Non-indigent households**		
	No. of HH	**Unit per HH (kl)**	**Value R'000**	**No. of HH**	**Unit per HH (kl)**	**Value R'000**
2021/22	7 367	6	3 713	23 623	0	0
2022/23	1 491	10	1 142	30 338	0	0
2023/24	4 715	10	3 853	32 817	0	0

Table 125: Free basic Water services to indigent households

Sanitation						
Financial year	**Indigent Households**			**Non-indigent households**		
	No. of HH	**R value per HH**	**Value R'000**	**No. of HH**	**Unit per HH per month**	**Value R'000**
2021/22	7 367	1 824.48	13 441	27 702	0	0
2022/23	1 491	2 959.20	4 412	35 092	0	0
2023/24	4 715	3 211.92	15 144	32 817	0	0

Table 126: Free basic Sanitation to indigent households

Refuse Removal						
Financial year	**Indigent Households**			**Non-indigent households**		
	No. of HH	**Service per HH per week**	**Value R'000**	**No. of HH**	**Unit per HH per month**	**Value R'000**
2021/22	7 367	1	20 495	28 092	0	0
2022/23	1 491	1	3 820	35 092	0	0
2023/24	4 715	1	12 900	32 817	0	0

Table 127: Free basic Refuse Removal services to indigent households per type of service

Financial Performance 2023/24			
Cost to Municipality of Free Basic Services Delivered			
Services Delivered	**2021/22**	**2022/23**	**2023/24**

	Actual	Actual	Budget	Adjustment Budget	Actual	Variance to Budget
Electricity	30,337,196	30,514,420	7 509 180	30 619 418	24 257 415	-20.78%
Water	12,576,728	11,970,646	3 432 240	12 213 200	8 270 438	-32.28%
Wastewater (Sanitation)	11,921,680	12,300,863	9 813 720	16 232 112	8 633 116	-46.81%
Waste Management (Solid Waste)	16,644,929	14,861,414	19 152 000	13 826 951	10 816 067	-21.78%
Total	**71,480,533**	**69,647,343**	**39 907 140**	**72 891 681**	**51 977 036**	**-28.69%**

Table 128: Financial Performance 2023/24: Cost to Municipality of Free Basic Services Delivered

3.4 COMPONENT B: ROAD TRANSPORT

3.4.1 ROADS

A) INTRODUCTION TO ROADS

Rehabilitation of roads in Blompark & Stanford

The project entails the rehabilitation of existing roads and the construction of sidewalks in Blompark, Gansbaai. The construction work for the proposed upgrades was as follows:

- New kerbs
- Road surfacing – Hot mix asphalt
- Sidewalks
- Installation of 375mm & 450mm dia. stormwater pipes in Dahlia street.

The following roads were resurfaced:

- Kapok,Kampeer,Angelier,Gousblom,Dahlia & Skool.

1.2m wide concrete paved sidewalks were constructed at:

- Kapok, Madeliefie, Kampeer, Angelier, Protea, Gousblom, Dahlia, Roos & Skool streets.

The works for Stanford include the installation of kerbing & construction of 1.5m wide asphalt sidewalks in Dreyer Street.
The professional team was Daveng Consulting Engineers, and the appointed contractor was Ikapa Reticulation and Flow. Construction activities commenced during August 2023;

practical completion was achieved on 30 June 2024. The total project cost for Blompark amounted to R 3 810 067 and for Stanford R 829 933.

Provincial Sustainable Transport Programme (PSTP)

No PSTP projects implemented during the 2023/24 financial year.

ROADS MAINTENANCE

The implementation of the Overstrand's pavement management programme continued. Scheduled repair of potholes in all areas, as well as attending to ad-hoc complaints are conducted by municipal teams with the assistance of a private contractor. The average surface condition of all surfaced roads was rated as good, while the average structural condition of all surfaced roads was rated as very good.

Maintenance is done on an on-going basis for the maintenance and rehabilitation of existing roads in the Overstrand area.

The resealing of roads in terms of Overstrand's Pavement Management programme continued through the reporting period. The Pavement Management System is updated on a yearly basis following a visual inspection of all our roads, in order to determine the condition of our roads. The latest assessment was completed in February 2023 to be implemented during 2023/24 financial year.

During the reporting period for the 2023/24 financial year **128 419m²** of service roads were resealed in terms of the Overstrand Pavement Management System.

B) HIGHLIGHTS: ROADS

Highlights	Description
Rehabilitation of Roads Blompark	Practical completion
Rehabilitation of Roads Stanford	Practical completion

Table 129: Roads Highlights

C) CHALLENGES: ROADS

Description	Progress made in 2023/24 to address challenge
Storm damage	• Overstrand Municipality has experienced severe major storms during 2023/24, which had a negative impact on the condition of the Roads. • All infrastructure damaged during the major storms was not approved for Disaster funding, hence municipal funding was required to be utilised to do internal repairs. This impacted the normal routine maintenance budget of the Streets sections.
Fleet	• The non-replacement of service delivery vehicles resulted in the regular break downs of the fleet. Prolonged return periods were experienced, during repairs and servicing the vehicles.

Table 130: Roads Challenges

Gravel Road Infrastructure: Kilometres				
Year	**Total gravel roads**	**New gravel roads constructed**	**Gravel roads upgraded to tar**	**Gravel roads graded/maintained**
2021/22	108	0	0.43	108
2022/23	108	0	0	108
2023/24	108	0	0	108

Table 131: Gravel road infrastructure

Tarred Road Infrastructure: Kilometres				
Year	**Total tarred roads**	**New tar roads**	**Existing tar roads resealed**	**Tar roads maintained**
2021/22	622	0	18.9 km resealed and rehabilitated	622
2022/23	622	0.552	15.5 km resealed and rehabilitated	622
2023/24	**622**	**0.322**	25.7 km resealed and rehabilitated	**622**

Table 132: Tarred road infrastructure

The table below shows the costs involved for the maintenance and construction of roads within the municipal area:

Financial year	New & Replacements	Resealed	Maintained
	R		
2021/22	0	26 381 956	105 128 085 (*Inclusive of depreciation and interest*)
2022/23	R 11 260 749	16 153 425	81 843 599 *Overstrand Operational Budget*

Financial year	New & Replacements	Resealed	Maintained
	R		
2023/24	**R 2 834 503 (Part of Housing budget)**	29 626 606	89 270 692 *Overstrand Operational Budget*
Note: 2020/21 exclude depreciation and interest			

Table 133: Cost of construction/maintenance of roads

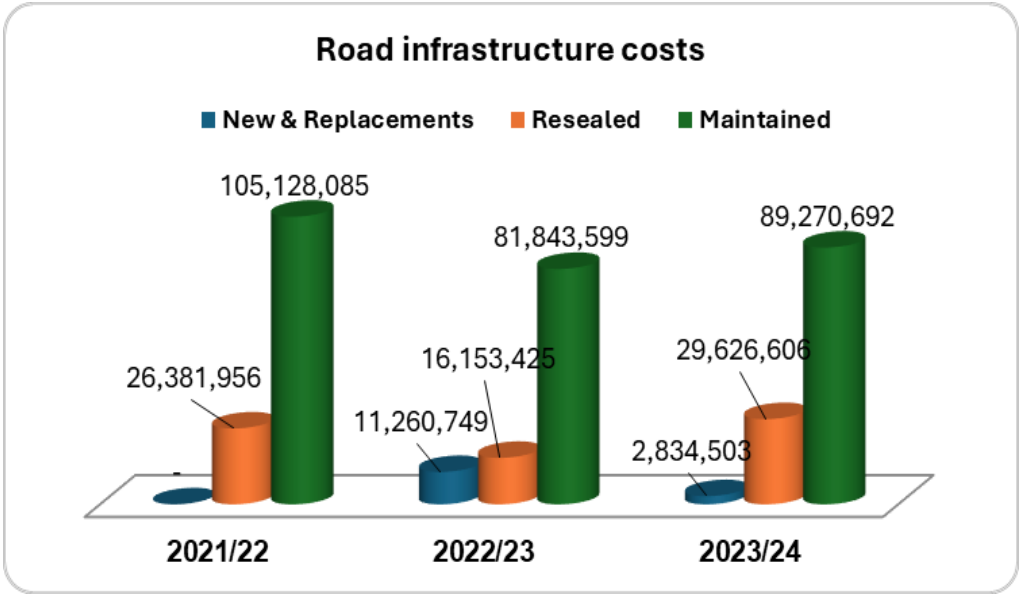


Figure 17: Road infrastructure costs

D) SERVICE DELIVERY INDICATORS

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/23	Overall Performance for 2023/24			
						Annual Target	Actual	R	Corrective Measures
TL2	The provision and maintenance of municipal services	m² of roads patched and resealed according to Pavement Management System within available budget	m² of roads patched and resealed	All	77 662	**110 000**	**128 419**	G2	Target well met

Table 134: Service delivery indicators: Roads

Employees: Roads				
Job Level	**2020/21**	**2021/22**	**2022/23**	**2023/24**

	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	50	49	47	49	49	0	-
4 - 6	21	23	21	26	24	2	7.69%
7 - 9	14	15	14	16	14	2	12.50%
10 - 12	5	5	5	5	5	0	-
13 - 15	1	2	2	2	2	0	-
16 - 18	1	1	1	1	1	0	-
19 - 20	0	0	0	0	0	0	-
Total	**92**	**95**	**90**	**99**	**95**	**4**	**4.04%**

Table 135: Employees: Roads

Capital Expenditure 2023/24: Roads					
R'					
Capital Projects	**2023/24**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value**
Rehabilitate Roads Blompark	R 3 640 000	R 3 810 067	R 3 810 067	R 170 067	R 3 810 067
Rehabilitate Roads Stanford	R 1 000 000	R 829 933	R 829 933	-R 170 067	R 829 933
TOTAL ALL	**R 4 640 000**	**R 4 640 000**	**R 4 640 000**	**-**	**R 4 640 000**
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.					

Table 136: Capital Expenditure 2023/24: Roads

100% of the allocated adjusted roads capital budget spent for 2023/24 was spent.

3.4.2 WASTEWATER (STORM WATER DRAINAGE)

A) INTRODUCTION TO STORM WATER DRAINAGE

Stormwater flowed from the Franskraal East suburb through the stormwater infrastructure of Uilenkraalsmond. The existing capacity of the Uilenkraalsmond area is insufficient (1:2 year) and unable to accommodate the stormwater flow of the Franskraal area. A phased approach was done to manage the stormwater flow in the natural wetland at the infrastructure end pond next to Uilenkraalsmond. The first 2 phases included general earthworks in the form of a berm and low flow channels. The following phase will include a

600mm Diameter pipe through the sand dune, to divert the stormwater away from the Uilenkraalsmond area.

STORM WATER MAINTENANCE

- The scheduled maintenance entails routine operations such as cleaning of the storm water systems (inclusive of inlets and outlets) to limit potential flooding.
- The maintenance of the storm water systems is listed as a Key Performance Indicator (KPI) on Managerial level to ensure that all maintenance is completed, measured, and monitored.
- 83.67% of storm water infrastructure cleaned in Overstrand suburbs twice per annum – target 92%.
- Vacuum/Jet combination trucks via external contractors are used for ad-hoc as well as scheduled maintenance operations.
- Ad-hoc complaints for storm water maintenance are adhered to timeously.
- We are in the process of identifying storm water hotspots to monitor and inspect prior, during and after major storm water events.
- The table below shows the total kilometres of storm water maintained and upgraded as well as the kilometres of new storm water pipes installed.

B) HIGHLIGHTS: WASTEWATER (STORM WATER DRAINAGE)

Highlights	Description
Storm water channels cleaned	78.57% stormwater channels were cleaned by the stormwater operational teams during 2023/24 financial year in the Overstrand.

Table 137: Wastewater (Storm water drainage) highlights

C) CHALLENGES: WASTEWATER (STORM WATER DRAINAGE)

Description	Progress in 2023/24 to address challenge
Storm damage	Overstrand Municipality has experienced severe major storms during 2023/24, which had a negative impact on the condition of the Stormwater infrastructure. All infrastructure damaged during the major storms was not approved for Disaster funding, hence municipal funding was required to be utilised to do internal repairs. This impacted the normal routine maintenance budget of the Stormwater section.

Description	Progress in 2023/24 to address challenge
Fleet	• The non-replacement of service delivery vehicles resulted in the regular break downs of the fleet. Prolonged return periods were experienced, during repairs and servicing the vehicles.
Lack of funding	• MIG funding approved Proteadorp Stormwater- Commenced with the upgrade of stormwater infrastructure in Proteadorp

Table 138: Wastewater (Storm water drainage) Challenges

The table below shows the total kilometres of storm water maintained and upgraded as well as the kilometres of new storm water pipes installed:

Storm water Infrastructure: Kilometres				
Financial year	**Total Storm water measures**	**New storm water measures**	**Storm water measures upgraded**	**Storm water measures maintained**
2021/22	3.016	3.016	3.016	580.923
2022/23	0.197	0.197	0	580.923 + (*new network built)*
2023/24	**0.500**	**0.500**	**0**	**580.923** + *(new network built)*

Table 139: Storm water infrastructure

The table below indicates the amount of money spend on storm water projects:

Financial year	Storm water Measures	
	Capital	**Maintained**
	R'	
2021/22	1 500 000 (Gansbaai) 1 450 000 (Hermanus) 1 030 000 (Kleinmond Ward 10) **Directorate Community Services funding spent*	14 903 276 *(Inclusive of depreciation and interest)*
2022/23	1 367 027.79 *(Part of Masakhane Housing Project Bus route capital budget)*	15 008 379 *Overstrand Operational Budget*
2023/24	**R 3 210 906**	14 888 633 *Overstrand Operational Budget*

Table 140: Cost of construction/maintenance of storm water systems

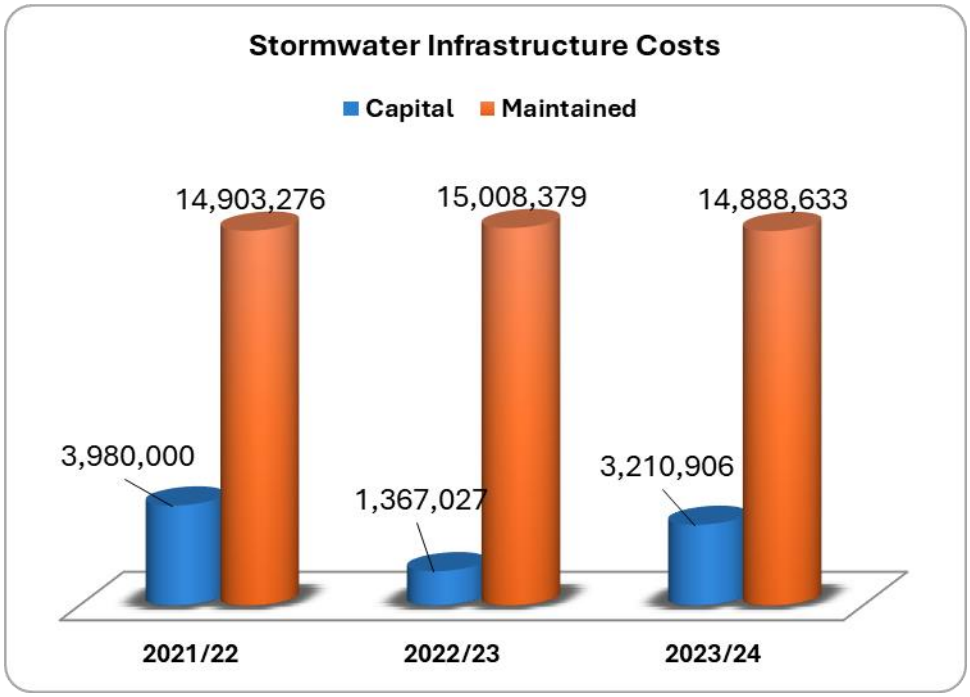


Figure 18: Storm water infrastructure costs

Employees: Storm Water (Storm water drainage)							
Job Level	2020/21	2021/22	2022/23	2023/24			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	26	22	23	23	21	2	8.70%
4 - 6	6	6	6	6	6	0	-
7 - 9	1	1	1	1	1	0	-
10 - 12	1	2	2	2	2	0	-
13 - 15	1	1	1	1	1	0	-
16 - 18	1	1	1	1	1	0	-
19 - 20	0	0	0	2	2	0	-
Total	36	33	34	36	34	2	5.55%

Table 141: Employees: Storm Water (Storm water drainage)

Capital Expenditure 2023/24: Wastewater (Storm water drainage)					
R'					
Capital Projects	2023/24				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value

Capital Expenditure 2023/24: Wastewater (Storm water drainage)					
R'					
Capital Projects	**2023/24**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value**
No funding allocated.					
Total All					
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate. (Directorate Community Services funding allocated)					

Table 142: Capital Expenditure 2023/24: Wastewater (Storm water drainage)

3.5 COMPONENT C: PLANNING AND LOCAL ECONOMIC DEVELOPMENT

3.5.1 PLANNING (TOWN & SPATIAL PLANNING AND BUILDING CONTROL)

A) INTRODUCTION TO PLANNING

The municipality's key planning deliverables in the 2023/24 financial year were to compile the following policies and strategies:

- Finalised the drafting Overstrand Capital Expenditure Framework for public comment
- Commenced with a portion of Hermanus CBD Government Precinct Plan – Building plans submitted
- Adopted the Public Trading Policy.

B) HIGHLIGHTS: PLANNING

Highlights	Description
Town & Spatial Planning and Building Control became more resistant against the impacts of loadshedding	Inverters and batteries were installed in both offices to allow daily processes to continue during loadshedding.
Gansbaai	Commencement of the construction of the Gansbaai day hospital – emergency unit.

Table 143: Planning Highlights

C) CHALLENGES: PLANNING

Description	Progress in 2023/24 to address challenge
Loadshedding was a considerable challenge during the financial year	Inverters and batteries were installed in Town & Spatial Planning and Building Control offices to alleviate the impacts of loadshedding
Archive space	Plans drawn up for additional archive space
Public Participation	Investigation into an electronic notification system
Title deed restrictions – regarding existing building	On going discussion with public and interested parties
Shortage of industrial erven / storage units	Will be addressed in the By-law / SDF
Environmental Legislation	On going discussion with DEADP and local environmental services

Table 144: Planning Challenges

Applications for Land Use Development			
Detail	**2021/22**	**2022/23**	**2023/24**
Applications withdrawn	13	14	9
Applications closed	0	16	23
Applications finalized	232	233	198
Applications outstanding at year end	281	246	308
Awaiting DEA&DP decision	0	0	0

Table 145: Applications for Land Use Development

Additional Performance Town Planning and Building Control			
Type of service	**2021/22**	**2022/23**	**2023/24**
Building plans application processed	2251	2515	2134
Approximate value	R1 975 814 840	R1 988 987 768	R2 264 679 307
New residential dwellings	604 + (RDP: 594)	569 (RDP: 402)	486 + (RDP 600 Stanford)
Residential extensions	1133	931	994 (3 RDP add)
New Business buildings	5 3 x Industrial 1 x Flats/Offices 1 x Offices 2 x Shops	7 2 x Industrial 2 x Offices 2 x Church 1 x Shop	15 7 x Industrial 1 x Office 2 x Church 1 x shop 3 x School

Additional Performance Town Planning and Building Control			
Type of service	**2021/22**	**2022/23**	**2023/24**
			1 x Senior Centre /Hosp (Kidbrook)

Table 146: Additional Performance Town Planning and Building Control

Employees: Planning							
Job Level	**2020/21**	**2021/22**	**2022/23**	**2023/24**			
	Employees	**Employees**	**Employees**	**Posts**	**Employees**	**Vacancies (fulltime equivalents)**	**Vacancies (as a % of total posts)**
	No.	**No.**	**No.**	**No.**	**No.**	**No.**	**%**
0 - 3	26	0	0	0	0	0	-
4 - 6	6	4	4	4	4	0	-
7 - 9	1	3	3	3	3	0	-
10 - 12	1	0	0	0	0	0	-
13 - 15	1	6	6	6	6	0	-
16 - 18	1	1	1	1	1	0	-
19 - 20	0	0	0	0	0	0	-
Total	**36**	**14**	**14**	**14**	**14**	**0**	**-**

Table 147: Employees: Planning

Capital Expenditure 2023/24: Planning					
R'					
Capital Projects	**2023/24**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value**
Hermanus Sports Facility improvement	R1 500 000	n/a	R1 500 000	n/a	R1 500 000
Total All					
Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)					

Table 148: Capital Expenditure 2023/24: Planning

The capital budget of R1,5 million was approved by Council as a Grant in Aid toward the Hermanus Sport Centre to complete ablutions at the clubhouse. The alterations have been completed.

3.5.2 LOCAL ECONOMIC DEVELOPMENT (INCLUDING TOURISM AND MARKET PLACES)

Local Economic Development Fosters SME Compliance

The Local Economic Development (LED) department has played a crucial role in assisting Small, Medium, and Micro-sized Enterprises (SMMEs) with navigating compliance matters. This commitment has yielded positive results, reflected in a significant rise in the number of fully compliant SMEs. By operating within legal and regulatory frameworks, SMEs foster trust with consumers and partners, improve their access to funding opportunities, and contribute to a more stable and predictable business environment.

COMPLIANCE	
BBBEE	45
SCM	52
CSD REGISTRATION	74
CSD UPDATE	58
CIPC ANNUAL RETURN	67
CIPC BUSINESS REGISTRATION	95
CIPC BUSINESS DEREGISTRATION	02
CIDB REGISTRATION	57
CIDB UPDATE	32
TAX COMPLIANCE	68
E-FILLING LINKAGE	39
ASISA FLAME	28
NHBRC TECHNICAL TEST	15
TENDER & RFQ ENQUIRY	46
FOOD SAFETY CERTIFICATE	05

A) HIGHLIGHTS: LED

The following performance highlights with regard to the implementation of the LED strategy are:

Highlights	Description
SEDA Business Training & Business Pitching and Grootbos Foundation	Business pitching is a critical skill for entrepreneurs and small business owners, especially when seeking funding, partnerships, or opportunities to scale their businesses. This was done in collaboration with SEDA and another session with Grootbos, 25 youth received support on equipment and materials worth R15000 for the start-up of their businesses,
Cobra Plumbing Training	100 participants- The training is particularly valuable given the high volume of water waste in our community. Water wastage contributes significantly to escalating water bills—a burden that many community

Highlights	Description
	members struggle to manage due to unemployment, poverty, and other socio-economic challenges. By equipping participants with these skills, the program not only addresses a critical need within the community but also provides opportunities for participants to earn income by offering plumbing services.
Supply Chain Management (SCM) Supplier Day Workshop	The SCM Supplier Day Workshop is designed to strengthen relationships between the Municipality and its suppliers, ensuring that everyone is aligned with our procurement policies, processes, and expectations. This workshop aims to provide valuable insights into our supply chain management practices, facilitate open communication, and explore opportunities for future collaboration. Workshops were done in all areas of the Overstrand in collaboration with the SCM Department.

Table 149: LED Highlights

B) CHALLENGES: LED

The following challenges with regard to the implementation of the LED strategy are:

Strategic areas	Description
Red tape and Ease of doing business	The municipality has not engaged in a process to review its By-law and other related polies to ensure an improved environment supportive of local businesses and investors alike
The role of other Directorates	LED seems to be an isolated function rather than an integrated practice
Collaboration with private sector	Local businesses chose to be lobbists rather than actors in improving local economy
Poverty and in migration	The municipality hosts the majority of the people living in poverty in the district and attracts low and semi-skilled workers
Procurement environment	Shared growth cannot be achieved, and this is demonstrated in the GDP per Capita, lowest in the district and perpetuate poverty.

Table 150: Challenges LED

C) LED STRATEGY

The LED Strategy reviewed in line with socio-economic data and approach to current economic environment and conditions. The impact of the current economic downgrade and recession will only be felt in the coming years. The following Strategic areas were pursued.

Strategic areas	Description
Support of the Informal Economy	The sector forms an important part of the economy and contributes significantly to promoting innovation
Entrepreneurship	Innovation contributes to diversification and adds to the improvement of the availability of diverse goods and services to the support the market
Local procurement	Procuring locally is good for expanding economic benefit and supporting of local employment.
Shared Growth	The municipality has the largest number of people living in poverty and a stewed grow with the highest unequal society

Table 151: LED Strategic areas

The current economic situation is at pre-Covid status and recovering well, aided by the need of people to visit nearby and not so far away destinations. This encourages the demand for goods and services.

The table below identifies the economic activity within the different sectors:

Sector	2020/21	2021/22	2022/23 e	2023/24
Agriculture, Forestry, and Fishing	-65	-412	-144	-0.1
Mining and quarrying	-1	-0	0	0.0
Manufacturing	-7	-210	-132	0.2
Wholesale and retail trade	127	-698	-575	0.7
Finance, property, etc.	-6	-317	-187	0.7
Community and social services	-175	-542	-66	0.3
Infrastructure services	-308	-26	-3	-0.4
Construction	-	-380	-231	-0.4
Transportation, Storage and Communication	-	-55	-142	1.1

Table 152: Economic Employment by Sector (Source: Quantec Research, 2022 (e denotes estimate)

D) PROGRESS WITH IMPLEMENTATION OF OVERSTRAND ECONOMIC RECOVERY PLAN

The economy of the Overstrand is in full swing having fully recovered and resilient to turbulent forces. It has been reported that, the current figures are representative of pre-Covid period but most important is to continue to build the relationship and recognise the importance and significancy of the private sector. The municipality continues to engage and support local businesses both in the private and informal sectors.

2023/24 progress with implementation of the Overstrand recovery plan are:

- The municipality stays alert to the long-term effect of the pandemic and continues to challenge itself in ensuring that service standards are not compromised and that the needs of both the formal and informal sectors are prioritised.
- Building Entrepreneurial Communities.
- Red Tape Reduction for ease of doing business.
- Improved communication with the private sector.

THE INFORMAL SPACE

The informal space is characterised by the following key features:

- Absence of property rights – informal spaces often lack formal property rights, land and building occupied and utilised illegally leading to complex relations with law enforcement. Where there are formal lease agreements, space is restrictive and can only be utilised what it can accommodate (no scope for expansion)
- Often non-compliant with zonings, building regulation due to the effect of apartheid planning,
- Informal trade policy with spatially identified trading spaces,
- Available stalls leased out and the availability outshoots the demand,
- The municipality continues to seek appropriate ways to accommodate and manage the sector effectively.

No.	Project/Programme	Highlights
1	Infrastructure for Trading	Creation of trading spaces - Integrating enterprise development with transport hubs. - STALLS, MPC, AND MPC ETC.
2	Training and Development	Trained in business development Training rolled out at the MPC. Flames entrepreneur programme — 28 /07/ 2023 – 5/12/ 2023 DFFE/ WCP Wellness Training — 06/02/2024 Grootbos Foundation Youth Programme Interviews — 15/07/2024 CWP and Business Training — 13/02/2024 - 28/03/2024 Manewe Financing Training — 28-29 / 02/ 2024 SCM Supplier Day Workshop — 27/ 02/ 2024 SEDA Business Training & Business Pitching — 11-13/ 03/ 2024 & 09/ 11/ 2024 Tourism Monitors Learnership — 08/ 04/ 2022 – 28/ 06/ 2024 NHBRC Training — 22-26/ 04/2024 HR Training — 26-27/ 04/2024 IEC Training — 15-17/ 03/ 2024 Fishing Entrepreneur Meeting — 15/07/2024 Cobra Plumbing Training — 18-22/ 03/ 2024 Fyn Arts Exhibition — 07-17/ 06/ 2024

No.	Project/Programme	Highlights
3	Collaboration on Training	○ 3 people University of the Western Cape ○ 180 people trained ○ 44 funded (Seed funding) ○ 60 people trained by Flame/ASISA.
4	Permits-Fishing Rights	516 People in the Overberg are successful Fishers on the Fisheries, Forest and Environment.
5	Industries Registered on the Database	○ Catering ○ Manufacturing ○ Cleaning and Security ○ Agriculture and forestry ○ Creative Arts ○ Clothing and Fashion ○ General Trading and Services ○ Wholesale and Retail ○ General Building and Construction ○ Entertainment and Events ○ Information Technology.
6	Emerging Farmers	Number of pigs ○ Gansbaai 214 ○ Hermanus 443 ○ Stanford 145

Table 153: Informal space highlights

E) EXPANDED PUBLIC WORKS PROGRAMME (EPWP)

The Expanded Public Works Programme is designed to act as a safety net for the South African citizens who are in dire situations of poverty and unemployment. The Overstrand Municipality as part of its effort to providing work opportunities targeting mainly the youth and women became one of the innovative municipalities in the country by implementing 95 projects and employing 902 people during 2023/24. Thus, in the implementation of the programme it necessitated a delivery to ensure long term sustainability and creation of exit programmes for the participants in determining their future.

Job creation through EPWP projects		
Details	**EPWP Projects**	**Jobs created through EPWP projects**
	No.	**No.**
2021/22	44	1257
2022/23	95	1059
2023/24	87	902

Table 154:Job Creation through EPWP projects

SECTOR	PROJECTS	WORK OPPORTUNITIES
ENVIRONMENTAL SECTOR	15	237
INFRASTRUCTURE	5	45
SOCIAL	67	620

Table 155: EPWP projects per sector

The strategy adopted by the Overstrand Municipality was that of ensuring that the EPWP programme does not only formulate low skills set projects but also cater for young people who need job experience to be catapulted into the formal employment.

The current unemployment rate in Overstrand is 21.5% and is on its way to improvement. Skills shortage and development is a stumbling block in young people's effort in enquiring full-time and sustainable employment. Moreover, the current economic situation does not produce sufficient jobs to accommodate new entrants in the labour market.

F) ENTERPRISE DEVELOPMENT PROJECT

The purpose of the Enterprise Development Project is to:

- Empower and Support Small Medium and Micro Enterprises (SMME's) to grow,
- Assist SMME's to implement self-sustaining activities and grow profitable businesses,
- Build entrepreneurship communities based on opportunities and gaps in the market,
- Educate and inform SMME's on compliance in line with set regulations,
- Allows for the growth of more businesses that can provide those entering the job market with opportunities and ensures that the provision of these opportunities is sustainable.

The outcome/achievement of the project:

The programme supported 185 **SMME's** in 2023/24.

Partners for Enterprise Development

- Gleaning from the ecosystem approach to assist with establishing a basket of services
- Small Enterprise Development Agency (SEDA)
- Small Enterprise Finance Agency (SEFA)
- Hermanus Siyakha
- Nedbank Enterprise Support
- Grootbos Foundation

- Department of Economic Development and Tourism (DEDAT)
- Industrial Development Corporation (IDC)
- National Empowerment Fund (NEF).
- National Youth Development Agency (NYDA)
- Rotary Club Hermanus
- SMME Business Associations
- ASISA Foundation.



Awards to Outstanding FLAME participants (aspiring entrepreneurs)

Success story:

Overcoming Adversity: Sivuyile Dyani and Ministaz Technological Innovations



Sivuyile Dyani, the Managing Director of Ministaz Technological Innovations, exemplifies resilience and a commitment to empowering his community. Despite the life-altering experience of losing his sight entirely due to injuries sustained during the 2018 unrest in Hermanus, Mr. Dyani chose not to be defined by his disability. Instead, he rose above his challenges and vowed to not only rebuild his life but also establish a business that would uplift the surrounding communities.

Ministaz Technological Innovations: A Beacon of Support

Ministaz Technological Innovations serves as a vital resource center, offering a diverse range of services designed to bridge the digital divide and empower Hermanus residents:

***Internet Cafe**:* Ministaz provides a reliable and accessible platform for residents to connect to the internet, fostering communication, information access, and participation in the online world.

***Document Typing and Printing**:* This service caters to individuals who may require assistance with creating, editing, or printing documents, ensuring they can navigate administrative tasks with ease.

***Generator and Phone Rentals**:* Ministaz offers temporary rental solutions for generators and phones, addressing potential gaps in access to essential equipment and communication tools.

***Educational Registration Support**:* Recognizing the challenges some students face with online registration processes, Ministaz provides assistance to ensure they can smoothly enroll in educational facilities.

Nationwide Help Desk: Ministaz goes beyond its physical location, offering a nationwide Help Desk that provides remote support and guidance, extending its reach and impact beyond Hermanus.

A Story of Inspiration and Community Focus

Sivuyile Dyani's story is one of remarkable determination and a dedication to serving his community. Ministaz Technological Innovations stands as a testament to this spirit, offering essential services and fostering digital inclusion for all.

LED Training and Development

Training and development play a critical role for the sustainability and growth of businesses. Notable training sessions conducted through personal contacts was restricted.

Training	Description	No. participants	Dates
Flames entrepreneur programme	New business development support	28	28 /07/ 2023 – 5/12/ 2023
Grootbos Foundation Youth Programme Interviews	New business development support focusing on profitability and bookkeeping	116	15/07/2024
CWP and Business Training	Basic entrepreneurship skills	150	13/02/2024 - 28/03/2024
SCM Supplier Day Workshop	Supplier compliance	159	27/ 02/ 2024
SEDA Business Training & Business Pitching	New business development support	16	11-13/ 03/ 2024 & 09/ 11/ 2024
Tourism Monitors Learnership	Tourist guide	22	08/ 04/ 2024 – 28/ 06/ 2024
NHBRC Training	Emerging contractors training	15	22-26/ 04/2024
Fishing Entrepreneur Meeting	Cooperative structure discussion	5	15/07/2024
Cobra Plumbing Training	Basic plumbing training (water saving tips and leakage sealing tips)	100	18-22/ 03/ 2024

Table 156: LED training and development initiatives for 2023/24

G) TOURISM

Cape Whale Coast – Tourism Marketing Brand of Overstrand

Tourist arrivals to Cape Town (via air) maintain a positive trend in the second quarter of 2024. Air arrivals to Cape Town recorded a 13% year-on-year increase over the period Jan to Apr 2024, reaching 405,021 tourists and exceeding the 2019 figure of 350,020 (Jan – Apr). Across the January to April 2024 period, 91% of air arrivals to Cape Town were from overseas markets and 9% were from the rest of Africa. (Source: StatsSA) Between January and April 2024, UK led as the top overseas air market to Cape Town, with Germany a very close second, followed by USA, Netherlands and France in the rest of the top 5 positions. The Overstrand echoed these source markets. The first four months of 2024 reflected a strong European presence, with 7 out of the top 10 source markets originating from the continent. Overseas air arrivals to Cape Town during the period Jan – Apr 2024 reflected full recovery from 8 out of the top 10 source markets to Cape Town vs. Jan – Apr 2019. These markets include the UK, Germany, USA, Netherlands, Canada, Belgium and Australia. (Source: StatsSA) • Over the same period, Namibia led as the top air market from the rest of Africa to Cape Town, with Zimbabwe following in second position. Angola, Kenya and Mozambique followed in the rest of the top 5 positions. Air arrivals to Cape Town from the rest of Africa during the period Jan – Apr 2024 reflected full recovery from 8 out of the top 10 source markets to Cape Town vs. Jan – Apr 2019. These markets included Zimbabwe, Kenya, Mozambique, Mauritius, Nigeria, Ghana, Botswana and Tanzania. (Source: StatsSA) • CTIA's international terminal saw a 12% year-on-year growth over the period Jan – Apr 2024, with over 1,158,000 two-way passengers moving though the terminal. Similarly, the domestic terminal also recorded a 12% year-on-year growth over the period Jan – Apr 2024, with over 2,430,000 two-way passengers passing through the domestic terminal.

Three of the top 5 highest year-on-year growth rates Western Cape's nature/outdoor attractions for the period January to April 2024 were recorded for the following Overstrand attractions: Stony Point Eco Venue (383%), De Hoop Nature Reserve (331%), Walker Bay Nature Reserve (224%), Kogelberg Nature Reserve (202%), Swartberg Nature Reserve (169%).

Hermanus received the honour of being South Africa's top-rated destination on the Tourism Sentiment Index (TSI). The TSI is a travel data intelligence solution that released 'Leading Places: The 100 Most Loved Destinations Around the World' for 2023. Coming in at #18 was Hermanus, after being seeded #41 last year, with Stellenbosch ranking at #34, and Cape Town moving up 14 places to #40.

This rating is an outstanding accolade for Hermanus and the Overstrand. The exposure generated by this recognition is set to attract more visitors to our shores to explore more of our many and diverse towns, attractions, and offerings. Uncovering the 100 most loved destinations around the globe according to consumer sentiment, the study tracked more than 1.6 billion online conversations and content pieces publicly available, about 21 330 global destinations, to identify the top 100 most loved destinations around the globe. This was an unparalleled achievement for the Overstrand in terms of tourism destination marketing.

Hermanus has been repeatedly spotlighted by international visitors - making it onto the 'Most Loved Destinations in the World' in 2021 as published by Tourism Sentiment Index. This year's TSI rankings confirm the destination's competitiveness, keeping the area top of the travel bucket list globally.

Overstrand villages remain popular with digital nomads as the number of South Africans looked towards 'semigration' to take them away from traditional offices in big cities into permanently remote working scenarios. Work habits were changed to improve lifestyles in smaller towns, especially along South Africa's southern coastal region.

The semigration movement caused an influx of younger families who in the past were tied logistically to lives in big cities. Overstrand Cape Whale Coast provided an opportunity for a lower cost of living, affordable housing, improved quality of life, and open, healthier spaces. While it was expected that property sales in the small coastal towns would come to a standstill given the economic decline, there has been a price growth indicating the opposite. Overstrand towns and villages were categorized as a zoom town, considered for its proximity to the Cape Town International Airport and availability of good schools, infrastructure, and golf courses.

- Mobile Location Data collected from location enabled apps on mobile devices in the Overstrand showed the following:
    - Shopping and markets were the most popular type of attraction visited by domestic tourists with an average dwell time of 2.4 hours.
    - Natural attractions ranked as the second most popular point of interest among domestic tourists.

- Spending time in areas like Stanford and Hemel-en-Aarde and Kleinbaai ranked amongst the top Points of Interest visited by domestic tourists, with an average dwell time of 3.1 hours.
- Bars & Pubs were the fourth most popular point of interest and domestic tourists spent on average 3.0 hours at the location.

The Overstrand Cape Whale Coast has taken the lead in sustainable tourism in the following way:

- Africa Responsible Tourism Awards recognised the Overstrand for sustainable tourism development.
- More travellers are demanding an experience that impacts positively on the environment and the people and Overstrand product owners have transformed our economies while minimising the impact on nature.
- Tourism businesses have been recognised for their role in contributing to responsible tourism. Gansbaai has also been singled out as a Responsible Tourism Destination.
- Declaration of five Blue Flag Beaches: Kleinmond Main Beach, Hawston, Onrus, Grotto and Castle Beach. Grotto Beach has been part of the Blue Flag programme since its initiation 23 years ago.

The recognition of Overstrand Hermanus as the first UNESCO Creative City of Gastronomy in Africa in 2019 has the benefit of linking culinary and cultural experiences and attracting a visitor who seeks out these experiences to connect to a destination.

Through tourism the identity of our municipality is showcased as a destination with

- Pristine coastline with a rich marine wildlife and declared a Hope Spots.
- South Africa's first UNESCO recognised Biosphere.
- Botanical gardens and nature reserves.
- Africa's only growing penguin colony at Stony Point, Betty's Bay.
- A cultural footprint that is included as part of the Cradle of Human Culture.
- A wine enthusiast's mecca, artist's canvas, adventurer's escape, and beach lover's paradise.

Tourism's potential for the development of small and micro businesses continues to grow year on year the services required by tourism related activities changes.

- Live streaming of Stony Point's Penguins colony in Betty's Bay on WildEarth. Broadcasted daily from 08h30 to 09h30 on DStv channel 183.
- KykNet Via #Platteland screened a visit to AfriCamps, Stanford Hills Wine Estate.
- Klein River Cheese Qualitè Winner with Danbo cheese at South Africa Cheese Awards.
- Caledon FM visited Stanford on 5 June for broadcasting and Overberg blanket drive.

H) HIGHLIGHTS: TOURISM

- 2623 events were hosted in 2023/24 as compared with 2336 events hosted in 2022/23 and 1391 events in 2021/222. These figures exclude weekend markets, ParkRuns and recurring events. During 2023/24 there was a 12% increase in events hosted compared to 2022/23.
- On 30 March 2024 the SilverCloud cruise liner arrived in Hermanus with 254 passengers participating in 7 itineraries in the Overstrand.



- Overstrand Tourism attended Africa's Travel Indaba (ATI) from 13 – 16 May 2024, at the Durban Convention Centre. With 1261 exhibitors from across 25 countries representing 344 products and over 1000 buyers from 55 countries, this is the continent's largest travel trade show. Overstrand Municipality's presence was complemented on the shared stand with established local product owners – Marine Dynamics, The Windsor Hotel, and White Shark Projects. Each of these stakeholders plays a crucial role in directing travellers towards the wonders of the Overstrand. This collaborative approach signified the commitment to maximizing marketing efforts and showcasing the Overstrand region as a world-class tourism destination. The Hermanus Whale Crier joined the Overstrand stand reminding all of the approaching Southern Right Whale season and the significance

of Walker Bay within global whale migration routes. A highlight was his encounter with South Africa's Minister of Tourism, Patricia de Lille, who warmly welcomed him and engaged in a lively "whale conversation." Social media has been abuzz with photos and videos of the Whale Crier, his signature kelp horn held high, a familiar call to action for whale watchers back home in Hermanus. An interview with Radio 702 led to another with the kelp horn sounding over the Johannesburg airwaves. A national media business has also shown interest in staging sporting events, especially golf, in the Overstrand.

- 6th BizNews Conference sold out with 500 attendees at first Hermanus hosted BizNews event from12 – 14 March 2024.
- 12th Hermanus FynArts with a record ticket sale.
- Western Cape Minister of Agriculture, Ivan Meyer, visited Stanford.
- Stony Point Penguin Colony boardwalk opened on 15 March 2024 after closing in June 2023 for repairs. The opening was welcomed and visitor numbers for 2 weeks in March 2024 exceeded March 2022 visitor numbers.
- Southern elephant seal nicknamed Buffel came ashore for his annual molt and spent February on Onrus Beach.





I) CHALLENGES: TOURISM

The heavy rainfall on 25 September 2023 posed significant challenges for Overstrand Tourism. The closure of roads, including Clarence Drive and access to Hemel-en-Aarde, severely disrupted visitor movement within the region. This resulted in immediate economic impact on businesses reliant on tourism, particularly those in the affected areas. While the redirection of N2 traffic through Hermanus presented an opportunity for increased foot traffic in the town, the overall negative impact on visitor experience and accessibility to key

tourism destinations outweighs this benefit. The Hermanus Whale Festival was cancelled and the annual Wines2Whales mountain bike race was rerouted.

TOURISM DEVELOPMENT

Overstrand Tourism has prioritized youth development and empowerment through tourism. The past year saw a concerted effort to create temporary job opportunities, upskill youth, and mentor aspiring entrepreneurs. By collaborating with government programs, we have successfully integrated local youth and businesses into the tourism economy. This strategic approach has fostered a more inclusive and accessible tourism sector, empowering women and youth to become active participants and owners within the industry. Through these initiatives, we are laying a strong foundation for a sustainable and transformative tourism landscape in Overstrand.

The following programmes have been supported and collaborated on.

Training	Description	No participants
Cape Craft Design Institute	Product of Place training	20
Cape Craft Design Institute	Business Structure training	10
Tourism Indaba	Stakeholder engagement	190
Western Cape Department of Economic Development and Tourism	Customer Service	35

Table 157: Tourism development programmes

TOURISM BUSINESS & ENTREPRENEURIAL DEVELOPMENT

Overstrand Tourism has maintained a strong focus on supporting local businesses and entrepreneurs. This year, we intensified efforts in upskilling and training SMMEs to enhance their participation in the tourism economy. By providing access to funding information and mentorship, we have empowered businesses to grow and expand. Our commitment to assisting with event applications and permit acquisition has streamlined processes for entrepreneurs. To further stimulate local enterprise, we hosted an entrepreneurial showcase where SMME crafters presented their products to industry stakeholders. This platform facilitated valuable feedback and potential partnerships, fostering a vibrant and competitive business environment.

Tourism Training / Workshops / Engagements:



Local crafters mentorship programme with Cape Craft Design Institute

During the 2024/25 financial year 17 tourism training/workshops/engagements were held with more than 600 participants. A Youth Day event was held on 31 May 2024 with children Masakhane Primary pupils participating in a penguin awareness programme.



Overstrand Tourism Indaba 6, 7 September 2023

Cape Whale Coast Events & Festival Funding 2023/24

TOURISM CALENDER OF FUNDED EVENTS

Events remain a cornerstone of Overstrand's tourism offering, providing diverse entertainment and enriching visitor experiences. Despite a challenging financial year without dedicated event funding, the region continued to host a vibrant calendar of events, many of which have experienced significant growth. Overstrand Tourism played a pivotal role in supporting event organizers by providing guidance and facilitating access to external funding opportunities. This proactive approach has ensured the continued success of our events landscape, contributing significantly to the overall visitor experience and economic growth of the region.



International Children's Day – Penguin Awareness in Masakhane

TOURISM MARKETING 2023/24

- Kleinmond, Gansbaai and Onrus entered the Kwela Dorp van die Jaar competition. Onus was selected as the Western Cape finalist.
- Kleinmond, Betty's Bay and Pringle Bay featured on Platteland Toe on Via TV Dstv Channel 147 showcasing Kleinmond, Hangklip, and Betty's Bay properties.
- Hermanus FynArts RMB Think Bench installed at Hermanus Amphitheatre for one month.
- Overstrand local craft producers showcased with The Cape Design Institute on 27 March 2024.
- Inside Guide published Best 10 Places to Stay in Stanford.

- Cape 1000 Classic 1000 stopped in Hermanus and passed through Kleinmond on 14 March on route to Cape Town via Clarence Drive.
- Kleinmond resident Pierre van Pletzen won award for Best Actor at the Global Film Festival in Los Angeles for "Hans steek die Rubicon oor".
- Kleinmond resident Victor Hogan won a gold medal in discus throw at 13th African Games in Ghana in March. Victor represented South Africa at the 2024 Olympics in Paris.
- Radio Tygerberg visited Gansbaai and broadcasted the show with online recordings made available. This had a reach of more than 64 000 people.
- Jan Braai and his film crew visited Rooiels, Hangklip, Kleinmond, Hermanus, Hemel-en-Aarde, Betty's Bay and Gansbaai for a KykNet Overstrand production. This production is part of the "Jan Braai vir Erfenis" series.
- 

  - Publicity was extended via various media such as:
  - Publications: GetAway Magazine, Hermanus Times, Village News, Go!Platteland, Art Times, Die Burger, Cape Times, Weg/Go Magazine, The Telegraph.
  - Radio: Kfm, Caledon FM, Heart FM.
  - TV: KykNET, CNN.

Optimising on one of the Overstrand's best marketing opportunities, the annual visit of the Southern Right Whales from June till November, is a priority. The whales and the marine big five are positioned along with adventure, art, science, wellness, and gastronomy.

Cape Whale Coast Tourism succeeds when attracting the highest potential market segment with marketing efforts resulting in actual business - bookings. Marketing themes cover marine wildlife, gastronomy, health and wellness, golf, arts, adventure, and nature.

SOCIAL MEDIA

Social media has become an indispensable tool for positioning the Cape Whale Coast as a premier travel destination. With a monthly reach exceeding 100 000 people, our platforms serve as a vital channel for showcasing the region's unique appeal. Our content strategy focuses on keeping the Cape Whale Coast top-of-mind for potential visitors, highlighting the area's diverse offerings. By curating visually stunning imagery that celebrates our open spaces, pristine air, and convenient accessibility, we aim to inspire travellers to choose the Cape Whale Coast as their ideal getaway. Our social media efforts effectively convey the essence of our destination as a world-in-one-place, where nature, adventure, and relaxation seamlessly coexist.

Marketing Toolkit includes:

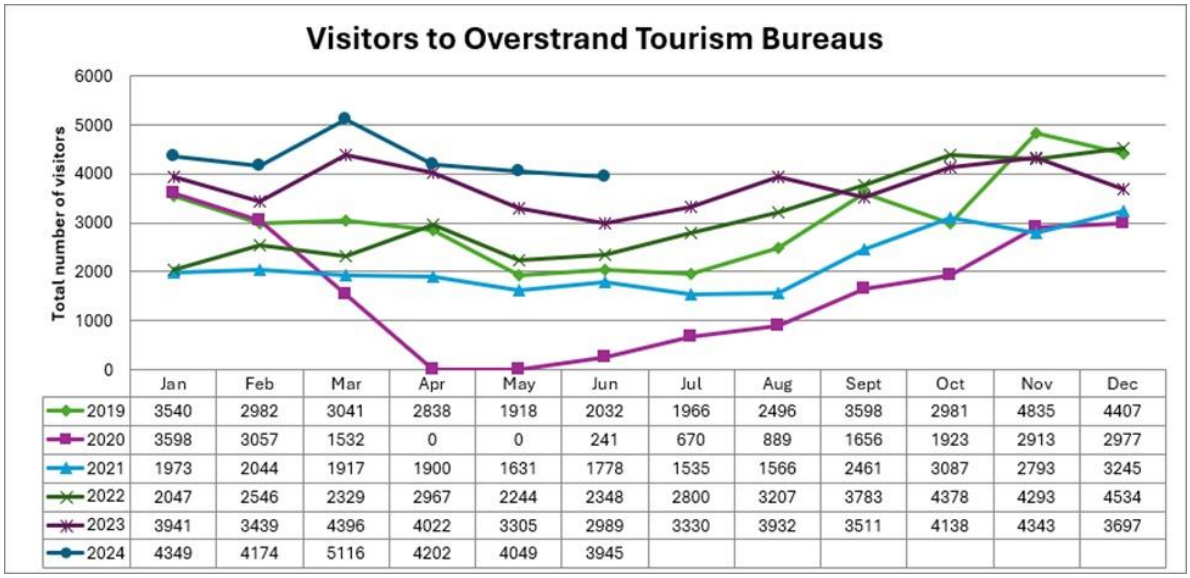
- Cape Whale Coast Tourism webpage updated with current and the latest news pertaining to Overstrand villages and towns.
- Digital marketing remains the most important way to delivery communication to our markets.

- Campaigns:
  - #HermanusAdventures
  - #I♥Hermanus and
  - #WeDoTourism campaigns.
  - Find Yourself in Kleinmond/Betty's Bay/Pringle Bay/Rooiels
  - Let's Go To Gansbaai
  - Overstrand for All
  - Visit Stanford.

VISITOR INFORMATION CENTRES

Most visitors to Visitor Information Centres are interested in maps of the region, hiking, mountain bike routes and events. This can be attributed to many people working from their second homes in the Overstrand and exploring the region while they work from their second home.

During the 2023/24 financial year the number of visitors to the tourism information centres increased to 48 786 from 45 087 in 2022/23 financial year and 29 168 in 2021/22. This indicates an 8% increase in visitors to tourism information centres compared to 2022/23.



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
2019	3540	2982	3041	2838	1918	2032	1966	2496	3598	2981	4835	4407
2020	3598	3057	1532	0	0	241	670	889	1656	1923	2913	2977
2021	1973	2044	1917	1900	1631	1778	1535	1566	2461	3087	2793	3245
2022	2047	2546	2329	2967	2244	2348	2800	3207	3783	4378	4293	4534
2023	3941	3439	4396	4022	3305	2989	3330	3932	3511	4138	4343	3697
2024	4349	4174	5116	4202	4049	3945						

J) SERVICE DELIVERY INDICATORS

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024			
						Annual Target	Actual	R	Corrective Measures
TL8	The promotion of tourism, economic and social development	Submit three progress reports on LED, Social Development and Tourism initiatives to Portfolio Committee	Number of progress reports on LED, Social Development and Tourism initiatives submitted	All	3	**3**	**2**	R	Target not met. Management to implement measures to adhere to the Portfolio Committee timeframes.
TL9	The promotion of tourism, economic and social development	Managers LED, Social Development and Tourism report on the hosting of at least two joint mobile Thusong outreaches during the financial year to the Director Economic and Social Development and Tourism by 30	Report on the mobile Thusong outreach programme	All	2	**2**	**2**	G	Target met

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024			
						Annual Target	Actual	R	Corrective Measures
		June 2024							
TL10	The promotion of tourism, economic and social development	Support 180 SMME's in terms of the SMME Development Programme by 30 June 2024	Number of SMME's supported	All	185	**180**	**185**	G2	Target well met
TL11	The promotion of tourism, economic and social development	Report bi-annually on stakeholder ecosystems (collaborations) for local economic development, social development and tourism	Number of reports	All	38	**6**	**7**	G2	Target well met
TL12	The promotion of tourism, economic and social development	The number of job opportunities created through the EPWP programme and as per set targets (as per grant agreement - FTE's, translates to 1079 work opportunities) (MPPMR Reg 10 (d))	Number of temporary jobs created	All	1059	**1 079**	**902**	O	Target almost met. Strategic decision not to employ EPWP workers to decrease the spending on the municipality's temporary employment budget.
TL39	The promotion of tourism, economic and social development	Support 70 SMME's in terms of the Emerging Contractor Development Programme by 30 June 2024	Number of Emerging Contractors supported	All		**70**	**104**	G2	Target well met

Table 158: Service delivery indicators: Local economic development

Employees: Local Economic Development							
Job Level	2020/21	2021/22	2022/23	2023/24			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 – 3	2	0	1	1	1	0	-
4 – 6	1	1	2	2	2	0	-
7 - 9	0	0	0	1	0	1	100%

Employees: Local Economic Development							
Job Level	2020/21	2021/22	2022/23	2023/24			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
10 - 12	4	1	3	4	2	2	50%
13 - 15	1	1	1	1	1	0	-
16 - 18	0	0	0	0	0	0	-
19 - 20	0	1	1	0	0	0	-
Total	**8**	**4**	**8**	**9**	**6**	**3**	**33.33%**
**Note – 2019/20 – 2020/21 figures include Tourism employees*							

Table 159: Employees: Local Economic Development

		Employees: Tourism				
Job Level	2021/22	2022/23	2023/24			
	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No	No	No.	No.	No.	%
0 – 3	0	0	0	0	0	-
4 – 6	0	0	0	0	0	-
7 - 9	0	0	2	2	0	-
10 - 12	1	1	2	2	1	50%
13 - 15	1	1	1	1	1	100%
16 - 18	0	0	0	0	0	-
19 - 20	0	0	0	0	0	-
Total	**2**	**2**	**5**	**5**	**2**	**40%**

Table 160: Employees: Tourism

3.6 COMPONENT D: COMMUNITY AND SOCIAL SERVICES

3.6.1 LIBRARIES

Overstrand Municipality has 7 public libraries and 2 satellite libraries. All 9 libraries have internet access.

Area	Number	Library name/s
Greater Hermanus	3	Hermanus Library, Mount Pleasant Library, Hawston Library
Hangklip-Kleinmond	2	Kleinmond Library, Betty's Bay Library

Area	Number	Library name/s
Greater Gansbaai	4	Stanford Library, Gansbaai Library, Buffeljagsbaai Satellite Library, Eluxolweni Satellite Library

Table 161: Municipal Libraries

A) HIGHLIGHTS: LIBRARIES

Highlights	Description
Hawston Library	**MANDELA DAY** **Grade R to Grade 3 Learners- 220 learners reached.** The Yeboneers did a play from the book "Mr. Haas ontmoet Mr. Mandela". The learners learned about the value of money, not to trust anyone, and the role Mandela played in the country therefore Mr. Haas never gave up meeting Mr. Mandela. **Visit to the Elim Home on Mandela day.** The librarian with the Anglican Women's Fellowship visited Elim home to hand out toiletries and knitwear. The library staff knitted 20 caps for the children and donated children's books. They also gave us tour through the museum and the Moravian church where we listened to the history of the Elim Moravian church and especially the traditional Easter services and all the festivals. It was indeed a good experience. Also, very emotional moments to see the children it made you realize to be more grateful and thankful. The home is very well maintained, and children are loved and taken good care off. It was a good feeling that we could contribute something that we knitted with our own hands.
	HELP TO READ DURING SCHOOL HOURS AND AFTER SCHOOL This program focuses on grade 1 and 2 learners who struggle with reading and comprehension (reading for meaning). Learners are identified by teachers although parents approach the library as well for assistance. This is a very effective program, and the teachers acknowledge the difference and progress of learners who are part of this program. Learners are taught the basics first (phonics-different sounds of the alphabet), followed by two, then three letter words. Learners are assisted with reading from their workbooks given by the teachers. During school hours the sessions are one on one and after school they are divided into groups to go give them further assistance especially with reading. Learners choose books in the library and the staff assist them with difficult words. Activity pages to identify and compare words and objects, colour in pictures then write their own story about the picture. Learners also do activities in the afternoon based on the various themes of each month. **LIGHTS ON AFTER-SCHOOL** As part of the afterschool program, we celebrated the National Lights on afterschool. The learner's colour in bulbs, painting, fold their own lanterns and the YeBoneers made hats for each learner. The purpose of lights on after school highlights the importance and impact of after school programs. The library provides a safe space for learners and creates a sense of belonging

Highlights	Description
	where they can learn through play and develop life skills especially with group sessions and other games. **Target audience: Grade 1-3 Learners** **Participants: 14**
Hawston Library	**EISTEDDFOD** On August 7 learners from grade 5 took part in the English Eisteddfod poetry. And in September 47 learners from grade 4-7 took part in the Afrikaans poetry. Librarian selected the poems that is age appropriate for each class. Learners were prepared how to use facial expressions, creative interpretations, pronouncing of the words. The preparation with the intermediate phase took a lot more effort because they struggled to know their poems and therefore in a shorter period, they had to master the voice projections and facial expressions, patience, but the hard work paid off with these excellent results. Eisteddfod builds self-confidence, assertiveness, and the courage to take a stand in this world, opportunities to meet other learners, performance experiences.
	PROGRAM WITH ASSOCIATION FOR PEOPLE WITH DISABILITIES (APD) Weekly program of exercise, building their self-esteem and different ball games based on their abilities. Activities like dominoes and card games are also included and a one-day outing to the beach which they really enjoyed. The YeBoneers assist them to put a play together based the various types of disabilities. The staff and Yeboneers also assisted APD to create posters for disability awareness in November 23.
Hawston Library	**INTERNATIONAL LITERACY DAY-08 SEPTEMBER 2023-From grade R-Grade 6** The library took part in the "Hawston staan saam-loop"day of the Primary school. The program included 8 stations with 8 colors and 8 themes. The stations were at the various corners and places in the community and the individual classes walked to each station and spend 3-5 minutes at each station. Library presented the colour Yellow and Black. The yellow highlighted "Lag/laughter" The Yeboneers of the yellow station played "Simon says". The idea is to get the learners to laugh. The Black station that presented "kennis/Knowledge took place at the library. At the library we focused on literacy based on a song "When I am reading, I am succeeding… I pick up a book and take a look my mind starts grow". The learners enjoyed the dancing with the book in their hands as they formed a circle. Learners were educated about the importance of being literate and to make use of the opportunities and privileged of having a school and a library in their community. It was emphasised that many of our grandparents and great grandparents did not have the opportunity to go to school or had to leave school at an early age to provide for their families. Today we have all the opportunities to further our studies and the success starts to just pick up a book and read. The purpose was to inspire the learners to visit their library and pick up a book and enjoy the

Highlights	Description
	thrill of reading. **Number of participants: 815**
	PRE-SCHOOL READING PROGRAM From Monday-Friday and age categories are between 4 and 5. Daily story hours, learning colours, cut and paste, action songs, different themes, writing skills, arts and crafts, memory games. All activities are to cultivate a love for books and reading and preparation for Grade R. This term the little ones were introduces to numbers, months of the year, days of the week. Each week they learn different colours. Their activities include the colour they are introduced to.
	BREAST CANCER AWARENESS The staff and YeBoneers collaborated with the Local Hospice and APD to create an awareness about breast cancer. The importance of breast cancer prevention was emphasized through posters made by the library staff and YeBoneers and educational talks by the staff of the Hospice. The library handed out bookmarks and pamphlets about breast cancer. **Target audience: everyone who passed the Hospice in the main road.** **Participants: 40**
	SEPTEMBER HOLIDAY PROGRAM The holiday program focused on a few children who struggle to read. During the program they did a lot of fun activities which includes painting, drama, ball and board games, dancing, word building, arts and crafts (building a paper snowman), decorating their own storybook, create their own life story. The program started every morning with morning devotion (story from the bible) with action songs. They were served with porridge in the morning and a light lunch.
	REGIONAL SPEEECH CONTEST OF DCAS-MUSEUMS OF THE OVERBERG The librarian was one of the adjudicators at the speech contest. Grade 10 and 11 learners of the various schools in the Overberg took part in the contest. The first round took place in each area (Local contest) before the Overberg Regional contest and 3 winners are chosen at this round. Learners could choose from various topics such as: **Museums, Sustainability and Well-being, Social Cohesion, As a museum manager choose one exhibit from any museum in the world to display in your museum, What do you like the most and least about museums in general**? At the Regional contest the 3 winners of each area contest and the overall 3 winners were chosen took part in the Provincial speech contest. It was the first time the speech contest went up to level of the province. We are proud to say that Overstrand got third place in the Provincial speech contest. **Target audience: Grade 10 and 11 Learners** **Participants: 16 Learners 50 guests**

Highlights	Description
	WORLD READ ALOUD DAY "LitWorld founded World Read Aloud Day® (WRAD) in 2010 to celebrate the power of reading aloud in **creating community and amplifying new stories,** and to **advocate for literacy as a foundational human right**. Since then, World Read Aloud Day has evolved into a global movement involving millions of readers, writers, and listeners from around the world coming together to honour the joy and power of reading aloud and to continue **expanding the definition and scope of global literacy."** This year story was about "The lost kitten". The staff did a play based on the story. They also act out and taught the song of "hondjies het mondjies wat aanhou blaf, katjies het lyfies wat aanhou speel" the song was to bring the story to live. Questions were asked about the story. Target group: Grade R-3 **Number of participants:420**
	VALENTINE'S DAY with People with disabilities On valentimes the library was part of an envent for the People with disabilities. The library decorated the hall and set tables and also contributed to the refreshment of the day (chicken and juice) The purpose of the event was to make them feel special in a special way with food and drinks and dance to forgot about everything around them and just focus on themselves. (sort of "me time") Target group: People with disabilities Number of participants: 35
	WOMEN'S MONTH ACTIVITIES Learners of the after-school program wrote letters to their mothers as appreciation for being a woman, a wife and a sister. They colour in hands to show a woman's hand take care of the household, hold them when they feel sad, comfort them, love them. Educational talk about the role of a women and the history of women's day.
	MENTAL HEALTH SESSION Introduction about mental health was held with the organization called "Mothers of Hope" They are the parents of the children or family with disabilities. It was emphasized that we should take care of our mental health and it's even more important for those who take care of special need families. The questions were raised "you are taking care of your family, but who is taking care of you?" Lot of emotions came from the responses, and they were allowed to speak about their feelings and needs. They were also asked how they handle their emotions/stress, and they were also very open about it and we could learn from one another. Hand out a magazine for everyone as a gift. A follow-up session will be held to speak about positive ways to handle stress and type of support they need. **Number of participants**: 40 (included parents, wives, and other family members)

Highlights	Description
	ICT SUPPORT A few young people are busy with their ECD training and staff assisted them with their research. They also assisted the public to create their own emails and general research as well as basic computer skills how to copy and paste, how to print, how to highlight, enlarge a picture. They also assist with applications for work and study institutions and writing of CV's.
	ORIENTATION WEEK The YeBoneers attended the 3 days orientation of the library program. It was presented by YearBeYond from the Western Cape Government. The purpose of the Orientation week is to set a tone for the YearBeyond programme. To create a space that is inspirational, fun, respectful and honest. Building their own self-discovery and personal development, equipping them to be able to deliver the programme successfully. They have learned about Innovation, Responsiveness, Grit, Emotional Intelligence, your brand, competencies, Time management etc. The librarian attended the second day of the program as a support and to observe and speak about the opportunities they have and shared her personal story of struggle and success.
	PROGRAM WITH ECD CENTRES On the first of September the library collaborated with the Thusong centre to host program about child safety. Various departments were invited. (Traffic-Daantjie kat, Fire Department-working on fire, Dept social services). Puppet show called "die lappop" was based on child safety. The YeBoneers were responsible for the energisers. **Number of participants:** **5 creches= 150 kids**
	CAREER FAIR OF YEBONEERS The career fair took place in Stellenbosch where all the YeBoneers of the YearBeyond program gathered to view the various exhibitions of the different institutions. This gave them opportunities to engage with the representatives of the institutions, gather information for future job and study opportunities. **Target audience:18-25 years** **Participants: 25 of the Overstrand and 4 Library staff members**
Mount Pleasant Library	**Mandela day celebration July 2023** Face drawing and colouring of Mandela, 60 minutes of cleaning the library yard. **Help to read program** A reading champion assist pupils who struggles to read at Mount Pleasant Primary School.
	Pap smear campaign at library Celebrating women's month by encouraging them to do pap smear and making them understand the importance and advantages of doing it, working hand to hand with Right to Care people.

Highlights	Description
	Book talk with Julia Daniels A poetry author visited our library and have a talk with patrons about her writings. **Library Tour** A group of kids from Just-Care after care visited the library and were orientated about all library's procedures. **Gender Base Violence** Awareness and in solidarity with the victims in collaboration with Old Harbour Museum.
	Year-end send-off A token of appreciation to the creches that we were working with throughout the year by handing out of small packs.
	Read out loud campaign Reading a story from Nali Bali annual campaign at Mount Pleasant Primary. **Crèche Visits & Old Age Home** Often visiting crèches in our communities for story hour and old age home taking library to our senior citizens. **Holiday Program** Holding a holiday program for two weeks at Mount Pleasant Library entertaining kids with a variety of activities such as Art & Craft, Character Day, Fun Walk, Games, Movie time, Story hour and handing of certificates for attendees.
Hermanus Library	**SCHOOL VISITS** Primary and Pre-schools pay a visit to the library during the year. The learners are treated to a puppet show, the dog show, storytelling, and library orientation. The following schools came: Waldorf, Babbel & Krabbel, Camphill and Hermanus Country Kids. NB publishers visited the library and did the story telling session
	RETIREMENT HOME Hermanus Library visits 5 retirement homes, Negester, Kidbrooke, Sofca, Huis Lettie and Fynbos and 12 homebound patrons once a month. Patrons are served and books, audio books and puzzles are issued. **ROBOTIC CLASSES** Every Thursday Robotics Classes are presented to Primary School children at the Hermanus Library. The program has shown tremendous growth, to such an extent that two classes are now presented every Thursday to 23 pupils.
	DISPLAYS Displays are created monthly according to the calendar events on that month. Also, long standing display that encourages reading are hung for a little longer to capture the patron's interest and love of reading. The following displays were done during the last quarter: Everything that is real, was IMAGINED. Unlock your imagination. Reading gives you wings. Reading takes you out of this world. Drawings done by Hermanus country kids and Babbel & Krabbel creche are displayed on our walls.
	Hermanus Library hosts book launches of the famous and the upcoming authors. During the month of May, we invited Chanette Paul with her 100th novel, Anoniem. Chantte was interviewed by Bettina Wyngaard, 52 guests attended. The library staff served a small breakfast. On the 26th of June we hosted Heinz Meissner with his debut novel, Rolf se Restourassie. Susan Booyens interviewed Heinz. The evening was attended by 75 guests, we served pizza and wine. A brandy and chocolate pairing were also done by Stephen from Hermanus Wine Village.
	PARTNERSHIPS Collaborators: - Bargain Books, NB Publishers, and Lapa Books - Hermanus Wine Village - Cuckoo Chocolates

Highlights	Description
	- Hermanus Function Hire - Hermanus Animal Welfare Society - Toony Animation - Hanna's Art - Werner Graf Magician
	JUNE SCHOOL HOLIDAY PROGRAM: ▪ Creativity workshop 6–12-year-olds- 36 kids attended (19/06/24) ▪ Doodle workshop 6-12-year-olds- 16 kids attended (20/06/24) ▪ Animation workshop 6-12-year-olds 50 kids attended (25/06/24) ▪ Wiggle and shake with Lollo's All ages (29/06/24) Cancelled due to low booking. ▪ Carnival games all ages 60 kids (02/07/24) ▪ Magic show All ages 112 kids (03/07/24)
	FRIENDS OF LIBRARY NEW BOOKS: Leo by Deon Meyer: FOHL donated book in October 2023 38 reservations from Oct – Dec 2023.Library only received book in June 2024 from Province Truth to Power by Andre de Ruyter: FOHL donated book in August 2023. 44 reservations from Aug – Oct 2023. Did not receive from Province
Gansbaai Library	○ Gansbaai Library celebrating Youth Day 2024 ○ Gansbaai Library visits Herberg Aan See Old Age Home ○ Newly appointed Yeboneers at Gansbaai Library celebrating Africa Day. ○ Western Cape Library Service Book van visit to deliver new library materials. ○ Gansbaai Library Celebrating Breast Cancer Awareness Month in October 2023. ○ Yeboneers assisting in Gansbaai library, doing on the job training to acquire skills and experience. ○ Gansbaai Library providing computer access to the public. ○ Gansbaai Library reading facilitator reading stories. ○ Gansbaai Library patron wins Museum Speech contest with guidance of Overstrand Librarians.
Betty's Bay Library	○ Outreach Programs to Schools & Creches to promote reading literacy. Children safety Awareness Programs.
Kleinmond Library	○ Increase in Library Memberships and Circulation Stats. ○ Regular School visits to present Storytelling and promote reading. ○ Visits by Pre-Schools and Private School Groups for Storytelling and Library Orientations. ○ Holiday Programmes with Arts and Crafts, Book Hunting and many more presented to children from the community. ○ Reader License Program for school going children to promote literacy. ○ Friday Fun and Games presented at the library to children from an aftercare centre. ○ Educational Program conducted to a group of young children in collaboration with Community Police Forum and SAPS Social Crime Prevention unit. ○ Mandela Day Outreach – served soup and sandwiches to people, waiting at the clinic on a chilly winter morning. ○ Monthly displays promoting reading, library use, and awareness of special events on the library-and Information services calendar, as well as National Days and Themes of interest to the community. ○ Assistance at Internet Computers and with Job Applications to promote Digital Literacy. ○ Information Literacy help to school going children with school projects and assignments.

Highlights	Description
	○ Reader Guidance to patrons of all ages.

Table 162: Libraries Highlights




Help to read program-after school and during school



Regional speech contest




Pre-school reading program




World read aloud day






School visits and Library Orientation





Monthly Visit to retirement homes and home bound patron's



Weekly Robotics Classes for School Children



Library Displays



Book launches



School holiday programmes



School visit by Kleinmond Library Staff to present



Pre-School visit Kleinmond Library for Storytelling

Storytelling and promote reading.



Library Tour and Orientation to Pre-School group visiting Kleinmond Library.



Reader License Programme at Kleinmond Library for school going children to promote Literacy.



Holiday Programme presented at Kleinmond Library to children from the community.

and a library orientation.



Mandela day Outreach – staff and Yeboneers of Kleinmond Library served soup and sandwiches to people waiting at the Clinic.

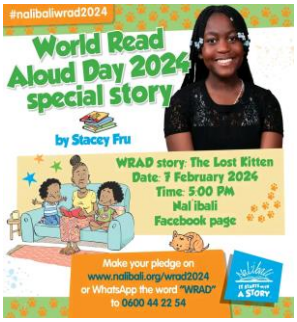


Children from the Children's Home invited to Kleinmond Library for Holiday Arts and Crafts.



Educational Programme presented by Kleinmond Library in collaboration with CPF and SAPS.







Reading a story from Nali Bali annual campaign at Mount Pleasant Primary.



Betty's Bay - Children Safety Awareness



Betty's Bay - Reading at Local Creches



Betty's Bay – Reading Literacy at School



Gansbaai Library providing computer access to the public



Gansbaai Library visits Herberg Aan See Old Age Home
Eluxolweni Library celebrating Youth Day

B) CHALLENGES: LIBRARIES

Description	Progress in 2023/24 to address challenge
Buffeljagsbaai Challenges Upgrade of whole Buffeljagsbaai Library to meet the needs of the community. Security of building due to vandalism.	
Restrictions on appointing permanent staff to the available vacancies in libraries	The issues were addressed to the Provincial Government since the function of libraries is one of their competencies.
Lack of funding for the maintenance of library facilities such as replacements of Blinds, Carpets, Windows, Security Gates, Painting of library buildings, leaking roofs.	The grant funding received from the Provincial Government was not sufficient to address the maintenance issues.
Hawston Library Parking area and entrance for book van visits. New septic tank (health and safety risk) High priority Replace gutters, asbestos and ceiling around the building	The grant funding has been requested to address the challenges.

Table 163: Libraries Challenges

C) SERVICE STATISTICS FOR LIBRARIES

Type of service	2021/22	2022/23	2023/24
Library members All Libraries in Overstrand	16 701	47 655	15099*
Books circulated All Libraries in Overstrand	232 270	241 433	311244
Exhibitions held	231	276	335
Internet users	2 632	6 275	7956
New library service points or Wheelie Wagons	2	6	0
Children programmes	202	841	1056
Visits by school groups	161	654	356
Book group meetings for adults	20	24	13
Primary and Secondary Book Education sessions	265	275	340

Table 164: Service statistics for Libraries

***Note:**

The SLIMS system crashed on 15 November 2022. SITA who owns and administers the SLIMS system was struggling to get the database restored after the server crashed. Furthermore, SITA employed specialists to assist with the restoring the server and the database. This crash caused administrative challenges such as electronic records went missing. Patrons were allowed to take limited number of books during this time; it further caused the decrease in circulation and membership. The system was audited, and it was discovered that there was membership expired more than three years, but they were still in the system including non-active members, members that passed and duplicates of membership, with all that the libraries were forced to clean the system. However, The Department of the Premier and Library Service intervene to get speedy recovery. Eventually after nine months of struggle, on 25 August 2023 SLIMS system was restored and back online. The crashing of the SLIMS system severely impacted the library membership and circulation figures when compared to previous financial years.

D) SERVICE DELIVERY INDICATORS

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024			
						Annual Target	Actual	R	Corrective Measures
TL1	The provision of democratic, accountable and ethical governance	100% of the operational conditional grant (Libraries & CDW's) spent (Actual expenditure divided by the total grant received)	% of total conditional operational grants spent (Libraries & CDW's)	All	100%	**100%**	**92.29%**	O	Target almost met. The entire operational grant could not be spent due to the Chief Librarian post which was approved on the business plan from Province but due to restructuring could not be placed on the Municipal organogram. Other vacancies in the Library Services department could also not be filled. The Filling of the Chief Librarian post as well as other vacancies in the Library Services department will be prioritized in the 2024/2025 financial year as the restructuring process has now been concluded.

Table 165: Service delivery indicators: Library services

Employees: Libraries							
Job Level	2020/21	2021/22	2022/23	2023/24			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	2	2	2	2	2	0	-
4 - 6	18	18	20	20	20	0	-
7 - 9	6	7	7	7	6	1	14.29%
10 - 12	5	5	6	6	5	1	16.67%
13 - 15	0	0	0	0	0	0	-
16 - 18	0	0	0	0	0	0	-
19 - 20	0	0	0	0	0	0	-
Total	**31**	**32**	**35**	**35**	**33**	**2**	**5.71%**

Table 166: Employees: Libraries

Capital Expenditure 2023/24: Libraries					
R'					
Capital Projects	**2023/24**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value**
No funding allocated.					
Total All					
Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)					

Table 167: Capital Expenditure 2023/24 – Libraries

3.6.2 CEMETERIES

Overstrand Municipality has ten (10) cemeteries in use. The Municipality does not have a municipal Crematorium.

A) HIGHLIGHTS: CEMETERIES

Highlights	Description
Rebuild Cemetery Wall, Hermanus	R 141 000 was spent in Hermanus Cemetery to rebuild the wall that was damaged by roots of trees

Table 168: Cemeteries Highlights

B) CHALLENGES: CEMETERIES

Description	Progress in 2023/24 to address challenge
High Water Table in the area the graves fill up with water when the grave is dig, this causes the sides of the graves to collapse and graves filling up with water and needs to be pumped out before the coffin is lowered.	No progress made.
Due to the limited graves in Mount Pleasant and Hawston cemetery it puts more strain on the other cemeteries in the Hermanus Area.	No progress made as there is not any more space available to allow for extension of existing grave site.
Maintenance of Old Grave sites grounds	Operational funding is spent on maintenance of old Grave sites to maintain the sites and upkeep on the grounds. No foreseen outcome to address this challenge.
Soil Conditions in Cemetries	Unstable sandy conditions cause graves to collapse and fall in. resolution currently in place is to have grave diggers on site to assist the public when graves is been dig to alleviate the problem.

Table 169: Cemeteries Challenges

C) SERVICE STATISTICS FOR CEMETERIES

Type of service	2021/22	2022/23	2023/24
Pauper burials	1	2	12
Burials	282	247	195

Table 170: Service stats for Cemeteries

Capital Expenditure 2023/24: Cemeteries					
R'					
Capital Projects	2023/24				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
No funding allocated.					
Total All	**0**	**0**	**0**	**0**	**0**
Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)					

Table 171: Capital Expenditure 2023/24 - Cemeteries

3.6.3 COMMUNITY HALLS AND THUSONG CENTRE

Overstrand Municipality manages two town halls (Hermanus Auditorium/Banquet Hall and Kleinmond Town Hall), a Thusong Centre in Hawston and 16 community halls.

The management of 6 community halls are outsourced by the Municipality (i.e., De Wet Hall Onrus, Sandbaai Hall, Fernkloof Hall, Lake Marina Yacht & Boat Club Hall in Fisherhaven, the Crassula Community Hall in Kleinmond and the Pringle Bay Community Hall).

A) HIGHLIGHTS: COMMUNITY HALLS

Highlights	Description
Proteadorp Community Hall	• Painting of Outside Walls • Enhancing the visual appeal and protection of the exterior • Fixing Downpipes and Gutters: Addressing drainage and maintenance needs for the building.
Overhills Community Hall	• Retaining Wall Construction and Exterior Maintenance • Extension of Disabled Ramp: Enhancing accessibility for all community members. • Roof and Ceiling Repairs: Addressing structural maintenance needs for safety and functionality.

Highlights	Description
Kleinmond Town Hall	• Structural and Aesthetic Enhancements • Replacement of Doors with Aluminum Ones: Improving security and durability. • General Maintenance on the Hall • Monthly market on Saturdays
Mooi Uitsig	• General Upgrade of the Hall • Handover of 25 Title deeds with Minister Simmers.

Table 172: Community Halls Highlights

B) CHALLENGES: COMMUNITY HALLS

Description	Progress in 2023/24 to address challenge
Blompark	Vandalism.
Kleinmond Clubhouse	Vandalism (insufficient fencing).
Kleinmond Clubhouse; Proteadorp Community Hall; Overhills Community Hall; Youth Centre; Mooiuitsig Community Hall	No back-up electricity supply in case of load-shedding.
Kleinmond Clubhouse; Proteadorp Community Hall; Youth Centre; Mooiuitsig Community Hall; Kleinmond Town Hall	No wheel chair / disability access to stages & No wheel chair / disability toilets.
Buffelsjag Hall	Urgent upgrade of the Hall is needed, and we will address this in the new financial year.
All Halls	Vandalism is taking place on a regular basis at the halls, and we need to repair damages on a weekly basis.
	Electricity backup systems need to be installed at the halls.
	Maintenance of buildings remains a challenge due to the high number of break-ins and over usage.

Table 173: Community Halls Challenges

C) SERVICE STATISTICS FOR COMMUNITY HALLS AND LIBRARY HALLS

Hawston Thusong Centre

Financial year	Number of people that accessed services from the Hawston Thusong Centre
2021/22	25 477 people
2022/23	49 423 people
2023/24	40 373 + 26 767 through the ambassadors

Table 174:Hawston Thusong Centre user statistics

During the 2023/24 financial year there was a 36% increase in the number of people that accessed services from the Hawston Thusong Centre, compared to 2022/23.

Community and Library Halls

Statistics on the community and library halls usage are stated below.

No	Facility name	Number of functions held in 2021/22	Number of functions held in 2022/23	Number of functions held in 2023/24
1.	Hermanus Banquet Hall	234	438	376
2.	Hermanus Auditorium	284		
3.	Moffat Hall Mount Pleasant	71	250	265
4.	Zwelihle Community Hall	124	233	258
5.	Thusong, Hawston		232	161
6.	Masakhane Hall	94	104	196
7.	Eluxolweni Hall	20	28	94
8.	Gansbaai Library Hall	-	-	47
9.	Buffeljagsbaai Hall	52	21	24
10.	Baardskeerdersbos Community Hall	37	40	40
11.	Blompark Community Hall	133	59	251
12.	Stanford Community Hall	-	194	166
13.	Stanford Committee Room		35	30
14.	Kleinmond Library Hall	-	-	-
15.	Proteadorp Hall	114	123	272
16.	Mooiuitsig Community Hall	37	93	35
17.	Overhills Hall	68	149	182
18.	Kleinmond Town Hall	187	356	535
19.	Kleinmond Youth Centre	93	156	160
20.	Kleinmond Club House	6	7	-
21.	Abalone Village Hall	50	86	98
	GRAND TOTAL OF FUNCTIONS HELD	**1 604**	**2 604**	**3 190**

Table 175: Service statistics: Community Halls

During the 2023/24 financial year there was a 23% increase in the utilisation of community halls compared to 2022/23.

3.6.4 CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

A) INTRODUCTION TO CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

OVERVIEW

The 2022 Socio-Economic Profile (SEP): Overstrand Municipality highlights the fact that poverty affects the social development of communities through lower life expectancy, malnutrition and food insecurity, higher exposure to crime and substance abuse, lower educational attainment and poor living conditions. One of the measures of poverty is the Upper Bound Poverty Line (UBPL) head count ratio. The UBPL quantifies the proportion of a population that lives below the UPBL, that cannot afford to purchase adequate levels of food and non-food items. The UBPL in South Africa is R 1 227 (in April 2019 prices) per person per month. According to the SEP, in 2022, 59.8% of Overstrand's population fell below the UBPL. From our understanding of social development, children, African females, youth, the elderly and people with disability are most vulnerable in poverty.

The 2022 SEP However, it does highlight the following socio-economic risks in the following order: 1) low learner retention 2) high crime rates; and 3) high poverty levels.

EARLY CHILDHOOD DEVELOPMENT (ECD)

Early Childhood Development is a universal right and access to ECD services has significant benefits to children, their families, communities, and the country. ECD is thus recognized as a key intervention in addressing South Africa's two key developmental challenges: inequality and poverty. ECD remains one of the most effective strategies to increase learner retention rate and outcomes. There are 21 municipal buildings used for the provision of ECD services. They are all registered and together they accommodate **1648** children. These centres are run by registered community-based organisations. During the financial year under review, we ensured that 3 building plans were drawn-up for three municipal ECD's that did not have any building plans. This will enable them to get full registration and not only temporary registration.

The social development department has a good working relationship with the ECD stakeholders.

The ECD strategy is supported with after school services which ensures a safe, healthy and stimulating environment for vulnerable school going children. In this regard we support one no fee afterschool facility that accommodates 100 vulnerable children. We would like to assist in the establishment of more of these facilities but are dependent on strong organisations with the necessary resources available willing to make the commitment. ECD and after care services primarily create sustainable job opportunities for women, including African women, in rural and urban areas.

YOUTH DEVELOPMENT

Youth development remain another key strategic objective. The Overstrand youth desk is a key driver of our youth development approach. The primary objective of the youth desk is to create an enabling environment for youth development by facilitating opportunities between various stakeholders and the youth. Through the youth desk database, you are kept up to date on opportunities through WhatsApp. Opportunities for youth development are also being leveraged through availing community facilities for youth driven activities.

SUBSTANCE ABUSE

According to the 2023 Socio-Economic Profile: Overstrand Municipality drug-related crimes in the Overstrand persist its upward trajectory with a reporting rate of 1 788 per 100 000 persons. This is more than the district rate of 1313 for the same period. The increased Overstrand rate is signifies acritical concern in the surge of drug related offences highlighting the need for urgent intervention. noted as a critical concern. We are also aware and particularly concerned with the high incidence rate of substance abuse among primary school learners. There are only three registered organisations in the Overstrand that provide early intervention services, of which is not currently operational. The social development department is looking into the possibility of establishing a Matrix Clinic in the Hermanus area and have engaged with stakeholders in this regard. More recreation and other opportunities also need to be created to provide alternative opportunities to the youth.

ELDERLY OUTREACH

The Overstrand municipality has a high percentage of elderly people in relation to its population. Many of them have come here to retire, many have lived here all their lives and have nowhere else to go. Residential facilities for the elderly living in poverty are non-existing and they are dependent on community-based care centres for the services they require. Community-based care centres are not available to all communities, notably Masakhane and Eluxolweni. The care centres that are in place offer limited services and they cannot always provide these to all the elderly in need. To address this, we have launched an elderly outreach programme aimed at complimenting the services of these centres to the elderly while also reaching out to communities without centres.

GENDER BASED VIOLENCE

Gender based violence is another key focus area. During this year we supported, participated, and initiated several events during the 16 days of activism campaign. The municipality has identified a suitable property for the establishment of a safe house, however a suitable organisation to manage and operate the facility must still be identified. The building must also be renovated to cater for the specific needs of a safe house.

A body safety programme was also hosted at 10 pre-schools during the period under review. the objective of the programme is to teach children about private parts and safe spaces through fun and interactive sessions. During the year the department also provide support to a holiday programme for a group of twenty-five primary school girls. The holiday programme for girls is an initiative by Sustainable Futures Trust supported by the social development department as part of women empowerment. The programme was designed to accommodate 30 grade 6 girls who would be considered at risk by the educators. This is a year programme, which takes place every holiday with the same group of girls.

HOMELESSNESS DIGNITY PROGRAMME

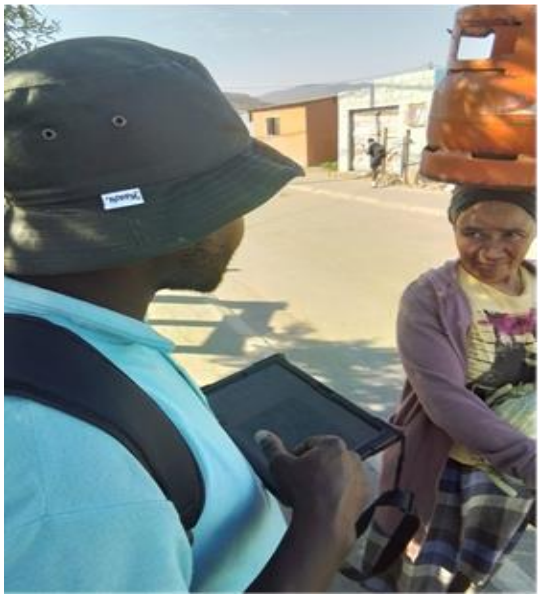
The project was initiated in 2021, shortly after COVID, during which time there was a significant need for the service and complete lack of service provision. Since then, the Hermanus Night Shelter has gone through significant changes, the extend that they now have a seasoned social worker in place. The social work aspect of the dignity programme is now provided by the Hermanus Night Shelter. The municipality still provides ad hoc services and day-to-day services to homeless people visiting the social development office.

B) HIGHLIGHTS: CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

Description	Highlights
YOUTH MONTH	Youth month was celebrated with a total of **5 outreaches** across the Overstrand from Gansbaai to Kleinmond.

<table>
<tr><th>Description</th><th>Highlights</th></tr>
<tr><td>YOUTH DESK</td><td>423 opportunities were shared with the youth on WhatsApp.
85% were job opportunities
9% tertiary application opportunities
5% learnerships
1% bursary opportunities
Youth assisted with their CV's and job applications: 264
Youth assisted with tertiary and NSFAS applications: 128
Youth that participated in a cold-water plumbing skills programme: 64
Youth desk outreaches: 9
Youth desk participation in Thusong outreaches: 4
The youth desk together with Overstrand youth participated in the Overberg youth summit.</td></tr>
<tr><td>THUSONG DIGITAL AMBASSADORS</td><td><table><tr><th>SERVICES</th><th>PEOPLE ASSISTED</th></tr><tr><td>HOME AFFAIRS</td><td>1685</td></tr><tr><td>SASSA GRANT INFO</td><td>3535</td></tr><tr><td>SASSA APPLICATION STATUS</td><td>5220</td></tr><tr><td>SASSA ONLINE APPLICATION</td><td>780</td></tr><tr><td>DEPARTMENT OF LABOUR ASSISTANCE</td><td>7060</td></tr><tr><td>SARS ASSISTANCE PROVIDED</td><td>7840</td></tr><tr><td>TERTIARY STUDY INFORMATION</td><td>312</td></tr><tr><td>TERTIARY APPLICATION</td><td>140</td></tr><tr><td>MUNICIPAL INQUIRIES</td><td>195</td></tr><tr><td>TOTAL</td><td>26767</td></tr></table></td></tr>
<tr><td>BODY SAFETY PROGRAMME</td><td>Total number of sessions held: 10
Total number of children reached: 487</td></tr>
<tr><td>16 DAYS OF ACTIVISM</td><td>The Thusong centre participated in different activities during the 16 days, which included hosting an awareness campaign for people with different abilities as a campaign to highlight HIV/Aids awareness.
Stakeholders that participated in these events were SAPS, Department of Social Development, Overstrand Thusong centre, IEC, Hawston Health and Welfare Organisation and Overstrand Association for Persons with Disabilities.</td></tr>
<tr><td>WOMEN EMPOWERMENT</td><td>In partnership with the Western Cape Department of Transport and Road safety a two-day free learner license class was hosted with 25 young ladies
The holiday programme for young girls increased from 15 to 30 girls</td></tr>
</table>

Table 176: Child care; Aged care; Social programmes Highlights



Thusong digital ambassador at your service



Youth month outreach in Kleinmond



Youth month outreach in Zwelihle



Youth month outreach in Stanford



GBV awareness desk at 16 days event



Disability awareness



16 days awareness march



Elderly outreach program



Body safety program

C) CHALLENGES: CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

Description	Progress made in 2023/24 to address challenge
Compliance of municipal facilities used for Early Childhood Development Services	All municipal facilities are registered, although some only have temporary registration due to not having building plans in place. During the 2023/24 financial year we had building plans drawn-up for three of these facilities, will enable them to get full registration going forward.

Description	Progress made in 2023/24 to address challenge
Thusong Centres are there to bring services to people. Unfortunately, these services remain distant to people who cannot afford to travel far distances.	The Thusong Digital Ambassadors have increased the service delivery footprint of the Thusong centre. Services provided by the ambassadors. In 2022/23 they provided a total number of 2502, in 2023/24 they **increased this to 26 767.**

Table 177: Child care; Aged care; Social programmes Challenges

D) SERVICE STATISTICS FOR CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

Child care, Aged care, Social programmes				
Description	**2020/21**	**2021/22**	**2022/23**	**2023/24**
Trees planted	216	120	960	285
Vegetable gardens established	1	6	0	0
Gardens supported (Household and Community)	Household (HH): 1270 Community: 23	HH: 1624 Community: 34	2	0
Soup kitchens established or supported	35	1	0	0
Initiatives to increase awareness on child abuse	2	6	2	5
Initiatives to increase awareness on disability	0	5	3	1
Initiatives to increase awareness on women	2	6	2	2
Initiatives to increase awareness on HIV/AIDS	0	1	1	3
Initiatives to increase awareness on Early Childhood Development	1	1	0	0
Special events hosted (World's Aids Day, World Arbour Day, World Disability Day, Youth Day, 16 Days of activism against women abuse)	3	8	18	8

Table 178: Service statistics for Child care; Aged care; Social programmes

Employees: Childcare, Aged care, social programmes							
Job Level	**2020/21**	**2021/22**	**2022/23**	**2023/24**			
	Employees	**Employees**	**Employees**	**Posts**	**Employees**	**Vacancies (fulltime equivalents)**	**Vacancies (as a % of total posts)**
	No.	**No.**	**No.**	**No.**	**No.**	**No.**	**%**
0 - 3	0	0	0	0	0	0	-
4 - 6	0	0	0	0	0	0	-
7 - 9	0	0	0	0	0	0	-

Employees: Childcare, Aged care, social programmes							
Job Level	2020/21	2021/22	2022/23	2023/24			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
10 - 12	0	0	0	0	0	0	-
13 - 15	1	1	1	1	1	0	-
16 - 18	0	0	0	1	1	0	-

Table 179: Employees Child care; Aged care, Social programmes

3.7 COMPONENT E: ENVIRONMENTAL PROTECTION

This component includes pollution control; biodiversity and landscape; and coastal protection.

3.7.1 INTRODUCTION TO ENVIRONMENTAL PROTECTION

The natural environment of the Overstrand is indeed unique, and it is characterized by a combination of diverse ecosystems and stunning landscapes.

Preserving the natural environment of the Overstrand is of utmost importance to maintain its uniqueness and ecological significance. Conservation efforts and sustainable tourism practices are essential to ensure that future generations can continue to appreciate and benefit from this extraordinary natural treasure. Our **mission** is therefore to "conserve the rich biodiversity, diverse natural ecosystems and cultural heritage characteristics of our environment through the implementation of management programmes that have clearly defined management goals and objective for the enlightenment, enjoyment and benefit of present and future generations".

The Environmental Management Department is divided in three units;

1) Biodiversity Conservation
2) Environmental Management and Auditing
3) Special Projects: Overstrand Baboon Management Programme.

Additional projects include:

4) Eco-Rangers – Baboon Management Programme
5) Onrus Catchment2Coast Rehabilitation and Restoration Project

1) The Biodiversity Conservation Section strives to achieve the following:

- To ensure declared protected area status for Nature Reserves in terms of the NEM:PAA.
- To institute invasive alien vegetation clearing and management according to the Alien Clearing Strategy.
- To lead a better understanding, appreciation, use and conservation of the limited natural resources within OM (including biodiversity, soil, water and eco-system services) by the landowners and staff of, and visitors to OM.
- To promote the conservation of the environment (biophysical, socio-economic and cultural-historic characteristics) by formally entering into Co-Management Agreements with neighbouring property owners and NGO's.
- Overstrand Municipality is a member of the Greater Overberg Fire Protection Association which includes the Groot Hagelkraal, Babilonstoring and Theewaters-Groenland Fire Protection Associations. The Section therefore needs to manage the ecological integrity of priority ecosystems within public open spaces and nature reserves by reinstituting proper fire management regimes;
- To develop and maintain high quality visitor infrastructure, facilities and recreational activities along sound financial lines.
- To manage the ecological integrity of priority ecosystems within public open spaces and nature reserves by ensuring the implementation of the Environmental Management Overlay Regulations.
- Coordination of community research and education programmes in partnership with various private and government organisations.

2) The Environmental Management Section strives to achieve the following:

- Environmental Officers assist the regional building control committees with respect to the reviewing of building plans, land use applications and environmental impact assessment applications.
- The Environmental Management Section facilitates communication between the public and the National and Provincial spheres of government and furthermore provides ecosystem management information services for stakeholders in each administrative region.
- The Implementation and management of the Environmental Management System to reduce the environmental footprint of the Municipality.
- Liaise and engage with stakeholders concerning the state of the environment and to advise the Municipal council and Municipal officials on environmental matters.
- Management and monitoring of Air Quality and Climate Change impacts within the Municipal area.

A) HIGHLIGHTS: ENVIRONMENTAL MANAGEMENT SERVICES

Highlights	Description
Development of Noise control Standard Operating Procedure (SOP).	An internal SOP was developed to streamline the workflow process for various types of noise complaints.
Donating vegetable seedlings to community gardens.	In celebration of Mandela Day the EMS donated vegetable seedlings to various community gardens in the Overstrand area.
Two Oceans Turtle Rescue Workshop	Biodiversity Rangers received training from Two Oceans Aquarium on best practises for the rescue of turtles stranded on Overstrand beaches.
River Restoration Workshop	Landcare Western Cape & Conservation at Work workshop attended by the Environmental Management Department to understand the impacts of climate change and the options available for environmental restoration.
Pesticide training workshop	Delivered by Ulwando Bush cleaning to the Biodiversity Rangers and tender contractors working on Alien Invasive Plants on municipal properties in the Overstrand.
Onrus River Catchment2Coast Project	Development of a Steering Committee to guide and advise on the project.
Generation Restoration Programme	Acceptance of the Catchment2Coast as the 14th Pilot City for restoration funding by UNEP/ICLEI

Table 180: Environmental Management Services Highlights

B) CHALLENGES: ENVIRONMENTAL MANAGEMENT SERVICES

Description	Progress in 2023/24 to address challenge
Lack of Air Quality by-law	DEA&DP released model air quality management by-law which can be adapted for local municipalities. This document will be adapted for use in OSM.
Biodiversity Division inadequate fleet (vehicles)	Budget is required to replace and/or maintain vehicles. The lack of reliable vehicles hinders the productivity of the department. Some vehicles are in for maintenance on a weekly basis.
Non-compliance from the public with regard to dog-free zones, or dog's on leads areas.	Currently transgressors to the bylaw are given verbal warnings, in the upcoming financial year written warnings and fines will be implemented.
Encroachment into OS1 by neighbouring residents.	Implementation of the EMOZ Regulations will need to be implemented more strictly due to residents' encroachments that are causing the decline in biodiversity areas.
Vagrancy and vandalism	CCTV Cameras: additional and visible patrolling, additional support from law enforcement is required.
There is currently no permanent	Long-term contracts or permanent worker positions are being

Description	Progress in 2023/24 to address challenge
labour force to maintain infrastructure or quickly respond to emergencies/natural disasters.	investigated.
Safety and security of the public in OS1.	Investigate the appointment of a permanent security reaction team for reserves to ensure tourism safety.
Poaching activities in OS1	Develop and implement an anti-poaching task force.
Office and storage infrastructure requirements for FNR.	The FNR complex proposal requires funding, this request will again be placed on the revised budget in September 2024.

Table 181: Environmental Management Services Challenges

Employees: Environmental Management Services							
Job Level	2020/21	2021/22	2022/23	2023/24			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0	0	-
4 - 6	0	0	2	2	2	0	-
7 - 9	4	4	4	4	4	0	-
10 - 12	2	1	3	2	2	0	-
13 - 15	2	2	2	2	1	1	50%
16 - 18	1	1	1	1	1	0	-
19 - 20	0	0	0	0	0	0	-
Total	**9**	**8**	**12**	**11**	**10**	**1**	9.09%

Table 182: Employees Environmental Management Services

3.7.2 STRATEGIC PLANNING

ENVIRONMENTAL MANAGEMENT OVERLAY ZONE REGULATIONS:

Environmental Overlay Zones has been approved by Council and was gazetted in August 2020.

The regulations are now applied during the review of Building plans, Town Planning applications and Environmental Impact Assessments. In the 2023/24 financial year, the EMOZ Regulations were utilised as a means to deliver Notices of non-compliance in respect of cases of residential property garden and infrastructure encroachment into the Fernkloof Nature Reserve.

OPERATIONAL MANAGEMENT: MANAGEMENT OF NATURE RESERVES

Considerable effort is invested in the management of Local Nature Reserves and Open Spaces on an annual basis. The Overstrand Municipality has 3 proclaimed nature reserves under its management.

1. **Fernkloof Nature Reserve (1 785 Hectares)**

   The operational management of the reserve is supported by the Hermanus Botanical Society as well as the Cliff Path Management Group, which is integrally involved in the maintenance and management of the Hermanus Cliff Path. The Environmental Management Services has also incorporated the use of Co-Management Agreements with these organisations to assist with maintenance and monitoring activities in Nature Reserves. The Hermanus Hacking Group also assist with Invasive Alien Plant Clearing on the Nature Reserve. Co-Management Agreements are in place with all these groups.

   New agreements are in place for the 2023 – 2024 financial year, with the Environmental Services supporting the astablisment of an accreddited Botanincal Garden, by the Hermanus Botanical Society in the current Fernkloof Gardens. This will bring much needed change in access control, safety and security and events in the gardens. The Botanical Society continues to play an important role in Fernkloof by managing the Herbarium, the Fernkloof Gardens, the Fernkloof Nursery and the Research Centre.

2. **Kleinmond Nature Reserve (600 Hectares)**

   Kleinmond Nature Reserve is a Local Nature Reserve with formal protection status under the National Environmental Management: Protected Areas Act. This nature reserve has a very outdated management plan, which must be reviewed. Basic Resource Management activities are carried out on the Nature Reserve in a collaborative effort between the Kleinmond Nature Conservation Society and the Conservation Ranger that is stationed in Kleinmond. Currently the Kleinmond Nature reserve is under threat of land invasion, illegal plant harvesting and hunting with dogs. This is being addressed through the management of the Nature Reserve, Council and Protection Services.

3. **Rooiels Nature Reserve (2.8 Hectares)**

   Rooi-Els Nature Reserve is the smallest of the Overstrand Municipality's 3 nature reserves. Covering and area of only 2.8 hectares, this small coastal strip is vitally important for conservation of our coastal ecosystems and serves as a unique corridor for the local wildlife. It is envisaged that a co-management agreement will be signed within the new financial year with the Rooi-Els Conservancy to ensure combined management of this high biodiverse nature reserve.

INTEGRATED WILDFIRE MANAGEMENT

The Fire Department, Environmental Management Services, Provincial Disaster Management and Greater Overberg Fire Protection Association is developing a more integrated approach and long-term planning for fuel load reduction and fire break management in the Overstrand.

Controlled burns:

In April 2024, a control burn was conducted within the FNR on a portion of Erf 4771, on the urban edge of Voëlklip, Hermanus, to reduce fuel-load and fire risk to the community, as well as to improve fynbos biodiversity within the area that had shown species homogeneity due to the veld age of <40 years. A search and rescue for animals was conducted prior and post burn, several injured tortoises were treated for burn injuries and later successfully released.



Firebreaks:

The Biodiversity Section maintains a network of 80 kilometres of firebreaks on the boundaries between local nature reserves or open spaces and private properties. In addition to this, the Environmental Management Section, assists with the planning an implementation of a further 81 Kilometre of firebreaks on Overstrand's Operational departments' land. Management firebreaks are also cut in various areas to isolate fire management units prior to controlled fires.

Firebreaks expenditure - **R 545 648,32**

Administration	Km's Firebreaks cleared in 2021 - 2022	Km's Firebreaks cleared in 2022-2023	Sqm of Firebreaks cleared in 2023/24
Fernkloof	17.4	19.13	35 990
Gansbaai	0.7	11.01	21 319
Hermanus	1.0	0.93	0
Kleinmond	4.1	8.29	12 000
TOTAL	**23.2 km's**	**39.36 km's**	**69 309**

Table 183: Firebreak Clearing per Administration, 2021-22 – 2023/24

ALIEN VEGETATION MANAGEMENT

The Environmental Management Section maintains a set of open spaces and nature reserves which are collectively known as Natural Assets. The total surface area of these properties constitutes approximately 6 659 hectares.

The Environmental Section has a strategy for the management of alien invasive plants in order to comply with the provisions of the National Environmental Management: Biodiversity Act (NEM:BA). Currently this strategy informs the Annual Plan of Operation. The Annual Plan of Operation has been submitted and approved by the Department of Forestry Fisheries and Environment. The current plan also includes sections of Open Space Zone 2, that falls under the management of Area Management, with input and assistance from Environmental Services. Alien Clearing remains a top priority for the Environmental Services as it decreases fire intensity and frequency and increases biodiversity protection of our natural assets.

Alien clearing expenditure in 2023/24 – **R 1 422 375,59**

Administration	Hectares Alien Vegetation cleared in 2021 - 2022	Hectares Alien Vegetation cleared in 2022-2023	Hectares Alien Vegetation cleared in 2023/24
Fernkloof	45	160	265
Gansbaai	10	38	19
Hermanus	12	35	50
Kleinmond	55	141	263
TOTAL	**122 hectares**	**374 hectares**	**597 hectares**

Table 184: Alien Clearing per Administration, 2021-22 - 2023/24

Co-Management Agreements

Formal Co-Management agreements are signed annually with the Hermanus Hacking Group (HHG) group, the Hermanus Botanical Society (HBS), Cliff Path Management Group (CPMG) and the Sandbaai Coastal Path Management Group (SCPMG). These groups are then awarded areas, within Nature Reserves and Open Spaces where they continuously remove any new growth of invasive alien plants. These areas are then clearly marked on our Alien Vegetation Management Plan (AVMP) as "Restricted" for clearing by paid OSM clearing teams. Again, savings achieved in this regard is then spent on other areas of where more critical clearing is needed. Besides the volunteers, two dedicated paid teams of 5 people each are employed by these two groups.

Infrastructure Management

The Biodiversity Conservation Section manages a wide spectrum of properties in the Coastal Zone in all of the administrative regions of the Overstrand Municipality. Field Rangers and the Assistant Environmental Officer are involved in the maintenance of all infrastructures such as boardwalks, steps, signs, fences, and various facilities in this zone by co-ordinating and overseeing these

activities. EMS received an original budget of R 650 000,00 and spent R 504 070 on this vote for the 2023/24 financial year.

3.7.3 AIR QUALITY MANAGEMENT

The Environmental Management Section is responsible for the following air quality related matters:

- dust control,
- noise control,
- air pollution and odour control

The current Air Quality Management Plan is up for its 3rd revision and will be reviewed with the assistance from DEA&DP: Air Quality Regulatory Services and ODM.

At the beginning of 2022, a consultant was appointed on a 3-year tender to conduct Noise Impact Assessments on behalf of the municipality. This appointment was done in terms of Section 9(c)(ii) of the Western Cape Noise Control Regulations, 2013. For the 2023/24 review period a total of 9 Noise Impact Assessments were conducted. Those found in non-compliance were issued with notices to abate noise levels. Any non-compliance was referred to the municipal court. There was a reduction in complaints since the previous financial year which can be linked to the decrease of Eskom loadshedding periods. In addition, EMS staff issued 43 noise exemptions for events on municipal or private land.

Environmental Management System

Environmental audits are conducted to assess the immediate and long-term impacts of municipal activities, products, services, facilities, and processes on the environment. By implementing the EMS, the Municipality seeks to instil "Good Practice" procedures in operational aspects.



The focus of the 2023/24 environmental audits was to re-assess Waste Water Treatment Works and Waste Facilities.

Waste management: This includes audits on 6 facilities, which consisted of waste transfer sites, drop-off's and garden waste drop-off sites. The most concerning sites are the;

a) Betty's Bay waste drop-off where the following issues were flagged:

Findings	Recommendations
Illegal after-hour dumping	CCTV cameras on site

Findings	Recommendations
Restaurants/ businesses using the facility illegally	Enforcing the Waste Management by-law by issuing business who transgress with notices and fines
Municipal infrastructure requires improved design	Improvement on the design of infrastructure

b) Hawston waste drop-off site where illegal dumping and damage to infrastructure are major concerns. Similar recommendations as above were made for this site. The highlight of the waste facilities is the Stanford waste drop-off site. This section believes that this site should be the model for all other waste drop-off sites. The site is signposted in 3 official languages, completely fenced and has recycling, building rubble, general- and garden waste points in place.

Onrus River Catchment2Coast River Restoration and Rehabilitation Project:



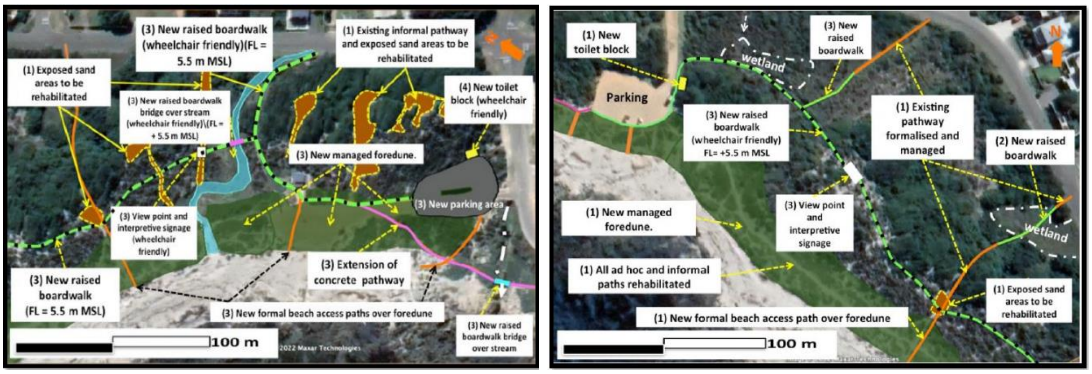
Environmental Management Services continued the coordination of the Onrus River Catchment to Coast Rehabilitation and Restoration Project (C2C) to work with partners and stakeholders directly involved in the Onrus catchment and on the Onrus River to restore and rehabilitate the Onrus Catchment. The objective of the Project is to remove invasive alien plants, improve water quality and quantity by managing and monitoring water abstraction activities on the system and to restore the functionality of ecosystem services. This should improve the way in which the system prevents and mitigates future climate change impacts on the river users and the system itself.

The Onrus C2C Steering Committee has been established, consisting of 34 members from various National, Provincial and Local Government Organisations, including local NGO's that has an interest on the system and Landowners that have properties adjacent to the river or who's property uses have an impact on the system. The Steering Committee has met three times in the last year to discuss how the project should be developed and to advise on management interventions, funding possibilities, legislation and environmental regulations.

In 2023, Overstrand secured a Generation Restoration project. This United Nations Environment Programme (UNEP) initiative, supports the adoption of urban nature-based solutions to protect, conserve and restore degraded ecosystems, reconnect cities with nature and mitigate the impact of climate change on urban communities. The project developed a strategy to improve the ecosystem functioning of the Onrus Catchment corridor, enhance the preparedness and capacity of the municipality to mitigate against future climate change impacts on biodiversity, the economy and society, and provide a replicable model for the Overberg District. This aligns with the UN Decade on Ecosystem Restoration and the Global Biodiversity Framework and contributes to SDG 11. Sustainable cities and communities, SDG 11. Sustainable cities and communities, and SDG 17. Partnerships for the goals.

Sandbaai Beach and Dune Maintenance Management Plan:

A draft proposal for a MMP was drafted and put out for public comment during the 2023/34 financial year. Aspects addressed in this draft plan are sea level rise, sediment movement and



Proposed rehabilitation of Sandbaai main beach, still to be reviewed.

the landward movement of the HWM due to sea level rise and storm surge. Subsequent to the public participation process for the Sandbaai Environmental Impact Assessment, the project team reviewed the proposed rehabilitation plan to include comments from the Public Participation Process and the draft plan will be amended accordingly, after which the plan will go out for Public Participation again. The implementation of the project is scheduled for the 2024/25 financial year under the guidance of the Community Services Directorate.



EDUCATIONAL MATERIAL

Nelson Mandela day: 18 July 2023

Overstrand Municipality's Environmental Management Services, in collaboration with the Community Services, decided to participate in the Green Development

Foundation and Association of Parks and Recreation Africa's activation to #plantformandela.

The Nelson Mandela Foundation through its "Mandela Day Programme" announced the theme for 2023 is "Food, Climate and Solidarity."

In line with the theme the Environmental & Community Services Departments donated vegetable seedlings to community vegetable gardens in Mthimkulu in Kleinmond, Overstrand Wheelchair Association in Hawston, Hermanus Child & Family Services in Mount Pleasant and Food for Thought Community Projects NPC in Stanford.

The Franskraal Milkwood Forest suffered a fire in 2018 and to assist with the rehabilitation thereof 32 milkwood trees were planted in collaboration with the Snyman Caterpillar Foundation.





One of the Snyman Caterpillar Foundations' focus areas is Environmental Sustainability, they strive to be carbon neutral by implementing a paperless mindset and planting trees to offset their carbon footprint. To promote environmental sustainability the foundation has reached out to the Environmental Department to collaborate on future environmental education events. The Snyman Caterpillar Foundation kindly donated 12 milkwood trees to the Overstrand Municipality and assisted in planting the trees at the Franskraal Milkwood Forest.

Arbour week 1 -7 September 2023:

Every year from 1 to 7 September, South Africa celebrates Arbor Week. The aim is to sensitise South Africans about the need to conserve, protect and plant trees for environmental and human related ideals and to highlight the value and importance of trees and forests to South Africans in general. (www.dffe.gov.za)



The Environmental Management & Community Services of the Overstrand Municipality donated Wild Camphor, Sand Olive and Spekboom Trees to Hawston Primary School, Zwelihle Primary School, Lukhanyo Primary School & Generation School. To assist with the rehabilitation of the Willem Appeldam Area in Stanford, Environmental Management & Community Services planted 2 Wild Camphor, 2 Spekboom and 6 Milkwood Trees.

EARTH DAY: 22 April 2023

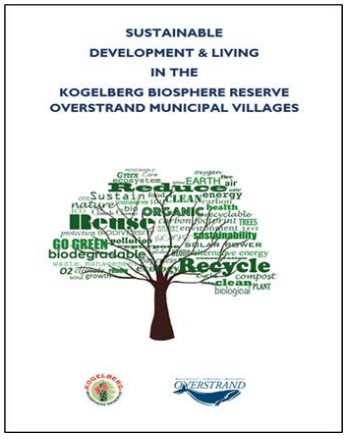
Overstrand Municipality joined the world in celebrating Earth Day on 22 April 2023 by planting 40 Spekbome in the Hangklip - Kleinmond area. Environmental Management Services planted ten Spekboom trees at the Pringle Bay Fire station; six at the Betty's Bay Library and 20 Spekbome at Siyabulela Crèche. Trees not only cool things down but they also clean the air and give off more oxygen, amongst a ton of other benefits.

SUSTAINABLE DEVELOPMENT WORKSHOP:

A two-day workshop on the sustainable development in the transitional zone of the Kogelberg Biosphere Reserve started today, Wednesday 25 January 2023, in Kleinmond.

The welcoming address by Councillor Clinton Lerm, The Mayco Member (MMC) for Infrastructure and Investment, was well-received by the delegates from the Department of Environmental Affairs and Development Planning (DEA&DP), African National Biodiversity Institute (SANBI), Worldwide Fund for Nature South Africa (WWF), Breede-Gouritz Catchment Management Agency (BGCMA) as well as representatives of the Overberg District Municipality and various Overstrand Municipal Departments.

Day one of the workshop provided attendees with new insights and better understanding of who the key players are and what role Municipalities (both local and district), CapeNature, WWF and the Kogelberg Biosphere play towards conservation and the sustainable management of urban infrastructure.



The second part of the workshop consisted mostly of presentations in order to provide the participants with a full picture of what to expect when living in the biosphere'; focussing on understanding pertinent legislation, by-laws, regulations and directives applicable to the area as well as vegetation management and wetlands.

The outcome of this workshop is the development of an information booklet highlighting the following issues; development/construction guidelines in the Biosphere, Firewise gardening, wildlife, baboon management, do's and don'ts of the Biosphere. This booklet will be printed during the 2024/25 financial year.



OVERSTRAND STRATEGIC BABOON MANAGEMENT PROGRAMME (SBMP):

The Overstrand Municipality (OM), the Western Cape Nature Conservation Board (CapeNature) and the Western Cape Provincial Department of Environmental Affairs and Development Planning (DEA&DP) concluded a Compactum in March 2019 in terms of the provisions of Chapter 4 of the Intergovernmental Relations Framework Act, 2015 (Act 13 of 2005). The purpose of the Compactum was to create a mechanism to resolve the issue of the control and management of nuisance or damage-causing baboons that occur in the Overstrand Municipal Area. The Compactum ensured that the three organisations develop a Strategic Baboon Management Plan (SBMP) for the mangement of the Overstrand baboon troops and the signature of the document the Programme started on 1 July 2020 and expires in December 2024.

The managed troops are divided across two geographical areas, Overstrand East from Hawston to Vogelgat Nature Reserve and Overstrand West, from Kleinmond to Pringle Bay.
Troops in the Eastern region include the Onrus, Hamilton-Russel, Voelklip and Vogelgat troops, and in the Western region include Kleinmond/Betty's Bay, Pringle Bay, Hangklip and Silversands troops.

The total budget allocation for the Programme in the last three years can been seen in the budget table below and it includes the budget allocation for the 2023/2024 financial year.

Human Wildlife Solutions (HWS) has been appointed from July 2020 untill December 2024 to manage the Overstrand baboon programme in areas that are faced with human-baboon conflict. A budget of R27,3 million (excl. VAT) has been allocated to this programme for a 4-year period.

	Budget				
Area	**2020/21**	**2021/22**	**2022/23**	**2023/24**	**Total**
East	4 366 933	4 411 588	4 632 167	7 781 953	21 192 641
West	1 933 067	2 203 412	2 313 583	2 868 047	9 318 109
Hangklip	562 824	3 347 840	3 515 232		7 425 896
Total	**6 862 824**	**9 962 840**	**10 460 982**	**10 650 000**	**37 936 646**

HWS will continue to manage the programme in the East untill December 2024, and the Eco-Ranger Programme will continue in the West. Below is the budget figures for the East and West respectively:

1 June 2023- 30 June 2024				
	East		West	
Total Budget	R	7 781 953,19	R	2 655 000,00
Management	R	4 746 507,00	R	2 626 972,80
Operational Cost	R	2 738 545,87	R	31 631,50
Consumables/PPE	R	65 251,55	R	88 411,60
Vet and Welfare	R	7 699,70	R	22 909,74

Eco-Rangers - Baboon Management Programme:

OM has appointed 2 Area Managers, 8 Supervisors and 22 Eco-Rangers since the Programme has been initiated. All of the beneficiaries are from the Western area of Kleinmond, Betty's Bay and Pringle Bay.

The below information on the various categories of incursions/incidents are reported through various scources such as; the OM Baboon Hotline, emails and direct reports from the Eco-Rangers and compiled on a monthly basis.

Incursions/Incidents = Altercations with pets, accidental damage, unoccupied and occupied house or vehicle incursions, threatening behaviour/attacking/taking food, breaking and entering/damage to property or vehicles. of which were:

a) Damage to property or vehicles

b) Pet injuries (altercations with baboons)

c)Human injuries (bumped over, scratches, etc)

BETTIES BAY - TROOP COUNT FOR JULY 2024 = 20													
CATEGORIES	2023						2024						
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Totals
Incursions / Incidents	8	10	12	5	7	6	6	7	14	10	11	10	106
Of which is: a) Damage to property or vehicles	2			1	1		1		1	1		1	8
b) Pet Injuries											1		1
c) Human Injuries (bumped over, scratches, etc)													0
Births	2			1			1						4
Serious Baboon Injuries (Uncertain Cause)	1		1										2
Serious Baboon Injuries (Natural Cause)						2							2
Serious Baboon Injuries (Human induced)										1	2		3
Non-lethal poisonings									1				1

PRINGLE BAY - TROOP COUNT FOR JULY 2024 = 21													
CATEGORIES	2023						2024						
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Totals
Incursions / Incidents	25	13	19	24	24	40	22	20	23	47	31	38	326
Of which is: a) Damage to property or vehicles		2	1	2	5	9	1		9	10	9	7	55
b) Pet Injuries							2	1					3
c) Human Injuries (bumped over, scratches, etc)	2		1		1	1	1						6
Births					1	1		1			1		4
Serious Baboon Injuries (Uncertain Cause)			1			2	1	1	1			1	7
Serious Baboon Injuries (Natural Cause)							1						1
Serious Baboon Injuries (Human induced)													0
Non-lethal poisonings				1					1				2
Baboon Deaths (Uncertain cause)								1					1
Baboon Deaths (Natural Cause)											1		1
Baboon Deaths (Human induced)													0

Eco-Ranger Training:

Training for all Eco-Rangers included baboon ecology and behavioural ecology training, basics of being a ranger, including invasive alien flora identification, snake identification and basic snakebite first aid, team dynamics, radio etiquette, public communication skills, health and safety on roads and in public spaces, and road safety and red-flag training for traffic control when the baboons cross main roads. The teams working in Pringle Bay had additional training consisting of the CapeNature

paintball marker SOP, Paintball and Gel blaster practical training on how to use the tools humanely to move and keep the baboons out of the urban area. Following the completion of the training, and since the full implementation of tools beginning of July 2024 in Pringle Bya, there has been a noticeable improvement, with the troop spending less time in town, and even some days and evenings where they were kept out of town completely.

The Early Warning System (EWS) implemented by the Eco-Rangers was still found to be highly successful, to the point that it is now standard practice and accepted by the Local communities.

The future of Baboon Management in the Overstrand past December 2024 is still unclear, and communication with the Provincial Government, who has the legal mandate and Constitutional responsibility to manage the Environmental and Wildlife, has not yet been concluded.

3.8 COMPONENT G: SECURITY AND SAFETY

This component includes traffic; law enforcement; fire and disaster management.

3.8.1 INTRODUCTION TO SECURITY AND SAFETY

The function of security and safety in the Overstrand Municipality is to provide a safe environment for the residents of the Overstrand and to ensure the safety of the personnel of the Overstrand Municipality through effective and efficient operationalisation of all relevant plans in conjunction with all public safety institutions.

3.8.2 LAW ENFORCEMENT

A) INTRODUCTION TO LAW ENFORCEMENT

The aim of Law Enforcement in a municipality is to create an environment that will further the social and economic development of the community. Given that context the quality of life within a municipality depends to a large extent on the possibility that individuals and their families will be safe. They will also feel safe while using public open spaces and equipment and that conflicts within communities can be resolved peacefully. On a provincial level law is enforced by the South African Police Services. They have an extremely heavy

workload and therefore certain laws (By-laws) and laws applicable only to a particular municipality are enforced by the Law Enforcement Officers appointed within its area of jurisdiction.



Drug confiscation



Confiscation of Abalone



Confiscation of West Coast rock Lobster

B) HIGHLIGHTS: LAW ENFORCEMENT

Highlights	Description
Crime prevention / policing	Focusing on proactive strategies to reduce crime rates and enhance community safety in the Overstrand area.
By-law contravention operations / Phakisha - Corona operation	By-law contravention operations aim to create and deliver products or services efficiently and effectively while meeting customer demands and contributing to the overall success of the organization. Phakisa is a national operation that was launched as an effort to curb crime in the Overberg area. The integrated operation with the different role players led to numerous arrests.

Table 185: Law Enforcement Highlights

C) CHALLENGES: LAW ENFORCEMENT

Challenges	Progress made in 2023/24 to address challenge
Vagrants	Inspection and patrols are done at problem areas to minimize illegal occupation and related nuisances. The most obvious challenges are the absence of a stable, safe and secure place to live.
Land invasion	Poor budget, no equipment and geographical, no development in certain area.
Poaching of living marine resources	Water wing consisting of two members and unit is without a budget .

Table 186: Law Enforcement Challenges

D) SERVICE STATISTICS FOR LAW ENFORCEMENT

Law Enforcement				
No.	**Details**	**2021/22**	**2022/23**	**2023/24**
		Actual No.	**Actual No.**	**Actual No.**
1.	Number of by-law infringements attended	22 621	24 785	44 450
2.	Number of officers in the field on an average day	56	72	72
3.	Number of officers on duty on an average day	56	72	72
4.	Number of animals impounded	518 (195 cats & 323 dogs)	310 (56 Cats & 254 Dogs impound)	304 (84 Cats & 220 dogs)
5.	Number of awareness initiatives	19	18	22

Table 187: Law Enforcement Data

Monitoring of By-law contraventions			
Type of service	**2021/22**	**2022/23**	**2023/24**
Town Planning and Building Act	168	67	111
Internal Investigations	2	0	4
Municipal Claims	12	10	13
Assisting different role players such as SAPS and SARS	108	75	126
Events Operational Planning	0	30	16
Safeguarding of Municipal property	80 Sites visited by Law Enforcement Officials with Private guards and officers of Safety & Security Department on duty to do site guarding and to protect municipal property on a daily basis.	350 Sites visited by Law Enforcement Officials with Private guards and officers of Safety & Security Department on duty to do site guarding and to protect municipal property on a daily basis.	420 Sites visited by Law enforcement officials with Private guards and officers of safety & security department on duty to do site guarding and to protect municipal property on a daily basis.
Urban Metro, monitoring of illegal structures on informal settlements	Regular patrols in conjunction with Directorate of Community Services.	Regular patrols in conjunction with Directorate of Community Services.	Regular patrols in problem area.
	52 complaints received regarding illegal structures.	663 complaints received regarding illegal structures.	162 Complaints received regarding illegal land invasion
	Assisted with the demolishing of 91 illegal structures.	Assisted with the demolishing of 125 illegal structures.	Demolishing of 392 illegal structure

Table 188: Additional performance information for Law Enforcement

Employees: Law Enforcement							
Job Level	2020/21	2021/22	2022/23	2023/24			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0	0	-
4 - 6	0	0	0	0	0	0	-
7 - 9	50	46	46	43	38	5	11.63%
10 - 12	4	7	5	14	12	2	14.29%
13 - 15	4	3	3	5	4	1	20%
16 - 18	0	0	0	0	0	0	-
19 - 20	0	0	0	0	0	0	-
Total	**58**	**56**	**54**	**62**	**54**	**8**	**12.90%**

Table 189: Employees: Law Enforcement

Capital Expenditure 2023/24: Law Enforcement R'					
Capital Projects	2023/24				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Vehicles-Public Safety(F2/2)	800 000		800 000		800 000
Vehicles: Public Safety-Squatter Control for Anti-Land Invasion (R 250 000 X3-Bakkies LWB) (F1/2)	1,000,000		0		1,000,000
Total All	**1'800'000**		**800 000**		**1'800'000**
Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)					

Table 190: Capital expenditure 2023/24: Law Enforcement

95.10 % of the capital budget was spent for Law Enforcement.

3.8.3 TRAFFIC SERVICES

A) INTRODUCTION TO TRAFFIC SERVICES

The aim and function of the Traffic Department is to educate and create a culture of voluntary compliance with road traffic rules and regulations and to enhance courteous and

tolerant road user behaviour. We operate on the legal mandate of the NRTA 93/96 & NLTA 5/2009. Our operational activities include roadblocks at strategic places, high visibility in hotspot areas, special intelligence driven operations, random vehicle check points, execution of traffic related warrants and enforcement of traffic laws. Our operational approaches are to co-ordinate and integrate operations, sporadic interventions in hotspot areas as per crime threat analysis e.g., offence patterns, etc. and special operations and speed enforcement in high accident frequency locations and high traffic offence locations.



Integrated Roadblock, Hermanus



Educational Campaigns

B) HIGHLIGHTS: TRAFFIC SERVICES

Highlights	Description
Succession Planning	The new appointment of a Fix Term contract member in a permanent position as motor vehicle registration clerk.
Appointment of two Superintendents	Superintendent for Gansbaai: Darrel Jansen Superintendent for Special Operations: Ralmon Hansen

Table 191: Traffic Services Highlights

C) CHALLENGES: TRAFFIC SERVICES

Challenges	Progress made in 2023/24 to address challenge
Condition of Robots in Overstrand	Constant faulty robots: Traffic Officers required to do point duty for long hours.
Traffic Fleet	Vehicles written off due to age and accident damage do not get replaced leaving and operational challenge.

Table 192: Traffic Services Challenges

D) SERVICE STATISTICS FOR TRAFFIC SERVICES

Traffic Services Data					
No.	**Details**	**2020/21**	**2021/22**	**2022/23**	**2023/24**
		Actual No.	**Actual No.**	**Actual No.**	**Actual No.**
1	Number of road traffic accidents during the year	189	215	221	248
2	Number of officers in the field on an average day	16	23	23	23
3	Number of officers on duty on an average day	16	23	23	23

Table 193: Traffic Services Data

Type of service	2020/21	2021/22	2022/23	2023/24
Motor vehicle licenses processed	56 154	73 970	96 971	79 699
Learner driver licenses processed and issued	3839	4514	2 477	4 209
Driver licenses processed	2805	14 254	1 293	11 169
Driver licenses issued	8240	699	6 098	9 649
Fines issued for traffic offenses	25 281	48 799	22 996	21 480
R-value of fines collected	R15 193 725	R1 792 300	R15 504 620	R10 326 079
Roadblocks held	1787	1144	1 275	1023
Special Functions – Escorts	65	143	45	51
Awareness initiatives on public safety	19	59	59	67

Table 194: Additional performance information for Traffic Services

E) SERVICE DELIVERY INDICATORS

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024			
						Annual Target	Actual	R	Corrective Measures
TL27	The creation and maintenance of a safe and healthy environment	Collect R25,000,000 Public Safety Income by 30 June 2024 (Actual revenue, excluding the fine impairment amount)	R-value of public safety collected income	All	R17 614 623,00	**R25 000 000**	**R20 313 411**	O	Target almost met. Contactor failed to achieve targets. Contractor to introduce new strategies to improve collection rate in the new financial year.

Table 195: Service delivery indicators: Traffic services

Employees: Traffic Services				
Job Level	**2020/21**	**2021/22**	**2022/23**	**2023/24**

	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	
0 – 3	1	0	1	1	1	0	-
4 – 6	21	11	7	12	8	4	33.33%
7 – 9	4	1	13	15	13	2	13.33%
10 – 12	18	18	25	26	25	1	3.85%
13 – 15	2	2	3	3	3	0	-
16 – 18	1	1	1	1	1	0	-
19 – 20	0	0	0	0	0	0	-
Total	**47**	**33**	**50**	**58**	**51**	**7**	12.07%

Table 196: Employees: Traffic Services

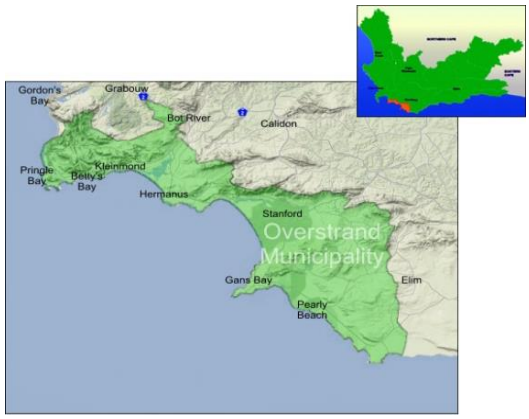
Capital Expenditure 2023/24: Traffic Services					
R'					
Capital Projects	**2023/24**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value**
Generator For Traffic Services "R600 000 was a 2022/2023 budget roll-over / carried over to 2023/2024 only for the purpose of finalising procurement process"	**R600 000**		**R600 000**		**R600 000**
Total project value represents the estimated cost of the project on approval by Council. (including past and future expenditure as appropriate)					

Table 197: Capital Expenditure 2023/24: Traffic Services

F) MANPOWER: TRAFFIC, LAW ENFORCEMENT & SPECIAL TASK TEAM

Operational Staff

Assistant Chiefs	2
Senior Superintendents	1
Regional Inspectors	2
Superintendents	3
Assistant Superintendents	4
Senior Inspectors	7
Inspectors	4
Traffic Officers	16
Law Enforcement Officers	37
Assistant Law Enforcement Officers (EPWP)	2
Chrysalis temps (Law Enforcement)	12



Area Map

K9 Officers	5
Reaction Unit /3 Year Leap Officer	17
Assistant Traffic Wardens	6
Assistant Traffic Wardens (EPWP)	6

Admin Staff (Motor Vehicle Registrations, Fines, Roadworthy & K53)

Senior Superintendent	1	VTS Officer / Vacant Post	-
Superintendent	4	VTS Assistant	1
Controllers (Motor Vehicle Registrations - 1) (Fines, Speed & Roadworthy - 1)	2	3 Year Fix Term Contract (Motor Vehicle Registration)	1
Motor Vehicle Registration Clerks (Hermanus - 4) (Kleinmond – 1) (Gansbaai – 1)	5	3 Year Fix Term Contract (K53)	0
K53 Clerks	4	3 Year Fix Term Contract (Cleaner)	1
Roadworthy Clerks / Vacant Post	-	3 Year Fix Term Contract (Fines, Speed & Roadworthy)	6
K53 Officers	2	Chrysalis Temps (Motor Vehicle Registration)	3
LCU Officers	1	Chrysalis Temps (Fines, Speed & Roadworthy)	3
3 Year Fix Term Contract (Admin Assistant Traffic Operations	1	3 Year Fix Term Contract (Admin Assistant Chief Titus Office)	1

3.8.4 FIRE & EMERGENCY SERVICES, DISASTER MANAGEMENT AND SECURITY SERVICES

A) INTRODUCTION TO FIRE & EMERGENCY SERVICES, DISASTER MANAGEMENT AND SECURITY SERVICES

Fire & Emergency Services is responsible for the following functions:

- Firefighting of structural fires, veld and bush fires and any other fire;
- Fire safety (the application of the National Building Regulations, Fire codes and municipal by-laws with regard to fire safety);
- Rescue services;
- Support services to municipal and other instances;
- Fire pre-planning and related preparedness plans;
- Testing and basic maintenance work on emergency vehicles and equipment; and
- Fire communications facilities for the particular service.
- Disinfection and decontamination of municipal buildings and public facilities.

Our Disaster Management is a continuous and integrated multi-sectoral and multi-disciplinary process of planning and implementation of measures aimed at disaster prevention, -mitigation, -preparedness, -response, -recovery and –rehabilitation.

Security Services is responsible for the following functions:

- Access Control
- Public Safety safeguarding of municipal property
- Co-ordination of alarm monitoring and armed response services (which are outsourced)
- Co-ordination of security guarding services (which are outsourced)
- Safeguarding of emergency personnel at incidents i.e., fires
- Cliff path monitors
- CCTV surveillance & CCTV Control Room.

Incident Command Centre and Emergency Control Centre are responsible for the following functions:

- Acting as a switchboard and directing the call to the correct department (internal and external clients)
- Managing and coordinating all incidents in the Overstrand
- Temporary set-up of a JOC (Joint Operations Centre) in the Overstrand jurisdiction to report to the Incident Commander (IC)
- Activating the necessary role players and stakeholders during an emergency
- Call taking and dispatching of crew members and resources
- Call taking and dispatching of external agencies and resources
- Activating external agencies (NSRI, medical response, SAPS etc)
- Recording activities on the prescribed CAD (Computer Aided Dispatch) System
- Assisting the Incident Commander (IC) with logistical arrangements at incidents or events.

B) HIGHLIGHTS: FIRE & EMERGENCY SERVICES, DISASTER MANAGEMENT AND SECURITY SERVICES

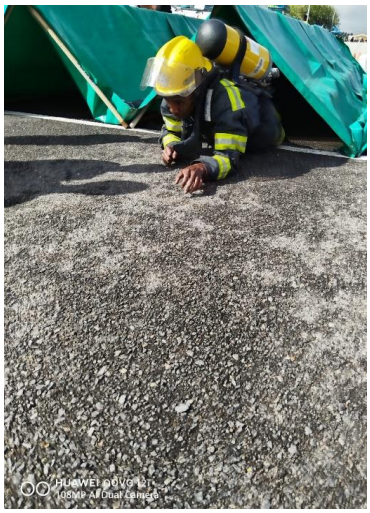
Highlights	Description
1st place at International Fire Fighters Day challenge	Overstrand Fire Fighters took part in the annual International Fire Fighters Day challenges on 4th May 2024. Siwaphiwe Nxusani managed to win 1st place in the all-round challenge. Jason Griffiths

	ended in third place. Overstrand fire fighters were challenged by many other fire fighters from other fire services within the Western Cape.

Table 198: Fire & emergency Services and Disaster Management Highlights







Annual International Fire Fighters Day, 2024

C) CHALLENGES: FIRE & EMERGENCY SERVICES, DISASTER MANAGEMENT AND SECURITY SERVICES

Description	Progress made in 2023/24 to address challenge
Budget constraints	An application for increase in budget for specific projects as well as day to day procurement was submitted.
Shortage of staff	Still experiencing shortages.
Shortage of Specialized vehicles	Requested funding for vehicles but not received.
Funding for utilization of Aerial resources	Requested an increase in budget for utilization of aerial resources during the 2023/2024 January fires. All invoices were paid for expenses occurred during the 2023/2024 fires.

Table 199: Fire Services and Disaster Management Challenges

D) SERVICE STATISTICS FOR FIRE SERVICES

Fire Services Data					
No.	**Details**	**2020/21**	**2021/22**	**2022/23**	**2023/24**
		Actual No.	**Actual No.**	**Actual No.**	**Actual No.**

Fire Services Data					
No.	Details	2020/21	2021/22	2022/23	2023/24
		Actual No.	Actual No.	Actual No.	Actual No.
1	Total fires attended in the year	361	577	514	565
2	Total of other incidents attended in the year	172	207	369	271
3	Average turnout time - urban areas	7.96 min	4.85 min	7min	7.84min
4	Average turnout time - rural areas	5.06 min	0.81 min	7.71min	10.78
5	Fire fighters in post at year end	32	31	31	31
6	Total fire appliances at year end	10	9	9	9
7	Average number of appliances off the road during the year	5	2	3	3

Table 200: Fire Service Data

E) SERVICE DELIVERY INDICATORS

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 20222/2023	Overall Performance for 2023/2024			
						Annual Target	Actual	R	Corrective Measures
TL25	The creation and maintenance of a safe and healthy environment	Annually review and submit the draft Disaster Management Plan to Council by the end of March	Reviewed plan submitted	All	1	**1**	**1**	G	Target Met
TL26	The creation and maintenance of a safe and healthy environment	Annually arrange public awareness sessions on Protection Services by 30 June	Number of sessions held	All	132	**120**	**164**	G2	Target well met

Table 201: Service delivery indicators: Fire Services and Disaster Management

Employees: Fire & Emergency Services							
Job Level	2020/21	2021/22	2022/23	2023/24			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0	0	-
4 - 6	7	0	0	1	1	0	-
7 - 9	30	31	30	37	30	7	18.92%
10 - 12	0	5	6	6	6	0	-
13 - 15	2	2	2	2	2	0	-

Employees: Fire & Emergency Services							
Job Level	2020/21	2021/22	2022/23	2023/24			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
16 - 18	1	1	1	1	1	0	-
19 - 20	0	0	0	0	0	0	-
Total	40	39	39	47	40	7	14.89%

Table 202: Employees: Fire & emergency Services

Employees: Disaster Management							
Job Level	2020/21	2021/22	2022/23	2023/24			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0	0	-
4 - 6	0	0	0	0	0	0	-
7 - 9	1	0	0	0	0	0	-
10 - 12	1	2	1	3	3	0	-
13 - 15	2	2	2	2	1	1	50%
16 - 18	0	0	0	0	0	0	-
19 - 20	0	0	0	0	0	0	-
Total	4	4	3	5	4	1	20%

Table 203: Employees: Disaster Management

Employees: Security Services							
Job Level	2020/21	2021/22	2022/23	2023/24			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0	0	-
4 - 6	0	0	0	0	0	0	-
7 - 9	1	0	0	0	0	0	-
10 - 12	0	1	1	1	0	0	-
13 - 15	1	1	1	1	0	0	-
16 - 18	0	0	0	0	0	0	-
19 - 20	0	0	0	0	0	0	-

Employees: Security Services							
Job Level	2020/21	2021/22	2022/23	2023/24			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
Total	2	2	2	2	2	0	-

Table 204: Employees: Security Services

Capital Expenditure 2022/23: Fire & Emergency Services, Disaster Management and Security Services					
R'					
Capital Projects	2023/24				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
None					
Total					
Total project value represents the estimated cost of the project on approval by Council (including past and future expenditure as appropriate)					

Table 205: Capital Expenditure 2023/24: Fire & emergency Services, Disaster Management and security services

No Capex for Fire in 2023/24.

3.9 COMPONENT H: SPORT AND RECREATION

3.9.1 Introduction to Sport and Recreation

This component includes community parks; sports fields; sports halls; stadiums; swimming pools; and camp sites.

A) HIGHLIGHTS: SPORT AND RECREATION

Highlights	Description
Hosted Annual Better Together Games	Overstrand Municipality hosted the Better Together Games (BTGs) at Hawston Sport Complex in October 2023. BTGs also known as Recreation Games gives opportunity for staff members from both Local Municipalities and provincial government to take part in sport activities.
Hosted Annual Overberg District Games	Overstrand Municipality hosted Annual Overberg District Games in May 2024 at Hawston Sport Complex. This event makes provision for selected athletes to participate on different levels e.g. District, Provincial and National.

Table 206: Sport and Recreation Highlights



The Annual Better Together Games 2023



Overberg District Indigenous Games 2024

B) CHALLENGES: SPORT AND RECREATION

Description	Progress made in 2023/24 to address challenge
Spaces for training (soccer)	Theres not much to be done for now as there are few pieces of land available.
Sprinklers not working at Zwelihle Sport field which impacts negatively on the condition of the fields	The installation of astro turf is on the pipeline for 2025/2026 financial year to address the issue.
Non affiliation of clubs to federation poses a challenge in terms funding opportunities	Attempts has been made before to reach out to federation of affected sport code, but it became clear that there were more deeper issues.

Table 207: Sport and Recreation Challenges

C) SERVICE STATISTICS FOR SPORT AND RECREATION

Type of service	2019/20	2020/21	2022/23	2023/24
Play parks				
Number of parks with play park equipment	60	60	60	60
Number of wards with community parks	13	13	13	13
Swimming pools				
Number of visitors per annum	7 275	19 112	24 158	27 037
R-value collected from entrance fees	7 438	42 538	51 530	65 150

Type of service	2019/20	2020/21	2022/23	2023/24
Camp sites/ Resorts				
Number of visitors per annum	7 465	34 915	20 699	15 151
R-value collected from visitation and/or accommodation fees	794 587	1 656 972	2 423 349	1 321 607
Sports fields				
Number of wards with sport fields	9	9	9	9
Number of sport clubs utilizing sport fields	92	88	88	80
R-value collected from utilization of sport fields	68.78	529.56	4 034.88	47 727.45
Sport halls				
Number of wards with sport halls	1	1	1	1
Number of sport associations utilizing sport halls	2	1	1	4
R-value collected from rental of sport halls	R7 976	0	R74.00	R23 158

Table 208: Additional performance information for Sport and Recreation

Capital Expenditure 2023/24: Sport and Recreation					
Capital Projects	**2023/24**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value**
No funding allocated for 2023/24					
Total All					

Table 209: Capital Expenditure 2023/24: Sport and Recreation

3.10 COMPONENT I: CORPORATE POLICY OFFICES AND OTHER SERVICES

This component includes: executive and council; financial services; human resource services; ICT services; legal services; and procurement services.

3.10.1 EXECUTIVE AND COUNCIL

This component includes: Executive office (mayor; councilors; and municipal manager).

A) HIGHLIGHTS: EXECUTIVE AND COUNCIL

Highlights	Description
3rd Best Large Town Local Municipality in the Country 2024 Governance Performance Index	Good Governance Africa assesses municipalities across the country annually and produce a report.
Premier's Bronze Award Best Municipality 2022/23	The presentation of the award was in the financial year under review.
Top Blue, Green and No Drop performer in the country	As awarded by the national Department of Water and Sanitation
Winner of the Green Economy Change Award	
Winner of the Arbor City Awards in the country	
Cape Epic Cycle race voted Overstrand as the best Stage Location for 2023	
UNESCO Gastronomy Capital	
Completion of Organisational Review and placements	New Organisation structure approved, and placements done. Appeals will be dealt with as and when received.

Table 210: Executive and Council Highlights

B) CHALLENGES: EXECUTIVE AND COUNCIL

Description	Progress made in 2023/24 to address challenge
Schulphoek Development	Implementing agent appointed, DNA plotting completed, Steering Committee formalised.
Adverse weather	A number of storms battered the municipal area on several occasions leading to damage to services. Hence, budgets and operations were redirected to address these challenges.

Table 211: Executive and Council Challenges

C) SERVICE DELIVERY INDICATORS

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024			
						Annual Target	Actual	R	Corrective Measures

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024			
						Annual Target	Actual	R	Corrective Measures
TL7	The provision of democratic, accountable and ethical governance	Submit 4 progress reports on the revision of the top 10 risks as a corrective action to the Top Management Team (1 previous financial year & 3 current financial year)	Number of progress reports submitted	All	3	**4**	**4**	G	Target met
TL40	The provision of democratic, accountable and ethical governance	Sign section 56 performance agreements with all directors by the end of July 2023	Number of agreements signed	All	6	**5**	**5**	G	Target met.
TL41	The provision of democratic, accountable and ethical governance	Monitor the implementation of the action plan developed to address all the issues raised in the management letter of the Auditor General and submit 4 progress reports to Executive Mayor	Number of progress reports monitored and submitted to Executive Mayor	All	3	**4**	**4**	G	Target met.
TL42	The provision of democratic, accountable and ethical governance	Bi-annual formal performance appraisals of the section 56 appointees for the previous financial period April to June 2023 to be completed by Sept 2023 and the current period -October - December 2023 to be completed by February 2024	Number of appraisals	All	11	**10**	**9**	O	Target almost met. Appraisals were scheduled but 1 director, S Muller, was on sick leave on the date of the scheduled appraisal. This was outside of the control of the Municipal Manager.
TL43	The provision of democratic, accountable and ethical governance	Draft the annual report and submit to the Auditor-General by end August 2023	Draft Annual report submitted	All	1	**1**	**1**	G	Target met
TL46	The provision of democratic, accountable and ethical governance	Prepare the final IDP for submission to Council by the end of May 2024	Final IDP submitted	All	1	**1**	**1**	G	Target met

Table 212: Service delivery indicators: Executive and Council

3.10.2 FINANCIAL SERVICES

A) INTRODUCTION: FINANCIAL SERVICES

Financial Services

No financial problems or risks from a budgetary implementation or financial management perspective were identified up till 30 June 2024. It is however important to note that the country faces economic challenges that have been slightly eased recently by the inflation rate that is back within the Reserve Bank's 3 – 6% target range and the latest unchanged Repo Rate decision by the Monetary Policy Committee.

The energy supply crisis has been eased with the reduction in loadshedding, but still presents challenges for economic growth. Activity decreased in the manufacturing, construction, electricity, gas and water sectors. Before-mentioned is due to weak business confidence and reflected insufficient demand for manufactured goods, and high operating costs associated with electricity-supply constraints and supply-chain disruptions. The main challenges for the municipality:
The on-going difficulties in the national and local economy and the subsequent risk of an increase in outstanding debtors, due to among others, the impact of the downgrade on South Africa's credit rating in 2020 and the continued war in Ukraine, negatively impacting commodity prices worldwide.

The municipality continues to apply credit control measures in instances where agreements for extended payment periods are not honoured. With a view of debtors over a 4 year period, larger increase in outstanding debt has been observed for May and June 2020 and the 12- month rolling average payment rate has decreased to 96,95% by the end of June 2020, the collection of debt has however increased over the following few months, which resulted in a 100.15% debt collection by the end of June 2021 (increased property transfers resulting in settlement of outstanding amounts as well as an incentive granted with settlement of long outstanding amounts in bullet payments). The collection rate at the end of June 2022 was 98.98%. The collection rate remained stable during the 2022/2023 financial year and at the end of June 2023 stood at 98,96%.

The collection rate of 96,13% at the end of the financial period (30 June 2024) still reflects the challenges experienced regarding before-mentioned, when compared to recent previous periods. The background to this is as follows – the municipality had to adjust the Indigent Policy to ensure compliance - the Indigent Register now only contains beneficiaries who followed the formal application process annually, and who qualified in terms of the requirements of the Policy. As from 1 July 2022, all new applicants for indigent benefits thus have to submit a formal application annually on the prescribed application form and accompanied by the required documentation.

The outstanding debtors were negatively impacted by before-mentioned implementation, as mentioned. The onboarding of needy households applying for support are in progress, supported by a continuous Indigent Programme outreach to provide the service at various service points in the communities across the Overstrand for this purpose.

The positive cash flow remains stable and is in line with budgeted performance.

The municipality was confronted over the past four years with high oil prices, causing fuel prices to remain high over these periods. The continued conflict in Eastern Europe (Russia-Ukrainian war), has had a major negative impact on the global economy and caused disruption in raw materials, causing price escalations across the board, also for the municipality. Municipal service delivery is dependent on certain of these imported raw materials and price escalations have largely increased the costs associated with water and sewage treatment and transport costs and certain aspects of service delivery.

Furthermore, the loss of income from unserved energy due to load shedding up until the 3rd quarter of the current financial period, and the impact of load shedding on WWTW facilities and water purification plants, costs for the use of back-up power (Gensets) and additional costs for distribution network maintenance, upgrades and new infrastructure are key areas impacting the cost of service delivery. Before mentioned are continuously monitored to reduce risk, where there is an indication that the budget must be adjusted (to avoid under collection of revenue, or unforeseen and unavoidable expenditure).

In addition to before-mentioned, the municipality also experienced heavy rains and gale force winds which have caused damage to infrastructure during this reporting period. Mop

up operations occurred in all our areas and costs were absorbed in the budget, together with the necessary budget adjustments.

Section 28 of the MFMA prescribes that the municipality must also review the budget performance and may approve a revised budget during the course of the financial year through an adjustments budget. The budget steering committee, senior officials and managers reviewed the mid-year budget performance during December 2023 and January 2024. The related costs (overtime etc) were considered with the mid-year review process for 2023/24, and the adjustments budget at the end of January 2024.

Before-mentioned context provides the basis for the compilation of the draft MTREF budget for 2024/25, and approved tariffs.

The budget process is governed by various provisions in the MFMA and is aimed at instilling and establishing an increased level of discipline, responsibility and accountability in the financial management practices of municipalities. To ensure that the Municipality continues to deliver on its core mandate and achieves its developmental goals, the mid-year review and adjustment budget process will be utilised to ensure that underperforming functions are identified and funds redirected to performing functions.

The National Treasury shared the following guiding perspective with Local Government in December 2023(abbreviated) –

The National Treasury forecasts real GDP growth of 0.8 per cent in 2023, compared with 0.9 per cent projected in the 2023 Budget Review. Growth is projected to average 1.4 per cent from 2024 to 2026. Relative to the 2023 Budget, the weaker projection for 2023 mainly reflects lower household consumption expenditure due to higher inflation and interest rates, and lower net exports. Power cuts are expected to continue for the remainder of this year and to gradually ease in 2024. Faster, determined implementation of energy and logistics reforms remains critical to boosting economic growth.

In the context of weaker global growth and risks to the domestic outlook, government is working to position the economy for sustained growth and resilience to shocks. A combination of a stable macroeconomic framework, the rapid implementation of economic and structural reforms, and improvements in state capability remains central to achieving higher growth, employment, and competitiveness. Employment growth continues to lag

South Africa's post_COVID_19 economic recovery, with 74 000 fewer people in employment in the second quarter of 2023 than in the fourth quarter of 2019.
Improving employment growth sustainably over the long term requires faster GDP growth and improved education and skills development.

Headline inflation is expected to decelerate as the energy and food price shocks associated with global supply chain disruptions and the war in Ukraine dissipate. Headline consumer prices are expected to fall from an expected 6 per cent in 2023 to 4.9 per cent in 2024. Fuel prices have fallen since June 2023, largely reflecting base effects. Food price inflation, which peaked at 14.4 per cent in March 2023, slowed to 8.2 per cent by August 2023. However, the pace of deceleration has been slow relative to global food prices. This can be attributed to a weaker rand exchange rate and elevated production costs. Core inflation has remained near 5 per cent for most of 2023 due mainly to higher insurance and vehicle price inflation. Headline inflation is projected to return towards the mid-point of the 3 to 6 per cent target range in 2025.

South Africa has also been grey-listed in February 2023 by the global financial crime watchdog, the Financial Action Task Force (FATF), for not fully complying with international standards related to the prevention of money laundering, terrorist financing and proliferation financing. Before-mentioned can have significant implications for economic growth and global competitiveness, resulting in a negative impact on South African businesses and consumers if not addressed effectively. National Treasury published a fact sheet, indicating the following –
The National Treasury is particularly working to continue to strengthen and expand anti-money laundering (and combatting terror finance) systems in the financial sector, to minimise perceived risks relating to this sector, including from new and emerging risks (eg. crypto-related risks). This is because the biggest economic risks of being grey listed is related to the withdrawal of banking and payments services necessary for trade, remittances, and other transfers and economic growth. The completion of an assessment and the publication of the mutual evaluation report is a starting point for the country to continue strengthening its measures to tackle money laundering and terrorist financing. The country subsequently reports back to the FATF on a regular basis on the progress it has made. This can lead to a change of the compliance ratings from the original mutual evaluation report.

Provincial Treasury also issued Treasury Circular No 5 of 2024 in March 2024, regarding budget related matters and the proposed Strategic Integrated Municipal Engagements (SIME) engagements, with the following guidance (abbreviated) to municipalities with the finalisation of the 2024/25 Medium Term Revenue and Expenditure Framework (MTREF) Budgets, in terms of the Strategic Integrated Municipal Engagement (SIME) Process:

Economic and Fiscal Environment - For more than ten years, the South Africa's economy has experienced slow growth. Since 2012, the GDP has averaged just 0.8 per cent annually, further entrenching the country's high rates of unemployment and poverty.
South Africa's economy is predicted to expand at an average rate of 1.6 per cent during the next three years, which signifies marginal improvement over the 1.4 per cent average predicted at the time of the 2023 National MTBPS. The forecast is bolstered by anticipated increases in energy related fixed investments and a rebound in consumer expenditure as inflation drops.
Power outages and issues with freight train and port operations continue to hinder economic activity and reduce the nation's export potential. Though it may take some time to see development rebound, these sectors are undergoing extensive reforms. High living expenses are putting pressure on household consumption, while limited investment is the result of low confidence and difficult business environment brought on by structural limitations.

The National government is giving energy and logistics reforms top priority in addition to steps to stop the deterioration of state capacity to reverse the trend and boost economic development sustainably. Effective initiatives to strengthen the state's capability, finish structural reforms, and strengthen the fiscal position will all work together to lower borrowing costs, boost confidence, boost investment and employment, and quicken economic growth.
Furthermore – The overall objectives of the 2024/25 SIME process and the key messages therefore emphasize:
Aligning strategic intent as encapsulated within the Integrated Development Plans (IDP) and municipal budgets to create public value based on the community needs/priorities identified through the public participation processes;
Safeguarding of municipal sustainability by ensuring that municipalities table funded budgets and the strengthening of municipal financial management;
Ensure optimal and targeted service delivery through strategic spatial planning and alignment;

Deepening of an integrated approach to service delivery with the intention of creating synergies through the consolidation/concentration of resources across all spheres of government; and
Identification of areas that require support as well as opportunities for collaboration and partnerships.
Multiple global crises over the past three years have had a noticeable impact on the landscape, in terms of the compilation of annual municipal budgets.

The key objective of the Municipal Finance Management Act (2003) is to modernise municipal financial management in South Africa so as to lay a sound financial base for the sustainable delivery of services. Municipal financial management involves managing a range of interrelated components: planning and budgeting, revenue, cash and expenditure management, procurement, asset management, reporting and oversight. Each component contributes to ensuring that expenditure is developmental, effective and efficient and that municipalities can be held accountable**.**

It is against this backdrop that the Budget Steering Committee of the municipality considered budget requests during the 2024/25 budget process –

The Municipality has undertaken various customer care initiatives to ensure the municipality truly involves all citizens in the process of ensuring a people lead government. Encouragement of structured community participation in the matters of the municipality is an important focus area. Staff capacity is allocated to address municipal account issues, in service outreach opportunities in communities on an ad hoc basis as and when the need is identified (examples, Indigent support, clarifying meter issues, etc).

The compilation of the budget followed due process over months, thus representing the known and planned status at the time of finalising the 2024/25 MTREF budget. The Budget Steering Committee of the municipality considered budget requests during the draft budget process also in relation to the strategic direction in accordance with the Mission statement in the IDP, stating as follows: "Creation of sustainable communities by delivering optimal services to support economic, social and environmental goals in a politically stable environment as an OVERSTRAND FOR ALL."

The mayor's new 3 C priorities of Communication, Crime Prevention & Law Enforcement and Cost and Ease of doing business with Overstrand support the implementation of the current 5 strategic objectives. The vision and strategic goals remained unchanged.

In order to present a balanced budget to Council for 2024/25, the respective municipal directorates were requested to cut back on initial expenditure budget requests. Against this backdrop, it is emphasized again that a proviso will remain relevant for the 5th year now, implying that emphasis be placed on responsible spending in view of the uncertainty as mentioned, and any possible further impact of intensified spells of load shedding on the municipality's operations and finances, exorbitant fuel prices, and debt collection performance. Rates and tariff increases were recommended to council for approval (31 May 2024) in accordance with legislative requirements, in finalising the budget for 2024/25.

Municipal Regulations on a Standard Chart of Accounts (mSCOA) - Section 216 of the Constitution of the Republic of South Africa, 1996, provides that national legislation must prescribe measures to ensure transparency and expenditure control in each sphere of government by introducing generally recognised accounting practice, uniform expenditure classifications and uniform treasury norms and standards. The Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003), determines those measures for the local sphere of government and enables the Minister of Finance to further prescribe, by regulation such measures in terms of section 168 thereof.

In terms of section 169(1)(b) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003), the Minister of Finance has signed into effect and subsequently published the Municipal Regulations on a Standard Chart of Accounts (mSCOA) in terms of Notice 312 of 2014, Government Gazette No. 37577 subsequent to formal consultation.

The publishing of the regulation on the Standard chart of Accounts (mSCOA) on 22 April 2014 has had a profound effect on the business of local government. This reform is not limited to a financial reform, but a business reform as a whole. It is the largest reform since the promulgation of the Municipal Finance Management Act in 2003. The mSCOA regulations took effect on 1 July 2017.

The following are extracts from the preamble to the regulations:

"Section 216 of the Constitution of the Republic of South Africa, 1996, provides that national legislation must prescribe measures to ensure transparency and expenditure control in each sphere of government by introducing generally recognised accounting practice, uniform expenditure classifications and uniform treasury norms and standards." "These Regulations propose segments and a classification framework for the standard chart of accounts to be applied in local government in similar form to that implemented for national and provincial government departments. In order to enable the National Treasury to provide consolidated local government information for incorporation in national accounts, national policy and other purposes, it must obtain financial information from individual municipalities."

The regulations contain amongst others, segment and classification framework for mSCOA, minimum business process- and system requirements and responsibilities of municipal councils and accounting officers.

The mSCOA segments classification consists of the following:
Funding segment / Function segment / Municipal Functional classification Segment / Project Segment / Regional Indicator Segment / Item Segment / Costing Segment.

The SCOA Regulation provided for a three-year preparation and readiness window to allow all 278 municipalities and municipal entities to become compliant to the mSCOA classification framework. As from the 2015/2016 MTREF, Overstrand compiled municipal budgets and Council approved budgets according to the mSCOA classification framework.

The outcome of the 2017/2019 audits of municipalities confirmed concerns with regard to the effect of the implementation of mSCOA in so far as conversions/adjustments to financial management systems in operation at municipalities, had to be attended to, this can currently still be regarded a valid reflection in local government to a large extent. Before-mentioned had a much wider implication and effect on operations due to before-mentioned. Although the core financial system at Overstrand Municipality is currently fully operational and functional, primarily due to the collective efforts and competence of the Overstrand municipal officials involved with the implementation of mSCOA, there are however still constraints that are managed on an on-going basis.

The phenomenon unfolding from an advanced stage of mSCOA implementation, to a continued phase of system conversion/migration to re-developed systems on a national

level, is however still causing disruption in the municipal sphere as systems are in many instances still not completed/migrated to the web environment with the full suite of modules.

The Overstrand service provider is still in process of continuous development of the SAMRAS Web based system modules, with ongoing efforts currently to migrate a number of municipalities in a phased/modular approach to the web environment in order to replace the current classic version of the system ultimately. The municipality is awaiting feedback from the service provider with regard to the testing of the Organogram functionality, as a prerequisite for any other modules to be implemented. Overstrand municipality has requested site visits to other municipalities in the process of implementation of the web version of the system, in order to observe the functionality and performance of the implemented modules. A site visit to a high capacity municipality during October 2023 confirmed that the development of the web system regarding a fully functional suite has not been concluded, thus still necessitating caution with regard to any further implementation considerations for Overstrand at this point.

During the 3rd & 4th quarters of 2023/24, the service provider implemented the latest version 6.8 of the mSCOA chart on the web-based budget module. The budget for the 2024/2025 MTREF was captured and successfully implemented on the web module.

The National Treasury MFMA Budget Circular No. 126 (7 Dec 2023) guided as follows:

6.7 Regulating the minimum business processes and system specifications for mSCOA

> *The National Treasury will regulate the minimum business processes and system specifications for mSCOA towards the end of 2025/26.*

As this project has not been officially finalised by either the national treasury or the Overstrand Municipality, Council and National Treasury are informed of any changes to the current status as required from time to time.

The management of key financial and governance areas is achieved by focusing on:

- Reducing the levels of outstanding debt owed to the Municipality, to assist with service delivery spending and maintaining a healthy cash flow;
- Submit annually credible budgets for Council's consideration and approval;

- Complying with applicable provisions of the Municipal Finance Management Act including Municipal Supply Chain Management Regulations published under GN868 in Government Gazette 27636, 30 May 2005 and any National Treasury Guidelines issued in terms of the MFMA and regulations pertaining thereto.
- Maintaining an unqualified audit for the Municipality by resolving audit findings and improving financial governance. Over and above before-mentioned, also upholding our Clean Audit status since in 2012/2013.
- Maintaining a good credit rating to ensure favourable lending rates and terms; and
- Successfully finalise the implementation of the Standard Chart of Accounts (SCOA) as promulgated, with the latest focus the migration of the financial system to the web environment, inclusive of relevant integrations. Achieving before-mentioned in following the process of development and migration, as well as monitoring the successful implementation in the local government domain. It should be noted that this is still an ongoing process;
- Spending budgets to maximise service delivery.

The Municipality's annual budget comprises an operating budget and a capital budget. The operating budget funds employee salaries, operating costs, purchases and assistance for the poor, such as free basic water and sanitation. The capital budget is set aside for spending on infrastructure and services, such as roads, water and electricity as well as the many other utilities and services that Overstrand needs in order to function, grow and offer opportunities to its residents. The Municipality's business and service delivery priorities were reviewed and where appropriate, funds were transferred from low- to high-priority programmes so as to maintain sound financial stewardship. The focus is to critically review expenditure on non-core items and to consider budget allocations in principle.

Financial Management Reforms

In order to achieve our strategic objectives, the Municipality has implemented the following financial management reforms to ensure that resources are used efficiently:

- Efficient costing of services and projects by identifying and managing the cost drivers, inclusive of a sustained focus on cost containment, also in view of the promulgation of the Municipal Cost Containment Regulations on 7 June 2019 by the Minister of Finance, in concurrence with the Minister of Cooperative Governance and Traditional Affairs, in an

attempt to ensure that resources of a municipality and municipal entity are used effectively, efficiently and economically.

- Active use of forecasts and projections to manage cash flow efficiently.
- Active monitoring of income and expenditure against pre-determined budget targets/projections.
- Set financial benchmarks and monitor performance against them.
- Development of a feasible capital funding strategy.
- Development of a feasible cash and investment strategy.
- Exploring additional funding sources.

B) HIGHLIGHTS: FINANCIAL SERVICES

Highlights	Description
Municipal Standard Chart of Accounts (mSCOA) implementation	Overstrand municipality was identified as one of the official national pilot sites to early implement the mSCOA Regulation and to pilot the Bytes SAMRAS system. This was first implemented for the 2015/2016 financial year and has been continued since then as a dedicated project under the leadership of the mSCOA Work group with senior Finance Directorate staff and representatives of other directorates as members. This work group is still actively monitoring the status of this process, which are not fully completed, due to the phenomenon which unfolded from an advanced stage of mSCOA implementation, of a continued phase of system conversion/migration of systems to a web environment on a national level, still causing disruption in the municipal sphere after several years, as mentioned earlier in this report. The municipality is awaiting feedback from the service provider with regard to the testing of the Organogram functionality, as a prerequisite for any other modules to be implemented. Although this has become a tiresome journey, with the frustrations of a project running over multiple years without the end in sight, the Finance Directorate team remains focused, with a remarkable performance, truely a highlight viewed in context of challenges expierienced with a hybrid legacy/web environment to manage on a continuous basis.
Financial Performance	Overstrand Municipality is rated amongst the top 5% of local municipalities in South Africa to have received three or more consecutive clean audits. It has achieved the 3rd position in 2024 *(Service Excellence Awards (SEA) representing an annual intervention within the Western Cape Government, promoting a citizen centric culture, entrenches professionalism, as well as recognises and rewards excellence),* after the municipality obtained the accolade for

Highlights	Description
	being rated as the best municipality in the Western Cape in 2023 at a Service Excellence Awards Ceremony hosted by the Premier of the Western Cape in Cape Town. The award also serves as acknowledgement for all directorates, in performing with regard to client services and the ability to create the financial basis to render these services. Regardless of containing budget increases as far as possible and additional pressure on the municipal revenue streams with very low tariff increases over the past three years, the municipality is still in a financially sound position. Decisions going forward will be considered in the following three areas: stability, security, and progress towards goals.

Table 213: Financial Services Highlights

C) CHALLENGES: FINANCIAL SERVICES

Description	Progress made in 2023/24 to address challenge
Priorities in terms of Management Information Systems	In view of the updated mSCOA status above, the continued effort and focus remains an on-going process to identify optimal solutions, with an emphasis on value for money, with reference to the Municipal Regulations on a Standard Chart of Accounts (mSCOA) in terms of Notice 312 of 2014, Government Gazette No. 37577, which defines as follows: "minimum system requirements" means those specifications for an integrated software solution, incorporating an enterprise resource management system determined in terms of regulation 7;" A lack of substantial progress by the service provider to turn this vision into a much desired reality which will bear many fruits, is currently regarded as a major limitation in terms of breaking new ground without spending a substantial amount. In addition to before-mentioned, National Treasury confirmed in the latest budget circular the regulating of the minimum business processes and system specifications for mSCOA by the end of 2025/26. Also stating - *A new transversal tender for the provision of ERP financial systems that complies with these regulations will only be put in place once the regulations have been issued.* *Municipalities are still cautioned against changing financial systems at this stage, as fruitless and wasteful expenditure may be incurred should the procured financial system not comply with regulations.* *Additionally, any intention to replace the financial system currently operating needs to be communicated to NT and PT before any proposals from system providers are received.* Communication was also received that a transversal tender for municipal financial systems will be advertised by the national treasury in due course. The municipality is currently in process of scheduling site visits to municipalities in process of implementing web modules already developed by the current service provider.
Strategic considerations inclusive of	Taking into account the impact of most of the cost drivers

Description	Progress made in 2023/24 to address challenge
cost factors, tariff structure considerations, impact of loadshedding and alternative energy sources embraced by consumers, cost of supply structure, internal and external client services, etc	impacting the 4 basic services (Water, Elec, Refuse, Sewerage Services), as well as various Community orientated services across the coastal stretch of 250 km, it is clear that limitation of annual budget increases and municipal tariffs to CPI is not possible. Based on the updated status provided under mSCOA above, the review of the organizational structure, and existing systems and procedures within the directorate will assist in creating opportunities to utilise business data (any information generated and recorded by the municipality in the running of operations) to investigate various areas, inclusive possible deviations, and identifying possible opportunities for efficiency such as excessive cost, potential for cost savings, alternative cost structures, efficiencies in various areas.

Table 214: Financial Services Challenges

Details of the types of account raised and recovered	Debt Recovery								
	R'000								
	2021/22			2022/23			2023/24		
	Billed in Year	Actual for accounts billed in year	Pro-portion of accounts value billed that were collected in the year	Billed in Year	Actual for accounts billed in year	Pro-portion of accounts value billed that were collected in the year	Billed in Year	Actual for accounts billed in year	Pro-portion of accounts value billed that were collected in the year
			%			%			%
Property Rates	280,175,907	277,462,825	99.03	296,532,687	292,365,707	98.59	339,596,228	333,792,236	98.29
Electricity	512,790,885	508,977,105	99.26	495,965,140	487,703,335	98.33	607,716,395	590,963,039	97.24
Water	142,484,346	139,505,659	97.91	157,419,639	152,379,643	96.80	182,281,918	167,976,711	92.15
Sanitation	93,236,718	91,087,808	97.70	100,414,970	96,296,605	95.90	114,193,345	106,564,943	93.32
Refuse	76,964,343	75,630,412	98.27	85,058,289	81,676,241	96.02	97,730,601	91,232,960	93.35

Table 215: Debt recovery

D) SERVICE DELIVERY INDICATORS

TL KPI	Strategic	TL KPI	Unit of	Wards	Actual	Overall Performance for 2023/2024

Number	Objective	Description	Measurement		2022/2023	Annual Target	Actual	R	Corrective Measures
TL13	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the available cash to cover fixed operating expenditure ((Available cash+ investments)/ Monthly fixed operating expenditure) (MPPMR Reg 10 (g))	Ratio achieved	All	5,71	**4.60**	**5.14**	G2	Target well met.
TL14	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the municipality's ability to meet it's service debt obligations ((Total operating revenue- operating grants received)/debt service payments due within the year) (MPPMR Reg 10 (g))	Ratio achieved	All	26,08	**16**	**32.45**	B	Target extremely well met.
TL15	The provision of democratic, accountable and ethical governance	Financial viability measured in terms of the outstanding service debtors (Total outstanding service debtors/ revenue received for services) (MPPMR Reg 10 (g))	% achieved	All	13,61%	**11%**	**15.17%**	R	Target not met. The target for 2023/24 was set at 11%, being calculated as total outstanding service debtors divided by annual revenue received for services. The target was changed in 2023/24 to a more stringent requirement (16% to meet target, changed to at most 11% to meet this target). To be noted that good performance is related to rather a lower %, than a higher actual % outcome. Lacking national norms for this particular ratio, considering of peer performance in local government,

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024			
						Annual Target	Actual	R	Corrective Measures
									indicates performance of this ratio between more than 12%, up to 25.95%, in comparison with our outcome for 2023/24 of 15,17%. This ratio is directly impacted by the performance of the collection rate and should thus be considered against the drop in the collection rate for 2023/24, which is largely due to the change in the Indigent policy. Some people are less likely to register as an indigent household and attempts are made to reach this group as well during the outreach projects, as also explained with the corrective measure for debt collection ratio. This position is still acceptable viewed in context as explained, however not desirable in accordance with the municipalities strive to excel without exception and will be actively managed by the Revenue debt collection, and indigent teams, within the Finance directorate. (Continuous area specific campaign so that all the people who are indigent can be registered. The debts of indigent

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024			
						Annual Target	Actual	R	Corrective Measures
									households that are registered are written off. The number of registered households at the end of June 2024 amounts to 4,715. To be noted that the programme for indigents has been revised from 1 July 2024 to provide for escalated efforts (indigent application outreach points in the various communities on a regular basis, inclusive of selected Saturdays) to ensure that this benefit can be accessed by needy households. It is anticipated that indigent numbers will increase over time in the near future. A strong emphasis thus be on debt collection - and indigent management).
TL16	The provision of democratic, accountable and ethical governance	Financial statements submitted to the Auditor-General by end August 2023	Financial statements submitted	All	1	**1**	**1**	G	Target met
TL18	The provision of democratic, accountable and ethical governance	Report monthly to the MM on the status of 30/60/90 days debtor payments	Number of reports submitted	All	New KPI	3	3	G	Target met

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024			
						Annual Target	Actual	R	Corrective Measures
TL33	The provision and maintenance of municipal services	Provision of free basic electricity, refuse removal, sanitation and water in terms of the equitable share requirements (MPPMR Reg 10 (b))	Number of Indigent households	All	1 491	**4 500**	**4 715**	G2	Target well met
TL38	The provision of democratic, accountable and ethical governance	Achieve a debt recovery rate not less than 98% (Receipts/total billed for the 12 month period x 100)	% Recovered	All	98,96%	**98%**	**96.13%**	O	Target almost met. The drop in the collection rate is largely due to the change in the Indigent policy. Some people are less likely to register as an indigent household and attempts are made to reach this group as well during the outreach projects. Continuous area specific campaign so that all the people who are indigent can be registered. The debts of indigent households that are registered are written off. The number of registered households at the end of June 2024 amounts to 4,715. To be noted that the programme for indigents has been revised from 1 July 2024 to provide for escalated efforts (indigent application outreach points in the various communities on a regular basis, inclusive of selected Saturdays) to ensure that this benefit can be

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024			
						Annual Target	Actual	R	Corrective Measures
									accessed by needy households. It is anticipated that indigent numbers will increase over time in the near future. A strong emphasis thus be on debt collection - and indigent management.

Table 216: Service delivery indicators: Financial services

Employees: Financial Services							
Job Level	2020/21	2021/22	2022/23	2023/24			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0	0	-
4 - 6	40	30	31	33	30	3	9.09%
7 - 9	20	33	32	37	32	5	13.51%
10 - 12	21	23	23	26	25	1	3.85%
13 - 15	11	9	12	13	11	2	15.38%
16 - 18	4	4	4	4	4	0	-
19 - 20	1	1	1	1	1	0	-
Total	**97**	**100**	**103**	**113**	**103**	**11**	**9.73%**

Table 217: Employees: Financial Services

3.10.3 HUMAN RESOURCES SERVICES

A) INTRODUCTION TO HUMAN RESOURCES SERVICES

The Human Resources Department resort under the Director: Management Services and is responsible for the following functions:

- Strategic Human Resources
- Human Resources Administration
- Recruitment and Selection
- Labour Relations
- Individual Performance Management
- Occupational Health and Safety
- Training and Development.

The challenge is to move from Human Resources Management to Human Capital Management.

B) SERVICE DELIVERY PRIORITIES

Strategic Human Resources

To provide management with effective and efficient strategic advice and support with reference to new and amended legislation, interpretation of policies, organizational change, sound labour relation practices and health and safety environment.

Recruitment and Selection

To ensure that the right persons are appointed at the right time in the right positions are one of the most important challenges. This priority challenges in terms of legislation, cost and service delivery.

Labour Relations

To apply sound labour relations within the workplace. Inform and advise management on the application of disciplinary code and procedures in order to comply with the necessary legislation and Bargaining Council Agreements.

C) HIGHLIGHTS: HUMAN RESOURCES

Highlights	Description
Disciplinary hearings	Hearings are resolved more quicker due to the appointment of the Assistant Labour Relations Officer.
Incapacity Hearings	The process is flowing more effectively due to the focus on real sickness matters then in the past.

Table 218: Human Resources Highlights

D) CHALLENGES: HUMAN RESOURCES

Description	Progress made in 2023/24 to address challenge
Disciplinary Hearing	Constant postponements by the unions in the disciplinary process.
Grievance Processes	Managers do not stay within the timeframes of resolving the grievances.

Table 219: Human Resources Challenges

E) SERVICE DELIVERY INDICATORS

TL KPI Number	Strategic Objective	TL KPI Description	Unit of Measurement	Wards	Actual 2022/2023	Overall Performance for 2023/2024			
						Annual Target	Actual	R	Corrective Measures
TL21	The provision of democratic, accountable and ethical governance	The percentage of a municipality's budget (training budget) actually spent on implementing its workplace skills plan (Actual expenditure divided by the budget allocated) (MPPMR Reg 10 (f))	% of the training budget spent on implementation of the WSP	All	99,99%	**100%**	**99.99%**	O	Target almost met. R56.47 available budget not spent. If rounded off, budget 100% spent.
TL22	The provision of democratic, accountable and ethical governance	Review the Municipal Organisational Staff Structure by the end of June 2024	Structure reviewed	All	1	**1**	**1**	G	Target met.
TL23	The provision of democratic, accountable and ethical governance	92% of the approved and funded organogram filled {(actual number of posts filled divided by the funded posts budgeted) x100}	% filled	All	91%	**92%**	**90.50%**	O	Target almost met. This figure cannot be controlled as it is affected either by resignations, pension, disability, death etc. If Managers do not motivate vacancies, vacant posts cannot be filled. Vacant posts will be advertised and filled in the coming months. Organisational redesign has also been the factor affecting the target not met.
TL24	The provision of democratic, accountable and ethical governance	The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan (MPPMR Reg 10 (e))	The number of people from EE target groups employed based on staff mobility	All	69	**75**	**67**	O	Target almost met. Various positions within in higher levels vacant. Organisational review and placement done. Review of job descriptions to commence after which vacant positions must be advertised.

Table 220: Service delivery indicators: Human resources

Employees: Human Resources Services							
Job Level	2020/21	2021/22	2022/23	2023/24			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	2	2	0	0	0	0	-
4 - 6	1	1	3	2	2	0	-
7 - 9	2	2	3	4	4	0	-
10 - 12	9	9	7	8	8	0	-
13 - 15	2	2	5	5	5	0	-
16 - 18	1	1	1	1	1	0	-
19 - 20	0	0	0	0	0	0	-
Total	**17**	**17**	**19**	**20**	**20**	**0**	-

Table 221: Employees: Human Resources services

3.10.4 INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

A) INTRODUCTION TO INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

The landscape of ICT Departments in municipalities has undergone a significant evolution since its traditional role as a mere technical support entity. The paradigm shift from reactive troubleshooting to proactive partnership in resolving technical issues is reshaping the way local governments deliver services. In 2024, the role of ICT Services Division within municipalities extends beyond technical problem-solving to driving efficiency, and enhanced service delivery, productivity, resilience, productivity, and to ensure systems and data security is paramount.

In the contemporary municipal setting, the ICT Services Division functions as a strategic collaborator rather than just a reactive problem solver. With the goal of providing sustainable, cost-effective, and high-quality services to business, the emergence of new ICT technology solutions enables more effective service delivery while driving down costs and necessitates a sound and strategic alliance between lines of business and the ICT Services Division in the municipality.

Within the Overstrand Municipality's ICT Services Division, a fully functional ICT Steering Committee stands as a cornerstone for effective governance and management of all ICT related endeavours, contracts, and ICT work processes. This committee not only oversees initiatives and decisions but also fosters the alignment with the Department of Local Government's ICT Governance Framework, reflecting a commitment to best practices.

In addition to its pivotal role in governance and operations, the ICT Steering Committee serves as a dynamic platform for the following functions:

- Information Dissemination: The committee shares emerging trends in the ICT Industry with key stakeholders such as Councillors, Executive Management, and various levels of management. This exchange ensures that decision-makers are well-informed about the evolving technological landscape.
- Innovation: It showcases opportunities to leverage emerging ICT technologies to enhance service delivery and bring down costs. By presenting innovative approaches, the committee enables business units to envision the potential benefits, service delivery optimisations, operational efficiencies and potential cost savings.
- Strategic Authorization: The committee becomes a hub for obtaining approvals and authorizations for Overstrand Municipality-wide projects or cross-directorate systems. This centralized decision-making process ensures the alignment of technological endeavours with the municipality's broader goals.
- Alignment: The committee underscores the ongoing alignment between business units and ICT Services Division. It highlights the value generated through sustained collaboration, emphasizing the mutual benefits of continued partnership.

The role of ICT Services within municipalities continues to evolve, enhancing its traditional boundaries. The focus incorporates its operational goals and technical challenges with strategic collaboration, and the partnership between ICT and business units becomes a key driver of innovative and efficient service delivery.

B) HIGHLIGHTS: ICT SERVICES

Highlights	Description
Minor assets ICT organization wide	New desktop and laptop computers to facilitate the replacement of aged and unsuitable existing stock and to provide for computers

Highlights	Description
	needed for new employees and identified old systems.
UPS replacement and Inverters	Procured inverters for critical communications areas so that they can operate during loadshedding or any other break in power. Workstation UPS replacement challenging in constant loadshedding environment as the devices have a defined cycle limit and Mean Time Before Failure.
Hosted Environment Server upgrade.	Our primary datacentre servers had been end of line and needed replacements to ensure maintenance and uptime/availability for all core systems hosted on them. The deployment, installation and configuration was implemented successfully.
Hosted PABX upgraded	We have finally concluded the migration to a PABX system with more functionality and capabilities across all towns in the Overstrand.

Table 222: ICT Service Highlights

C) CHALLENGES: ICT SERVICES

Description	Progress made in 20223/24 to address challenge
Computer Resourcing: The municipality is working to provide machines (desktops and laptops) that is fit for purchase but constrained by exchange rates and funds.	Although we are progressively upgrading and updating all machines to be compliant and capable of running the new suite of products and systems. the quantity based on capital provided does not cover the full required need. The replaced stock, where possible, is recycled with upgraded internal parts and re-deployed to less critical areas of the organisation. However, the need for more mobility has placed a constrain on the capability as the Rate of Exchange negatively impacts our costs and quantities.
Power Outages and its effects on systems	ICT and the municipality are struggling to cope with the constant power outages. It puts tremendous strain on the entire environment, from Servers to network, connectivity, and power and UPS's to continue to work. Systems have operational and working thresholds and they are being stretched to their limits with lifespans being shortened by high factors. UPS's and batteries being failing at increased rates.
Proliferation of security concerns and actors	The municipality continues to ensure it ensures that it safeguards its systems, machines, and resources with the recent onslaught of cyber-attacks to ensure that it is resilient and can deliver services.
Alternative connectivity between sites	Because of the persistence of longer power outages and its negative effects on connectivity we have engaged on a project to look at alternate connectivity options for key service delivery sites (towns) to ensure availability and continued operations.

Table 223: ICT Service Challenges

Employees: ICT Services							
Job Level	2020/21	2021/22	2022/23	2023/24			
	Employees	Employees	Employees	Posts	Employees (posts filled)	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0	0	-
4 - 6	0	0	0	0	0	0	-
7 - 9	2	3	2	4	4	0	-
10 - 12	3	3	3	3	3	0	-
13 - 15	1	1	1	1	1	0	-
16 - 18	2	2	2	2	2	0	-
19 - 20	0	0	0	0	0	0	-
ICT Interns	0	0	0	0	0	0	-
Total	**8**	**9**	**8**	**10**	**10**	**0**	-

Table 224: Employees: ICT Services

CAPITAL EXPENDITURE 2023/24 ICT SERVICES						
R'						
Capital Projects	Budget	Adjustment Budget	Actual Expenditure	Total Project Value	Budget Variance	
					R	0%
DELL POWEREDGE R750 SERVER (X3)	R1 800 000.00	R3 057 035.00	R3 054 829.85	R3 057 035.00	R2 205.15	0.07%
UPS REPLACEMENT	R500 000.00	R498 600.00	R498 590.67	R498 600.00	R9.33	0.00%
EMERGENCY AND OPERATIONAL DIGITAL RADIO SYSTEMS	R700 000.00	R-	R-	R-	R-	0.00%
MINOR ASSETS ICT ORGANIZATION WIDE	R1 000 000.00	R1 019 810.00	R1 018 470.78	R1 019 810.00	R1 339.22	0.13%
TOTAL ALL	**R4 000 000.00**	**R4 575 445.00**	**R4 571 891.30**	**R4 575 445.00**	**R3 553.70**	**0.08%**

Table 225: Capital Expenditure 2023/24: ICT Services

99.92% of the capital budget for ICT for 2023/24 was spent. There were four primary capital funded projects to address: the UPS replacement for key high sites at the main datacentre, the procurement of ICT minor assets for the organization, the upgrade of end-of-life core datacentre servers. Due to emergencies during the year, it was decided to use the emergency and operational Digital Radio systems funding for a new finance server to ensure that service delivery stays on track.

3.10.5 LEGAL SERVICES

A) HIGHLIGHTS: LEGAL SERVICES (INCLUDES ADDITIONAL COURT, HERMANUS)

Highlights	Description
Additional Court - Statistics	It is encouraging to see the consistent growth of the Additional Court. This is evident from the number of matters dealt with as well as the effective enforcement and prosecution of offences ensuring a safer Overstrand for all.

Table 226: Legal Services Highlights

B) CHALLENGES: LEGAL SERVICES (INCLUDES ADDITIONAL COURT, HERMANUS)

Description	Progress made in 2023/24 to address challenge
Legal Services	The population growth within Overstrand Municipality, necessitates a larger municipality in order to ensure service delivery. A larger community and municipality results in more legal issues which have to be addressed, as evidenced by the number of litigious matters and internal referrals.

Table 227: Legal Services Challenges

C) ADDITIONAL COURT – HERMANUS

The Additional Court Hermanus was established on the 1st of September 2015. The Municipal Additional Court situated in Hermanus is responsible for the following prosecutions:

- All Traffic violations
- All By-law violations
- All Town Planning and Building Control matters referred to the Prosecutor and placed on the court roll
- Business Act 1991, and
- Western Cape Noise Control Regulations.

D) SERVICE STATISTICS- LEGAL SERVICES AND ADDITIONAL COURT

Summary of the number of court matters placed on the court roll for the 2023/24 financial year:

Financial year	Number of cases on the Court Roll						
	Postponements	Withdrawn by Prosecutor	Struck off role by Magistrate	Warrants requested	Admission of Guilt/Court fines paid	Not guilty	Sentenced
2021/22	98	1 115	759	5 532	107	0	0
2022/23	198	2 127	743	9 140	328	0	7
2023/24	**239**	**1824**	**1880**	**8231**	**321**	**0**	**7**

Financial year	Number of classification of charges						
	Traffic offences	By-law offences	Building control	Town Planning	Business Act	Noise Regulations	Warrant of Arrest/Re-enrolled matters
2021/22	5 507	1 889	0	0	218	0	174
2022/23	9 626	2 729	23	0	158	2	846
2023/24	**10162**	**2112**	**3**	**0**	**192**	**27**	**1265**

Table 228: Service Statistics - Additional Court

E) FINANCIAL REPORT- ADDITIONAL COURT

Summary of income generated for the 2021/22 – 2023/24 financial years:

Financial year	Summary of income generated by Additional Court				
	Traffic Fines	Law enforcement fines	Contempt of Court fines	Other	GRAND TOTAL
2021/22	R 358,200	R 56,850	R 25,450	0	R440,550
2022/23	R 870,675	R 38,050	R 47,900	R 3000	R959, 625
2023/24	**R 1 520 000**	**R 130 950**	**R 61 850**	**R 21 500**	**R 1 672 450**

Table 229: Financial Report of Hermanus Additional Court

The income generated by the Additional Court increased with 83% (R 760 725) in the 2023/24 financial year.

Employees: Legal Services							
Job Level	2020/21	2021/22	2022/23	2023/24			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0	0	-
4 - 6	0	0	0	0	0	0	-
7 - 9	4	4	4	4	4	0	-

Employees: Legal Services							
Job Level	2020/21	2021/22	2022/23	2023/24			
	Employees	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	No.	%
10 - 12	1	1	1	1	1	0	-
13 - 15	2	2	1	2	1	1	50%
16 - 18	1	0	0	1	1	0	-
19 - 20	0	0	0	0	0	0	-
Total	**8**	**7**	**6**	**8**	**7**	**1**	**12.50%**

Table 230: Employees - Legal Services

3.10.6 PROPERTY ADMINISTRATION

The Property Administration department in the Directorate: Infrastructure and Planning administers Council's immovable property portfolio, excluding social housing and recreational facilities, and ensure that the Municipality's immovable property transactions are well administered, which include the lease, use of or encroachment on municipal owned immovable property, the granting or obtaining of rights in immovable properties as well as the alienation or acquisition thereof.

A) HIGHLIGHTS – PROPERTY ADMINISTRATION

Highlights	Description
Investment Conference	10 of the 12 identified properties advertised. 7 bids successful. 5 of 7 agreements entered into in the 2023/2024 financial year.

Table 231: Property Administration – Highlights

B) CHALLENGES – PROPERTY ADMINISTRATION

Description	Progress made in 2023/24 to address challenge
Lack of capacity – personnel – posts could not be advertised due to restructuring	No progress made. With the restructuring the Department lost the two posts. Once settled, application will be made for new posts.

Table 232: Property Administration – Challenges

C) SERVICE STATISTICS FOR PROPERTY ADMINISTRATION

Properties sold from 1 July 2023 – 30 June 2024		
No	**Property name**	**Purpose**
1.	Erf 6291 Gansbaai	Gardening and boundary wall
2.	Erf 4913 Hermanus	Gardening and boundary wall
3.	Erven 3035 & 1929 Pearly Beach	Gardening and boundary wall
4.	Erf 1406 Sandbaai	Gardening and boundary wall
5.	Erf 5638 Betty's Bay	Gardening and preservation of environmental sensitive area

Table 233: Properties sold during the 2023/24 financial year

Municipal properties leased during financial years: (Active & occupied as on 30 June)		
Number leased for the 2021/22 financial year- (30 June 2022)	**Number leased for the 2022/23 financial year - (30 June 2023)**	**Number leased for the 2023/24 financial year - (30 June 2024)**
184	188	214

Table 234: Number of Municipal properties leased during the 2021/22 – 2023/24 financial years

Employees: Property Administration							
Job Level	**2020/21**	**2021/22**	**2022/23**	**2023/24**			
	Employees	**Employees**	**Employees**	**Posts**	**Employees**	**Vacancies (fulltime equivalents)**	**Vacancies (as a % of total posts)**
	No.	**No.**	**No.**	**No.**	**No.**	**No.**	**%**
0 - 3	1	1	1	1	1	0	-
4 - 6	0	0	0	0	0	0	-
7 - 9	2	2	3	4	3	1	25%
10 - 12	2	3	3	2	2	0	-
13 - 15	0	0	0	1	0	1	100%
16 - 18	1	1	1	1	1	0	-
19 - 20	0	0	0	0	0	0	-
Total	**6**	**7**	**8**	**9**	**7**	**2**	**22.22%**

Table 235: Employees - Property Administration

3.10.7 PROCUREMENT SERVICES

A) HIGHLIGHTS: PROCUREMENT SERVICES

Highlights	Description

Highlights	Description
Some of the key vacancies in the Procurement Section was filled	Some of the key vacancies in the Procurement Section was filled

Table 236: Procurement Services Highlights

B) CHALLENGES: PROCUREMENT SERVICES

Description	Progress made in 2023/24 to address challenge
The personnel capacity problems resulted in backlogs in the completion of procurement processes.	Better implementation of revised procurements processes, relating to the evaluation of tenders/formal quotations. Staff appointed in previous years gained more experience, therefore their performance were better.

Table 237: Procurement Services Challenges

C) SERVICE STATISTICS FOR PROCUREMENT SERVICES

1. The Buyers Division processed transactions as follows from the 2020/21 financial year.

Buyer's Section	Activities	Total No	Monthly Average	Daily Average
2020/21	Requests processed	7189	599	30
2020/21	Orders processed	6380	532	27
2021/22	Requests processed	8072	673	34
2021/22	Orders processed	5845	487	24
2022/23	Requests processed	7834	653	31
2022/23	Orders processed	5602	467	23
2023/24	Requests processed	5397	450	38
2023/24	Orders processed	4640	387	32

Table 238: Activities of the Buyer's Section

For the 2023/24 financial year there was a decrease in number of requests and orders processed compared to 2022/23.

2. The Procurement Division is primarily responsible for the formal bidding processes through the bid committee system and has processed the following transactions:

Bids awarded 2023/24	Total	Monthly average	Value

			R
Requests registered	99	8,25	R 377 649 689,07
Requests cancelled or referred back	3	0,25	R 3 278 261,33
Extensions	10	0,83	R 37 361 621,89
Bids received (Number of documents)	607	50,58	R 374 371 427,24
Bids awarded	43	3.58	R 968 822 978,13
Bids awarded ≤ R200 000	30		R 3 312 659,98
Appeals/Objections registered	5	N/A	N/A
Successful Appeals	0	N/A	N/A

Table 239: Transactions processed by the Procurement Division

3. Deviations from Council's Supply Chain Management Policy can be analysed as follows:

Type of deviation	Number of deviations	%	Value of deviations	Percentage of total deviations value
Paragraph 36(1)(a)(i)- Emergency	24	34%	R 19 174 932,61	43%
Paragraph 36(1)(a)(ii)- Sole Supplier	5	7%	R 796 932,20	2%
Paragraph 36(1)(a)(iii)- Unique arts	0	0%	0	0%
Paragraph 36(1)(a)(iv)- Zoo animals	0	0%	0	0%
Paragraph 36(1)(a)(v)- Impractical / impossible	41	59%	R 24 966 457,81	56%
Total	**70**	**100%**	**R 44 938 322,62**	**100%**

Table 240: Statistics of deviations from the SCM Policy

3.11 COMPONENT J: SERVICE DELIVERY PRIORITIES FOR 2024/25

The main development and service delivery priorities for 2024/25 forms part of the Municipality's Top layer SDBIP for 2024/25 and are indicated in the table below:

3.11.1 BASIC SERVICE DELIVERY

TL KPI Number	TL KPI Description	Area	Annual Target
TL2	m² of roads patched and resealed according to Pavement Management System within available budget	1	110 000
TL3	Quality of effluent comply 75% with general or special limit in terms of the Water Act (Act 36 of 1998)	1	75%
TL4	Quality of potable water comply 95% with SANS 241	1	95%
TL5	Limit unaccounted water to less than 26% {(Number of kilolitre water purified - Number of kilolitre water sold)/Number of kilolitre purified x 100)}	1	25%
TL15	Limit electricity losses to 7.5% or less {(Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased and/or Generated) × 100}	1	7.50%
TL16	Report on the implementation of the Water Service Development plan annually by the end of October	1	1
TL24	Provision of water to informal households (excluding invaded state owned land and private land) based on the standard of 1 water point to 25 households (MPPMR Reg 10 (a))	1	262
TL25	Provision of cleaned piped water to all formal households within 200 m from households (MPPMR Reg 10 (a))	1	32 466
TL26	Provision of refuse removal, refuse dumps and solid waste disposal to all formal households at least once a week (A household is defined as a residential unit billed for the particular services rendered by way of the financial system (SAMRAS)) (MPPMR Reg 10 (a))	1	36 313
TL27	Provision of refuse removal, refuse dumps and solid waste disposal to all informal households at least once a week (MPPMR Reg 10 (a))	1	52
TL28	Provision of Electricity: Number of metered electrical connections in formal areas (Eskom Areas excluded) (Definition: Refers to residential households (RE) and pensioners (PR) as per Finance departments billed households) (MPPMR Reg 10 (a))	1	22 500

TL KPI Number	TL KPI Description	Area	Annual Target
TL29	Provision of free basic electricity, refuse removal, sanitation and water in terms of the equitable share requirements (MPPMR Reg 10 (b))	1	4 800
TL30	Percentage of a municipality's capital budget actually spent on capital projects identified for the financial year in terms of the municipality's IDP {(Actual amount spent on projects as identified for the year in the IDP/Total amount budgeted on capital projects) X100} (MPPMR Reg 10 (c))	1	95%
TL31	The provision of sanitation services to informal households (excluding invaded state owned land and private land) based on the standard of 1 toilet to 5 households (MPPMR Reg 10 (a))	1	785
TL32	Provision of sanitation services to formal residential households (A household is defined as a residential unit billed for the particular services rendered by way of the financial system (SAMRAS)) (MPPMR Reg 10 (a))	1	32 969
TL33	100% of the Municipal Infrastructure Grant (MIG) spent by 30 June 2025 (Actual MIG expenditure/Allocation received)	1	100%
TL39	Provision of water to informal households on invaded land with available funding ("Land Invasion" refers to the illegal occupation of land, with the intention of establishing dwellings / a settlement upon it. An invasion may be by one individual or by hundreds of households).	1	80
TL40	The provision of sanitation services to informal households on invaded land with available funding ("Land Invasion" refers to the illegal occupation of land, with the intention of establishing dwellings / a settlement upon it. An invasion may be by one individual or by hundreds of households).	1	105

Table 241: Service Delivery Priorities for 2024/25 - Basic Service Delivery

3.11.2 GOOD GOVERNANCE

TL KPI Number	TL KPI Description	Area	Annual Target

TL KPI Number	TL KPI Description	Area	Annual Target
TL1	100% of the operational conditional grant (Libraries & CDW's) spent (Actual expenditure divided by the total grant received)	1	100%
TL6	Ward committee meetings held to facilitate consistent and regular communication with residents	1	56
TL7	Submit 4 progress reports on the revision of the top 10 risks as a corrective action to the Top Management Team (1 previous financial year & 3 current financial year)	1	4
TL17	The percentage of a municipality's budget (training budget) actually spent on implementing its workplace skills plan (Actual expenditure divided by the budget allocated) (MPPMR Reg 10 (f))	1	100%
TL18	92% of the approved and funded organogram filled {(actual number of posts filled dived by the funded posts budgeted) x100}	1	92%
TL19	The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan (MPPMR Reg 10 (e))	1	75
TL35	Sign section 56 performance agreements with all directors by the end of July 2024	1	5
TL36	Monitor the implementation of the action plan developed to address all the issues raised in the management letter of the Auditor General and submit 4 progress reports to Executive Mayor	1	4
TL37	Bi-annual formal performance appraisals of the section 56 appointees for the previous financial period April to June 2024 to be completed by Sept 2024 and the current period - October -December 2024 to be completed by February 2025	1	10
TL38	Draft the annual report and submit to the Auditor-General by end August 2024	3	1
TL41	Prepare the final IDP for submission to Council by the end of May 2025	1	1
TL42	Submit the Final MTREF Budget by the end of May 2025	1	1

Table 242: Service Delivery Priorities for 2024/25 - Good Governance

3.11.3 OPTIMIZATION OF FINANCIAL RESOURCES

TL KPI Number	TL KPI Description	Area	Annual Target
TL9	Financial viability measured in terms of the available cash to cover fixed operating expenditure ((Available cash+ investments)/ Monthly fixed operating expenditure) (MPPMR Reg 10 (g))	1	4.60
TL10	Financial viability measured in terms of the municipality's ability to meet its service debt obligations ((Total operating revenue-operating grants received)/debt service payments due within the year) (MPPMR Reg 10 (g))	1	16
TL11	Financial viability measured in terms of the outstanding service debtors (Total outstanding service debtors/ revenue received for services) (MPPMR Reg 10 (g))	1	11%
TL12	Financial statements submitted to the Auditor-General by end August 2024	1	1
TL13	Submit a reviewed long term financial plan to the CFO by end of October 2024	1	1
TL14	Report monthly to the MM on the status of 30/60/90 days debtor payments	1	12
TL34	Achieve a debt recovery rate not less than 98% (Receipts/total billed for the 12-month period x 100)	1	98%

Table 243: Service Delivery Priorities for 2024/25 - Optimization of financial resources

3.11.4 SAFE AND HEALTY ENVIRONMENT

TL KPI Number	TL KPI Description	Area	Annual Target
TL20	Annually review and submit the draft Disaster Management Plan to Council by the end of March	1	1
TL21	Annually arrange public awareness sessions on Municipal Public Safety by 30 June	1	130
TL22	Collect R20,000,000 Public Safety Income by 30 June 2025 (Actual revenue, excluding the fine impairment amount)	1	R20 000 000
TL23	Review Community Safety Plan in three-year cycle by end of June 2025 in conjunction with the Department of Community Safety	1	1

Table 244: Service Delivery Priorities for 2024/25 - Safe and Healthy environment

3.11.5 SOCIAL UPLIFTMENT AND ECONOMIC DEVELOPMENT

TL KPI Number	TL KPI Description	Area	Annual Target
TL8	The number of job opportunities created through the EPWP programme and as per set targets (as per grant agreement - FTE's, translates to 1079 work opportunities) (MPPMR Reg 10 (d))	1	1 079
TL43	Support 180 SMME's in terms of the SMME Development Programme by 30 June 2025	1	180

Table 245: Service Delivery Priorities for 2024/25- Social Upliftment and Economic Development

CHAPTER 4

ORGANISATIONAL DEVELOPMENT PERFORMANCE

4.1 NATIONAL KEY PERFORMANCE INDICATORS- MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT

The following table indicates the municipality's performance in terms of the National Key Performance Indicators required in terms of the Local Government: Municipal Planning and the Performance Management Regulations of 2001 and section 43 of the MSA. These key performance indicators are linked to the National Key Performance Area – Municipal Transformation and Organisational Development.

KPA & Indicators	Municipal Achievement	Municipal Achievement	Municipal Achievement
	2021/22	2022/23	2023/24
The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan	70	69	67
The percentage of a municipality's budget actually spent on implementing its workplace skills plan	98.67%	99.99%	99.99%

Table 246: National KPI's - Municipal Transformation and Organisational Development

4.2 Introduction to Municipal Workforce

For the 2023/24 financial year Overstrand Municipality employed **1085** (excluding non-permanent positions) officials (**48 new** appointees and **47 internal** appointees during 2023/24), who individually and collectively contribute to the achievement of Municipality's objectives. The primary objective of Human Resource Management is to render an innovative HR service that addresses both skills development and an administrative function.

4.2.1 Employment Equity

The Employment Equity Act (1998) Chapter 3, Section 15 (1) states that affirmative action measures are measures designed to ensure that suitable qualified people from designated groups have equal employment opportunities and are equitably represented in all occupational levels in the workforce of a designated employer. The national performance indicator also refers to: "Number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan".

The Employment Equity targets and goals are presented to Management at shortlisting's during the recruitment and selection process. Employment Equity targets and goals which include the three highest levels of Management are provided to Directors on a monthly basis to create awareness of targets and goals set within the Employment Equity Plan. Employment Equity meetings are set to outline the targets and goals achieved during the year.

a) Employment Equity targets/actual

African		Coloured		Indian		White	
Target June	Actual June	Target June	Actual June	Target June	Actual June	Target June	Actual June
11	7	27	29	0	0	33	31

Table 247: 2023/24 EE targets/ Actual by racial classification (3 highest levels of management)

African		Coloured		Indian		White	
Target June	Actual June	Target June	Actual June	Target June	Actual June	Target June	Actual June
351	315	584	594	1	1	189	175

Table 248: 2023/24 EE targets/ Actual by racial classification (Total Workforce)

Male (Including Disabilities)		Female (Including Disabilities)	
Target June	Actual June	Target June	Actual June
775	747	350	338

Table 249: 2023/24 EE targets/ actual by gender classification

b) Employment Equity vs. Population

Description	African	Coloured	Indian	White	Total
Population numbers (Provincial)	1 899 396	2 398 649	33 579	640 006	4 971 630
% Population	40%	44.7%	0.6%	14.7%	100%
Number for positions filled	315	594	1	175	1085
% for Positions filled	26.29	49.58	0.08	14.61	90.56

Table 250: EE population 2022/23

c) Occupational Levels – Race

The table below categories the number of employees by race within the occupational levels:

Occupational	Male				Female				Total
Levels	A	C	I	W	A	C	I	W	
Top Management	1	3	0	1	0	1	0	1	7
Senior management	0	2	0	1	0	0	0	0	3
Professionally qualified and experienced specialists and mid- management	2	18	0	19	4	5	0	9	57
Skilled technical and academically qualified workers, junior management, supervisors, foremen and superintendents	13	102	0	40	14	34	0	42	245
Semi-skilled and discretionary decision making	88	155	0	19	32	94	0	38	426
Unskilled and defined decision making	135	144	1	3	26	36	0	2	347
Total permanent	239	424	1	83	76	170	0	92	1085
Non- permanent employees									
Grand total	**239**	**424**	**1**	**83**	**76**	**170**	**0**	**92**	**1085**

Table 251: Occupational Levels

4.2.2 Vacancy Rate

The approved organogram for the municipality had **1 198** posts for the 2023/2024 financial year. The actual positions filled are indicated in the tables below by post level and by functional level. **113** Posts were vacant at the end of (2023/24), resulting in a vacancy rate of **9.43%.**

Vacant posts are budgeted for: **113**

Below is a table that indicates the vacancies within the municipality:

Per Post Level		
Post level	**Filled**	**Vacant**
MM &MSA section 57 & 56	7	0
Middle management (T14-T19)	60	8
Admin Officers (T4-T13)	680	81
General Workers (T3)	340	24
Total	**1087**	**113**
Per Functional Level		
Functional area	**Filled**	**Vacant**
Office of the Municipal Manager	10	3
Management Services	53	1
Financial Services	103	11
Community Services	641	49
Protection Services	151	24
Infrastructure and Planning	122	18
Economic Development, Social Development and Tourism	7	7
Total	**1087**	**113**

Table 252: Vacancy rate per post and functional level

The table below indicates the number of staff per level expressed as total positions and current vacancies express as full-time staff equivalents:

Salary Level	Number of current critical vacancies	Total posts as per organogram	Vacancy job title	Vacancies (as a proportion of total posts per category)
Municipal Manager	0	0	0	0
Chief Financial Officer	0	0	0	0
Other Section 57 Managers	0	0	0	0
Highly skilled supervision (T4-T13)	1	1	Assistant Chief: Disaster, Risk & Support	100%
	1	1	Senior Manager: Corporate Projects	100%
	1	2	Legal Advisor	50%
	1	2	Senior Manager: Electro-Technical Services	50%
	1	1	Senior Manager: Hermanus	100%
	1	1	Senior Manager: Gansbaai & Stanford	100%
	1	1	Senior Manager: Kleinmond	100%
Total	**7**	**9**		

Table 253: Vacancy rate per salary level

4.2.3 Turnover Rate

A high turnover may be costly to a municipality and might negatively affect productivity, service delivery and institutional memory/organizational knowledge. Below is a table that shows the turnover rate within the municipality. The turnover rate decreased from 4.34% in 2022/23 to 3.92% in 2023/24.

Terminations during 2023/24 were mostly due to: 46.81% resignations; 29.79% Pensioned & retirement; 10.63% Medical board; 4.26% death and 8.51% dismissed.

The table below indicates the turn-over rate for the past three financial years:

Financial year	Total no appointments at the end of each Financial Year	New appointments	No Terminations during the year	Turn-over Rate
2021/22	80	46	48	4.01%
2022/23	70	45	52	4.34%
2023/24	98	51	47	3.92%

Table 254: Turnover Rate

4.3 Managing the Municipal Workforce

Managing the municipal workforce refers to analysing and coordinating employee behaviour.

4.3.1 INJURIES

An occupational injury is a personal injury, disease or death resulting from an occupational accident. Compensation claims for such occupational injuries are calculated according to the seriousness of the injury/disease and can be costly to a municipality. Occupational injury will influence the loss of man hours and therefore financial and productivity performance.

The injury rate for the 2023/2024 financial year shows an increase with **168** employees injured compared to **160** employees in 2022/2023. Due to the nature of the injuries the duration of absenteeism due to Injury on duty (IOD) is lengthy in terms of IOD leave.

The table below indicates the total number of injuries within the different directorates:

Directorates	Number of injuries		
	2021/22	2022/23	2023/24
Office of the Municipal Manager	0	0	0
Management Services	6	5	1
Financial Services	4	11	4
Community Services	96	113	113
Protection Services	16	18	29
Infrastructure and Planning	9	10	20
Economic Development, Social Development and Tourism	4	2	1
Total	**135**	**159**	**168**

Table 255: Injuries

4.3.2 SICK LEAVE

The number of day's sick leave taken by employees has service delivery and cost implications. The monitoring of sick leave identifies certain patterns or trends. Once these patterns are identified, corrective action can be taken.

The total number of sick leave days taken by employees during the 2023/24 financial year shows a 1.09% increase when compared with the 2022/2023 financial year.

The table below indicates the total number sick leave days taken within the different directorates:

Directorates	Number of sick leave days taken		
	2021/22	2022/23	2023/24
Office of the Municipal Manager	40	28	66
Management Services	398	329	353
Financial Services	732	876	806
Community Services	5 140	5 377	5013
Protection Services	1 028	1 152	1834
Infrastructure and Planning Services	824	1 009	859
Economic Development, Social Development and Tourism	87	121	58
Total	**8249**	**8 892**	**8989**

Table 256: Sick Leave

4.3.3 HR POLICIES AND PLANS

Policies and plans provide guidance for fair and consistent staff treatment and a consistent approach to the managing of staff.

The table below shows the HR policies and plans that were approved during the financial year (2023/24) and that still needs to be developed:

Approved policies	
Name of policy	**Date approved/ revised**
Strategic Talent Management Policy	30 August 2023
Leave Policy	29 November 2023
Probation	30 August 2023
Policies still to be developed/ reviewed	
Name of policy	**Proposed date of approval**
Onboarding/ Induction Policy	In Progress
Declaration of Interest & Private Work Policy	In Progress
Dress code Guidelines	In Progress

Table 257: HR policies and plans

4.4 Capacitating the Municipal Workforce

Section 68(1) of the MSA states that municipality must develop its human resource capacity to a level that enables it to perform its functions and exercise its powers in an economical, effective, efficient and accountable way. For this purpose, the human resource capacity of a municipality must comply with the Skills Development Act (SDA), 1998 (Act No. 81 of 1998), and the Skills Development Levies Act, (Act No. 28 of 1999).

4.4.1 SKILLS MATRIX

The table below indicates the number of employees that received training in the year under review:

Management level	Gender	Number of employees identified for training at start of the year (2023/24)	Number of Employees that received training (2023/24)
MM and S57's	Female	8	2

Management level	Gender	Number of employees identified for training at start of the year (2023/24)	Number of Employees that received training (2023/24)
	Male	11	1
Legislators, senior officials and managers	Female	13	6
	Male	17	9
Associate professionals and Technicians	Female	13	5
	Male	9	4
Professionals	Female	15	6
	Male	11	6
Clerks	Female	49	27
	Male	10	10
Service and sales workers	Female	17	1
	Male	85	29
Craft and related trade workers	Female	0	1
	Male	17	12
Plant and machine operators and assemblers	Female	2	0
	Male	28	9
Elementary occupations	Female	17	7
	Male	99	84
Sub total	**Female**	***134***	**55**
	Male	**287**	**164**
Total		**421**	**219**

Table 258: Skills Matrix

4.4.2 SKILLS DEVELOPMENT – TRAINING PROVIDED

The Skills Development Act (1998) and the Municipal Systems Act, (2000), require employers to supply employees with the necessary training in order to develop its human resource capacity. Section 55(1)(f) states that as head of administration the Municipal Manager is responsible for the management, utilization, and training of staff.

Occupational categories	Gender	Training provided in 2023/24						
		Learnerships		Skills programmes & other short courses		Total		
		Actual	Target	Actual	Target	Actual	Target	% Variance
Technicians and associate professionals	Female	0	0	6	15	6	15	40%
	Male	0	0	6	11	6	11	54%
Clerks	Female	0	0	27	49	27	49	55%
	Male	0	0	10	10	10	10	100%
Service and sales workers	Female	0	0	1	17	1	17	58%

Occupational categories	Gender	Training provided in 2023/24						
		Learnerships		Skills programmes & other short courses		Total		
		Actual	Target	Actual	Target	Actual	Target	% Variance
	Male	0	0	29	85	29	85	34%
Craft and related trade workers	Female	0	0	1	0	1	0	0%
	Male	0	0	12	17	12	17	70%
Plant and machine operators and assemblers	Female	0	0	0	2	0	2	0%
	Male	0	0	9	28	9	28	32%
Elementary occupations	Female	0	0	7	17	7	17	41%
	Male	0	0	84	99	84	99	85%
Sub total	**Female**	0	0	**41**	**100**	**41**	**100**	**40%**
	Male	0	0	**150**	**250**	**150**	**250**	**60%**
Total		**0**	**0**	**191**	**350**	**191**	**350**	**54%**

Table 259: Skills Development

4.4.3 SKILLS DEVELOPMENT – BUDGET ALLOCATION

The table below indicates that a total amount of **R2 015 106** were allocated to the workplace skills plan and that **99.99%** of the total amount was spent in the (2023/24) financial year:

Year	Total personnel budget	Total Allocated	Total Spend	% Spent
2021/22	R447 248 028.00	R1 767 241.00	R1 743 846.38	98.67%
2022/23	R505 109 040.00	R2 015 106.00	R2 014 918.25	99.99%
2023/24	R562 699 728.00	R1 967 541.00	R1 967 326.18	99.99%

Table 260: Budget allocated and spent for skills development

4.4.4 MFMA COMPETENCIES

In terms of Section 83 (1) of the MFMA, the accounting officer, senior managers, the chief financial officer, non-financial managers and other financial officials of a municipality must meet the prescribed financial management competency levels that are key to the successful implementation of the Municipal Finance Management Act. National Treasury has prescribed such financial management competencies in Government Notice 493 dated 15 June 2007.

To assist the above-mentioned officials to acquire the prescribed financial competencies, National Treasury, with the collaboration of various stakeholders and role players in the local

government sphere, developed an outcomes-based NQF Level 6 qualification in municipal finance management.

National treasury circular 6 extended the deadline and in terms of the Government Notice 493 of 15 June 2007, "(1) No municipality or municipal entity may, with effect 1 January 2013, employ a person as a financial official if that person does not meet the competency levels prescribed for the relevant position in terms of these Regulations."

Status of Municipal Minimum Competency (MMC) qualification as at 30.06.2024	
Accounting Officer	Completed
Chief Financial Officer	Completed
Senior Managers	Completed
Other Financial Officers	Completed
Supply Chain Management Officials	Completed

Table 261: Status of MMC qualification, 30.6.2024

4.5 Managing the Municipal Workforce Expenditure

Section 66 of the MSA states that the accounting officer of a municipality must report to the Council on all expenditure incurred by the municipality on staff salaries, wages, allowances and benefits. This is in line with the requirements of the Public Service Regulations, (2002), as well as National Treasury Budget and Reporting Regulations SA22 and SA23.

4.5.1 PERSONNEL EXPENDITURE

The percentage personnel expenditure is essential in the budgeting process as it reflects on current and future efficiency. The table below indicates the percentage of the municipal budget that was spent on salaries and allowance for the past three financial years and that the municipality is well within the national norm of between 35 to 40%:

Financial year	Total Expenditure salary and allowances (R'000)	Total Operating Expenditure (R'000)	Percentage
	R'000	R'000	
2021/22	466,368	1,497,483	31.14%
2022/23 (Restated)	496,008	1,572,027	31.55%
2023/24	537,957	1,752,801	30,69%

Table 262: Personnel Expenditure

Below is a summary of Councillor and staff benefits for the year under review:

Financial year	2020/21	2021/22	2022/23	2023/24	
Description	**Actual**	**Actual**	**Actual (Restated)**	**Adjusted Budget**	**Actual**
Councillors (Political Office Bearers plus Other) – R'000					
Salary Package	10 117	10 497	10 979	11 744	11 461
Cell phone allowance	1 102	1 085	1 336	1 154	1 269
Sub Total	**11 219**	**11 582**	**12 315**	**12 898**	**12 730**
% Increase	(0.56) %	3.24%	6.33%		3.36%
Senior Managers of the Municipality – R'000					
Salary Package	12 036	12 413	12 518	13 498	12 340
Cell phone allowance	183	180	179	194	200
Sub Total	**12 219**	**12 593**	**12 697**	**13 692**	**12 540**
% Increase	3.95%	3.08%	0.82%		(1.23) %
Basic Salaries and Wages	254 467	266 783	283 558	325 658	309 632
Pension Contributions	60 861	55 949	49 476	56 158	60 168
Medical Aid Contributions	13 951	14 510	15 638	18 037	16 959
Motor vehicle allowance	13 032	13 562	14 307	8 938	15 035
Cell phone allowance	1 967	2 005	1 976	2 370	2 292
Housing allowance	2 741	1 707	1 774	2 006	1 826
Overtime	30 583	35 253	42 829	51 825	43 751
Other benefits or allowances	48 238	52 424	61 438	45 420	63 024
Sub Total	**425 840**	**442 193**	**470 996**	**510 412**	**512 687**
% Increase	14.84%	3.84%	6.51%		8.85%
Total Municipality	**449 278**	**466 368**	**496 008**	**537 002**	**537 957**
% Increase	14.07%	3.80%	6.35%		8.45%

Table 263: Personnel Expenditure

CHAPTER 5

FINANCIAL PERFORMANCE

This chapter provides details regarding the financial performance of the municipality for the 2023/24 financial year.

The municipality takes inflationary pressures into account when tariffs and operational expenditure are budgeted for.

The table below shows the 5 most expensive consultancy arrangements for the 2023/24 financial year**:**

Consultant arrangement	Cost	Reason for this engagement
NEIL LYNERS AND ASSOCIATES (RF) (PTY) LTD	R7 902 787.67	Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022.
GIBB (PTY) LTD (ARCUS GIBB)	R5 291 889.70	Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022.
HHO AFRICA	R1 517 626.86	Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022.
IX ENGINEERS (PTY) LTD	R1 425 626.20	Appointment of consultants for various engineering and groundwater projects in the Overstrand municipal area for a contract period ending 30 June 2022.
ENGELBRECHT AND SCORGIE ARCHITECTURAL OFFICES	R1 193 260.44	Appointment of architects, architectural technologists, structural engineers and quantity surveyors for a contract period ending 30 June 2024

Table 264: 5 Most Expensive Consultants for the 2023/24 financial year

COMPONENT A: STATEMENTS OF FINANCIAL PERFORMANCE

The Statement of Financial Performance provides an overview of the financial performance of the municipality and focuses on the financial health of the municipality.

5.1 FINANCIAL SUMMARY

The table below indicates the summary of the financial performance for the 2023/24 financial year:

Financial Summary							
R'000							
Description	2021/22	2022/23	2023/24			2023/24	
	Actual	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Financial Performance							
Property rates	280,176	296,533	340,506	340,506	339,596	-0.3%	-0.3%
Service charges	825,476	838,858	915,383	961,452	1,001,922	8.6%	4.0%
Investment revenue	36,128	58,874	49,501	68,701	81,119	39.0%	15.3%
Transfers recognised - operational	151,903	172,130	184,953	192,561	191,345	3.3%	-0.6%
Other own revenue	183,030	184,589	186,234	202,665	153,587	-21.3%	-32.0%
Total Revenue (excluding capital transfers and contributions)	**1,476,713**	**1,550,984**	**1,676,577**	**1,765,885**	**1,767,570**	**5.1%**	**0.1%**
Employee costs	454,787	483,693	537,911	549,645	525,227	-2.4%	-4.6%
Remuneration of councillors	11,538	12,315	12,514	12,898	12,730	1.7%	-1.3%
Depreciation & asset impairment	148,403	148,191	149,154	149,403	153,790	3.0%	2.9%
Finance charges	47,584	48,152	49,658	49,658	48,571	-2.2%	-2.2%
Materials and bulk purchases	404,261	404,640	492,305	513,174	504,074	2.3%	-1.8%
Transfers and grants	12,813	16,165	16,380	16,580	16,590	1.3%	0.1%
Other expenditure	418,180	458,871	484,290	579,473	491,818	1.5%	-17.8%
Total Expenditure	**1,497,566**	**1,572,027**	**1,742,212**	**1,870,832**	**1,752,801**	**0.6%**	**-6.7%**
Surplus/(Deficit)	(20,853)	(21,043)	(65,635)	(104,948)	14,768	544.4%	810.6%

Financial Summary							
R'000							
Description	2021/22	2022/23	2023/24			2023/24	
	Actual	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Transfers recognised - capital	37,219	112,936	54,293	97,084	92,977	41.6%	-4.4%
Contributions recognised - capital & contributed assets	4,499	17,795	–	890	21,294	100.0%	95.8%
Surplus/(Deficit) after capital transfers & contributions	20,865	109,688	(11,342)	(6,974)	129,040	108.8%	105.4%
Share of surplus/ (deficit) of associate	20,865	109,688	(11,342)	(6,974)	129,040	108.8%	105.4%
Surplus/(Deficit) for the year	**20,865**	**109,688**	**(11,342)**	**(6,974)**	**129,040**	108.8%	105.4%
Capital expenditure & funds sources							
Capital expenditure	**192,442**	**188,756**	**209,409**	**215,227**	**193,518**	**-8.2%**	**-11.2%**
Transfers recognised - capital	37,978	128,527	96,183	96,979	92,977	-3.4%	-4.3%
Public contributions & donations	4,356	4,861	3,515	4,478	21,282	83.5%	79.0%
Borrowing	65,237	34,019	95,214	95,821	66,513	-43.1%	-44.1%
Other	–	–				0.0%	0.0%
Internally generated funds	84,871	21,349	14,497	17,949	12,745	-13.8%	-40.8%
Total sources of capital funds							
Financial position							
Total current assets	784,312	833,727	683,321	856,283	959,320	28.8%	10.7%
Total non current assets	3,946,528	4,012,995	4,195,837	4,201,406	4,027,628	-4.2%	-4.3%
Total current liabilities	305,751	306,872	349,426	353,512	311,250	-12.3%	-13.6%
Total non current liabilities	703,137	707,060	731,737	728,589	713,869	-2.5%	-2.1%
Community wealth/Equity	3,721,952	3,832,790	3,797,994	3,975,588	3,961,830	4.1%	-0.3%
Cash flows							
Net cash from (used) operating	201,057	215,244	193,672	260,768	214,985	9.9%	-21.3%
Net cash from (used) investing	(193,544)	(184,495)	(214,389)	(220,207)	(176,913)	-21.2%	-24.5%
Net cash from (used) financing	(3,957)	(494)	13,755	13,755	(7,949)	273.0%	273.0%
Cash/cash equivalents at the year end	616,280	646,535	516,302	700,851	676,658	23.7%	-3.6%

Financial Summary							
R'000							
Description	2021/22	2022/23	2023/24			2023/24	
	Actual	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Cash backing/surplus reconciliation							
Cash and investments available	676,792	714,746	594,148	778,697	753,703	21.2%	-3.3%
Application of cash and investments	71,560	32,012	192,993	206,344	6,643	-2805.3%	-3006.2%
Balance - surplus (shortfall)	605,232	682,734	401,154	572,354	747,060	46.3%	23.4%
Asset management							
Asset register summary (WDV)	3,884,664	3,944,784	4,117,991	4,123,559	3,996,213	-3.0%	-3.2%
Depreciation & asset impairment	147,004	148,191	149,154	149,403	153,790	3.0%	2.9%
Renewal of Existing Assets	32,139	17,393	16,300	17,245	15,235	-7.0%	-13.2%
Repairs and Maintenance	245,728	212,565	293,296	300,541	243,981	-20.2%	-23.2%
Free services							
Cost of Free Basic Services provided	71,481	69,647	105,389	72,892	51,977	-102.8%	-40.2%
Revenue cost of free services provided	71,481	69,647	105,389	72,892	51,977	-102.8%	-40.2%
Households below minimum service level							
Water:	–	–	–	–	–		
Sanitation/sewerage:	–	–	–	–	–		
Energy:	–	–	–	–	–		
Refuse:	–	–	–	–	–		
Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A1							

Table 265: Financial Performance 2023/24

The table below shows a summary of performance against the budgets:

Financial	Revenue				Operating expenditure			
Year	Budget	Actual	Diff.	%	Budget	Actual	Diff.	
	R'000	R'000	R'000		R'000	R'000	R'000	%

Financial Year	Revenue				Operating expenditure			
	Budget	Actual	Diff.	%	Budget	Actual	Diff.	%
	R'000	R'000	R'000		R'000	R'000	R'000	
2021/22	1,438,695	1,426,662	12,033	**-0.84%**	1,519,568	1,497,483	22,085	**-1%**
2022/23	1,509,017	1,550,984	(41,967)	**2.71%**	1,616,449	1,572,069	44,380	**-3%**
2023/24	1,765,885	1,767,573	(1,688)	**0.10%**	1,870,832	1,751,881	118,951	**-7%**

Table 266: Performance against budgets

The following graph indicates the various types of revenue items in the municipal budget for 2023/24

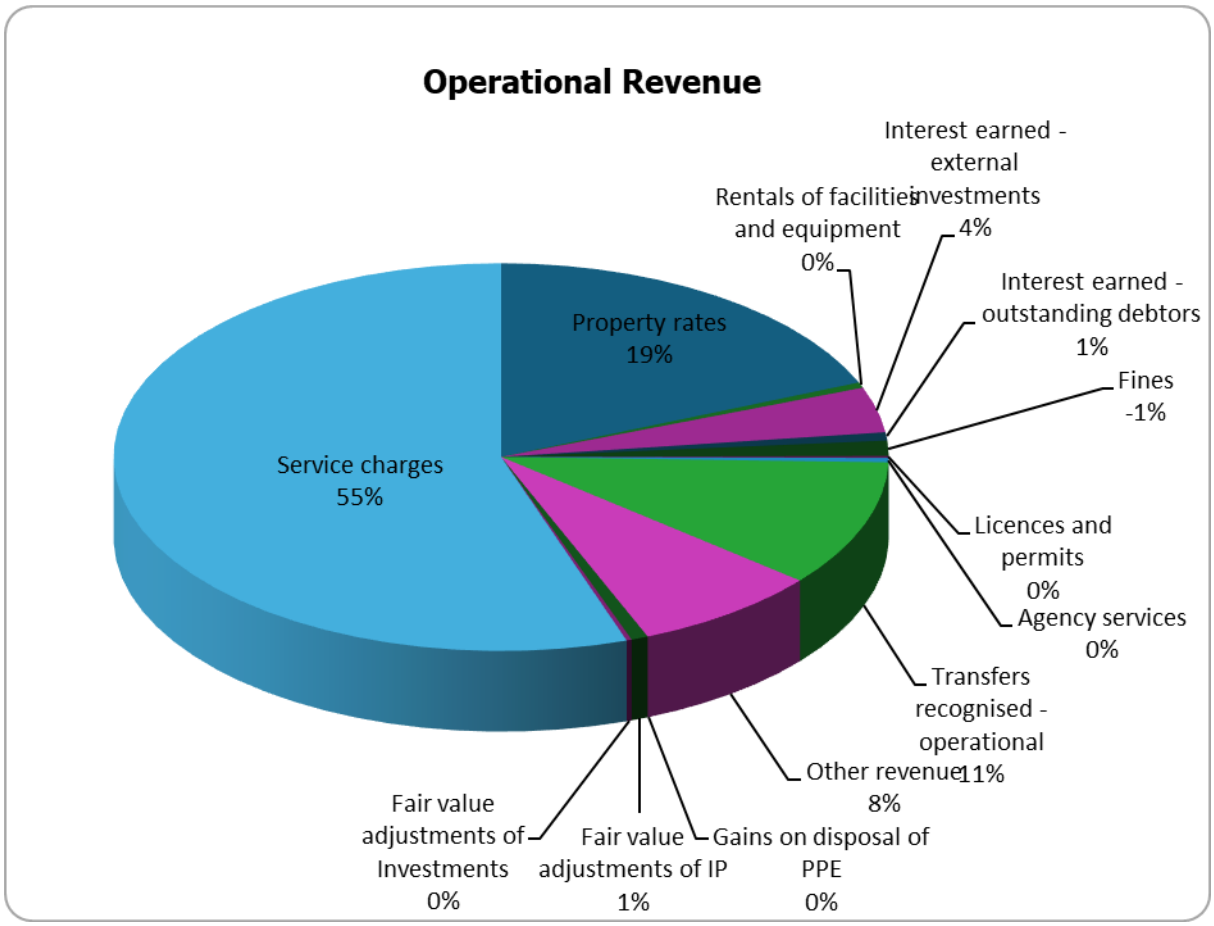


Figure 19: Revenue

The following graph indicates the various types of expenditure items in the municipal budget for 2023/24

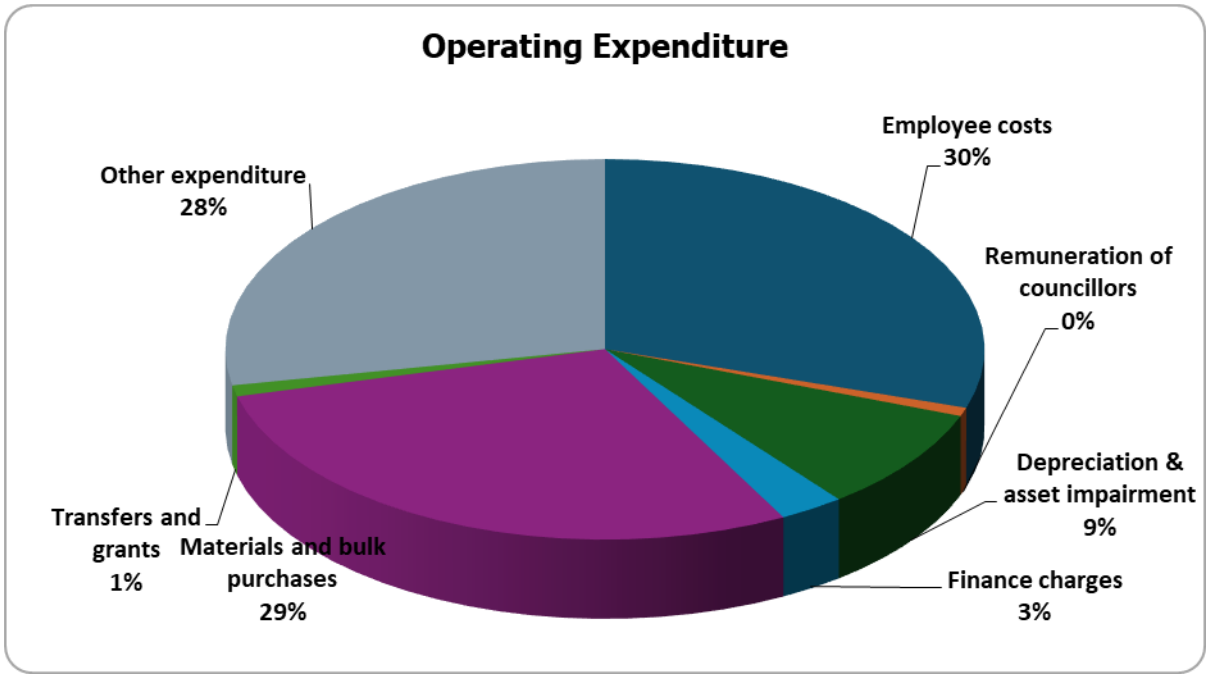


Figure 20: Operating expenditure

5.1.1 REVENUE COLLECTION BY VOTE

The table below indicates the Revenue collection performance by Vote:

	2021/22	2022/23	2023/24				
	R'000						
Vote Description	Actual	Actual	Original Budget	Adjusted Budget	Actual		
Vote 1 – Council	53,270	72,865	52,697	85,394	106,209	50.4%	19.6%
Vote 2 – Municipal Manager	–	–	–	–	–	0.0%	0.0%
Vote 3 – Management Services	3,603	1,496	956	956	1,496	36.1%	36.1%
Vote 4 – Finance	323,686	369,260,057	400,540	420,940	436,947,614	8.3%	3.7%
Vote 5 – Infrastructure & Planning	672,305	696,602	784,082	826,693	851,473	7.9%	2.9%
Vote 6 – Protection Services	48,857	75,963	38,275	63,092	(7,188)	632.5%	977.7%
Vote 7 – Economic and Social Development & Tourism	4,846	2,822	3,628	3,699	3,693	1.8%	-0.1%
Vote 8 - Community Services	409,623	461,979	450,692	463,085	489,214	7.9%	5.3%
Total Revenue by Vote	**1,516,190**	**1,680,987**	**1,730,869**	**1,863,859**	**1,881,844**	**8.0%**	**1.0%**

Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A3

Table 267: Revenue by Vote

5.1.2 REVENUE COLLECTION BY SOURCE

The table below indicates the revenue collection performance by source for the 2023/24 financial year:

Description	2021/22	2022/23	2023/24			2023/24 Variance	
	R'000						
	Actual	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Property rates	280,176	296,533	340,506	340,506	339,596	-0.3%	-0.3%
Property rates - penalties & collection charges	–	–	–	–	–	0.0%	0.0%
Service Charges - electricity revenue	512,791	495,965	577,969	595,039	607,716	4.9%	2.1%
Service Charges - water revenue	142,484	157,420	147,269	164,269	182,282	19.2%	9.9%
Service Charges - sanitation revenue	93,237	100,415	104,715	104,715	114,193	8.3%	8.3%
Service Charges - refuse revenue	76,964	85,058	85,430	97,430	97,731	12.6%	0.3%
Service Charges - other	–	–	–	–	–	0.0%	0.0%
Rentals of facilities and equipment	6,767	6,742	6,773	6,773	8,287	18.3%	18.3%
Interest earned - external investments	31,908	51,784	41,800	56,800	68,633	39.1%	17.2%
Interest earned - outstanding debtors	4,220	7,090	7,700	11,900	12,485	38.3%	4.7%
Dividends received	–		–	–	–	0.0%	0.0%
Fines	35,124	58,043	20,421	45,421	(22,970)	188.9%	297.7%
Licences and permits	2,780	2,977	2,907	2,807	2,931	0.8%	4.2%
Agency services	6,858	7,139	8,319	6,719	6,596	-26.1%	-1.9%
Transfers recognised - operational	151,903	172,130	184,953	192,561	191,345	3.3%	-0.6%
Other revenue	123,171	90,224	139,915	133,046	142,067	1.5%	6.3%
Gains	7,570	18,162	7,900	7,900	16,679	0.0%	0.0%

Description	2021/22	2022/23	2023/24			2023/24 Variance	
	R'000						
	Actual	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Total Revenue (excluding capital transfers and contributions)	**1,475,953**	**1,549,683**	**1,676,577**	**1,765,885**	**1,767,573**	**5.1%**	**0.1%**

Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A4.

Table 268: Revenue by Source

5.1.3 OPERATIONAL SERVICES PERFORMANCE

The table below indicates the Operational services performance for the 2023/24 financial year:

Financial Performance of Operational Services							
R '000							
Description	2021/22	2022/23	2022/23			2023/24 Variance	
	Actual	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Operating Cost							
Water	(131,792)	(115,438)	(127,229)	(130,447)	(137,152)	7.23%	4.89%
Waste Water (Sanitation)	(65,863)	(78,766)	(80,543)	(95,170)	(106,479)	24.36%	10.62%
Electricity	(392,391)	(358,583)	(450,508)	(484,692)	(499,078)	9.73%	2.88%
Waste Management	(65,885)	(80,197)	(76,670)	(93,600)	(86,070)	10.92%	-8.75%
Housing	44,655	22,158	35,834	27,573	28,905	-23.97%	4.61%
Component A: sub-total	(611,277)	(610,825)	(699,116)	(776,336)	(799,873)	12.60%	2.94%
Waste Water (Stormwater Drainage)	(13,918)	(14,735)	(2,771)	(8,307)	(9,386)	70.48%	11.50%
Roads	(108,550)	(92,814)	(124,104)	(128,779)	(116,010)	-6.98%	-11.01%
Transport	–		–	–	–	0.00%	0.00%
Component B: sub-total	(122,468)	(107,550)	(126,875)	(137,086)	(125,396)	-1.18%	-9.32%
Planning	(24,658)	(22,960)	(33,290)	(32,855)	(21,794)	-52.75%	-50.75%
Local Economic Development	(7,955)	(9,004)	(11,960)	(10,239)	(7,566)	-58.08%	-35.34%
Component C: sub-total	(32,613)	(31,964)	(45,250)	(43,094)	(29,360)	-54.12%	-46.78%

Financial Performance of Operational Services							
R '000							
Description	2021/22	2022/23	2022/23			2023/24 Variance	
	Actual	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Community & Social Services	(10,775)	(13,775)	(15,067)	(13,819)	(26,675)	43.51%	48.20%
Environmental Protection	(20,591)	(24,435)	(24,519)	(24,590)	(24,583)	0.26%	-0.03%
Health	–		–	–	–	0.00%	0.00%
Security and Safety	(82,457)	(84,338)	(93,952)	(101,310)	(99,119)	5.21%	-2.21%
Sport and Recreation	(37,480)	(42,871)	(47,160)	(49,128)	(39,046)	-20.78%	-25.82%
Corporate Policy Offices and Other	(179,428)	(110,195)	(215,290)	(163,569)	(67,503)	-218.93%	-142.31%
Component D: sub-total	(330,730)	(275,615)	(395,990)	(352,416)	(256,927)	-54.13%	-37.17%
Total Expenditure	**(1,097,088)**	**(1,025,953)**	**(1,267,231)**	**(1,308,932)**	**(1,211,555)**	-4.60%	-8.04%
In this table operational income (but not levies or tariffs) is offset against operational expenditure leaving a net operational expenditure total for each service as shown in the individual net service expenditure tables in chapter 3. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.							

Table 269: Operational Services Performance

Total Net Expenditure variance between the original budget and actual was -12.04%. Total Net Expenditure variance between the amended budget and actual was -10.06%.

5.2 FINANCIAL PERFORMANCE PER MUNICIPAL FUNCTION

5.2.1 WATER SERVICES

	2021/22	2022/23	2023/24			
	R'000					
Description	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	13,529	24,178	22,671	27,120	23,742	-14.2%
Expenditure:						
Employees	13,977	13,345	15,128	15,128	13,755	-10.0%
Contracted services and materials	61,186	70,648	82,026	85,620	83,435	-2.6%
Other	56,629	55,623	52,747	56,819	63,704	10.8%
Total Operational				**157,567**		**2.1%**

Description	2021/22	2022/23	2023/24			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Expenditure	**145,321**	**139,616**	**149,901**		**160,894**	
Net Operational (Service) Expenditure	**(131,792)**	**(115,438)**	**(127,229)**	**(130,447)**	**(137,152)**	**4.9%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

Table 270: Financial Performance: Water Services

5.2.2 WASTEWATER (SANITATION)

Description	2021/22	2022/23	2023/24			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	30,536	40,766	26,263	31,534	25,613	-23.1%
Expenditure:						
Employees	24,277	25,268	25,392	25,392	25,228	-0.6%
Contracted services and materials	37,995	56,470	42,051	57,526	57,985	0.8%
Other	34,128	37,794	39,364	43,786	48,879	10.4%
Total Operational Expenditure	**96,399**	**119,532**	**106,807**	**126,703**	**132,092**	**4.1%**
Net Operational (Service) Expenditure	**(65,863)**	**(78,766)**	**(80,543)**	**(95,170)**	**(106,479)**	**10.6%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

Table 271: Financial Performance: WASTEWATER (Sanitation) services

5.2.3 ELECTRICITY

Description	2021/22	2022/23	2023/24			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	45,890	81,097	77,067	61,184	54,586	-12.1%
Expenditure:						
Employees	26,990	28,885	32,106	32,106	30,399	-5.6%
Contracted services and materials	13,846	16,173	20,044	19,840	18,545	-7.0%

Description	2021/22	2022/23	2023/24			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Other	397,444	394,621	475,425	493,930	504,720	2.1%
Total Operational Expenditure	**438,281**	**439,679**	**527,575**	**545,876**	**553,664**	**1.4%**
Net Operational (Service) Expenditure	**(392,391)**	**(358,583)**	**(450,508)**	**(484,692)**	**(499,078)**	**2.9%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

Table 272: Financial Performance: Electricity

5.2.4 WASTE MANAGEMENT

Description	2021/22	2022/23	2023/24			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	20,903	16,650	19,204	13,985	10,989	-27.3%
Expenditure:						
Employees	33,617	35,975	36,824	36,824	36,366	-1.3%
Contracted services and materials	35,532	40,950	47,799	48,532	48,843	0.6%
Other	17,640	19,922	11,252	22,230	11,850	-87.6%
Total Operational Expenditure	**86,788**	**96,847**	**95,874**	**107,586**	**97,059**	**-10.8%**
Net Operational (Service) Expenditure	**(65,885)**	**(80,197)**	**(76,670)**	**(93,600)**	**(86,070)**	**-8.7%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

Table 273: Financial Performance: Waste Management

5.2.5 HOUSING

Description	2021/22	2022/23	2023/24			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget

Total Operational Revenue (excluding tariffs)	91,383	82,145	113,454	139,063	138,628	-0.3%
Expenditure:						
Employees	3,425	3,306	4,898	5,068	3,384	-49.7%
Contracted services and materials	2,543	1,146	2,099	1,978	1,920	-3.0%
Other	40,760	55,534	70,624	104,445	104,419	0.0%
Total Operational Expenditure	**46,729**	**59,987**	**77,620**	**111,490**	**109,723**	**-1.6%**
Net Operational (Service) Expenditure	**44,655**	**22,158**	**35,834**	**27,573**	**28,905**	**4.6%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

Table 274: Financial Performance: Housing

5.2.6 WASTE WATER (STORM WATER)

Description	2021/22	2022/23	2023/24			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	212	408	12,588	7,127	5,718	-24.6%
Expenditure:						
Employees	3,185	3,559	3,933	3,933	3,992	1.5%
Contracted services and materials	3,651	3,132	2,907	2,683	2,221	-20.8%
Other	7,294	8,451	8,520	8,818	8,892	0.8%
Total Operational Expenditure	**14,130**	**15,143**	**15,360**	**15,434**	**15,104**	**-2.2%**
Net Operational (Service) Expenditure	**(13,918)**	**(14,735)**	**(2,771)**	**(8,307)**	**(9,386)**	**11.5%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

Table 275: Financial Performance Waste Water (Storm water)

5.2.7 ROADS

Description	2021/22	2022/23	2023/24			
	R'000					
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget

Total Operational Revenue (excluding tariffs)	6,342	14,867	5,290	6,790	15,248	55.5%
Expenditure:						
Employees	28,851	29,798	35,481	35,481	32,363	-9.6%
Contracted services and materials	46,989	35,624	51,686	57,941	55,805	-3.8%
Other	39,051	42,259	42,227	42,147	43,090	2.2%
Total Operational Expenditure	**114,891**	**107,681**	**129,394**	**135,569**	**131,258**	**-3.3%**
Net Operational (Service) Expenditure	**(108,550)**	**(92,814)**	**(124,104)**	**(128,779)**	**(116,010)**	**-11.0%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

Table 276: Financial Performance: Roads

5.2.8 PLANNING

	2021/22	2022/23	2023/24			
			R'000			
Description	**Actual**	**Actual**	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance to Budget**
Total Operational Revenue (excluding tariffs)	12,933	16,588	11,795	11,975	17,813	32.8%
Expenditure:						
Employees	34,576	35,627	38,812	38,990	36,665	-6.3%
Contracted services and materials	2,325	2,892	4,760	4,091	1,763	-132.0%
Other	690	1,028	1,513	1,749	1,180	-48.3%
Total Operational Expenditure	**37,591**	**39,548**	**45,085**	**44,830**	**39,608**	**-13.2%**
Net Operational (Service) Expenditure	**(24,658)**	**(22,960)**	**(33,290)**	**(32,855)**	**(21,794)**	**-50.8%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

Table 277: Financial Performance: Planning

5.2.9 LOCAL ECONOMIC DEVELOPMENT

	2021/22	2022/23	2023/24			
			R'000			
Description	**Actual**	**Actual**	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance to Budget**

Total Operational Revenue (excluding tariffs)	4,529	2,593	3,565	3,366	3,366	0.0%
Expenditure:						
Employees	8,934	9,617	12,623	10,624	10,289	-3.3%
Contracted services and materials	2,553	1,385	1,568	1,487	439	-238.5%
Other	996	595	1,333	1,493	203	-636.5%
Total Operational Expenditure	**12,484**	**11,597**	**15,525**	**13,605**	**10,932**	**-24.5%**
Net Operational (Service) Expenditure	**(7,955)**	**(9,004)**	**(11,960)**	**(10,239)**	**(7,566)**	**-35.3%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

Table 278: Financial Performance: Local Economic Development

5.2.10 COMMUNITY & SOCIAL SERVICES

	2021/22	2022/23	2023/24			
			R'000			
Description	**Actual**	**Actual**	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance to Budget**
Total Operational Revenue (excluding tariffs)	9,726	9,269	8,785	9,246	9,474	2.4%
Expenditure:						
Employees	13,932	15,346	17,431	17,400	16,358	-6.4%
Contracted services and materials	3,564	4,294	5,050	4,453	4,486	0.7%
Other	3,005	3,404	1,372	1,211	15,306	92.1%
Total Operational Expenditure	**20,500**	**23,044**	**23,853**	**23,065**	**36,149**	**36.2%**
Net Operational (Service) Expenditure	**(10,775)**	**(13,775)**	**(15,067)**	**(13,819)**	**(26,675)**	**48.2%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

Table 279: Financial Performance: Community & Social Services

5.2.11 ENVIRONMENTAL PROTECTION

	2021/22	2022/23	2023/24			
			R'000			
Description	**Actual**	**Actual**	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance to Budget**
Total Operational Revenue			42	42		-4.6%

(excluding tariffs)	498	39			40	
Expenditure:						
Employees	7,913	9,046	8,624	11,189	12,154	7.9%
Contracted services and materials	12,817	15,130	15,431	12,940	12,104	-6.9%
Other	360	298	506	504	365	-38.0%
Total Operational Expenditure	**21,090**	**24,474**	**24,561**	**24,632**	**24,623**	**0.0%**
Net Operational (Service) Expenditure	**(20,591)**	**(24,435)**	**(24,519)**	**(24,590)**	**(24,583)**	**0.0%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

Table 280: Financial Performance: Environmental Protection

5.2.12 SECURITY AND SAFETY

	2021/22	2022/23	2023/24			
	R'000					
Description	**Actual**	**Actual**	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance to Budget**
Total Operational Revenue (excluding tariffs)	48,216	75,963	38,275	63,092	(7,188)	977.7%
Expenditure:						
Employees	77,122	94,467	90,653	94,703	99,979	5.3%
Contracted services and materials	20,360	18,352	19,859	24,271	20,921	-16.0%
Other	33,191	47,483	21,716	45,429	(28,969)	256.8%
Total Operational Expenditure	**130,673**	**160,302**	**132,228**	**164,402**	**91,931**	**-78.8%**
Net Operational (Service) Expenditure	**(82,457)**	**(84,338)**	**(93,952)**	**(101,310)**	**(99,119)**	**-2.2%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

Table 281: Financial Performance: Security and Safety

5.2.13 SPORT AND RECREATION

	2021/22	2022/23	2023/24
Description	R'000		

	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	15,568	14,933	16,689	14,979	18,510	19.1%
Expenditure:						
Employees	34,341	37,872	42,328	42,328	38,356	-10.4%
Contracted services and materials	17,017	18,176	19,439	19,348	17,035	-13.6%
Other	1,691	1,757	2,082	2,432	2,166	-12.3%
Total Operational Expenditure	**53,049**	**57,804**	**63,849**	**64,107**	**57,556**	**-11.4%**
Net Operational (Service) Expenditure	**(37,480)**	**(42,871)**	**(47,160)**	**(49,128)**	**(39,046)**	**-25.8%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

Table 282: Financial Performance: Sport and Recreation

5.2.14 CORPORATE POLICY OFFICES & OTHER

	2021/22	2022/23	2023/24			
			R'000			
Description	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	114,870	163,742	119,290	172,398	223,785	23.0%
Expenditure:						
Employees	145,066	154,634	186,193	193,535	176,130	-9.9%
Contracted services and materials	29,362	30,936	48,404	38,926	27,580	-41.1%
Other	119,870	88,367	99,984	103,505	87,579	-18.2%
Total Operational Expenditure	**294,298**	**273,936**	**334,581**	**335,967**	**291,289**	**-15.3%**
Net Operational (Service) Expenditure	**(179,428)**	**(110,195)**	**(215,290)**	**(163,569)**	**(67,503)**	**-142.3%**
Net expenditure to be consistent with summary table T 5.1.2 in chapter 5. Variances are calculated by dividing the difference between the actual and original budget by the actual.						

Table 283: Financial Performance: Corporate Policy Offices & Other

5.3 GRANTS

5.3.1 GRANT PERFORMANCE

The municipality had a total amount of R86.8 million for infrastructure and other capital projects available that was received in the form of grants from the National and Provincial Governments during the 2023/24 financial year. The performance in the spending of these grants is summarised as follows:

Grant Performance							
R' 000							
Description	2021/22	2022/23	2023/24			2023/24 Variance	
	Actual	Actual	Budget	Adjustments Budget	Actual	Original Budget (%)	Adjustments Budget (%)
Capital Transfers and Grants							
National Government:	**36,688**	**81,741**	**64,845**	**63,135**	**59,150**	-9.6%	-6.7%
Financial Management Grant	–						
Municipal Systems Improvement	–						
Municipal Infrastructure Grant	20,053	23,484	24,913	23,203	19,518	-27.6%	-18.9%
Regional Bulk Infrastructure Grant	–						
Integrated National Electrification Program	11,453	34,397	24,380	24,380	24,380	0.0%	0.0%
Water Service Infrastructure Grant	5,182	23,860	4,500	4,500	4,500	0.0%	0.0%
Municipal Disaster Response Grant			11,053	11,053	10,753	-2.8%	-2.8%
Provincial Government:	**50,582**	**5,097**	**41,890**	**33,843**	**33,827**	-23.8%	0.0%
Library subsidies	–					0.0%	0.0%
Housing	49,292		41,890	33,678	33,678	0.0%	0.0%
Establishment &Support of a K9 Unit	624					100.0%	100.0%
Development of Sport & Recreation Facilities	–	600		–	–	0.0%	0.0%
Resource Funding for establishment of Law Enforcement Reaction Unit	603	3,132		–	–	0.0%	0.0%
Municipal Service Delivery and Capacity Building Grant	63	1,194		56	56	0.0%	0.0%
WC Municipal Interventions Grant		171		79	79	0.0%	0.0%
Library Service Replacement Funding	–	–	–	30	14	0.0%	0.0%
Total Capital Transfers and Grants	**87,270**	**86,838**	**106,735**	**96,979**	**92,977**	**-14.8%**	**-4.3%**

Grant Performance							
R' 000							
Description	2021/22	2022/23	2023/24			2023/24 Variance	
	Actual	Actual	Budget	Adjustments Budget	Actual	Original Budget (%)	Adjustments Budget (%)
Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.							

Table 284: Grant Performance for 2023/24

5.3.2 CONDITIONAL GRANTS (EXCLUDING MIG)

Conditional Grants: excluding MIG - 2023/24						
R' 000						
Details	Budget	Adjust-ments Budget	Actual	Variance		Major conditions applied by donor
				Budget	Adjustments Budget	
Financial Management Grant	1,550	1,550	1,550	0.0%	0.0%	To promote and support reforms in financial management by building capacity in municipalities to implement the Municipal Finance Management Act (MFMA) As part of strengthening financial and asset management in municipalities, the grant provides funding for water and energy internship programme to graduates in selected water boards and municipalities
Integrated National Electrification	24,380	24,380	24,380	0.0%	0.0%	To implement the Integrated National Electrification Programme (INEP) by providing capital subsidies to Eskom to address the electrification backlog of occupied residential dwellings, the installation of bulk infrastructure and rehabilitation and refurbishment of electricity infrastructure in order to improve quality of supply
Expanded Public Works Programme	3,366	3,366	3,366	0.0%	0.0%	To incentivise municipalities to increase job creation efforts in infrastructure, environment and culture programmes through the use of labour-intensive methods and the expansion of job creation in line with the Expanded Public Works Programme (EPWP) guidelines
Water Service Infrastructure Grant	4,500	4,500	4,500	0.0%	0.0%	This grant, administered by the Department of Water and Sanitation, aims to accelerate the delivery of clean water and sanitation facilities to

Conditional Grants: excluding MIG - 2023/24						
R' 000						
Details	Budget	Adjust-ments	Actual	Variance		Major conditions applied by donor
						communities that do not have access to basic water services.
Community Library Services Grant	8,398	8,398	8,398	0.0%	0.0%	To transform urban and rural community library infrastructure, facilities and services (primarily targeting previously disadvantaged communities) through a recapitalised programme at provincial level in support of local government and national initiatives
Library Service Replacement Funding	–	372	233	#DIV/0!	-37.3%	To support municipal investment in library services and to sustain the future professional delivery and development of such services.
Community Development Workers	76	76	76	100.0%	0.0%	To provide financial assistance to municipalities to cover the operational costs pertaining to the line functions of the community development workers including regional coordinators.
Human Settlements Development Grant (HSDG) ISUP, Acceleration of Housing Delivery	41,890	33,678	33,678	-19.6%	0.0%	To provide funding for the creation of sustainable human settlements
Main Road subsidy	400	400	400	0.0%	0.0%	To subsidise municipalities with the maintenance of proclaimed municipal main roads, where the municipality is the Road Authority, within municipal areas.
Title Deeds Restoration Grant	766	766	362	-52.7%	-52.7%	Provision of Sport and Recreation facilities in especially previously disadvantaged communities.
Municipal Service Delivery and Capacity Building Grant	–	736	236	#DIV/0!	-68.0%	To provide financial assistance to municipalities to improve infrastructure, systems, structures, corporate governance, service delivery and addressing institutional challenges. To address economic development, poverty reduction and skills development identified within the Provincial Strategic goals as a priority
Resourcing Funding for Establishment &Support of a K9 Unit	3,345	3,345	3,345	0.0%	0.0%	To provide resource funding for the establishment and support of a K9 unit.
Fin Management Capacity Grant	–	200	139	#DIV/0!	-30.3%	To support municipalities to improve their financial management capabilities

Conditional Grants: excluding MIG - 2023/24						
R' 000						
Details	Budget	Adjust-ments	Actual	Variance		Major conditions applied by donor
Resource Funding for establishment of Law Enforcement Reaction Unit	4,065	4,282	4,282	5.3%	0.0%	To provide resource funding for the establishment of a Law Enforcement Reaction Unit within the Overstrand Municipality to support law enforcement activity in the district.
Thusong Service Centre Grant		90	90	#DIV/0!	0.0%	To provide financial assistance to municipalities, ensuring financial sustainability of the Thusong Service Centres
Emergency Municipal Load-Shedding Relief Grant	–	4,658	4,658	#DIV/0!	0.0%	Provide a financial contribution to municipalities towards the purchase and installation of back-up energy supply (which may include generators, renewable power sources, batteries and all ancillary costs associated with the installation i.e.: switch gear, safe keeping, caging etc.) for water and wastewater infrastructure as an immediate response to the prolonged load-shedding, thereby mitigating the impact on the provision of basic services and potential health risks
Mun Interventions Grant	–	79	79	#DIV/0!	0.0%	To provide financial assistance to municipalities to improve infrastructure, systems, structures, corporate governance and service delivery and compliance with executive obligations
Energy Efficiency and Demand Side Management Grant	4,200	4,401	4,401	0.0%	0.0%	To provide subsidies to municipalities to implement energy efficiency and demand-side management initiatives within municipal infrastructure in order to reduce electricity consumption and improve energy efficiency.
Municipal Disaster Response Grant		12,472	12,044	0.0%	0.0%	This grant is ringfenced for the reconstruction and rehabilitation of municipal infrastructure damaged by the floods.
Total	**96,936**	**107,749**	**106,218**	**9.6%**	**-1.4%**	
** This includes Neighbourhood Development Partnership Grant, Public Transport Infrastructure and Systems Grant and any other grant excluding Municipal Infrastructure Grant (MIG) which is dealt with in par 5.9.2. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.*						

Table 285: Conditional Grant (excl. MIG)

Total conditional grants for the 2023/24 financial year were R92.4 million (excluding MIG grant and equitable share). The total conditional grants comprise of capital as well as operational grants.

The total conditional operating grants for the 2023/24 financial year was R29.1 million (excluding equitable share) and the total conditional capital grants for the 2022/23 financial year was R63.3 million (excluding MIG grant).

The operational transfers and grants finance the operational expenditure portion of the conditions attached to each relevant grant.

Total conditional grants variance between the original budget and actual was 28.8%. Total conditional grants variance between the amended budget and actual was -5.8%. This was due to two factors, namely:

Variances are due to projects not completed by 30 June 2024 and the unspent monies are rolled over to next financial year.

5.3.3 GRANTS RECEIVED FROM SOURCES OTHER THAN THE DIVISION OF REVENUE ACT (DORA)

Grants Received From Sources Other Than Division of Revenue Act (DoRA)							
	R'000						
Details of Donor	**Actual Grant 2021/22**	**Actual Grant 2022/23**	**Actual Grant 2023/24**	**2023/24 Municipal Contribution**	**Date Grant terminates**	**Date Municipal contribution terminates**	**Nature and benefit from the grant received, include description of any contributions in kind**
Private Sector / Organisations							
WWF Table Mountain Fund Grant	–	–		–	N/A	N/A	Nature conservation
Spaces for Sport	–	–		–	N/A	N/A	Recreational purposes
Samras User group	–	–		–	N/A	N/A	Samras User group
Provision of Furniture & Security for ICT Projects at Libraries	–	–		–	N/A	N/A	Public Library Programme of Province
Dept of Public Works-Small Harbours and State Coastal Property Marketing Event	–	–		–	N/A	N/A	Small Harbours and State Coastal Property Marketing Event
National lotto funds	–	–		–	N/A	N/A	Sporting development

Grants Received From Sources Other Than Division of Revenue Act (DoRA)							
	R'000						
Details of Donor	**Actual Grant 2021/22**	**Actual Grant 2022/23**	**Actual Grant 2023/24**	**2023/24 Municipal Contribution**	**Date Grant terminates**	**Date Municipal contribution terminates**	**Nature and benefit from the grant received, include description of any contributions in kind**
DWA ACIP	–	–		–	N/A	N/A	To complete the required projects for the proposed Overstrand Water Conservation Demand Management.
Public contributions: non-cash	901	3,849	14,760	–	N/A	N/A	Various contributions from the public, e.g. Fire truck, building, land, container etc.
Public contributions: cash	–	12,337		–	N/A	N/A	Monetary contribution in lieu of LGSETA
Government contributions: non-cash	72	2,910	6,534	–	N/A	N/A	Land transferred to municipality
Arbor City Award	–	–		–	N/A	N/A	Prize Money received
Nature Conservation Board	200	–		–	N/A	N/A	
DBSA CAPITAL GRANT	2,296	–		–	N/A	N/A	Capital Grant from DBSA for Infrastructure Investment Program
Other contributions and donations	1,031	–		–			
Provide a comprehensive response to this schedule							

Table 286: Grants received from sources other than DORA

The total amount of grants received from other sources during the 2023/24 financial year was R17.6 million.

The benefits and conditions from conditional grants and grants received from other sources can be seen in the relevant tables above.

5.3.4 LEVEL OF RELIANCE ON GRANTS & SUBSIDIES

Financial year	Total grants and Subsidies received	Total Operating Revenue	Percentage
	R'000	R'000	%
2021/22	151,903	1,426,662	**10.6%**
2022/23	172,130	1,550,863	**11.1%**
2023/24	284,323	1,788,867	**15.9%**

Table 287: Reliance on grants

The following graph indicates the municipality's reliance on grants and subsidies as percentage for the last three financial years

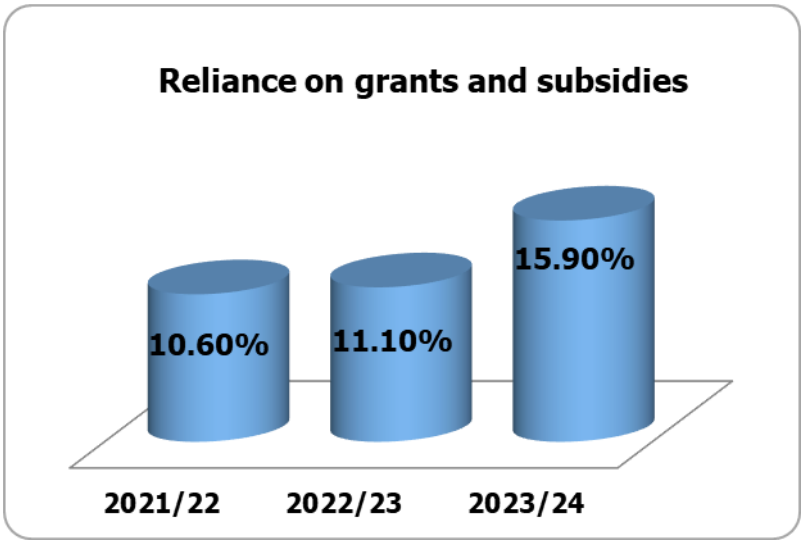


Figure 21: Reliance on grants and subsidies

Total amount of grants received during the 2023/24 financial year was R226.9 million (excluding MIG).

5.4 ASSET MANAGEMENT

The objectives of the Asset Management within the Overstrand Municipality are to assist officials in understanding their legal and managerial responsibilities with regard to assets and to ensure the effective and efficient control of the municipality's assets through:

- proper recording of assets from authorisation to acquisition and to subsequent disposal,
- providing for safeguarding procedures,
- setting proper guidelines as to authorised utilisation; and
- prescribing for proper maintenance.

The key elements of the Asset Management Policy represent:

- Statutory and Regulatory Framework / Responsibilities and Accountabilities
- Financial Management / Internal Controls / Management of Control Items
- Management and Operation of Assets / Classification & Components
- Accounting for Assets / Financial Disclosure.

The Asset Management Section consists of three staff members and forms part of the Expenditure & Asset Management Division within the Finance Directorate.

The costing module on the SAMRAS Management Information System is utilized to cost all new asset components up to completion there-of. This approach was deployed over the past year with great success.

Regular Asset counts are conducted in accordance with the prescriptions of the Asset Management Policy. Information regarding Asset Register updates in respect of disposals, adjustments, review of useful life etc. is based on submissions by user departments in accordance with the procedures in place.

Management envisages that the Asset Register will be hosted on software specifically developed for this purpose (currently on Excel) and more to full adherence to GRAP requirements.

5.4.1 TREATMENT OF THE THREE LARGEST ASSETS

Treatment of the three largest assets- 2023/24	
Asset 1	
Name	Preekstoel Water Treatment Works Upgrade
Description	Upgrading of Preekstoel Water Treatment Plant
Asset Type	Infrastructure
Key Staff Involved	Hanre Blignaut / Patrick Robinson / Hannes Vorster
Staff Responsibilities	Project Management / Asset Register Compilation

Treatment of the three largest assets- 2023/24			
Asset 1			
Name	Preekstoel Water Treatment Works Upgrade		
	2021/22	**2022/23**	**2023/24**
Asset Value	65,419,251	62,706,015	59,961,644
Capital Implications	External Loan / MIG Funding / Regional Bulk Infrastructure Grant / Council Funded		
Future Purpose of Asset	To treat raw water from the De Bos Dam and the three municipal well fields. The Works provide drinking water to the Greater Hermanus area.		
Describe Key Issues	Access to land (farms) for the installation of new bulk water pipelines		
Policies in Place to Manage Asset	Asset Management Policy		

Table 288: Summary of Largest Asset

Asset 2			
Name	Hermanus Waste Water Treatment Works Upgrading		
Description	Upgrading of the Waste Water Treatment Works at Hermanus		
Asset Type	Infrastructure		
Key Staff Involved	Hanre Blignaut / Patrick Robinson / Hannes Vorster		
Staff Responsibilities	Project Management / Asset Register Compilation		
	2021/22	**2022/23**	**2023/24**
Asset Value	35,589,039	59,989,124	59,466,994
Capital Implications	External Loans Funding / Regional Bulk Infrastructure Grant		
Future Purpose of Asset	To treat waste water (sewerage) from the Greater Hermanus Area		
Describe Key Issues	Proximity of the works to residential areas		
Policies in Place to Manage Asset	Asset Management Policy		

Table 289: Summary of 2nd Largest Asset

Asset 3			
Name	New 66 KV Intake Point		
Description	66 KV Substation		
Asset Type	Infrastructure		
Key Staff Involved	Koos du Plessis / Jamie Klem / Hannes Vorster		
Staff Responsibilities	Project Management / Asset Register Compilation		
	2021/22	**2022/23**	**2023/24**
Asset Value	24,225,410	23,598,084	22,970,757
Capital Implications	External Loan Funding		
Future Purpose of Asset	Eskom could not supply enough capacity to cater for the growing demand, therefore second supply intake was needed		
Describe Key Issues	Identifying suitable land for construction of substation		
Policies in Place to Manage Asset	Asset Management Policy		

Table 269: Summary of 3rd Largest Asset

All three projects listed above are revenue generating assets and the costs are recovered through tariffs.

5.4.2 REPAIRS AND MAINTENANCE

Description	2021/22 R'000	2022/23 R'000	2023/24 R'000
Total Operating Expenditure	1,497,566	1,572,027	1,752,801
Repairs and Maintenance	245,728	212,565	243,981
% of total OPEX	**16.4%**	**13.5%**	**13.9%**

Table 270: Repairs & maintenance as % of total Operating Expenditure

The following graph indicates the percentage of the budget that was spent on repairs & maintenance in relation to the operational expenditure

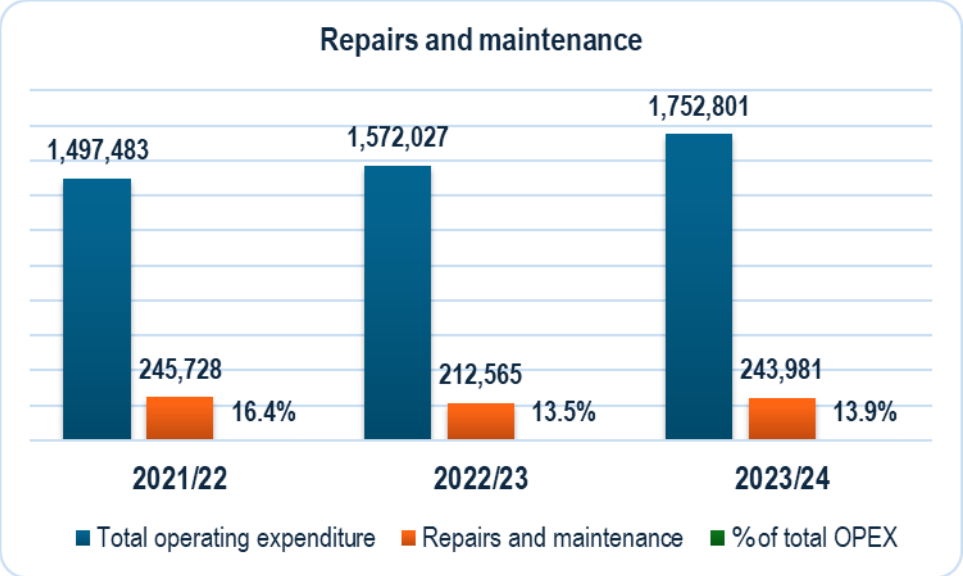


Figure 22: Repairs & Maintenance vs Operational Expenditure

The percentage of repairs and maintenance over the total operating expenditure for the 2023/24 financial year was 13.9% (2022/23: 13.5%). The repairs and maintenance expenditure appears adequate to maintain existing infrastructure as service delivery is not negatively affected.

5.5 FINANCIAL RATIONS BASED ON KEY PERFORMANCE INDICATORS

5.5.1 LIQUIDITY RATIO

Description	Basis of calculation	2021/22	2022/23	2023/24
		Audit outcome	Audit outcome	Audit outcome
Current Ratio	Current assets/current liabilities	2.55	2.72	3.08
Current Ratio adjusted for aged debtors	Current assets less debtors > 90 days/current liabilities	2.39	2.54	2.87
Liquidity Ratio	Cash and equivalents/Trade creditors and short-term borrowings	4.31	4.63	4.84

Table 290: Liquidity Financial Ratio

Financial year	Net current assets	Net current liabilities	Ratio
	R'000	R'000	
2021/22	789,523	309,129	2.55:1
2022/23	833,685	306,872	2.72:1
2023/24	913,690	311,250	3.08:1

Table 291: Liquidity Financial Ratio

5.5.2 IDP REGULATION FINANCIAL VIABILITY INDICATORS

Description	Basis of calculation	2021/22	2022/23	2023/24
		Audit outcome	Audit outcome	Audit outcome
Cost Coverage	(Available cash + Investments)/monthly fixed operational expenditure	5.73	5.71	5.14
Total Outstanding Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services	11.39%	13.61%	15.17%
Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)	27.78	26.08	32.45

Table 292: Financial Viability National KPA's

5.5.3 CREDITORS MANAGEMENT

Description	Basis of calculation	2021/22	2022/23	2023/24
		Audit outcome	Audit outcome	Pre- Audit outcome
Creditors System Efficiency	% of Creditors Paid Within Terms (within `MFMA' s 65(e))	100%	100%	100%

Table 293: Creditors Management

5.5.4 BORROWING MANAGEMENT

Description	Basis of calculation	2021/22	2022/23	2023/24
		Audit outcome	Audit outcome	Audit outcome
Capital Charges to Operating Expenditure	Interest & Principal Paid /Operating Expenditure	6.8%	6.3%	6.1%

Table 294: Borrowing Management

5.5.5 EMPLOYEE COSTS

Description	Basis of calculation	2021/22	2022/23	2023/24
		Audited outcome	Audited outcome	Audited outcome
Employee costs	Employee costs / (Total Revenue - capital revenue)	30.8%	31.2%	29.7%

Table 295: Employee Costs

Overstrand Municipality is still functioning inside the acceptable liquidity norm. The Municipality has a positive liquidity ratio. It increased from 4.6 to 4.8. The Municipality has a positive current ratio. It increased from 2.7 to 3.1. Efforts to increase the debt collection rate must stay the main focus area for improving this ratio. The largest contributor to the increase in the current liabilities is the trade and other payables**.**

The creditors' system efficiency remained at 99.90%. The cost coverage decreased from 5.7 to 5.1. The total outstanding service debtors to revenue increased from 13.6% to 15.2%. The debt coverage increased from 26.0 to 32.5. The capital charges to operating expenditure decreased from 6.3% to 6.1%. The employee cost over total operating revenue decreased from 31.2% to 29.7%. The repairs and maintenance over total operating expenditure increased from 13.5% to 13.9%. The ratios indicate a sound financial position.

COMPONENT B: SPENDING AGAINTS CAPITAL BUDGET

5.6 ANALYSIS OF CAPITAL AND OPERATING EXPENDITURE

R'000	Original Budget	Adjustment Budget	Actual	Original Budget variance	Adjusted Budget Variance
Capital Expenditure	209,409	215,227	193,518	-8.2%	-11.2%
Operating Expenditure	1,742,212	1,870,832	1,751,881	0.6%	-6.8%
Total expenditure	**1,742,212**	**1,870,832**	**1,751,881**	0.6%	-6.8%
Water and sanitation	256,707	284,270	292,985	12.4%	3.0%
Electricity	527,575	545,876	553,664	4.7%	1.4%
Housing	77,620	111,490	109,723	29.3%	-1.6%
Roads, Pavements, Bridges and storm water	144,754	151,003	146,363	1.1%	-3.2%
Other	735,556	778,194	649,147	-13.3%	-19.9%
External Loans	95,214	95,821	66,513	-43.1%	-44.1%
Internal contributions	14,497	17,949	12,745	-13.8%	-40.8%
Grants and subsidies	96,183	96,979	92,977	-3.4%	-4.3%
Other	3,515	4,478	21,282	83.5%	79.0%
External Loans	50,000	50,000	50,000	0.0%	0.0%
Grants and subsidies	239,246	290,535	305,617	21.7%	4.9%
Investments Redeemed	–	–	–	0.0%	0.0%
Statutory Receipts (including VAT)	116,489	104,645	155,054	24.9%	32.5%
Other Receipts	39,477	39,733	65,446	39.7%	39.3%
Salaries, wages and allowances	537,911	549,645	525,226	-2.4%	-4.6%
Cash in bank	516,302	700,851	676,658	23.7%	-3.6%

R'000	Original Budget	Adjustment Budget	Actual	Original Budget variance	Adjusted Budget Variance
Capital payments	209,409	215,227	193,518	-8.2%	-11.2%
Investments made	–	–	–	0.0%	0.0%
External loans repaid	(58,245)	(58,245)	(57,949)	-0.5%	-0.5%
Statutory Payments (including VAT)	86,000	86,000	87,490	1.7%	1.7%
Other payments	96,212	96,223	51,584	-86.5%	-86.5%
R million	Original Budget	Adjustment Budget	Actual	Original Budget variance	Adjusted Budget Variance
Property rates	340,506	340,506	339,596	-0.3%	-0.3%
Service charges	915,383	961,452	1,001,922	8.6%	4.0%
Other own revenue	474,981	561,900	540,326	12.1%	-4.0%
Employee related costs	537,911	549,645	525,226	-2.4%	-4.6%
Provision for working capital			–	0.0%	0.0%
Materials	62,499	69,345	59,814	0.0%	0.0%
Bulk purchases	429,805	443,829	444,223	0.0%	0.0%
Other expenditure	711,996	808,013	722,619	1.5%	-11.8%
Service charges: Electricity	577,969	595,039	607,716	4.9%	2.1%
Grants & subsidies: Electricity	–	–	–	0.0%	0.0%
Other revenue: Electricity	77,067	61,184	54,586	-41.2%	-12.1%
Employee related costs: Electricity	32,106	32,106	30,399	-5.6%	-5.6%
Provision for working capital: Electricity	–	–	–	0.0%	0.0%
Repairs and maintenance: Electricity	20,044	19,840	18,545	-8.1%	-7.0%
Bulk purchases: Electricity	429,805	443,829	444,223	0.0%	0.0%
Other expenditure: Electricity	45,620	50,101	60,497	24.6%	17.2%

R'000	Original Budget	Adjustment Budget	Actual	Original Budget variance	Adjusted Budget Variance
Service charges: Water	147,269	164,269	182,282	19.2%	9.9%
Grants & subsidies: Water	–	–	–	0.0%	0.0%
Other revenue: Water	22,671	27,120	23,742	4.5%	-14.2%
Employee related costs: Water	15,128	15,128	13,755	-10.0%	-10.0%
Provision for working capital: Water	–	–	–	0.0%	0.0%
Repairs and maintenance: Water	82,026	85,620	83,435	1.7%	-2.6%
Bulk purchases: Water	–	–	–	0.0%	0.0%
Other expenditure: Water	52,747	56,819	63,704	17.2%	10.8%

Table 296: Analysis of Capital and Operating Expenditure

5.7 SOURCES OF FINANCE

Capital Expenditure - Funding Sources								
R' 000								
Details		2021/22	2022/23	2023/24				
		Actual	Actual	Original Budget (OB)	Adjustment Budget	Actual	Adjustment to OB Variance (%)	Actual to OB Variance (%)
Source of finance								
	External loans	65,237	34,019	95,214	95,821	66,513	-43.15%	-44.06%
	Public contributions and donations	4,356	4,861	3,515	4,478	21,282	83.48%	78.96%
	Grants and subsidies	37,978	128,527	96,183	96,979	92,977	-3.45%	-4.30%
	Other	84,871	21,349	14,497	17,949	12,745	-13.75%	-40.84%
Total		**192,442**	**188,756**	**209,409**	**215,227**	**193,518**	**-8.21%**	**-11.22%**

Capital Expenditure - Funding Sources								
R' 000								
Details		2021/22	2022/23	2023/24				
		Actual	Actual	Original Budget (OB)	Adjustment Budget	Actual	Adjustment to OB Variance (%)	Actual to OB Variance (%)
Percentage of finance								
	External loans	33.9%	18.02%	45.5%	44.5%	34.37%	-32.3%	-29.5%
	Public contributions and donations	2.3%	2.58%	1.7%	2.1%	11.00%	84.7%	81.1%
	Grants and subsidies	19.7%	68.09%	45.9%	45.1%	48.05%	4.4%	6.2%
	Other	44.1%	11.31%	6.9%	8.3%	6.59%	-5.1%	-26.6%
Capital expenditure								
	Water and sanitation	77,728	62,731	73,050	92,068	69,859	-4.57%	-31.79%
	Electricity	28,253	55,692	59,526	59,629	49,583	-20.05%	-20.26%
	Housing	49,031	28,623	41,890	33,678	33,678	-24.38%	0.00%
	Roads and storm water	13,472	17,911	16,998	12,500	17,723	4.09%	29.47%
	Other	23,958	23,799	17,944	17,352	22,675	20.87%	23.48%
Total		**192,442**	**188,756**	**209,409**	**215,227**	**193,518**	**-8.21%**	**-11.22%**
Percentage of expenditure								
	Water and sanitation	40.4%	33.23%	34.9%	42.8%	36.10%	3.4%	-18.5%
	Electricity	14.7%	29.50%	28.4%	27.7%	25.62%	-10.9%	-8.1%
	Housing	25.5%	15.16%	20.0%	15.6%	17.40%	-14.9%	10.1%
	Roads and storm water	7.0%	9.49%	8.1%	5.8%	9.16%	11.4%	36.6%
	Other	12.4%	12.61%	8.6%	8.1%	11.72%	26.9%	31.2%

Table 297: Capital Expenditure by funding source

The Public Contribution variance is as a result of assets received in-kind and recognised at year end.

5.8 CAPITAL SPENDING ON 5 LARGEST PROJECTS

The table below indicates the capital expenditure by funding source for the 2023/24 financial year:

Capital Expenditure of 5 largest projects*					
R' 000					
Name of Project	2023/24			Variance 2023/24	
	Original Budget	Adjustment Budget	Actual Expenditure	Original Variance (%)	Adjustment variance (%)
A - LOW-COST HOUSING SERVICE: CONSTRUCTION CONTRACTS & LAND	41,890,000	33,678,000	33,678,000	-24%	0%
B - KLEINMOND WWTW REFURBISH UPGRADE	32,086,958	37,548,275	26,187,089	-23%	-43%
C - ELECTRIFICATION OF LOW-COST HOUSING AREAS	24,380,000	24,380,000	24,380,000	0%	0%
D- FKRAAL KBAAI BHEAD NEW 66 11KV SUBSTATION	21,415,289	21,382,508	17,417,302	-23%	-23%
E- REPLACEMENT OF OVERSTRAND WATER PIPES	11,450,000	12,545,120	10,669,644	-7%	-18%
	131,222,247	**129,533,903**	**112,332,035**	**-17%**	**-15%**

Table 298: Capital Expenditure on the 5 Largest Projects

Name of Project - A	A - LOW-COST HOUSING SERVICE: CONSTRUCTION CONTRACTS & LAND
Objective of Project	Installation of civil infrastructure and construction of housing units in terms of different housing programmes.
Delays	None
Future Challenges	Availability of funding
Anticipated citizen benefits	Improved housing opportunities for Overstrand Citizens.

Table 299: Summary of Low-Cost Housing Service

Name of Project - B	B-KLEINMOND WWTW REFURBISH UPGRADE
Objective of Project	The Kleinmond WWTW is operating close to it's design capacity. The aim with the project is to upgrade the capacity of the plant from 1.2 Mega litres per day to 2 Ml/day.
Delays	The high-water table and extremely wet winter caused delays in construction, which were overcome by installing a dewatering system. The floods in September 2023 caused damage at the construction site, resulting in delays.
Future Challenges	None further anticipated at this stage.
Anticipated citizen benefits	Adequate wastewater treatment capacity for the residents of Kleinmond, Bettiesbaai, Pringle Bay and Rooi-Els, which will enable further development, and ensure continuous compliance with effluent quality standards before release into the environment.

Table 300: Summary of Kleinmond WWTW Refurbish upgrade

Name of Project - C	C-ELECTRIFICATION OF LOW-COST HOUSING AREAS
Objective of Project	Electrification of Low-Cost housing areas within the Overstrand electricity supply area.
Delays	None anticipated at this stage
Future Challenges	No future delays anticipated
Anticipated citizen benefits	Beneficiaries of Low-cost housing sites are furnished with electricity connections.

Table 301: Summary of electrification of lo-cost housing areas

Name of Project - D	D - FKRAAL KBAAI BHEAD NEW 66 11KV SUBSTATION
Objective of Project	Currently the electricity supply is constrained which is inhibiting the development of the agricultural sector, in particular Abalone farming which is energy intensive. In addition, the existing fish processing plants are also prevented from expansion. The project's main aim is to unlock the agriculture an industrial industry in the Gansbaai area which is in desperate need for growth in employment.
Delays	Initial delays were experienced with the awarding of the tender.
Future Challenges	No future delays are anticipated.
Anticipated citizen benefits	The latest statistics available from the Western Cape Provincial Treasury published in 2020 indicates an unemployment rate of 13.9% for the Overstrand municipal area. This is however before the COVID-19 pandemic, and it is therefore safe to assume this figure will now be significantly higher. In terms of demographics of the area, the 2011 census indicated that the population in the Overstrand consists of approximately 67% previously disadvantaged individuals. This project will unlock developments in this area which will have a direct positive impact on the unemployment.

Table 302: Summary of Franskraal, Kleinbaai, Birkenhead new 66 11kv substation

Name of Project - E	E-REPLACEMENT OF OVERSTRAND WATER PIPES
Objective of Project	The replacement of aging water pipelines to reduce pipe failures, water supply interruptions, and water losses.
Delays	The previous phase of the project was completed in March 2024. Tenders for the next phase closed in June 2024. Bids are being evaluated.
Future Challenges	Funding will be required to continue with the project after the current MTEF.
Anticipated citizen benefits	Reduced number of water supply interruptions and reduced water losses.

Table 303: Summary of Replacement of Overstrand water pipes

The variance between the original and adjustment budgets on these projects amount to -48% and -23% respectively.

5.9 BASIC SERVICES AND INFRASTRUCTURE BACKLOGS- OVERVIEW

The backlogs in the provision of water and sanitation in the informal settlements are the result of the historical migration of people into the area. Infrastructure in the informal settlements is, however, upgraded on a continual basis. The Access to Basic Services (ABS) project initiated by the Western Cape Department of Human Settlement was completed in 2012. Additional water points and toilets were provided in these areas to improve the ratio of the provision of services to 1 toilet per 5 households and 1 water point per 25 households (these ratios being the minimum standards nationally).

5.9.1 Service Backlogs

Service Backlogs as at 2023/24				
Households (HHs)				
	*Service level above minimum standard		**Service level below minimum standard	
	No. HHs	% HHs	No. HHs	% HHs
Water	36 024	100%	0	0%
Sanitation	33 539	100%	0	0%
Electricity	27 555	100%	0	0%
Waste management	36 662	100%	0	0%
Housing	34 395	91.64%	3 137	0%
% HHs are the service above/below minimum standard as a proportion of total HHs. 'Housing' refers to * formal and ** informal settlements.				

Table 304: Service Backlogs

5.9.2 Municipal Infrastructure Grant (MIG)

The MIG grant is intended to provide specific capital finance for basic municipal infrastructure backlogs for poor households, micro enterprises and social institutions servicing poor communities.

MIG BUDGET 2021/ 22 – 2023/24													
					2021/22 BUDGET			2022/23 BUDGET			2023/24 BUDGET		
Local Area	**Ward**	**Project Description**	**Project Manager**	**Funding Source**	**COUNCIL FUNDED**	**EXTERNAL (GRANTS)**	**TOTAL**	**COUNCIL FUNDED**	**EXTERNAL (GRANTS)**	**TOTAL**	**COUNCIL FUNDED**	**EXTERNAL (GRANTS)**	**TOTAL**
		SPORT & RECREATION			1 781 225	**2 343 025**	**4 124 250**		**200 000**	**200 000**		**2 290 000**	**2 290 000**
Hawston	Ward 08	Upgrade Hawston Sport Complex	D Hendriks	MIG		2 343 025	2 343 025		200 000	200 000		2 290 000	2290000
Hawston	Ward 08	Upgrade Hawston Sport Complex R/O	D Hendriks	MIG	1 781 225		1 781 225						
		ROADS				**4 857 571**	**4 857 571**		**14 260 749**	**14 260 749**		**4 640 000**	**4 640 000**
Blompark	Ward 02	Rehabilitate Roads - Blompark	D Hendriks	MIG					3 000 000	3 000 000		3 810 067	3 810 067
Stanford	Ward 11	Rehabilitate Roads - Stanford	D Hendriks	MIG								829 900	829 933
Blompark	Ward 02	Blompark Housing Project Bus Route	D Hendriks	MIG		4 857 571	4 857 571						
Masakhane		Masakhane Housing Project Bus Route							11 260 749	11 260 749			
		WATER							**8 935 851**	**8 935 851**		**360 000**	**360 000**
Mount Pleasant	Ward 4	Mount Pleasant Reservoir Link Water Lines	D Hendriks	MIG								360 000	360 000
Masakhane	Ward 01	Upgrade Water Lines & New Booster Pumpstation							4 645 140	4 645 140			
Stanford	Ward 11	Upgrade Bulk Water							4 290 711	4 290 711			
		SEWERAGE				**12 852 404**	**12 852 404**					**9 015 667**	**9 015 667**
Kleinmond	Multi-ward	Kleinmond WWTW Refurbish Upgrade	D Hendriks	MIG								9 015 667	9 015 667
Masakhane	Ward 01	Upgrade Bulk Sewer Supply Area A & B				12 852 404	12 852 404						
		STORMWATER										**6 897 073**	**6 897 073**
Proteadorp	Ward 09	Upgrade Stormwater Infrastructure Proteadorp	D. Hendriks	MIG								6 897 073	6 897 073

MIG BUDGET 2021/ 22 – 2023/24													
					2021/22 BUDGET			2022/23 BUDGET			2023/24 BUDGET		
Local Area	**Ward**	**Project Description**	**Project Manager**	**Funding Source**	**COUNCIL FUNDED**	**EXTERNAL (GRANTS)**	**TOTAL**	**COUNCIL FUNDED**	**EXTERNAL (GRANTS)**	**TOTAL**	**COUNCIL FUNDED**	**EXTERNAL (GRANTS)**	**TOTAL**
	Multi-ward	**MIG PMU**	D. Hendriks	MIG		**1 000 000**	**1 000 000**		**1 231 400**	**1 231 400**		**652 260**	**652 260**
		GRAND TOTAL			**1 781 225**	**21 053 000**	**22 834 225**		**24 628 000**	**24 628 000**		**23 855 000**	**23 855 000**

Table 305: 2021/22 – 2023/24 MIG Budget

The table details the MIG expenditure for the 2023/24 financial year:

Municipal Infrastructure Grant (MIG)* Expenditure 2023/24 on Service backlogs- R'						
Details	**Budget**	**Adjustments Budget**	**Actual**	**Variance**		The grant is intended to provide specific capital finance for basic municipal infrastructure backlogs for poor households, micro enterprises and social institutions servicing poor communities
				Budget	**Adjust-ments Budget**	
Infrastructure - Road transport	**16,998,390**	**11,537,073**	**7,851,906**	**-116%**	**-47%**	
Roads, Pavements & Bridges	4,640,000	4,640,000	4,640,000	0%	0%	
Storm water	12,358,390	6,897,073	3,211,907	-285%	-115%	
Infrastructure - Electricity	**-**	**-**	-			
Generation			-			
Transmission & Reticulation	-	-	-			
Street Lighting						
Infrastructure - Water	**360,000**	**360,000**	**360,000**	**-**	**-**	
Dams & Reservoirs	-	-	-			
Water purification	360,000	360,000	360,000	0%	0%	
Reticulation	-	-	-			
Infrastructure - Sanitation	**3,554,350**	**9,015,667**	**9,015,667**	**61%**	**0%**	
Reticulation	-	-	-			
Sewerage purification	3,554,350	9,015,667	9,015,667	61%	0%	
Infrastructure - Other	**-**	**-**	**-**	**0%**	**0%**	
Waste Management						
Transportation						
Gas						
Other Specify:	**4,652,260**	**2,942,260**	**2,942,260**	**-58%**	**0%**	
Hawston Sport Complex	4,000,000	2,290,000	2,290,000	-75%	0%	

Municipal Infrastructure Grant (MIG)* Expenditure 2023/24 on Service backlogs-						
R'						
Details	Budget	Adjustments Budget	Actual	Variance		The grant is intended to provide specific capital
Project Management Unit	-	-	-			
Operational portion	652,260	652,260	652,260			
Total	**25,565,000**	**23,855,000**	**20,169,833**	**-27%**	**-18%**	
** MIG is a government grant program designed to fund a reduction in service backlogs, mainly: Water; Sanitation; Roads; Electricity. Expenditure on new, upgraded and renewed infrastructure is set out at Appendix M; note also the calculation of the variation. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.*						

Table 306: Municipal Infrastructure Grant (MIG) spending, 2023/24

The MIG allocation for 2023/24 was spent on the following projects:

Upgrading of Hawston Sport Grounds New Stadium Pavilion (Phase 1) – R 2 290 000

The project entailed the construction of Phase 1 of the Hawston Sport grounds pavilion which included:

- Bulk earthworks
- Foundation excavation
- Reinforced concrete foundation & strip footings
- 2 x Conservancy tanks
- Stormwater pipeline
- Watermain Pipeline.

The professional team is Bergstan SA Consulting & Development Engineers, and Ikapa Reticulation and Flow was appointed for the construction. Construction activities commenced during April 2024 practical completion was achieved on 30 June 2024.

The remaining scope for Phase 1 will be completed in the 2024/2025 financial year.





Upgrade Stormwater Infrastructure Proteadorp, Kleinmond – R 6 897 073

The project entailed the upgrading of stormwater infrastructure & associated stormwater structures in Proteadorp, Kleinmond.

Stormwater infrastructure such as 375mm/600mm dia. pipelines, catchpits, manholes, channels and kerbs were installed in the following roads:

- Nemesia Lane
- Eleventh Street
- Heide Street
- Kalkoentjie Avenue
- Afrikaner Street
- Nivinia Lane
- Erika Crescent
- Protea Road.

The tender was advertised on 07 July 2023 and was awarded to Matamela Enterprise CC on 29 September 2023. The construction activities commenced during October 2023 and the estimated completion date was 27 March 2024**.** The contractor failed to meet the completion date due to delays in the supply of material, capacity issues & numerous construction plant breakdowns. Their contract was extended until 31 July 2024 to allow the contractor to achieve practical completion of the works. The contractor could not achieve practical completion of the works and the municipality is in the process to terminate the contract.

Application for roll-over of the unspent funding to the 2024/25 financial will be submitted to National Treasury to allow for the completion of the works.




Mount Pleasant Reservoir Waterlines – R 360 000

The project entailed the installation of 79m of 160mm dia. HDPE water pipeline in Mount Pleasant.

The installation was done by Marting & East, who was appointed for the waterpipe replacement project in Overstrand. The installation of the pipeline was completed during December 2023.




Rehabilitation of roads in Blompark -R 3 810 067

The project entails the rehabilitation of existing roads and the construction of sidewalks in Blompark, Gansbaai. The construction work for the proposed upgrades was as follows:

- New kerbs
- Road surfacing – Hot mix asphalt
- Sidewalks
- Installation of 375mm & 450Mm dia. stormwater pipes in Dahlia street

The following roads were resurfaced:

- Kapok, Kampeer, Angelier, Gousblom, Dahlia & Skool.

1.2m wide concrete paved sidewalks were constructed at:

- Kapok, Madeliefie, Kampeer, Angelier, Protea, Gousblom, Dahlia, Roos & Skool streets.

The professional team was Daveng Consulting Engineers, and the appointed contractor was Ikapa Reticulation and Flow. Construction activities commenced during August 2023, practical completion was achieved on 30 June 2024. The total project cost for Blompark amounted to R 3 810 067.



Rehabilitation of roads in Stanford – R 829 933

The works for Stanford included the installation of kerbing & construction of 1.5m wide asphalt sidewalks in Dreyer Street.

The professional team was Daveng Consulting Engineers, and the appointed contractor was Ikapa Reticulation and Flow. Construction activities commenced during August 2023; practical completion was achieved on 30 June 2024. The total project cost for Stanford amounted to R 829 933.





Kleinmond WWTW Upgrade & Refurbishment - R 9 015 667

The upgrading of the existing Kleinmond WWTW entails:

- Refurbishment and modifications of existing hand raked screen
- Equipping the inlet works with a mechanical front-raked screen and screenings washer compactor
- Construction of a new bypass channel parallel to the existing screen channel. The existing hand-raked screen will be relocated into this bypass channel. A new passive overflow weir will be created upstream of the mechanical screen to discharge into the bypass channel during excessive blinding of the mechanical screen
- Demolishing of existing storeroom to provide space and access for a new mechanical front-rake screen
- Construction of an apron slab (16m x 6m) to provide for access to and collection and removal of screenings and grit wastes.
- Provision of end-suction long-coupled single-stage centrifugal wash water supply pumps.
- Modifications of 73m2 to existing buildings
- Construction of a boundary security fence 345m x 2,4m for the treatment works
- A chlorine contact tank 12,4m x 11,6m x 3,1m, to facilitate disinfection of the final effluent from the SST, by means of dosing chlorinated water into the new chlorine contact tank. An automatic chlorination controller system shall be provided to facilitate proportional dosing according to the measured flow at the inlet works. The two (2) existing submersible wash water pumps shall be relocated to the new chlorine contact tank. The pumps shall extract water upstream of the outlet weir of the contact tank and discharge into the storage tanks outside the dewatering building. The water shall be used for cleaning the belt press inside the dewatering building

- Construction of plastic (uPVC and GRP) inter-connecting pipework ranging from DN 160 to DN 355 mm including, drainage and overflow pipelines from various structures.
- Construction of the service water reticulation pipeline/system.
- General electrical work, including electrical wiring and lighting
- Modification works at the existing reactor, which include the construction works of reinforced concrete platforms to enable mixing to prevent settling of sludge and a reinforced concrete perimeter wall to accommodate the altered water levels inside the process unit. This Contract shall also provide top mounted, vertical shaft type mixing units suitable for mixing the liquor in the anoxic reactor (modified existing reactor)

The tender was awarded to Hiload Inyanga on 22 December 2022. The construction activities commenced on 23 January 2023 and the anticipated completion date is 24 September 2024. The project is funded by Overstrand Municipality, DWS and MIG. The total MIG expenditure was R 9 015 667.

COMPONENT C: CASH FLOW MANAGEMENT AND INVESTMENTS

Cash flow management is critical to the municipality as it enables the organisation to assess whether enough cash is available at any point in time to cover the council's commitments. Cash flow is rigorously managed and monitored on a daily basis.

5.10 CASH FLOW

Cash Flow Outcomes					
R'000					
Description	2021/22	2022/23	2023/24		
	Actual	Actual	Original Budget	Adjustments Budget	Actual
CASH FLOW FROM OPERATING ACTIVITIES					
Receipts					
Ratepayers and other	1,179,482	1,218,770	1,412,425	1,449,046	1,414,647
Government - operating	145,075	172,032	184,953	192,561	186,843
Government - capital	96,836	105,269	54,293	97,974	96,616
Interest	36,128	58,874	41,800	56,800	81,119
Dividends					

Cash Flow Outcomes					
R'000					
Description	2021/22	2022/23	2023/24		
	Actual	Actual	Original Budget	Adjustments Budget	Actual
	–	–	–	–	–
Payments					
Suppliers and employees	(1,199,126)	(1,277,805)	(1,433,760)	(1,469,374)	(1,502,613)
Finance charges	(47,584)	(48,152)	(49,658)	(49,658)	(48,571)
Transfers and Grants	(12,813)	(14,865)	(16,380)	(16,580)	(16,590)
NET CASH FROM/(USED) OPERATING ACTIVITIES	**197,999**	**214,123**	**193,672**	**260,768**	**211,450**
CASH FLOWS FROM INVESTING ACTIVITIES					
Receipts					
Proceeds on disposal of PPE	3,813	3,676	–	–	302
Decrease (Increase) in non-current debtors	–		–	–	
Decrease (increase) other non-current receivables	–		–	–	
Decrease (increase) in non-current investments	(4,980)	(4,980)	(4,980)	(4,980)	(4,980)
Payments					
Capital assets	(190,382)	(183,191)	(209,409)	(215,227)	(172,235)
NET CASH FROM/(USED) INVESTING ACTIVITIES	**(191,549)**	**(184,495)**	**(214,389)**	**(220,207)**	**(176,913)**
CASH FLOWS FROM FINANCING ACTIVITIES					
Receipts					
Short term loans	–	–	–	–	–
Borrowing long term/refinancing	50,000	50,000	50,000	50,000	50,000
Increase (decrease) in consumer deposits	1,064	1,122	22,000	22,000	3,535
Payments					
Repayment of borrowing	(53,957)	(50,494)	(58,245)	(58,245)	(57,949)
NET CASH FROM/(USED) FINANCING ACTIVITIES	**(2,893)**	**628**	**13,755**	**13,755**	**(4,414)**
NET INCREASE/ (DECREASE) IN CASH HELD	**3,557**	**30,255**	**(6,962)**	**54,316**	**30,123**

Cash Flow Outcomes					
R'000					
Description	2021/22	2022/23	2023/24		
	Actual	Actual	Original Budget	Adjustments Budget	Actual
Cash/cash equivalents at the year begin:	612,723	616,280	523,264	646,535	646,535
Cash/cash equivalents at the year-end:	616,280	646,535	516,302	700,851	676,658
Source: MBRR SA7					

Table 307: Cash flow

Variances between the amended budget and the actual outcome are as a result of savings on expenditure and an increase in revenue received. The municipality has a positive net cash from operating activities.

5.11 GROSS OUTSTANDING DEBTORS PER SERVICE

Financial year	Rates	Trading services (Electricity and Water)	Economic services (Sanitation and Refuse)	Rentals	Other	Total
	R'000	R'000	R'000	R'000	R'000	R'000
2021/22	35,166	60,769	29,851	1,114	14,047	140,947
2022/23	41,923	74,363	38,529	1,120	13,464	169,400
2023/24	47,159	104,737	51,550	1,237	18,037	222,720
Difference	(5,235)	(30,374)	(13,021)	(117)	(4,573)	(53,320)
% growth year on year	-14.9%	-50.0%	-43.6%	-10.5%	-32.6%	-37.8%

Note: Figures exclude provision for bad debt

Table 308: Gross outstanding debtors per service

The following graph indicates the total outstanding debt per type of service for 2023/24

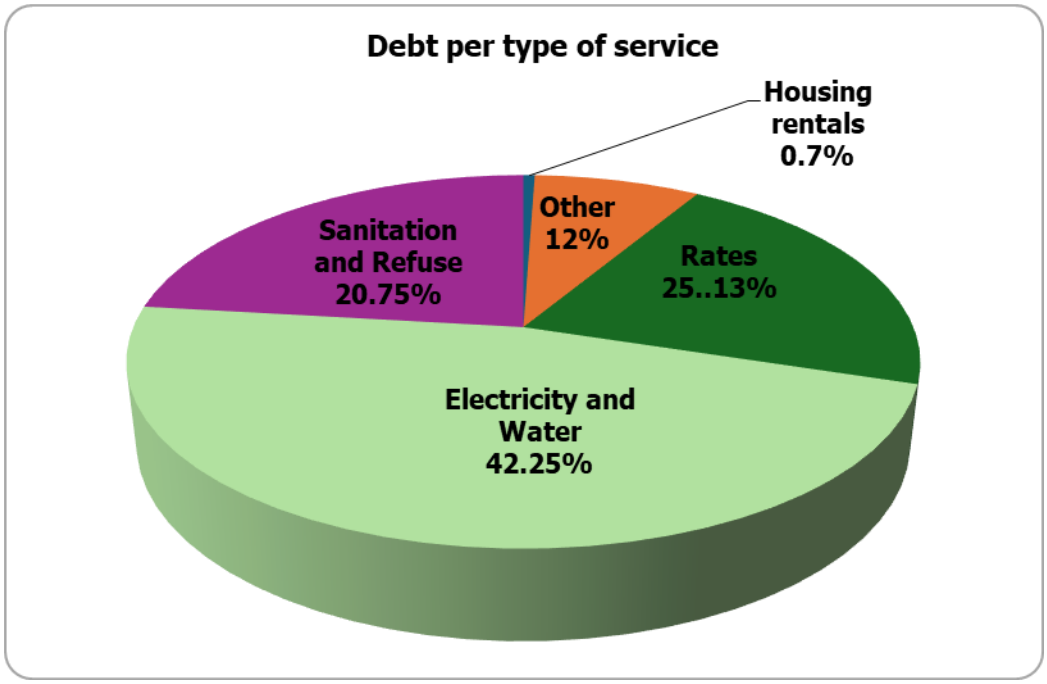


Figure 23: Debt per service type

5.12 TOTAL DEBTORS AGE ANALYSIS

Financial year	Less than 30 days R'000	Between 30-60 days R'000	Between 60-90 days R'000	More than 90 days R'000	Total R'000
2021/22	79,839	2,677	1,970	56,461	140,947
2022/23	94,258	5,058	3,744	66,339	169,400
2023/24	118,642	7,933	5,576	90,571	222,723
Difference	24,384	2,875	1,831	24,232	53,323
% growth year on year	30.5%	107.4%	92.9%	42.9%	37.8%

Table 309: Service debtor age analysis

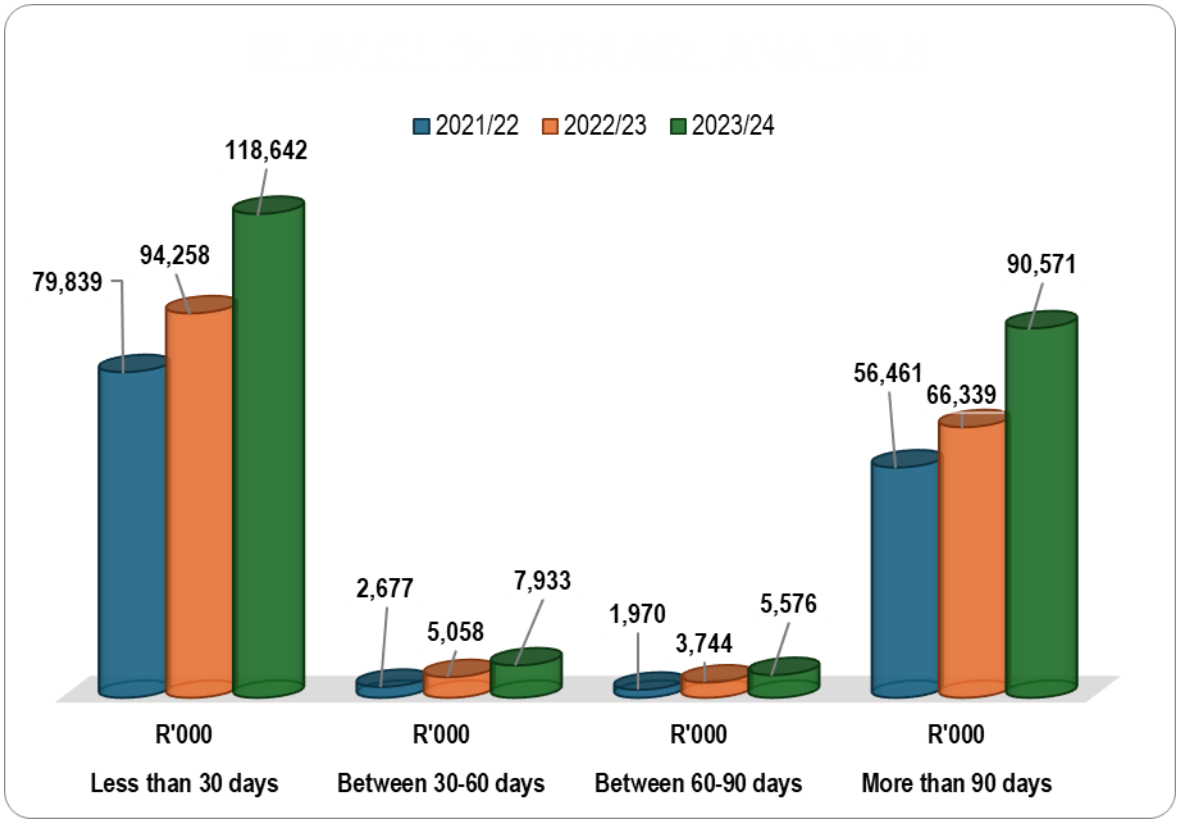


Figure 24: Service debtors age analysis for the 2021/22, 2022/23 and 2023/24 financial years

5.13 BORROWINGS AND INVESTMENTS

Infrastructure needs to be replaced and therefore borrowings for periods of 10-15 years are taken up to spread the burden over the minimum useful life of the assets.

5.13.1 Actual Borrowings

Actual Borrowings 2021/22 - 2023/24			
R' 000			
Instrument	**2021/22**	**2022/23**	**2023/24**
Municipality			
Long-Term Loans (annuity/reducing balance)	380,400	379,906	371,957
Long-Term Loans (non-annuity)	100,000	100,000	100,000
Local registered stock			
Instalment Credit			
Financial Leases			
PPP liabilities			
Finance Granted By Cap Equipment Supplier			
Marketable Bonds			

Actual Borrowings 2021/22 - 2023/24			
R' 000			
Instrument	**2021/22**	**2022/23**	**2023/24**
Non-Marketable Bonds			
Bankers Acceptances			
Financial derivatives			
Other Securities			
Municipality Total	**480,400**	**479,906**	**471,957**

Table 310: Actual Borrowings

5.13.2 Municipal Investments

Actual Investments 2021/22 - 2023/24			
R' 000			
	2021/22	2022/23	2023/24
Investment* type	**Actual**	**Actual**	**Actual**
Municipality			
Securities - National Government			
Listed Corporate Bonds			
Deposits - Bank	410,251	410,280	410,281
Deposits - Public Investment Commissioners			
Deposits - Corporation for Public Deposits			
Bankers Acceptance Certificates			
Negotiable Certificates of Deposit - Banks			
Guaranteed Endowment Policies (sinking)	60,512	68,211	77,045
Repurchase Agreements - Banks			
Municipal Bonds			
Investo Endowment Certificate			
Municipality Total	**470,763**	**478,491**	**487,326**
T5.10.4			

Table 311: Municipal Investments

5.13.3 Declaration of Loans and Grants made by the Municipality

Declaration of Loans and Grants made by the municipality: 2023/24				
All Organisation or Person in receipt of Loans */Grants* provided by the municipality	**Nature of project**	**Conditions attached to funding**	**Value**	**Total Amount committed over previous and future years**
			R'000	

			2022/23	2023/24	2024/25
Maatskaplike Dienste Hermanus	Grant-in-aid	None			–
Overstrand Association for People with Disabilities	Grant-in-aid	None	–	–	–
Ikamva	Grant-in-aid	None			–
Whale Coast Conservation	Grant-in-aid	None	–	–	–
Hermanus Botanical Society	Grant-in-aid	None	–	–	–
Kleinmond Child Welfare	Grant-in-aid	None	–	–	–
Overstrand Hospice	Grant-in-aid	None		–	–
Hangklip Community Care Centre	Grant-in-aid	None			–
Recycle Swop Shop	Grant-in-aid	None	–	–	–
Siyazama Service Centre for the Aged	Grant-in-aid	None			–
Overberg Wheelchair Association	Grant-in-aid	None			
Overstrand Arts	Grant-in-aid	None			
National Sea Rescue Institute	Grant-in-aid	None			
GCA	Grant-in-aid	None			
Badisa Herberg- aan- see	Grant-in-aid	None			
Hermanus Hacking Group	Grant-in-aid	None			
Camphill School	Grant-in-aid	None	–	–	–
Stanford Animal welfare	Grant-in-aid	None			
Flower Valley Conservation Trust	Grant-in-aid	None			
Kids @ the Centre	Grant-in-aid	None			
Strandlopertjie Bewaarskool	Grant-in-aid	None			
Narrative Foundation	Grant-in-aid	None			
Camphill Farm Community	Grant-in-aid	None	–	–	–
Pearly Shell Service Centre	Grant-in-aid	None			
RDP Training Centre	Grant-in-aid	None			
Hermanus Night Shelter	Grant-in-aid	None			
Blommeland Day Care	Grant-in-aid	None			
Whale Coast 96 FM	Grant-in-aid	None			
Pearly Beach Conservancy	Grant-in-aid	None	–	–	–
Women Action Group	Grant-in-aid	None			
Stanford Conservation	Grant-in-aid	None	–	–	–
Dyer Island Conservation Trust	Grant-in-aid	None	–	–	–
Grootbos Green Futures Foundation	Grant-in-aid	None			

Declaration of Loans and Grants made by the municipality: 2023/24					
All Organisation or Person in receipt of Loans */Grants* provided by the municipality	Nature of project	Conditions attached to funding	Value	Total Amount committed over previous and future years	
			R'000		
			2022/23	2023/24	2024/25
Enlighten Education Trust	Grant-in-aid	Management			
Cancer Association of SA	Grant-in-aid	None			
Sustainable Futures Trust	Grant-in-aid	None			
Child Welfare Hermanus	Grant-in-aid	None	–	–	–
Overberg Aquatic Club			–		
Franskraal Bowling Club			–	–	–
Hermanus, Stanford en Gansbaai Maatskaplike Dienste	Grant-in-aid	None			
Overstrand Child and Youth Care Centre					
Social Services Hermanus					
Gansbaai day care for children	Grant-in-aid	None			
Mayor's Charity Fund			–	–	–
Hermanus Rainbow Trust					
Hermanus Animal Welfare Society (HAWS)	Grant-in-aid		215	212	
Kleinmond Animal Welfare Society (KAWS)	Grant-in-aid		108	106	
Stanford Animal Welfare Society (SAWS)	Grant-in-aid		108	106	
BARC Dieresorg	Grant-in-aid		108	106	
Exclude tourism grants - done on separate table					
** Loans/Grants - whether in cash or in kind*					

Table 312: Grant-in-Aid: Declaration of Loans and Grants made by the municipality

Borrowings are incurred to fund infrastructure. Surplus cash is invested in short term instruments. The repayment of certain borrowings is encompassed in sinking funds.

COMPONENT D: OTHER FINANCIAL MATTERS

5.14 GRAP COMPLIANCE

The municipality is 100% GRAP compliant since 2008/09.

5.15 OVERVIEW OF COST CONTAINMENT MEASURES FOR 2023/24

The MFMA Municipal Cost Containment Regulations, 2019 (the Regulations) were published on 07 June 2019, with effective date 01 July 2019. Reports to council in the previous year addressed the administrative process in anticipation of the promulgation of the regulations. These considerations were based on MFMA Circular No. 82 Cost Containment Measures (Updated November 2016).

Subsequent to the regulations being gazetted, National Treasury issued MFMA Circular No 97 –Cost Containment Measures on 31 July 2019. This circular advises regarding proposed formats for reporting on budgets, expenditure and savings as addressed in the regulations.

Save for revised input pertaining to the consideration of Public Transport in Regulation 7(6)(b), included in changes as approved by council to the Overstrand Travel & Subsistence Policy in consideration of Public Transport, the bulk of the cost containment measures have been captured in various of our Budget related Council Policies. The before-mentioned been considered and updated with the annual revision of policies. The Overstrand Cost Containment Policy was approved by Council on 27 May 2020 with effective date 1 July 2020 and subsequently revised annually.

Of importance to note is that the Budget Steering Committee gave effect to stringent cost containment restrictions over the past number of years, in terms of the budget policy guidance, to advise Council in this regard. Templates have furthermore been implemented as part of operating procedures, to guide decision making regarding use of consultants and feasibility considerations.

The administration gives further effect in implementing the regulations and this is being attended to on a continuous basis, applying the stipulations of Budget directives and Budget related policies.

Correspondence was received from the national treasury, advising that the review of the regulations is ongoing. The National Treasury will be undertaking a public participation process on the draft amendments to the Municipal Cost Containment Regulations, 2019 in due course.

In the meantime, we wish to advise municipalities that the Municipal Cost Containment Regulations, 2019 have not been repealed and municipalities and municipal entities must continue to implement the Regulations.

CHAPTER 6

COMPONENT A: AUDITOR GENERAL OPINION 2022/23

6.1 AUDITOR GENERAL REPORT 2022/23

Auditor-General Report on Financial Performance 2022/23	
Audit Report Status:	Unqualified (Clean Audit)
Non-Compliance Issues	Remedial Action Taken
There were no findings of any material misstatements in the financial statements prepared by the Municipality in accordance with S122 of the MFMA.	
There were no material findings of any instances of material non-compliance with specific matters in laws and regulations applicable to the Municipality.	

Table 313: AG Report on Financial Performance 2022/23

Auditor-General Report on Service Delivery Performance: 2022/23	
Audit Report Status:	Unqualified (Clean Audit)
Non-Compliance Issues	Remedial Action Taken
There were no material findings on the usefulness and reliability of the reported performance information for the following objective: • The provision and maintenance of municipal services. The Auditor-General identified material misstatements in the annual performance report submitted for auditing. These material misstatements were in the reported performance information for Strategic Objective 2 – The provision and maintenance of municipal services. Management subsequently corrected all the misstatements, and the auditor did not include any material findings in the audit report.	

Table 314: AG Report on Service Delivery Performance 2022/23

COMPONENT B: AUDITOR GENERAL OPINION 2023/24

6.2 AUDITOR GENERAL REPORT 2023/24

Auditor-General Report on Financial Performance 2023/24	
Audit Report Status:	Unqualified (Clean Audit)
Non-Compliance Issues	Remedial Action Taken
There were no findings of any material misstatements in the financial statements prepared by the Municipality in accordance with S122 of the MFMA.	

There were no material findings of any instances of material non-compliance with specific matters in laws and regulations applicable to the Municipality.

Table 315: AG Report on Financial Performance 2023/24

Auditor-General Report on Service Delivery Performance: 2023/24	
Audit Report Status:	Unqualified (Clean Audit)
Non-Compliance Issues	Remedial Action Taken
There were no material findings on the usefulness and reliability of the reported performance information for the following objective: • The provision and maintenance of municipal services.	

Table 316: AG Report on Service Delivery Performance 2023/24

APPENDICES

APPENDIX A: COUNCILLORS, COMMITTEES ALLOCATED AND COUNCIL ATTENDANCE

Councillors, Committees Allocated and Council Attendance- 2023/24					
Council Members	**Full Time / Part Time** **FT / PT**	**Committees Allocated**	***Ward and/ or Party Represented**	**Percentage Council Meetings Attendance** **%**	**Percentage Apologies for non-attendance** **%**
Grant Cohen	FT	Speaker	9 DA	100	-
Annelie Rabie	FT	Executive Mayor	Proportional DA	100	-
Lindile Ntsabo	FT	Deputy Executive Mayor Protection Services	Proportional DA	100	-
Frederick Africa	FT	Management Services	8 DA	94	100
Elnora Gillion	FT	Local Economic Development	8 DA	100	-
Clinton Lerm	FT	Investment, Infrastructure & Tourism	Proportional DA	82	100
Ronald Nutt	FT	Community Services	4 DA	100	-
Vuyisani Bandeza	PT	Investment & Infrastructure	6 LP	88	50
Kari Brice	PT	Community Services	3 DA	100	-
Dudley Coetzee	PT	Local Economic Development	1 DA	100	-
Riana de Coning	PT	Investment & Infrastructure	14 DA	76	100
Rugene Dees	PT	Local Economic Development	Proportional ACDP	88	100
Theresa Els	PT	Finance & Tourism	10 DA	88	100
Steven Fourie	PT	Protection Services	11 DA	94	100
Malcolm Grimbeek	PT	Protection Services	Proportional FF+	94	100
Tembile Gwele	PT (Until Dec 2023)	Management Services	Proportional EFF	67	0
Andrew Komani	PT	Management Services	Proportional DA	100	-

Councillors, Committees Allocated and Council Attendance- 2023/24					
Council Members	**Full Time / Part Time**	**Committees Allocated**	***Ward and/ or Party Represented**	**Percentage Council Meetings Attendance**	**Percentage Apologies for non-attendance**
	FT / PT			**%**	**%**
Hybré Lombard	PT	Protection Services	7 DA	100	-
Kholiswa Ngqandana	PT	Community Services	Proportional LP	88	100
Msa Nomatiti	PT	Investment & Infrastructure	Proportional DA	88	100
Nomaxesibe Nqinata	PT	Management Services	2 ANC	88	100
Masibonge Sihlahla	PT	Investment & Infrastructure	12 ANC	88	100
Bongiwe Nombula	PT (Since 27/04/23)	Local Economic Development / Community Services	5 ANC	88	100
Connie Tafu-Nwonwo	PT	Protection Services	Proportional ANC	100	-
Jacobus van Staden	PT	Finance & Tourism	Proportional FF+	100	-
Stephen Williams	PT	Community Services	Proportional DA	100	-
Siphiwo Beyi	PT (since Dec 2023)	Management Services	Proportional EFF	62	0
Note: * Councillors appointed on a proportional basis do not have wards allocated to them					

APPENDIX B: COMMITTEES (OTHER THAN MAYORAL / EXECUTIVE COMMITTEE) AND PURPOSES OF COMMITTEES

Committees (other than Mayoral / Executive Committee) and Purposes of Committees	
Municipal Committees	**Purpose of Committee**
Portfolio Committees	To Assist Executive Mayor
Section 62 Appeal Committee	Section 62 of the Systems Act provides inter alia for a person whose rights are affected by a decision taken by a political structure, political office bearer or a councillor to appeal to a committee of councillors who were not involved in the decision and appointed by the municipal council for this purpose.

Committees (other than Mayoral / Executive Committee) and Purposes of Committees	
Municipal Committees	**Purpose of Committee**
Disciplinary Committee	To investigate any contravention of or failure by councillors to comply with any provision of the Code of Conduct for Councillors.
Municipal Public Accounts Committee (MPAC)	To recover unauthorised, irregular or fruitless and wasteful expenditure from the person liable for that expenditure. Council is vested with the responsibility to oversee the performance of the municipality, as required by the Constitution, the MFMA and the Systems Act. This oversight responsibility of council is particularly important for the process of considering annual reports.

APPENDIX C: THIRD TIER STRUCTURE

Third Tier Structure	
Municipal Manager	**Dean O'Neill**
Internal Audit	Chief Audit Executive: Dominic van der Heever
Risk Management	Chief Risk Officer – Zintle Mazuthu
Directorate	**Director / Manager (Title and name)**
Management Services	**Director Management Services - Desiree Arrison**
Human Resources	Senior Manager - Lucinda Bucchianeri
ICT	Manager: System Development - Craig Johnson
	Senior Business Analyst - Johnet van Asperen
Communication	Manager - Noluthando Zweni
Strategic Services	Senior Manager - Rochelle Louw
Council Support Services	Manager - Hanlie van Tonder
Legal Services	Senior Manager: Jacques Wilkinson
Finance	**Director: Finance - Santie Reyneke -Naude**
Deputy Director	Deputy Director: Finance & SCM - Clint Le Roux
Expenditure & Assets	Senior Manager - Johannes Vorster
Financial Services	Senior Manager - Bernard King
Supply Chain Management	Deputy Director: Finance & SCM - Clint Le Roux
Revenue	Senior Manager - Elmarie Hooneberg
Economic and Social Development and Tourism	**Director: Economic and Social Development and Tourism - Solomzi Madikane**
LED	Manager - Xolile Kosi
Tourism Marketing	Manager - Frieda Lloyd
Social Development	Manager - Gerhard Smit
Protection Services	**Director: Protection Services - Neville Michaels**
Traffic, Law enforcement & Task team	Chief: Traffic, Law enforcement & Task team – Rudi Fraser

Third Tier Structure	
Fire & Rescue, Disaster Management & Security Services	Chief Fire & Rescue & Disaster Management & Security Services – Lester Smith
Community Services	Director: Community Services – Seon Swartz
Operational Services	Deputy Director: Operational Services – Theo Steenberg
Area Management - Kleinmond	Senior Manager: Kleinmond Administration – Vacant (since Dec 2022)
Area Management - Hermanus	Senior Manager: Hermanus Administration – Vacant (resigned 30/04/2024
Area Management - Gansbaai	Senior Manager: Gansbaai /Stanford Administration – Vacant (since March 2023)
Housing	Manager: Housing Administration – Vacant
Infrastructure & Planning	**Director Infrastructure & Planning - Stephen Muller**
Engineering Planning	Deputy Director: Engineering Planning - Hanre Blignaut
Engineering Services	Senior Manager - Dennis Hendricks
Town and Spatial Planning	Senior Manager - Riaan Kuchar
Electro technical Services: Hermanus & Kleinmond	Senior Manager – Vacant (resigned 30/03/2024)
Electro technical Services: Gansbaai	Senior Manager - Vacant (resigned 30/06/2024)
Property Administration	Manager - Anja Le Roux
Building Control	Manager – Louise Coetzee
Environmental Management Services	Senior Manager - Liezl de Villiers
Use as a spill-over schedule if top 3 tiers cannot be accommodated in chapter 2 (T2.2.2). T C	

APPENDIX D: MUNICIPAL FUNCTIONS

MUNICIPAL FUNCTIONS	Function Applicable to Municipality (Yes / No)*
Constitution Schedule 5, Part B functions:	
Beaches and amusement facilities	Yes
Billboards and the display of advertisements in public places	Yes
Cemeteries, funeral parlors and crematoria	Yes
Cleansing	Yes
Control of public nuisances	Yes
Control of undertakings that sell liquor to the public	Yes
Facilities for the accommodation, care and burial of animals	Yes
Fencing and fences	Yes
Licensing of dogs	Yes
Licensing and control of undertakings that sell food to the public	Yes
Local amenities	Yes
Local sport facilities	Yes
Markets	Yes
Municipal abattoirs	Yes

MUNICIPAL FUNCTIONS	Function Applicable to Municipality (Yes / No)*
Municipal parks and recreation	Yes
Municipal roads	Yes
Noise pollution	Yes
Pounds	Yes
Public places	Yes
Refuse removal, refuse dumps and solid waste disposal	Yes
Street trading	Yes
Street lighting	Yes
Traffic and parking	Yes
** If municipality: indicate (yes or No); * If entity: Provide name of entity*	

APPENDIX E: FUNCTIONALITY OF WARD COMMITTEES

Functionality of Ward Committees: 2023/24					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
WC 01	Ald. Dudley Coetzee	Yes	2	4	2
	Bangile Mpsekhaya				
	Kathryn Shirley Marshall				
	Elias Cornelius				
	Sandiso Simon Jacob				
	Sfiso Gede				
	Kevin Husk				
	Brett Stander				
	David Hagen				
	Louis Roodt				
	Lawrence Eugene Lucas				
WC 02	Ald. Theodorah Nqinata	Yes	2	4	2
	Andile Khope				
	Nasiphi Sitofile				
	Masixole Majarana				
	Isaac Falase				
	Shakes Mxolisa Sompa				
	Mthuthuzeli Foto				
	Luvuyo September				

Functionality of Ward Committees: 2023/24					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
	Melinda Wessels				
	Dorah Siduka				
	Izak Gerhardus Botha				
WC 03	Ald. Kari Brice	Yes	2	4	2
	Mary-Ann Verster				
	Peter Craig Holmes				
	Patricia Redford				
	Kenneth Oscar Coetzer				
	Donovan Charles van der Westhuizen				
	Brian Herbert Wridgway				
	John Howel Cowan				
	Dianne Gila Rattle				
	Barend Gerhardus Jansen van Vuuren				
	Ross Dewar				
WC 04	Cllr Ronald Nutt	Yes	2	4	2
	Ethel Visser				
	Lucinda Plaatjies				
	Christine Ann May				
	Nicolaas Johannes Esau				
	Hendry Lottering				
	Deon de Kock				
	Shirmorne Moses				
	Martiens Konstabel				
	Maria Pieterse				
	Anthony Steneveld				
WC 05	Cllr Bongiwe Nombula	Yes	2	4	2
	Sbongiseni Ntamo				
	Priscilla Tebele				
	Eric Vuyo Mlonyeni				
	Fuzile Bhangazane				
	Polao Mofokeng				
	Nomathamsonqa Bandeza				

Functionality of Ward Committees: 2023/24					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
	Eunice Ncapayi				
	Lucy Nomvuyo Mbula				
	Mncedisi Nobaza				
	Mhlangabezi Mati				
WC 06	Cllr Vuyisani Bandeza	Yes	2	4	2
	Vusumzi Kennedy Tshona				
	Babalwa Xhinti				
	Purity Simongele Xolo				
	Amos Rolobana				
	Phelesile Jika				
	Luthando Mshenxiswa				
	Khuselwa Precious Macingwane				
	Thembani Mcinjano				
	Sizani Phila Maphias				
	Paul Dyantyi				
WC 07	Cllr Hybre Lombard	Yes	2	4	2
	Julia van Zyl				
	Robert William van der Merwe				
	Jacobus Albertus Vorster le Roux				
	Gideon Johannes Beukes				
	Hester Mienie				
	Joan Jones				
	Hugo Theunis Potgieter				
	Donald Ian Kearney				
	David Frederick Chambers				
	Pierre Louis le Roux				
WC 08	Cllr Arnie Africa	Yes	2	4	2
	Johannes Antonie Snyman				
	Ockert Tobias van Schalkwyk				
	Deon Grant Laaks				
	Franska Sharmonay Lutz				
	Thomas Swarts				

Functionality of Ward Committees: 2023/24					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
	Natasha Bruiners				
	Lavinia Gillion				
	Marco Dunsdon				
	Loretta Veldsman				
	Dinish Rajpaul				
WC 09	Cllr Grant Cohen	Yes	2	4	2
	Chris Harding				
	Nydia Carelse				
	Deon Brits				
	Burger Wilhelm Malherbe				
	David Alan Peddle				
	Thomas Saul Snibbe				
	Hendrik Botha Maree				
	Maria Magrieta de Beer				
	Matthys Johannes Bekker				
	Etienne Ralph Olifant				
WC 10	Cllr Theresa Els	Yes	2	4	2
	Thobekile Niklas Koti				
	Xolisa Justice Njemla				
	Delia April-Endley				
	Elmarie Strydom				
	Wayne Raymond Jackson				
	Bangikhaya Mantshinga				
	Karon Scholefield				
	Barend Johannes de Klerk				
	Pierre Neethling				
	Amund Paul Beneke				
WC 11	Cllr Steven Fourie	Yes	2	4	2
	Elizabeth Catharina Versfeld				
	Alexander Atchison Mostert				
	Megan Keisha Pieterse				
	Siegried Louise Venter				

Functionality of Ward Committees: 2023/24					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
	Jan Urbanus Germishuys				
	Shirley Coetzee				
	Archibald Chambers				
	Colleen Emmenis				
	Hendry Dyers				
	Siphele Nkebe				
WC 12	Cllr Masibongwe Sihlahla	Yes	2	4	2
	Lungiswa Sithetho				
	Mafu Saula				
	Nobelungu Callinah Mpemba				
	Nomathamsanqa Max				
	Faniswa Shumane				
	Zingisa Mthimde				
	Thandeka Sangxiki				
	Andisiwe Ntshibanto				
	Asiphe Dyantyi				
	Vuyiswa Mbiko				
WC 13	Cllr Charmaine Resandt	Yes	2	4	2
	Hendrik Johannes Greeff				
	Johannes Myburgh				
	Duncan Heard				
	Deon van der Kooi				
	James Henry Hattingh				
	Caroline Anne Gabb				
	Meredith Thornton				
	Anne Droomer				
	Theo Agenbag				
	Duran Proper				
WC 14	**New ward since 1 November 2021**				
	Ald Riana de Coning	Yes	2	4	2
	Ivan Cornelius				

Functionality of Ward Committees: 2023/24					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
	Johanna Maria Mostert				
	Johannes Zacharias Joubert				
	Helene Wolvaardt				
	Dianne Margaret Galant				
	Manie van Dyk				
	Eric William de Villiers				
	Juan Lewis				
	Gustav Sauls				
	Christiaan Meyer				

APPENDIX F 1: CAPITAL PROJECTS: SEVEN LARGEST IN 2023/24

Capital Projects: Seven Largest in 2023/24 (Full List at Appendix X)				
R' 000				
No.	**Project Name and detail**	**Start Date**	**End Date**	**Total Value**
1	LCH SERVICES CONSTRUCTION CONTRACTS	01/07/2023	31/07/2024	33,678,000
2	KLEINMOND WWTW REFURBISH UPGRADE	01/07/2023	31/07/2024	26,187,089
3	ELECTRIFICATION OF LOW-COST HOUSING AREAS	01/07/2023	31/07/2024	27,300,705
4	FKRAAL KBAAI BHEAD NEW 66 11KV SUBSTATION	01/07/2023	31/07/2024	17,417,302
5	REPLACEMENT OF OVERSTRAND WATER PIPES	01/07/2023	31/07/2024	10,669,644
6	UPGRADE STORMWATER INFRASTRUCTURE-PROTEADORP, MOUNTAIN VIEW, EXT 6 & OVERHILLS	01/07/2023	31/07/2024	3,211,907
7	UPGRADE HERMANUS WELL FIELDS PHASE 2	01/07/2023	31/07/2024	7,030,410
				T F.1

APPENDIX F 3: TOP FOUR SERVICE DELIVERY PRIORITIES FOR WARD (HIGHEST PRIORITY FIRST)

Note: No ward specific project (WSP) budget allocation received in 2023/24 financial year.

Top Four Service Delivery Priorities for Ward (Highest Priority First)		
No.	**Priority Name and Detail**	**Progress During 2023/24**
	GREATER GANSBAAI AREA- WARDS 1, 2, 11, 14	
	WARD 1	
1	Housing including IRDP and FLISP	Phased project. BNG houses – 100 houses completed during April 2024 as part of Phase 1.
2	Rehabilitate roads Stanford	Completed
3	Upgrade of Library/Technology Resource & Information Centre relocated to Community Hall area	Request to be submitted to the Department of Cultural Affairs and Sport
4	Tourism and Community Hub to be erected on Erf 594, Stanford	Request to be submitted to the Department of Cultural Affairs and Sport
	WARD 2	
1	Housing	Masakhane UISP project, implemented in phases over various financial years, 1078 sites completed to date.
2	Masakhane Housing Project Bus Route (Phase 1)	Completed.
3	Upgrade Water Lines & New Booster Pumpstation Valves	Completed
4	Masakhane Housing Project Bulk Stormwater (Phase 2)	Phased project.
	WARD 11	
1	Pearly Beach Water Tower Refurbish	Not completed
2	Pearly Beach WTW Process Upgrade	Completed
3	Job Creation – Project for Coastal Management	Request to be submitted to the Department of Environmental Affairs-Working for the Coast project-Environmental services
	WARD 14	
1	Testing Facility/ Drivers License/ Learners License	Phased project. Funding allocated in previous financial years.
2	Upgrade of Provincial Tar Road (R43) (between Hermanus & including Main Road, Gansbaai)	Provincial project – construction in process.
3	Rehabilitate Roads Blompark	Completed.
4	Replacement/ refurbishment of vehicles/ plant equipment	Approved vehicle replacements are currently being procured.
	GREATER HERMANUS AREA- WARDS 3, 4, 5, 6, 7, 8, 12, 13	
	WARDS 3	
1	Completion of CBD revitalization	Phased project, phase 1 completed. Funding required for next phase implementation.
2	Baboon Management Programme	Operational funding allocated for the programme. Programme will

Top Four Service Delivery Priorities for Ward (Highest Priority First)		
No.	**Priority Name and Detail**	**Progress During 2023/24**
	- Continuation thereof - Repair and extension of existing electric baboon fence	cease at end December 2024.
3	Upgrade and maintenance of Cliff Path - Upkeep of paths and clearing of vegetation along the paths, litter control, signage, regular patrols, municipal alien clearing, enforcement of dog's bylaw, safety at Marine Pool area & upgrade ablution facilities at Marine Pool	• Parks department: Clearing of vegetation on pathway. • Construction of Stormwater Outlet and Post/Rails installation. • Installation of railing at Marine Tidal Pool. • Repair hole at Marine Tidal Pool after storm conditions. • Maintenance (Waxol)of existing post and rails at Waterfront Parking Area. • Maintenance of Ablution facility building at Marine Tidal Pool.
4	Hermanus Sports Centre access road and parking areas	• Installation of curbing on gravel road for stormwater drainage. • Installation of curbing at parking area for stormwater drainage. • Asphalting of Parking area at the Sports Centre.
	WARD 4	
1	Social Housing & Rental Stock development Opportunities	Social Housing Institute must be appointed.
2	Taxi Rank and a facility for busses, Dahlia Street opposite Moffat Hall/ alternatively at Malva Street	Funding allocated in 2024/25 financial year
3	Extended centre at Moffat Hal	No budget allocation was made for this project during 2023/24 financial year
4	CCTV Security cameras	Installed 1 PTZ camera on Rotary Way, that has a view across Mount Pleasant.
	WARD 5	
1	Electrification of Informal Settlement	Funding required.
2	Construction of Zwelihle High School	Provincial mandate, Department of Education is aware of the need. Dept has budget constraints.
3	Building facilities for Government departments (SASSA, Home Affairs, and Police Station etc.)	Provincial and National mandates.
4	Upgrading of sewerage system in Zwelihle	Budget allocated in previous financial years. Additional funding required.
	WARD 6	

Top Four Service Delivery Priorities for Ward (Highest Priority First)		
No.	**Priority Name and Detail**	**Progress During 2023/24**
1	Electrification of Schulphoek (Dubai) Informal Settlement	A Development Agent appointed to oversee the entire Schulphoek development.
2	Development of service sites Schulphoek Informal Settlement	A Development Agent appointed to oversee the entire Schulphoek development.
3	Upgrading of household's electricity Infrastructure	Illegal electricity connections are placing strain on the electricity network.
	WARD 7	
1	Security/ CCTV	Future planning, dependent on budget allocation.
2	Improve storm water system - storm water channels / piped	A project is in process.
3	Upgrading and development of sewer system	No budget allocation was made for this project during 2023/24 financial year
4	Upgrading and development of roads and sidewalks	No sidewalks were upgraded.
	WARD 8	
1	Sewerage (reticulation) (MIG)	Preliminary design report for the upgrade of the Hawston WWTW was completed and MIG application submitted.
2	New and maintenance of curbing and sidewalks in Fisherhaven and Hawston	No budget allocation was made for this project during 2023/24 financial year
3	Storm water and tarring of remaining circles	No budget allocation was made for this project during 2023/24 financial year
4	Sport complex, Pavilion at Hawston sports grounds and road upgrade	Existing MIG project.
	WARD 12	
1	Electrification of ward 12 informal settlement	Phase 1 – 164 units electrified in Marikana.
2	Home Affairs	National mandate, the department is aware of the need for a satellite office.
3	Zwelihle Police Station	National mandate, SAPS is aware of the need. Budget constraints.
4	Speed calming	No budget allocation was made for this project during 2023/24 financial year.
	WARD 13	
1	Infrastructure and upgrading of Onrus Estuary pump station	Conceptual design was completed, and the environmental impact assessment process started.
2	Construction and upgrade of Atlantic Drive and Marine Drive	Funding allocated in previous financial year, 2022/23.

Top Four Service Delivery Priorities for Ward (Highest Priority First)		
No.	**Priority Name and Detail**	**Progress During 2023/24**
3	Coastal path maintenance and extension	No budget allocation was made for this project during 2023/24 financial year
4	Paving Coastal Parking areas and street furniture at tidal pools	No budget allocation was made for this project during 2023/24 financial year
	HANGKLIP-KLEINMOND AREA **WARDS 9 & 10**	
	WARD 9	
1	Upgrading of sewer system	No budget allocation was made for this project during 2023/24 financial year.
2	Water pipe replacement including ring feed to Heuningkloof	2645m length of pipe replaced during the 2022/23 & 2023/24 financial year.
3	Upgrade of municipal fleet and equipment	No new vehicles or plant was procured.
4	Stormwater system upgrade	No funding allocation for upgrading of stormwater system was made during 2023/24 financial year
	WARD 10	
1	Water pipe replacements	4159m length of pipe replaced during the 2022/23 & 2023/24 financial year
2	Upgrade / New stormwater infrastructure (To identify HIGH priorities)	No funding allocation for upgrading of stormwater system was made during 2023/24 financial year
3	Upgrade of road and Paving of Roads	1.535 km of road surface dust controlled
4	Municipal fleet & equipment to render basic service	No new vehicles or plant was procured

APPENDIX G: MUNICIPAL JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE RECOMMENDATIONS

Municipal Audit Committee Recommendations and/ or Resolutions		
Date of Committee	**Committee recommendations or resolutions during 2023/24**	**Recommendations or resolutions adopted (enter Yes) If not adopted (provide explanation)**
28 August 2023	**Item 5.1:** That the Audit Strategy of the AGSA be referred to management for the	Yes

Municipal Audit Committee Recommendations and/ or Resolutions		
Date of Committee	**Committee recommendations or resolutions during 2023/24**	**Recommendations or resolutions adopted (enter Yes) If not adopted (provide explanation)**
	audit to proceed, subject to: • Management approving the Audit Strategy without any material changes. • Management doing analysis of and finalising the audit fee with the AGSA. • The recommendations made by the JAPAC in this meeting regarding the Audit Strategy, and the implementation thereof.	
	Item 5.2: That the Draft AFS for the year ended 30 June 2023 be submitted to AGSA for auditing, subject to the discussions and recommendations made in this meeting.	Yes
	Item 5.2: That the Draft APR for the 2022/2023 financial year be approved, subject to the discussions and recommendations made in this meeting.	Yes
14 November 2023	**Item 5:** The minutes of the abovementioned meetings were adopted.	Yes
	Item 7.1.1: The JAPAC takes note of the quarterly Risk Management Reports for quarter 4 (2022/23) and quarter 1 (2023/24).	Yes
	Item 7.1.2: The JAPAC takes note of the Combined Assurance Status Report for quarter 4 (2022/23) and quarter 1 (2023/24).	Yes
	Item 7.1.3: The JAPAC takes note of the Key Risk Registers as at 24 July 2023 and 30 September 2023.	Yes
	Item 7.1.4: The JAPAC takes note of the Risk Action Reports as at 27 July 2023 and 05 October 2023.	Yes
	Item 7.1.5: The JAPAC takes note of the issues identified as emerging risks by management.	Yes
	Item 7.1.6: Loadshedding to be removed from the agenda of the JAPAC as a standing item.	Yes
	Item 7.2.1: The JAPAC takes note of the Quarterly Budget and SDBIP Reports for quarter 4 (2022/23) and quarter 1 (2023/24).	Yes
	Item 7.2.2: The JAPAC takes note of the Report on Debt Collection Process as at 30 September 2023.	Yes
	Item 7.2.3: JAPAC takes note of the report on the top 20 Creditors as at 31 March 2023.	Yes
	Item 7.2.4: The JAPAC takes note of the Audit Action Plan as at 26 October 2023.	Yes
	Item 7.3: The JAPAC takes note of the Internal Audit Reports for quarter 4 (2022/23) and quarter 1 (2023/24)	Yes
	Item 7.4: That this report would be part of the discussion with the MM in a closed session between the MM and the JAPAC after the meeting. The JAPAC takes note of the Audit Finding(s) Tracking Register as at 08	Yes

Municipal Audit Committee Recommendations and/ or Resolutions		
Date of Committee	**Committee recommendations or resolutions during 2023/24**	**Recommendations or resolutions adopted (enter Yes) If not adopted (provide explanation)**
	November 2023.	
	Item 8.1.1: The JAPAC takes note of the CAE Status Report for Quarter 1 *re* 2023/2024 financial year.	Yes
24 November 2023	**Item 5.1:** The JAPAC takes note of the 2022/23 Draft Management Report, awaiting distribution of the report to the JAPAC on Tuesday, 28 November 2023.	Yes
	Item 5.2: The JAPAC takes noted of the progress on the audit by AGSA and accepts the "clean" audit report, subject to no material changes when the report is finalised.	Yes
	Item 5.3: • That matters after the end of the quarter, which will include the JAPAC congratulating the municipality on the "clean" audit, should be included in the report prior to the report being tabled before Council in January 2024. • The JAPAC Action Register should be included as an annexure to the report to provide a summary of outstanding action items identified and requested for follow-up emanating from the JAPAC meeting minutes.	Yes
07 February 2024	**Item 5.5:** The minutes of the abovementioned meetings were adopted.	Yes
	Item 7.1.1: The JAPAC takes note of the Risk Management Report for quarter 2 *re* 2023/24.	Yes
	Item 7.1.2: The JAPAC takes note of the FARMCO minutes of 23 October 2023.	Yes
	Item 7.1.3: The JAPAC requested the Risk Management Unit to table the first Combined Assurance report in the next JAPAC meeting that will be held on 19 April 2024.	Yes
	Item 7.1.4: The JAPAC takes note of the feedback on the organisational re-design process from the MM.	Yes
	Item 7.1.5: The JAPAC takes note of the remarks made by the management.	Yes
	Item 7.2.1: The JAPAC takes note of the Quarterly Budget and SDBIP Report for quarter 2 (2023/24).	Yes
	Item 7.2.2: The JAPAC takes note of the Report on Debt Collection Process as at 31 December 2023.	Yes
	Item 7.2.3: The JAPAC takes note of the report on the top 20 Creditors as at 31 December 2023.	Yes
	Item 7.2.4: The JAPAC takes note of the Audit Action Plan as at 22 December 2023.	Yes

Municipal Audit Committee Recommendations and/ or Resolutions		
Date of Committee	**Committee recommendations or resolutions during 2023/24**	**Recommendations or resolutions adopted (enter Yes) If not adopted (provide explanation)**
	Item 7.2.5: The JAPAC takes note of the Draft Audited Annual Report i.r.o. 2022/2023.	Yes
	Item 7.3: The JAPAC takes note of the Internal Audit Reports.	Yes
	Item 7.4: The JAPAC takes note of the Audit Finding(S) Tracking Register.	Yes
	Item 8.1.1: The JAPAC takes note of the 2nd CAE Status Report *re* 2023/2024.	Yes
	Item 8.1.2: • The report be referred to the ICT Steering Committee to deal with. • The municipality proceeds with the tender process *re* appointment of a service provider to perform an audit on *"Protection / Security of ICT infrastructure and business systems"* as per the approved Risk-Based Internal Audit Plan (RBIAP).	Yes
26 June 2024	**Item 5:** That the minutes of the JAPAC meeting held on 07 February 2024 be adopted.	Yes
	Item 7.1.1: The JAPAC takes note of the Risk Assessment Report 2024.	Yes
	Item 7.1.2: The JAPAC takes note of the minutes of FARMCO meetings held on: • 26 January 2024, and • 12 April 2024.	Yes
	Item 7.1.3: The JAPAC takes note of the Combined Assurance Status Report for Quarter 3 *re* 2023/24.	Yes
	Item 7.1.4: The JAPAC takes note of the new organizational structure.	Yes
	Item 7.1.5: The JAPAC takes note of the fact that no issues were identified as emerging risks by management.	Yes
	Item 7.2.1: The JAPAC takes note of the Quarterly Budget and SDBIP Report for Quarter 3 *re* 2023/24.	Yes
	Item 7.2.2: The JAPAC takes note of the Report on Debt Collection Process as at 31 May 2024.	Yes
	Item 7.2.3: The JAPAC takes note of the report on the top 20 Creditors as at 31 May 2024.	Yes
	Item 7.2.4: The JAPAC takes note of the Audit Action Plan as at 31 May 2024.	Yes
	Item 7.3: The JAPAC takes note of the Internal Audit Reports.	Yes
	Item 7.4: The JAPAC takes note of the Audit Findings Tracking Register.	Yes
	Item 8.1.1: The JAPAC takes note of the 3rd CAE Status report *re* 2023/24 financial year.	Yes
	Item 8.1.2: The JAPAC takes note of the JAPAC Self-Assessment report *re* 2023/24.	Yes

Municipal Audit Committee Recommendations and/ or Resolutions		
Date of Committee	**Committee recommendations or resolutions during 2023/24**	**Recommendations or resolutions adopted (enter Yes) If not adopted (provide explanation)**
	Item 8.1.3: That the 2024/2025 Risk-Based Internal Audit Plan be approved.	Yes

APPENDIX H 1 – LONG TERM CONTRACTS (20 LARGEST CONTRACTS)

Long Term Contracts (20 Largest Contracts entered into 2023/24)					
R' 000					
Name of Service Provider (Entity or Municipal Department)	**Description of Services Rendered by the Service Provider**	**Start Date of Contract**	**Expiry date of Contract**	**Project manager**	**Contract Value (Excl Vat)**
Asla Konstruksie (Edms) Bpk	Provision of services as implementing agent for the Schulphoek development project, hermanus	2023/06/29	2033/06/29	DHENDRICKS	R500 000 000.00
Actophambili Roads (Pty) Ltd	Reseal, upgrading and rehabilitation of roads in Overstrand for a contract period ending 30 June 2025	2023/06/19	2025/06/30	TSTEENBERG	R63 193 852.00
Hiload Inyanga Construction (Pty) Ltd	Construction of upgrades to wastewater works	2023/01/13	2024/06/30	HANREB	R36 805 340.17
Martin And East (Pty) Ltd - New Dirct	Replacement of water pipes	2022/10/18	2024/06/30	HANREB	R16 478 260.87
Benver Civils and Plant Hire Cc	Construction ***(3 contracts)***	2022/09/01 2022/10/10 2022/10/21	2023/03/31 2023/06/30 2023/06/30	DHENDRICKS	R6 106 144.00 R3 671 309.40 R3 436 416.00

Long Term Contracts (20 Largest Contracts entered into 2023/24)					
R' 000					
Name of Service Provider (Entity or Municipal Department)	**Description of Services Rendered by the Service Provider**	**Start Date of Contract**	**Expiry date of Contract**	**Project manager**	**Contract Value (Excl Vat)**
Ikhono Techni (Pty) Ltd	Drilling and testing of boreholes	2022/08/01	2025/06/30	HANREB	R4 951 600.50
Sa Rotsbore (Pty) Ltd	Drilling and testing of boreholes	2022/08/01	2025/06/30	HANREB	R4 951 600.50
Eks Vehicle Tracking (Pty) Ltd	Vehicle tracking services	2022/10/22	2025/06/30	TSTEENBERG	R3 300 125.00
Ayanda Mbanga Communications (Pty) Ltd	Placement of advertisements, translations, editing	2022/09/01	2025/06/30	LBUCCHIANERI	R3 212 536.03
Indalo Yethu Construction and Projects (Pty) Ltd	Garden maintenance	2022/08/01	2025/06/30	TMARX	R2 051 318.18
Beatrice Nina Group (Pty) Ltd	Pruning & felling of trees	2022/11/23	2025/06/30	TMARX	R1 559 964.00
Ulwando Bushclearing (Pty) Ltd	Pruning & felling of trees	2022/11/23	2025/06/30	TMARX	R1 559 964.00
Sr Civil Contractors (Pty) Ltd	Construction of Stanford drop off retaining wall	2023/02/28	2023/08/31	CMITCHELL	R1 119 191.50
Story Team (Pty) Ltd	Puppet shows and live theatre for scholars	2022/10/03	2025/06/30	CMITCHELL	R1 009 000.00
Av Dawson Inc	Conveyancing and notary services	2023/01/04	2025/06/30	ANJAKOTZE	R783 139.75
Dirk Verdoes Attorneys Inc - Affidavit	Conveyancing and notary services	2023/01/04	2025/06/30	ANJAKOTZE	R783 139.75
Kruger and Blignaut	Conveyancing and	2023/01/04	2025/06/30	ANJAKOTZE	R783 139.75

Long Term Contracts (20 Largest Contracts entered into 2023/24)					
R' 000					
Name of Service Provider (Entity or Municipal Department)	**Description of Services Rendered by the Service Provider**	**Start Date of Contract**	**Expiry date of Contract**	**Project manager**	**Contract Value (Excl Vat)**
Attorneys	notary services				
Jenni Cory Graphic Design	Graphic design services	2023/05/08	2025/06/30	TZWENI	R292 360.00
Agricultural Rural Development Services (Pty) Ltd (Ards)	Refurbishment, maintenance and servicing of pumps	2022/12/07	2024/06/30	BMBANE	R279 478.26
LexisNexis South Africa (Pty) Ltd - 460160	Online subscription for access to legal info	2023/01/09	2025/01/09	CJOHNSON	R278 288.36

Public Private Partnerships Entered into 2023/24					
R' 000					
Name and Description of Project	**Name of Partner(s)**	**Initiation Date**	**Expiry date**	**Project manager**	**2023/24**
NONE					
					T H.2

APPENDIX I: MUNICIPAL ENTITY/SERVICE PROVIDER PERFORMANCE SCHEDULE

Municipal Entity/Service Provider Performance Schedule									
Name of Entity & Purpose	**(a) Service Indicators**	**Year 0**		**Year 1**			**Year 2**	**Year 4**	
	(b) Service Targets	**Target**	**Actual**	**Target**		**Actual**	**Target**		
		***Previous Year**		***Previous Year**	***Current Year**		***Current Year**	***Current Year**	***Following Year**
(i)	**(ii)**	**(iii)**	**(iv)**	**(v)**	**(vi)**	**(vii)**	**(viii)**	**(ix)**	**(x)**
Refer to pages 143 -199 in this Annual Report									
*Note: This statement should include no more than the top four priority indicators. * 'Previous Year' refers to the targets that were set in the Year 0 Budget/IDP round; *'Current Year' refers to the targets set in the Year 1 Budget/IDP round. *'Following Year' refers to the targets set in the Year 2 Budget/IDP round. Note that all targets must be fundable within approved budget provision. In column (ii) set out the Service Indicator (In bold italics) then the Service Target underneath (not in bold - standard type face) to denote the difference.*									T I

APPENDIX J: DISCLOSURE OF FINANCIAL INTERESTS

N/A

Refer to item 7 (4) of Schedule 1 and item 5A (3) of Schedule 2 of the Local Government: Municipal Systems Act, No 32 of 2000

Council resolution 11 of 26/06/2013

APPENDIX K 1: REVENUE COLLECTION PERFORMANCE BY VOTE

Revenue Collection Performance by Vote						
R' 000						
Vote Description	Year 2022/23	Current Year: 2023/24			2023/24 Variance	
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjustments Budget
Vote 1 - Council	72,865,380	52,697	85,394,019	106,209,016	50.4%	19.6%
Vote 2 - Municipal Manager	0	–	0	0	0.0%	0.0%
Vote 3 - Management Services	1,495,777	956	955,500	1,495,546	36.1%	36.1%
Vote 4 - Finance	369,260,057	400,540	420,940,000	436,947,614	8.3%	3.7%
Vote 5 - Infrastructure & Planning	696,602,292	784,082	826,692,760	851,473,339	7.9%	2.9%
Vote 6 - Protection Services	75,963,191	38,275	63,092,462	-7,188,202	632.5%	977.7%
Vote 7 - Economic and Social Development & Tourism	2,821,831	3,628	3,698,873	3,693,384	1.8%	-0.1%
Vote 8 - Community Services	461,978,663	450,692	463,084,987	489,213,558	7.9%	5.3%
Total Revenue by Vote	**1,680,987**	**1,730,869**	**1,863,859**	**1,881,844**	**8.0%**	**1.0%**
Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A3						**T K.1**

APPENDIX K 2: REVENUE COLLECTION PERFORMANCE BY SOURCE

Revenue Collection Performance by Source						
R '000						
Description	Year 2022/23	Year 2023/24			Year 2023/24 Variance	
	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Property rates	296,533	340,506	340,506	339,596	-0.3%	-0.3%
Service Charges – electricity revenue	495,965	577,969	595,039	607,716	4.9%	2.1%
Service Charges - water revenue	157,420	147,269	164,269	182,282	19.2%	9.9%
Service Charges – sanitation revenue	100,415	104,715	104,715	114,193	8.3%	8.3%
Service Charges - refuse revenue	85,058	85,430	97,430	97,731	12.6%	0.3%
Service Charges - other	–	–	–	–		
Rentals of facilities and equipment	6,742	6,773	6,773	8,287	18.3%	18.3%
Interest earned - external investments	51,784	41,800	56,800	68,633	39.1%	17.2%
Interest earned – outstanding debtors	7,090	7,700	11,900	12,485	38.3%	4.7%
Dividends received		–	–	–	0.0%	0.0%
Fines	58,043	20,421	45,421	(22,970)	188.9%	297.7%
Licences and permits	2,977	2,907	2,807	2,931	0.8%	4.2%
Agency services	7,139	8,319	6,719	6,596	-26.1%	-1.9%
Transfers recognised – operational	172,130	184,953	192,561	191,345	3.3%	-0.6%
Other revenue	90,224	139,915	133,046	142,067	1.5%	6.3%
Gains	18,162	7,900	7,900	16,679	0.0%	0.0%
Total Revenue (excluding capital transfers and contributions)	**1,549,683**	**1,676,577**	**1,765,885**	**1,767,573**	**5.1%**	**0.1%**
Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A4.						T K.2

APPENDIX L: CONDITIONAL GRANTS – EXCLUDING MIG

Conditional Grants: excluding MIG - 2023/24						
R' 000						
Details	Budget	Adjust-ments Budget	Actual	Variance		Major conditions applied by donor
				Budget	Adjustments Budget	
Financial Management Grant	1,550	1,550	1,550	0.0%	0.0%	To promote and support reforms in financial management by building capacity in municipalities to implement the Municipal Finance Management Act (MFMA) As part of strengthening financial and asset management in municipalities, the grant provides funding for water and energy internship programme to graduates in selected water boards and municipalities
Integrated National Electrification	24,380	24,380	24,380	0.0%	0.0%	To implement the Integrated National Electrification Programme (INEP) by providing capital subsidies to Eskom to address the electrification backlog of occupied residential dwellings, the installation of bulk infrastructure and rehabilitation and refurbishment of electricity infrastructure in order to improve quality of supply
Expanded Public Works Programme	3,366	3,366	3,366	0.0%	0.0%	To incentivise municipalities to increase job creation efforts in infrastructure, environment and culture programmes through the use of labour-intensive methods and the expansion of job creation in line with the Expanded Public Works Programme (EPWP) guidelines

Conditional Grants: excluding MIG - 2023/24						
R' 000						
Details	**Budget**	**Adjust-ments Budget**	**Actual**	**Variance**		**Major conditions applied by donor**
Water Service Infrastructure Grant	4,500	4,500	4,500	0.0%	0.0%	This grant, administered by the Department of Water and Sanitation, aims to accelerate the delivery of clean water and sanitation facilities to communities that do not have access to basic water services.
Community Library Services Grant	8,398	8,398	8,398	0.0%	0.0%	To transform urban and rural community library infrastructure, facilities and services (primarily targeting previously disadvantaged communities) through a recapitalised programme at provincial level in support of local government and national initiatives
Library Service Replacement Funding	–	372	233	#DIV/0!	-37.3%	To support municipal investment in library services and to sustain the future professional delivery and development of such services.
Community Development Workers	76	76	76	100.00%	0.00%	To provide financial assistance to municipalities to cover the operational costs pertaining to the line functions of the community development workers including regional coordinators.
Human Settlements Development Grant (HSDG), ISUP, Acceleration of Housing Delivery	41,890	33,678	33,678	-19.6%	0.0%	To provide funding for the creation of sustainable human settlements
Main Road subsidy	400	400	400	0.0%	0.0%	To subsidise municipalities with the maintenance of proclaimed municipal main roads, where the municipality is the Road Authority, within municipal areas.
Title Deeds Restoration Grant	766	766	362	-52.7%	-52.7%	Provision of Sport and Recreation facilities in especially previously disadvantaged communities.

Conditional Grants: excluding MIG - 2023/24						
R' 000						
Details	**Budget**	**Adjust-ments Budget**	**Actual**	**Variance**		**Major conditions applied by donor**
Municipal Service Delivery and Capacity Building Grant	–	736	236	#DIV/0!	-68.0%	To provide financial assistance to municipalities to improve infrastructure, systems, structures, corporate governance, service delivery and addressing institutional challenges. To address economic development, poverty reduction and skills development identified within the Provincial Strategic goals as a priority
Resourcing Funding for Establishment &Support of a K9 Unit	3,345	3,345	3,345	0.0%	0.0%	To provide resource funding for the establishment and support of a K9 unit.
Fin Management Capability Grant	–	200	139	#DIV/0!	-30.3%	To support municipalities to improve their financial management capabilities
Resource Funding for establishment of Law Enforcement Reaction Unit	4,065	4,282	4,282	5.3%	0.0%	To provide resource funding for the establishment of a Law Enforcement Reaction Unit within the Overstrand Municipality to support law enforcement activity in the district.
Thusong Service Centre Grant		90	90	#DIV/0!	0.0%	To provide financial assistance to municipalities, ensuring financial sustainability of the Thusong Service Centres
Emergency Municipal Load-Shedding Relief Grant	–	4,658	4,658	#DIV/0!	0.0%	Provide a financial contribution to municipalities towards the purchase and installation of back-up energy supply (which may include generators, renewable power sources, batteries and all ancillary costs associated with the installation i.e.: switch gear, safe keeping, caging etc.) for water and wastewater infrastructure as an immediate response to the prolonged load-shedding, thereby mitigating the impact

Conditional Grants: excluding MIG - 2023/24						
R' 000						
Details	**Budget**	**Adjust-ments Budget**	**Actual**	**Variance**		**Major conditions applied by donor**
						on the provision of basic services and potential health risks
Mun Interventions Grant	–	79	79	#DIV/0!	0.0%	To provide financial assistance to municipalities to improve infrastructure, systems, structures, corporate governance and service delivery and compliance with executive obligations
Energy Efficiency and Demand Side Management Grant	4,200	4,401	4,401	4.8%	0.0%	To provide subsidies to municipalities to implement energy efficiency and demand-side management initiatives within municipal infrastructure in order to reduce electricity consumption and improve energy efficiency.
Municipal Disaster Response Grant		12,472	12,044	#DIV/0!	-3.4%	This grant is ringfenced for the reconstruction and rehabilitation of municipal infrastructure damaged by the floods.
Total	**96,936**	**107,749**	**106,218**	**9.6%**	**-1.4%**	
** This includes Neighbourhood Development Partnership Grant, Public Transport Infrastructure and Systems Grant and any other grant excluding Municipal Infrastructure Grant (MIG) which is dealt with in par 5.9.2. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.*						

APPENDIX M: CAPITAL EXPENDITURE- *NEW ASSETS PROGRAMME

Capital Expenditure - New Assets Programme*							
R '000							
Description	Year 2022/23	Year 2023/24			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Capital expenditure by Asset Class							
Infrastructure - Total	**86,451**	**85,007**	**84,969**	**93,469**	**93,257**	**52,081**	**42,891**
Infrastructure: Road transport - Total	16,910	16,998	12,500	8,448	11,165	2,981	6,000
Roads, Pavements & Bridges	15,274	4,640	5,080	4,760	952	2,981	6,000
Storm water	1,636	12,358	7,420	3,687	10,213	–	–
Infrastructure: Electricity - Total	56,249	48,795	48,898	49,064	32,748	24,900	22,551
Generation		–			–	–	–
Transmission & Reticulation	56,249	48,795	48,898	49,064	32,748	24,900	22,551
Street Lighting			–				
Infrastructure: Water - Total	9,626	11,313	16,249	29,092	24,900	20,700	–
Dams & Reservoirs	–	–	–	–	–	–	–
Water purification	–					–	–
Reticulation	9,626	11,313	16,249	29,092	24,900	20,700	–
Infrastructure: Sanitation - Total	2,416	7,500	6,817	6,816	8,500	1,500	4,500
Reticulation	2,416	7,500	6,817	6,816	8,500	1,500	4,500
Sewerage purification	–			–	–	–	–
Infrastructure: Other - Total	1,250	400	505	50	15,944	2,000	9,840
Waste Management	1,250	400	505	–	565	500	840
Transportation							
Gas							
Other				50	15,379	1,500	9,000
Community - Total	**9,261**	**49,242**	**35,932**	**34,379**	**6,297**	**5,788**	**8,000**

Capital Expenditure - New Assets Programme*							
R '000							
Description	Year 2022/23	Year 2023/24			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Parks & gardens	87	–	–	–	–	–	–
Sports fields & stadia	4,797	–	–	–	2,947	5,788	8,000
Swimming pools	–	–	–	–	–	–	–
Community halls	–	–	–	–	550	–	–
Libraries	1,370	–	–	–	–	–	–
Recreational facilities	–	5,618	112	106	–	–	–
Fire, safety & emergency	–	–	–	–	–	–	–
Security and policing	–	–	–	–	–	–	–
Buses	–	–	–	–	–	–	–
Clinics	–	–	–	–	–	–	–
Museums & Art Galleries	–	–	–	–	–	–	–
Cemeteries	–	–	–	–	–	–	–
Social rental housing		41,890	33,678	33,678		–	–
Other	3,006	1,734	2,142	595	2,800	–	–
Table continued next page							
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Capital Expenditure - New Assets Programme*							
R '000							
Description	**Year 2022/23**	**Year 2023/24**			**Planned Capital expenditure**		
	Actual	**Original Budget**	**Adjustment Budget**	**Actual Expenditure**	**FY + 1**	**FY + 2**	**FY + 3**
Capital expenditure by Asset Class							
Heritage assets - Total	–	–	–	0	–	–	–

Capital Expenditure - New Assets Programme*							
R '000							
Description	Year 2022/23	Year 2023/24			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Buildings							
Other							
Investment properties - Total	–	–	–	0	–	–	–
Housing development		–	–	0			
Other							
Other assets	**44,506**	**100**	**1,073**	**3,027**	**–**	**–**	**–**
General vehicles	–	–	–	–	–	–	–
Specialised vehicles		–	–		–		
Plant & equipment					–		
Computers - hardware/equipment	–	–	–	–	–		
Furniture and other office equipment		–	–	–	–	–	–
Abattoirs							
Markets							
Civic Land and Buildings							
Other Buildings	2,295	–	–	–	–	–	–
Other Land	–			–			
Surplus Assets - (Investment or Inventory)							
Other	42,211	100	1,073	3,027	–	–	–
Agricultural assets	–	–	–	–	–	–	–
List sub-class							
Biological assets	–	–	–	–	700	–	–
List sub-class	–						

Capital Expenditure - New Assets Programme*							
R '000							
Description	Year 2022/23	Year 2023/24			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
						–	–
Intangibles	11,700	6,100	13,767	10,406	13,490	–	–
Computers - software & programming	1,962	4,000	4,575	4,550	3,250	–	–
Other (Machinery & Office equipment)	2,450	2,100	4,764	4,068	2,090	–	–
Transport Assets	7,289		4,427	1,788	8,150	–	–
Total Capital Expenditure on new assets	**151,918**	**140,449**	**135,741**	**141,281**	**113,744**	**57,869**	**50,891**
Specialised vehicles	–	–	–	0	–	–	–
Refuse							
Fire							
Conservancy							
Ambulances							
* Note: Information for this table may be sourced from MBRR (2009: Table SA34a)							T M.1
Capital Expenditure - Upgrade/Renewal Programme*							
R '000							
Description	**Year 2022/23**	**Year 20223/24**			**Planned Capital expenditure**		
	Actual	**Original Budget**	**Adjustment Budget**	**Actual Expenditure**	**FY + 1**	**FY + 2**	**FY + 3**
Capital expenditure by Asset Class							
Infrastructure - Total	**59,763**	**65,058**	**77,196**	**49,947**	**60,985**	**69,800**	**58,660**
Infrastructure: Road transport - Total	–	–	–	–	–	–	–
Roads, Pavements & Bridges	–	–	–	–	–	–	–
Storm water				–			

Capital Expenditure - New Assets Programme*							
R '000							
Description	Year 2022/23	Year 2023/24			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
	–	–	–		–	–	–
Infrastructure: Electricity - Total	2,658	10,731	10,731	4,267	16,964	20,500	15,000
Generation	1,600				–	–	–
Transmission & Reticulation	1,058	10,731	10,731	4,267	16,964	20,500	15,000
Street Lighting							
Infrastructure: Water - Total	26,163	14,650	14,875	12,989	17,675	21,500	16,660
Dams & Reservoirs					–	–	–
Water purification	19,228				500	500	500
Reticulation	6,935	14,650	14,875	12,989	17,175	21,000	16,160
Infrastructure: Sanitation - Total	28,869	39,587	51,500	32,626	26,321	23,800	24,000
Reticulation	650	39,587	51,500	32,626	700	700	–
Sewerage purification	28,219				25,621	23,100	24,000
Infrastructure: Other - Total	2,074	90	90	65	25	4,000	3,000
Waste Management	2,074	90	90	65	–	4,000	3,000
Transportation							
Gas							
Other		–	–		25	–	–
Community	**534**	**3,902**	**2,290**	**2,290**	**9,900**	**10,241**	**7,183**
Parks & gardens					–		
Sportsfields & stadia	200	3,902	2,290	2,290	9,900	10,241	7,183
Swimming pools		–					
Community halls	–	–	–	–			
Libraries	–	–	–	–			
Recreational facilities	–	–	–	–			

Capital Expenditure - New Assets Programme*							
R '000							
Description	Year 2022/23	Year 2023/24			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Fire, safety & emergency	–	–	–	–			
Security and policing		–					
Buses		–					
Clinics		–					
Museums & Art Galleries		–					
Cemeteries		–	–				
Social rental housing	–	–	–	–			
Other	334	–	–	–	–		
Heritage assets	–	–	–	–	–	–	–
Buildings							
Other							
Table continued next page							
Table continued from previous page							
Capital Expenditure - Upgrade/Renewal Programme*							
R '000							
Description	Year 2022/23	Year 2023/24			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Capital expenditure by Asset Class							
Investment properties	–	–	–	–	–	–	–
Housing development							
Other							
Other assets	–	–	–	–	–	–	–
General vehicles							

Capital Expenditure - New Assets Programme*							
R '000							
Description	Year 2022/23	Year 2023/24			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Specialised vehicles							
Plant & equipment							
Computers - hardware/equipment							
Furniture and other office equipment							
Abattoirs							
Markets							
Civic Land and Buildings							
Other Buildings							
Other Land							
Surplus Assets - (Investment or Inventory)							
Other	–	–	–	–	–		
Agricultural assets	–	–	–	–	–	–	–
List sub-class							
Biological assets	–	–	–	–	–	–	–
List sub-class							
Intangibles	–	–	–	–	–	–	–
Computers - software & programming							
Other (list sub-class)							
Total Capital Expenditure on renewal of existing assets	**60,298**	**68,960**	**79,486**	**52,237**	**70,885**	**80,041**	**65,843**
Specialised vehicles	–	–	–	0	–	–	–
Refuse							
Fire							
Conservancy							

Capital Expenditure - New Assets Programme*							
R '000							
Description	Year 2022/23	Year 2023/24			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Ambulances							
* Note: Information for this table may be sourced from MBRR (2009: Table SA34b)							T M.2

APPENDIX N: CAPITAL PROGRAMME BY PROJECT: 2023/24

Capital Programme by Project: Year 2023/24					
R' 000					
Capital Project	Original Budget	Adjustment Budget	Actual	Variance (Act - Adj) %	Variance (Act - OB) %
WATER					
Refurbishment of bulk water infrastructure	1,000,000	1,300,000	1,299,130	0%	23%
Water master plan implementation	953,437	953,437	953,437	0%	0%
Fencing at water installations	550,000	550,000	541,241	-2%	-2%
Replacement of Overstrand water pipes (F1/2)	8,000,000	9,095,120	7,219,644	-26%	-11%
Replacement of Overstrand water pipes (F2/2)	3,450,000	3,450,000	3,450,000	0%	0%
Water facilities contingency	500,000	403,000	402,738	0%	-24%
Upgrade hermanus well fields phase 2 (f1/3)	2,000,000	2,000,000	1,923,410	-4%	-4%
Upgrade hermanus well fields phase 2 (F2/3)	0	607,000	607,000	0%	100%
Water pipe replacement three dams	0	500,000	500,000	0%	100%
Water pipe replacement De Bos dam Hemel en Aarde wellfields	0	4,484,035	4,484,035	0%	100%
Upgrade Hermanus well fields phase 2 (F3/3)	5,000,000	4,500,000	4,500,000	0%	-11%
Mount Pleasant reservoir link water lines	360,000	360,000	360,000	0%	0%
Upgrade water lines & new booster pumpstation valves	0	70,000	0	0%	0%
Pearly Beach water tower refurbish	750,000	0	0	0%	0%
Preekstoel bio plant filters refurbish	400,000	77,000	76,058	0%	0%
Pearly Beach WTW process upgrade	3,000,000	2,774,880	2,774,878	0%	0%
SANITATION/SEWERAGE					
Sewerage facilities contingency	700,000	1,300,000	1,287,285	-1%	46%
Kleinmond WWTW refurbish upgrade (F1/5)	8,900,000	8,900,000		0%	0%
Kleinmond WWTW refurbish upgrade (F2/5)	16,400,970	15,835,666	13,939,784	-14%	-18%
Kleinmond WWTW refurbish upgrade (F3/5)	3,231,638	3,231,638	3,231,638	0%	0%
Kleinmond WWTW refurbish upgrade (F4/5)	3,554,350	9,015,667	9,015,667	0%	61%
Kleinmond WWTW refurbish upgrade (F5/5)	0	565,304		0%	0%
Sewer pipe and pumpstation replacement	0	5,768,547	5,768,547	0%	100%

Capital Programme by Project: Year 2023/24					
R' 000					
Capital Project	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance (Act - Adj) %**	**Variance (Act - OB) %**
refurbishment Bosplasie					
Refurbishment of sewer vacuum trailer/tankers	0	987,000	987,404	0%	100%
Vehicles-waste water management	0	1,640,000		0%	0%
Fencing at sewerage installations	800,000	117,000	116,878	0%	-584%
Upgrading of pumpstations & rising mains	4,800,000	9,534,302	1,058,794	-800%	-353%
Hermanus WWTW upgrade screens ras sludge dewatering	1,200,000	3,000,000	2,988,558	0%	60%
Telemetry system upgrade	500,000	583,000	581,585	0%	14%
Birkenhead pipe-sewerage			1,325,127	100%	100%
New disinfection systems at Wastewater Treatment	7,000,000	465,698	465,698	0%	-1403%
ELECTRICITY					
FKRAAL KBAAI BHEAD NEW 66 11KV substation (F1/4)	5,000,000	5,000,000	4,517,302	-11%	-11%
FKRAAL KBAAI BHEAD NEW 66 11KV substation (F2/4)	5,800,000	5,800,000	5,800,000	0%	0%
FKRAAL KBAAI BHEAD NEW 66 11KV substation (F3/4)	7,100,000	7,100,000	7,100,000	0%	0%
FKRAAL KBAAI BHEAD NEW 66 11KV Substation (F4/4)	3,515,289	3,482,508	0	0%	0%
Electrification of Low-Cost Housing Areas (F1/2)	24,380,000	24,380,000	24,380,000	0%	0%
High Mast Lighting	0	56,195	56,195	0%	100%
Electrification of Informal Settlements	0	79,180	79,180	0%	100%
Electricity Project-Metering Ring Unit			518,928	100%	100%
Electrification of Low-Cost Housing Areas (F1/2)	3,000,000	3,000,000	2,920,705	-3%	-3%
Hermanus MV LV Upgrade Replacement(F2/3)	2,600,000	2,600,000	0	0%	0%
Hermanus MV LV Upgrade Replacement(F3/3)	2,600,000	2,600,000	2,451,542	-6%	-6%
Kleinmond MV LV Network Upgrade(F2/2)	2,016,000	2,016,000	129,723	-1454%	-1454%
Hawston MV LV Upgrade Replacement(F1/2)	2,015,000	2,015,000	129,659	-1454%	-1454%
Electricity Transformers Capital Replacement Contingency	1,500,000	1,500,000	1,500,000	0%	0%
STORMWATER					
Masakhane Housing Project Bulk Stormwater (PHASE 2)	1,900,000	0	0	0%	0%
Sandbaai Stormwater Project-Long Street	0	522,538	475,572	-10%	100%
Schulphoek Stormwater	0	0	2,280,327	100%	100%
Upgrade Stormwater Infrastructure-Proteadorp, Mountain View, Ext 6 & Overhills	10,458,390	6,897,073	3,211,907	-115%	-226%

Capital Programme by Project: Year 2023/24					
R' 000					
Capital Project	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance (Act - Adj) %**	**Variance (Act - OB) %**
WASTE MANAGEMENT					
Voëlklip Drop Off and Mini Drop Off Electric Fencing	90,000	90,000	65,217	-38%	-38%
Overstrand Waste Container	0	0	50,000	100%	100%
Refurbishment of Hermanus Transfer Station(F1/2)	400,000	400,000	0	0%	0%
Refurbishment Of Hermanus Transfer Station (F2/2)	0	105,088	0	0%	0%
ROADS					
Rehabilitate Roads Blompark	3,640,000	3,810,067	3,810,067	0%	4%
Masakhane Housing Project Bus Route (PHASE 1)	0	60,000	0	0%	0%
Speedhumps	0	79,900	79,900	0%	100%
Speedhumps -Voëlklip	0	0	40,203	100%	100%
Schulphoek Roads	0	0	6,995,039	100%	100%
Gabions/Retaining Wall-Court Road Betty's Bay	0	300,000	0	0%	0%
Rehabilitate Roads Stanford	1,000,000	829,933	829,933	0%	-20%
HOUSING					
LCH Services Construction Contracts	41,890,000	33,678,000	33,678,000	0%	-24%
SPORT & RECREATION					
Upgrade Hawston Sport Complex	3,902,000	2,290,000	2,290,000	0%	-70%
Hawston Sport Grounds Netball/Tennis Courts Seating	98,000	0	0	0%	0%
Upgrade Hawston Sport Complex (F2/2)	165,883	165,883	0	0%	0%
Hermanus Sport Facility Project	0	0	3,451,126	100%	100%
Upgrade of Kleinmond Sport Facilities	0	506,307	0	0%	0%
Refurbishment of Overhills Soccer Complex	874,674	874,674	0	0%	0%
LIBRARIES					
Minor Assets Community Services	0	30,000	13,830	-117%	100%
Minor Assets Community Services-Overstrand Libraries	0	1	96,046	0%	0%
COMMUNITY SERVICES					
Onrus Beach Ablution and Facilities Upgrade(F1/2)	93,000	93,000	92,998	0%	0%
Onrus Beach Ablution and Facilities Upgrade(F2/2)	502,002	502,002	502,002	0%	0%
Minor Assets Community Services	735,000	734,999	665,639	-10%	-10%

Capital Programme by Project: Year 2023/24					
R' 000					
Capital Project	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance (Act - Adj) %**	**Variance (Act - OB) %**
PLANNING & DEVELOPMENT					
Minor Assets Led	45,000	45,000	0	0%	0%
Purchase Of Erf 4013 Betty's Bay & Erf 11472 Hermanus	100,000	100,000	0	0%	0%
Hawston Industrial Business Hub(F2/2)	112,112	112,112	105,983	-6%	-6%
Kleinmond Community Project OLD KCIH	506,307	0	0	0%	0%
Public Contribution -Land Erf 572/8	0	0	5,630,000	100%	100%
Public Contribution -Land Erf 8681,8682,73	0	0	2,000	100%	100%
Public Contribution -Land Erf 73	0	0	1,000	100%	100%
Extension of ECD Buildings	0	223,000	223,000	0%	100%
Minor Assets Infrastructure &Planning	345,000	345,000	208,490	-65%	-65%
PUBLIC SAFETY					
Generator For Traffic Services	600,000	600,000	599,999	0%	0%
Vehicles-Public Safety(F2/2)	0	800,000	800,000	0%	100%
Vehicles: Public Safety-Squatter Control For Anti-Land Invasion (R 250 000 X3-BAKKIES LWB)(F1/2)	0	1,000,000	0	0%	0%
Incident Command Centre & Client Service Centre	0	750,000	749,836	0%	100%
Minor Assets Protection Services	0	1	2,399	100%	100%
Minor Assets Protection Services	300,000	299,999	158,191	-90%	-90%
FINANCE & ADMINISTRATION					
Dell Poweredge R750 Server (X3)	1,800,000	3,057,035	3,054,830	0%	41%
UPS Replacement	500,000	498,600	498,591	0%	0%
Emergency and Operational Digital Radio Systems	700,000	0	0	#DIV/0!	#DIV/0!
Minor Assets Finance	60,000	10,290	10,290	0%	-483%
Minor Assets Management Services	10,000	10,000	7,800	-28%	-28%
Minor Assets-Administrative and Corporate Support	0	400,000	397,552	-1%	100%
Minor Assets-Administrative and Corporate Support	0	10,367	10,367	0%	100%
Generators for Office Buildings	0	2,200,000	1,912,378	-15%	100%
Kronos Licence (Time & Attendance System)	0	71,300	71,228	0%	100%
Minor Assets ICT Organization Wide	1,000,000	1,019,810	997,071	-2%	0%
EXECUTIVE & COUNCIL					
Minor Assets Council	5,000	5,068	5,067	0%	1%
Minor Assets-Municipal Manager		2,300	2,300	0%	100%
Community Projects (Subject to Function Clarification)	5,000,000	0	0	0%	0%

Capital Programme by Project: Year 2023/24					
R' 000					
Capital Project	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance (Act - Adj) %**	**Variance (Act - OB) %**
	209,409,052	**215,226,524**	**193,517,947**	-11%	-8%

APPENDIX O: CAPITAL PROGRAMME BY PROJECT BY WARD: 2023/24

Capital Programme by Project by Ward: Year 2023/24		
R' 000		
Capital Project	**Ward(s) affected**	**Works completed (Yes/No)**
Minor Assets Council	Overstrand	Yes
Minor Assets-Municipal Manager	Overstrand	Yes
Community Projects (Subject to Function Clarification)	Overstrand	No
Dell Poweredge R750 Server (X3)	Overstrand	Yes
Ups Replacement	Overstrand	Yes
Emergency and Operational Digital Radio Systems	Overstrand	No
Minor Assets Finance	Overstrand	Yes
Minor Assets Management Services	Overstrand	Yes
Minor Assets-Administrative and Corporate Support	Overstrand	Yes
Generators for Office Buildings	Overstrand	Yes
Kronos Licence (Time & Attendance System)	Overstrand	Yes
Minor Assets ICT Organization Wide	Overstrand	Yes
Vehicles-Public Safety	Overstrand	Yes
Vehicles: Public Safety-Squatter Control For Anti-Land Invasion (R 250 000 X3-Bakkies LWB)(F1/2)	Overstrand	No
Incident Command Centre & Client Service Centre	Overstrand	No
Minor Assets Protection Services	Overstrand	Yes
Minor Assets LED	Overstrand	No
Extension of ECD Buildings	Overstrand	No
Minor Assets Infrastructure &Planning	Overstrand	Yes
Minor Assets Community Services	Overstrand	Yes
Minor Assets Community Services	Overstrand	Yes
Minor Assets Community Services-Overstrand Libraries	Overstrand	Yes
LCH Services	Overstrand	Yes
Electrification of Low-Cost Housing Areas	Overstrand	No
Electricity Transformers Capital Replacement Contingency	Overstrand	No
Refurbishment of Bulk Water Infrastructure	Overstrand	Yes
Water Master Plan Implementation	Overstrand	Yes
Fencing at Water Installations	Overstrand	Yes

Capital Programme by Project by Ward: Year 2023/24		
R' 000		
Capital Project	**Ward(s) affected**	**Works completed (Yes/No)**
Replacement of Overstrand Water Pipes	Overstrand	No
Water Facilities Contingency	Overstrand	Yes
Sewerage Facilities Contingency	Overstrand	Yes
Refurbishment of Sewer Vacuum Trailor/Tankers	Overstrand	Yes
Vehicles-Waste Water Management	Overstrand	No
Fencing at Sewerage Installations	Overstrand	Yes
Upgrading of Pumpstations & Rising Mains	Overstrand	No
Telemetry System Upgrade	Overstrand	Yes
New Disinfection Systems at Wastewater Treatment	Overstrand	No
Overstrand Waste Container	Overstrand	Yes
Rehabilitate Roads Stanford	Ward 01	Yes
Masakhane Housing Project Bus Route (Phase 1)	Ward 02	No
Upgrade Water Lines & New Booster Pumpstation Valves	Ward 02	No
Masakhane Housing Project Bulk Stormwater (Phase 2)	Ward 02	No
Generator for Traffic Services	Ward 03	Yes
Hermanus Sport Facility Project	Ward 03	Yes
Speedhumps	Ward 03	Yes
Speedhumps -Voëlklip	Ward 03	Yes
Hermanus MV LV Upgrade Replacement	Ward 03	No
Water Pipe Replacement Three Dams	Ward 03	Yes
Voëlklip Drop Off and Mini Drop Off Electric Fencing	Ward 03	No
Refurbishment of Hermanus Transfer Station	Ward 03	No
Mount Pleasant Reservoir Link Water Lines	Ward 04	Yes
High Mast Lighting	Ward 05	No
Electrification Of Informal Settlements	Ward 05	No
Schulphoek Roads	Ward 07	Yes
Sandbaai Stormwater Project-Long Street	Ward 07	No
Schulphoek Stormwater	Ward 07	Yes
Hawston Industrial Business Hub	Ward 08	Yes
Upgrade Hawston Sport Complex	Ward 08	No
Hawston Sport Grounds Netball/Tennis Courts Seating	Ward 08	No
Hawston MV LV Upgrade Replacement	Ward 08	No
Purchase of Erf 4013 Betty's Bay &Erf 11472 Hermanus	Ward 09	No
Kleinmond Community Project Old KCIH	Ward 09	No

Capital Programme by Project by Ward: Year 2023/24		
R' 000		
Capital Project	**Ward(s) affected**	**Works completed (Yes/No)**
Upgrade of Kleinmond Sport Facilities	Ward 09	No
Kleinmond MV LV Network Upgrade	Ward 09	No
Upgrade Stormwater Infrastructure- Proteadorp, Mountain View, Ext 6 & Overhills	Ward 09	No
Refurbishment of Overhills Soccer Complex	Ward 10	No
Gabions/Retaining Wall-Court Road Betty's Bay	Ward 10	No
Pearly Beach Water Tower Refurbish	Ward 11	No
Pearly Beach WTW Process Upgrade	Ward 11	Yes
Onrus Beach Ablution and Facilities Upgrade	Ward 13	Yes
Sewer Pipe and Pumpstation Replacement Refurbishment Bosplasie	Ward 13	Yes
Rehabilitate Roads Blompark	Ward 14	Yes
Birkenhead Pipe-Sewerage	Ward 14	Yes
Preekstoel Bio Plant Filters Refurbish	Multi-ward Hermanus Area	Yes
Upgrade Hermanus Well Fields Phase 2	Multi-ward Hermanus Area	No
Water Pipe Replacement De Bos Dam Hemel en Aarde Wellfields	Multi-ward Hermanus Area	Yes
Upgrade Hermanus Well Fields Phase 2	Multi-ward Hermanus Area	No
Hermanus WWTW Upgrade Screens Ras Sludge Dewatering	Multi-ward Hermanus Area	No
Fkraal Kbaai Bhead New 66 11kv Substation	Multi-ward Gb Area	No
Kleinmond WWTW Refurbish Upgrade	Multi-ward Kleinmond Area	No

APPENDIX Q: SERVICE BACKLOGS EXPERIENCE BY THE COMMUNITY WHERE ANOTHER SPHERE OF GOVERNMENT IS THE SERVICE PROVIDER

Service Backlogs Experienced by the Community where another Sphere of Government is the Service Provider (where the municipality whether or not act on agency basis)		
Services and Locations	**Scale of backlogs**	**Impact of backlogs**
Housing:	The current backlog as of 30 June 2024 is **15766** applicants. Through **Integrated Residential Development Programme (IRDP)** the Municipality managed to deliver:- ❖ 120 new houses out of 621 Erven, Stanford ❖ 295 new houses out of 295 Erven, Masakhane, Gansbaai ❖ 450 new houses out of 539 Erven, Blompark, Gansbaai.	The backlog continues to place pressure on Council's infrastructure and financial capacity to compliment housing delivery, which results in the increased provision of emergency housing in affected communities. It can contribute to civil intolerance and protest action.
	Through **Finance Linked Individual Subsidy Programme (FLISP)** the Municipality managed to deliver:- ❖ 20 serviced sites out of 124 Erven, Fountain Hill, Gansbaai. ❖ 20 serviced sites out of 22 Erven, Mount Pleasant, Hermanus ❖ 70 serviced sites out of 107 Erven, Hawston	
	Title Deeds current backlog as of 30 June 2024 is **184** transfers of the housing schemes: Pre-1994 to year 2014. Through **Title Deed Restoration Programme,** the Municipality managed to deliver:- ❖ 82 Title Deeds for housing schemes pre-1994 ❖ 112 Title Deeds for housing schemes post -1994 to year 2014.	

APPENDIX R: DECLARATION OF LOANS AND GRANTS MADE BY THE MUNICIPALITY: 2023/24

Declaration of Loans and Grants made by the municipality: 2023/24					
All Organisation or Person in receipt of Loans */Grants* provided by the municipality	Nature of project	Conditions attached to funding	Value	Total Amount committed over previous and future years	
			R'000		
			2022/23	2023/24	2024/25
Maatskaplike Dienste Hermanus	Grant-in-aid	None			–
Overstrand Association for People with Disabilities	Grant-in-aid	None	–	–	–
Ikamva	Grant-in-aid	None			–
Whale Coast Conservation	Grant-in-aid	None	–	–	–
Hermanus Botanical Society	Grant-in-aid	None	–	–	–
Kleinmond Child Welfare	Grant-in-aid	None	–	–	–
Overstrand Hospice	Grant-in-aid	None		–	–
Hangklip Community Care Centre	Grant-in-aid	None			–
Recycle Swop Shop	Grant-in-aid	None	–	–	–
Siyazama Service Centre for the Aged	Grant-in-aid	None			–
Overberg Wheelchair Association	Grant-in-aid	None			
Overstrand Arts	Grant-in-aid	None			
National Sea Rescue Institute	Grant-in-aid	None			
GCA	Grant-in-aid	None			
Badisa Herberg- aan- see	Grant-in-aid	None			
Hermanus Hacking Group	Grant-in-aid	None			
Camphill School	Grant-in-aid	None	–	–	–
Stanford Animal welfare	Grant-in-aid	None			
Flower Valley Conservation Trust	Grant-in-aid	None			
Kids @ the Centre	Grant-in-aid	None			
Strandlopertjie Bewaarskool	Grant-in-aid	None			
Narrative Foundation	Grant-in-aid	None			
Camphill Farm Community	Grant-in-aid	None	–	–	–
Pearly Shell Service Centre	Grant-in-aid	None			
RDP Training Centre	Grant-in-aid	None			
Hermanus Night Shelter	Grant-in-aid	None			
Blommeland Day Care	Grant-in-aid	None			
Whale Coast 96 FM	Grant-in-aid	None			

Declaration of Loans and Grants made by the municipality: 2023/24					
All Organisation or Person in receipt of Loans */Grants* provided by the municipality	**Nature of project**	**Conditions attached to funding**	**Value**	**Total Amount committed over previous and future years**	
			R'000		
			2022/23	**2023/24**	**2024/25**
Pearly Beach Conservancy	Grant-in-aid	None	–	–	–
Women Action Group	Grant-in-aid	None			
Stanford Conservation	Grant-in-aid	None	–	–	–
Dyer Island Conservation Trust	Grant-in-aid	None	–	–	–
Grootbos Green Futures Foundation	Grant-in-aid	None			
Enlighten Education Trust	Grant-in-aid	Management			
Cancer Association of SA	Grant-in-aid	None			
Sustainable Futures Trust	Grant-in-aid	None			
Child Welfare Hermanus	Grant-in-aid	None	–	–	–
Overberg Aquatic Club			–		
Franskraal Bowling Club			–	–	–
Hermanus, Stanford en Gansbaai Maatskaplike Dienste	Grant-in-aid	None			
Overstrand Child and Youth Care Centre					
Social Services Hermanus					
Gansbaai day care for children	Grant-in-aid	None			
Mayor's Charity Fund			–	–	–
Hermanus Rainbow Trust					
Hermanus Animal Welfare Society (HAWS)	Grant-in-aid		215	212	
Kleinmond Animal Welfare Society (KAWS)	Grant-in-aid		108	106	
Stanford Animal Welfare Society (SAWS)	Grant-in-aid		108	106	
BARC Dieresorg	Grant-in-aid		108	106	
Exclude tourism grants - done on separate table					
** Loans/Grants - whether in cash or in kind*					

APPENDIX S: MFMA SECTION 71 RETURNS NOT MADE DURING 2023/24 ACCORDING TO REPORTING REQUIREMENTS

MFMA Section 71 Returns Not Made During Year 1 According to Reporting Requirements	
Return	**Reason Return has not been properly made on due date**
All Section 71 returns submitted	-
	T S

APPENDIX T: NATIONAL AND PROVINCIAL OUTCOMES FOR LOCAL GOVERNMENT

N/A

ANNEXURE A:
FINANCIAL STATEMENTS



Overstrand Municipality

Audited Annual Financial Statements
for the year ended 30 June 2024

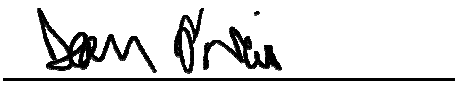
OVERSTRAND MUNICIPALITY
AUDITED ANNUAL FINANCIAL STATEMENTS

for the year ended 30 June 2024

APPROVAL OF THE AUDITED ANNUAL FINANCIAL STATEMENTS

I am responsible for the preparation of these annual financial statements, which are set out on pages 1 to 98, in terms of Section 126(1)(a) of the Municipal Finance Management Act and which I have signed on behalf of the Municipality.

I certify that the salaries, allowances and benefits of Councillors, loans made to Councillors, if any, and payments made to Councillors for loss of office, if any, as disclosed in the notes of these annual financial statement are within the upper limits of the framework envisaged in Section 219 of the Constitution, read with the Remuneration of Public Office Bearers Act and the Minister of Provincial and Local Government's determination in accordance with this Act.



DGI O'Neill
Accounting Officer

22 January 2025

Overstrand Municipality

Audited Annual Financial Statements for the year ended 30 June 2024

General Information

Legal form of entity	Municipality Demarcation code: WC032	
Nature of business and principal activities	Local Government Provision of basic services, e.g. Electricity, water, sanitation and refuse. To promote social and economic development and a safe and healthy environment.	
Executive Mayor	Ald A Rabie	
Deputy Mayor	Ald L Ntsabo	
Speaker	Ald GM Cohen	
Other Councillors	Ald D Coetzee	Ald R de Coning
	Ald T Nqinata	Ald E Gillion
	Ald K Brice	Cllr C Lerm
	Cllr R Nutt	Cllr A Komani
	Cllr B Nombula	Cllr J Van Staden
	Cllr V Bandeza	Cllr S Williams
	Cllr H Lombard	Cllr M Nomatiti
	Cllr A Africa	Cllr K Ngqandana
	Cllr T Els	Cllr R Dees
	Cllr S Fourie	Cllr C Tafu-Nwonkwo
	Cllr M Sihlahla	Cllr M Grimbeek
	Cllr C Resandt	Cllr S Beyi
Chief Financial Officer (CFO)	Ms SG Reyneke-Naude	
Accounting Officer	Dr DGI O'Neill	
Business address	Magnolia Avenue Hermanus Western Cape South Africa 7200	
Postal address	PO Box 20 Hermanus Western Cape South Africa 7200	
Bankers	Nedbank	
Auditors	Auditor-General of South Africa	
Governing legislation	Constitution of The Republic of South Africa, 1996 Local Government: Municipal Structures Act (Act 117 of 1998) Local Government: Municipal Systems Act (Act 32 of 2000) Local Government: Municipal Finance Management Act (Act 56 of 2003)) Municipal Property Rates Act (Act of 6 2004) Division of Revenue Act	
Contact information	Tel: 028 313 8000 Email: enquiries@overstrand.gov.za	

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Statement of Financial Position as at 30 June 2024

Figures in Rand	Note(s)	2024	2023 Restated*
Assets			
Current Assets			
Inventory	10	15,711,316	11,593,827
Investments	8	45,630,242	-
Construction contracts	11	-	712,120
Operating lease asset		745,204	742,981
Receivables from exchange transactions	14	153,598,100	110,076,314
VAT receivable	12	14,018,903	13,587,341
Receivables from non-exchange transactions	13	52,958,828	50,479,349
Cash and cash equivalents	15	676,657,699	646,535,172
Total current assets		**959,320,292**	**833,727,104**
Non-Current Assets			
Investment property	2	164,435,750	151,589,000
Property, plant and equipment	3	3,713,687,479	3,674,341,263
Intangible assets	4	8,049,584	8,686,637
Heritage assets	7	109,625,031	109,625,031
Living resources	6	414,993	541,854
Investments	8	31,414,903	68,210,808
Total non-current assets		**4,027,627,740**	**4,012,994,593**
Total Assets		**4,986,948,032**	**4,846,721,697**
Liabilities			
Current Liabilities			
Borrowings	17	50,444,159	57,948,948
Trade and other payables	19	130,374,338	127,465,438
Consumer deposits	20	69,338,419	65,803,502
Employee benefit obligation	9	6,683,000	6,083,000
Unspent conditional grants and receipts	16	5,341,722	6,206,137
Provisions	18	45,658,504	43,364,668
Construction contracts	11	3,409,550	-
Total current liabilities		**311,249,692**	**306,871,693**
Non-Current Liabilities			
Borrowings	17	421,513,107	421,957,268
Employee benefit obligation	9	119,837,000	114,262,000
Provisions	18	172,518,455	170,840,870
Total non-current liabilities		**713,868,562**	**707,060,138**
Total Liabilities		**1,025,118,254**	**1,013,931,831**
Net Assets		**3,961,829,778**	**3,832,789,866**
Reserves			
Housing development fund		3,228,007	3,227,796
Accumulated surplus		3,958,601,771	3,829,562,070
Total Net Assets		**3,961,829,778**	**3,832,789,866**

* See Note 48

AUDITOR-GENERAL SOUTH AFRICA
22 January 2025
Auditing to build public confidence

Statement of Financial Performance

Figures in Rand	Note(s)	2024	2023 Restated*
Revenue			
Revenue from exchange transactions			
Service charges	21	976,844,061	814,804,126
Construction contracts	11	104,289,000	55,457,205
Rental of facilities and equipment		8,287,034	6,741,782
Agency services	23	6,596,295	7,139,482
Licences and permits		2,930,727	2,976,831
Operational revenue	24	37,774,640	34,767,030
Interest earned	25	78,932,672	57,579,999
Gain on disposal/derecognition of assets		-	2,669,268
Fair value adjustments	40	16,679,308	15,492,606
Total revenue from exchange transactions		**1,232,333,737**	**997,628,329**
Revenue from non-exchange transactions			
Taxation revenue			
Property rates	26	339,596,228	296,532,687
Interest earned	25	2,185,843	1,294,057
Availability charges			
Service charges	21	25,078,198	24,053,912
Transfer revenue			
Government grants and subsidies	28	284,322,762	285,066,473
Public contributions and donations	29	21,294,130	19,096,484
Fines, penalties and forfeits	22	(22,969,626)	58,043,459
Total revenue from non-exchange transactions		**649,507,535**	**684,087,072**
Total revenue		**1,881,841,272**	**1,681,715,401**
Expenditure			
Employee related costs	30	(525,227,179)	(483,693,473)
Remuneration of councillors	31	(12,730,104)	(12,314,714)
Depreciation and amortisation	32	(149,971,840)	(146,286,513)
Impairment losses/reversal of impairments	33	(3,818,589)	(1,904,284)
Finance costs	34	(48,570,690)	(48,152,260)
Lease rentals		(25,252)	(23,216)
Debt impairment/reversal of debt impairment	35	12,141,475	(52,150,838)
Bad debts written off	36	(30,884,043)	(10,206,091)
Bulk purchases	37	(444,223,059)	(346,417,577)
Contracted services	38	(293,270,298)	(257,697,154)
Transfers and grants paid	27	(16,590,311)	(16,165,100)
Construction contracts	11	(104,289,000)	(55,457,205)
Loss on disposal/derecognition of assets		(514,417)	-
Inventory losses/write-downs		(60,209)	(71,967)
Materials	43	(59,851,410)	(58,222,275)
Operational costs	39	(74,916,438)	(83,264,496)
Total expenditure		**(1,752,801,364)**	**(1,572,027,163)**
Surplus for the year		**129,039,908**	**109,688,238**

* See Note 48

AUDITOR-GENERAL SOUTH AFRICA
22 January 2025
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Statement of Changes in Net Assets

Figures in Rand	Housing development fund	Accumulated surplus / deficit	Total net assets
Balance at 30 June 2022 as previously reported	3,227,585	3,720,952,515	3,724,180,100
Adjustments			
Prior year adjustments	-	(1,078,472)	(1,078,472)
Balance at 01 July 2022 as restated*	**3,227,585**	**3,719,874,043**	**3,723,101,628**
Changes in net assets			
Surplus for the year	-	109,688,238	109,688,238
Transfers to/(from) housing development fund	211	(211)	-
Total changes	211	109,688,027	109,688,238
Balance at 30 June 2023 as previously reported	3,227,796	3,832,249,835	3,835,477,631
Adjustments			
Prior year adjustments	-	(2,687,761)	(2,687,761)
Balance at 01 July 2023 as restated*	**3,227,796**	**3,829,562,074**	**3,832,789,870**
Changes in net assets			
Surplus for the year	-	129,039,908	129,039,908
Transfers to/(from) housing development fund	211	(211)	-
Total changes	211	129,039,697	129,039,908
Balance at 30 June 2024	**3,228,007**	**3,958,601,771**	**3,961,829,778**

* See Note 48

AUDITOR-GENERAL
SOUTH AFRICA
22 January 2025
Auditing to build public confidence

Cash Flow Statement

Figures in Rand	Note(s)	2024	2023 Restated*
Cash flows from operating activities			
Receipts			
Property rates		331,407,937	292,202,758
Service charges		937,250,104	813,420,496
Government grants and subsidies		283,458,347	277,301,162
Investment revenue		81,118,515	58,874,056
Other receipts		148,837,936	114,226,081
		1,782,072,839	1,556,024,553
Payments			
Employee costs		(523,155,335)	(481,633,089)
Suppliers		(429,884,767)	(342,946,942)
Finance costs		(48,570,690)	(48,152,260)
Other payments		(565,477,095)	(468,047,831)
		(1,567,087,887)	(1,340,780,122)
Net cash flows from operating activities	44	**214,984,952**	**215,244,431**
Cash flows from investing activities			
Purchase of property, plant and equipment	3	(172,164,195)	(183,122,947)
Proceeds from sale of property, plant and equipment	3	302,008	3,676,264
Purchase of investment property	2	-	(37,981)
Purchase of other intangible assets	4	(71,288)	-
Purchase of heritage assets	7	-	(30,332)
Movement in financial assets		(4,980,000)	(4,980,000)
Net cash flows from investing activities		**(176,913,475)**	**(184,494,996)**
Cash flows from financing activities			
Proceeds from borrowings		50,000,000	50,000,000
Repayment of borrowings		(57,948,950)	(50,493,993)
Net cash flows from financing activities		**(7,948,950)**	**(493,993)**
Net increase/(decrease) in cash and cash equivalents		**30,122,527**	**30,255,442**
Cash and cash equivalents at the beginning of the year		646,535,172	616,279,730
Cash and cash equivalents at the end of the year	15	**676,657,699**	**646,535,172**

* See Note 48

AUDITOR-GENERAL SOUTH AFRICA
22 January 2025
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Statement of Comparison of Budget and Actual Amounts

Budget on Accrual Basis

Figures in Rand	Approved budget	Adjustments	Final Budget	Actual amounts on comparable basis	Difference between final budget and actual (%)	Reference
Statement of Financial Performance						
Revenue						
Exchange Revenue						
Service charges - electricity	595,038,568	(1)	**595,038,567**	607,716,395	**2**	
Service charges - water	164,269,200	-	**164,269,200**	182,281,918	**11**	Note 62
Service charges - waste water management	104,714,535	(1)	**104,714,534**	114,193,345	**9**	
Service charges - waste management	97,429,878	-	**97,429,878**	97,730,601	**-**	
Sale of goods and rendering of services	123,603,598	(7)	**123,603,591**	-	**(100)**	Note 62
Agency services	6,719,000	-	**6,719,000**	6,596,295	**(2)**	
Interest	100	-	**100**	215,384	**100**	Note 62
Interest earned from receivables	9,900,400	(1)	**9,900,399**	10,299,361	**4**	
Interest earned from current and non-current assets	56,800,000	-	**56,800,000**	68,417,927	**20**	Note 62
Rent on land	1,127,101	(5)	**1,127,096**	-	**(100)**	Note 62
Rental from fixed assets	5,645,500	-	**5,645,500**	8,287,034	**47**	Note 62
Licence and permits	863,599	(1)	**863,598**	2,930,727	**239**	Note 62
Operational revenue	9,442,375	(1)	**9,442,374**	142,063,640	**1,405**	Note 62
Non-Exchange Revenue						
Property rates	340,506,300	-	**340,506,300**	339,596,228	**-**	
Fines, penalties and forfeits	45,420,830	3	**45,420,833**	(22,969,626)	**(151)**	Note 62
Licences or permits	1,943,000	-	**1,943,000**	-	**(100)**	Note 62
Transfer and subsidies - operational	192,560,567	(1)	**192,560,566**	191,345,403	**(1)**	
Interest	2,000,000	-	**2,000,000**	2,185,843	**9**	
Other gains	7,900,000	-	**7,900,000**	16,679,308	**111**	Note 62
Total revenue	**1,765,884,551**	**(15)**	**1,765,884,536**	**1,767,569,783**		
Expenditure						
Employee related costs	(549,645,147)	(156,256)	**(549,801,403)**	(525,227,179)	**(4)**	
Remuneration of councillors	(12,898,325)	-	**(12,898,325)**	(12,730,104)	**(1)**	
Bulk purchases-electricity	(443,828,526)	(429,762)	**(444,258,288)**	(444,223,059)	**-**	
Inventory consumed	(69,345,473)	1,862,412	**(67,483,061)**	(59,851,410)	**(11)**	Note 62
Debt impairment	(50,372,062)	-	**(50,372,062)**	12,141,475	**(124)**	Note 62
Depreciation and amortisation	(149,403,200)	(9)	**(149,403,209)**	(153,790,429)	**3**	
Interest	(49,658,000)	-	**(49,658,000)**	(48,570,690)	**(2)**	
Contracted services	(311,443,371)	(707,889)	**(312,151,260)**	(293,270,298)	**(6)**	
Transfers and subsidies	(16,580,200)	-	**(16,580,200)**	(16,590,311)	**-**	
Irrecoverable debts written off	(10,709,492)	-	**(10,709,492)**	(30,884,043)	**188**	Note 62
Operational costs	(206,948,315)	(568,493)	**(207,516,808)**	(179,290,899)	**(14)**	Note 62
Losses on disposal of assets	-	-	**-**	(514,417)	**100**	Note 62
Total expenditure	**(1,870,832,111)**	**3**	**(1,870,832,108)**	**(1,752,801,364)**		
Surplus/(deficit)	**(104,947,560)**	**(12)**	**(104,947,572)**	**14,768,419**		
Transfers and subsidies-capital (monetary allocations)	97,083,785	(1)	**97,083,784**	92,977,359	**(4)**	
Transfers and subsidies-capital (in-kind)	890,267	13	**890,280**	21,294,130	**2,292**	Note 62
	97,974,052	**12**	**97,974,064**	**114,271,489**		
Surplus/(deficit) after capital transfers & contributions	**(6,973,508)**	**-**	**(6,973,508)**	**129,039,908**		
Surplus/(deficit) for the year	**(6,973,508)**	**-**	**(6,973,508)**	**129,039,908**		

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Statement of Comparison of Budget and Actual Amounts

Budget on Accrual Basis

Figures in Rand	Approved budget	Adjustments	Final Budget	Actual amounts on comparable basis	Difference between final budget and actual (%)	Reference
Statement of Financial Position						
Assets						
Current Assets						
Cash and cash equivalents	700,851,255	-	**700,851,255**	676,657,699	**(3)**	
Investments	-	-	**-**	45,630,242	**100**	Note 62
Trade and other receivables from exchange transactions	77,304,734	-	**77,304,734**	153,598,100	**99**	Note 62
Receivables from non-exchange transactions	33,962,952	-	**33,962,952**	52,958,828	**56**	Note 62
Inventory	11,053,614	-	**11,053,614**	15,711,316	**42**	Note 62
VAT	1,063,121	-	**1,063,121**	14,018,903	**1,219**	Note 62
Other current assets	32,047,079	-	**32,047,079**	745,204	**(98)**	Note 62
Total current assets	**856,282,755**	**-**	**856,282,755**	**959,320,292**		
Non-Current Assets						
Investments	77,846,109	-	**77,846,109**	31,414,903	**(60)**	Note 62
Investment property	146,836,086	-	**146,836,086**	164,435,750	**12**	Note 62
Property, plant and equipment	3,854,285,485	-	**3,854,285,485**	3,713,687,479	**(4)**	
Living and non-living resources	474,122	-	**474,122**	414,993	**(12)**	Note 62
Heritage assets	114,055,031	-	**114,055,031**	109,625,031	**(4)**	
Intangible assets	7,908,770	-	**7,908,770**	8,049,584	**2**	
Total non-current assets	**4,201,405,603**	**-**	**4,201,405,603**	**4,027,627,740**		
Total Assets	**5,057,688,358**	**-**	**5,057,688,358**	**4,986,948,032**		
Liabilities						
Current Liabilities						
Financial liabilities	50,906,658	-	**50,906,658**	50,444,159	**(1)**	
Consumer deposits	65,312,004	-	**65,312,004**	69,338,419	**6**	
Trade and other payables from exchange transactions	182,222,771	-	**182,222,771**	133,783,888	**(27)**	Note 62
Trade and other payables from non-exchange transactions	-	-	**-**	5,341,722	**100**	Note 62
Provisions	46,487,919	-	**46,487,919**	45,658,504	**(2)**	
VAT	2,225,947	-	**2,225,947**	-	**(100)**	Note 62
Other current liabilities	6,357,000	-	**6,357,000**	6,683,000	**5**	
Total current liabilities	**353,512,299**	**-**	**353,512,299**	**311,249,692**		
Non-Current Liabilities						
Financial liabilities	420,624,735	-	**420,624,735**	421,513,107	**-**	
Provisions	181,161,799	-	**181,161,799**	172,518,455	**(5)**	
Other non-current liabilities	126,802,000	-	**126,802,000**	119,837,000	**(5)**	
Total non-current liabilities	**728,588,534**	**-**	**728,588,534**	**713,868,562**		
Total Liabilities	**1,082,100,833**	**-**	**1,082,100,833**	**1,025,118,254**		
Net Assets	**3,975,587,525**	**-**	**3,975,587,525**	**3,961,829,778**		
Net Assets						
Community wealth/Equity						
Accumulated surplus/(deficit)	3,972,359,025	-	**3,972,359,025**	3,958,601,771	**-**	
Funds and reserves	3,228,500	-	**3,228,500**	3,228,007	**-**	
Total Community wealth/Equity	**3,975,587,525**	**-**	**3,975,587,525**	**3,961,829,778**		

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Statement of Comparison of Budget and Actual Amounts

Budget on Accrual Basis

Figures in Rand	Approved budget	Adjustments	Final Budget	Actual amounts on comparable basis	Difference between final budget and actual (%)	Reference
Cash Flow Statement						
Cash flows from operating activities						
Receipts						
Property rates	335,687,946	-	**335,687,946**	331,407,937	**(1)**	
Service charges	950,159,754	-	**950,159,754**	937,250,104	**(1)**	
Transfers and Subsidies - Operational	192,560,567	-	**192,560,567**	283,458,347	**47**	Note 62
Interest	56,800,100	-	**56,800,100**	81,118,515	**43**	Note 62
Other revenue	163,197,875	-	**163,197,875**	148,837,936	**(9)**	
Transfers and Subsidies - capital	97,974,052	-	**97,974,052**	-	**(100)**	Note 62
	1,796,380,294	**-**	**1,796,380,294**	**1,782,072,839**		
Payments						
Suppliers and employees	(1,469,374,164)	-	**(1,469,374,164)**	(1,501,926,886)	**2**	
Finance charges	(49,658,000)	-	**(49,658,000)**	(48,570,690)	**(2)**	
Transfers and grants	(16,580,200)	-	**(16,580,200)**	(16,590,311)	**-**	
	(1,535,612,364)	**-**	**(1,535,612,364)**	**(1,567,087,887)**		
Net cash from/(used) operating activities	**260,767,930**	**-**	**260,767,930**	**214,984,952**		
Cash flows from investing activities						
Capital assets	(215,226,524)	-	**(215,226,524)**	(172,235,483)	**(20)**	Note 62
Proceeds on disposal of PPE	-	-	**-**	302,008	**100**	Note 62
Decrease/(increase) in non-current investments	(4,980,000)	-	**(4,980,000)**	(4,980,000)	**-**	
Net cash from/(used) investing activities	**(220,206,524)**	**-**	**(220,206,524)**	**(176,913,475)**		
Cash flows from financing activities						
Borrowing long term/refinancing	50,000,000	-	**50,000,000**	50,000,000	**-**	
Repayment of borrowing	(58,245,323)	-	**(58,245,323)**	(57,948,950)	**(1)**	
Increase/(decrease) in consumer deposits	22,000,000	-	**22,000,000**	-	**(100)**	Note 62
Net cash from/(used) financing activities	**13,754,677**	**-**	**13,754,677**	**(7,948,950)**		
Net increase/(decrease) in cash held	54,316,083	-	**54,316,083**	30,122,527		
Cash/cash equivalents at the year begin:	646,535,172	-	**646,535,172**	646,535,172		
Cash/cash equivalents at the year end:	**700,851,255**	**-**	**700,851,255**	**676,657,699**		

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Accounting Policies

Figures in Rand	Note(s)	2024	2023

1. Significant accounting policies

The significant accounting policies applied in the preparation of these audited annual financial statements are set out below.

1.1 Basis of preparation

The audited annual financial statements have been prepared in accordance with the Standards of Generally Recognised Accounting Practice (GRAP) including any interpretations, guidelines and directives issued by the Accounting Standards Board in accordance with Section 122(3) of the Municipal Finance Management Act (Act 56 of 2003).

These audited annual financial statements have been prepared on an accrual basis of accounting and are in accordance with historical cost convention as the basis of measurement, unless specified otherwise.

A summary of the significant accounting policies, which have been consistently applied in the preparation of these financial statements, are disclosed below.

These accounting policies are consistent with the previous period.

1.2 Presentation currency

These audited annual financial statements are presented in South African Rand, which is the functional currency of the municipality. All financial information has been rounded off to the nearest Rand.

1.3 Going concern assumption

These audited annual financial statements have been prepared based on the expectation that the municipality will continue to operate as a going concern for at least the next 12 months.

1.4 Materiality

Omissions or misstatements of items are material if they could, individually or collectively, influence the decisions or assessments of users made on the basis of the financial statements. Materiality depends on the nature or size of the omission or misstatement, judged in the surrounding circumstances. The nature or size of the information item, or a combination of both, could be the determining factor.

Assessing whether an omission or misstatement could influence decisions of users, and so be material, requires consideration of the characteristics of those users. The Framework for the Preparation and Presentation of Financial Statements states that users are assumed to have a reasonable knowledge of government, its activities, accounting and a willingness to study the information with reasonable diligence. Therefore, the assessment takes into account how users with such attributes could reasonably be expected to be influenced in making and evaluating decisions.

When the final accounts have been closed, any transaction that occurs in respect of a prior period, is considered by management individually and collectively for materiality and the annual financial statements are amended with transactions that are material in amount or by nature.

1.5 Significant judgements and sources of estimation uncertainty

In preparing the audited annual financial statements, management is required to make estimates and assumptions that affect the amounts represented in the audited annual financial statements and related disclosures. Use of available information and the application of judgement is inherent in the formation of estimates. Actual results in the future could differ from these estimates which may be material to the audited annual financial statements.

Significant judgements include:

Impairment testing

The municipality reviews and tests the carrying value of assets when events or changes in circumstances suggest that the carrying amount may not be recoverable. Assets are grouped at the lowest level for which identifiable cash flows are largely independent of cash flows of other assets and liabilities. If there are indications that impairment may have occurred, estimates are prepared of expected future cash flows for each group of assets. Expected future cash flows used to determine the value in use of goodwill and tangible assets are inherently uncertain and could materially change over time. They are significantly affected by a number of factors.

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1.5 Significant judgements and sources of estimation uncertainty (continued)

In making the above-mentioned estimates and judgement, management considers the subsequent measurement criteria and indicators of potential impairment losses as set out in GRAP 21: Impairment of non-cash generating assets.

Provisions

Provisions were raised and management determined an estimate based on the information available. Additional disclosure of these estimates of provisions are included in note 18 - Provisions.

Useful lives of infrastructure and other assets

The municipality's management determines the estimated useful lives and related depreciation charges for the waste water and water networks. This estimate is based on industry norm. Management will increase the depreciation charge where useful lives are less than previously estimated useful lives.

Post-retirement benefits

The present value of the post-retirement obligation depends on a number of factors that are determined on an actuarial basis using a number of assumptions. The assumptions used in determining the net cost/(income) include the discount rate. Any changes in these assumptions will impact on the carrying amount of post-retirement obligations.

Receivables from non-exchange transactions

Management made key assumptions and estimations to determine the initial recognition and measurement of revenue on fines using estimated reductions based on historical information.

1.6 Investment property

Investment property is property (land or a building - or part of a building - or both) held to earn rentals or for capital appreciation or both, rather than for:

- use in the production or supply of goods or services or for
- administrative purposes, or
- sale in the ordinary course of operations.

Owner-occupied property is property held for use in the production or supply of goods or services or for administrative purposes.

Investment property is initially recognised at cost. Transaction costs are included in the initial measurement.

Where investment property is acquired through a non-exchange transaction, its cost is its fair value as at the date of acquisition.

Fair value model

Subsequent to initial measurement, investment property is measured at fair value.

The fair value of investment property reflects market conditions at the reporting date.

A gain or loss arising from a change in fair value is included in net surplus or deficit for the period in which it arises.

Investment property is derecognised on disposal or when the investment property is permanently withdrawn from use and no future economic benefits or service potential is expected from its disposal.

Compensation from third parties for investment property that was impaired, lost or given up is recognised in surplus or deficit when the compensation becomes receivable.

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1.6 Investment property (continued)

When classification is difficult, the criteria used to distinguish investment property from owner-occupied property and from property held for sale in the ordinary course of operations are as follows:

- All properties held to earn market-related rentals or for capital appreciation or both and that are not for administrative purposes and that will not be sold in the ordinary course of operations are classified as investment properties.
- Land held for currently undetermined future use.
- Lease properties that are held to provide a social/(community) service or that are necessary for employees to perform their job functions, but which also generates rental revenue are not seen as investment properties. The rental revenue generated is incidental to the purposes for which the property is held.

1.7 Property, plant and equipment

Property, plant and equipment is initially measured at cost.

The cost of an item of property, plant and equipment is the purchase price and other costs attributable to bring the asset to the location and condition necessary for it to be capable of operating in the manner intended by management. Trade discounts and rebates are deducted in arriving at the cost.

Where an asset is acquired through a non-exchange transaction, its cost is its fair value as at date of acquisition.

Where an item of property, plant and equipment is acquired in exchange for a non-monetary asset or monetary assets, or a combination of monetary and non-monetary assets, the asset acquired is initially measured at fair value (the cost). If the acquired item's fair value was not determinable, it's deemed cost is the carrying amount of the asset(s) given up.

When significant components of an item of property, plant and equipment have different useful lives, they are accounted for as separate items (major components) of property, plant and equipment.

Property, plant and equipment is carried at cost less accumulated depreciation and any impairment losses.

Property, plant and equipment are depreciated on the straight-line basis over their expected useful lives to their estimated residual value.

The useful lives of items of property, plant and equipment have been assessed as follows:

Item	Depreciation method	Average useful life (years)
Buildings	Straight-line	5 to 30
Plant and machinery	Straight-line	5 to 25
Furniture and fixtures	Straight-line	2 to 15
Motor vehicles	Straight-line	10 to 50
Office equipment	Straight-line	3 to 15
Infrastructure		
- Roads	Straight-line	3 to 60
- Pedestrian malls	Straight-line	25 to 80
- Electricity	Straight-line	3 to 60
- Water	Straight-line	5 to 100
- Sewerage	Straight-line	10 to 60
- Housing	Straight-line	30
Bins and containers	Straight-line	10 to 15
Community assets	Straight-line	5 to 50

The municipality assesses at each reporting date whether there is any indication that the municipality's expectations about the residual value and the useful life of an asset have changed since the preceding reporting date. If any such indication exists, the municipality revises the expected useful life and/or residual value accordingly. The change is accounted for as a change in an accounting estimate and applied prospectively.

The depreciation charge for each period is recognised in surplus or deficit unless it is included in the carrying amount of another asset.

Items of property, plant and equipment are derecognised when the asset is disposed of or when there are no further economic benefits or service potential expected from the use of the asset.

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1.7 Property, plant and equipment (continued)

The gain or loss arising from the derecognition of an item of property, plant and equipment is included in surplus or deficit when the item is derecognised. The gain or loss arising from the derecognition of an item of property, plant and equipment is determined as the difference between the net disposal proceeds, if any, and the carrying amount of the item.

Land is not depreciated as it is deemed to have an indefinite useful life.

Incomplete construction work is stated as historical cost. Depreciation only commences when the asset is available for use.

The municipality separately discloses expenditure to repair and maintain property, plant and equipment in the notes to the financial statements (see note 42).

The municipality discloses relevant information relating to work-in-progress in the notes to the financial statements (see note 3).

1.8 Intangible assets

An asset is identifiable if it either:

- is separable, i.e. is capable of being separated or divided from an entity and sold, transferred, licensed, rented or exchanged, either individually or together with a related contract, identifiable assets or liability, regardless of whether the entity intends to do so; or
- arises from binding arrangements (including rights from contracts), regardless of whether those rights are transferable or separable from the municipality or from other rights and obligations.

Intangible assets are initially recognised at cost.

Where an intangible asset is acquired through a non-exchange transaction, its initial cost at the date of acquisition is measured at its fair value as at that date.

Intangible assets are carried at cost less any accumulated amortisation and any impairment losses.

An intangible asset is regarded as having an indefinite useful life when, based on all relevant factors, there is no foreseeable limit to the period over which the asset is expected to generate net cash inflows or service potential. Amortisation is not provided for these intangible assets, but they are tested for impairment annually and whenever there is an indication that the asset may be impaired. For all other intangible assets, amortisation is provided on a straight-line basis over their useful life.

The amortisation period and the amortisation method for intangible assets are reviewed at each reporting date.

Reassessing the useful life of an intangible asset with a finite useful life after it was classified as indefinite is an indicator that the asset may be impaired. As a result, the asset is tested for impairment and the remaining carrying amount is amortised over its useful life.

Amortisation is provided to write down the intangible assets, on a straight-line basis, to their residual values as follows:

Item	Depreciation method	Average useful life (years)
Computer software	Straight-line	2 to 5

Intangible assets are derecognised:

- on disposal; or
- when no future economic benefits or service potential are expected from its use or disposal.

1.9 Heritage assets

A class of heritage assets means a grouping of heritage assets of a similar nature or function in a municipality's operations that is shown as a single item for the purpose of disclosure in the audited annual financial statements.

Cost is the amount of cash or cash equivalents paid or the fair value of the other consideration given to acquire an asset at the time of its acquisition or construction or, where applicable, the amount attributed to that asset when initially recognised in accordance with the specific requirements of other Standards of GRAP.

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1.9 Heritage assets (continued)

Fair value is the amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction.

Heritage assets are assets that have a cultural, environmental, historical, natural, scientific, technological or artistic significance and are held indefinitely for the benefit of present and future generations.

An inalienable item is an asset that a municipality is required by law or otherwise to retain indefinitely and cannot be disposed of without consent.

The municipality classifies assets as heritage assets where the significance as a heritage asset can be determined. In regards to land and buildings, all graded sites are classified as heritage assets. Furthermore, land with a natural significance is not componentised but seen as a single heritage asset due to all parts contributing together to make up its significance.

The municipality separately discloses expenditure to repair and maintain heritage assets in the notes to the financial statements (see note 42).

The municipality discloses relevant information relating to work-in-progress in the notes to the financial statements (see note 7).

Recognition

The municipality recognises a heritage asset as an asset if it is probable that future economic benefits or service potential associated with the asset will flow to the municipality, and the cost or fair value of the asset can be measured reliably.

Initial measurement

Heritage assets are measured at cost.

Where a heritage asset is acquired through a non-exchange transaction, its cost is measured at its fair value as at the date of acquisition.

Subsequent measurement

After recognition as an asset, a class of heritage assets is carried at its cost less any accumulated impairment losses.

Impairment

The municipality assesses at each reporting date whether there is an indication that it may be impaired. If any such indication exists, the municipality estimates the recoverable amount or the recoverable service amount of the heritage asset.

Transfers

Transfers from heritage assets are only made when the particular asset no longer meets the definition of a heritage asset.

Transfers to heritage assets are only made when the asset meets the definition of a heritage asset.

Derecognition

The municipality derecognises heritage assets on disposal or when no future economic benefits or service potential is expected from its use or disposal.

The gain or loss arising from the derecognition of a heritage asset is determined as the difference between the net disposal proceeds, if any, and the carrying amount of the heritage asset. Such difference is recognised in surplus or deficit when the item is derecognised.

1.10 Financial instruments

A financial instrument is any contract that gives rise to a financial asset of one entity and a financial liability or a residual interest of another entity.

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1.10 Financial instruments (continued)

The amortised cost of a financial asset or financial liability is the amount at which the financial asset or financial liability is measured at initial recognition minus principal repayments, plus or minus the cumulative amortisation using the effective interest method of any difference between that initial amount and the maturity amount, and minus any reduction (directly or through the use of an allowance account) for impairment or uncollectibility.

Derecognition is the removal of a previously recognised financial asset or financial liability from an entity's statement of financial position.

Classification

The municipality has the following types of financial assets (classes and category) as reflected on the face of the statement of financial position or in the notes thereto:

Class	Category
Operating leases	Financial asset measured at amortised cost
Receivables from exchange transactions	Financial asset measured at amortised cost
Receivables from non-exchange transactions	Financial asset measured at amortised cost
Cash and cash equivalents	Financial asset measured at amortised cost
Investments	Financial asset measured at fair value

The municipality has the following types of financial liabilities (classes and category) as reflected on the face of the statement of financial position or in the notes thereto:

Class	Category
Borrowings	Financial liability measured at amortised cost
Payables from exchange transactions	Financial liability measured at amortised cost

Initial recognition

The municipality recognises a financial asset or a financial liability in its statement of financial position when the municipality becomes a party to the contractual provisions of the instrument.

The municipality recognises financial assets using trade date accounting.

Initial measurement of financial assets and financial liabilities

The municipality measures a financial asset and financial liability initially at its fair value plus transaction costs that are directly attributable to the acquisition or issue of the financial asset or financial liability.

Subsequent measurement of financial assets and financial liabilities

The municipality measures all financial assets and financial liabilities after initial recognition using the following categories:

- Financial instruments at fair value (assets and liabilities).
- Financial instruments at amortised cost (assets and liabilities).
- Financial instruments at cost (assets).

All financial assets measured at amortised cost, or cost, are subject to an impairment review.

Gains and losses

A gain or loss arising from a change in the fair value of a financial asset or financial liability measured at fair value is recognised in surplus or deficit.

For financial assets and financial liabilities measured at amortised cost or cost, a gain or loss is recognised in surplus or deficit when the financial asset or financial liability is derecognised or impaired, or through the amortisation process.

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1.10 Financial instruments (continued)

Impairment and uncollectibility of financial assets

The municipality assesses at the end of each reporting period whether there is any objective evidence that a financial asset or group of financial assets is impaired.

Financial assets measured at amortised cost:

If there is objective evidence that an impairment loss on financial assets measured at amortised cost has been incurred, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of estimated future cash flows (excluding future credit losses that have not been incurred) discounted at the financial asset's original effective interest rate. The carrying amount of the asset is reduced directly or through the use of an allowance account. The amount of the loss is recognised in surplus or deficit.

If, in a subsequent period, the amount of the impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the previously recognised impairment loss is reversed directly or by adjusting an allowance account. The reversal does not result in a carrying amount of the financial asset that exceeds what the amortised cost would have been had the impairment not been recognised at the date the impairment is reversed. The amount of the reversal is recognised in surplus or deficit.

The calculation in respect of the impairment of fines receivables is based on an assessment of the past payment history of fines per category.

Derecognition

Financial assets

The municipality derecognises a financial asset only when:

- the contractual rights to the cash flows from the financial asset expire, are settled or waived;
- the municipality transfers to another party substantially all of the risks and rewards of ownership of the financial asset; or
- the municipality, despite having retained some significant risks and rewards of ownership of the financial asset, has transferred control of the asset to another party and the other party has the practical ability to sell the asset in its entirety to an unrelated third party, and is able to exercise that ability unilaterally and without needing to impose additional restrictions on the transfer. In this case, the municipality :
  - derecognises the asset; and
  - separately reconises any rights and obligations created or retained in the transfer.

On derecognition of a financial asset in its entirety, the difference between the carrying amount and the sum of the consideration received is recognised in surplus or deficit.

If a transfer does not result in derecognition because the municipality has retained substantially all the risks and rewards of ownership of the transferred asset, the municipality continues to recognise the transferred asset in its entirety and recognise a financial liability for the consideration received. In subsequent periods, the municipality recognises any revenue on the transferred asset and any expense incurred on the financial liability. Neither the asset, and the associated liability nor the revenue, and the associated expenses are offset.

Financial liabilities

The municipality removes a financial liability (or a part of a financial liability) from its statement of financial position when it is extinguished i.e. when the obligation specified in the contract is discharged, cancelled, expires or waived.

The difference between the carrying amount of a financial liability (or part of a financial liability) extinguished or transferred to another party and the consideration paid, including any non-cash assets transferred or liabilities assumed, is recognised in surplus or deficit. Any liabilities that are waived, forgiven or assumed by another entity by way of a non-exchange transaction are accounted for in accordance with the Standard of GRAP on Revenue from Non-exchange Transactions (Taxes and Transfers).

Presentation

Interest relating to a financial instrument or a component that is a financial liability is recognised as revenue or expense in surplus or deficit.

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1.11 Statutory receivables

Identification

Statutory receivables are receivables that arise from legislation, supporting regulations, or similar means, and require settlement by another entity in cash or another financial asset.

Carrying amount is the amount at which an asset is recognised in the statement of financial position.

The cost method is the method used to account for statutory receivables that requires such receivables to be measured at their transaction amount, plus any accrued interest or other charges (where applicable) and, less any accumulated impairment losses and any amounts derecognised.

Nominal interest rate is the interest rate and/or basis specified in legislation, supporting regulations or similar means.

The transaction amount for a statutory receivable means the amount specified in, or calculated, levied or charged in accordance with, legislation, supporting regulations, or similar means.

Recognition

The municipality recognises statutory receivables as follows:

- if the transaction is an exchange transaction, using the policy on Revenue from exchange transactions;
- if the transaction is a non-exchange transaction, using the policy on Revenue from non-exchange transactions (Taxes and transfers); or
- if the transaction is not within the scope of the policies listed in the above or another Standard of GRAP, the receivable is recognised when the definition of an asset is met and, when it is probable that the future economic benefits or service potential associated with the asset will flow to the entity and the transaction amount can be measured reliably.

Initial measurement

The municipality initially measures statutory receivables at their transaction amount.

Subsequent measurement

The municipality measures statutory receivables after initial recognition using the cost method. Under the cost method, the initial measurement of the receivable is changed subsequent to initial recognition to reflect any:

- interest or other charges that may have accrued on the receivable (where applicable);
- impairment losses; and
- amounts derecognised.

Impairment losses

The municipality assesses at each reporting date whether there is any indication that a statutory receivable, or a group of statutory receivables, may be impaired.

If there is an indication that a statutory receivable, or a group of statutory receivables, may be impaired, the municipality measures the impairment loss as the difference between the estimated future cash flows and the carrying amount. Where the carrying amount is higher than the estimated future cash flows, the carrying amount of the statutory receivable, or group of statutory receivables, is reduced, either directly or through the use of an allowance account. The amount of the losses is recognised in surplus or deficit.

In estimating the future cash flows, a municipality considers both the amount and timing of the cash flows that it will receive in future. Consequently, where the effect of the time value of money is material, the entity discounts the estimated future cash flows using a rate that reflects the current risk-free rate and, if applicable, any risks specific to the statutory receivable, or group of statutory receivables, for which the future cash flow estimates have not been adjusted.

An impairment loss recognised in prior periods for a statutory receivable is revised if there has been a change in the estimates used since the last impairment loss was recognised, or to reflect the effect of discounting the estimated cash flows.

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1.11 Statutory receivables (continued)

Any previously recognised impairment loss is adjusted either directly or by adjusting the allowance account. The adjustment does not result in the carrying amount of the statutory receivable or group of statutory receivables exceeding what the carrying amount of the receivable(s) would have been had the impairment loss not been recognised at the date the impairment is revised. The amount of any adjustment is recognised in surplus or deficit.

Derecognition

The municipality derecognises a statutory receivable, or a part thereof, when:

- the rights to the cash flows from the receivable are settled, expire or are waived;
- the municipality transfers to another party substantially all of the risks and rewards of ownership of the receivable; or
- the municipality, despite having retained some significant risks and rewards of ownership of the receivable, has transferred control of the receivable to another party and the other party has the practical ability to sell the receivable in its entirety to an unrelated third party, and is able to exercise that ability unilaterally and without needing to impose additional restrictions on the transfer. In this case, the municipality:
  - derecognise the receivable; and
  - recognise separately any rights and obligations created or retained in the transfer.

The carrying amounts of any statutory receivables transferred are allocated between the rights or obligations retained and those transferred on the basis of their relative fair values at the transfer date. The entity considers whether any newly created rights and obligations are within the scope of the Standard of GRAP on Financial Instruments or another Standard of GRAP. Any difference between the consideration received and the amounts derecognised and, those amounts recognised, are recognised in surplus or deficit in the period of the transfer.

1.12 Leases

A lease is classified as a finance lease if it transfers substantially all the risks and rewards incidental to ownership. A lease is classified as an operating lease if it does not transfer substantially all the risks and rewards incidental to ownership.

When a lease includes both land and buildings elements, the entity assesses the classification of each element separately.

Operating leases - lessor

Operating lease revenue is recognised as revenue on a straight-line basis over the lease term.

1.13 Inventory

Inventory is initially measured at cost except where inventory is acquired through a non-exchange transaction, then their costs are their fair value as at the date of acquisition.

Subsequently inventory is measured at the lower of cost and net realisable value or the lower of cost and current replacement cost.

Inventory is measured at the lower of cost and current replacement cost where they are held for;

- distribution at no charge or for a nominal charge; or
- consumption in the production process of goods to be distributed at no charge or for a nominal charge.

The cost of inventory comprises all costs of purchase, costs of conversion and other costs incurred in bringing the inventory to their present location and condition.

The cost of inventory related to stores and material is assigned using the weighted average cost formula. The same cost formula is used for all inventory having a similar nature and use to the municipality.

When inventory is sold, the carrying amounts of those inventory is recognised as an expense in the period in which the related revenue is recognised. If there is no related revenue, the expenses are recognised when the goods are distributed, or related services are rendered. The amount of any write-down of inventory to net realisable value or current replacement cost and all losses of inventory is recognised as an expense in the period the write-down or loss occurs. The amount of any reversal of any write-down of inventory, arising from an increase in net realisable value or current replacement cost, are recognised as a reduction in the amount of inventory recognised as an expense in the period in which the reversal occurs.

Water is valued at purified cost insofar as it is stored and controlled in reservoirs at year-end.

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1.13 Inventory (continued)

The municipality recognises housing inventory (land) that it controls, having identified it for low cost housing before entering into an arrangement with the Provincial Department of Human Settlements.

1.14 Construction contracts

A construction contract is a contract, or a similar binding arrangement, specifically negotiated for the construction of an asset or a combination of assets that are closely interrelated or interdependent in terms of their design, technology and function or their ultimate purpose or use.

A contractor is an entity that performs construction work pursuant to a construction contract an who enters into a contract to build structures, construct facilities, produce goods, or render services to the specifications of another entity either by itself or through the use of sub-contractors. The term “contractor” thus includes a general or prime contractor, a subcontractor to a general contractor, or a construction manager.

Fixed price contract is a construction contract in which the contractor agrees to a fixed contract price, or a fixed rate per unit of output, which in some cases is subject to cost escalation clauses.

The municipality assesses the terms and conditions of each contract concluded with customers to establish whether the contract is a construction contract or not. In assessing whether the contract is a construction contract, a municipality considers whether it is a contractor.

Where the outcome of a construction contract can be estimated reliably, contract revenue and costs are recognised by reference to the stage of completion of the contract activity at the reporting date, as measured by the proportion that contract costs incurred for work performed to date bear to the estimated total contract costs (percentage of completion method).

1.15 Impairment of non-cash-generating assets

Non-cash-generating assets are assets other than cash-generating assets.

Impairment is a loss in the future economic benefits or service potential of an asset, over and above the systematic recognition of the loss of the asset’s future economic benefits or service potential through depreciation or amortisation.

Carrying amount is the amount at which an asset is recognised in the statement of financial position after deducting any accumulated depreciation and accumulated impairment losses thereon.

Recoverable service amount is the higher of a non-cash-generating asset’s fair value less costs to sell and its value in use.

Designation

The municipality does not control any assets that are used with the exclusive objective of generating a commercial return. The municipality's primary objective is service delivery and tariffs are cost reflective to ensure continued financial sustainability. The municipality has designated all of its assets as non-cash-generating as its objective is not to use the assets to generate a commercial return but to deliver services.

Identification

When the carrying amount of a non-cash-generating asset exceeds its recoverable service amount, it is impaired.

The municipality assesses at each reporting date whether there is any indication that a non-cash-generating asset may be impaired. If any such indication exists, the municipality estimates the recoverable service amount of the asset.

Value in use

Value in use of non-cash-generating assets is the present value of the non-cash-generating assets remaining service potential.

Recognition and measurement

If the recoverable service amount of a non-cash-generating asset is less than its carrying amount, the carrying amount of the asset is reduced to its recoverable service amount. This reduction is an impairment loss.

An impairment loss is recognised immediately in surplus or deficit.

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1.15 Impairment of non-cash-generating assets (continued)

After the recognition of an impairment loss, the depreciation (amortisation) charge for the non-cash-generating asset is adjusted in future periods to allocate the non-cash-generating asset's revised carrying amount, less its residual value (if any), on a systematic basis over its remaining useful life.

1.16 Employee benefits

Identification

Employee benefits

Employee benefits are all forms of consideration given by a municipality in exchange for service rendered by employees or for the termination of employment.

Short-term employee benefits are employee benefits (other than termination benefits) that are due to be settled wholly before twelve months after the end of the reporting period in which the employees render the related service.

Post-employment benefits are employee benefits (other than termination benefits and short-term employee benefits) that are payable after the completion of employment.

Other long-term employee benefits are all employee benefits other than short-term employee benefits, post-employment benefits and termination benefits.

Termination benefits are employee benefits provided in exchange for the termination of an employee's employment as a result of either: (a) an entity's decision to terminate an employee's employment before the normal retirement date; or (b) an employee's decision to accept an offer of benefits in exchange for the termination of employment.

Classification of plans

A binding arrangement is an arrangement that confers enforceable rights and obligations on the parties to the arrangement as if it were in the form of a contract. It includes rights from contracts or other legal rights.

Post-employment benefit plans are formal or informal arrangements under which a municipality provides post-employment benefits for one or more employees.

Defined contribution plans are post-employment benefit plans under which a municipality pays fixed contributions into a separate entity (a fund) and will have no legal or constructive obligation to pay further contributions if the fund does not hold sufficient assets to pay all employee benefits relating to employee service in the current and prior periods.

Defined benefit plans are post-employment benefit plans other than defined contribution plans.

Multi-employer plans are defined contribution plans (other than state plans) or defined benefit plans (other than state plans) that: (a) pool the assets contributed by various entities that are not under common control; and (b) use those assets to provide benefits to employees of more than one entity, on the basis that contribution and benefit levels are determined without regard to the identity of the entity that employs the employees.

Defined benefit cost

Service cost comprises: (a) current service cost, which is the increase in the present value of the defined benefit obligation resulting from employee service in the current period; (b) past service cost, which is the change in the present value of the defined benefit obligation for employee service in prior periods, resulting from a plan amendment (the introduction or withdrawal of, or changes to, a defined benefit plan) or a curtailment (a significant reduction by the entity in the number of employees covered by a plan); and (c) any gain or loss on settlement.

Net interest on the net defined benefit liability is the change during the period in the net defined benefit liability that arises from the passage of time.

Remeasurements of the net defined benefit liability comprise of: (a) actuarial gains and losses; (b) the return on plan assets, excluding amounts included in net interest on the net defined benefit liability; and (c) any change in the effect of the asset ceiling, excluding amounts included in net interest on the net defined benefit liability.

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1.16 Employee benefits (continued)

Actuarial gains and losses are changes in the present value of the defined benefit obligation resulting from: (a) experience adjustments (the effects of differences between the previous actuarial assumptions and what has actually occurred); and (b) the effects of changes in actuarial assumptions.

The return on plan assets is interest, dividends or similar distributions and other revenue derived from the plan assets, together with realised and unrealised gains or losses on the plan assets, less: (a) any costs of managing the plan assets; and (b) any tax payable by the plan itself other than tax included in the actuarial assumptions used to measure the present value of the defined benefit obligation.

A settlement is a transaction that eliminates all further legal or constructive obligations for part or all of the benefits provided under a defined benefit plan, other than a payment of benefits to, or on behalf of, employees that is set out in the terms of the plan and included in the actuarial assumptions.

Short-term employee benefits

Short-term employee benefits include items such as:

- wages, salaries and social security contributions;
- short-term compensated absences (such as paid annual leave and paid sick leave) where the compensation for the absences is due to be settled within twelve months after the end of the reporting period in which the employees render the related employee service;
- bonus, incentive and performance related payments payable within twelve months after the end of the reporting period in which the employees render the related service; and
- non-monetary benefits (for example, medical care, and free or subsidised goods or services such as housing, cars and cellphones) for current employees.

Recognition and measurement

All short-term employee benefits

When an employee has rendered service to the municipality during a reporting period, the municipality recognises the undiscounted amount of short-term employee benefits expected to be paid in exchange for that service:

(a) as an expense, unless another Standard of GRAP requires or permits the inclusion of the benefits in the cost of an asset.

Short-term paid absences

The municipality recognises the expected cost of short-term employee benefits in the form of paid absences as follows:

(a) in the case of accumulating paid absences, when the employees render service that increases their entitlement to future paid absences; and

(b) in the case of non-accumulating paid absences, when the absences occur.

The municipallity measures the expected cost of accumulating paid absences as the additional amount that the entity expects to pay as a result of the unused entitlement that has accumulated at the end of the reporting period.

Bonus, incentive and performance related payments

The municipallity recognises the expected cost of bonus, incentive and performance related payments when, and only when:

(a) the municipallity has a present legal or constructive obligation to make such payments as a result of past events; and

(b) a reliable estimate of the obligation can be made.

A present obligation exists when, and only when, the entity has no realistic alternative but to make the payments.

Post-employment benefits: Distinction between defined contribution plans and defined benefit plans

Post-employment benefits include items such as the following:

(a) retirement benefits (e.g. pensions and lump sum payments on retirement); and

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1.16 Employee benefits (continued)

(b) other post-employment benefits, such as post-employment life insurance and postemployment medical care.

Post-employment benefit plans are classified as either defined contribution plans or defined benefit plans, depending on the economic substance of the plan as derived from its principal terms and conditions.

Multi-employer plans

Multi-employer plans are defined contribution plans or defined benefit plans under which the municipality pays fixed contributions into a separate entity. The municipality has no legal or constructive obligation to pay further contributions if the fund does not hold sufficient assets to pay all employees the benefits relating to service in the current or prior periods.

The municipality's contributions to the defined contribution funds are established in terms of the rules governing those plans. Contributions are recognised in the Statement of Financial Performance in the period in which the service is rendered by the relevant employees. The municipality has no further payment obligations once the contributions have been paid.

The municipality contributes to various National- and Provincial-administrated Defined Benefit Plans on behalf of its qualifying employees. These funds are multi-employer funds. The contributions to the fund obligations for the payment of retirement benefits are charged against revenue in the year that they become payable. These defined benefit funds are actuarially valued on the Projected Unit Credit Method basis. Deficits are recovered through lump sum payments or increased future contributions on a proportional basis from all participating municipalities.

Post-employment benefits: Defined contribution plans

Recognition and measurement

When an employee has rendered service to the entity during a reporting period, the municipallity recognises the contribution payable to a defined contribution plan in exchange for that service:

(a) as an expense, unless another Standard requires or permits the inclusion of the contribution in the cost of an asset.

When contributions to a defined contribution plan are not expected to be settled wholly before twelve months after the end of the reporting period in which the employees render the related service, they are be discounted using the discount rate as specified.

Post-employment benefits: Defined benefit plans

Recognition and measurement

The municipallity determines the net defined benefit liability with sufficient regularity that the amounts recognised in the financial statements do not differ materially from the amounts that would be determined at the end of the reporting period.

Accounting for the constructive obligation

The municipallity accounts not only for its legal obligation under the formal terms of a defined benefit plan, but also for any constructive obligation that arises from the entity’s informal practices. Informal practices give rise to a constructive obligation where the entity has no realistic alternative but to pay employee benefits.

Statement of financial position

The municipallity recognises the net defined benefit liability in the statement of financial position. When the entity has a surplus in a defined benefit plan, it measures the net defined benefit asset at the lower of:

(a) the surplus in the defined benefit plan; and

(b) the asset ceiling, determined using the discount rate specified.

Any adjustments arising from the limit is recognised in surplus or deficit.

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1.16 Employee benefits (continued)

Recognition and measurement: Present value of defined benefit obligations and current service cost

The ultimate cost of a defined benefit plan may be influenced by many variables, such as final salaries, employee turnover and mortality, employee contributions and medical cost trends. The ultimate cost of the plan is uncertain and this uncertainty is likely to persist over a long period of time. In order to measure the present value of the post-employment benefit obligations and the related current service cost, it is necessary to:

(a) apply an actuarial valuation method

(b) attribute benefit to periods of service

(c) make actuarial assumptions

Actuarial valuation method

The municipallity uses the projected unit credit method to determine the present value of its defined benefit obligations and the related current service cost and, where applicable, past service cost.

Attributing benefit to periods of service

In determining the present value of its defined benefit obligations and the related current service cost and, where applicable, past service cost, the municipallity attributes benefit to periods of service under the plan's benefit formula. However, if an employee's service in later years will lead to a materially higher level of benefit than in earlier years, the entity attributes benefit on a straight-line basis from:

(a) the date when service by the employee first leads to benefits under the plan (whether or not the benefits are conditional on further service); until

(b) the date when further service by the employee will lead to no material amount of further benefits under the plan, other than from further salary increases.

Actuarial assumptions

Actuarial assumptions are unbiased and mutually compatible.

Financial assumptions are based on market expectations, at the end of the reporting period, for the period over which the obligations are to be settled.

Actuarial assumptions: Mortality

The municipallity determines its mortality assumptions by reference to its best estimate of the mortality of plan members both during and after employment.

Actuarial assumptions: Discount rate

The rate used to discount post-employment benefit obligations (both funded and unfunded) reflects the time value of money. The currency and term of the financial instrument selected to reflect the time value of money is consistent with the currency and estimated term of the post-employment benefit obligations.

Actuarial assumptions: Salaries, benefits and medical costs

The municipallity measures its defined benefit obligations on a basis that reflects:

(a) the benefits set out in the terms of the plan (or resulting from any constructive obligation that goes beyond those terms) at the end of the reporting period;

(b) any estimated future salary increases that affect the benefits payable;

(c) the effect of any limit on the employer's share of the cost of the future benefits;

(d) contributions from employees or third parties that reduce the ultimate cost to the entity of those benefits; and

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1.16 Employee benefits (continued)

(e) estimated future changes in the level of any state benefits that affect the benefits payable under a defined benefit plan, if, and only if, either:

(i) those changes were enacted before the end of the reporting period; or

(ii) historical data, or other reliable evidence, indicates that those state benefits will change in some predictable manner, for example, in line with future changes in general price levels or general salary levels.

Assumptions about medical costs takes account of estimated future changes in the cost of medical services, resulting from both inflation and specific changes in medical costs.

Components of defined benefit cost

The municipality recognises the components of defined benefit cost in surplus or deficit, except to the extent that another Standard requires or permits their inclusion in the cost of an asset, as follows:

(a) service cost;

(b) net interest on the net defined benefit liability; and

(c) remeasurements of the net defined benefit liability.

Current service cost

The municipality determines current service cost using actuarial assumptions determined at the start of the reporting period. However, if the municipality remeasures the net defined benefit liability in accordance with the section on past service cost gains and losses on settlement, it determines current service cost for the remainder of the reporting period after the plan amendment, curtailment or settlement using the actuarial assumptions used to remeasure the net defined benefit liability in accordance with the section on past service cost gains and losses on settlement.

Net interest on the net defined benefit liability

The municipality determines net interest on the net defined benefit liability by multiplying the net defined benefit liability by the discount rate specified.

To determine net interest, the municipality uses the net defined benefit liability and the discount rate determined at the start of the reporting period. However, if the municipality remeasures the net defined benefit liability in accordance with the section on past service cost gains and losses on settlement, the municipality determines net interest for the remainder of the reporting period after the plan amendment, curtailment or settlement using:

(a) the net defined benefit liability determined in accordance with the section on past service cost gains and losses on settlement; and

(b) the discount rate used to remeasure the net defined benefit liability in accordance with the section on past service cost gains and losses on settlement.

In applying this, the municipality also takes into account any changes in the net defined benefit liability during the period resulting from contributions or benefit payments.

Remeasurements of the net defined benefit liability

Remeasurements of the net defined benefit liability comprise:

(a) actuarial gains and losses;

(b) the return on plan assets, excluding amounts included in net interest on the net defined benefit liability; and

(c) any change in the effect of the asset ceiling, excluding amounts included in net interest on the net defined benefit liability.

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1.17 Provisions and contingencies

Provisions are recognised when:

- the municipality has a present obligation as a result of a past event;
- it is probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation; and
- a reliable estimate can be made of the obligation.

The amount of a provision is the best estimate of the expenditure expected to be required to settle the present obligation at the reporting date.

The discount rate is a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the liability.

Provisions are reviewed at each reporting date and adjusted to reflect the current best estimate. Provisions are reversed if it is no longer probable that an outflow of resources embodying economic benefits or service potential will be required, to settle the obligation.

When the effects of discounting is material, provisions are determined by discounting the expected future cash flows that reflect current market assessments of the time value for money. The impact of the periodic unwinding of the discount is recognised in the Statement of Financial Performance as a finance cost as it occurs.

A provision is used only for expenditures for which the provision was originally recognised.

Provisions are not recognised for future operating surplus/(deficit).

If the municipality has a contract that is onerous, the present obligation (net of recoveries) under the contract is recognised and measured as a provision.

Contingent assets and contingent liabilities are not recognised. Contingencies are disclosed in note 46.

1.18 Commitments

Capital commitments disclosed in the annual financial statements represent the contractual balance committed to capital projects on reporting date that will be incurred in the period subsequent to the specific reporting date. The municipality discloses capital commitments exclusive of VAT.

1.19 Consumer deposits

Consumer deposits are disclosed as a current liability. Consumer deposits are levied on application, in line with the council's policy. When services are disconnected or terminated, the outstanding deposit is utilised against any arrear accounts the consumer might be liable for on that date. Any excess deposit after all debt is settled is refunded to the specific consumer.

1.20 Revenue from exchange transactions

Revenue is the gross inflow of economic benefits or service potential during the reporting period when those inflows result in an increase in net assets, other than increases relating to contributions from owners.

An exchange transaction is one in which the municipality receives assets or services, or has liabilities extinguished, and directly gives approximately equal value (primarily in the form of goods, services or use of assets) to the other party in exchange.

Fair value is the amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm’s length transaction.

Measurement

Revenue is measured at the fair value of the consideration received or receivable, net of trade discounts and volume rebates.

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1.20 Revenue from exchange transactions (continued)

Sale of goods

Revenue from the sale of goods is recognised when all the following conditions have been satisfied:

- the municipality has transferred to the purchaser the significant risks and rewards of ownership of the goods;
- the municipality retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold;
- the amount of revenue can be measured reliably;
- it is probable that the economic benefits or service potential associated with the transaction will flow to the municipality; and
- the costs incurred or to be incurred in respect of the transaction can be measured reliably.

Rendering of services

When the outcome of a transaction involving the rendering of services can be estimated reliably, revenue associated with the transaction is recognised by reference to the stage of completion of the transaction at the reporting date. The outcome of a transaction can be estimated reliably when all the following conditions are satisfied:

- the amount of revenue can be measured reliably;
- it is probable that the economic benefits or service potential associated with the transaction will flow to the municipality;
- the stage of completion of the transaction at the reporting date can be measured reliably; and
- the costs incurred for the transaction and the costs to complete the transaction can be measured reliably.

Service charges relating to electricity and water are based on consumption. Meters are read on a monthly basis and are recognised as revenue when invoiced. Provisional estimates of consumption, based on the consumption history, are made monthly when meter readings have not been performed. The provisional estimates of consumption are recognised as revenue when invoiced, except at year-end when estimates of consumption are made in the invoicing period in which meters have been read. These adjustments are recognised as revenue in the invoicing period. In respect of estimates of consumption between the last reading date and the reporting date, an accrual is made based on the average monthly consumption from the first reading after the reporting date.

Revenue from the sale of pre-paid electricity units is recognised when the risks and rewards of ownership has passed to the buyer.

Revenue received from pre-paid electricity sales are deferred and recognised as revenue on the consumption basis, commencing on the date of purchase. The consumption of pre-paid electricity is measured by using a trend analysis and other historical data about electricity usage, including how often electricity cards are purchased or additional units of electricity loaded onto a pre-paid card.

Service charges relating to refuse removal are recognised on a monthly basis in arrears by applying the approved tariff to each property that has a water connection. Tariffs are determined per category of property usage and are levied monthly based on the number of refuse containers on each property, regardless of whether or not all containers are emptied during the month.

Service charges from sewerage and sanitation are based on the type of service and the number of sewer connections on all developed properties, using the tariffs approved by Council and are levied monthly.

Basic charges are charged on both vacant and developed properties using the tariffs approved from Council and are levied monthly.

Interest and other revenue

Revenue arising from the use by others of entity assets yielding interest, royalties and dividends or similar distributions is recognised when:

- It is probable that the economic benefits or service potential associated with the transaction will flow to the municipality, and
- The amount of the revenue can be measured reliably.

Interest is recognised, in surplus or deficit, using the effective interest rate method.

Service fees included in the price of the product are recognised as revenue over the period during which the service is performed.

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1.20 Revenue from exchange transactions (continued)

Revenue arising from the application of the approved tariff of charges is recognised when the service is rendered by applying the relevant approved tariff. This includes the issuing of licences and permits.

Income for agency services is recognised on a monthly basis once the income collected on behalf of agents has been quantified. The income recognised is in terms of the agency agreement.

1.21 Revenue from non-exchange transactions

Fines are economic benefits or service potential received or receivable by entities, as determined by a court or other law enforcement body, as a consequence of the breach of laws or regulations.

Non-exchange transactions are transactions that are not exchange transactions. In a non-exchange transaction, a municipality either receives value from another entity/person without directly giving approximately equal value in exchange, or gives value to another entity/person without directly receiving approximately equal value in exchange.

Restrictions on transferred assets are stipulations that limit or direct the purposes for which a transferred asset may be used, but do not specify that future economic benefits or service potential is required to be returned to the transferor if not deployed as specified.

Taxes are economic benefits or service potential compulsorily paid or payable to entities, in accordance with laws and or regulations, established to provide revenue to government. Taxes do not include fines or other penalties imposed for breaches of the law.

Transfers are inflows of future economic benefits or service potential from non-exchange transactions, other than taxes.

Recognition

An inflow of resources from a non-exchange transaction recognised as an asset is recognised as revenue, except to the extent that a liability is also recognised in respect of the same inflow.

As the municipality satisfies a present obligation recognised as a liability in respect of an inflow of resources from a non-exchange transaction recognised as an asset, it reduces the carrying amount of the liability recognised and recognises an amount of revenue equal to that reduction.

Measurement

Revenue from a non-exchange transaction is measured at the amount of the increase in net assets recognised by the municipality.

When, as a result of a non-exchange transaction, the municipality recognises an asset, it also recognises revenue equivalent to the amount of the asset measured at its fair value as at the date of acquisition, unless it is also required to recognise a liability. Where a liability is required to be recognised it will be measured as the best estimate of the amount required to settle the obligation at the reporting date, and the amount of the increase in net assets, if any, recognised as revenue. When a liability is subsequently reduced, because the taxable event occurs or a condition is satisfied, the amount of the reduction in the liability is recognised as revenue.

Receivables that arise from statutory (non-contractual) arrangements are initially measured in accordance with this accounting policy, as well as the accounting policy on Statutory Receivables. The municipality applies the accounting policy on Statutory Receivables for the subsequent measurement, derecognition, presentation and disclosure of statutory receivables.

Taxes

The municipality recognises an asset in respect of taxes when the taxable event occurs and the asset recognition criteria are met.

Resources arising from taxes satisfy the definition of an asset when the municipality controls the resources as a result of a past event (the taxable event) and expects to receive future economic benefits or service potential from those resources. Resources arising from taxes satisfy the criteria for recognition as an asset when it is probable that the inflow of resources will occur and their fair value can be reliably measured. The degree of probability attached to the inflow of resources is determined on the basis of evidence available at the time of initial recognition, which includes, but is not limited to, disclosure of the taxable event by the taxpayer.

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1.21 Revenue from non-exchange transactions (continued)

The municipality analyses the taxation laws to determine what the taxable events are for the various taxes levied.

The taxable event for value added tax is the undertaking of taxable activity during the taxation period by the taxpayer.

The taxable event for property tax is the passing of the date on which the tax is levied, or the period for which the tax is levied, if the tax is levied on a periodic basis.

Taxation revenue is determined at a gross amount. It is not reduced for expenses paid through the tax system.

Transfers

Apart from Services in kind, which are not recognised, the municipality recognises an asset in respect of transfers when the transferred resources meet the definition of an asset and satisfy the criteria for recognition as an asset.

Transferred assets are measured at their fair value as at the date of acquisition.

Fines

Fines constitute both spot fines and camera fines. Fines are recognised as revenue when the receivable meets the definition of an asset and satisfies the criteria for recognition as an asset. Assets arising from fines are initially measured at its fair value at the date of issue, which is the best estimate of inflow of economic benefits. The probability of non-payment is not considered at initial recognition. The non-payment of traffic fines is estimated at subsequent measurement with reference to historical data and payment trend analysis.

Subsequent to initial recognition and measurement, the municipality assesses the collectability of the revenue and recognises a separate impairment loss, where appropriate.

Bequests

Bequests that satisfy the definition of an asset are recognised as assets and revenue when it is probable that the future economic benefits or service potential will flow to the municipality, and the fair value of the assets can be measured reliably.

Gifts and donations, including goods in-kind

Gifts and donations, including goods in kind, are recognised as assets and revenue when it is probable that the future economic benefits or service potential will flow to the municipality and the fair value of the assets can be measured reliably.

1.22 Borrowing costs

Borrowing costs are interest and other expenses incurred by an entity in connection with the borrowing of funds.

Borrowing costs are recognised as an expense in the period in which they are incurred.

1.23 Accounting by principals and agents

Identification

An agent is an entity that has been directed by another entity (a principal), through a binding arrangement, to undertake transactions with third parties on behalf of the principal and for the benefit of the principal.

A principal is an entity that directs another entity (an agent), through a binding arrangement, to undertake transactions with third parties on its behalf and for its own benefit.

A principal-agent arrangement results from a binding arrangement in which one entity (an agent), undertakes transactions with third parties on behalf, and for the benefit of, another entity (the principal).

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1.23 Accounting by principals and agents (continued)

Identifying whether an entity is a principal or an agent

When the municipality is party to a principal-agent arrangement, it assesses whether it is the principal or the agent in accounting for revenue, expenses, assets and/or liabilities that result from transactions with third parties undertaken in terms of the arrangement.

The assessment of whether a municipality is a principal or an agent requires the municipality to assess whether the transactions it undertakes with third parties are for the benefit of another entity or for its own benefit.

Binding arrangement

The municipality assesses whether it is an agent or a principal by assessing the rights and obligations of the various parties established in the binding arrangement.

Where the terms of a binding arrangement are modified, the parties to the arrangement re-assess whether they act as a principal or an agent.

Assessing which entity benefits from the transactions with third parties

When the municipality in a principal-agent arrangement concludes that it undertakes transactions with third parties for the benefit of another entity, then it is the agent. If the municipality concludes that it is not the agent, then it is the principal in the transactions.

The municipality is an agent when, in relation to transactions with third parties, all three of the following criteria are present:

- It does not have the power to determine the significant terms and conditions of the transaction.
- It does not have the ability to use all, or substantially all, of the resources that result from the transaction for its own benefit.
- It is not exposed to variability in the results of the transaction.

Where the municipality has been granted specific powers in terms of legislation to direct the terms and conditions of particular transactions, it is not required to consider the criteria of whether it does not have the power to determine the significant terms and conditions of the transaction, to conclude that is an agent. The municipality applies judgement in determining whether such powers exist and whether they are relevant in assessing whether the municipality is an agent.

Recognition

The municipality, as a principal, recognises revenue and expenses that arise from transactions with third parties in a principal-agent arrangement in accordance with the requirements of the relevant Standards of GRAP.

The municipality, as an agent, recognises only that portion of the revenue and expenses it receives or incurs in executing the transactions on behalf of the principal in accordance with the requirements of the relevant Standards of GRAP.

The municipality recognises assets and liabilities arising from principal-agent arrangements in accordance with the requirements of the relevant Standards of GRAP.

1.24 Comparative figures

Where necessary, comparative figures have been reclassified to conform to changes in presentation in the current year.

1.25 Unauthorised expenditure

According to section 1 of the MFMA: "unauthorised expenditure", in relation to a municipality, means any expenditure incurred by a municipality otherwise than in accordance with section 15 or 11(3) of the MFMA, and includes -

- overspending of the total amount appropriated in the municipality's approved budget;
- overspending of the total amount appropriated for a vote in the approved budget;
- expenditure from a vote unrelated to the department or functional area covered by the vote;
- expenditure of money appropriated for a specific purpose, otherwise than for that specific purpose;
- spending of an allocation referred to in paragraph (b), (c) or (d) of the definition of "allocation" otherwise than in accordance with any conditions of the allocation; or
- a grant by the municipality otherwise than in accordance with this Act.

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1.25 Unauthorised expenditure (continued)

All expenditure relating to unauthorised expenditure is recognised as an expense in the statement of financial performance in the year that the expenditure was incurred. The expenditure is classified in accordance with the nature of the expense, and where recovered, it is subsequently accounted for as revenue in the statement of financial performance.

If the expenditure is not certified as irrecoverable and written off by council it is treated as an asset until it is recovered or impaired.

1.26 Fruitless and wasteful expenditure

According to section 1 of the MFMA: "fruitless and wasteful expenditure" means expenditure which was made in vain and would have been avoided had reasonable care been exercised.

All expenditure relating to fruitless and wasteful expenditure is recognised as an expense in the statement of financial performance in the year that the expenditure was incurred. The expenditure is classified in accordance with the nature of the expense, and where recovered, it is subsequently accounted for as revenue in the statement of financial performance.

If the expenditure is not certified as irrecoverable and written off by council it is treated as an asset until it is recovered or impaired.

1.27 Irregular expenditure

According to section 1 of the MFMA: "irregular expenditure", in relation to a municipality or municipal entity, means -

- expenditure incurred by a municipality or municipal entity in contravention of, or that is not in accordance with, a requirement of this Act and which has not been condoned in terms of section 170; or
- expenditure incurred by a municipality or municipal entity in contravention of, or that is not in accordance with, a requirement of the Municipal Systems Act and which has not been condoned in terms of that Act; or
- expenditure incurred by a municipality in contravention of, or that is not in accordance with, a requirement of the Public Office-Bearers Act, 1998 (Act No. 20 of 1998); or
- expenditure incurred by a municipality or municipal entity in contravention of, or that is not in accordance with, a requirement of the supply chain management policy of the municipality or entity or any of the municipality's by-laws giving effect to such policy and which has not been condoned in terms of such policy or by-law;

but excludes expenditure by a municipality which falls within the definition of "unauthorised expenditure".

Irregular expenditure is accounted for in line with all relating requirements, including, but not limited to, ruling Legislation, Regulations, Frameworks, Circulars, Instruction Notes, Practice Notes, Guidelines etc. (as applicable).

Irregular expenditure is recognised, in accordance with its nature, as an expense in the Statement of Financial Performance during the period that it occurred.

Irregular expenditure that was incurred and identified during the current financial year and which was not condoned by the National Treasury or the relevant authority must be recorded appropriately in the irregular expenditure register. If liability for the irregular expenditure can be attributed to a person, a debtor's account must be created if such a person is liable in law. Immediate steps must thereafter be taken to recover the amount from the person concerned. If recovery is not possible, the council may write off the amount and disclose such in the relevant note to the financial statements. The irregular expenditure register must also be updated accordingly.

1.28 Housing development fund

The Housing Development Fund was established in terms of the Housing Act, (Act No. 107 of 1997). Loans from national and provincial government used to finance housing selling schemes undertaken by the municipality were extinguished on 1 April 1998 and transferred to a Housing Development Fund. Housing selling schemes, both complete and in progress as at 1 April 1998, were also transferred to the Housing Development Fund. In terms of the Housing Act, all proceeds from housing developments, which include rental income and sales of houses, must be paid into the Housing Development Fund. Monies standing to the credit of the Housing Development Fund can be used only to finance housing developments within the municipal area subject to the approval of the Provincial MEC responsible for housing.

Any contributions to or from the fund are shown as transfers in the Statement of Changes in Net Assets.

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1.29 Internal reserves

Self-insurance reserve

The municipality has a self-insurance fund to set aside amounts to offset potential losses or claims that cannot be insured externally. The balance of the self-insurance fund is invested in short-term cash investments.

The balance of the self-insurance fund is determined based on surpluses accumulated since inception.

These surpluses arise from the differences between claims received against claims paid and various administrative expenditure incurred.

At the end of each financial year the surplus as computed above is transferred from the accumulated surplus to the self-Insurance fund.

1.30 Segment information

A segment is an activity of an entity:

- that generates economic benefits or service potential (including economic benefits or service potential relating to transactions between activities of the same entity);
- whose results are regularly reviewed by management to make decisions about resources to be allocated to that activity and in assessing its performance; and
- for which separate financial information is available.

Reportable segments are the actual segments which are reported on in the segment report. They are the segments identified above or alternatively an aggregation of two or more of those segments where the aggregation criteria are met.

Measurement

The amount of each segment item reported is the measure reported to management for the purposes of making decisions about allocating resources to the segment and assessing its performance. Adjustments and eliminations made in preparing the entity's financial statements and allocations of revenues and expenses are included in determining reported segment surplus or deficit only if they are included in the measure of the segment's surplus or deficit that is used by management. Similarly, only those assets and liabilities that are included in the measures of the segment's assets and segment's liabilities that are used by management are reported for that segment. If amounts are allocated to reported segment surplus or deficit, assets or liabilities, those amounts are allocated on a reasonable basis.

1.31 Budget information

Municipalities are typically subject to budgetary limits in the form of appropriations or budget authorisations (or equivalent), which is given effect through authorising legislation, appropriation or similar.

General purpose financial reporting by municipalities shall provide information on whether resources were obtained and used in accordance with the legally adopted budget.

The approved budget is prepared on an accrual basis and presented by functional classification linked to performance outcome objectives.

The approved budget covers the fiscal period from 2023/07/01 to 2024/06/30.

The approved budget presented in the Statement of Comparison of Budget and Actual Amounts is the most recent adjusted budget approved by Council. The final budget presented is the most recently approved budget adjusted for changes made in terms of legislation and may not have been formally approved by Council.

The annual financial statements and the budget are on the same basis of accounting therefore a comparison with the budgeted amounts for the reporting period have been included in the Statement of Comparison of Budget and Actual Amounts.

Differences above 10% will be explained in note 62.

Comparative information is not required.

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1.32 Related parties

A related party is a person or an entity with the ability to control or jointly control the other party, or exercise significant influence over the other party, or vice versa, or an entity that is subject to common control, or joint control.

Control is the power to govern the financial and operating policies of an entity so as to obtain benefits from its activities.

Joint control is the agreed sharing of control over an activity by a binding arrangement, and exists only when the strategic financial and operating decisions relating to the activity require the unanimous consent of the parties sharing control (the venturers).

Related party transaction is a transfer of resources, services or obligations between the reporting entity and a related party, regardless of whether a price is charged.

Significant influence is the power to participate in the financial and operating policy decisions of an entity, but it is not control over those policies.

Management are those persons responsible for planning, directing and controlling the activities of the municipality, including those charged with the governance of the municipality in accordance with legislation, in instances where they are required to perform such functions.

The municipality is exempt from disclosure requirements in relation to related party transactions if that transaction occurs within normal supplier and/or client/recipient relationships on terms and conditions no more or less favourable than those, which it is reasonable to expect the municipality to have adopted if dealing with that individual entity or person in the same circumstances and terms and conditions are within the normal operating parameters established by that reporting entity's legal mandate.

Where the municipality is exempt from the disclosures in accordance with the above, the municipality discloses narrative information about the nature of the transactions and the related outstanding balances, to enable users of the entity's financial statements to understand the effect of related party transactions on its audited annual financial statements.

Only transactions with related parties not at arm's length or not in the ordinary course of business are disclosed.

1.33 Events after reporting date

Events after reporting date are those events, both favourable and unfavourable, that occur between the reporting date and the date when the financial statements are authorised for issue. Two types of events can be identified:

- those that provide evidence of conditions that existed at the reporting date (adjusting events after the reporting date); and
- those that are indicative of conditions that arose after the reporting date (non-adjusting events after the reporting date).

Events after reporting date that are classified as adjusting events are accounted for in the annual financial statements. The events after reporting date that are classified as non-adjusting events are disclosed in the notes to the annual financial statements.

1.34 Service concession arrangements: Entity as grantor

Identification

Service concession arrangement is a contractual arrangement between a grantor and an operator in which an operator uses the services concession asset to provide a mandated function on behalf of a grantor for a specified period, where the operator is compensated for its services over the period of the service concession arrangement.

A grantor is the entity that grants the right to use the service concession asset to the operator.

A mandated function involves the delivery of a public service by an operator on behalf of a grantor, that falls within the grantor's mandate.

An operator is the entity that uses the service concession asset to provide a mandated function subject to the grantor's control of the asset.

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1.34 Service concession arrangements: Entity as grantor (continued)

A service concession asset is an asset used to provide a mandated function in a service concession arrangement that:

- is provided by the operator which:
  - the operator constructs, develops, or acquires from a third party; or
  - is an existing asset of the operator; or
- is provided by the grantor which:
  - is an existing asset of the grantor; or
  - is an upgrade to an existing asset of the grantor.

Recognition of asset and liability

The municipality recognises an asset provided by the operator and an upgrade to an existing asset of the municipality, as a service concession asset if the municipality controls or regulates what services the operator must provide with the asset, to whom it must provide them, and at what price, and if the municipality controls (through ownership, beneficial entitlement or otherwise) any significant residual interest in the asset at the end of the term of the arrangement. This applies to an asset used in a service concession arrangement for its entire economic life (a “whole-of-life” asset).

After initial recognition or reclassification, service concession assets are clearly identified from other assets within the same asset category, and are clearly identified from owned and/or leased assets.

The municipality does not recognise a liability when an existing asset of the municipality is reclassified as a service concession asset, except in circumstances where additional consideration is provided by the operator.

Measurement of asset and liability

The municipality initially measures the service concession asset as follows:

- Where the asset is not an existing asset of the municipality, the asset is measured at its fair value.
- Where the asset is an existing asset of the municipality and it meets the recognition criteria of a service concession asset, the asset is reclassified as a service concession asset, and the asset is accounted for in accordance with the policy on Investment property, Property, plant and equipment, Intangible assets, or Heritage assets, as appropriate.

The municipality initially measures the liability at the same amount as the service concession asset, adjusted by the amount of any other consideration from the municipality to the operator, or from the operator to the municipality.

Financial liability model

Where the municipality has an unconditional obligation to pay cash or another financial asset to the operator for the construction, development, acquisition, or upgrade of a service concession asset, the municipality accounts for the liability as a financial liability.

The municipality allocates the payments to the operator and accounts for them according to their substance as a reduction in the liability recognised, a finance charge, and charges for services provided by the operator.

The finance charge and charges for services provided by the operator in a service concession arrangement are accounted for as expenses.

Where the asset and service components of a service concession arrangement are separately identifiable, the service components of payments from the municipality to the operator are allocated by reference to the relative fair values of the service concession asset and the services.

Where the asset and service components are not separately identifiable, the service component of payments from the municipality to the operator is determined using estimation techniques.

Grant of a right to the operator model

Where the municipality does not have an unconditional obligation to pay cash or another financial asset to the operator for the construction, development, acquisition, or upgrade of a service concession asset, and grants the operator the right to earn revenue from third-party users or another revenue-generating asset, the municipality accounts for the liability as the unearned portion of the revenue arising from the exchange of assets between the municipality and the operator.

The municipality recognises revenue and reduces the liability according to the substance of the service concession arrangement.

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1.34 Service concession arrangements: Entity as grantor (continued)

Dividing the arrangement

If the municipality pays for the construction, development, acquisition, or upgrade of a service concession asset partly by incurring a financial liability and partly by the grant of a right to the operator, it accounts separately for each part of the total liability.

Other liabilities, contingent liabilities and contingent assets

The municipality accounts for other liabilities, contingent liabilities, and contingent assets arising from a service concession arrangement in accordance with the policy on provisions, contingent liabilities and contingent assets and financial instruments.

Other revenues

The municipality accounts for revenues from a service concession arrangement, other than those relating to the grant of a right to the operator model, in accordance with the Standard of GRAP on Revenue from exchange transactions.

Recognition of the performance obligation and the right to receive a significant interest in a service concession asset

If the municipality controls a significant residual interest in a service concession asset at the end of the service concession arrangement through ownership, beneficial entitlement or otherwise, and the arrangement does not constitute a finance or an operating lease, the municipality recognises its right to receive the residual interest (i.e. a receivable) in the service concession asset at the commencement of the arrangement.

The right to receive a residual interest in the service concession asset to be received at the end of the arrangement, is an exchange consideration. This is because the municipality will receive an asset in exchange for granting the operator access to the asset while providing a mandated function on its behalf in accordance with the substance of the arrangement.

In terms of the policy on Revenue from exchange transactions, the exchange consideration is recognised and measured at fair value. The value of the receivable (the right to the residual interest in the asset), receivable at the end of the service concession arrangement, reflects the value of the service concession asset as if it were already in the age and in the condition expected at the end of the service concession arrangement.

When the entity recognises the right to receive a residual interest in the service concession asset, it also recognises its performance obligation for granting the operator access to the service concession asset in accordance with the substance of the arrangement. The value of the performance obligation is the same as the receivable interest recognised at the commencement of the service concession arrangement.

The performance obligation is reduced and revenue is recognised based on the substance of the arrangement.

Where service concession arrangements include provisions to adjust the arrangement for changes, the effect of such changes is deemed to have taken place at the inception of the service concession arrangements.

1.35 Living and non-living resources

Living resources are those resources that undergo biological transformation.

Non-living resources are those resources, other than living resources, that occur naturally and have not been extracted.

Biological transformation (for purposes of this Standard) comprises the processes of growth, degeneration, production, and procreation that cause qualitative or quantitative changes in a living resource.

Carrying amount is the amount at which an asset is recognised after deducting any accumulated depreciation and accumulated impairment losses.

Cost is the amount of cash or cash equivalents paid or the fair value of the other consideration given to acquire an asset at the time of its acquisition or development and, where applicable, the amount attributed to the asset when initially recognised in accordance with the specific requirements of other Standards of GRAP.

Depreciation is the systematic allocation of the depreciable amount of an asset over its useful life.

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1.35 Living and non-living resources (continued)

Depreciable amount is the cost of an asset, or other amount substituted for cost, less its residual value.

Fair value is the amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction.

Recognition

Non-living resources, other than land, are not recognised as assets. Required information are disclosed in the notes to the audited annual financial statements.

A living resource is recognised as an asset if it is probable that future economic benefits or service potential associated with the asset will flow to the municipality, and the cost or fair value of the asset can be measured reliably.

Where the municipality is required in terms of legislation or similar means to manage a living resource, but it does not meet the definition of an asset because control of the resource cannot be demonstrated, relevant information are disclosed in the notes to the audited annual financial statements.

Where the municipality holds a living resource that meets the definition of an asset, but which does not meet the recognition criteria, relevant information are disclosed in the notes to the audited annual financial statements. When the information about the cost or fair value of the living resource becomes available, the municipality recognise, from that date, the living resource and apply the measurement principles.

Measurement at recognition

A living resource that qualifies for recognition as an asset is measured at its cost.

Where a living resource is acquired through a non-exchange transaction, its cost is measured at its fair value as at the date of acquisition.

The cost of a living resource comprises its purchase price, including import duties and non-refundable purchase taxes, and any costs directly attributable to bringing the living resource to the location and condition necessary for it to be capable of operating in the manner intended by management.

Measurement after recognition

Cost model

After recognition as an asset, a group of living resources are carried at its cost less any accumulated depreciation and any accumulated impairment losses.

Depreciation

Living resources are depreciated and the depreciation charge for each period is recognised in surplus or deficit unless it is included in the carrying amount of another asset, where appropriate.

The depreciable amount of a living resource is allocated on a systematic basis over its useful life.

The municipality assesses at each reporting date whether there is any indication that the entity's expectations about the residual value and the useful life of a living resource have changed since the preceding reporting date. If any such indication exists, the municipality revises the expected useful life and/or residual value accordingly. The change(s) is accounted for as a change in an accounting estimate.

In assessing whether there is any indication that the expected useful life of the living resource has changed, the municipality considers the following indications:

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1.35 Living and non-living resources (continued)

(a) The use of the living resource has changed, because of the following:

- The municipality has changed the manner in which The living resource is used.
- The municipality has made a decision to dispose of the living resource in a future reporting period(s) such that this decision changes the expected period over which the living resource will be used.
- Legislation, government policy or similar means have been amended or implemented during the reporting period that have, or will, change the use of the living resource.
- The living resource was idle or retired from use during the reporting period.

(b) The living resource is approaching the end of its previously expected useful life.

(c) There is evidence that the condition of the living resource improved or declined based on assessments undertaken during the reporting period.

(d) The living resource is assessed as being impaired.

In assessing whether there is any indication that the expected residual value of the living resource has changed, the municipality considers whether there has been any change in the expected timing of disposal of the living resource, as well as any relevant indicators as noted above.

The depreciation method used reflects the pattern in which the future economic benefits or service potential of the living resource is expected to be consumed by the municipality.

The depreciation method applied to a living resource is reviewed at least at each reporting date and, if there has been a significant change in the expected pattern of consumption of the future economic benefits or service potential embodied in the living resource, the method is changed to reflect the changed pattern. Such a change is accounted for as a change in an accounting estimate.

The depreciation methods and useful lives of items of living resources have been assessed as follows:

Item	Depreciation method	Average useful life (years)
K9 unit dogs	Straight-line	10

Impairment

The municipality assesses at each reporting date whether there is an indication that the living resource may be impaired. If any such indication exists, the municipality estimates the recoverable amount or the recoverable service amount of the living resource.

Compensation from third parties for living resources that have been impaired, lost or given up, is included in surplus or deficit when the compensation becomes receivable.

Transfers

Transfers from living resources are made when the particular asset no longer meets the definition of a living resource and/or is no longer within the scope of this accounting policy.

Transfers to living resources are made when the asset meets the definition of a living resource.

Derecognition

The carrying amount of a living resource is derecognised on disposal, or when no future economic benefits or service potential are expected from its use or disposal.

The gain or loss arising from the derecognition of a living resource is included in surplus or deficit when the item is derecognised.

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1.36 Offsetting

Assets, liabilities, revenue and expenses have not been offset except when offsetting is required or permitted by a Standard of GRAP.

1.37 Standards, amendments to standards and interpretations issued but not yet effective

The following GRAP standards have been issued but are not yet effective and have not been early adopted by the municipality:

		Effective date
GRAP 1	Presentation on financial statements	To be determined
GRAP 103	Heritage assets (revised)	To be determined
GRAP 104	Financial instruments (revised)	1 July 2025
Guideline on Accounting for landfill sites		To be determined

The ASB Directive 5 sets out the principles for the application of the GRAP 3 guideline in the determination of the GRAP Reporting Framework hierarchy, as set out in the standard of GRAP 3 on Accounting Policies, Changes in Accounting Estimates and Errors.

Management has considered all the above standards issued but not yet effective and anticipates that the adoption of these standards will not have a significant impact on the financial position, financial performance or cash flows of the municipality.

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Notes to the Audited Annual Financial Statements

Figures in Rand	2024	2023

2. Investment property

	2024			2023		
	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value
Investment property	164,435,750	-	164,435,750	151,589,000	-	151,589,000

Reconciliation of investment property - 2024

	Opening balance	Additions	Disposals	Transfers	Fair value adjustments	Total
Investment property	151,589,000	-	-	21,779	12,824,971	164,435,750

Reconciliation of investment property - 2023

	Opening balance	Additions	Disposals	Transfers	Fair value adjustments	Total
Investment property	140,287,086	37,981	(1,510,000)	-	12,773,933	151,589,000

A register containing the information required by section 63 of the Municipal Finance Management Act is available for inspection at the registered office of the municipality.

Amounts recognised in surplus or deficit

Rental revenue from Investment property	2,375,216	2,071,714

Investment properties are adjusted to their fair value on an annual basis. The valuations are performed by HCB Valuations and Services (Pty) Ltd, independent valuers who are not connected to the municipality.

No Investment properties are held as security for liabilities of the municipality and there were no restrictions on the realisability of Investment property or the remittance of revenue and proceeds on disposal.

See note 42 for repairs and maintenance

Proceeds from sale of investment property

- Carrying value	-	1,510,000
- Gain/(loss) on disposal	-	(210,040)
- Non-cash disposal	-	(1,299,960)
	-	-

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Notes to the Audited Annual Financial Statements

Figures in Rand

3. Property, plant and equipment

	2024			2023		
	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value
Land	410,909,436	(425,208)	410,484,228	406,114,640	(425,208)	405,689,432
Buildings	159,428,828	(78,543,726)	80,885,102	156,166,615	(75,017,451)	81,149,164
Plant and machinery	20,641,983	(10,500,363)	10,141,620	19,543,437	(9,043,883)	10,499,554
Motor vehicles	130,893,101	(35,881,207)	95,011,894	128,906,285	(29,761,090)	99,145,195
Office equipment	36,689,711	(21,981,409)	14,708,302	32,823,154	(20,562,669)	12,260,485
Infrastructure	5,475,517,362	(2,603,039,432)	2,872,477,930	5,317,997,241	(2,486,353,194)	2,831,644,047
Community	414,354,077	(184,375,674)	229,978,403	404,097,296	(170,143,910)	233,953,386
Total	**6,648,434,498**	**(2,934,747,019)**	**3,713,687,479**	**6,465,648,668**	**(2,791,307,405)**	**3,674,341,263**

Reconciliation of property, plant and equipment - 2024

	Opening balance	Additions	Disposals	Transfers	Work-in-progress	Depreciation	Impairment loss	Total
Land	405,689,432	5,633,000	(816,425)	(21,779)	-	-	-	410,484,228
Buildings	81,149,164	2,512,377	-	-	749,836	(3,526,275)	-	80,885,102
Plant and machinery	10,499,554	1,098,546	-	-	-	(1,456,480)	-	10,141,620
Motor vehicles	99,145,195	1,986,816	-	-	-	(5,248,481)	(871,636)	95,011,894
Office equipment	12,260,485	4,830,504	-	-	-	(2,201,770)	(180,917)	14,708,302
Infrastructure	2,831,644,047	57,832,196	-	-	108,239,591	(122,471,868)	(2,766,036)	2,872,477,930
Community	233,953,386	8,050,791	-	(307,010)	2,513,000	(14,231,764)	-	229,978,403
	3,674,341,263	**81,944,230**	**(816,425)**	**(328,789)**	**111,502,427**	**(149,136,638)**	**(3,818,589)**	**3,713,687,479**

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3. Property, plant and equipment (continued)

Reconciliation of property, plant and equipment - 2023

	Opening balance	Additions	Disposals	Transfers	Work-in-progress	Depreciation	Impairment loss	Total
Land	405,034,938	916,092	(264,598)	3,000	-	-	-	405,689,432
Buildings	83,406,933	475,356	-	-	792,425	(3,525,550)	-	81,149,164
Plant and machinery	9,859,884	1,966,267	-	(12,654)	-	(1,312,454)	(1,489)	10,499,554
Motor vehicles	97,472,853	6,723,648	-	12,654	-	(4,178,495)	(885,465)	99,145,195
Office equipment	12,199,147	2,368,119	-	-	-	(2,199,929)	(106,852)	12,260,485
Infrastructure	2,796,784,917	77,554,375	1	-	79,875,283	(121,660,050)	(910,479)	2,831,644,047
Community	229,764,693	14,736,458	-	-	2,541,483	(13,089,248)	-	233,953,386
	3,634,523,365	**104,740,315**	**(264,597)**	**3,000**	**83,209,191**	**(145,965,726)**	**(1,904,285)**	**3,674,341,263**

Details of properties, plant and equipment

Proceeds from sale of property, plant and equipment

- Carrying value	816,425	264,597
- Gain/(loss) on disposal	(514,417)	3,411,667
- Non-cash disposal	-	-
	302,008	**3,676,264**

Purchase of property, plant and equipment

- Additions	81,944,231	104,740,315
- Work-in-progress	111,502,427	83,209,191
- Non-cash additions	(21,282,462)	(4,826,559)
	172,164,196	**183,122,947**

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3. Property, plant and equipment (continued)

Reconciliation of Work-in-Progress 2024

	Included within Infrastructure	Included within Community	Included within Other PPE	Total
Opening balance	99,032,952	8,804,090	922,235	108,759,277
Additions/capital expenditure	108,239,592	2,513,000	749,836	111,502,428
Transferred to completed items	(23,775,443)	(6,977,720)	-	(30,753,163)
	183,497,101	**4,339,370**	**1,672,071**	**189,508,542**

Reconciliation of Work-in-Progress 2023

	Included within Infrastructure	Included within Community	Included within Other PPE	Total
Opening balance	67,255,455	6,262,607	1,539,589	75,057,651
Additions/capital expenditure	79,875,281	2,541,483	792,426	83,209,190
Transferred to completed items	(48,097,784)	-	(1,409,780)	(49,507,564)
	99,032,952	**8,804,090**	**922,235**	**108,759,277**

A register containing the information required by section 63 of the Municipal Finance Management Act is available for inspection at the registered office of the municipality.

Service concession arrangements

Service concession arrangement and asset 1 (included in infrastructure above)

The overall objective and purpose of the service concession arrangement

Overstrand Municipality is the water services authority (WSA) and water services provider (WSP) for its area of jurisdiction. The municipality has invested in upgrading infrastructure and technology associated with the bulk infrastructure. The municipality has procured a contractor to manage, operate, monitor and maintain the municipality's water and waste water bulk works for a period of at least 15 years. The scope in the contracting out of the function of operating, maintaining and monitoring the municipality's bulk works, to achieve the technical specifications. A concession arrangement has been entered into between the municipality and Veolia Water Solutions and Technologies South Africa (Pty) Ltd. The operator shall, from the effective date, be responsible for the function, meaning the function of managing, operating, maintaining and monitoring of the bulk works to achieve the technical specifications.

Significant terms of the service concession arrangement that may affect the amount, timing, and certainty of future cash flows

This concession arrangement is effective from 8 December 2018 for 15 years.

Prices in the pricing schedule and amounts stated in the contract shall automatically escalate annually on 1 July in advance by the escalation factor, meaning the headline consumer price index (CPI for all urban areas) annual inflation rate published by Statistics SA in the month of March preceding the 1 July escalation date. The salary contribution for ex-municipal employees shall escalate annually at the then relevant published SALGBC escalation rate, for all other existing operational staff it shall be the escalation factor.

The nature and extent of the service concession arrangement are as follows:

The municipality owns the bulk works and shall continue to own the bulk works for the duration of the contract. The municipality hereby makes available the bulk works and minor assets to the operator and grants the operator the right of unrestricted access to and use of the bulk works and minor assets for the duration of the contract in order to execute its obligations. The assets are made available voetstoots at the effective date and no warranties are given by the municipality in this regard.

The operator agrees that the municipality shall have access to the bulk works to undertake its water service authority function and to monitor the performance of the operator.

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3. Property, plant and equipment (continued)

The municipality shall have the right to extend the contract for a further 5 years provided that 12 months written notice is given to the operator. As per clause 45 in the contract, termination of this contract may occur on expiration or at the instance of the municipality and on a date specified in writing by the municipality.

Changes in the service concession arrangement that occurred during the reporting period

During the reporting period, no changes occurred in the service concession arrangement.

Contract breach by either party during the reporting period and the impact thereof for the entity as grantor

During the reporting period, there were no contract breaches by either party.

Concession arrangement assets consist of the following:		
Water infrastructure - carrying value	244,136,371	242,763,721
Waste water infrastructure - carrying value	165,367,978	170,637,075
	409,504,349	**413,400,796**

Service concession arrangement and asset 2 (included in infrastructure above)

The overall objective and purpose of the service concession arrangement

The municipality has procured a contractor to manage, operate, monitor and maintain the municipality's Gansbaai landfill site and Gansbaai material recovery facility, Stanford public drop-off facility and Pearly Beach drop-off facility for a period of at least 14 years. The scope in the contracting out of the function of operating, maintaining and monitoring the municipality's landfill site and drop-off facilities, to achieve the technical specifications. A concession arrangement has been entered into between the municipality and EnviroServ Waste Management (Pty) Ltd. The operator shall from the effective date, be responsible for the function, meaning the function of managing, operating, maintaining and monitoring of the Gansbaai landfill site and Gansbaai material recovery facility, Stanford public drop-off facility and Pearly Beach drop-off facility to achieve the technical specifications.

Significant terms of the service concession arrangement that may affect the amount, timing, and certainty of future cash flows

This concession arrangement is effective from 4 February 2019 for 14 years.

The contract price shall be subject to contract price adjustment and the rates and prices tendered in the bill of quantities shall be adjusted monthly.

The nature and extent of the service concession arrangement are as follows:

The municipality owns the landfill site and shall continue to own the landfill site for the duration of the contract. The municipality hereby makes available the landfill site, Stanford drop-off facility and Pearly Beach drop-off facility to the operator and grants the operator the right of unrestricted access to and use of facilities for the duration of the contract in order to execute its obligations. The assets are made available voetstoots at the effective date and no warranties are given by the municipality in this regard.

The contract has been structured as to provide for a 168 months contract period, which is the anticipated date on which the Gansbaai landfill will be full. Should the lifespan extend beyond contract end date, the municipality reserves the right to extend this contract up to the date when the site will be full. Similarly, should the Gansbaai landfill site's capacity be depleted before end of contract, this contract will be terminated.

Changes in the service concession arrangement that occurred during the reporting period

During the reporting period, no changes occurred in the service concession arrangement.

Contract breach by either party during the reporting period and the impact thereof for the entity as grantor

During the reporting period, there were no contract breaches by either party.

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3. Property, plant and equipment (continued)

Concession arrangement assets consist of the following:		
Gansbaai landfill site infrastructure - carrying value	6,222,590	7,035,521
Stanford drop-off - carrying value	2,618,432	2,799,736
Pearly Beach drop-off - carrying value	368,440	397,845
	9,209,462	**10,233,102**

Service concession arrangement and asset 3 (included in infrastructure above)

The overall objective and purpose of the service concession arrangement

The municipality has procured a contractor to manage, operate and maintain the municipality's Hermanus material recovery facility for a period of 36 months (or part thereof). The scope is the contracting out of the function of managing, operating and maintaining of the municipality's material recovery facility, to achieve the technical specifications. A concession arrangement has been entered into between the municipality and Hermanus Recycling CC. The operator shall, from the effective date, be responsible for the function, meaning the function of managing, operating and maintaining of the Hermanus material recovery facility to achieve the technical specifications.

Significant terms of the service concession arrangement that may affect the amount, timing, and certainty of future cash flows

This concession arrangement is effective from 2 November 2021 for 36 months (or part thereof), ending 31 October 2024.

The contract price shall be subject to contract price adjustment and the rates and prices tendered in the bill of quantities shall be adjusted monthly.

The nature and extent of the service concession arrangement are as follows:

The municipality owns the material recovery facility and shall continue to own the material recovery facility for the duration of the contract. The municipality hereby makes available the Hermanus material recovery facility to the operator and grants the operator the right of unrestricted access to and use of the facility for the duration of the contract in order to execute its obligations. The assets are made available voetstoots at the effective date and no warranties are given by the municipality in this regard.

The contract has been structured as to provide for a 36 months contract period, which ends 31 October 2024.

Changes in the service concession arrangement that occurred during the reporting period

During the reporting period, no changes occurred in the service concession arrangement.

Contract breach by either party during the reporting period and the impact thereof for the entity as grantor

During the reporting period, there were no contract breaches by either party.

Concession arrangement asset consists of the following:		
Hermanus material and recovery facility - carrying value	6,967,703	7,239,613

See note 42 for repairs and maintenance.

No property, plant and equipment are held as security for liabilities of the municipality and there were no restrictions on title for property, plant and equipment.

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4. Intangible assets

	2024			2023		
	Cost / Valuation	Accumulated amortisation and accumulated impairment	Carrying value	Cost / Valuation	Accumulated amortisation and accumulated impairment	Carrying value
Computer software	11,070,486	(5,380,902)	5,689,584	10,999,198	(4,672,561)	6,326,637
Rights to use naturally occurring assets	2,360,000	-	2,360,000	2,360,000	-	2,360,000
Total	**13,430,486**	**(5,380,902)**	**8,049,584**	**13,359,198**	**(4,672,561)**	**8,686,637**

Reconciliation of intangible assets - 2024

	Opening balance	Additions	Amortisation	Total
Computer software	6,326,637	71,288	(708,341)	5,689,584
Rights to use naturally occurring assets	2,360,000	-	-	2,360,000
	8,686,637	**71,288**	**(708,341)**	**8,049,584**

Reconciliation of intangible assets - 2023

	Opening balance	Additions	Amortisation	Total
Computer software	6,579,692	-	(253,055)	6,326,637
Rights to use naturally occurring assets	2,360,000	-	-	2,360,000
	8,939,692	**-**	**(253,055)**	**8,686,637**

Other information

Intangible assets with indefinite lives:

Rights to use naturally occurring assets	2,360,000	2,360,000

The municipality entered into a contract with Kraaibosch Plase (Pty) Ltd on 28 May 1999. The useful life of the water right is considered to be indefinite, as the contract does not define when the municipality will cease to enjoy the right to use the water from the Kraaibosch dam. There is no reason to believe that the right to the Kraaibosch dam has a limited useful life due to the condition of the dam. Regular assessments are performed to determine whether the conditions that existed at the inception of the contract have changed.

Other intangible assets	4,885,133	5,361,771

Other intangible assets consist of software procured by the municipality. The useful life of the software is considered to be indefinite as the contracts does not define when the municipality will cease to enjoy the right to use the software. There is no reason to believe that the right to the software has a limited useful life due to the condition thereof. Regular assessments are performed to determine whether the conditions that existed at the inception of the contract have changed.

No intangible assets are held as security for liabilities of the municipality and there were no restrictions on title for intangible assets.

5. Non-living resources

Nature and types of non-living resources for which the entity is responsible

The municipality has raw water in dams and bore holes that is used in the treatment and distribution of purified water to the community.

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5. Non-living resources (continued)

Liabilities and/or contingent liabilities that arise from the non-living resources

There were no liabilities or contingent liabilities regarding the non-living resources.

Compensation from third parties included in surplus or deficit

There were no amounts of compensation from third parties for non-living resources that were given up.

6. Living resources

	2024			2023		
	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value
K9 unit dogs	677,318	(262,325)	414,993	677,318	(135,464)	541,854

Reconciliation of living resources - 2024

	Opening balance	Depreciation	Total
K9 unit dogs	541,854	(126,861)	414,993

Reconciliation of living resources - 2023

	Opening balance	Depreciation	Total
K9 unit dogs	609,586	(67,732)	541,854

No living resources are held as security for liabilities of the municipality and there were no restrictions on the entity's use or capacity to sell Living resources.

7. Heritage assets

	2024			2023		
	Cost / Valuation	Accumulated impairment losses	Carrying value	Cost / Valuation	Accumulated impairment losses	Carrying value
Conservation areas	118,708,722	(9,250,000)	109,458,722	118,708,722	(9,250,000)	109,458,722
Stamp collections, military insignia, medals, coins	166,309	-	166,309	166,309	-	166,309
Total	**118,875,031**	**(9,250,000)**	**109,625,031**	**118,875,031**	**(9,250,000)**	**109,625,031**

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7. Heritage assets (continued)

Reconciliation of heritage assets 2024

	Opening balance	Additions	Disposals	Total
Conservation areas	109,458,722	-	-	109,458,722
Stamp collections, military insignia, medals, coins	166,309	-	-	166,309
	109,625,031	**-**	**-**	**109,625,031**

Reconciliation of heritage assets 2023

	Opening balance	Additions	Disposals	Total
Conservation areas	107,529,523	1,930,292	(1,093)	109,458,722
Stamp collections, military insignia, medals, coins	166,309	-	-	166,309
	107,695,832	**1,930,292**	**(1,093)**	**109,625,031**

Details of heritage assets

Proceeds from sale of heritage assets		
- Carry value	-	1,093
- Gain/(loss) on disposal	-	(1,093)
- Non-cash disposals	-	-
	-	**-**
Purchase of heritage assets		
- Additions	-	1,930,292
- Non-cash additions	-	(1,899,960)
	-	**30,332**

See note 42 for repairs and maintenance.

No heritage assets are held as security for liabilities of the municipality and there were no restrictions on title and disposal of Heritage assets.

There are no contractual commitments for the acquisition, maintenance and restoration of heritage assets.

There are no heritage assets that are used by the municipality for more than one purpose.

8. Investments

Designated at fair value		
Liberty	70,888,915	62,889,145
Momentum	6,156,230	5,321,663
	77,045,145	**68,210,808**
Non-current assets		
Designated at fair value	31,414,903	68,210,808
Current assets		
Designated at fair value	45,630,242	-

In determining the recoverability of other financial assets, the Overstrand Municipality considers any change in the credit quality of the other financial assets at the reporting date.

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8. Investments (continued)

The above represents sinking funds that will be used to redeem certain borrowings at their maturity with a bullet payment. The investments in the sinking funds has been ceded to DBSA.

The fair value of financial assets are determined in accordance with generally accepted pricing models based on discounted cash flow analysis using prices from observable current market transactions and dealer quotes for similar instruments.

The above instruments are classified at fair value, on reporting date, by the level of fair value hierarchy as required by GRAP 104. Level 1 is defined as quoted prices (unadjusted) in active markets for identical assets.

9. Employee benefit obligations

Defined benefit plans - General information

Post-employment health care benefit plan

The characteristics of the defined benefits plan is to provides certain post-employment health care benefits by funding the medical aid contributions of qualifying retired members of the municipality.

Continuation members and their eligible dependants receive a 70% subsidy.

Upon a member's death-in-service, surviving dependants are entitled to commence receipt of the same post-employment subsidy. The minimum service and membership conditions mentioned above also apply to the death in service benefit.

Upon a member's death-in-retirement, surviving dependants are entitled to continue to receive the same subsidy.

The nature of the benefits provided by the plan are according to the rules of the Medical Aid Funds, with which the municipality is associated, a member (who is on the current Conditions of Service) is entitled to remain a continued member of such medical aid fund on retirement, if completed 10 years or more service and have been on medical aid for at least 10 years at retirement, in which case the municipality is liable for a certain portion of the medical aid membership fee.

The risks to which the plan exposes the municipality is that it operates an unfunded defined benefit plan for these qualifying employees. No other postretirement benefits are provided to these employees.

Notable benefit plan risks faced by the municipality can be summarised as follows:

- Inflation: The risk that future CPI inflation and medical aid contribution inflation are higher than assumed and present in an uncontrolled manner.
- Longevity: The risk that eligible individuals live longer than assumed i.e. their benefits are payable for longer than expected.
- Volatility of open-ended, long-term defined benefit obligation (DBO): The risk that the DBO may be volatile which is exacerbated by its long-term nature.
- Enforcement of eligibility criteria and rules: The risk that eligibility criteria and rules are not strictly or consistently enforced, to the detriment of the municipality.
- Future changes in legislation: The risk that changes to legislation with respect to the post-employment medical aid benefit may increase the DBO for the municipality.

The municipality makes monthly contributions for health care arrangements to the following medical aid schemes:

- Bonitas
- LA Health
- Hosmed
- Samwumed
- Keyhealth

There were no plan amendments, curtailments and settlements during the reporting period.

The most recent actuarial valuations of the present value of the defined benefit obligation was carried out as at 30 June 2024 by ARCH Actuarial Consulting, Fellow of the Actuarial Society of South Africa, including projections for the 2025 financial period. The present value of the defined benefit obligation, and the related current service cost and past service cost, were measured using the Projected Unit Credit Method.

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9. Employee benefit obligations (continued)

The members of the Post-employment health care benefit plan are made up as follows:

In-service members	419	414
In-service non-members	651	667
Continuation members	102	103
	1,172	**1,184**

The amounts recognised in the statement of financial position are as follows:

Carrying value

Present value of the defined benefit obligation	(126,520,000)	(120,345,000)
Non-current liabilities	(119,837,000)	(114,262,000)
Current liabilities	(6,683,000)	(6,083,000)
	(126,520,000)	**(120,345,000)**

Changes in the present value of the defined benefit obligation are as follows:

Opening balance	120,345,000	121,619,000
Service cost	4,293,000	4,597,000
Interest cost	14,604,000	14,052,000
Remeasurements	(6,781,206)	(14,445,051)
Contributions by employer	(5,940,794)	(5,477,949)
	126,520,000	**120,345,000**

Net expense recognised in the statement of financial performance are as follows:

Service cost	4,293,000	4,597,000
- Current service cost	4,293,000	4,597,000
- Curtailment	-	-
- Gains & losses on settlement	-	-
Net interest on the net defined benefit liability (asset)	14,604,000	14,052,000
Remeasurements of the net defined benefit liability	(6,781,206)	(14,445,051)
- Actuarial gains and losses arising from:	(6,781,206)	(14,445,051)
- Changes in financial assumptions	(2,106,000)	(15,789,000)
- Experience adjustments	(4,533,000)	1,280,000
- Other [difference between actual and projected contributions]	(142,206)	63,949
	12,115,794	**4,203,949**

Key assumptions used

Assumptions used at the reporting date:

Discount rates used	12.21 %	12.44 %
Medical aid contribution inflation rate	7.70 %	8.05 %
Net discount rate	4.19 %	4.06 %

The basis on which the discount rate has been determined is as follow:

This rate should be derived from government bond yields consistent with the estimated term of the post-employment DBO. However, where there is no deep market in government bonds with sufficiently long maturity to match the estimated term of the benefit payments, current market rates of appropriate term should be used to discount shorter term payments, and the discount rate for longer maturities should be estimated by extrapolating current market rates along the yield curve.

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9. Employee benefit obligations (continued)

Consequently, a discount rate of 12.21% per annum has been used. The corresponding index-linked yield at this term is 5.19%. These rates do not reflect any adjustment for taxation. These rates were deduced from the interest rate data obtained from the Johannesburg Stock Exchange after the market close on 28 June 2024.

Sensitivity analysis

Medical aid contribution inflation rate

Assumed medical aid contribution inflation rates have a significant effect on the amounts recognised in surplus or deficit. A one percentage point change in assumed healthcare cost trends rates would have the following effects:

2024	**One percentage point increase**	**One percentage point decrease**
Effect on the service cost	5,278,000	3,522,000
Effect on interest cost	16,705,000	12,872,000
Effect on defined benefit obligation	144,329,000	111,840,000

2023	**One percentage point increase**	**One percentage point decrease**
Effect on the service cost	5,707,000	3,734,000
Effect on interest cost	16,212,000	12,291,000
Effect on defined benefit obligation	137,254,000	106,414,000

This assumption is required to reflect estimated future changes in the cost of medical services, resulting from both inflation and specific changes in medical costs (for example, due to technological advances or changes in utilisation patterns). Any assumption regarding future medical scheme contribution increases is therefore subjective. The assumption which tends to have the greatest impact on the results is the medical aid contribution inflation rate relative to the discount rate.

Discount rate

Assumed discount rate have a significant effect on the amounts recognised in surplus or deficit. A one percentage point change in assumed discount rate would have the following effects:

2024	**One percentage point increase**	**One percentage point decrease**
Effect on the service cost	3,585,000	5,198,000
Effect on interest cost	13,987,000	15,299,000
Effect on defined benefit obligation	143,710,000	112,495,000

2023	**One percentage point increase**	**One percentage point decrease**
Effect on the service cost	3,799,000	5,630,000
Effect on interest cost	13,398,000	14,793,000
Effect on defined benefit obligation	136,688,000	107,019,000

Expected contributions

The expected contributions to the plan for the next reporting period is R6,683,000.

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9. Employee benefit obligations (continued)

Maturity analysis of the defined benefit obligations

The following table presents information about the distribution of the timing of benefit payments:

	Payable in			
	1 year	2-5 years	>5 years up until 70 years	Total
Post-employment health care benefit plan	6,683,000	33,706,000	4,027,631,000	4,068,020,000

Weighted average duration of the defined benefit obligations

The following table presents information about the weighted average duration of the defined benefit obligations:

	Duration			
	1 year	2-5 years	6-15 years	Total
Post-employment health care benefit plan	6,683,000	33,706,000	86,131,000	126,520,000

Multi-employer plans

Defined contribution plans

It is the policy of the municipality to provide retirement benefits to all its employees. A number of defined contribution plans, all of which are subject to the Pensions Fund Act, exist for this purpose.

The municipality is under no obligation to cover any unfunded benefits. For more details regarding the multi-employer plans see note 60.

10. Inventory

Stores and materials	14,578,870	10,184,501
Water for distribution	368,256	313,894
Low cost housing project	824,399	1,167,399
	15,771,525	11,665,794
Inventory (write-downs)	(60,209)	(71,967)
	15,711,316	**11,593,827**

Inventory recognised as an expense during the period

Stores and materials	16,157,677	20,373,319
Water for distribution	67,307,579	56,826,050
Low cost housing properties	343,000	531,267
	83,808,256	**77,730,636**

No Inventories are held as security for liabilities of the municipality.

11. Construction contracts

Contracts in progress at statement of financial position date

Construction contracts	(3,409,550)	712,120

Contract revenue recognised as revenue for the period was R104,289,000 (2023: R55,457,205). Contract expenditure recognised as operational expenses for the period was R104,289,000 (2023: R55,457,205). Refer to note 28.

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11. Construction contracts (continued)

Aggregated amount of cost incurred for the period was R104,289,000 (2023: R55,457,205).

Amounts of advances received for the period was R108,410,670 (2023: R58,189,412).

Gross amount due from customers for the period was R3,847,730 (2023: R4,286,031).

Gross amount due to customers for the period was R7,257,281 (2023: R3,573,912).

There were no retention of contracts still in progress for the period under review.

12. VAT receivable

VAT control account	9,557,072	10,327,621
VAT accrued accounts	4,461,831	3,259,720
	14,018,903	**13,587,341**

In determining the recoverability of VAT receivable, the Overstrand Municipality considers any change in the credit quality of the VAT receivable from the date the credit was initially granted up to the reporting date.

Overstrand Municipality is registered with the South African Revenue Services (SARS) for VAT on the cash/payment basis, in accordance with Section 15(2) of the VAT Act (Act No. 89 of 1991). The statutory receivable is measured at its transactional amount.

The VAT receivable recognised at year-end is mainly due to the impact of the difference between the input and output VAT recognised during the financial year as well as the accruals raised at year-end.

No interest or other charges were levied against the statutory receivable.

Management regards statutory receivables impairment on the same basis that other receivables from exchange transactions are assessed for impairment (historic payment rate).

Historically all refunds have been received within 30 days of the submission of the VAT201 returns to SARS, and therefore is not considered to be impaired by the municipality.

Statutory receivables, which are past due for 30 days or less are not considered for impairment.

No statutory receivables were pledged as security.

13. Receivables from non-exchange transactions

Gross balances		
Consumer debtors - Rates	47,158,892	41,354,900
Fines	86,225,117	124,091,182
Consumer debtors - Other	18,036,889	13,435,753
Control accounts	4,715,202	3,740,152
	156,136,100	**182,621,987**
Less: Allowance for impairment		
Consumer debtors - Rates	(17,295,224)	(14,012,476)
Fines	(79,267,134)	(113,629,892)
Consumer debtors - Other	(6,614,914)	(4,500,270)
	(103,177,272)	**(132,142,638)**

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13. Receivables from non-exchange transactions (continued)

Net balance		
Consumer debtors - Rates	29,863,668	27,342,424
Fines	6,957,983	10,461,290
Consumer debtors - Other	11,421,975	8,935,483
Control accounts	4,715,202	3,740,152
Total receivables from non-exchange transctions	**52,958,828**	**50,479,349**
Statutory receivables included in receivables from non-exchange transactions above are as follows:		
Consumer debtors - Rates	29,863,668	27,342,424
Fines	6,957,983	10,461,290
	36,821,651	**37,803,714**
Consumer debtors - Rates (This item is impaired and past due from 31 days)		
Current (0 -30 days)	19,213,256	18,992,934
31 - 60 days	759,450	441,341
61 - 90 days	460,921	283,768
91 - 120 days	383,293	235,430
121 - 365 days	2,689,552	1,495,755
> 365 days	6,357,196	5,893,196
	29,863,668	**27,342,424**
Fines (This item is impaired and past due from 31 days)		
121 - 365 days	2,764,921	4,351,641
> 365 days	4,193,062	6,109,649
	6,957,983	**10,461,290**
Consumer debtors - Other (This item is impaired and past due from 31 days)		
Current (0 -30 days)	3,571,563	1,045,930
31 - 60 days	253,872	203,941
61 - 90 days	216,008	230,408
91 - 120 days	177,491	261,166
121 - 365 days	1,435,043	953,692
> 365 days	5,767,998	6,240,346
	11,421,975	**8,935,483**
Control accounts (This item is not impaired and not past due)		
Current (0 -30 days)	4,715,202	3,740,152
Reconciliation of allowance for impairment		
Balance at beginning of the year	(132,142,638)	(87,454,111)
Contributions to allowance	28,965,366	(44,688,527)
	(103,177,272)	**(132,142,638)**

In determining the recoverability of receivables from non-exchange transactions, the Overstrand Municipality considers any change in the credit quality of the trade and other receivables from the date the credit was initially granted up to the reporting date.

Statutory receivables general information

Property rates transactions arises from the Property Rates Act, Traffic fines transactions arises from the Criminal Procedure Act, No 501 of 1977 and Government grants and subsidies transactions arises from the DORA Act.

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13. Receivables from non-exchange transactions (continued)

Property rates amounts are determined through tariffs approved yearly by council. Traffic fines amounts are derived from a standardised table of speeding fines, which is determined by the district magistrate from time to time. Government grants amounts are determined by National Treasury and tabled in the DORA.

Interest is charged on overdue consumer debtors (including property rates) at prime plus 4%.

The calculation in respect of the impairment of property rates receivable is based on an assessment per account holder taking into account the payment rate, levies billed and payments made. These are then classified into 4 non-payment groups per suburb. Each group is given a risk factor and the impairment is calculated in accordance thereof. The total collectability of property rates was 96.13% (2023: 98.41%).

The calculation in respect of the impairment of fines receivable is based on an assessment of the past payment history of fines per category. The total average collectability of fines over the last 3 years was 13% (2023: 10%).

The calculation for initial recognition and measurement in respect of fines reduced and or cancelled is based on an assessment of past reduced and or cancelled history of fines per category. The total average estimated reductions over the last 3 years was 55% (2023: 34%).

There are no receivables past due but not impaired.

No collateral is held as security for these receivables.

Refer to note 36 regarding bad debts written-off.

14. Receivables from exchange transactions

Gross balances		
Consumer debtors - Electricity	57,672,032	40,918,676
Consumer debtors - Water	47,064,882	32,759,675
Accrued interest	8,796,384	6,323,178
Consumer debtors - Sewerage	28,886,892	21,258,490
Consumer debtors - Refuse	22,663,284	16,165,643
Unbilled revenue	31,194,480	23,826,872
Prepayments	5,341,885	4,956,439
Deposits	8,510,448	860,064
Consumer debtors - Property rentals	1,239,797	1,114,590
	211,370,084	**148,183,627**
Less: Allowance for impairment		
Consumer debtors - Electricity	(21,150,851)	(13,688,119)
Consumer debtors - Water	(17,260,746)	(11,166,891)
Consumer debtors - Sewerage	(10,594,084)	(7,185,698)
Consumer debtors - Refuse	(8,311,615)	(5,692,314)
Consumer debtors - Property rentals	(454,688)	(374,291)
	(57,771,984)	**(38,107,313)**
Net balance		
Consumer debtors - Electricity	36,521,181	27,230,557
Consumer debtors - Water	29,804,136	21,592,784
Accrued interest	8,796,384	6,323,178
Consumer debtors - Sewerage	18,292,808	14,072,792
Consumer debtors - Refuse	14,351,669	10,473,329
Unbilled revenue	31,194,480	23,826,872
Prepayments	5,341,885	4,956,439
Deposits	8,510,448	860,064
Consumer debtors - Property rentals	785,109	740,299
	153,598,100	**110,076,314**

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14. Receivables from exchange transactions (continued)

Consumer debtors - Electricity (This item is impaired and past due from 31 days)		
Current (0 -30 days)	20,553,046	16,712,095
31 - 60 days	1,517,858	977,756
61 - 90 days	1,125,759	735,230
91 - 120 days	1,077,749	521,824
121 - 365 days	4,996,948	2,130,441
> 365 days	7,249,821	6,153,211
	36,521,181	**27,230,557**
Consumer debtors - Water (This item is impaired and past due from 31 days)		
Current (0 -30 days)	15,844,823	10,879,721
31 - 60 days	1,241,108	838,481
61 - 90 days	776,435	580,830
91 - 120 days	657,094	439,766
121 - 365 days	3,287,470	1,882,533
> 365 days	7,997,206	6,971,453
	29,804,136	**21,592,784**
Accrued interest (This item is not impaired and not past due)		
Current (0 -30 days)	8,796,384	6,323,178
Consumer debtors - Sewerage (This item is impaired and past due from 31 days)		
Current (0 -30 days)	7,765,906	6,001,559
31 - 60 days	694,073	432,039
61 - 90 days	476,162	322,964
91 - 120 days	405,450	227,663
121 - 365 days	1,950,150	1,368,044
> 365 days	7,001,067	5,720,523
	18,292,808	**14,072,792**
Consumer debtors - Refuse (This item is impaired and past due from 31 days)		
Current (0 -30 days)	7,238,401	5,710,925
31 - 60 days	544,862	403,300
61 - 90 days	435,588	304,405
91 - 120 days	425,410	204,974
121 - 365 days	2,279,771	991,176
> 365 days	3,427,637	2,858,549
	14,351,669	**10,473,329**
Unbilled revenue (This item is not impaired and not past due)		
Current (0 -30 days)	31,194,480	23,826,872
Prepayments (This item is not impaired and not past due)		
Current (0 -30 days)	5,341,885	4,956,439
Deposits (This item is not impaired and not past due)		
Current (0 -30 days)	8,510,448	860,064

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14. Receivables from exchange transactions (continued)

Consumer Debtors - Property rentals (This item is impaired and past due from 31 days)		
Current (0 -30 days)	408,484	330,104
31 - 60 days	12,445	44,747
61 - 90 days	10,933	14,784
91 - 120 days	10,829	10,661
121 - 365 days	50,808	65,830
> 365 days	291,610	274,173
	785,109	**740,299**
Reconciliation of allowance for impairment		
Balance at beginning of the year	(38,107,313)	(29,532,126)
Contributions to allowance	(19,664,671)	(8,575,187)
	(57,771,984)	**(38,107,313)**

In determining the recoverability of receivables from exchange transactions, the Overstrand Municipality considers any change in the credit quality of the trade and other receivables from the date that the credit was initially granted up to the reporting date.

The calculation in respect of the impairment of receivables from exchange transactions is based on an assessment per account holder taking into account the payment rate, levies billed and payments made. These are then classified into 4 non-payment groups per suburb. Each group is given a risk factor and the impairment is calculated in accordance thereof.

There are no receivables past due but not impaired.

No collateral is held as security for these receivables.

Refer to note 36 regarding bad debts written-off.

15. Cash and cash equivalents

Cash and cash equivalents consist of:

Cash on hand	22,100	22,580
Bank balances	266,355,082	236,232,104
Short-term deposits	410,280,517	410,280,488
	676,657,699	**646,535,172**

The municipality had the following bank accounts

Account number / description	Bank statement balances			Cash book balances		
	30 June 2024	30 June 2023	30 June 2022	30 June 2024	30 June 2023	30 June 2022
ABSA-Cheque-322-000-0035	28,638,131	20,751,022	4,655,007	28,638,131	20,751,022	4,655,007
ABSA-Cheque-405-589-9787	-	-	1,049	-	-	1,049
ABSA-Cheque-405-642-0921	-	-	3,767	-	-	3,767
ABSA-Cheque-406-657-8021	1,587,909	763,568	787,812	1,587,909	763,568	787,812
ABSA-Cheque-411-428-5376	2,700	-	-	-	-	-
ABSA-Cheque-411-428-5384	1,114	-	-	-	-	-
Nedbank-Cheque-119-013-6678	226,597,820	216,774,666	200,305,497	227,185,954	211,023,709	199,794,150
Nedbank-Cheque-119-013-6899	8,591,028	3,469,686	732,033	8,591,028	3,469,686	732,033
Nedbank-Cheque-119-013-7186	242,727	211,762	30,415	242,727	211,762	30,405
Nedbank-Cheque-119-013-7674	109,333	12,357	6,125	109,333	12,357	6,125
ABSA Short-term deposits	410,280,517	210,280,488	210,251,102	410,280,517	210,280,488	210,251,102
STD Bank Short-term deposits	-	100,000,000	100,000,000	-	100,000,000	100,000,000
Nedbank Short-term deposits	-	100,000,000	100,000,000	-	100,000,000	100,000,000
Cash on hand	-	-	-	22,100	22,580	18,280
Total	**676,051,279**	**652,263,549**	**616,772,807**	**676,657,699**	**646,535,172**	**616,279,730**

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15. Cash and cash equivalents (continued)

Cash and cash equivalents includes cash on hand, bank accounts and short-term deposits that are held for the purpose of meeting short-term cash commitments.

Included in the ABSA call accounts is an investment of R10,215,000 which has been ceded to Eskom Holdings, in lieu of deposits.

16. Unspent conditional grants and receipts

Unspent conditional grants and receipts comprises of:

Unspent conditional grants and receipts		
National: Municipal Infrastructure Grant	3,685,167	-
Provincial: Municipal Service Delivery Capacity Building Grant	500,000	235,520
Provincial: Establishment of Law Enforcement Reaction Unit Grant	-	384,772
Provincial: Thusong Service Centre Grant	-	90,247
National: Energy Efficiency and Demand Side Management Grant	-	200,715
Provincial: Financial Management Capability Grant	60,632	-
Provincial: Emergency Municipal Load-shedding Relief Grant	-	4,658,239
Provincial: Municipal Interventions Grant	-	79,180
Provincial: Human Settlement Development Grant	237,731	265,873
Provincial: Library Service Replacement Funding for most vulnerable B3 Municipalities	138,877	-
National: Municipal Disaster Response Grant	427,724	-
Unspent public contributions and donations	291,591	291,591
	5,341,722	**6,206,137**

Movement during the year		
Balance at the beginning of the year	6,206,137	26,308,742
Additions during the year	125,690,858	141,254,486
Income recognised during the year	(126,387,762)	(160,369,180)
Re-payment of unspent grants during the year	(167,511)	(685,761)
Transfer (from)/to debtors	-	(302,150)
	5,341,722	**6,206,137**

See note 28 for reconciliation of grants from National/Provincial Government and note 29 for public contributions.

17. Borrowings

At amortised cost		
DBSA Annuity loans	272,667,148	298,545,214
ABSA Bank Annuity loans	58,021,972	84,292,509
STD Bank Annuity loans	141,268,146	97,068,493
	471,957,266	**479,906,216**
Total borrowings	**471,957,266**	**479,906,216**
Non-current liabilities		
At amortised cost	421,513,107	421,957,268
Current liabilities		
At amortised cost	50,444,159	57,948,948

The fair values of the financial liabilities were determined as follows:

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17. Borrowings (continued)

- The management of the municipality is of the opinion that the carrying value of financial assets and financial liabilities recorded at amortised cost in the Annual Financial Statements approximate their fair values. The fair value of financial assets and financial liabilities were determined after considering the standard terms and conditions of agreements entered into between the municipality and other parties as well as the current payment ratio of the municipality's debtors.
- At the reporting date there are no significant concentrations of credit risk for other financial liabilities. The carrying amount reflected above represents the municipality's maximum exposure to credit risk for such other financial liabilities.
- Refer to note 49 for maturity analysis of financial liabilities.

18. Provisions

Reconciliation of provisions - 2024

	Opening Balance	Additions	Utilised during the year	Total
Rehabilitation of landfill sites	155,901,084	1,139,817	(137,975)	156,902,926
Long service awards	22,877,000	4,010,480	(2,307,480)	24,580,000
Leave pay	20,963,203	1,664,563	(1,428,555)	21,199,211
Bonuses	14,251,815	1,061,478	-	15,313,293
Staff gratuity	212,436	-	(30,907)	181,529
	214,205,538	**7,876,338**	**(3,904,917)**	**218,176,959**

Reconciliation of provisions - 2023

	Opening Balance	Additions	Utilised during the year	Total
Rehabilitation of landfill sites	142,726,488	13,315,336	(140,740)	155,901,084
Long service awards	22,402,000	3,283,068	(2,808,068)	22,877,000
Leave pay	19,731,674	2,875,021	(1,643,492)	20,963,203
Bonuses	13,396,172	855,643	-	14,251,815
Staff gratuity	212,436	-	-	212,436
	198,468,770	**20,329,068**	**(4,592,300)**	**214,205,538**

Non-current liabilities	172,518,455	170,840,870
Current liabilities	45,658,504	43,364,668
	218,176,959	**214,205,538**

Rehabilitation of landfill sites

Provision is made in terms of the Overstrand Municipality's licensing stipulations on the landfill sites, for the estimated cost of rehabilitating landfill sites. The estimation of landfill sites rehabilitation costs was conducted by JPCE specialist waste management consultants, independent consultants who are not connected to the municipality.

The costs are determined by calculating the volumes of excavations, materials required and legal requirements according to the footprint of each individual site. Rates used for each item of construction work have been obtained from contractors with experience in landfill construction. Other applicable rates and fees were obtained from specialists in their field of work. The percentage increase will differ for each individual landfill site as some landfills will require more material to be imported as per the specific site requirements as well as varying rehabilitation areas.

The scheduled dates of total closure and rehabilitation for the operational site is at present anticipated to take place between 2024 and 2036.

The cost to rehabilitate all identified sites in the Overstrand are estimated at R156,902,926 for the period.

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18. Provisions (continued)

Long service awards

A long service award is granted to municipal employees after the completion of fixed periods of continuous service with the municipality. The said award comprises a certain number of vacation leave days, which in accordance with the option exercised by the beneficiary employee, can be converted into a cash amount based on his/her basic salary applicable at the time the award becomes due or, alternatively, credited to his/her vacation leave accrual and a 14th cheque every 5 years after the completion of 30 years' service. The provision represents an estimation of the awards to which employees in the service of the Municipality at 30 June 2024 may become entitled to in future, based on an actuarial valuation performed at 30 June 2024, to the amount of R24,580,000 for the period.

Discount rate:

A discount rate of 11.29% per annum has been used. This is derived by using a liability-weighted average of the yields corresponding to the average term until payment of long service awards, for each employee.

Key assumptions:

Discount rate of 11.29% (2023: 11.45%), a general earnings inflation rate of 6.42% (2023: 6.68%) and a net discount rate of 4.58% (2023: 4.47%).

Leave pay

Annual leave accrues to employees on a monthly basis in accordance with the conditions of employment. Employees are entitled to 16 non-vested leave days and 8 vested leave days per annum, accumulated to a maximum of 48 leave days. The provision is an estimate of the amount due to staff as at the financial year-end, based on the value of leave and the estimated leave days to be forfeited. The estimated cost amounts to R21,199,211 for the period.

It is not the municipality's policy to encash leave in the normal course of business, except upon resignation or retirement.

Bonuses

Annual bonuses accrues to employees on a monthly basis, subject to certain conditions. The provision is an estimate of the amount due to staff as at the financial year-end, based on assumptions and the estimated cost amounts to R15,313,293 for the period.

Staff gratuity

The cost of the staff gratuity payable was based on employees not belonging to a pension fund up until February 2003 and is only payable on retirement. The estimated cost amounts to R181,529 for the period.

19. Trade and other payables from exchange transactions

Trade payables	87,527,773	79,128,813
Payments received in advance	19,509,755	16,172,351
Deferred income	1,127,498	2,382,629
Retentions	10,506,882	9,938,103
Accrued interest	1,833,341	2,578,925
Control accounts	9,869,089	17,264,617
	130,374,338	**127,465,438**

20. Consumer deposits

Electricity	33,013,802	30,584,281
Water	16,758,429	14,506,314
Other deposits (builders, halls, tender etc.)	19,566,188	20,712,907
	69,338,419	**65,803,502**

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21. Service charges

Revenue from exchange transactions		
Sale of electricity	594,967,346	484,211,440
Sale of water	175,675,288	150,833,909
Sewerage and sanitation charges	108,470,826	94,700,488
Refuse removal	97,730,601	85,058,289
	976,844,061	**814,804,126**
Revenue from non-exchange transactions		
Electricity charges	12,749,049	11,753,700
Water charges	6,606,630	6,585,730
Sewerage and sanitation charges	5,722,519	5,714,482
	25,078,198	**24,053,912**
Total service charges		
Electricity charges	607,716,395	495,965,140
Water charges	182,281,918	157,419,639
Sewerage and sanitation charges	114,193,345	100,414,970
Refuse removal	97,730,601	85,058,289
	1,001,922,259	**838,858,038**

22. Fines, Penalties and Forfeits

Building Fines	847,771	488,347
Illegal Connections Fines	331,679	833,383
Law Enforcement Fines	163,759	62,292
Overdue Books Fines	16,561	9,445
Pound Fees Fines	209,436	677,877
Municipal Traffic Fines	(27,502,132)	54,423,102
Tender Withdrawal Penalties	-	3,563
Deposits Forfeits	48,899	3,135
Retentions Forfeits	130,000	1,528,896
Unclaimed Money Forfeits	2,784,401	13,419
	(22,969,626)	**58,043,459**

The municipality had adjustments to revenue, in the current period, for fines already recognised, in previous periods, in terms of legislation or similar means that arose from the completion of an internal review process and/or the outcome of an external appeal or objection process undertaken in terms of legislation or similar means. This resulted in a change in an accounting estimate to the amount of R86,254,252 that in turn caused the revenue recognised to become a negative amount.

23. Agency services

Vehicle Registration	6,596,295	7,139,482

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24. Other income

Administration charges	4,804,583	3,087,749
Advertisements	2,213,388	465,944
Arbor city award	-	400,000
Camping fees	8,407,503	7,907,424
Cemeteries and burial fees	374,757	329,733
Cleaning and removal	231,747	138,083
Collection charges	846,449	677,675
Development charges	2,731,268	3,695,445
Discounts and early settlements	85,989	356,472
Entrance fees	97,359	85,173
Fire service charges	1,741,607	239,104
Insurance claims received	546,835	1,632,754
Legal fees	322,766	214,121
Library fees	1,628	1,017
Management fees	738,391	815,479
Objections and appeals	4,696	3,130
Parking fees	144,298	118,320
Photocopy, print and fax charges	51,916	48,377
Planning and development fees	12,261,830	12,523,316
Private telephone calls	111,322	141,508
Publications	87,787	66,159
Request for information	35,714	64,819
Roadworthy certificates	757,912	728,344
Skills development levy refund	1,014,954	790,214
Sundry income	34,157	82,933
Training	125,784	153,737
	37,774,640	**34,767,030**

25. Interest earned

Interest revenue		
Short term deposits	43,007,984	36,535,553
Bank	25,409,943	15,215,109
Interest charged on trade receivables	10,299,361	5,796,232
Interest charged on property rates receivable	2,185,843	1,294,057
Interest received - other	215,384	33,105
	81,118,515	**58,874,056**

The amount included in Interest earned arising from exchange transactions amounted to R78,932,672.

The amount included in Interest earned arising from non-exchange transactions amounted to R2,185,843.

26. Property rates

Rates received

Residential	289,121,524	247,921,836
Commercial	45,330,967	43,729,271
Municipal	4,135,681	4,055,093
Small holdings and farms	1,008,056	826,487
	339,596,228	**296,532,687**

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27. Transfers and grants paid

Other subsidies		
Low income household subsidies	78,243	78,651
Mayor's charity fund	1,400,000	1,255,330
Special rating areas	14,442,700	12,557,000
Bursaries - non employees	139,368	474,159
Animal welfare	530,000	500,000
Public contributions non-cash	-	1,299,960
	16,590,311	**16,165,100**

28. Government grants and subsidies

Operating grants		
Equitable Share	157,935,000	141,896,000
National Municipal Infrastructure Grant	652,260	1,143,696
Provincial Establishment and Support of K9 Unit Grant	3,345,000	2,420,000
National Water Service Infrastructure Grant	-	3,579,000
Provincial Municipal Service Delivery and Capacity Building Grant	179,326	120,674
Provincial Establishment of Law Enforcement Reaction Unit Grant	4,282,261	4,745,170
National Expanded Public Works Programme	3,366,000	2,593,000
National Financial Management Grant	1,550,000	1,550,000
Provincial Community Library Services Grant	8,398,000	8,258,000
Provincial Community Development Workers Grant	76,000	75,000
Provincial Maintenance and Construction of Transport Infrastructure Grant	400,000	140,000
Provincial Thusong Service Centre Grant	90,247	59,753
Provincial Financial Management Capacity Building Grant	-	24,159
Provincial: Library Service Replacement Funding for most vulnerable B3 Municipalities	219,293	-
Provincial Financial Management Capability Grant	139,368	450,000
National Energy Efficiency Demand Site Management Grant	4,400,715	2,799,285
District ODM Safety Forum Grant	-	35,000
Provincial Title Deeds Restoration Grant	362,000	-
National Municipal Disaster Response Grant	1,291,694	-
Provincial Emergency Municipal Load-shedding Relief Grant	4,658,239	2,041,761
Provincial Municipal Interventions Grant	-	200,000
	191,345,403	**172,130,498**
Capital grants		
National Integrated National Electrification Programme	24,380,000	34,396,507
National Municipal Infrastructure Grant	19,517,573	23,484,304
National Water Service Infrastructure Grant	4,500,000	23,860,000
Provincial Municipal Service Delivery and Capacity Building Grant	56,194	1,193,806
Provincial Establishment of Law Enforcement Reaction Unit Grant	-	3,132,489
Provincial: Library Service Replacement Funding for most vulnerable B3 Municipalities	13,830	-
Provincial Development of Sports Facilities Grant	-	600,000
National Municipal Disaster Response Grant	10,752,582	-
Provincial Municipal Interventions Grant	79,180	170,820
Provincial Human Settlement Development Grant	33,678,000	26,098,049
	92,977,359	**112,935,975**
	284,322,762	**285,066,473**

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28. Government grants and subsidies (continued)

Equitable Share

This grant is primarily used to subsidise the provision of basic services to indigent households.

All registered indigent households receive a monthly subsidy based on the basic service charges for water, electricity, sewerage, refuse and up to 7kl waste water, which is funded from the grant. Indigent households also receive 10kl free water and 50kwh free electricity per month.

Balance unspent at beginning of year	-	322,651
Current year receipts	157,935,000	141,896,000
Conditions met - transferred to revenue	(157,935,000)	(141,896,000)
Re-payment of grant	-	(322,651)
	-	**-**

National Integrated National Electrification Programme

Balance unspent at beginning of year	-	7,065,507
Current-year receipts	24,380,000	27,331,000
Conditions met - transferred to revenue	(24,380,000)	(34,396,507)
	-	**-**

National Municipal Infrastructure Grant

Current-year receipts	23,855,000	24,628,000
Conditions met - transferred to revenue	(20,169,833)	(24,628,000)
	3,685,167	**-**

Conditions still to be met - remain liabilities (see note 16).

Provincial Establishment and Support of K9 Unit Grant

Balance unspent at beginning of year	-	363,110
Current-year receipts	3,345,000	2,420,000
Conditions met - transferred to revenue	(3,345,000)	(2,420,000)
Re-payment of grant	-	(363,110)
	-	**-**

National Water Service Infrastructure Grant

Current-year receipts	4,500,000	27,439,000
Conditions met - transferred to revenue	(4,500,000)	(27,439,000)
	-	**-**

Provincial Municipal Service Delivery and Capacity Building Grant

Balance unspent at beginning of year	235,520	-
Current-year receipts	500,000	1,550,000
Conditions met - transferred to revenue	(235,520)	(1,314,480)
	500,000	**235,520**

Conditions still to be met - remain liabilities (see note 16).

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28. Government grants and subsidies (continued)

Provincial Establishment of Law Enforcement Reaction Unit Grant

Balance unspent at beginning of year	384,772	5,304,431
Current-year receipts	4,065,000	2,958,000
Conditions met - transferred to revenue	(4,282,261)	(7,877,659)
Re-payment of grant	(167,511)	-
	-	**384,772**

Conditions still to be met - remain liabilities (see note 16).

National Expanded Public Works Programme

Current-year receipts	3,366,000	2,593,000
Conditions met - transferred to revenue	(3,366,000)	(2,593,000)
	-	**-**

National Financial Management Grant

Current-year receipts	1,550,000	1,550,000
Conditions met - transferred to revenue	(1,550,000)	(1,550,000)
	-	**-**

Provincial Community Library Services Grant

Current-year receipts	8,398,000	8,258,000
Conditions met - transferred to revenue	(8,398,000)	(8,258,000)
	-	**-**

Provincial Community Development Workers Grant

Current-year receipts	76,000	75,000
Conditions met - transferred to revenue	(76,000)	(75,000)
	-	**-**

Provincial Maintenance and Construction of Transport Infrastructure Grant

Current-year receipts	400,000	140,000
Conditions met - transferred to revenue	(400,000)	(140,000)
	-	**-**

Provincial Thusong Service Centre Grant

Balance unspent at beginning of year	90,247	-
Current-year receipts	-	150,000
Conditions met - transferred to revenue	(90,247)	(59,753)
	-	**90,247**

Conditions still to be met - remain liabilities (see note 16).

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Figures in Rand	2024	2023

28. Government grants and subsidies (continued)

Provincial Financial Management Capacity Building Grant

Balance unspent at beginning of year	-	24,159
Conditions met - transferred to revenue	-	(24,159)
	-	**-**

National Energy Efficiency Demand Site Management Grant

Balance unspent at beginning of year	200,715	-
Current-year receipts	4,200,000	3,000,000
Conditions met - transferred to revenue	(4,400,715)	(2,799,285)
	-	**200,715**

Conditions still to be met - remain liabilities (see note 16).

Provincial Development of Sports and Recreational Facilities Grant

Current-year receipts	-	600,000
Conditions met - transferred to revenue	-	(600,000)
	-	**-**

Provincial Title Deeds Restoration Grant

Current-year receipts	362,000	-
Conditions met - transferred to revenue	(362,000)	-
	-	**-**

District ODM Safety Forum Grant

Current-year receipts	-	35,000
Conditions met - transferred to revenue	-	(35,000)
	-	**-**

Provincial Financial Management Capability Grant

Current-year receipts	200,000	450,000
Conditions met - transferred to revenue	(139,368)	(450,000)
	60,632	**-**

Conditions still to be met - remain liabilities (see note 16).

Provincial Emergency Municipal Load-shedding Relief Grant

Balance unspent at beginning of year	4,658,239	-
Current-year receipts	-	6,700,000
Conditions met - transferred to revenue	(4,658,239)	(2,041,761)
	-	**4,658,239**

Conditions still to be met - remain liabilities (see note 16).

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28. Government grants and subsidies (continued)

Provincial Municipal Interventions Grant

Balance unspent at beginning of year	79,180	-
Current-year receipts	-	450,000
Conditions met - transferred to revenue	(79,180)	(370,820)
	-	**79,180**

Conditions still to be met - remain liabilities (see note 16).

Provincial Human Settlement Development Grant

Balance unspent at beginning of year	265,873	-
Current-year receipts	33,649,858	26,666,072
Conditions met - transferred to revenue	(33,678,000)	(26,098,049)
Transfer (from)/to debtors	-	(302,150)
	237,731	**265,873**

Conditions still to be met - remain liabilities (see note 16).

Provincial: Library Service Replacement Funding for most vulnerable B3 Municipalities

Current-year receipts	372,000	-
Conditions met - transferred to revenue	(233,123)	-
	138,877	**-**

Conditions still to be met - remain liabilities (see note 16).

National Municipal Disaster Response Grant

Current-year receipts	12,472,000	-
Conditions met - transferred to revenue	(12,044,276)	-
	427,724	**-**

Conditions still to be met - remain liabilities (see note 16).

Provincial Human Settlements Development Grant (top structures)

Current-year receipts	108,410,670	58,189,412
Conditions met - transferred to revenue	(104,289,000)	(55,457,205)
Re-payment of grant	-	(782,384)
Transfer receipts to construction contracts receivable	(108,410,670)	(58,189,412)
Transfer expenditure incurred to construction contracts receivable	104,289,000	55,457,205
Transfer re-payment of grant to construction contracts receivable	-	782,384
	-	**-**

GRAP 109 - Accounting by Principal and Agents, became effective 1 July 2019 and read together with the Guideline on Accounting for Arrangements undertaken in terms of the National Housing Programme, the municipality needs to account for the housing in terms of GRAP 11 - Construction contracts.

See note 11 for more detail.

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29. Public contributions and donations

Public contributions and donations non-cash	14,759,910	3,849,060
Public contributions and donations cash	-	12,337,294
Government contributions and donations non-cash	6,534,220	2,910,130
	21,294,130	**19,096,484**
Reconciliation of conditional contributions		
Balance unspent at beginning of year	291,591	12,628,885
Current-year receipts	21,294,130	6,759,190
Conditions met - transferred to revenue	(21,294,130)	(19,096,484)
	291,591	**291,591**

Conditions still to be met - remain liabilities (see note 16)

30. Employee related costs

Acting allowances	1,332,935	1,780,969
Bargaining council	214,395	170,532
Basic	309,631,520	283,558,241
Bonus	23,468,702	21,923,206
Car allowance	15,034,636	14,306,690
Cellphone allowance	2,491,978	2,155,463
Group life	5,331,930	5,006,078
Housing benefits and allowances	1,826,386	1,773,886
Leave pay provision charge	1,664,562	2,875,021
Long-service awards	4,010,480	3,283,068
Medical aid - company contributions	16,959,206	15,637,928
Overtime payments	43,751,013	42,829,024
Retirement benefits	60,167,842	49,475,926
Scarcity allowance	4,103,172	3,796,055
Standby allowance	17,536,191	17,650,186
Sundry allowance	202,208	207,021
UIF	2,620,448	2,483,297
WCA	2,539,205	2,262,074
	512,886,809	**471,174,665**

Remuneration of municipal manager

Annual Remuneration	1,998,167	2,065,686
Car Allowance	36,000	48,000
Contributions to UIF, Medical and Pension Funds	76,050	67,394
Entertainment	12,000	12,000
	2,122,217	**2,193,080**
Cellphone allowance	48,570	38,780
Performance bonus	205,390	162,434
	253,960	**201,214**

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Figures in Rand	2024	2023

30. Employee related costs (continued)

Remuneration of Chief Finance Officer

Annual Remuneration	1,575,896	1,526,756
Car Allowance	48,000	48,000
Contributions to UIF, Medical and Pension Funds	383,420	368,073
Entertainment	6,000	6,000
Non-Pensionable Cash Gratuity	20,340	-
	2,033,656	**1,948,829**
Cellphone allowance	27,360	24,480

Remuneration of Director: Management Services

Annual Remuneration	1,509,482	1,461,664
Car Allowance	36,000	36,000
Contributions to UIF, Medical and Pension Funds	353,254	340,309
Entertainment	6,000	6,000
Housing Subsidy	12,797	12,141
Non-Pensionable Cash Gratuity	20,340	-
	1,937,873	**1,856,114**
Cellphone allowance	27,360	24,480

Remuneration of Director: Community Services (1 March 2024 to 30 June 2024)

Annual Remuneration	305,226	763,827
Car Allowance	48,000	-
Contributions to UIF, Medical and Pension Funds	61,693	169,983
Entertainment	-	5,727
Computer Allowance	-	1,867
Non-Pensionable Cash Gratuity	6,780	-
	421,699	**941,404**
Cellphone allowance	8,640	11,684
Acting allowance	21,413	-
	30,053	**11,684**

Remuneration of Director: Infrastructure and Planning

Annual Remuneration	1,558,440	1,517,732
Car Allowance	36,000	36,000
Contributions to UIF, Medical and Pension Funds	400,228	388,219
Entertainment	24,000	12,000
Non-Pensionable Cash Gratuity	20,340	-
Computer Allowance	4,800	4,800
	2,043,808	**1,958,751**
Cellphone allowance	30,420	27,540

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30. Employee related costs (continued)

Remuneration of Director: Local Economic Development

Annual Remuneration	1,675,845	1,619,125
Car Allowance	120,000	120,000
Contributions to UIF, Medical and Pension Funds	76,786	72,885
Entertainment	20,000	20,000
Non-Pensionable Cash Gratuity	20,340	-
	1,912,971	**1,832,010**
Cellphone allowance	27,360	24,480

Remuneration of Director: Protection Services

Annual Remuneration	1,641,711	1,586,384
Car Allowance	120,000	120,000
Contributions to UIF, Medical and Pension Funds	76,095	72,236
Entertainment	10,000	10,000
Non-Pensionable Cash Gratuity	20,340	-
	1,868,146	**1,788,620**
Cellphone allowance	30,420	27,540

The senior management's cellphone- and acting allowances and performance bonuses are included in their respective line items in the main body of note 30 above.

Employee related costs for municipal staff	512,886,809	471,174,665
Employee related costs for senior management	12,340,370	12,518,808
	525,227,179	**483,693,473**

31. Remuneration of councillors

Executive Mayor	920,379	920,379
Deputy Executive Mayor	736,304	734,894
Mayoral Committee Members [2024:5; 2023:4]	3,438,709	2,776,514
Speaker	736,304	736,304
Councillors [2024:19; 2023:20]	5,629,300	5,811,051
Cellphone allowance	1,269,108	1,335,572
	12,730,104	**12,314,714**

32. Depreciation and amortisation

Property, plant and equipment	149,136,638	145,965,726
Intangible assets	708,340	253,055
Living resources	126,862	67,732
	149,971,840	**146,286,513**

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Figures in Rand	2024	2023

33. Impairment losses/reversal of impairment

Impairments		
Property, plant and equipment	3,818,589	1,904,284

Assets were impaired during the year due to damage and redundancy. The recoverable amount of the assets were based on its fair value less costs to sell. No material impairment losses were recognised or reversed during the period. No independent valuer was used to determine recoverable service amounts.

34. Finance costs

Current borrowings	48,570,690	48,152,260

35. Debt impairment

Debt impairment	(12,141,475)	52,150,838
Debt impairment consists of the following:		
Fines impairment provision	(34,362,758)	42,077,695
Consumer debtors impairment provision	22,221,283	10,073,143
	(12,141,475)	**52,150,838**

The municipality had adjustments to revenue, in the current period, for fines already recognised, in previous periods, in terms of legislation or similar means that arised from the completion of an internal review process and/or the outcome of an external appeal or objection process undertaken in terms of legislation or similar means. This resulted in a change in an accounting estimate, which in turn resulted in the reversing of impairment of fines which caused a negative amount for the expenditure.

36. Bad debts written off

Bad debt written off	30,884,043	10,206,091
Bad debts written off consists of the following:		
Consumer debtors	30,884,043	10,199,517
Other	-	6,574
	30,884,043	**10,206,091**

37. Bulk purchases

Electricity - Eskom	443,958,526	346,242,959
Electricity - Self Generation	264,533	174,618
	444,223,059	**346,417,577**

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Figures in Rand	2024	2023
38. Contracted services		
Outsourced Services		
Animal Care	157,187	110,978
Burial Services	29,583	4,783
Business and Advisory	310,615	438,071
Catering Services	75,589	147,327
Clearing and Grass Cutting Services	5,563,788	4,324,311
Fire Services	2,072,346	46,414
Hygiene Services	961,301	909,563
Litter Picking and Street Cleaning	289,616	3,377,520
Meter Management	2,761,865	3,487,742
Medical Services	-	5,049
Mini Dumping Sites	17,062,316	13,966,038
Professional Staff	24,000	-
Connection/Dis-connection	973,050	697,186
Refuse Removal	3,003,264	2,661,955
Security Services	382,902	803,976
Sewerage and Water Services	104,217,778	89,037,814
Swimming Supervision	1,712,995	2,109,546
Translators, Scribes and Editors	93,730	80,537
Traffic Fines Management	4,324,670	3,414,211
Veterinary Services	21,106	144,612
Consultants and Professional Services		
Business and Advisory	14,662,413	17,841,900
Infrastructure and Planning	13,167,116	14,540,643
Laboratory Services	1,464,327	1,495,647
Legal Cost	3,848,411	4,497,672
Contractors		
Building	985,214	1,177,428
Chipping	5,414,745	4,723,819
Catering Services	453,762	334,259
Electrical	672,649	942,734
Employee Wellness	35,602	83,103
Event Promoters	101,331	788,543
Fire Protection	177,854	79,871
Fire Services	551,048	676,406
Gardening Services	419,607	573,448
Graphic Designers	59,830	43,390
Haulage	10,587,726	9,382,251
Maintenance of Buildings and Facilities	14,019,057	12,604,295
Maintenance of Equipment	1,993,838	2,115,534
Maintenance of Unspecified Assets	69,816,509	49,196,194
Medical Services	54,745	80,914
Pest Control and Fumigation	106,697	131,172
Plants, Flowers and Other Decorations	3,388	2,065
Traffic and Street Lights	222,396	219,879
Transportation	25,780	12,239
Safeguard and Security	5,031,365	5,282,053
Sewerage Services	3,689,708	3,129,701
Sports and Recreation	245,103	286,655
Stage and Sound Crew	-	1,800
Forestry	1,422,376	1,685,906
	293,270,298	**257,697,154**

Maintenance of unspecified assets consist of all other assets not included in the maintenance of property or machinery and equipment, e.g. vehicles and infrastructure assets (roads, stormwater, sewerage, electricity, water and solid waste).

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39. General expenses

Achievements and awards	4,818	-
Advertising	1,981,924	2,362,058
Assets expensed	1,059,727	1,531,940
Bank charges	1,384,578	1,258,365
Cleaning	2,080	1,239
Commission paid	5,786,662	4,915,271
Communication	4,525,772	4,822,035
Computer expenses	13,446,409	11,679,840
Conferences and seminars	152,983	186,824
Contribution to/(from) provisions	1,139,818	13,315,336
Courier and delivery services	5,681	13,767
Deeds and system access and information search fees	293,738	220,976
Driver's license and permits	29,568	39,007
Electricity	9,399,140	8,355,615
Entertainment	11,920	8,993
External audit fees	4,608,582	5,257,344
Full time union representative	73,020	138,816
Hire	5,120,411	3,466,493
Insurance	5,997,522	5,946,022
Land alienation cost	96,895	26,038
Licence	1,534	-
Reference library	426,721	753,964
Servitudes and land surveys	901	17,946
Signage	31,575	29,501
Skills development levies	4,450,817	4,086,047
Subscriptions and membership fees	5,014,613	4,675,521
Training	1,502,992	1,512,587
Transport and freight	22,500	129,348
Travel and subsistance	1,100,925	1,072,476
Uniforms	4,955,754	5,429,401
Vehicle tracking fees	653,479	412,000
Veterinary department	-	5,129
Ward committee meetings	255,800	392,800
Water management charges	1,377,579	1,201,797
	74,916,438	**83,264,496**

Membership fees paid to SALGA during the period amounted to R4,956,439 (2023: R4,622,552).

40. Fair value adjustments

Investment property (Fair value model)	12,824,971	12,773,933
Other financial assets		
• Other financial assets (Designated as at FV through P&L)	3,854,337	2,718,673
	16,679,308	**15,492,606**

41. External audit fees

Fees	4,608,582	5,257,344

42. Repairs and maintenance

Repairs and maintenance consists of portions of various expenditure items.

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42. Repairs and maintenance (continued)

2024	Property, plant and equipment	Investment property	Heritage assets	Total
Employee related cost	122,183,099	-	-	122,183,099
Materials	24,009,128	-	-	24,009,128
Contracted services	90,449,822	-	-	90,449,822
Other expenditure	7,339,239	-	-	7,339,239
	243,981,288	**-**	**-**	**243,981,288**

2023	Property, plant and equipment	Investment property	Heritage assets	Total
Employee related cost	116,569,363	-	-	116,569,363
Materials	19,626,895	-	-	19,626,895
Contracted services	70,256,645	-	-	70,256,645
Other expenditure	6,112,076	-	-	6,112,076
	212,564,979	**-**	**-**	**212,564,979**

43. Materials

	2024	2023
Materials		
Materials and supplies	30,857,330	25,951,777
Fuel	25,295,571	27,491,035
Consumables	3,409,871	4,576,263
Other	288,638	203,200
	59,851,410	**58,222,275**

44. Cash generated from operations

	2024	2023
Surplus	129,039,908	109,688,238
Adjustments for:		
Depreciation and amortisation	149,971,840	146,286,513
(Gain)/loss on sale of assets and liabilities	514,417	(2,669,268)
Fair value adjustments	(16,679,308)	(15,492,606)
Public contributions and donations non-cash	(21,294,130)	(6,759,190)
Fines non-cash	27,502,132	(54,423,102)
Transfers and subsidies non-cash	-	1,299,960
Impairment deficit	3,818,589	1,904,284
Debt impairment	(12,141,475)	52,150,838
Bad debts written off	30,884,043	10,206,091
Movements in operating lease assets and accruals	(2,223)	(9,771)
Movements in retirement benefit assets and liabilities	6,175,000	(1,274,000)
Movements in provisions	3,971,421	15,736,768
Inventory losses or write-downs	60,209	71,967
Transfer from PPE to materials	307,010	-
Other non-cash items	11,669	32,672
Changes in working capital:		
Inventory	(4,177,698)	(1,262,272)
Receivables from exchange transactions	(86,198,436)	(28,381,249)
Receivables from non-exchange transactions	(6,047,528)	203,955
Construction contracts	4,121,670	1,949,823
Trade and other payables from exchange transactions	2,908,902	6,094,220
VAT	(431,562)	(1,128,510)
Unspent conditional grants and receipts	(864,415)	(20,102,606)
Consumer deposits	3,534,917	1,121,676
	214,984,952	**215,244,431**

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45. Commitments

Authorised capital expenditure

Commitments for the acquisition of Property, plant and equipment:

• Infrastructure assets	24,618,549	57,488,787
• Motor vehicles	1,500,000	-
• Community assets	-	595,002
	26,118,549	**58,083,789**

This committed expenditure relates to property, plant and equipment and will be financed by available retained surpluses and borrowings.

Operating leases - as lessor (income)

Minimum lease payments due

- within one year	3,975,301	3,498,112
- in second to fifth year inclusive	9,738,707	8,143,721
- later than five years	10,779,165	9,489,628
	24,493,173	**21,131,461**

Certain of the municipality's property is held to generate rental income. Lease agreements are non-cancellable and have terms from 3 to 99 years.

Commitments are disclosed exclusive of VAT.

46. Contingencies

Contingent liabilities

Carel Hendrik Benson and 22 Others (Plaintiffs) versus Overstrand Municipality and 4 Others (Defendants) = Betty's Bay Fire

This is a claim instituted by way of a Summons issued in the High Court Western Cape on 6 January 2022 for damages to the amount of approximately R15,372,631 (capital amount; interest and costs will only be determined should the court find in favour of the Plaintiffs) allegedly sustained by the Plaintiffs as a result of a wildfire that broke out in Betty's Bay on 31 December 2018 in the alternative, 1 January 2019.

The Plaintiffs allege that the Municipality and the other Defendants are liable mainly because they breached their legal duty to prevent the fire from starting, in the alternative, to prevent it from spreading. They furthermore allege that the Defendants failed to extinguish the fire.

The municipality opposed the claim for damages and drafted exception, consulting on facts and allegations. Amended pleadings were filed and the municipality is in the process of pre-trial preparations.

Sandy Herman and Another v ESKOM Holdings and Overstrand Municipality

A Third Party Notice was issued against Overstrand Municipality subsequent to a Summons having been issued against ESKOM HOLDINGS by the Plaintiffs for damages to the amount of R228,213 allegedly having been sustained due to an alleged electrical surge as a result of burnt cable at their property in the Lakewood Village Hermanus.

The Third-Party Notice means that should ESKOM be held liable the Plaintiffs will also be able to claim from the Third Party , i.e., Overstrand Municipality, in that the Municipality is the owner of all power lines in Hermanus and allegedly had a duty of care to the Plaintiffs to prevent such an occurrence.

The municipality filed a notice to defend and started consultations and collation of documents. The plaintiff advised that they are further investigating the matter. The matter is pending.

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46. Contingencies (continued)

Alan Victor Landman v Overstrand Municipality

A summons was issued against the OM for damages to the amount of R24,376 allegedly sustained by Landman when he would have “collided” with a “pothole” while driving his motor vehicle in a street in Lakeside Drive Betty’s Bay on 27 September 2021. He claims that the municipality failed to maintain the road; in the alternative, failed to repair the road; failed to check the road surface for potholes, and failed to put up warning signs to warn approaching motorists of the potholes.

The municipality defended the matter and the plaintiff filed their amended Particulars Of Claim. The municipality's plea to the plaintiff's claims was filed on 19 June 2023.

Sarah Elizabeth Meyer v Hamewith Homeowners Association and Overstrand Municipality

A Third Party Notice was issued against Overstrand Municipality subsequent to a Summons having been issued against Hamewith Homeowners Association (“HHA”) by the Plaintiff for damages to the amount of R522,840 allegedly having been sustained due to a safety gate falling on Plaintiff at Hamewith. At the time of the alleged incident, the specific portion of the property was a construction site where underground cabling was being laid. HHA allowed the municipality to lay the cable across their property.

A plea to the Third Party notice is currently being prepared. The matter is pending.

Shooting incident

On 22 December 2022 the parents of D Coert instituted a civil claim for damages against the OM as First Defendant and M Hull as the Second Defendant in the Civil Regional Court Hermanus for the amount of R400,000.

The matter was referred to our Insurers and a Notice to Defend the matter was filed.

On 13 May 2024 the municipality received an update from Guard Risk – the matter has remained dormant with regards to litigation. Guard Risk attorneys have obtained further documents from the insured which they are now in the process of considering. The insurer awaits further feedback for our attorney.

VAT on Library grant

The municipality has submitted a request for a binding private opinion to the South African Revenue Service (SARS) concerning the output tax treatment of the library funding received from the Western Cape Department of Cultural Affairs (DCAS). The objective of the opinion requested is for the SARS to confirm if the municipality must declare output tax at 15% or zero % on the funding received from the DCAS.

If the SARS non-binding private opinion outcome is negative, the output tax payable by the municipality to the SARS as of 30 June 2024 will be R5,317,565 excluding penalties and interest.

47. Related parties

Relationships

Senior management and councillors	Refer to notes 30 and 31

The municipality entered into related party transactions with management on terms and conditions no more or less favourable than those provided to the general public. The nature of the services provided included the provision of basic services, such as water, electricity, refuse and sanitation. The outstanding balance of these transactions amounted to R66,857 (2023: R75,500). As at 30 June 2024 the municipal account of councillor C Resandt was outstanding for more than 90 days.

Councillor CH Lerm, who is a key member of municipality's management and also a director of Overstrand Skills Training Network. The municipality entered into a lease agreement with Overstrand Skills Training Network, on terms and conditions no more or less favourable than those that it would have adopted with entities in the same circumstances. The outstanding balance of these transactions amounted to R0 (2023: R363).

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48. Prior-year adjustments

Presented below are those items contained in the statement of financial position, statement of financial performance and cash flow statement that have been affected by prior-year adjustments:

Accounting errors:

Accounting errors relating to prior periods have been identified during the 2023/2024 financial period. These errors include mathematical errors [1], misapplication of accounting policies [2], oversight or misinterpretation of facts [3] and effects of fraud [4].

Change in classification:

The change in classification was due to the re-classification of certain deposits and control accounts.

Statement of financial position

2022

	As previously reported	Correction of errors	Re-classification	Restated
VAT receivable [3]	12,472,482	(13,652)	-	12,458,830
Construction contracts	-	-	2,661,943	2,661,943
Receivables from non-exchange transactions [3]	52,677,772	(6,125,402)	(2,661,943)	43,890,427
Property, plant and equipment [3]	3,633,487,638	1,035,731	-	3,634,523,369
Investment property [3]	131,248,172	9,038,914	-	140,287,086
Heritage assets [3]	112,125,832	(4,430,000)	-	107,695,832
Payables from exchange transactions [3]	(142,156,975)	(584,063)	21,369,822	(121,371,216)
Consumer deposits	(43,312,004)	-	(21,369,822)	(64,681,826)
Accumulated surplus [3]	(3,720,952,517)	1,078,472	-	(3,719,874,045)
	35,590,400	**-**	**-**	**35,590,400**

2023

	As previously reported	Correction of errors	Re-classification	Restated
VAT receivable [3]	13,604,394	(17,054)	-	13,587,340
Construction contracts	-	-	712,120	712,120
Receivables from exchange transactions [3]	111,871,229	(1,794,915)	-	110,076,314
Receivables from non-exchange transactions [3]	57,922,686	(6,731,218)	(712,120)	50,479,348
Property, plant and equipment [3]	3,672,579,031	1,762,232	-	3,674,341,263
Investment property [3]	141,336,086	10,252,914	-	151,589,000
Heritage assets [3]	114,055,031	(4,430,000)	-	109,625,031
Payables from exchange transactions [3]	(146,448,625)	(1,729,720)	20,712,907	(127,465,438)
Consumer deposits	(45,090,595)	-	(20,712,907)	(65,803,502)
Accumulated surplus [3]	(3,832,249,829)	2,687,761	-	(3,829,562,068)
	87,579,408	**-**	**-**	**87,579,408**

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48. Prior-year adjustments (continued)

Statement of financial performance

2023

	As previously reported	Correction of errors	Re-classification	Restated
Property rates [3]	297,101,242	(568,555)	-	296,532,687
Service charges [3]	840,647,713	(1,789,675)	-	838,858,038
Construction contracts	-	-	55,457,205	55,457,205
Rentals [3]	6,747,022	(5,240)	-	6,741,782
Other income [3]	90,254,764	(30,529)	(55,457,205)	34,767,030
Licences and permits [3]	2,977,019	(188)	-	2,976,831
Fair value [3]	14,278,606	1,214,000	-	15,492,606
Public contributions [3]	18,499,760	596,724	-	19,096,484
Employee related costs [3]	(483,200,985)	(492,489)	-	(483,693,474)
Depreciation [3]	(146,416,293)	129,777	-	(146,286,516)
Debt impairment [3]	(52,100,171)	(50,667)	-	(52,150,838)
Materials [3]	(58,220,299)	(1,975)	-	(58,222,274)
Contracted services [3]	(257,087,508)	(609,646)	-	(257,697,154)
Construction contracts	-	-	(55,457,205)	(55,457,205)
General expenses [3]	(138,720,876)	(826)	55,457,205	(83,264,497)
Surplus for the year	**134,759,994**	**(1,609,289)**	**-**	**133,150,705**

Cash flow statement

2023

	As previously reported	Correction of errors	Re-classification	Restated
Cash flow from operating activities				
Service charges [3]	814,077,409	(656,913)	-	813,420,496
Other receipts [3]	114,266,804	(40,723)	-	114,226,081
Suppliers [3]	(346,417,577)	3,470,635	-	(342,946,942)
Employee costs [3]	(484,474,985)	2,841,896	-	(481,633,089)
Other payments [3]	(462,432,935)	(5,614,896)	1	(468,047,830)
	(364,981,284)	**(1)**	**1**	**(364,981,284)**

49. Risk management and financial instruments

Financial risk management

Due to the largely non-trading nature of activities and the way in which they are financed, municipalities are not exposed to the degree of financial risk faced by business entities. Financial instruments play a much more limited role in creating or changing risks that would be typical of listed companies to which the IFRSs' mainly apply. Generally, financial assets and liabilities are generated by day-to-day operational activities and are not held to manage the risks facing the municipality in undertaking its activities.

The Finance directorate monitors and manages the financial risks relating to the operations through internal policies and procedures. These risks include interest rate risk and liquidity risk. Compliance with policies and procedures are reviewed by the internal auditors on a continuous basis and annually by the external auditors. The municipality does not enter into or trade with financial instruments for speculative purposes.

Internal audit, responsible for initiating a control framework and monitoring and responding to potential risk, reports periodically to the municipality's audit committee, an independent body that monitors the effectiveness of the internal audit function.

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49. Risk management and financial instruments (continued)

Liquidity risk

The municipality's risk to liquidity is a result of the funds available to cover future commitments. The municipality manages liquidity risk through an ongoing review of future commitments and credit facilities.

Credit risk

Credit risk consists mainly of cash deposits, cash equivalents, derivative financial instruments and trade debtors. The municipality only deposits cash with major banks with high quality credit standing and limits exposure to any one counter-party.

The municipality manages credit risk in its borrowing and investing activities by only dealing with well-established financial institutions of high credit standing, and by spreading its exposure over a range of such institutions in accordance with its approved investment policies. Credit risk relating to consumer debtors is managed in accordance with the municipality's credit control and debt collection policy. The municipality's credit exposure is spread over a large number and wide variety of consumers and is not concentrated in any particular sector or geographical area. Adequate provision has been made for anticipated bad and doubtful debts. Additional information relating to the analysis of consumer debtors is given in notes 13 and 14 to the financial statements.

Financial assets exposed to credit risk at year end were as follows:

Counter-parties with external credit rating (Fitch's):		
Investments		
F1	410,280,517	410,280,488
F2	77,045,145	68,210,808
	487,325,662	**478,491,296**
Counter-parties without external credit rating:		
Receivables from exchange and non-exchange transactions		
Group 1	6,957,983	10,461,290
Group 3	4,715,202	3,740,152
Group 4	53,843,197	35,966,553
	65,516,382	**50,167,995**
Consumer debtors both exchange and non-exchange transactions		
Group 1	57,919,591	44,900,407
Group 2	3,501,807	2,472,389
Group 3	5,023,668	3,341,605
Group 4	74,595,480	59,673,268
	141,040,546	**110,387,669**

F1 = Highest credit quality. Indicates the strongest capacity for timely payment of financial commitments.

F2 = Good credit quality. A satisfactory capacity for timely payment of financial commitments.

F3 = Fair credit quality. The capacity for timely payment of financial commitments is adequate.

Group 1 = Speculative. Minimal capacity for timely payment of financial commitments, plus vulnerability to near term adverse changes in the financial and economic conditions.

Group 2 = Fair credit quality. The capacity for timely payment of financial commitments is adequate.

Group 3 = Good credit quality. A satisfactory capacity for timely payment of financial commitments.

Group 4 = Highest credit quality. Indicates the strongest capacity for timely payment of financial commitments.

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49. Risk management and financial instruments (continued)

Market risk

Interest rate risk

The municipality's interest rate risk arises from long-term borrowings. Borrowings issued at variable rates expose the municipality to cash flow interest rate risk. Borrowings issued at fixed rates expose the municipality to fair value interest rate risk. The Municipality's policy is to maintain approximately 50% of its borrowings in fixed rate instruments. During 2024 and 2023, the municipality's borrowings at fixed rates were denominated in the Rand .

The municipality limits its counter-party exposures from its money market investment operations by only dealing with well established financial institutions of high credit standing.

Consumer debtors comprise of a large number of ratepayers, dispersed across different industries and geographical areas. Ongoing credit evaluations are performed on the financial condition of these debtors. Consumer debtors are presented net of a provision for impairment. In the case of debtors whose accounts become in arrears, it is endeavoured to collect such accounts by "levying of penalty charges", "demand for payment", "restriction of services" and, as a last resort, "handed over for collection", whichever procedure is applicable in terms of Council's Credit Control and Debt Collection Policy.

Interest rate risk for trade and other payables is managed by ensuring that all payments are made within 30 days of receipt of invoice or statement, as prescribed by the MFMA.

Interest rate sensitivity analysis:
Financial assets:
If the average interest rate at a given date had been 100 basis points higher, with all other variables held constant, the fair value impact on the Statement of Financial Performance would have been R865,826 (2023: R491,698) with the opposite effect if the interest rate had been 100 basis points lower.

Financial liabilities:
Changes in the interest rate as at 30 June 2024 would have had no impact on the statement of financial performance as all borrowings are at a fixed interest rate.

Cash flow interest rate risk

Financial instrument	Current interest rate	Due in less than a year	Due in one to two years	Due in two to five years	Due after five years	Total
Trade and other receivables - normal credit terms	15.75 %	102,948,009	38,092,536	-	-	141,040,545
Cash in current banking institutions	7.75 %	266,355,082	-	-	22,100	266,377,182
Short term deposits	9.23 %	410,280,517	-	-	-	410,280,517
Trade and other payables	- %	130,374,338	-	-	-	130,374,338
Fixed interest rate instruments	10.62 %	99,823,418	194,695,823	278,507,131	83,724,672	656,751,044

50. Events after the reporting date

There were no events after reporting date.

51. Unauthorised expenditure

Opening balance	26,061,573	14,108,285
Add: Expenditure identified - current	-	26,061,573
Less: Amount approved - prior period	(26,061,573)	(14,108,285)
Closing balance	**-**	**26,061,573**

Overspending of the total amount per vote appropriated in the municipality's approved budget

Directorate: Protection services	-	26,061,573

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51. Unauthorised expenditure (continued)

Directorate: Protection Services was overspent due to the adjustment of the provision for fines impairment.

The unauthorised expenditure for 2023 was approved by Council in the Special Adjustments Budget on 31 January 2024.

52. Fruitless and wasteful expenditure

Opening balance	4,748	27,394
Less: Amount recovered - prior period	(4,748)	(16,072)
Less: Amount written off - prior period	-	(6,574)
Closing balance	**-**	**4,748**

Details of fruitless and wasteful expenditure

Fruitless and wasteful expenditure was incurred due to the overpayment of salaries.

Amount written-off

The amounts written off was certified as irrecoverable and written off by council on 24 April 2023.

Fruitless and wasteful expenditure is presented exclusive of VAT.

53. Irregular expenditure

Opening balance	534,118	110,945
Procuring goods and services without following the official procurement process - current	4,340,651	2,272,945
Procuring goods and services without following the official procurement process - Prior year	-	22,701
Non-compliance with Municipal Supply Chain Policy Paragraph 39(1)(c)	-	36,873
Certified as irrecoverable and written off - Current	(504,285)	(1,775,700)
Certified as irrecoverable and written off - Prior year	(497,245)	(133,646)
Irregular expenditure condoned by the Accounting Officer - Prior year	(36,873)	-
Closing balance	**3,836,366**	**534,118**

Cases under investigation

Investigations are still in progress regarding 1 case (2023: 7) which are all related to non-compliance with procurement processes.

Amount written-off

The amounts written off was certified as irrecoverable and written off by council during the year.

The amounts disclosed above are shown exclusive of VAT.

54. Actual operating expenditure versus budgeted operating expenditure

Refer to Appendix E(1) and the Statement of comparison of budget and actual amounts for the comparison of actual operating expenditure versus budgeted expenditure.

55. Actual capital expenditure versus budgeted capital expenditure

Refer to Appendix E(2) for the comparison of actual capital expenditure versus budgeted expenditure.

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56. Deviations from supply chain management regulations

Paragraph 12(1)(d)(i) of Government gazette No. 27636 issued on 30 May 2005 states that a supply chain management policy must provide for the procurement of goods and services by way of a competitive bidding process.

Paragraph 36 of the same gazette states that the accounting officer may dispense with the official procurement process in certain circumstances, provided that he records the reasons for any deviations and reports them to the next meeting of the council and includes a note in the audited annual financial statements.

SCM Policy	Description		
Clause 36(1)(a)(i)	Emergency	19,174,933	403,228
Clause 36(1)(a)(ii)	Available from single provider only	796,932	1,682,477
Clause 36(1)(a)(v)	Impractical or impossible to follow the normal procurement process	24,966,458	23,925,055
		44,938,323	**26,010,760**

The detailed deviations are available for inspection in the monthly, quarterly and annual reports tabled in council.

57. Segment information

General information

Identification of segments

The municipality organises financial information for budgeting purposes on the basis of four major functional areas: energy sources, water management, waste management and waste water management. The segments were organised around the type of service delivered to market. Management uses these same segments for determining strategic objectives.

Information reported about these segments is used by management as a basis for evaluating the segments' performances and for making decisions about the allocation of resources. The disclosure of information about these segments is also considered appropriate for external reporting purposes.

The reconciling item includes but is not limited to the following: Finance and Administration, Protection Services, Roads, Stormwater, Planning, Operational Services etc.

Aggregated segments

The municipality does not aggregate any other municipal activities into a general reportable segment.

Types of goods and/or services by segment

These reportable segments as well as the goods and/or services for each segment are set out below:

Reportable segment	Goods and/or services
Energy sources	Electricity
Water management	Water
Waste water management	Sewerage and sanitation
Waste management	Refuse removal

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57. Segment information (continued)

Segment surplus or deficit, assets and liabilities

2024

	Energy sources	Water management	Waste water management	Waste management	Reconciling item	Total
Revenue						
Revenue from non-exchange transactions						
Government grants and subsidies	53,173,505	22,781,634	26,920,316	10,816,067	170,631,240	284,322,762
Public contributions	518,928	-	3,605,454	50,000	17,119,748	21,294,130
Property rates	-	-	-	-	339,596,228	339,596,228
Interest earned	-	-	-	-	2,185,843	2,185,843
Fines, penalties and forfeits	234,813	96,866	-	-	(23,301,305)	(22,969,626)
Service charges	12,749,049	6,606,630	5,722,519	-	-	25,078,198
Revenue from exchange transactions						
Service charges	594,073,765	175,668,107	108,470,100	97,730,601	901,488	976,844,061
Construction contracts	-	-	-	-	104,289,000	104,289,000
Other income	658,874	863,547	805,333	122,719	35,324,167	37,774,640
Agency services	-	-	-	-	6,596,295	6,596,295
Licences and permits	-	-	-	-	2,930,727	2,930,727
Rental	-	-	-	-	8,287,034	8,287,034
Fair value adjustments	-	-	-	-	16,679,308	16,679,308
Interest earned	-	-	-	-	78,932,672	78,932,672
Total segment revenue	**661,408,934**	**206,016,784**	**145,523,722**	**108,719,387**	**760,172,445**	**1,881,841,272**
Expenditure						
Employee related cost	30,398,849	13,755,080	29,219,527	36,344,896	415,508,827	525,227,179
Remuneration of councillors	-	-	-	-	12,730,104	12,730,104
Depreciation	27,403,350	22,799,230	30,042,923	3,258,331	66,468,006	149,971,840
Finance charges	14,772,542	19,521,619	13,528,475	214,299	533,755	48,570,690
Bulk purchases	444,223,059	-	-	-	-	444,223,059
Contracted services	4,560,921	78,416,793	52,894,188	43,667,846	113,730,550	293,270,298
Materials	13,984,393	5,026,995	7,311,363	5,196,024	28,332,635	59,851,410
Transfers and subsidies paid	-	-	-	-	16,590,311	16,590,311
Bad debt written off	10,109,421	8,118,488	3,296,102	4,052,927	5,307,105	30,884,043
Debt impairment	6,489,332	5,476,508	2,786,310	2,277,653	(29,171,278)	(12,141,475)
Impairment loss	578,807	499,087	1,680,422	7,720	1,052,553	3,818,589
Construction contracts	-	-	-	-	104,289,000	104,289,000
Other expenditure (including leases and inventory write-offs)	1,143,084	7,288,685	6,436,787	2,039,296	58,094,047	75,001,899
Losses on disposal/derecognition of assets	-	-	-	-	514,417	514,417
Total segment expenditure	**553,663,758**	**160,902,485**	**147,196,097**	**97,058,992**	**793,980,032**	**1,752,801,364**
Total segmental surplus/(deficit)	**107,745,176**	**45,114,299**	**(1,672,375)**	**11,660,395**	**(33,807,587)**	**129,039,908**

	Energy sources	Water management	Waste water management	Waste management	Reconciling item	Total
Other information						
Capital expenditure	49,583,233	29,091,572	46,734,770	115,217	67,993,154	193,517,946

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57. Segment information (continued)

2023

	Energy sources	Water management	Waste water management	Waste management	Reconciling item	Total
Revenue						
Revenue from non-exchange transactions						
Government grants and subsidies	69,074,837	22,774,567	39,913,554	14,861,414	138,442,101	285,066,473
Public contributions	10,699,822	-	-	1,637,472	6,759,190	19,096,484
Property rates	-	-	-	-	296,532,687	296,532,687
Interest earned	-	-	-	-	1,294,057	1,294,057
Fines, penalties and forfeits	689,312	144,071	-	11,707	57,198,369	58,043,459
Service charges	11,753,700	6,585,730	5,714,482	-	-	24,053,912
Revenue from exchange transactions						
Service charges	484,211,440	150,833,909	94,700,488	85,058,289	-	814,804,126
Construction contracts	-	-	-	-	55,457,205	55,457,205
Other income	632,943	1,259,665	1,260,276	151,013	31,463,133	34,767,030
Agency services	-	-	-	-	7,139,482	7,139,482
Licences and permits	-	-	-	-	2,976,831	2,976,831
Rental	-	-	-	-	6,741,782	6,741,782
Fair value adjustments	-	-	-	-	15,492,606	15,492,606
Interest earned	-	-	-	-	57,579,999	57,579,999
Gains on disposal/derecognision of assets	-	-	-	-	2,669,268	2,669,268
Total segment revenue	**577,062,054**	**181,597,942**	**141,588,800**	**101,719,895**	**679,746,710**	**1,681,715,401**
Expenditure						
Employee related costs	28,644,234	13,248,821	28,622,545	35,686,412	377,491,461	483,693,473
Remuneration of councillors	-	-	-	-	12,314,714	12,314,714
Depreciation	26,811,301	24,123,324	29,007,889	3,684,142	62,659,860	146,286,516
Finance charges	15,560,290	19,118,636	12,472,675	117,821	882,838	48,152,260
Bulk purchases	346,417,577	-	-	-	-	346,417,577
Contracted services	4,659,860	66,668,392	52,204,415	36,022,373	98,142,114	257,697,154
Materials	11,515,590	3,979,479	7,397,374	4,927,426	30,402,406	58,222,275
Transfers and subsidies paid	-	-	-	-	16,165,100	16,165,100
Bad debts written off	1,907,434	3,197,787	1,139,947	640,780	3,320,143	10,206,091
Debt impairment	2,815,905	1,808,768	1,507,489	1,394,131	44,624,545	52,150,838
Impairment loss	508,448	349,060	4,742	54,195	987,839	1,904,284
Construction contracts	-	-	-	-	55,457,205	55,457,205
Other expenditure (including leases and inventory write-offs)	825,850	7,134,620	2,351,598	14,214,232	58,833,376	83,359,676
Total segment expenditure	**439,666,489**	**139,628,887**	**134,708,674**	**96,741,512**	**761,281,601**	**1,572,027,163**
Total segmental surplus/(deficit)	**137,395,565**	**41,969,055**	**6,880,126**	**4,978,383**	**66,783,028**	**109,688,238**

	Energy sources	Water management	Waste water management	Waste management	Reconciling item	Total
Other information						
Capital expenditure	55,691,590	31,607,551	32,801,081	5,637,060	64,180,497	189,917,779

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Figures in Rand	2024	2023

57. Segment information (continued)

Measurement of segment surplus or deficit, assets and liabilities

Basis of accounting for transactions between reportable segments

The accounting policies of the segments are the same as those described in the summary of significant accounting policies.

Information about geographical areas

Management monitors performance geographically, but does not have reliable separate financial information for decision making purposes, as the municipality's geographical areas of operation is seen as a single geographical area when deciding how to allocate resources.

58. Accounting by principals and agents

The municipality is a party to a principal-agent arrangement(s).

Entity as agent

Department of Transport and Public Works:
The municipality entered into an arrangement with the Department of Transport and Public Works to collect revenue in respect of the registration and licencing of motor vehicles.

The municipality has assessed the criteria set out in GRAP 109 par 25 against the arrangement entered into and concluded that the municipality is an agent in terms of the arrangement.

At reporting date, the municipality had a payable for the vehicle registration to the amount of R438,316 (2023: R166,515).

Revenue recognised as agency fees R6,596,295 (2023: R7,139,482).

Reconciliation of the carrying amount of the (payable) / receivable:		
Opening balance	(166,515)	(106,516)
Revenue received	(30,082,618)	(30,273,371)
Payments made to the department	29,810,817	30,213,372
	(438,316)	**(166,515)**

National Department of Justice:
The municipality acts as an agent for the National Department of Justice, where it collects admission of guilt for warrants of arrest for non-appearance in court, in respect of traffic and non-traffic violations.

The municipality has assessed the criteria set out in GRAP 109 par 25 against the arrangement entered into and concluded that the municipality is an agent in terms of the arrangement.

At reporting date, the municipality did not have a payable or receivable for the warrant of arrests.

The municipality does not derive any revenue from this function.

Reconciliation of the carrying amount of the (payable) / receivable:		
Revenue received	(63,400)	(47,900)
Payments made to the department	63,400	47,900
	-	**-**

Western Cape Provincial Department of Human Settlements:
The municipality undertakes transactions on behalf of the Western Cape Provincial Department of Human Settlements in relation to beneficiaries of the housing programme, as the municipality:

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58. Accounting by principals and agents (continued)

Receives application forms from potential beneficiaries and submits them to the Western Cape Provincial Department of Human Settlements or processes the application forms on the HSS. Communicate the approved list of beneficiaries to the applicants after approval has been received from the Western Cape Provincial Department of Human Settlements and may handover the completed house to the beneficiary based on the approved list from the Western Cape Provincial Department of Human Settlements.

The municipality has assessed the criteria set out in GRAP 109 par 25 against the arrangement entered into and concluded that the municipality is an agent in terms of the arrangement.

The municipality does not derive any revenue from this function.

Entity as principal

ONTEC Systems (Pty) Ltd:
The municipality has a service provider ONTEC Systems (Pty) Ltd (2023: ONTEC Systems (Pty) Ltd) who acts as agent for the municipality for the sale of prepaid electricity. All payments are received directly by the municipality and the service provider invoices the municipality for commission payable. No penalties are payable if the contract with the agent is terminated.

The municipality has assessed the criteria set out in GRAP 109 par 25 against the arrangement entered into and concluded that the municipality is a principal in terms of the arrangement.

At reporting date the municipality had a receivable for the ONTEC pre-paid electricity to the amount of R1,896,699 (2023: R842,385). Commission paid to agent R4,880,881 (2023: R4,048,180).

EasyPay and Pay@:
The municipality has service providers EasyPay and Pay@ who acts as agents for the municipality with the 3rd party collection of debtor payments. All payments are paid directly to the municipality and the service provider invoices the municipality for commission payable.

The municipality has assessed the criteria set out in GRAP 109 par 25 against the arrangement entered into and concluded that the municipality is a principal in terms of the arrangement.

At reporting date, the municipality did not have a payable or receivable for the revenue collection. Commission paid to agent R905,781 (2023: R867,091).

59. BBBEE Performance

Information on compliance with the B-BBEE Act is included in the annual report under the section titled B-BBEE Compliance Performance Information.

60. Multi-employer retirement benefit information

Overstrand Municipality makes provision for post-retirement benefits to eligible councillors and employees, who belong to different pension schemes.

One councillor belongs to the Pension Fund for Municipal Councillors.

Employees belong to a variety of collective agreement approved Pension and Provident Funds as described below.

These funds are governed by the Pension Funds Act and include both defined benefit and defined contribution schemes.

All of these afore-mentioned funds are multi-employer plans and are subject to either a tri-annual, bi-annual or annual actuarial valuation, details which are provided below.

The only obligation of the municipality with respect to the retirement benefit plans is to make the specified contributions.

Where councillors / employees leave the pension fund plans prior to full vesting of the contributions, the contributions paid by the municipality are forfeited to the fund.

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60. Multi-employer retirement benefit information (continued)

The total expense recognised in the Statement of Financial Performance of R60.2 million (2023: R49.5 million) represents contributions payable to these plans by the municipality at rates specified in the rules of the plans. These contributions have been expensed.

DEFINED BENEFIT SCHEMES

LA Retirement Fund:

The scheme is subject to an annual actuarial valuation. The last statutory valuation was performed as at 30 June 2023. The scheme both operates a defined benefit and defined contribution scheme.

Defined Benefit Scheme:

The contribution rate payable under the defined benefit section is 27%, 9% by the members and 18% by their councils. The actuarial valuation report at 30 June 2023 disclosed an actuarial valuation amounting to R1.339 billion (2022: R1.392 billion), with a net accumulated surplus of R226.285 million (2022: R144.158 million), with a funding level of 120.3% (2022: 111.6%).

Defined Contribution Scheme:

The actuarial valuation report at 30 June 2023 indicated that the defined contribution scheme of the fund is in a sound financial position, with a assets amounting to R2.164 billion (2022: R1.976 billion), net investment reserve of R0 million (2022: R0 million) and a funding level of 100.0% (2022: 100.0%).

DEFINED CONTRIBUTION SCHEMES

Consolidated Retirement Fund for Local Government:

The scheme is subject to an annual actuarial valuation. The last statutory valuation was performed as at 30 June 2023.

The statutory valuation performed as at 30 June 2023 revealed that the assets of the fund amounted to R42.710 billion (2022: R36.503 billion), with funding levels of 100.2% and 120.1% (2022: 100.4% and 131.60%) for the Share Account and the Pensions Account respectively. The contribution rate paid by the members (9%) and the municipalities (18%) is sufficient to fund the benefits accruing from the fund in the future.

Municipal Councillors Pension Fund:

The last statutory valuation was performed as at 30 June 2018.

The statutory valuation performed as at 30 June 2018 revealed that the assets of the fund amounted to R1.798 billion (2017: R1.481 billion) with funding levels of 103.26% (2017: 101.31%). The contribution rate paid by the members (13.75%) and the municipalities (15.00%) is sufficient to fund the benefits accruing from the fund in the future.

The Municipal Workers Retirement Fund (Previously South African Municipal Workers Union National Provident Fund):

The last statutory valuation was performed as at 30 June 2020.

The statutory valuation performed as at 30 June 2020 revealed that the assets of the fund amounted to R9.021 billion (2017: R7.721 billion) with funding levels of 102.2% (2017: 102.0%). The contribution rate paid by the members not less than 7.50% and Council not less than 18.00% is sufficient to fund the benefits accruing from the fund in the future. Newer information could not be obtained as the fund only releases information on payment.

61. Distribution losses

Water		
Technical losses		
Rand value	229,684	182,756
No. of units (kl)	110,766	107,910
% loss	1.32	1.43

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61. Distribution losses (continued)

Non-technical losses		
Rand value	6,085,845	4,454,879
No. of units (kl)	2,452,497	1,733,086
% loss	29.27	23.04

Non-technical water losses to the amount of R6,085,845 (29.27%) (2023: R4,454,879 (23.04%)) were incurred as a result of unmetered connections, ageing pipeline infrastructure, burst pipes, old reticulation networks, other leakages etc. Technical water losses amounted to R229,684 (1.32%) (2023: R182,756 (1.43%)).

Electricity		
Technical losses		
Rand value	16,316,524	13,112,042
No. of units (kWh)	11,855,448	11,109,039
% loss	5.00	5.00

Non-technical losses		
Rand value	8,484,271	3,734,012
No. of units (kWh)	6,164,599	3,163,602
% loss	2.60	1.43

Electricity losses to the amount of R16,316,524 (5.00%) (2023: R13,112,042 (5.00%)) were incurred as a result of technical losses caused by the nature of electricity and the manner of its distribution, via the network, status/condition and age of the network, weather conditions and load on the system, as well as non-technical losses, e.g. theft, vandalism, illegal connections etc., to the amount of R8,484,271 (2.60%) (2023: R3,734,012 (1.43%)).

62. Budget variances

Material differences between budget and actual amounts

Changes from the approved budget to the final budget

The difference between the approved budget and final budget is due to virements in terms of Council's approved virement policy.

Explanations for variances greater than 10% between budget and actual figures.

Statement of Comparison of Budget and Actual Amounts

Revenue:

Service charges - Water revenue - 11% - Revenue more than anticipated as there was an increase in visitors and permanent resident numbers.

Rental from fixed assets - 47% and rent on land - (100%) - together - 22% - As the budget devides these items and the financial statements combine these items it would be best to see these items as a whole to determine the actual variance. Revenue more than anticipated as there was an increase in lease agreements as well as tariff increases.

Interest earned from current and non-current assets - 20% - Slower Capital Budget implementation and more cash available for investing as well as increase in interest rates.

Interest (exchange transaction) - 100% - Revenue more than anticipated. Even though the variance is above 10%, the amount is small and not material.

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Figures in Rand	2024	2023

62. Budget variances (continued)

Fines, Penalties and Forfeits - (151%) - The main reason for the variance is that there was a thorough process during the reporting year, whereby expired/stagnated fines were cancelled including fines withdrawn through a court process.

Licence and permits (exchange - 239% and non-exchange - (100%)) - together - 4% - As the budget devides these items and the financial statements combine these items it would be best to see these items as a whole to determine the actual variance and it is below 10%.

Operational revenue - (1405)% and sale of goods and rendering of services - (100%) - together - 7% - As the budget devides these items and the financial statements combine these items it would be best to see these items as a whole to determine the actual variance and it is below 10%.

Other gains - 111% - Budgeting subject to impracticalities for the determination of the outcome in advance.

Expenditure:

Inventory consumed - (11%) - There was a decrease in inventory consumed which was not anticipated due to various vacancies that had an impact on spending.

Debt impairment - (124%) - There was a thorough process during the reporting year, whereby expired fines was withdrawn/cancelled and that caused the impairment to decrease drastically.

Irrecoverable debts written off - 188% - The increase was due to an indigent household campaign, with old debt written off for first time qualifiers.

Operational costs - (14%) - There was a decrease in operational expenditure and therefore a saving.

Losses on disposal of assets - 100% - Budgeting subject to impracticalities for the determination of the outcome in advance.

Other revenue and costs:

Transfers and subsidies-capital (in-kind - all) - 2292% - Budgeting subject to impracticalities for the determination of the outcome in advance.

Statement of financial position:

Investments short term - 100%, and investments longterm - (60%) - together - (1%) - it would be best to see these items as a whole to determine the actual variance and it is below 10%.

Receivables from exchange - 99% and non-exchange transactions - 56% and other current asset - (98%) - together - 45% - As the budget devides these items differently than the financial statements it would be best to see these items as a whole to determine the actual variance. Part of the increase is due to the change in indigent policy and collectability for the consumer debtors, as well as a 15.1% increase in electricity tariff for the period under review.

Inventory - 42% - The major influence on this variance relates to the increase in the delivery and receipt of stores inventory at year end.

VAT receivable - 1219% and VAT payable - (100%) - together - 328% - As the budget devides these items and the financial statements combine these items it would be best to see these items as a whole to determine the actual variance. The balance works around the timing of expenditure and budgeting is therefore subject to impracticalities for the determination of the outcome in advance.

Investment property - 12% - The variance is due to fair value adjustments made and budgeting is therefore subject to impracticalities for the determination of the outcome in advance.

Living resources - (12%) - The variance is due to a change in useful live and budgeting is therefore subject to impracticalities for the determination of the outcome in advance.

Trade and other payables from exchange - (27%) - The outcome of budgeting for trade and other payables are subject to multiple variables and estimates.

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62. Budget variances (continued)

Trade and other payables from non-exchange - 100% - Budgeting subject to impracticalities for the determination of the outcome in advance.

Cash flow statement:

Transfers and subsidies - operating - 47% and Transfers and subsidies - capital - (100%) - Together - (3%) - As the budget devides these items and the financial statements combine these items it would be best to see these items as a whole to determine the actual variance which is below 10%.

Interest income - 43% - Slower Capital Budget implementation, increased interest on outstanding debtors and more cash available for investing.

Proceeds on disposal of PPE - 100.0% - Budgeting is subject to impracticalities for the determination of the outcome in advance.

Capital assets - (20%) - The major influence on this variance relates to roll overs made from 2023/2024 budget to 2024/2025 budget and the non-cash public contributions that is excluded for cash flow purposes.

Increase/(decrease) in consumer deposits - (100%) - This item was budgeted for under financing activities but accounted for under operating activities in the financial statements.

63. Awards to close family members of persons in service of the state

Refer to pages 89 - 90 for detail relating to awards made to close family members of persons in the service of the state for the year ended 30 June 2024.

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Note 63 continued

AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE STATE IN EXCESS OF R2 000 IN TERMS OF PARAGRAPH 45 OF THE POLICY FOR THE PERIOD ENDING 30 JUNE 2024

No.	Creditor Name	Relationship	Person In The Service Of The State	Capacity	2023/2024	2022/2023
1	Appel VM (Virgil Appel)	Spouse	Delicia Appel	Marketing & Communications Officer (SANBI)	-	47,370.00
2	ADV Ettienne Vermaak	Spouse	JMC Vermaak	Pharmacist (Department of Health)	218,820.96	70,000.00
3	Bergstan South Africa Consulting And Development Engineers (Pty) Ltd	Spouse	Jacqueline Rene Beukes	Social Worker (Department of Social Development)	682,110.70	54,233.25
6	Conlog (Pty) Ltd	Spouse	Nirvasha Moodey	Director (Department of Health)	27,727.65	5,907.09
7	De Villiers D	Parent	Seulene De Villiers	Switchboard operator (Overstrand Municipality)	15,800.00	47,700.00
8	Du Plessis AA (Angies Catering	Child	Bronwyn Du Plessis	Admin Clerk (Overstrand Municipality)	-	11,400.00
9	Engelbrecht And Scorgie Architectural Offices	Spouse	Carlow Engelbrecht	ICT Administrator (Overstrand Municipality)	1,260,171.13	1,307,086.83
10	Fairbridges Wertheim Becker Attorney	Brother	Shaheed Hofmeester	Teacher (Department of Education)	3,336,958.75	3,986,933.51
		Spouse	Heenk Rauch	Petro SA- Programme Manager		
11	Greater Overberg Fire Protection Association	Child	Dr Pam Albertyn	WoW Teams (National Parks)	30,135.61	
12	Greenro Solutions (Pty) Ltd	Spouse	Nandipha Thabeng	Forensic Analyst (South African Police Service)	-	59,013.34
13	HiLoad Inyanga Construction (Pty) Ltd	Spouse	Antoinette van Wyk	Teacher (Department of Education)	24,795,953.39	8,538,863.68
14	Ikapa Reticulation & Flow	Spouse	Sophia Frances Anita Davids	Teacher (Department of Education)	17,501,878.24	27,044,030.05
15	iX Engineers (Pty) Ltd	Spouse	Riulani Mashegana	Nurse (Gauteng Department of Health)	3,641,784.82	5,830,747.45
16	JPCE (Pty) Ltd	Spouse	Johan Adriaan Minnie	Head: Operations Centre (City of Cape Town)	1,245,718.39	1,469,326.74
17	Masiqhame Trading 77 CC	Child	Simphiwe Gxilishe	Teacher (Department of Education)	28,101.95	-
18	Maxitec CC	Spouse	Riana Steenekamp	Media Liaison Officer (Overstrand Municipality)	517,630.16	881,908.16
19	NCC Environment Services	Spouse	Chande Rhoda	Head: Invasive Species (City of Cape Town)	-	51,801.54
20	Ncuthu and Son (Pty) Ltd	Spouse	Nozibele Victoria Batha	General Assistant: Cleaning (Overstrand Municipality)	-	11,500.00
21	Nedbank	Brother	MM Matoqane	Project Manager	-	Rates based
		Spouse	B Radebe	Director		
22	Neil Lyners And Associates (Rf) (Pty) Ltd	Brother	Hilary Gustav Lyners	Chief Engineer (Western Cape Provincial Government)	-	16,805,752.58
23	Nxinxis Services (Pty) Ltd	Spouse	Xolani Gqoli	Sergeant (South African Police Service)	-	83,700.00
24	Olivier MK (DJ Magic)	Parent	Lowies Adonis	Driver (Overstrand Municipality)	-	86,100.00
25	Phambili Rheeca (Pty) Ltd	Parent	Winston Maritz	Principle Clerk (Overstrand Municipality)	-	8,461.60
26	PJ Bookbinders	Child	Simone Barnes	Org. Development Practitioner (Department of The Premier)	-	18,885.00
27	Piston Power Chemicals CC	Spouse	Naoira Andhee	Teacher (Department of Education)	25,436.56	7,959.36
28	Sobantu M		Nomabhele Sobantu	Police Officer (South African Police Service)	9,346.00	3,485.00
29	Sound Works Hermanus (Pty) Ltd	Parent	JD Mitchell	Foreman (Theewaterskloof Municipality)	-	29,500.00
30	Spectrum Utility Management (Pty) Ltd	Spouse	Agnes Majele	Database Officer (Eskom)	-	792,457.09
31	Story Team (Pty) Ltd	Spouse	Bertram Loriston	Director: Examination Administration (Department of Education)	288,142.00	311,326.00
32	The Habit Guest House	Spouse	Pieter Marais	Councillor (Breede Valley Municipality)	6,930.03	3,980.00
33	WAB Printmedia (Pty) Ltd	Spouse	Adeline Brink	Manager: Corporate Services-Drakenstein Muni.	8,625.00	12,247.50
34	Zutari (Pty) Ltd (Aurecon)	Spouse	WZ Erasmus	Manager (Cape Nature)	3,142,283.05	2,568,111.01
35	AmandlaGCF Construction CC	Brother-in-law	John Emanual Jacobs	Department of Labour: Principal Inspector	651,769.24	651,769.24
		Sister	Unit Frazenburg	Deeds Office: Registrar		
		Brother	Eben Frazenburg	Western Cape Department of Education - Teacher		
		Sister	Jaqueline Frazenburg	Western Cape Department of Education - Teacher		
		Brother	Bryan Frazenburg	City of Cape Town - Traffic Department: Municipal Prosecutor		
36	Gibb (Pty) Ltd	Brother	David Moffett	Department of Rural Development and Land Reform - Director: Sp	2,365,654.13	5,669,893.19
		Sister	Nokuzola Mandla	Eastern Cape Department of Human Settlements - Control Works Inspector		
		Spouse	Conrad Hering	Department of Transport and Public Works - Electrical Engineer		
		Brother	Daniel Smit	Department of Environment Forestry and Fisheries - Deputy Director		
		Sister-in-law	Dolerencia Davids	City of Cape Town - Admin Officer		
		Brotehr-in-law	Hilton Davids	City of Cape Town - Admin Officer		
		Spouse	Chadwin Clark	Eskom - Instrument Technician		
		Father	Andre Petersen	Department of Education - Subject Specialist		
		Brother	Ian Bowker	Department of Asset Management and maintenance in Transport Directorate - Head: Pavement Materials & Rehabilitation		
		Spouse	Dianne Allderman	Eastern Cape Department of Education - Teacher		
		Brother	Pieter Schimper	Eskom Generation, Kriel Power Station - Engineering Manager, Design & Specification		
		Brother	Ernst Smit	Dept. Agriculture WC - Scientific Technician		
		Sister	Melissa van der Westhuizen	City of Cape Town - Assistant Professional Officer		
		Spouse	Alan Moon	City of Cape Town - Head: Business Continuity		
		Niece	Aditi Singh	Eskom - Senior Advisor Transfer Pricing, Finance		
		Spouse	Thando Gqobo	Ethekweni Municipality - Civil Engineering Technician		
		Spouse	Siyamthanda Jafta	Eastern Cape Department of Transport - Assistant Manager: Asset Management		
		Spouse	Nokuthula Mkhize	National Department of Water Affairs and Forestry - Accounting Clerk		
		Mother	Irma Brink	Department of Education – Free State - Teacher		
		Brother	Funanani Freeman Phidza	Economic Development - Director ICT		
		Brother	Rendani Phidza of Ntshavheni	Sports and Recreation - Senior Control Officer		
		Sister	Thendo Phidza	Eskom Rotek Industries - Junior Service Engineer		
		Brother-in-law	Herbert Humbulani Netshikwe	Depart of Minerals Resource - Senior Inspector		
		Sister-in-law	Teboho Victoria Kabi	Eskom Generation - Senior Technician		
		Spouse	Jacqueline Gooch	Department of Transport and Public Works - Head of Department		
		Spouse	Liezel Sophia Cloete	Department of Higher Education and Training - Lecturer		

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		Sister	Yvette Joubert	Western Cape Department of Education - Teacher		
		Brother	Heinrich Rudiger Jaskolka	Department of Justice - Gauteng - Magistrate		
		Brother	M.B. Haq	City Engineers - Architect/Town Planner		
37	Ian Dickie & Company (Pty) Ltd	Spouse	Deon Samuels	South African Police Service - Administrator	269,500.67	23,230.00
38	Wilstan Book Supplies CC	Spouse	Valencia Pamela Beukes	City of Capetown - Senior Professional Officer	-	7,885.55
39	Fuze Geomatics Cc	Spouse	Nhlanhla Ngcobo	Department of Higher Education - Administrator	450,417.11	397,406.49
		Sister	Bridget Mantlhasi	NW Department of Human Settlements: Personal Assistant		
		Sister	Duduzile M Langa	Department of Education: Senior Educational Specialist		
		Father	Kwetepe Monareng	South African National Defence Force: Warrant Officer		
		Spouse	Manale Diphoko	Transnet: Senior construction Manager		
		Father	Mmbulungeni Madi	Tholomela Municipality: Environmental Manager		
		Spouse	Resha Singh	Department of Education: Teacher		
		Sister	Nokwanda Dube	Construction Education & Training Authority (CETA): Chairperson of Bid Evaluation Committee		
40	Stop Doors Maintenance	Child	Lane Bothma	Department of Health- Medical Practitioner	-	10,407.50
41	Wilstan Services (Pty) Ltd	Spouse	Valencia Pamela Beukes	City of Cape Town - Senior Professional Officer	-	7,885.55
42	CSM Consulting Services (Pty) Ltd	Child	Andre Vancoillie	Western Cape Provincial Government Department of Environmental Affairs and Planning - Chief Town and Regional Planner	167,527.14	-
43	Daveng Consulting Engineers (Pty) Ltd	Spouse	Nancy Wilma Daniels	Department of Education - Teacher	974,165.33	668,671.68
44	Buitendag Jacques	Spouse	S Aletha Buitendag	Deprtment of Local Government	16,469.00	-
45	Minnaar M (Pty) Ltd	In Law	Karin Van Der Merwe	Overstrand Municipality - HR Officer	8,550.00	-
46	Electrical Products	Spouse	Tanya Lubbe	Teacher (Department of Education)	41,957.06	-
47	WEC Consult	Partner	Yazeed Daniels	Teacher (Department of Education)	1,789,206.89	-
48	FG Jacobs Transport CC	Spouse	Herman Poole	Teacher (Department of Education)		
		Child	Merle Flagg		803,903.15	
					64,322,674.11	**77,586,935.98**

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Schedule of external loans as at 30 June 2024

	Loan Number	Redeemable	Balance at Friday, 30 June 2023	Received during the period	Redeemed written off during the period	Balance at Sunday, 30 June 2024
			Rand	Rand	Rand	Rand
Development Bank of South Africa						
DBSA @ 10.920%	103946/1	2026	12,000,000	-	4,000,000	8,000,000
DBSA @ 10.600%	103946/2	2026	100,000,000	-	-	100,000,000
DBSA @ 11.833%	61007348	2030	21,316,392	-	1,906,692	19,409,700
DBSA @ 10.728%	61007381	2030	21,323,465	-	1,982,371	19,341,094
DBSA @ 10.205%	61007382	2030	21,887,615	-	2,072,157	19,815,458
DBSA @ 9.240%	61007559	2029	38,011,582	-	5,007,142	33,004,440
DBSA @ 9.994%	61007575	2029	40,900,999	-	5,282,754	35,618,245
DBSA @ 9.587%	61007576	2029	43,105,161	-	5,626,951	37,478,210
			298,545,214	**-**	**25,878,067**	**272,667,147**
Annuity loans						
ABSA @ 10.440%	4073054262	2024	4,946,426	-	4,946,426	-
ABSA @ 10.820%	4073923493	2024	5,290,472	-	5,290,472	-
ABSA @ 10.380%	0387230981	2024	12,566,100	-	8,163,188	4,402,912
ABSA @ 9.110%	0387230982	2028	15,458,340	-	2,564,060	12,894,280
ABSA @ 10.940%	0387230984	2029	23,624,596	-	2,962,702	20,661,894
ABSA @ 9.950%	0387230986	2030	22,406,575	-	2,343,689	20,062,886
STDB @ 11.030%	729777	2032	47,068,493	-	3,294,715	43,773,778
STDB @ 12.050%	793705	2033	50,000,000	-	2,505,631	47,494,369
STDB @ 11.520%	852993	2034	-	50,000,000	-	50,000,000
			181,361,002	**50,000,000**	**32,070,883**	**199,290,119**
Total external loans						
Development Bank of South Africa			298,545,214	-	25,878,067	272,667,147
Annuity loans			181,361,002	50,000,000	32,070,883	199,290,119
			479,906,216	**50,000,000**	**57,948,950**	**471,957,266**

Overstrand Municipality
Appendix B

Analysis of property, plant and equipment as at 30 June 2024

	Cost/Revaluation						Accumulated depreciation						
	Opening Balance Rand	Additions Rand	Disposals Rand	Transfers Rand	Fair value Rand	Closing Balance Rand	Opening Balance Rand	Disposals Rand	Transfers Rand	Depreciation Rand	Impairment loss Rand	Closing Balance Rand	Carrying value Rand
Land and buildings													
Land (Separate for AFS purposes)	406,114,641	5,633,000	(816,425)	(21,779)	-	**410,909,437**	(425,208)	-	-	-	-	**(425,208)**	410,484,229
Buildings (Separate for AFS purposes)	156,166,615	3,262,213	-	-	-	**159,428,828**	(75,017,451)	-	-	(3,526,275)	-	**(78,543,726)**	80,885,102
	562,281,256	**8,895,213**	**(816,425)**	**(21,779)**	**-**	570,338,265	**(75,442,659)**	**-**	**-**	**(3,526,275)**	**-**	**(78,968,934)**	**491,369,331**
Infrastructure													
Roads, Pavements & Bridges	1,665,757,209	40,084,012	-	(4,254,334)	-	**1,701,586,887**	(635,420,054)	-	-	(40,379,457)	-	**(675,799,511)**	1,025,787,376
Storm water	384,601,994	6,294,531	-	1,114,490	-	**392,011,015**	(136,813,888)	-	-	(8,695,409)	-	**(145,509,297)**	246,501,718
Electricity	1,160,128,331	49,583,164	(680,075)	-	-	**1,209,031,420**	(626,958,755)	680,075	-	(26,988,425)	(578,807)	**(653,845,912)**	555,185,508
Water purification	1,193,263,411	29,554,919	(5,722,790)	1,506,139	-	**1,218,601,679**	(680,585,693)	5,722,789	-	(22,698,812)	(499,087)	**(698,060,803)**	520,540,876
Sewerage purification	844,354,218	40,439,943	(2,148,802)	1,633,705	-	**884,279,064**	(376,331,379)	2,148,802	-	(21,049,148)	(1,680,422)	**(396,912,147)**	487,366,917
Waste Management	69,892,077	115,217	-	-	-	**70,007,294**	(30,243,428)	-	-	(2,660,618)	(7,720)	**(32,911,766)**	37,095,528
	5,317,997,240	**166,071,786**	**(8,551,667)**	**-**	**-**	5,475,517,359	**(2,486,353,197)**	**8,551,666**	**-**	**(122,471,869)**	**(2,766,036)**	**(2,603,039,436)**	**2,872,477,923**
Community Assets													
Other	404,097,295	10,563,791	-	(307,010)	-	**414,354,076**	(170,143,900)	-	-	(14,231,764)	-	**(184,375,664)**	229,978,412
	404,097,295	**10,563,791**	**-**	**(307,010)**	**-**	414,354,076	**(170,143,900)**	**-**	**-**	**(14,231,764)**	**-**	**(184,375,664)**	**229,978,412**
Heritage assets													
Other	118,875,032	-	-	-	-	**118,875,032**	(9,250,000)	-	-	-	-	**(9,250,000)**	109,625,032
	118,875,032	**-**	**-**	**-**	**-**	118,875,032	**(9,250,000)**	**-**	**-**	**-**	**-**	**(9,250,000)**	**109,625,032**
Other assets													
General vehicles	128,906,286	1,986,816	-	-	-	**130,893,102**	(29,761,089)	-	-	(5,248,481)	(871,636)	**(35,881,206)**	95,011,896
Plant & equipment	19,543,436	1,098,546	-	-	-	**20,641,982**	(9,043,883)	-	-	(1,456,480)	-	**(10,500,363)**	10,141,619
Office Equipment	32,823,154	4,830,503	(963,947)	-	-	**36,689,710**	(20,562,669)	963,947	-	(2,201,770)	(180,917)	**(21,981,409)**	14,708,301
	181,272,876	**7,915,865**	**(963,947)**	**-**	**-**	188,224,794	**(59,367,641)**	**963,947**	**-**	**(8,906,731)**	**(1,052,553)**	**(68,362,978)**	**119,861,816**
Total property plant and equipment													
Land and buildings	562,281,256	8,895,213	(816,425)	(21,779)	-	**570,338,265**	(75,442,659)	-	-	(3,526,275)	-	**(78,968,934)**	491,369,331
Infrastructure	5,317,997,240	166,071,786	(8,551,667)	-	-	**5,475,517,359**	(2,486,353,197)	8,551,666	-	(122,471,869)	(2,766,036)	**(2,603,039,436)**	2,872,477,923
Community Assets	404,097,295	10,563,791	-	(307,010)	-	**414,354,076**	(170,143,900)	-	-	(14,231,764)	-	**(184,375,664)**	229,978,412
Heritage assets	118,875,032	-	-	-	-	**118,875,032**	(9,250,000)	-	-	-	-	**(9,250,000)**	109,625,032
Other assets	181,272,876	7,915,865	(963,947)	-	-	**188,224,794**	(59,367,641)	963,947	-	(8,906,731)	(1,052,553)	**(68,362,978)**	119,861,816
	6,584,523,699	**193,446,655**	**(10,332,039)**	**(328,789)**	**-**	6,767,309,526	**(2,800,557,397)**	**9,515,613**	**-**	**(149,136,639)**	**(3,818,589)**	**(2,943,997,012)**	**3,823,312,514**
Living resources													
K9 unit dogs	677,318	-	-	-	-	**677,318**	(135,464)	-	-	(126,862)	-	**(262,326)**	414,992
	677,318	**-**	**-**	**-**	**-**	677,318	**(135,464)**	**-**	**-**	**(126,862)**	**-**	**(262,326)**	**414,992**

Overstrand Municipality
Appendix B

Analysis of property, plant and equipment as at 30 June 2024

	Cost/Revaluation						Accumulated depreciation						
	Opening Balance Rand	Additions Rand	Disposals Rand	Transfers Rand	Fair value Rand	Closing Balance Rand	Opening Balance Rand	Disposals Rand	Transfers Rand	Depreciation Rand	Impairment loss Rand	Closing Balance Rand	Carrying value Rand
Intangible assets													
Computers - software & programming	10,999,198	71,288	-	-	-	**11,070,486**	(4,672,561)	-	-	(708,340)	-	**(5,380,901)**	5,689,585
Other	2,360,000	-	-	-	-	**2,360,000**	-	-	-	-	-	**-**	2,360,000
	13,359,198	**71,288**	**-**	**-**	**-**	13,430,486	**(4,672,561)**	**-**	**-**	**(708,340)**	**-**	**(5,380,901)**	**8,049,585**
Investment properties													
Investment property	151,589,000	-	-	21,779	**12,824,971**	**164,435,750**	-	-	-	-	-	**-**	164,435,750
	151,589,000	**-**	**-**	**21,779**	**12,824,971**	164,435,750	**-**	**-**	**-**	**-**	**-**	**-**	**164,435,750**
Total													
Land and buildings	562,281,256	8,895,213	(816,425)	(21,779)	**-**	**570,338,265**	(75,442,659)	-	-	(3,526,275)	-	**(78,968,934)**	491,369,331
Infrastructure	5,317,997,240	166,071,786	(8,551,667)	-	**-**	**5,475,517,359**	(2,486,353,197)	8,551,666	**-**	(122,471,869)	(2,766,036)	**(2,603,039,436)**	2,872,477,923
Community Assets	404,097,295	10,563,791	**-**	(307,010)	**-**	**414,354,076**	(170,143,900)	-	-	(14,231,764)	**-**	**(184,375,664)**	229,978,412
Heritage assets	118,875,032	-	-	-	**-**	**118,875,032**	(9,250,000)	-	-	-	-	**(9,250,000)**	109,625,032
Other assets	181,272,876	7,915,865	(963,947)	-	**-**	**188,224,794**	(59,367,641)	963,947	**-**	(8,906,731)	(1,052,553)	**(68,362,978)**	119,861,816
Living resources	677,318	-	-	-	**-**	**677,318**	(135,464)	-	-	(126,862)	**-**	**(262,326)**	414,992
Intangible assets	13,359,198	71,288	-	-	**-**	**13,430,486**	(4,672,561)	-	-	(708,340)	**-**	**(5,380,901)**	8,049,585
Investment properties	151,589,000	-	-	21,779	**12,824,971**	**164,435,750**	-	-	-	-	-	**-**	164,435,750
	6,750,149,215	**193,517,943**	**(10,332,039)**	**(307,010)**	**12,824,971**	6,945,853,080	**(2,805,365,422)**	**9,515,613**	**-**	**(149,971,841)**	**(3,818,589)**	**(2,949,640,239)**	**3,996,212,841**

Overstrand Municipality
Appendix C

Segmental analysis of property, plant and equipment as at 30 June 2024

	Cost/Revaluation						Accumulated Depreciation						
	Opening Balance Rand	Additions Rand	Disposals Rand	Transfers Rand	Fair value Rand	Closing Balance Rand	Opening Balance Rand	Disposals Rand	Transfers Rand	Depreciation Rand	Impairment deficit Rand	Closing Balance Rand	Carrying value Rand
Municipality													
Finance & Admin/Finance	1,027,377,362	16,882,366	(1,780,372)	-	12,824,971	**1,055,304,327**	(148,732,861)	963,947	-	(13,141,346)	(1,052,553)	**(161,962,813)**	893,341,514
Comm. & Social/Libraries and archives	404,097,295	10,563,791	-	(307,010)	-	**414,354,076**	(170,143,900)	-	-	(14,231,764)	-	**(184,375,664)**	229,978,412
Public Safety/Police	677,318	-	-	-	-	**677,318**	(135,464)	-	-	(126,862)	-	**(262,326)**	414,992
Waste Water Management/Sewerage	844,354,218	40,439,943	(2,148,802)	1,633,705	-	**884,279,064**	(376,331,379)	2,148,802	-	(21,049,148)	(1,680,422)	**(396,912,147)**	487,366,917
Road Transport/Roads	2,050,359,203	46,378,543	-	(3,139,844)	-	**2,093,597,902**	(772,233,942)	-	-	(49,074,866)	-	**(821,308,808)**	1,272,289,094
Water/Water Distribution	1,193,263,411	29,554,919	(5,722,790)	1,506,139	-	**1,218,601,679**	(680,585,693)	5,722,789	-	(22,698,812)	(499,087)	**(698,060,803)**	520,540,876
Electricity /Electricity Distribution	1,160,128,331	49,583,164	(680,075)	-	-	**1,209,031,420**	(626,958,755)	680,075	-	(26,988,425)	(578,807)	**(653,845,912)**	555,185,508
Waste management/Refuse	69,892,077	115,217	-	-	-	**70,007,294**	(30,243,428)	-	-	(2,660,618)	(7,720)	**(32,911,766)**	37,095,528
	6,750,149,215	**193,517,943**	**(10,332,039)**	**(307,010)**	**12,824,971**	**6,945,853,080**	**(2,805,365,422)**	**9,515,613**	**-**	**(149,971,841)**	**(3,818,589)**	**(2,949,640,239)**	**3,996,212,841**
Total													
Municipality	6,750,149,215	193,517,943	(10,332,039)	(307,010)	**12,824,971**	**6,945,853,080**	(2,805,365,422)	9,515,613	-	(149,971,841)	(3,818,589)	**(2,949,640,239)**	3,996,212,841
	6,750,149,215	**193,517,943**	**(10,332,039)**	**(307,010)**	**12,824,971**	**6,945,853,080**	**(2,805,365,422)**	**9,515,613**	**-**	**(149,971,841)**	**(3,818,589)**	**(2,949,640,239)**	**3,996,212,841**

Segmental Statement of Financial Performance for the year ended 30 June 2024

Prior Year				Current Year		
Actual Income Rand	Actual Expenditure Rand	Surplus /(Deficit) Rand		Actual Income Rand	Actual Expenditure Rand	Surplus /(Deficit) Rand
			Municipality			
73,092,464	60,848,643	12,243,821	Executive and Council	106,419,692	68,349,115	38,070,577
389,157,923	215,486,584	173,671,339	Finance and Administration	457,860,338	219,137,614	238,722,724
20,394,170	47,425,118	(27,030,948)	Planning and Development	21,179,477	48,212,462	(27,032,985)
9,861,608	22,984,003	(13,122,395)	Comm. & Social/Libraries and archives	9,474,486	36,149,001	(26,674,515)
82,149,986	59,986,757	22,163,229	Housing	138,627,897	109,722,700	28,905,197
76,053,995	157,012,720	(80,958,725)	Public Safety	(7,188,216)	92,802,040	(99,990,256)
14,939,134	57,811,390	(42,872,256)	Sport and Recreation	18,509,902	57,556,301	(39,046,399)
39,790	24,511,300	(24,471,510)	Environmental Protection	40,459	24,623,178	(24,582,719)
141,589,027	134,708,673	6,880,354	Waste Water Management/Sewerage	145,523,722	147,196,098	(1,672,376)
14,876,922	108,343,402	(93,466,480)	Road Transport/Roads	15,248,468	131,258,244	(116,009,776)
181,605,321	139,628,886	41,976,435	Water/Water Distribution	206,016,785	160,902,486	45,114,299
576,235,057	439,666,488	136,568,569	Electricity /Electricity Distribution	661,408,933	553,663,757	107,745,176
49	3,721,544	(3,721,495)	Other	22	2,830,401	(2,830,379)
-	3,150,140	(3,150,140)	Internal Audit	-	3,339,057	(3,339,057)
101,719,952	96,741,512	4,978,440	Waste Management/Refuse	108,719,388	97,058,991	11,660,397
1,681,715,398	**1,572,027,160**	**109,688,238**		**1,881,841,353**	**1,752,801,445**	**129,039,908**
			Other charges			
109,097,708	109,097,708	-		108,255,130	108,255,130	-
109,097,708	**109,097,708**	**-**		**108,255,130**	**108,255,130**	**-**
1,681,715,398	1,572,027,160	109,688,238	Municipality	1,881,841,353	1,752,801,445	129,039,908
109,097,708	109,097,708	-	Other charges	108,255,130	108,255,130	-
1,790,813,106	**1,681,124,868**	**109,688,238**	**Total**	**1,990,096,483**	**1,861,056,575**	**129,039,908**

Overstrand Municipality
Appendix E(1)

Actual versus Budget (Revenue and Expenditure) for the year ended 30 June 2024

	Current year 2024 Act. Bal.	Current year 2024 Adjusted budget	Variance		Explanation of Significant Variances greater than 10% versus Budget
	Rand	Rand	Rand	Var	
Revenue					
Property rates	339,596,228	340,506,300	(910,072)	(0.3)	
Service charges	1,001,922,259	961,452,182	40,470,077	4.2	
Construction contracts	104,289,000	-	104,289,000	-	
Rental of facilities and equipment	8,287,035	6,772,601	1,514,434	22.4	Note 62
Agency services	6,596,295	6,719,000	(122,705)	(1.8)	
Licences and permits	2,930,727	2,806,599	124,128	4.4	
Other income	37,774,640	133,045,973	(95,271,333)	(71.6)	Note 62
Fines, penalties and forfeits	(22,969,626)	45,420,830	(68,390,456)	(150.6)	Note 62
Transfers and subsidies	284,322,762	289,644,352	(5,321,590)	(1.8)	
Public contributions	21,294,130	890,267	20,403,863	2,291.9	Note 62
Interest received	81,118,515	68,700,500	12,418,015	18.1	Note 62
	1,865,161,965	1,855,958,604	9,203,361	0.5	
Expenses					
Personnel	(525,227,178)	(549,645,147)	24,417,969	(4.4)	
Remuneration of councillors	(12,730,105)	(12,898,325)	168,220	(1.3)	
Depreciation/amortisation and impairment	(153,790,429)	(149,403,200)	(4,387,229)	2.9	
Impairments	-	-	-	-	
Finance costs	(48,570,690)	(49,658,000)	1,087,310	(2.2)	
Debt Impairment	12,141,475	(50,372,062)	62,513,537	(124.1)	Note 62
Bad debts written off	(30,884,043)	(10,709,492)	(20,174,551)	188.4	Note 62
Materials	(59,851,410)	(69,345,473)	9,494,063	(13.7)	Note 62
Bulk purchases	(444,223,058)	(443,828,526)	(394,532)	0.1	
Contracted Services	(293,270,297)	(311,443,371)	18,173,074	(5.8)	
Transfers and Subsidies	(16,590,311)	(16,580,200)	(10,111)	0.1	
Construction contracts	(104,289,000)	-	(104,289,000)	-	
General Expenses	(75,001,902)	(206,948,315)	131,946,413	(63.8)	Note 62
	(1,752,286,948)	(1,870,832,111)	118,545,163	(6.3)	
Other revenue and costs					
Gain or loss on disposal of assets and liabilities	(514,417)	-	(514,417)	100.0	Note 62
Fair value adjustments	16,679,308	7,900,000	8,779,308	111.1	Note 62
	16,164,891	7,900,000	8,264,891	104.6	
Net surplus/ (deficit) for the year	129,039,908	(6,973,507)	136,013,415	(1,950.4)	

Overstrand Municipality
Appendix E(2)

Budget Analysis of Capital Expenditure as at 30 June 2024

	Additions Rand	Revised Budget Rand	Variance Rand	Variance %	Explanation of significant variances from budget
Municipality					
Executive & Council/Mayor and Council	7,367	7,368	1	-	
Planning and Development/Economic Development/Plan	6,170,473	825,112	(5,345,361)	**(648)**	Non-cash public contributions received
Comm. & Social/Libraries and archives	1,370,515	1,360,002	(10,513)	**(1)**	
Housing	33,678,000	33,678,000	-	-	
Public Safety/Police	2,310,424	3,450,000	1,139,576	**33**	Roll over projects identified to be completed in 2024-2025
Sport and Recreation	5,741,126	3,836,864	(1,904,262)	**(50)**	Non-cash public contributions received
Waste Water Management/Sewerage	46,734,770	68,363,433	21,628,663	**32**	Roll over projects identified to be completed in 2024-2025
Road Transport/Roads	11,755,142	5,079,900	(6,675,242)	**(131)**	Non-cash public contributions received
Water/Water Distribution	29,091,572	31,124,472	2,032,900	**7**	
Electricity /Electricity Distribution	49,583,233	59,628,883	10,045,650	**17**	Roll over projects identified to be completed in 2024-2025
Corporate Services	6,960,107	7,277,402	317,295	**4**	
Waste Management	115,217	595,088	479,871	**81**	Roll over projects identified to be completed in 2024-2025
	193,517,946	**215,226,524**	**21,708,578**	**10**	

Overstrand Municipality
Appendix F
Disclosures of Grants and Subsidies in terms of Section 123 MFMA, 56 of 2003 for the year ended 30 June 2024

Name of Grants	Name of organ of state or municipal entity	Quarterly Receipts					Quarterly Expenditure					Grants and Subsidies delayed / withheld					Reason for delay/withholding of funds	Did your municipality comply with the grant conditions in terms of grant framework in the latest Division of Revenue Act	Reason for noncompliance
		Sep	Dec	Mar	Jun	Tot	Sep	Dec	Mar	Jun	Tot	Sep	Dec	Mar	Jun	Tot		Yes/ No	
FMG	NT	1,550	-	-	-	1,550	25	170	125	1,230	1,550	-	-	-	-	-	N/A	Yes	N/A
EPWP	NT	892	1,603	871	-	3,366	686	901	1,016	763	3,366	-	-	-	-	-	N/A	Yes	N/A
MIG	NT	10,252	7,871	5,732	-	23,855	754	10,870	2,000	6,546	20,170	-	-	-	-	-	N/A	Yes	N/A
INEP	NT	8,000	12,000	4,380	-	24,380	775	7,341	110	16,154	24,380	-	-	-	-	-	N/A	Yes	N/A
WSIG	NT	500	1,500	2,500	-	4,500	-	905	3,164	431	4,500	-	-	-	-	-	N/A	Yes	N/A
EEDM	NT	1,000	2,000	1,200	-	4,200	-	-	218	4,182	4,400	-	-	-	-	-	N/A	Yes	N/A
Library	PT	2,800	2,800	2,798	-	8,398	1,933	2,332	1,863	2,270	8,398	-	-	-	-	-	N/A	Yes	N/A
M&CTIG	PT	-	-	400	-	400	-	-	400	-	400	-	-	-	-	-	N/A	Yes	N/A
CDW	PT	76	-	-	-	76	-	29	21	26	76	-	-	-	-	-	N/A	Yes	N/A
FMCG	PT	-	-	200	-	200	-	-	-	139	139	-	-	-	-	-	N/A	Yes	N/A
K9 UNIT	PT	3,345	-	-	-	3,345	1,063	1,741	541	-	3,345	-	-	-	-	-	N/A	Yes	N/A
Mun Intervention	PT	-	-	-	-	-	-	-	-	79	79	-	-	-	-	-	N/A	Yes	N/A
MSD&CBG	PT	-	-	500	-	500	-	-	179	56	235	-	-	-	-	-	N/A	Yes	N/A
Emer Load-shed	PT	-	-	-	-	-	-	-	4,658	-	4,658	-	-	-	-	-	N/A	Yes	N/A
LawEnf Unit	PT	4,065	-	-	-	4,065	1,039	1,598	846	800	4,283	-	-	-	-	-	N/A	Yes	N/A
Thusong	PT	-	-	-	-	-	-	-	2	89	91	-	-	-	-	-	N/A	Yes	N/A
Mun Disaster Response	NT	-	-	12,472	-	12,472	-	-	7,672	4,372	12,044	-	-	-	-	-	N/A	Yes	N/A
Library Replacement	PT	-	-	372	-	372	-	-	-	233	233	-	-	-	-	-	N/A	Yes	N/A
HSD	PT	-	-	18,651	14,998	33,649	-	-	5,049	28,629	33,678	-	-	-	-	-	N/A	Yes	N/A
Title Deed Restoration	PT	-	-	-	362	362	4	47	100	211	362	-	-	-	-	-	N/A	Yes	N/A
		32,480	27,774	50,076	15,360	125,690	6,279	25,934	27,964	66,210	126,387	-	-	-	-	-			

Note: A municipality should provide additional information on how a grant was spent per Vote. This excludes allocations from the Equitable Share.

ANNEXURE B:
REPORT OF THE AUDITOR-GENERAL

Report of the auditor-general to the Western Cape Provincial Parliament and the council on the Overstrand Municipality

Report on the audit of the financial statements

Opinion

1. I have audited the financial statements of the Overstrand Municipality set out on pages 3 to 90, which comprise the statement of financial position as at 30 June 2024, statement of financial performance, statement of changes in net assets, cash flow statement and statement of comparison of budget and actual amounts for the year then ended, as well as notes to the financial statements, including a summary of significant accounting policies.

2. In my opinion, the financial statements present fairly, in all material respects, the financial position of the Overstrand Municipality as at 30 June 2024 and its financial performance and cash flows for the year then ended in accordance with the Standard of Generally Recognised Accounting Practice (GRAP) and the requirements of the Municipal Finance Management Act 56 of 2003 (MFMA) and the Division of Revenue Act 5 of 2023 (Dora).

Basis for opinion

3. I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the responsibilities of the auditor-general for the audit of the financial statements section of my report.

4. I am independent of the municipality in accordance with the International Ethics Standards Board for Accountants' *International code of ethics for professional accountants (including International Independence Standards)* (IESBA code) as well as other ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA code.

5. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of matters

6. I draw attention to the matters below. My opinion is not modified in respect of these matter.

Restatement of corresponding figures

7. As disclosed in note 48 to the financial statements, the corresponding figures for 30 June 2023 were restated as a result of errors in the financial statements of the municipality at and for the year ended 30 June 2024.

Material impairments

8. As disclosed in note 36 to the financial statements, material losses of R30, 9 million (2022-23: R10, 2 million) was incurred as a result of a write-off of irrecoverable consumer debtors.

9. As disclosed in note 14 to the financial statement, the municipality has provided for impairment of receivables from exchange transactions amounting to R57, 8 million (2022-23: R38 million).

10. As disclosed in note 13 to the financial statements, the municipality has provided for impairment of receivables from non-exchange transactions amounting to R103, 2 million (2022-23: R132 million).

Other matter

11. I draw attention to the matters below. My opinion is not modified in respect of this matter.

Unaudited disclosure notes

12. In terms of sections 125(2)(e) of the MFMA, the municipality is required to disclose particulars of non-compliance with the MFMA in the financial statements. This disclosure requirement did not form part of the audit of the financial statements and accordingly I do not express an opinion on it.

Responsibilities of the accounting officer for the financial statements

13. The accounting officer is responsible for the preparation and fair presentation of the financial statements in accordance with GRAP and the requirements of the MFMA and Dora, and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

14. In preparing the financial statements, the accounting officer is responsible for assessing the municipality's ability to continue as a going concern; disclosing, as applicable, matters relating to going concern; and using the going concern basis of accounting unless the appropriate governance structure either intends to liquidate the municipality or to cease operations, or has no realistic alternative but to do so.

Responsibilities of the auditor-general for the audit of the financial statements

15. My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

16. A further description of my responsibilities for the audit of the financial statements is included in the annexure to this auditor's report. This description, which is located at pages 6-7 forms part of this auditor's report.

Report on the audit of the annual performance report

17. In accordance with the Public Audit Act 25 of 2004 (PAA) and the general notice issued in terms thereof, I must audit and report on the usefulness and reliability of the reported performance against predetermined objectives for the selected objective presented in the annual performance report. The accounting officer is responsible for the preparation of the annual performance report.

18. I selected the following objective presented in the annual performance report for the year ended 30 June 2024 for auditing. I selected objective that measures the municipality's performance on its primary mandated functions and that is of significant national, community or public interest.

Objective	Page numbers	Purpose
Strategic objective 2 – the provision and maintenance of municipal services	136-144	The objective was selected as it links to the mandate of the municipality and also targets the provision of basic services to the community. The targets that have also been set by the municipality includes provision of basic services to the informal settlements including the invaded land.

19. I evaluated the reported performance information for the selected objective against the criteria developed from the performance management and reporting framework, as defined in the general notice. When an annual performance report is prepared using these criteria, it provides useful and reliable information and insights to users on the municipality's planning and delivery on its mandate and objectives.

20. I performed procedures to test whether:

- the indicators used for planning and reporting on performance can be linked directly to the municipality's mandate and the achievement of its planned objectives
- all the indicators relevant for measuring the municipality's performance against its primary mandated and prioritised functions and planned objectives are included
- the indicators are well defined to ensure that they are easy to understand and can be applied consistently, as well as verifiable so that I can confirm the methods and processes to be used for measuring achievements
- the targets can be linked directly to the achievement of the indicators and are specific, time bound and measurable to ensure that it is easy to understand what should be delivered and by when, the required level of performance as well as how performance will be evaluated

- the indicators and targets reported on in the annual performance report are the same as those committed to in the approved initial or revised planning documents
- the reported performance information is presented in the annual performance report in the prescribed manner and is comparable and understandable.
- there is adequate supporting evidence for the achievements reported and for the reasons provided for measures taken to improve performance.

21. I performed the procedures for the purpose of reporting material findings only; and not to express an assurance opinion or conclusion.

22. I did not identify any material findings on the reported performance information for the selected objective.

Report on compliance with legislation

23. In accordance with the PAA and the general notice issued in terms thereof, I must audit and report on compliance with applicable legislation relating to financial matters, financial management and other related matters. The accounting officer is responsible for the municipality's compliance with legislation.

24. I performed procedures to test compliance with selected requirements in key legislation in accordance with the findings engagement methodology of the Auditor-General of South Africa (AGSA). This engagement is not an assurance engagement. Accordingly, I do not express an assurance opinion or conclusion.

25. Through an established AGSA process, I selected requirements in key legislation for compliance testing that are relevant to the financial and performance management of the municipality, clear to allow consistent measurement and evaluation, while also sufficiently detailed and readily available to report in an understandable manner. The selected legislative requirements are included in the annexure to this auditor's report.

26. I did not identify any material non-compliance with the selected legislative requirements.

Other information in the annual report

27. The accounting officer is responsible for the other information included in the annual report. The other information referred to does not include the financial statements, the auditor's report and those selected objectives presented in the annual performance report that have been specifically reported on in this auditor's report.

28. My opinion on the financial statements, the report on the audit of the annual performance report and the report on compliance with legislation do not cover the other information included in the annual report and I do not express an audit opinion or any form of assurance conclusion on it.

29. My responsibility is to read this other information and, in doing so, consider whether it is materially inconsistent with the financial statements and the selected objectives presented in

the annual performance report or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

30. I did not receive the other information prior to the date of this auditor's report. When I do receive and read this information, if I conclude that there is a material misstatement therein, I am required to communicate the matter to those charged with governance and request that the other information be corrected. If the other information is not corrected, I may have to retract this auditor's report and re-issue an amended report as appropriate. However, if it is corrected, this will not be necessary.

Internal control deficiencies

31. I considered internal control relevant to my audit of the financial statements, annual performance report and compliance with applicable legislation; however, my objective was not to express any form of assurance on it.

32. I did not identify any significant deficiencies in internal control.

Other reports

33. I draw attention to the following engagements conducted by various parties. This report did not form part of my opinion on the financial statements or my findings on the reported performance information or compliance with legislation.

34. The Special Investigation Unit investigated an allegation of irregularities within the municipality's housing department, covering the 2021-22 financial period. The investigation concluded on 9 October 2024 and resulted in the municipality being issued recommendations.

Cape Town



22 January 2025

AUDITOR-GENERAL
SOUTH AFRICA

Auditing to build public confidence

Annexure to the auditor's report

The annexure includes the following:

- The auditor-general's responsibility for the audit
- The selected legislative requirements for compliance testing

Auditor-general's responsibility for the audit

Professional judgement and professional scepticism

As part of an audit in accordance with the ISAs, I exercise professional judgement and maintain professional scepticism throughout my audit of the financial statements and the procedures performed on reported performance information for selected objectives and on the municipality's compliance with selected requirements in key legislation.

Financial statements

In addition to my responsibility for the audit of the financial statements as described in this auditor's report, I also:

- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error; design and perform audit procedures responsive to those risks; and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the municipality's internal control
- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made
- conclude on the appropriateness of the use of the going concern basis of accounting in the preparation of the financial statements. I also conclude, based on the audit evidence obtained, whether a material uncertainty exists relating to events or conditions that may cast significant doubt on the ability of the municipality to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements about the material uncertainty or, if such disclosures are inadequate, to modify my opinion on the financial statements. My conclusions are based on the information available to me at the date of this auditor's report. However, future events or conditions may cause a municipality to cease operating as a going concern
- evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

Communication with those charged with governance

I communicate with the accounting officer regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

I also provide the accounting officer with a statement that I have complied with relevant ethical requirements regarding independence and communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and, where applicable, actions taken to eliminate threats or safeguards applied.

Compliance with legislation – selected legislative requirements

The selected legislative requirements are as follows:

Legislation	Sections or regulations
Municipal Finance Management Act 56 of 2003	Sections: 1, 11(1), 13(2), 14(1), 14(2)(a), 14(2)(b), 15, 24(2)(c)(iv), 28(1), 29(1), 29(2)(b), 32(2), 32(2)(a), 32(2)(a)(i), 32(2)(a)(ii), Sections: 32(2)(b), 32(6)(a), 32(7), 53(1)(c)(ii), 54(1)(c), 62(1)(d), 63(2)(a), 63(2)(c), 64(2)(b), 64(2)(c), 64(2)(e), 64(2)(f), Sections: 64(2)(g), 65(2)(a), 65(2)(b), 65(2)(e), 72(1)(a)(ii), 112(1)(j), 116(2)(b), 116(2)(c)(ii), 117, 122(1), 122(2), 126(1)(a), Sections: 126(1)(b), 127(2), 127(5)(a)(i), 127(5)(a)(ii), 129(1), 129(3), 133(1)(a), 133(1)(c)(i), 133(1)(c)(ii), 170, 171(4)(a), 171(4)(b)
MFMA: Municipal Budget and Reporting Regulations, 2009	Regulations: 71(1)(a), 71(1)(a)(b), 71(2)(a), 71(2)(b), 71(2)(d), 72(a), 72(b), 72(c)
MFMA: Municipal Investment Regulations, 2005	Regulations 3(1)(a), 3(3), 6, 7, 12(2), 12(3)
MFMA: Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings, 2014	Regulations 5(4), 6(8)(a), 6(8)(b), 10(1)
MFMA: Municipal Supply Chain Management Regulations, 2017	Regulations: 5, 12(1)(c), 12(3), 13(b), 13(c), 16(a), 17(1)(a), 17(1)(b), 17(1)(c), 19(a), 21(b), 22(1)(b)(i), 22(2), 27(2)(a), 27(2)(e), Regulations: 28(1)(a)(i), 29(1)(a), 29(1)(b), 29(5)(a)(ii), 29(5)(b)(ii), 32, 36(1), 36(1)(a), 38(1)(c), 38(1)(d)(ii), 38(1)(e), 38(1)(g)(i), Regulations: 38(1)(g)(ii), 38(1)(g)(iii), 43, 44, 46(2)(e), 46(2)(f)
Municipal Systems Act 32 of 2000	Sections: 25(1), 26(a), 26(c), 26(h), 26(i), 29(1)(b)(ii), 34(a), 34(b), 38(a), 41(1)(a), 41(1)(b), 41(1)(c)(ii), 42, 43(2), Sections: 54A(1)(a),56(1)(a), 57(2)(a), 57(6)(a), 66(1)(a), 66(1)(b), 67(1)(d), 74(1),96(b)
MSA: Municipal Planning and performance Management Regulations, 2001	Regulations: 2(1)(e), 2(3)(a), 3(3), 3(4)(b), 7(1), 8, 9(1)(a), 10(a), 12(1), 15(1)(a)(i), 15(1)(a)(ii)
MSA: Municipal Performance Regulations for Municipal Managers and Managers directly Accountable to Municipal Managers, 2006	Regulations: 2(3)(a), 4(4)(b), 8(1), 8(2), 8(3)
MSA: Regulations on Appointment and Conditions of Employment of Senior Managers, 2014	Regulations 17(2), 36(1)(a)

Legislation	Sections or regulations
MSA: Disciplinary Regulations for Senior Managers, 2011	Regulations 5(2), 5(3), 5(6), 8(4)
MSA: Municipal Staff Regulations	Regulations: 7(1),31
Division of Revenue Act	Sections: 11(6)(b), 12(5), 16(1); 16(3)
Construction Industry Development Board Act 38 of 2000	Section 18(1)
Construction Industry Development Board Regulations,2004	Regulations 17, 25(7A)
Municipal Property Rates Act 6 of 2004	Section 3(1)
Preferential Procurement Policy Framework Act 5 of 2000	Sections 2(1)(a), 2(1)(f)
Preferential Procurement Regulations, 2017	Regulations: 4(1), 4(2), 5(1), 5(3), 5(6), 5(7), 6(1), 6(2), 6(3), 6(6), 6(8), 7(1), 7(2), 7(3), 7(6), 7(8), 8(2), 8(5), 9(1), 10(1), 10(2), Regulations: 11(1), 11(2)
Preferential Procurement Regulations, 2022	Regulations 4(1), 4(2), 4(3), 4(4), 5(1), 5(2), 5(3), 5(4)
Prevention and Combating of Corrupt Activities Act 12 of 2004	Section 34(1)

ANNEXURE C:
REPORT OF THE AUDIT COMMITTEE

OVERSTRAND MUNICIPALITY

ANNUAL OVERSIGHT REPORT OF THE JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE (JAPAC) FOR THE FINANCIAL YEAR ENDED 30 JUNE 2024

1. INTRODUCTION

The Joint Audit and Performance Audit Committee (JAPAC) is an independent statutory committee appointed by the Council in terms of section 166 of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) and Local Government: Municipal Planning and Performance Management Regulations, 2001. We are pleased to present our oversight report for the financial year ended 30 June 2024.

2. JOINT AUDIT AND PERFORMANCE AUDIT COMMITTEE (JAPAC)

2.1 Members

The members of the JAPAC were:

- Mr PAL Strauss (Chairperson)
- Mr T Blok
- Mr CCC Pieterse
- Ms DH Smith

2.2 Meetings

The JAPAC met on the following dates during the year under review:

- 28 August 2023
- 14 November 2023
- 24 November 2023
- 27 February 2024
- 26 June 2024

The Municipal Manager, including the Directors, Senior Manager: Strategic Services, Senior Manager: Operational Services, Senior Manager: Financial Services, Deputy Director: Finance & SCM, Manager: Financial Accounting, Chairperson of Fraud and Risk Management Committee (FARMCO), Chief Risk Officer, Chief Audit Executive, and Internal Audit staff, attended the meetings of the JAPAC.

2.3 Role and responsibilities

The JAPAC was fully functional for the year under review and operated in accordance with the adopted Joint Audit and Performance Audit Committee Charter, which was approved by Council. The provisions contained in the Local Government: Municipal Finance Management Act, 2003 and Internal Audit Framework, which was developed by National Treasury, are included in the Charter. In addition to the above, the JAPAC provides the necessary reports to both the Overstrand Municipal Council and Municipal Public Accounts Committee (MPAC) as per legislation regarding its activities and recommendations.

The JAPAC fulfilled its responsibilities for the year under review, as set out in section 166 of the Municipal Finance Management Act, 2003.

3. INTERNAL AUDIT

The findings of Internal Audit's engagements (audit projects) and applicable recommendations as per the "Tracking Register" are monitored by JAPAC. The following internal audit engagements were approved by JAPAC and completed by the internal audit unit during the period under review:

3.1 Compliance Review *re* Division of Revenue Act (DORA)

3.2 POPIA Compliance Review

3.3 Predetermined Objectives: Quarter 4 (2022/23)

3.4 Predetermined Objectives: Quarter 1 (2023/24)

3.5 Predetermined Objectives: Quarter 2 (2023/24)

3.6 Predetermined Objectives: Quarter 3 (2023/24)

3.7 Consulting Engagement *re* Risk Management and Combined Assurance Process

3.8 Key Controls Assessment 1

3.9 Key Controls Assessment 2

3.10 Ageing and deterioration of fleet and small plant

3.11 Loss of records

3.12 Consulting Engagement: Insufficient number of childcare/ partial care facilities in Overstrand

3.13 Susceptibility of municipal staff and councillors to engage in fraud and corruption

3.14 Loss of/ unavailability of key personnel

3.15 Failure to provide/ render effective fire and rescue services to the public, to fulfil the municipality's constitutional mandate.

3.16 Failure to provide/ render effective disaster management function.

3.17 Ad hoc request from MM *re* Overtime and Standby hours claimed by officials during floods on 25 September 2023

4. ANNUAL FINANCIAL STATEMENTS: 2023/2024 financial year

The JAPAC commends the municipality for compiling and completing the Annual Financial Statements in-house and with own resources.

The JAPAC takes note of the fact that material misstatements identified by the Auditor-General on the Annual Financial Statements were subsequently corrected by the municipality resulting in unqualified audit opinion without findings.

5. AUDIT REPORT OF THE AUDITOR GENERAL: 2023/2024 financial year

The Audit Report of the Auditor General for the 2023/2024 financial year has been reviewed by the JAPAC and we commend the Municipality in maintaining its clean audit status for the twelfth consecutive year. This audit outcome is a result of the good governance practices that has been embedded in the organisation as well as a commitment to excellence by management and staff within the organisation.

6. PERFORMANCE MANAGEMENT

Based on the processes and assurances obtained from management, Internal Audit and Auditor-General, the JAPAC is satisfied that the performance management processes, and the reporting thereof is adequate.

The JAPAC has taken note that no material findings were raised by the Auditor-General on the usefulness and reliability of the reported performance information.

7. RISK MANAGEMENT

The JAPAC takes cognizance of the fact that there has been an improvement on the maturity of Risk Management process of the Overstrand Municipality following the appointment of an independent external Chairperson of FARMCO and Mr T Blok being seconded as a permanent invitee to FARMCO to assist with the Risk Management process.

8. INVESTIGATIONS

The JAPAC takes note of the fact that the investigation of the Special Investigative Unit (SIU) into the housing administration process at the municipality, which was referred to the SIU by the municipality based on the findings of internal investigation by Internal Audit Services on the matter, has been concluded. The "systemic recommendation letter" (the final report) on the matter was issued by the SIU to the municipality on the 17th of October 2024.

Furthermore, the following area of a possible fraud incident in the municipality was identified by the municipality and investigated by the Internal Audit Services during the 2023/24 financial year:

1. Overtime and Standby hours claimed by officials during floods on 25 September 2023 (report issued on 11 December 2023).

9. CONCLUSION

The JAPAC enjoyed a good working relationship with the Municipal Manager and Directors as well as the Executive Mayor and councillors. The Internal Audit department did valuable work and the JAPAC relied heavily on their inputs and effort.

Good corporate governance practices have been embedded within the organisation and overall Overstrand Municipality can truly be recognised as one of the best managed and best performing municipalities in South Africa.



PAL Strauss
Chairperson: Joint Audit Committee and Performance Audit Committee

Date: 23 January 2025

ANNEXURE D:
WATER SERVICES PLAN FOR 2023/24

OVERSTRAND MUNICIPALITY

ANNUAL WSDP PERFORMANCE AND WATER SERVICES AUDIT REPORT FOR 2023/2024

EXECUTIVE SUMMARY

Overstrand Municipality is required in terms of Section 18 of the Water Services Act, 1997 (Act No.108 of 1997), as well as the "Regulations relating to compulsory national standards and measures to conserve water", as issued in terms of sections 9(1) and 73(1)(j) of the Water Services Act, to report on the implementation of its WSDP during each financial year and to include a water services audit in such an annual report.

Section 62 of the Water Services Act further requires the Minister to monitor every WSI in order to ensure compliance with the prescribed national standards. This regulation requires a WSA to complete and submit a WSDP Performance- and Water Services Audit Report every financial year.

The WSDP Performance- and Water Services Audit is designed to monitor the compliance of the WSA and other WSIs with these regulations. The Water Services Act allows the audit to be used as a tool to compare actual performance of the WSA against the targets and indicators set in their WSDP. The WSDP Performance- and Water Services Audit also assists local communities and DWS to assess how well WSAs are performing relative to their stated intentions and their capacity.

The WSDP Performance- and Water Services Audit Report will give an overview of the implementation of the Municipality's previous year's WSDP, for the 2023/2024 financial year, and can be seen as an annexure to Overstrand Municipality's Annual Report. The Annual Report is compiled as required by the Local Government: Municipal Systems Act, Act no 32 of 2000 (Section 46) and the Local Government: Municipal Finance Management Act, Act no 56 of 2003 (Section 121).

Availability of the Water Services Audit Report: The WSDP Performance- and Water Services Audit Report is a public document and must be made available within four months after the end of each financial year and must be available for inspection at the offices of the WSA. It is also recommended that the document be placed on the Municipality's website and that copies of the document be placed at the public libraries. The Water Services Audit Report also needs to be made available to the Minister of the DWS, the Minister of the Department of Cooperative Governance, the Province and to SALGA, as required by the Water Services Act, 1997.

The WSDP Performance- and Water Services Audit Report include the following detail information:

- The Municipality's performance with regard to their KPIs for water and sewerage services for the 2023/2024 financial year, as included in the Municipality's SDBIP.
- The Municipality's Performance with regard to DWS's Blue-, Green- and No Drop Assessments. Blue drop status is awarded to those water schemes that comply with 95% criteria on drinking water quality management. Green drop status is awarded to those WWTWs that comply with 90% criteria on key selected indicators on wastewater quality management. No drop status is awarded to those WSAs that comply with 90% criteria to water use efficiency (Acceptable performance in water demand management in the municipal sector).
- DWS's Scorecard for assessing the potential for WC/WDM efforts in the Municipality.
- Information to be included in a WSDP Performance- and Water Services Audit as stipulated in regulations under section 9 of the Water Services Act, "Guidelines for Compulsory National Standards" and also required by DWS's 2014 WSDP Performance- and Water Services Audit Report guidelines.
- Information on the implementation of the various WSDP activities, as included under the WSDP Business Elements in DWS's WSDP guidelines.

The Municipality has a comprehensive Performance Management System in place. The SDBIP is the process plan and performance indicator / evaluation for the execution of the budget. The SDBIP is being used as a management, implementation and monitoring tool that assists and guide the Executive Mayor, Councillors, Municipal Manager, Senior Managers and the community. The plan serves as an input to the performance agreements of the Municipal Manager and Directors. It also forms the basis for the monthly, quarterly, mid-year and the annual assessment report and performance assessments of the Municipal Manager and Directors.

The following water and sanitation related investigations were successfully completed during the last financial year.

- The Water Services Audit Report for 2022/2023 was finalised and approved by Council as part of the Annual Report. The NRW water balance models were updated for each of the distribution systems (Up to the end of June 2023) as part of the Water Services Audit Process.
- Overstrand Municipality continues with the implementation of their Drinking Water Quality and Effluent Quality Sampling Programmes (Both Operational and Compliance Monitoring). Sample results are loaded monthly onto DWS's IRIS. All the WTWs and WWTWs are registered on the IRIS website, according to the new Regulation 3630 requirements. The quality of the treated effluent re-used for irrigation purposes from the Hermanus- and Gansbaai WWTW is also sampled monthly.
- Overstrand Municipality is continuing with their Groundwater Monitoring and Management Programmes.
- Detail Plant and Process Audits were done for all the WTWs and WWTWs.
- The Asset Register was updated to include all the water and sewerage capital projects completed during the 2023/2024 financial year.
- The following Technical investigations were completed during the 2023/2024 financial year:
  - Detail Design Report for the dewatering system of the Hermanus Wastewater Treatment Works, WEC Consult, December 2023.
  - Inception Report for the upgrade of the Hawston WWTW, WEC Consult, December 2023.
  - High Level Assessment Study for Overstrand Local Municipality by the Department of Local Government, AGES Omega and JG Afrika, March 2024.
  - Cost Comparison Between a Generator Back Up Electricity Supply Solution Versus Battery Storage System for the Beach Club Pump Station in Hermanus, Neil Lyners & Associates, April 2024.
  - Upgrade and Refurbishment of the Buffels River Water Treatment Works, BIGEN, May 2024.
  - Hermanus Wastewater Treatment Works: External Coastal Water Discharge Permit Compliance Audit Report, WEC Consult, May 2024.
  - Hermanus Wastewater Treatment Works: External Water Use License Compliance Audit Report, WEC Consult, May 2024.
  - External Compliance Audit: Expansion of the Hemel and Aarde Wellfield, Paul Lee Environmental & Climate Consultant.
  - The following presentations were made to the Municipality by Neil Lyners & Associates:
    - Relocation of Zwingler Sewer Pump Station; and
    - Colour removal Investigation at Pearly Beach WTW: Water Quality and Jar Tests findings and recommendations.

The Municipality also received the following awards / acknowledgements with regard to DWS's Blue-, Green- and No Drop assessments:

- **Overstrand Municipality was awarded first place in the 2023 Blue Drop Best Performing Water Services Institution category in South Africa.** All eight water supply systems were awarded Blue Drop Status. The Blue Drop Risk Ratings for all eight systems were also in the low-risk category (<50%). The Blue Drop scores were supported by an excellent technical site assessment score of 94% for the Preekstoel WTW. **The Buffels River, Greater Gansbaai, Greater Hermanus, Kleinmond, Pearly Beach and Stanford systems were awarded a joint first place in the 2023 Blue Drop Best Performing Water Supply System category.**

- **Overstrand Municipality performed above average with regard to wastewater quality management, with an overall Green Drop Score of 89% for DWS's 2021 assessment.** The Green Drop Scores for all six WWTWs were between 88% and 96% (Six potential Green Drop Certified Systems).

- Overstrand Municipality also received their 2023 Green Drop Risk Ratings, as included in the 2023 Green Drop Progress Report. The overall Cumulative Risk Rating of Overstrand Municipality was 51.3%. The Wastewater Risk Ratings were at low risk (<50%) for the Gansbaai-, Kleinmond- and Stanford WWTW and at medium risk for the Hermanus-, Pearly Beach- and Hawston WWTW (50% - <70%).

- **Overstrand Municipality achieved an "Excellent" score of 101% for the 2023 No Drop Assessment and was acknowledged as the top performing WSA in the country with regard to the No Drop Assessment.**

Overstrand Municipality completed or continued with the following key water and sewerage capital infrastructure projects during the 2023/2024 financial year.

- Various sections of the water reticulation networks and sewer drainage networks and pump stations were upgraded as recommended in the Water and Sewer Master Plans. Sections of the old water reticulation networks were also replaced (Implementation of the Pipeline Replacement Programme).

- Sections of the bulk raw water pipelines from De Bos Dam and the Hemel-en-Aarde wellfield and the Mossel River Dam were replaced.

- The Municipality continued with the Hermanus Wellfield Phase 2 upgrade project, including the basic assessment process for the upgrade of the wellfields in the Hemel-en-Aarde valley and the successful drilling of two (2) new production boreholes.

- The Municipality continued with the provision of communal water and sanitation services for the informal areas.

- The Pearly Beach WTW processes were upgraded. The DAFF pre-treatment unit was replaced with a clarifier.

- The telemetry system was upgraded in some areas.

- The Municipality continued with the refurbishment and upgrade of the Kleinmond WWTW.

- Eleven additional backup power generators were installed at critical water and wastewater facilities.

Quantity of Water Services Provided (IWA Water Balances)

Detail IWA water balance models are in place for each of the water distribution systems (towns) in Overstrand Municipality's Management Area. These models include the volume of raw water abstracted from the various resources, the treated volume supplied from the WTWs (System Input Volumes) and the Treatment Losses, NRW and Water Losses for each of the distribution systems. The flows at each of the WWTWs are also metered and recorded by the Municipality.

Water Services Delivery Profile

The number of consumer units per category or user type is available for each of the distribution systems. The 2023/2024 number of billed metered consumers in Overstrand Municipality was 42 489. The average annual growth in the number of billed metered consumers over the period 2015/2016 to 2023/2024 was 1.20%. All the formal households in the urban areas of Overstrand Municipality's Management Area are provided with water and sewer connections inside the erven.

Informal areas are supplied with communal shared services as an intermediary measure. The number of households in informal areas for June 2024 was 3 137. The average ratio of the number of households per communal tap was 4.4 (718 communal taps) and the ratio of the number of households per communal toilet facility was 2.8 (1 112 toilets). A total of 81 communal taps and 133 communal toilet facilities are also available to the 7 284 households on erven that was part of land invasions.

Overstrand Municipality is committed to ensure that private landowners provide at least basic water and sanitation services to those households in the rural areas with existing services below RDP standard. All schools and medical facilities in Overstrand Municipality's Management Area are supplied with adequate water and sanitation services.

Cost Recovery and Free Basic Services

A seven-block step water tariff system is implemented by Overstrand Municipality. This tariff system discourages the wasteful or inefficient use of water. It is expected that this tariff structure will continue to be implemented in the future. The sustainable supply of potable water is however becoming an ever-increasing challenge.

The first ten (10) kl of water are provided free to all indigent registered consumers. The number of indigent registered households for June 2024 was 4 715. Overstrand Municipality's tariffs support the viability and sustainability of water supply services to the poor through cross-subsidies (where feasible). Free basic water and sanitation services are linked to the Municipality's Indigent Policy and all indigent registered households therefore receive free basic water and sanitation services. This implies that either the equitable share is used to cover this cost, or higher consumption blocks are charged at a rate greater than the cost in order to generate a surplus to cross-subsidise indigent consumers who use up to ten (10) kilolitres per month.

The actual operational and maintenance expenditure and income for the last five financial years for water and sanitation services is summarised in the table below (Unaudited figures).

Operational and Maintenance Expenditure and Income for Water and Sanitation Services						
Service	**Expenditure / Income**	**23/24**	**22/23**	**21/22**	**20/21**	**19/20**
Water	Expenditure	R177 529 628	R153 152 405	R145 142 796	R137 409 799	R128 656 376
	Income	R196 172 749	R173 298 233	R156 425 649	R153 115 215	R153 663 169
	Surplus / Deficit	**R18 643 121**	**R20 145 828**	**R11 282 853**	**R15 705 416**	**R25 006 793**
Sanitation	Expenditure	R146 961 935	R140 730 503	R112 745 218	R99 329 089	R94 725 991
	Income	R123 696 261	R117 561 435	R123 712 658	R109 567 538	R98 447 712
	Surplus / Deficit	**R23 265 674**	**R23 169 068**	**R10 967 440**	**R10 238 449**	**R3 721 721**

Water Quality

Comprehensive Operational and Compliance Water Quality and Final Effluent Monitoring Programmes are implemented by Overstrand Municipality. **The water quality of all the water distribution systems in Overstrand Municipality was categorised as "Excellent" for the 2023/2024 financial year, except for the Acute Health Microbiological category for Pearly Beach and the Operational Efficiency category for Pearly Beach and Baardskeerdersbos (According to the SANS 241:2015 classification).** The floods and storms experienced since September 2023 increased the turbidity and colour of the raw water received at the WTWs, which also reduced the water quality compliance with regard to turbidity and colour.

The percentage compliance of the water quality samples taken over the period July to June for the last three financial years for the various distribution systems, with regard to the four SANS:241:2015 categories, are summarised in the table below.

Percentage Compliance of the Water Quality Samples Taken Over the Period July to June for the Last Three Financial Years															
Distribution System	Acute Health (%)						Chronic Health (%)			Aesthetic (%)			Operational Efficiency (%)		
	Microbiological			Chemical											
	23/24	22/23	21/22	23/24	22/23	21/22	23/24	22/23	21/22	23/24	22/23	21/22	23/24	22/23	21/22
Buffels River	99.4	99.3	100.0	100.0	100.0	100.0	100.0	100.0	100.0	99.8	99.8	99.8	94.4	89.7	93.9
Kleinmond	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	99.0	100.0	100.0	96.8	98.2	98.9
Greater Hermanus	100.0	100.0	98.8	100.0	100.0	100.0	100.0	100.0	100.0	99.2	99.5	99.6	93.7	98.4	99.1
Stanford	99.2	99.1	98.8	100.0	100.0	100.0	98.8	99.4	100.0	100.0	100.0	99.5	95.1	97.0	97.2
Greater Gansbaai	99.6	99.3	98.7	100.0	100.0	100.0	100.0	99.8	99.7	99.9	100.0	99.8	96.6	97.1	98.4
Pearly Beach	94.3	99.1	98.7	100.0	100.0	100.0	98.4	100.0	100.0	98.9	100.0	98.5	88.4	94.9	98.8
Baardskeerdersbos	100.0	99.1	98.7	100.0	100.0	100.0	97.8	97.3	99.2	94.9	94.9	99.1	87.9	93.3	90.8
Buffeljags Bay	98.8	97.6	100.0	100.0	100.0	100.0	100.0	100.0	100.0	95.7	87.0	95.3	95.8	97.8	94.1
All Systems	**99.2**	**99.4**	**99.1**	**100.0**	**100.0**	**100.0**	**99.5**	**99.6**	**99.9**	**98.8**	**98.6**	**99.3**	**94.0**	**96.0**	**97.2**

Note: *Unacceptable* (According to SANS241-2:2015, Table 4)

The operational water sampling programmes of Overstrand Municipality complies with the minimum monitoring requirements of the SANS 241-2:2015 (Table 1: Minimum monitoring for prescribed process risk indicators) for the various WTWs and distribution systems.

The table below indicates the compliance of the E.Coli monitoring frequency in the water distribution systems of Overstrand Municipality, in terms of the minimum requirements of SANS:241-2: 2015 (Table 2). The period assessed was for samples taken from July 2023 to June 2024.

Overstrand Municipality's Compliance of the Monthly E.Coli Monitoring Frequency in the Water Distribution Systems in Terms of the Minimum Requirements of SANS 241-2:2015 (Table 2)			
Distribution System	Population served	Required number of monthly samples (SANS 241-2:2015: Table 2)	Number of monthly E.Coli samples taken by Municipality during 2023/2024
Buffels River	3 742	2.0	12.5
Kleinmond	8 915	2.0	8.3
Greater Hermanus	79 810	16.0	26.4
Stanford	6 544	2.0	10.2
Greater Gansbaai	23 632	4.7	22.8
Pearly Beach	1 345	2.0	8.5
Baardskeerdersbos	130	2.0	8.3
Buffeljags Bay	156	2.0	6.4

It can be noted from the above table that the number of monthly E.Coli samples taken by the Municipality during the 2023/2024 financial year was far more than the required number of samples for all the water distribution systems.

The overall Microbiological, Chemical and Physical compliance percentages of the final effluent samples taken over the last three financial years at the Kleinmond-, Hawston-, Hermanus-, Stanford-, Gansbaai- and Pearly Beach WWTW are summarised in the table below.

Overall Percentage Compliance of the Final Effluent Samples Taken Over the Last Three Financial Years									
WWTW	Microbiological (%)			Chemical (%)			Physical (%)		
	23/24	22/23	21/22	23/24	22/23	21/22	23/24	22/23	21/22
Kleinmond	75.0%	91.7%	91.7	**45.8%**	**54.2%**	62.5	**80.6%**	**83.3%**	91.7
Hawston	83.3%	100.0%	91.7	**68.8%**	**54.2%**	58.3	**75.0%**	**72.2%**	66.7
Hermanus	41.7%	91.7%	75.0	**93.8%**	**89.6%**	95.8	**97.2%**	**100.0%**	100.0
Stanford	75.0%	33.3%	91.7	**81.3%**	**97.9%**	100.0	**88.9%**	**94.4%**	97.2
Gansbaai	66.7%	16.7%	50.0	**89.6%**	**66.7%**	81.3	**97.2%**	**88.9%**	100.0
Pearly Beach	91.7%	83.3%	100.0	**75.0%**	**72.9%**	72.9	**33.3%**	**25.0%**	50.0
All WWTWs	**72.2%**	**69.4%**	**83.3**	**75.7%**	**72.6%**	**78.5**	**78.7%**	**77.3%**	**84.3**

Note: Where parameters were resampled, due to failures, the resampled results were used to calculate the above compliance percentages.

Power outages through load shedding have been at the worst level ever during the last two financial years, and had the following negative impacts on the treatment processes at the WWTWs and the compliance of the final effluent:

- Pumps and telemetry devices cannot be operated during load shedding periods if backup power is not available;
- Treatment stops and sewage flows cannot be controlled, which also negatively impact the compliance of the final effluent discharged from the WWTWs; and
- Equipment damage costs, back-up generators costs, including refuelling and more frequent maintenance, increased labour costs and increased pump start-up costs.

The floods and storms experienced over the past year also had a negative impact on the final effluent quality compliance for the Hermanus and Gansbaai WWTWs.

Water Conservation and Water Demand Management

The implementation of the Municipality's WDM Strategy and Action Plan have been extremely successful, with the overall raw water requirements for all the systems reducing from 9 206 Ml in 2008/2009 to 7 028 Ml in 2011/2012 (annual decrease of -8.6% over three-year period) and a further steady increase over the last twelve years to 9.039 Ml in 2023/2024 (average annual increase of 2.12% over last twelve years). The overall NRW for all the systems for the 2023/2024 financial year was 2 563 Ml (30.59%). The overall water losses were 2 452 Ml (29.27%).

Treatment Losses, NRW, Water Losses and ILIs for the Various Water Distribution Systems								
Water Distribution System	Component	Unit	23/24	Record: Prior (Ml/a)				
				22/23	21/22	20/21	19/20	18/19
Buffels River	Treatment Losses	Volume	12.232	26.640	51.005	14.959	79.606	60.724
		Percentage	1.56%	3.97%	6.47%	1.94%	10.37%	7.58%
	NRW	Volume	345.377	232.091	358.678	383.457	335.271	407.056
		Percentage	44.83%	35.99%	48.65%	50.60%	48.70%	54.98%
	Water Losses	Volume	286.476	169.546	295.471	330.845	302.971	345.276
		Percentage	37.19%	26.29%	40.08%	43.66%	44.01%	46.63%
	ILI		2.83	1.73	3.04	3.44	3.00	3.45
	The current treatment losses of below 5% are at an excellent level. The NRW and Water Losses increased over the last financial year, which is of concern. The NRW percentage is above the DWS's target of 30% and the Municipality needs to continue with the implementation of specific WC/WDM measures to reduce the NRW and water losses. The Municipality needs to work towards a NRW target below 30% and a water losses target below 25% for the Buffels River system. The ILI value indicates a good system and no urgent action is required, but the NRW and Water Losses should however be monitored carefully.							
Kleinmond	Treatment Losses	Volume	63.585	86.275	61.360	75.267	73.584	67.349
		Percentage	6.29%	9.40%	7.04%	8.55%	8.19%	8.64%
	NRW	Volume	392.380	287.316	281.074	289.372	276.922	183.409
		Percentage	41.43%	34.54%	34.69%	35.94%	33.57%	25.75%
	Water Losses	Volume	384.712	283.332	269.958	282.963	273.090	178.280
		Percentage	40.62%	34.06%	33.32%	35.15%	33.11%	25.03%
	ILI		4.17	3.09	2.96	3.11	3.30	2.17
	The current treatment losses of below 10% are at an acceptable level. The NRW and water losses increased over the last financial year, which is of concern. The NRW percentage is above the DWS's target of 30% and the Municipality needs to continue with the implementation of specific WC/WDM measures to reduce the NRW and water losses. The Municipality needs to work towards a NRW target below 30% and a water losses target below 25% for Kleinmond. The current ILI value above 4.0 indicates a poor management system, which require specific NRW and water loss reduction interventions.							
Greater Hermanus	Treatment Losses	Volume	196.668	113.774	194.527	217.909	445.591	487.283
		Percentage	4.12%	2.67%	4.56%	5.14%	10.79%	11.77%
	NRW	Volume	1 186.105	816.989	753.296	960.986	430.532	332.685
		Percentage	25.90%	19.67%	18.50%	23.88%	11.69%	9.10%
	Water Losses	Volume	1 155.771	782.891	702.134	947.239	416.581	316.318
		Percentage	25.23%	18.85%	17.25%	23.54%	11.31%	8.66%
	ILI		2.70	1.77	1.62	2.23	0.98	0.75

Treatment Losses, NRW, Water Losses and ILIs for the Various Water Distribution Systems								
Water Distribution System	Component	Unit	23/24	Record: Prior (Ml/a)				
				22/23	21/22	20/21	19/20	18/19
	The current treatment losses of below 5% are at an excellent level. The NRW and water losses increased during the last financial year, but are still below DWS's target of 30% for NRW. The Municipality needs to work towards a NRW target below 25% and a water losses target below 20% for Hermanus. The ILI value between 2.0 and 4.0 indicates a good management system and no urgent action is required, but the NRW and Water Losses should however be monitored carefully.							
Stanford	Treatment Losses	Volume	134.894	235.534	197.305	143.545	40.381	53.133
		Percentage	24.59%	47.26%	42.08%	32.15%	11.05%	14.18%
	NRW	Volume	129.046	13.485	17.035	79.613	93.141	90.868
		Percentage	31.19%	5.13%	6.27%	26.28%	28.65%	28.25%
	Water Losses	Volume	126.448	11.884	13.758	78.036	91.463	87.478
		Percentage	30.57%	4.52%	5.07%	25.76%	28.14%	27.19%
	ILI		3.39	0.33	0.39	2.27	4.31	4.16
	The treatment losses of the RO plant is closely monitored by the Municipality to ensure that it is at acceptable levels. The NRW and water losses for the 21/22 and 22/23 financial years were very low for Stanford. The Municipality recently installed a new bulk water meter in order to ensure that readings for the calculation of the NRW and Water are accurate. The 23/24 NRW and Water Losses are just above DWS's target of 30%. The Municipality needs to work towards a NRW target below 25% and a water losses target below 20% for Stanford. The ILI value between 2.0 and 4.0 indicates a good management system and no urgent action is required, but the NRW and Water Losses should however be monitored carefully.							
Greater Gansbaai	Treatment Losses (Franskraal)	Volume	115.808	83.200	120.239	97.490	64.025	66.610
		Percentage	9.17%	6.55%	10.64%	8.69%	5.45%	5.56%
	Treatment Losses (De Kelders)	Volume	114.187	83.545	69.131	79.262	69.012	71.221
		Percentage	25.11%	23.11%	19.71%	22.89%	19.68%	19.71%
	NRW	Volume	454.827	455.188	308.847	308.492	390.657	450.328
		Percentage	30.56%	31.08%	23.92%	23.89%	28.07%	31.67%
	Water Losses	Volume	444.798	450.605	294.694	303.451	384.859	445.817
		Percentage	29.89%	30.77%	22.82%	23.50%	27.66%	31.35%
	ILI		2.90	3.16	2.13	2.26	3.03	3.58
	The treatment losses of the De Kelders RO plant are closely monitored by the Municipality to ensure that it is at acceptable levels. The current treatment losses of below 10% for the Franskraal plant are at an acceptable level. The NRW and water losses decrease slightly during the last financial year and is just above the DWS's target of 30%. The Municipality needs to continue with the implementation of specific WC/WDM measures to reduce the NRW and water losses. The Municipality needs to work towards a NRW target below 25% and a water losses target below 20% for the Greater Gansbaai system. The ILI value between 2.0 and 4.0 indicates a good management system and no urgent action is required, but the NRW and Water Losses should however be monitored carefully.							
Pearly Beach	Treatment Losses	Volume	18.823	7.263	-6.419	4.756	4.891	29.603
		Percentage	10.93%	4.89%	-4.35%	3.10%	3.15%	16.98%
	NRW	Volume	43.359	25.787	41.065	44.318	46.005	38.499
		Percentage	28.28%	18.25%	26.65%	29.81%	30.57%	26.60%
	Water Losses	Volume	42.463	25.284	39.415	43.574	45.166	37.760
		Percentage	27.69%	17.89%	25.58%	29.31%	30.02%	26.09%
	ILI		1.18	0.70	1.12	1.26	2.81	2.35
	The current treatment losses are just above 10%, which is an acceptable level. The NRW and Water Losses increased over the last financial year, which is of concern. The current NRW and water losses percentages are however still below DWS's target of 30% for NRW. The Municipality needs to work towards a NRW target below 25% and a water losses target below 20% for Pearly Beach. The ILI value indicates an excellent system, with no immediate intervention required and the Municipality needs to keep the ILI level below 2.							
Baardskeerdersbos	Treatment Losses	Volume	3.078	2.229	3.202	2.603	2.637	3.101
		Percentage	13.45%	11.56%	19.02%	14.67%	14.40%	17.15%
	NRW	Volume	8.546	8.125	5.883	7.918	6.941	7.509
		Percentage	43.14%	47.67%	43.14%	52.31%	44.28%	50.14%
	Water Losses	Volume	8.243	7.640	5.738	7.871	6.834	7.313
		Percentage	41.61%	44.82%	42.08%	52.00%	43.60%	48.83%
	ILI		2.17	2.26	1.71	2.35	2.12	2.29
	The Municipality needs to work towards a target of below 10% for the treatment losses. The NRW and water losses decreased during the last financial year, which is good. The current NRW and water losses are however							

Treatment Losses, NRW, Water Losses and ILIs for the Various Water Distribution Systems								
Water Distribution System	**Component**	**Unit**	**23/24**	**Record: Prior (Ml/a)**				
				22/23	**21/22**	**20/21**	**19/20**	**18/19**
	still extremely high. The NRW percentage is above the DWS's target of 30% and the Municipality needs to continue with the implementation of specific WC/WDM measures to reduce the NRW and water losses. The Municipality needs to work towards a NRW target below 35% and a water losses target below 30% for Baardskeerdersbos. The ILI value between 2.0 and 4.0 indicates a good management system and no urgent action is required, but the NRW and Water Losses should however be monitored carefully.							
Buffeljags Bay	Bulk Distribution Losses	Volume	0.063	0.182	0.247	-0.220	-0.139	0.048
		Percentage	0.89%	3.10%	4.49%	-3.89%	-2.77%	0.98%
	NRW	Volume	3.417	1.998	2.299	3.156	0.930	0.770
		Percentage	48.56%	35.11%	43.73%	53.68%	18.03%	15.83%
	Water Losses	Volume	3.381	1.986	2.243	3.127	0.901	0.741
		Percentage	48.05%	34.90%	42.67%	53.19%	17.46%	15.24%
	ILI		**39.94**	**21.47**	**24.25**	**33.80**	**4.95**	**4.05**
	The bulk distribution losses of below 5% are at an excellent level. The NRW and Water Losses increased over the last financial year, which is of concern. The current NRW and water losses are extremely high and above the DWS's NRW target of 30%. The Municipality needs to continue with the implementation of specific WC/WDM measures to reduce the NRW and water losses. The Municipality needs to work towards a NRW target below 35% and a water losses target below 30% for Buffeljags Bay. The current ILI value of 39.94 is extremely high, which requires immediate water loss reduction interventions.							
TOTAL	**NRW**	**Volume**	**2 563.057**	**1 840.979**	**1 768.177**	**2 077.312**	**1 580.399**	**1 511.124**
		Percentage	**30.59%**	**24.48%**	**24.04%**	**28.26%**	**22.31%**	**21.54%**
	Water Losses	**Volume**	**2 452.293**	**1 733.168**	**1 623.411**	**1 997.106**	**1 521.865**	**1 418.983**
		Percentage	**29.27%**	**23.04%**	**22.07%**	**27.17%**	**21.48%**	**21.23%**
	ILI		**2.73**	**1.94**	**1.85**	**2.32**	**1.83**	**1.73**
	The NRW and water losses for all the systems combined increased during the last financial year, which is of concern. The overall NRW is just above DWS's target of 30%. The Municipality needs to work towards a NRW target below 25% and a water losses target below 20%. The ILI value between 2.0 and 4.0 indicates good management systems and no urgent action is required, but the NRW and Water Losses should however be monitored carefully.							

Infrastructure Leakage Index (ILI) for Developed Countries = **1 – 2 Excellent (Category A)**, **2 – 4 Good (Category B)**, **4 – 8 Poor (Category C)** and > **8 – Very Bad (Category D)**

Category A = No specific intervention required.

Category B = No urgent action required although should be monitored carefully.

Category C = Requires attention

Category D = Requires immediate water loss reduction interventions

The Billed Metered Consumption figures up to 2019/2020 included the raw water volumes supplied from the different raw water pipelines to consumers, as well as the volume of treated effluent re-used by consumers. These volumes were excluded from the 2020/2021 financial year onwards and therefore the drastic increase in the NRW and Water Losses from the 2020/2021 financial year onwards, especially for the Greater Hermanus system.

Water Services Asset Management

A comprehensive Asset Register is in place for Overstrand Municipality, which include all the water and sewerage infrastructure. The CRC, CV, RUL, Age distribution and Condition of the water and sewerage infrastructure in Overstrand Municipality's Management Area is summarised in the table below (June 2024).

CRC, CV, RUL, Age Distribution and Condition of the Water and Sewerage Infrastructure					
Asset Type			**CRC**	**CV**	**% CV / CRC**
Water Infrastructure			R1 197 389 535	R516 517 970	43.1%
Sewerage Infrastructure			R620 790 870	R487 195 023	78.5%
Remaining Useful Life (CRC)					
Asset Type	**0 – 5 yrs**	**6 – 10 yrs**	**11 – 15 yrs**	**16 – 20 yrs**	**> 20 yrs**
Water Infrastructure	R614 671 770	R32 312 227	R133 141 616	R33 273 101	R383 990 821
Sewerage Infrastructure	R131 877 419	R60 143 252	R54 847 909	R26 145 670	R347 776 620

CRC, CV, RUL, Age Distribution and Condition of the Water and Sewerage Infrastructure					
Age Distribution (CRC)					
Asset Type	**0 – 5 yrs**	**6 – 10 yrs**	**11 – 15 yrs**	**16 – 20 yrs**	**> 20 yrs**
Water Infrastructure	R0	R22 978 056	R215 579 859	R281 071 687	R677 759 933
Sewerage Infrastructure	R7 788	R39 877 468	R77 076 407	R95 564 169	R408 265 038
Condition grading by Facility Type (CRC)					
Asset Type	**Very Poor**	**Poor**	**Fair**	**Good**	**Very Good**
Water Infrastructure	R371 595 057	R40 565 806	R423 614 557	R159 767 691	R201 846 424
Sewerage Infrastructure	R18 124 662	R64 005 399	R280 572 286	R188 261 680	R69 826 843

The CRC of the water and sewerage infrastructure that will need to be replaced over the next five years (RUL <5 yrs) is R746.549 million. The asset renewal needs for the water infrastructure assets over the next ten years is R64.698 million per year. The reinvestment required is R614.672 million in the first five years and R32.312 million in the second five-year period. The age of 56.6% of the water infrastructure assets is greater than twenty years. The CRC of the water infrastructure with a condition grading of "Very Poor" is R371.595 million. The asset renewal needs for the sewerage infrastructure assets over the next ten years is R19.202 million per year. The reinvestment required is R131.877 million in the first five years and R60.143 million in the second five-year period. The age of 65.8% of the sewerage infrastructure assets is greater than twenty years. The CRC of the sewerage infrastructure with a condition grading of "Very Poor" is R18.125 million.

Some of the key challenges of Overstrand Municipality are to identify adequate funds for the rehabilitation and maintenance of their existing infrastructure, which is critical to ensure the sustainability of the services that are provided by the Municipality. The Water and Wastewater Bulk Works Contract ensures that the new technology installed is adequately maintained and operated in order to prevent a massive increase in maintenance in the future due to backlog being created (Objective is asset preservation). This Bulk Works Contract addresses the capacity constraints, the Municipality previously experienced, with regard to the operation and maintenance of the WTWs and WWTWs (Objectives are skills development and retention and long-term improvement of efficiency of operations).

It is however still important for the Municipality to secure adequate funding for major refurbishment and maintenance work, the provision of bulk infrastructure and development of additional sources to keep up with the high demand for services.

Water Services Operation and Maintenance

The existing Water and Wastewater Bulk Works Contract assists Overstrand Municipality with the operation and maintenance of their bulk water and sewerage infrastructure. Design-out Maintenance, Preventative Maintenance and Corrective or Breakdown Maintenance are practised by Overstrand Municipality (Planned and unplanned preventative and corrective maintenance). Adequate resources, information and activity control and management are in place to ensure proper operation and maintenance of the water and sewerage infrastructure.

A pipe replacement study was performed for Overstrand Municipality's entire water distribution system in October 2019. The replacement value for the top 200 pipes to be replaced in Overstrand Municipality is R19.849 million (20.697km).

Water Resources

The Western Cape experienced a severe drought over the period 2015 to 2017, with some relief during the winter months of the following years. The drought over the period 2015 to 2017 reduced the safe yield of the Municipality's own existing surface and groundwater resources. The Municipality therefore continued with the implementation of various WC/WDM measures to lower the current and future water requirements and investigations of augmentation options for the existing water resources.

The table below gives an overview of the years in which the annual water requirements are likely to exceed the sustainable yields / license volumes from the various resources.

Years in which the Annual Water Requirement will Exceed the Sustainable Yields / License Volumes from the Various Resources				
Distribution System	**Total Sustainable Yield (Y) / License Volume (L) (x 10^6 m^3/a)**	**Annual Growth on 2023/2024 requirement (2.5% or 3.0%)**	**Annual Growth on 2023/2024 requirement (3.5% or 4.0%)**	**WSDP Projection Model**
Buffels River	1.717 (Y)	>2048 (2.5%)	2045 (3.5%)	>2048
Kleinmond	2.589 (Y)	>2048 (2.5%)	>2048 (3.5%)	>2048
Greater Hermanus	6.000 (L) *	2030 (3.0%)	2029 (4.0%)	2030
Stanford	1.600 (L)	>2048 (2.5%)	>2048 (3.5%)	>2048
Greater Gansbaai	2.768 (Y)	2038 (3.0%)	2035 (4.0%)	2037
Pearly Beach	0.307 (Y)	2046 (2.5%)	2039 (3.5%)	2039
Baardskeerdersbos	0.090 (Y)	>2048 (2.5%)	>2048 (3.5%)	>2048
Buffeljags Bay	0.028 (Y)	>2048 (2.5%)	>2048 (3.5%)	>2048

Note * With Gateway, Camphill and Volmoed Well Fields fully operational according to the licensed volumes.

The augmentation of the Greater Hermanus existing water sources is currently the most critical. The Municipality obtained environmental authorisation for the augmentation of the Hemel & Aarde (Camphill and Volmoed well fields) boreholes. Two new production boreholes were subsequently drilled successfully and will be equipped in 2024/25. A Scoping Report "Augmentation of potable water supplies to Hermanus" was also completed during August 2018. The following augmentation schemes were considered:

- Seawater reverse osmosis;
- Desalination-based direct reuse scheme;
- Non-desalination based direct reuse scheme;
- Remix scheme;
- Palmiet river abstraction; and
- Aquifer recharge.

The following additional work was completed during October 2019, after the completion of the above-mentioned Scoping Report.

- Sea water quality tests;
- Renewable energy options;
- Electricity cost sensitivity analysis;
- Contracting modes;
- Recommended water price plan; and
- Suitability of earmarked SWRO site.

Water Services Institutional Arrangements and Customer Services

Overstrand Municipality is the official WSA for the entire Municipal Management Area and also acts as the WSP for the whole area. Current water services are delivered by way of an internally operated and managed mechanism. The Municipal personnel is continuously exposed to training opportunities, skills development and capacity building at a technical, operations and management level in an effort to create a more efficient overall service to the users. A Workplace Skills Plan is compiled every year and the specific training needs of the personnel, with regard to water and wastewater management are determined annually.

The approved organogram for the municipality had 1 087 filled and 113 vacant posts at the end of June 2024, resulting in a vacancy rate of 9.4% for the 2023/2024 financial year.

Overstrand Municipality's Vulnerability Index for 2024 was indicated as 0.20 "Low Vulnerability" in the Municipal Strategic Self-Assessment. The only area of concern evident from the 2024 assessment is Financial Asset Management (High Vulnerability, 50.0%).

A Water and Wastewater Bulk Works Contract commenced on the 8th of December 2018 between Overstrand Municipality and Veolia Services Southern Africa (Pty) Ltd to operate and maintain the bulk infrastructure in Overstrand Municipality's Management Area for a period of fifteen (15) years. The Municipality also has the right to extend the contract for a further five (5) years. The operation and maintenance of the following bulk infrastructure forms part of the Contract.

- Hawston, Hermanus, Stanford, Gansbaai, Kleinmond and Eluxolweni WWTW;
- Preekstoel (Hermanus), Buffels River, Franskraal, Pearly Beach, De Kelders, Stanford, Kleinmond, Baardskeerdersbos and Buffeljags Bay WTW;
- Resources;
- Surface water pump stations and borehole pumps;
- Bulk water and sewer pipelines;
- Reservoirs; and
- Water and sewer pump stations and rising main pipelines.

In line with Overstrand Municipality's Vision – **to be a centre of excellence to the community** – the Municipality has developed a comprehensive customer care strategy. The strategy has now rolled out into consumer services charters for the following departments: electricity, water and sanitation, solid waste management and roads and storm water.

A comprehensive Customer Services and Complaints system is in place at Overstrand Municipality. The Municipality has maintained a high and a very consistent level of service to its urban water consumers. Helpdesks were developed at all the municipal administrations with the objective to assist customers. Disabled people are supported to do business from the helpdesks. Requests by the illiterate are being captured and forwarded to the relevant official / section. All municipal buildings are accessible and wheel-chair friendly.

Access to safe drinking water is essential to health and is a human right. Safe drinking water that complies with the SANS:241 Drinking Water specification does not pose a significant risk to health over a lifetime of consumption, including different sensitivities that may occur between life stages. Overstrand Municipality is therefore committed to ensure that their water quality always complies with national safety standards.

The Water Safety Plans of Overstrand Municipality includes an Improvement / Upgrade Plan. The purpose of the Improvement / Upgrade Plan is to address the existing significant risks where the existing controls were not effective or absent. Barriers implemented by Overstrand Municipality against contamination and deteriorating water quality include the following:

- Participate in Catchment management and water source protection initiatives.
- Protection at points of abstraction such as river intakes and dams (Abstraction Management).
- Correct operation and maintenance of WTWs (Coagulation, flocculation, sedimentation and filtration).
- Protection and maintenance of the distribution system. This includes ensuring an adequate disinfectant residual at all times, rapid response to pipe bursts and other leaks, regular cleaning of reservoirs, keeping all delivery points tidy and clean, etc.

Three other important barriers implemented by Overstrand Municipality against poor quality drinking water that are a prerequisite to those listed above are as follows:

- A well-informed Council and top management that understands the extreme importance of and are committed to providing adequate resources for continuous professional operation and maintenance of the water supply system.
- Competent managers and supervisors in the technical department who are responsible for water supply services and lead by example and are passionate about monitoring and safeguarding drinking water quality.
- Well informed community members and other consumers of water supply services that have respect for water as a precious resource.

ANNEXURE E:
INTEGRATED WASTE MANAGEMENT PLAN REPORT FOR 2023/24

OVERSTRAND MUNICIPALITY

Munisipaliteit • U-Masipala • Municipality
OVERSTRAND

INTEGRATED WASTE MANAGEMENT PLAN:
Annual Report (1 July 2023 – 30 June 2024)

COMPILED BY:

JPCE

(Specialist Consulting Engineers)

NOVEMBER 2024

REPORT: INTEGRATED WASTE MANAGEMENT PLAN: Annual Report (1 July 2023 – 30 June 2024)

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OVERSTRAND MUNICIPALITY

INTEGRATED WASTE MANAGEMENT PLAN: ANNUAL REPORT

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OVERSTRAND MUNICIPALITY

INTEGRATED WASTE MANAGEMENT PLAN: ANNUAL REPORT

1. INTRODUCTION

1.1 BACKGROUND

This report is a requirement as part of the Integrated Waste Management Plan (IWMP) monitoring and review process as well as being a requirement of the Waste Act to be submitted. The purpose is to determine whether the action plans and implementation items contained in the IWMP are being implemented and if not, what the planning is regarding these. Evaluating the above will provide insight into the extent to which the IWMP has been implemented during the evaluation period, the levels of compliance and if the IWMP is still useful in terms of its goals or if it should be updated.

The evaluation period for this report is from 1 July 2023 to 30 June 2024. The Overstrand IWMP dated May 2020 was used for the evaluation.

2. OVERSTRAND IWMP

2.1 GOALS AND IMPLEMENTATION ITEMS SUMMARY

The following goals and implementation items were included in the 2020 IWMP:

Goal 1:	**Strengthened education, capacity and advocacy towards Integrated Waste Management**
Strategic Objective 1:	Facilitate consumer and industry responsibility in integrated waste management
Strategic Objective 2:	Promote and ensure awareness and education of integrated waste management
Strategic Objective 3:	Build and strengthen waste management capacity
Goal 2:	**Improved integrated waste management planning and implementation for efficient waste services and infrastructure**
Strategic Objective 1:	Facilitate municipal waste management planning
Strategic Objective 2:	Promote industry waste management planning
Strategic Objective 3:	Promote the establishment of integrated waste management infrastructure and services
Strategic Objective 4:	Ensure effective and efficient waste information management
Goal 3:	**Effective and efficient utilisation of resources**
Strategic Objective 1:	Minimise the consumption of natural resources
Strategic Objective 2:	Stimulate job creation within the waste economy
Strategic Objective 3:	Increase waste diversion through reuse, recovery and recycling
Goal 4:	**Improved compliance with environmental regulatory framework**
Strategic Objective 1:	Strengthen compliance monitoring and enforcement
Strategic Objective 2:	Remediate and rehabilitate contaminated land
Strategic Objective 3:	Facilitate the development of waste policy instruments
Strategic Objective 4:	Promote self/co-regulatory measures

3. 1 JULY 2023 TO 30 JUNE 2024 EVALUATION

As per the Waste Act, this report must evaluate the implementation of the IWMP in terms of the following:

a) the extent to which the plan has been implemented during the period;
b) the waste management initiatives that have been undertaken during the reporting period;
c) the delivery of waste management services and measures taken to secure the efficient delivery of waste management services, if applicable;
d) the level of compliance with the plan and any applicable waste management standards;
e) the measures taken to secure compliance with waste management standards;
f) the waste management monitoring activities;
g) the actual budget expended on implementing the plan;
h) the measures that have been taken to make any necessary amendments to the plan;
i) in the case of a province, the extent to which municipalities comply with the plan and, in the event of any non-compliance with the plan, the reasons for such non-compliance: and
j) any other requirements as may be prescribed by the Minister.

To reflect the required information, the extent to which action items and goals listed above were implemented are described below:

3.1 GOALS AND IMPLEMENTATION FOR ASSESSMENT PERIOD

Goals and implementation items (2020 IWMP)			2023/2024	Future planning / Comments
Goal 1: Strengthened education, capacity and advocacy towards Integrated Waste Management			Implemented? (1 = yes, 0.5 = partially, 0 = no)	
Strategic Objective 1:	Facilitate consumer and industry responsibility in integrated waste management.	The Manager: Solid Waste Planning must address and co-ordinate the requirements of awareness and general waste management either by himself or an appointed person. This person will co-ordinate and/or delegate the follow-up visits to the special and hazardous waste generators in the Overstrand municipality to ensure that all these generators are aware of applicable legislation and are following steps to become compliant if required. This person will also oversee the information gathering as per legislation, in other words, ensure that generators and transporters report to the municipality as required. General public awareness and feedback on recycling issues and information will also fall under the duties of this person, including maintaining and improving upon the diversion statistics information provided to the public. Continue to support the educational Puppet Show & Theatre.	0.5	Refer to additional information for public awareness. Further implementation to continue. Engagement with special and hazardous waste generators delayed.
Strategic Objective 2:	Promote and ensure awareness and education of integrated waste management.			
Strategic Objective 3:	Build and strengthen waste management capacity.	Fill all vacant posts as soon as possible. Municipal solid waste employees to attend education seminars and waste forums as is appropriate for their specific responsibility levels. Capacity training and education must be conducted within the municipality where needed. It must be ensured that the solid waste management employees are informed regarding the latest legislation and how to appropriately handle and identify various waste types. Law enforcement departments must also be approached and receive education in solid waste legislation and management to enable them to identify issues and act when required. The South African Institute of Waste Management (www.iwmsa.co.za) is a voluntary organization that provides training on the management of waste. The Overstrand Municipality is encouraged to have their staff become members of this institute and to attend the training sessions that is available on their website. The Waste Management Officer attends the Western Cape DEADP Provincial Waste Forum, The Western Cape Recycling Action Group as well as the Overberg District Waste Forum.	1	Mr Mitchell attends forums and seminars. The Provincial and District waste forums are attended regularly.

Goal 2: Improved integrated waste management planning and implementation for efficient waste services and infrastructure				
Strategic Objective 1:	Facilitate municipal waste management planning	Review IWMP and submit IWMP annual report along with implementation projects update.	1	Completed annually
Strategic Objective 2:	Promote industry waste management planning	This objective is coupled with Goal 1, where the appointed persons will liaise with industry to ensure that they are aware of the relevant legislation. Follow-up meetings and on-going communication will ensure that industry sufficiently plans and implements actions in order to be compliant and reduce waste generation along with responsible handling/treatment/transport/disposal.	N/A	Implementation for upcoming years.
Strategic Objective 3:	Promote the establishment of integrated waste management infrastructure and services	To be determined in light of diversion studies and annual IWMP implementation reviews. Possible Trommel at Gansbaai Landfill to increase organic waste diversion.	N/A	Moved to upcoming implementation years as capital funds were restricted. Capital for OWDP implementation moved to 2025/2026 and 2026/2027 financial years. Note that Capital has been moved forward to the 2025/2026 financial year in order to replace the weighbridge deck at the Gansbaai Landfill. The replacement is required due to corrosion caused by the proximity to the sea and humidity.
Strategic Objective 4:	Ensure effective and efficient waste information management	Improve the detail with which the waste characterisation study is done. The study should include sub-categories for the current included waste types in order for refined planning and diversion option identification. Continue recording at weighbridges and reporting to IPWIS by the Waste Management Officer.	1	Initial results included in the 2020 IWMP. The study continues to collect new data. IPWIS data is submitted monthly.

Goal 3: Effective and efficient utilisation of resources				
Strategic Objective 1:	Minimise the consumption of natural resources	This also ties in with Goal 1 to promote waste minimisation and recycling, which will in turn reduce pressure on natural resources by re-using materials efficiently. New facility designs must take cognisance of natural resource protection. For example, a rehabilitated disposal site must be covered with indigenous vegetation suited to the climate so as not to require additional watering to thrive. Awareness and education should place additional focus on waste avoidance, reducing the need for diversion methods and disposal.	1	The Hawston Landfill remove & remediate, and licence surrender has been completed and the same for the Pearly Beach Landfill. Education is largely focussed on diversion information as well as managing waste in areas where baboons are problematic.
Strategic Objective 2:	Stimulate job creation within the waste economy	Assess job creation opportunities, both permanent and temporary in the waste management field and upcoming projects. Job creation remains a top need in the community.	1	Job creation implemented by means of EPWP workers employed to do area cleaning. Story Team also employs local actors for use in their waste awareness productions.
Strategic Objective 3:	Increase waste diversion through reuse, recovery and recycling	Apply identified strategies/infrastructure to increase diversion.	1	The OWDP is being implemented and an average organic waste diversion rate from July 2023 to June 2024 of 57.05% was achieved. The Overstrand is evidently committed to achieve targets and just need to achieve it consistently.

Goal 4: Improved compliance with environmental regulatory framework				
Strategic Objective 1:	Strengthen compliance monitoring and enforcement	Conduct internal and external compliance audits at all waste management facilities as required according to licences and legislation. Findings must be communicated to the DEADP.	1	All operational facilities as well as closed facilities received the required external audits as well as internal audits. These audit reports were submitted to the DEADP within the required timeframes. This item's implementation continues annually.
Strategic Objective 2:	Remediate and rehabilitate contaminated land	Close and rehabilitate the Hermanus, Onrus, Stanford and Voëlklip Landfills. Considering the estimated costs and limited time, apply to postpone the required rehabilitation of the sites for which funding cannot be sourced.	1	This item was implemented by applying for postponing the required decommissioning dates. Amended licences were issued with new decommissioning dates for the Fisherhaven, Hermanus, Onrus, Stanford and Voëlklip landfills. All postponed to 2028/05/12.
Strategic Objective 3:	Facilitate the development of waste policy instruments	Scheduled item completed in previous years.	N/A	Scheduled item completed in previous years.
Strategic Objective 4:	Promote self/co-regulatory measures	Ties in with Goal 1. Person responsible to liaise with industry should promote the implementation of these measure e.g. through reviewing industry waste management plans. Ensure annual IWMP review and reporting.	1	Refer to Goal 1. IWMP annual report submitted annually.
IWMP implementation % (2023-2024)			**95%**	

4. ADDITIONAL PROJECT INFORMATION

4.1 AWARENESS AND EDUCATION

The Overstrand Municipality conducts comprehensive awareness and education campaigns with continual involvement with the public in terms of solid waste management and the promotion of better waste management practices. Residents are informed and given feedback through the means of newsletters, pamphlets, social media and the municipal website. Schools are visited to educate learners about solid waste and recycling as well as managing waste in areas where baboons are problematic.

The following summarised examples indicate the latest actions. Further details are attached as **Annexure 1**, which is a small sample of the numerous public education and engagements. More examples are available at the waste manager's office.

- Storyteam Storifactori: This is a team conducting an educational theatre project in collaboration with the Overstrand Municipality. They visit schools and community centres throughout Overstrand and perform environmentally themed puppet theatre productions with an interactive nature to teach learners about the importance of nature conservation and proper waste management and recycling. Their new waste management and baboon awareness production focussed on proper waste management where baboons are active. Their target audience is from grade R to grade 7. Productions are presented in Afrikaans, English and isiXhosa.
- Newspapers: For example, "Village News", "Overstrand Bulletin" and "Gans-berg News". Solid Waste project articles and advertisements for public participation. Useful waste management and recycling information.
- Press releases, website and pamphlets: Waste transportation information and available solid waste facility information. Solid waste projects progress reports. Recycling information.
- Information pamphlets: Discouraging illegal dumping and information regarding collection days for weekenders. Information on managing waste in baboon-active areas.
- Municipal newsletter ("BULLETIN"): Solid waste events and information.
- Social media: Announcements, public interaction, useful information.

The Overstrand should continue with their awareness and education campaign which contributes to the Municipality's successful waste management practices and public support and involvement. This is also included as an ongoing action item in the IWMP's implementation.

4.2 WASTE INFORMATION MANAGEMENT & ENSURE WASTE MINIMISATION

Goals 2 and 4 are addressed in this section, as the waste information management system quantifies the extent of waste minimisation achieved by the Overstrand Municipality during the evaluation period. The ongoing implementation of this goal is under way and accurate data has been used to determine the portions of waste diverted from landfill. The monthly data is also reported to the Integrated Pollutant and Waste Information System (IPWIS) by the Municipality. This information is summarised as follows:

	Waste Diverted							Waste Disposed	
Month	**Builder's Rubble used as Cover at Gansbaai (tonnes)**	**Builder's Rubble used as Cover at Karwyderskraal (tonnes)**	**Chips used as Cover at Gansbaai (tonnes)**	**Organic waste Composted at Karwyderskraal (tonnes)**	**Recycled at Gansbaai (tonnes)**	**Recycled at Hermanus (tonnes)**	**Total % diverted**	**Disposed at Gansbaai Landfill (tonnes)**	**Disposed at Karwyderskraal (tonnes)**
Jul-23	1251.11	819.10	0.00	1068.58	27.44	109.55	45%	787.74	3182.62
Aug-23	2096.26	527.90	209.46	734.38	38.34	80.06	48%	1035.72	2942.72
Sep-23	1086.04	1120.54	121.04	1107.33	6.24	41.30	49%	851.18	2834.14
Oct-23	677.65	684.15	0.00	1150.08	5.80	162.26	39%	977.67	3223.09
Nov-23	651.76	1381.09	417.24	2874.85	44.77	156.25	49%	1136.12	4706.07
Dec-23	462.97	507.02	143.52	1524.81	21.94	85.15	34%	1393.26	3827.74
Jan-24	826.19	818.33	236.52	1039.80	58.34	167.97	40%	1209.04	3460.43
Feb-24	1281.58	1003.94	254.12	1262.42	29.19	133.42	46%	1249.86	3404.06
Mar-24	1090.34	856.82	59.66	1131.07	23.34	187.36	44%	1097.22	3225.91
Apr-24	974.90	647.58	0.00	1255.68	35.23	130.84	42%	1139.57	3123.70
May-24	1726.88	1322.34	126.88	1357.12	19.54	105.20	52%	1156.46	3088.54
Jun-24	1541.88	983.20	0.00	1489.14	30.93	74.96	52%	918.06	2946.46
Year Total	**13 667.56**	**10 672.01**	**1 568.44**	**15 995.27**	**341.10**	**1434.32**	**45%**	**12 951.90**	**39 965.48**
Average Monthly	1 138.96	889.33	130.70	1 332.94	28.43	119.53		1079.32	3330.46
Average Daily (6day)	43.81	34.21	5.03	51.27	1.09	4.60		41.51	128.09

From the table above, it can be seen that on average, 45% of the Overstrand's solid waste stream has been diverted during the evaluation period.

4.3 EFFECTIVE SOLID WASTE SERVICE DELIVERY & SAFE MANAGEMENT OF HAZARDOUS WASTE

The Overstrand delivers weekly solid waste collection services to all residences in the municipal area. These services are also rendered free of charge to all registered indigent households. At the end of June 2024, there were 4715 registered indigent households which receive free basic services. This number has decreased since previous years due to households not re-registering. The municipality is currently on a drive to assist indigent households register. Refer to Annexure 1 for details.

Waste is collected in informal settlements in the form of communal collection points (bins and skips). In addition to collection services at households, there are numerous public drop-off facilities where the public can offload their waste for collection and disposal. These facilities are either larger drop-off facilities which accommodate vehicles and large loads or "weekend" drop-offs which are smaller and convenient for weekend visitors who cannot put out their waste on collection days to deposit their waste before leaving the Overstrand. These facilities are the following:

- Hermanus Transfer Station;
- Hermanus MRF & Public Drop-off;
- Kleinmond Transfer Station & Public Drop-off;
- Pringle Bay Mini Drop-off;
- Betty's Bay Garden Waste Drop-off;
- Betty's Bay Mini drop-off;
- Gansbaai Landfill & Public Drop-off;
- Hawston Drop-off;
- Voëlklip Mini Drop-off;
- Voëlklip Drop-off;
- Stanford Drop-off
- Pearly Beach Drop-off.

Waste is collected from households in either wheelie bins or refuse bags. A 2-bag system is implemented in order for residents to practice source separation.

Household hazardous waste containers are available at the Gansbaai Landfill, Hermanus Public Drop-off and Kleinmond Transfer Station for the temporary storage of these waste types. When the containers reach capacity, the waste is collected and transported to a treatment or disposal facility for disposal. Storage capacity at each facility for household hazardous waste is kept below $80m^3$. Gansbaai Landfill, Kleinmond Transfer Station and the Hermanus Transfer Station each have a hooklift bin for the collection and temporary storage of asbestos roof sheeting, gutters and down pipes for members of the public up to $10m^2$ per 6 months. Once the containers are full, they are transported to the Vissershok Hazardous Waste Landfill in Cape Town for disposal.

The rendered services as well as the availability of the above facilities prove adequate for effective solid waste service delivery.

All complaints received regarding solid waste are logged on the internal system. A work order is created when a complaint is received and sent to the appropriate responsible person. This person must then address the complaint and report back in order to complete the order.

Complaints can be logged at the following numbers for each area:

Hermanus:	(028) 313 8000
Gansbaai:	(028) 384 8300
Kleinmond:	(028) 271 8400
Stanford:	(028) 341 8500

The Collaborator Citizen Mobile Application can also be used for the following service requests:

1. Collection/Removal
2. Reporting illegal dumping
3. Landfill or transfer station issues

Refer to Annexure 1 for an example of the Municipality posting instructions regarding the application on social media.

4.4 IMPROVE REGULATORY COMPLIANCE

All solid waste management facilities that require licensing have been licensed in the Overstrand. Due to the requirements stipulated in the licences, regular audits are required of the facilities, even if they are no longer operational.

External audits are conducted by an independent service provider as required. These reports are submitted to the Overstrand Municipality, the Overberg District Municipality and the D:EADP. The municipality conducts quarterly internal audits on the operational and closed facilities.

The following solid waste facilities were audited during 2023 & 2024 in terms of their respective licence/permit conditions. Note that some facilities only require audits every second year and some do not require audits any longer.

- Gansbaai Operational Landfill;
- Hermanus RTS;
- Hermanus Material Recovery Facility;
- Hermanus Closed Landfill;
- Kleinmond RTS;
- Stanford Closed Landfill;
- Voëlklip Closed Landfill.

No longer audited:

- Hawston Closed Landfill (Waste body removed, area remediated, and licence surrendered).
- Pearly Beach Closed Landfill (Waste body removed, area remediated, busy with licence surrender process)

The audits are used by the municipality to identify the non-compliances and addressing the identified issues. Not all issues can or need to be immediately addressed but are scheduled according to the available budget and/or according to stipulated dates in the licences. The audit reports can be obtained from the municipality on request.

The Municipality has therefore fully implemented the action under this goal in order to evaluate their solid waste management facilities and improve compliance.

4.5 BUDGETING

The municipality appoints an external service provider annually in order to evaluate the waste disposal facilities and calculate cost estimates in order to rehabilitate each facility. This is done in accordance with the relevant accounting standards (GRAP19). The evaluation date of this annual report is at the municipal financial year-end, 30 June.

These costs need to be recalculated annually to provide the best estimate due to changes in legislation, rehabilitation requirements, expected year of rehabilitation and changing site conditions. A summary of the latest cost estimate (30 June 2024) for each site that would require future rehabilitation is provided below:

Site Name:	Onrus Landfill	Hermanus Landfill	Hawston Landfill	Fisherhaven Landfill
Total (Excl. VAT)	R20 416 433.74	R19 917 360.92	Completed	R16 430 370.76
Site Name:	Voëlklip Landfill	Stanford Landfill	Pearly Beach Landfill	Gansbaai Landfill
Total (Excl. VAT)	R28 070 129.03	R6 060 478.61	R7 856 551.65	R56 029 178.84

These cost estimates are not all required in the assessment period but are scheduled for upcoming financial years.

Adequate budget is available for the solid waste operational services, but currently limited funds are available for capital projects. The removal and remediation of the Hawston Landfill has been completed. The waste was transported to the Karwyderskraal Landfill for disposal. The licence has also been successfully surrendered after the removal and remediation process. Removal and remediation of the Pearly Beach Landfill has been completed and the licence surrender process is under way.

The Voëlklip drop-off was fitted with electric fencing for enhanced security as well as waste containers for the Overstrand were purchased. The total Capital Expenditure on 30 June 2024 was **R115 217.00**.

The Municipality needs to explore sources of funding in order to implement more capital projects.

4.6 SOLID WASTE EXPENDITURE DURING EVALUATION PERIOD

OPERATING REVENUE	R
Service Charges	97 730 601.00
Transfers & subsidies	10 816 067.00
Fines, Penalties & Forfeits	0.00
Other Revenue	122 610.00
Total Direct Operating Revenue	**108 669 278.00**
OPERATING EXPENDITURE	
Employee Related Costs	36 365 696.00
Debt Impairment	2 285 373.00
Depreciation and Asset Impairment	3 258 331.00
Finance charges	214 299.00
Inventory consumed	5 175 224.00
Contracted Services	43 667 846.00
Bad debts written off	4 052 927.00
Operational costs	2 039 296.00
Total Direct Operating Expenditure	**97 058 992.00**
COSTING	
Departmental Charges/Recharges	12 910 269.12
SURPLUS/DEFICIT	
Operating Surplus: Total revenue less Total Expenditure	**-1 299 983.12**

4.7 IWMP REVIEW AND UPDATE

The latest IWMP was finalised and approved by Council on 27 May 2020. The next generation IWMP is currently scheduled to be developed during 2024/2025. However, this is planned to be shifted in order to tie in with the next IDP development cycle. As per discussions and recommendations from Saliem Haider of DEADP at both the District and Regional Waste forum meetings a letter is to be sent to the Department to request an extension of the current IWMP plan so that the IWMP plan cycle can be brought in line with the IDP cycle.

5. CONCLUSIONS AND RECOMMENDATIONS

Based on the goals that were set in the IWMP for each solid waste management category it is evident that the Overstrand Municipality followed the IWMP and implemented the actions listed in the implementation schedule as far as possible.

The Overstrand Municipality is committed to deliver efficient waste management services as is evident from the basic services they render as well as the supporting functions by implementing awareness and education, post-collection recycling, garden waste chipping and composting.

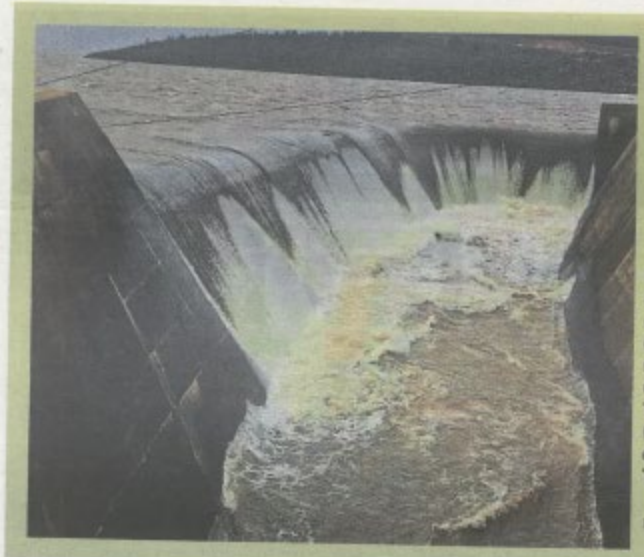
Since the finalisation of the IWMP, the Overstrand have also developed an Organic Waste Diversion Plan as required by the amended Gansbaai Landfill operational permit and are implementing it alongside the IWMP in order to achieve diversion targets. The total average organic fraction diverted from 1 July 2023 to 30 June 2024 was 57.05%. This is a significant increase over the previous average of 34.74%.

One concern is the availability of funds for capital projects which would require large sums such as the future rehabilitation of disposal facilities.

Another challenge identified in the Overstrand is the amount of illegal dumping. This will require co-operation between the public, law enforcement and the solid waste department.

ANNEXURE 1

AWARENESS AND EDUCATION EXAMPLES



Damme voller as vol

Ná die goeie reën die afgelope tyd loop omtrent al wat 'n dam is oor en breek strandmere deur na die see toe. Die Theewaterskloofdam (foto) is 102,8% vol en die De Bosdam is 100,08 % vol.

Foto: Theewaterskloof-munisipaliteit

Use baboon-proof bins

"All households in baboon-affected areas of the Overstrand must have an animal-proof bin for domestic waste."

These are the words of Municipal Manager Dean O'Neill after baboons wreaked havoc in certain areas.

"Overstrand Municipality can't win the battle of effective waste management on its own, so it is imperative that everyone co-operate by using 'baboon-proof bins'," he said.

According to the municipal Solid Waste bylaw, non-compliant residents living in baboon-affected areas can be fined up to R1 500 after an official notice has been served.



Baboons wreaked havoc in the Overstrand area.

The declared problem animal areas are Kleinmond (including Arabella), Betty's Bay, Rooi Els, Pringle Bay, portion of Onrus, Voëlklip, Fernkloof (including the Golf Estate), Hermanus Heights, Eastcliff, Kwaaiwater and a portion of Hawston.

Law Enforcement officers will follow-up on waste-collection days to remind households who do not have an animal-proof container to rectify this situation as soon as possible.

Dae lank sonder krag oor diefstal

Mariëtte Strydom

Dit het maar beroerd gegaan – inwoners se kos in ys- en vrieskaste het gevrot, mense wat afhanklik is van suurstofmasjiene het swaargekry en dan het die erge koue ook nog die situasie verder vererger.

Botrivier-inwoners het verlede week met hul hande in die hare gesit toe hul kragtoevoer dae lank weens vandalisme afgesny is en hulle later fase 1-elektrisiteitstoevoer gehad het.

Inwoners het van 23 Junie van 08:00 af tot Woensdag (28 Junie) sonder elektrisiteit gesit en party het selfs langer gewag totdat die kragtoevoer uiteindelik herstel is.

Die Theewaterskloof-munisipaliteit het op 26 Junie 'n skrywe uitgereik dat hy bewus is van die inwoners se frustrasie rakende die verlengde kragonderbreking in Botrivier en hulle verseker dat hy alles in sy vermoë doen om so gou as moontlik krag na die omgewing te herstel.

"Ons kan bevestig tegnici was vanoggend (26 Junie) op die perseel en hulle het gesê die krag sal heel moontlik vandag herstel word. Maar alle pogings om Eskom-amptenare te kontak, was van 12:00 af onsuksesvol," het Wilfred Solomons-Johannes, die waarnemende munisipale bestuurder, gesê.

Eskom het op 27 Junie bevestig diefstal van kabels en vandalisme aan die infrastruktuur oor die Wes-Kaap heen raak die elektrisiteitstoevoer na verbruikers.

"Botrivier-inwoners sit al van Vrydag 23 Junie sonder elektrisiteit weens vandalisme en kabeldiefstal. Tegnici het dadelik op die fout gereageer en dit 'herstel', maar later uitgevind die fout is meer kompleks nadat die krag bly afslaan het. Gespesialiseerde dienste is ingeroep om die probleem op te los," het die verklaring gelui.

Inwoners het hul misnoeë op sosiale media uitgespreek, en een Facebook-gebruiker was veral bekommerd oor haar bejaarde ma. "My ma woon alleen; ons is in Kaapstad en ons bekommer ons dood oor haar. Skollies loop helder oordag rond, wat nog te sê as die krag af is. Sy is nou 'n teiken van misdaad," het die bekommerde dogter aan *Hermanus Times* gesê.

Eskom het inwoners bedank vir hul geduld en gesê enige vandalisme aan Eskom-infrastruktuur of kabeldiefstal moet dadelik aangemeld word by die noodnommer 0800 112 722 of jou naaste polisiekantoor. Eisvorms is by die biblioteek beskikbaar vir inwoners wat met die kragonderbreking skade gely het.

New management programme

The current Baboon Management Programme in towns in the Overstrand that are faced with human-baboon conflict contract expired at the end of

"For the Pringle Bay, Betty's Bay and Kleinmond area (Western Region) the municipality will implement the baboon-

ley has arrived in Hermanus!
And so much more!
064 037 1877
11 Arum Rd Industrial Area Hermanus
DRAGON



Enforcing law and order at school

Caledon Police and the Department of Basic Education signed an agreement to launch a unique safety programme involving the learners of Swartberg Secondary. Sgt Tembi Gweyi (left), Caledon Police Station's social crime prevention officer, visited the school last week to launch the Junior Commissioner programme. He explained this involved establishing a youth police station at the school with youth leaders elected by their peers. It will also involve various youth-safety development programmes. Said Gweyi: "Lorenzo Pfeiffer (Grade 8) was elected junior station commander, Merakane Maleke (Grade 9) junior detective commander, Soyama Nonelo (Grade 9) junior head of visible policing and Unaid Manuel (Grade 9) head of support services." He added principal Adrienne Delport (far right) embraced the concept.

Hou op vullis strooi!

Onwettige vullisstorting bly 'n probleem in die Overberg.

Volgens een toeris wat gereeld die Overberg besoek, ontsier onwettige vullisstorting die mooie Overberg. "Ek besoek die Overberg gereeld vir naweek-wegbreke en die *gateway* na die Overberg, Grabouw, laat veel te wense oor," het die lesersbrief gelui. "Maar wat vir my hartseer is, is die feit dat die res van die Overberg ook deesdae 'n varkhok word."

Volgens die Overstrand-munisipaliteit sukkel hulle net soos die Theewaterskloof-munisipaliteit met onwettige vullisstorting.

"Vullis wat gereeld onwettig in die Overstrand gestrooi word, maak dit moeilik vir munisipale werkers om die dorp skoon te hou," het die munisipale bestuurder, Dean O'Neill, gesê. "Die munisipale werkers maak elke dag skoon, maar as hulle die volgende dag na dieselfde plek terugkeer, dan is daar net weer vullis."

Volgens O'Neill word die situasie net erger en strooi mense rommel oral waar hulle gaan. Hy maan ook die mense om nie vullis op straat te strooi nie, maar om dit eerder in een van die talle asblikke op straat en langs die Cliff Path te gooi. "Kom ons neem dikeen die verantwoordelikheid om ns dorp skoon te hou," het hy gesê.

Wenke om jou dorp skoon te hou:



Onwettige vullisstorting bly 'n probleem en amptenare van die Theewaterskloof-munisipaliteit het saam met die Nederlandse Waterraad, Coca-Cola en inwoners van Grabouw en Villiersdorp op Mandela-dag die strate van Villiersdorp en Grabouw skoongemaak.



- Plaas jou huishoudelike vullis in swartsakke of in die wieletjiesdromme en sorg dat dit betyds buite jou woning gesit word vir die munisipaliteit om te verwyder;
- Tuinvullis word nie deur die munisipaliteit verwyder nie; kontak jou plaaslike munisipaliteit om uit te vind waar jy tuinvullis kan stort en watter tye die perseel oop is.
- Moenie vullis, ou meubels, elektriese toerusting en ander vullis langs die pad stort nie. Dis onooglik en skep 'n negatiewe beeld van jou dorp.

SOFCA AGM

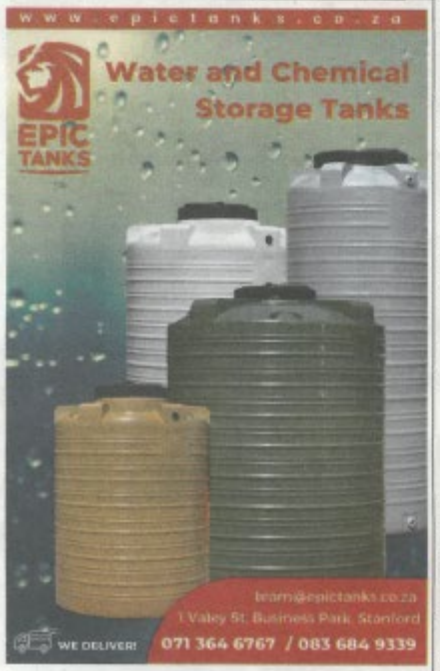
Monday
2 October 2023 at 15h00

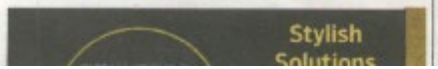
In **The Blue Room @ Fynbos Park**
Church Street, Hermanus

Contact Gayle Smith:
Tel: 028 312 3236
Email: sofcafrailcare@gmail.com

* Provisional Agenda
* Minutes of previous AGM
* Audited statements for 2023
* Budget for 2023/4

You are invited to become a member





Best waste management

Overstrand Municipality has set the benchmark for the best practice in waste management in the Western Cape after being named the winner of the 2022 Municipal Waste Management evaluation award.

The second place went to Stellenbosch Municipality and Saldanha Municipality secured third place.

The Department of Environmental Affairs and Development Planning (DEA&DP) awards ceremony was held on 18 August at the 55th Western Cape Waste Management Officers Forum in Bredasdorp.

The award is aimed at encouraging waste planning and sustainability of services rendered to promote a healthy environment as well as green and clean towns in municipal areas.

During the presentation of the results Evodia Boonzaaier of the DEA&DP said this was the highest participation rate to date with 19 out of the 24 municipalities within the Western Cape submitting information to the department for evaluation.

The Municipal Waste Management Recognition Awards have replaced the Cleanest Town and Greenest Municipality competitions.



Stephen Möller, Director: Infrastructure and Planning, Craig Mitchell, Manager: Solid Waste Planning, and Overstrand Municipal Manager Dean O'Neill with the award.

Overstrand Executive Mayor Dr Annelie Rabie said the municipality is honoured and proud to be acknowledged for its efforts and commitment to manage, recycle and reduce waste.

She said they are extremely grateful to the hardworking and dedicated officials as well as communities and stakeholder groups for the continuous manner in which they have contributed and assisted in achieving this sought-after award.

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Water-pressure loggers to be installed on network

Residents of De Kelders in Gansbaai were hot under the collar after experiencing water loss.

According to the Overstrand Municipality, pressure loggers will be installed on the water network in due to pipe breaks on their properties.

She said: "The service provider who was appointed to install the pressure loggers will generate a report over a two-week period and

The elderly learned about recycling

Alderlady Riana de Coning recently organized a visit by the management of the Gansbaai Landfill Site to the elderly at Silwerjare Dienssentrum. "The purpose is to prove to Blompark's residents the necessity of recycling and how and why it must be done," said Alderlady de Coning. "It is important to know that the effect of a clean and tidy environment contributes to a general feeling of well-being and happiness in every person's soul, regardless of what your life circumstances may be." She added that everything should not always be left to the municipality, but that everyone can contribute by keeping their front door clean and



Norman Heynie, Suzanne Hans, Alderlady Riana de Coning and Craig Mitchell.



motivating other people to do the same.

The Gansbaal Landfill Site (*Gansbaai Herwinningsfasiliteit*) is operated by *Enviroserv Waste Management* on behalf of Overstrand Municipality, with Norman Heynie as the manager. Norman is a man with many years of experience in this field. There are currently 5 full-time employees on the site. The operation of the facility is placed under the watchful eye of Craig Mitchell, Manager of Solid Waste: Planning, Overstrand Municipality. "Factors that have an impact on the operation of the facility include the quantity and quality of recyclable material, the purchase price of material, transport costs and restrictions on the receipt of material by buyers, for example, glass that was stopped during Covid-19," Norman said. He also explained that each landfill site only has a certain lifespan, but due to thorough planning, Gansbaai is still 'safe' until 2036. "We work with a permit issued by the municipality which must be strictly adhered to," said Norman. "That's why we try to lengthen the operating period of the site as far as possible." Tri-monthly audits are carried out to ensure compliance with the permit provisions.

Craig explained the complete proses of the Gansbaai Landfill Site to the visitors (shortened): The Waste disposal facility is open to all members of the public on Mondays to Fridays from 08:00 to 18:00 and Saturdays from 8:00 to 15:00. The site is located at the end of Voortrekker Street tarred road on the left-hand side. The public can dispose of the following waste types at the site: *Mixed clean recyclable materials; *Garden and green waste; *General waste; *Clean soil and small builders' rubble; *In addition to the above the site also has two containers on site that accept small volumes of household hazardous waste; *The site also has a hazardous waste bin on site for the acceptance of small volumes of asbestos roof sheeting.

Some waste volume stats for the site:
Average monthly tonnages handled on the site for the 2021/2022 financial year were as follows: *General waste, 800 Tons per month; *Builders' rubble and cover material, 1200 Tons per month; *Garden waste chipped on the site, 140 Tons per month; *Waste recycled by the MRF 22, Tons per month.



A useful pamphlet, "*Let's Recycle Right*", was handed out and is also available at the municipal offices, explaining the following important issues: How to recycle; Recycle right; What to recycle; Remember that all food scraps and other waste goes into the black refuse bags - make sure to obtain one of these information pamphlets.

Hardus Botha







TALISMAN Hire
HERMANUS
028 313 0144
8 Arum Road, Hermanus

WHY BUY EQUIPMENT
WHEN YOU
CAN HIRE IT?



Recycle Swop Shop turns 20

With volunteers and supporters in attendance, the Recycle Swop Shop (RSS) in Zwelihle, Hermanus celebrated its 20th birthday on 19 October.

Marilyn van der Velden, founder of the RSS, and Narina Howard, who took over from Marilyn nine years ago, welcomed everyone to the celebration and thanked all the volunteers and different role players for their commitment.

The RSS, which operates from its premises at Yomelelani, a Community Early Childhood Development School, is a community development project that aims to give children a hand up. This is done through a recyclables exchange programme.

During the week, children collect and sort recyclable materials which they take to RSS. The recyclables are then weighed at the RSS collection yard, and exchanged for points which the children can use to purchase items from the Swop Shop on Wednesdays.

The initiative provides children with the opportunity to 'buy' necessary items with their points such as toiletries, food and stationery, as well as more expensive items like school uniforms and shoes.

Other items include basic foodstuffs and donated toys, and children as young as two years excitedly take part. A nutritional snack is given to all children regardless of the value of the recycling that they bring in.

The programme also has the benefit of providing children with essential educational tools. Important, practical life skills are developed in various ways, from sorting and weighing the recyclables, to saving and counting points. And all the while being rewarded for their effort in a fun and fruitful way.

RSS currently has 12 young volunteers who help with weighing the recyclables and aiding children at the shop. The volunteers receive points for their assistance and can also redeem those for items at the shop. For the more physically demanding work that needs to be done, an outreach programme with the Hermanus Night Shelter (HNS) has proved to be an efficient solution. When extra help is needed, the opportunity to work at RSS is recommended and the work is done in exchange for HNS vouchers.

RSS identified the importance of providing a hand up instead of a hand out, thus ensuring that the dignity of the less fortunate is maintained. In a community that often still struggles for the most basic of necessities, the project has instilled a sense of hope and has brought together people who might otherwise not connect.

The greater Hermanus community is vital to the project and show their support and assistance through the donation of goods for the Swop Shop. Donations can range from non-perishable food to toys, books and clothing – anything in good condition that a child can use. RSS is currently in need of children's shoes in various sizes and donations are very welcome.

If you do not have tangible items to donate please consider donating your time and effort by assisting at the Swop Shop, or stop by on a Wednesday between 14:00 and 16:00 to see how it works. All community support for the project is valued, even if that support is shown through a simple visit to the shop.



Supporters and volunteers recently celebrated the 20th anniversary of the opening of the Recycle Swop Shop in Zwelihle.

The continued success of RSS is reliant on people working together and creating a more caring community. For more information about RSS or to donate items please contact Narina Howard on 082 339 5768.

– Barbara Hayn



21 September 2023

Project Report:

Waste Management

Description:		
Dates:	30/31 August and 1/6 September	
Number of learners:	580	
Theme:	The Messy Tale: Waste Management (Grade 4-7)	
Languages:	Afrikaans, English, and isiXhosa	
Area:	Gansbaai, Stanford, Hermanus	

In August and September 2023 Story Team completed an educational theatre programme for the Overstrand Municipality, focussing on Waste Management and Recycling.

The Team visited schools in Gansbaai, Stanford and Hermanus. Our main focus and aim were to involve learners in the learning process. We want to encourage them to take responsibility for their own environment and the sustainability of our planet, becoming responsible adults and warriors for our environment. We want them to learn through participation, making positive choices with our characters and empower themselves to make better decisions for the future.

We provided them with age-appropriate content on the importance of waste management and the impact thereof on our planet. We introduced the concept: reuse, recycle and repair. Encouraging a different outlook on waste management, motivating them to rather reuse and repair.

We highlighted the negative effect and impact of plastic straws and polystyrene on our environment.

We are committed to community development and employed 6 young actors from the community of the Overberg to participate in our educational theatre program. However, we do face challenges with the sustainability of our isiXhosa actors. Actors are employed on a part-time basis and some actors are forced to find more suitable employment to secure financial surety.

We believe that the theatre is a powerful tool to create communication between communities, building opportunities for future collaboration and participation in the conservation of our environment.

Thank you for the opportunity to educate the young generation of our district.

Celeste, Anette, and THE TEAM

storifactori@storyteam.co.za
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6 November 2023

Project Report:

Baboon and Waste Awareness Program

Description:		
Dates:	23/24/25/26/27 October 2023	
Number of learners:	1256	
Theme:	Baboon and Waste Awareness	
Languages:	English, Afrikaans and isiXhosa	
Area:	Kleinmond, Hawston and Hermanus	

In October 2023 Story Team completed an Educational Theatre programme (*Alex and the Bo Ba Gang*) for the Overstrand Municipality, focussing on Baboon awareness and the importance of Waste management.

The Team visited schools in **Kleinmond:** Kleinmond Laerskool and Kleinmond Primary school, **Hawston:** Hawston Primary school and **Hermanus**: Zwelhile Primary and Waldorf Primary.

Our aim was to involve learners in the learning process. They were introduced to the concept of: EASY FOOD for baboons. Our production emphasised:

- The importance of waste management by using baboon-proof bins and keeping communities clean from waste.
- Not having birdfeeders and sugar-water bottles in gardens or fruit that will be accessible to baboons.
- Baboons are safe (traffic and humans) in their natural habitat (mountains).
- The importance of baboon-safety: Not to take food from baboons.

The programme reached one thousand two hundred and fifty-six (1256) learners. Learners participated with great enthusiasm. We believe that the theatre is a powerful tool to create communication between communities, building opportunities for future collaboration and participation in the conservation of our environment.

Celeste, Anette, and THE TEAM

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The recycling journey starts with you

Writer & Photographer
Tweet Gainsborough-Waring





TOP LEFFT: Owner Jan van Niekerk and his right-hand man Clement Nkomo. BOTTOM LEFT: Sorters working on separating materials on the conveyor belt. RIGHT: The sorting team, working manually during loadshedding at Hermanus Recycling. In front from left are Ntomboxolo Makinana, Nosabatha Ntlaninge, Veliswa Ngqeleni, Nomhikse Phungu-Phungu and Zusiphe Sirengqe. Back from left: Bongeka Katini, Nombulelo Phoselo, Thandeka Mhatuna, Nombulelo Ntsizi, Siphelele Cekiso and Bongiwe Nqola.

Jan van Niekerk, the owner of Hermanus Recycling has a passion for what he does, which is collecting materials that can be sold on for upcycling and reuse.

He has been involved in the Hermanus transfer station since 1989 and has seen it put Hermanus at the forefront of recycling in the Overstrand since 1995, achieving the Greenest Municipality award for several years. However, all this came to a halt in 2018 when protesters burnt down the facility on the corner of Swartdam Road, which also employed more than 40 locals (many of whom are now employed at the new facility).

He says that since 2018 he has noticed a definite decline in the amount of recyclable material collected. He is keen to get the message out that recycling in Hermanus is alive and well, with an important role to play in minimising the amount of waste that is taken to the Kairwyderskraal landfill. The municipality has reinstated its clear bag collection, which was halted between 2018 and 2021 when, without a transfer station for sorting, all household waste was taken to the landfill.

Having run a recycling business next to the destroyed transfer station with only his wife, Arina and a general manager, it was an obvious choice for him to put in a bid to run the municipality's new Material Recycling Facility (MRF) to be built in Schulphoek Road. His tender was successful and he has been running the operation since 2021.

The new building in which the sorting takes place houses a conveyor belt, baling machine and large skip. The original columns from the burnt building were reused (darkened lower sections bear witness to the fire of 2018). The panelling and roof were constructed from new materials and a new conveyor belt was supplied.

The business today is known as Hermanus Recycling and runs in collaboration with the municipality's waste collection service. A total of 23 staff are employed along with general manager Clement Nkomo, who Jan describes as his right-hand man. Daily the depot receives clear plastic bags (supplied by the municipality for recyclable material). The contents are put on a conveyor belt from which sorters separate it into various components like paper, plastic and tin. Wet waste and anything non-recyclable goes into the skip destined for the landfill.

The municipality's collection service covers from Rooiels to Vollkklip and accounts for almost 90 tons of recycling which is diverted from landfill every month (this is subject to fluctuations on a seasonal basis). This includes a marked increase in wine bottles following the festive season! These are sold to a Worcester company where they are processed for reuse. The recovered recyclable material accounts for 80 – 100 tons a month.

The sorting is somewhat more complicated than simply separating paper, glass and tin as there are many different types and grades of cardboard and plastic. The sorters are well-trained and able to identify the differences quickly. Most of the plastics arriving at the MRF are items used for the packaging of food and other goods, as well as disused plastic items that residents discard, believing they can be recycled. The most common items which can be collected in bulk and sold to recyclers include:

PET containers – soft drink and mineral water bottles (marked No 1); HDPE and PP containers – detergent bottles, yoghurt and cheese tubs (marked No 2); Jiffy bags (marked No 4) and all bottle caps. The identifying number is found inside the following arrow recycling logo.

Then there are items that are not currently being recycled, which include PET trays used mainly for the packaging of fruit and vegetables, and the mostly black and white polystyrene trays used for meat products. Once sorted the items are packed and sold on to specialist recycling operations, which come and collect.

Of interest is that South Africa has one of the highest plastics recycling rates in the world, which is partly because informal collection systems have developed around the country, enabling the setup of recycling businesses.It is difficult for the average consumer to be able to identify the different types, so Jan suggests simply placing all bags and containers into your separation-at-source municipal collection bag. He has a rather catchy slogan: "If in doubt, put it in, we will sort it out."

Private residents can drop recyclables at the depot Monday to Thursday from 07:30 to 17:00, and on Friday from 07:30 to 16:00.

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OVERSTRAND
P.O. Box 20, Hermanus 7200
Telephone
Hermanus 028 313 8000
Gansbaai 028 384 8300
Kleinmond 028 271 8400
Stanford 028 341 8500
24-hour Emergency 028 313 8000/8111
Fire Brigade 028 312 2400
MARCH 2024
Bulletin
#overstrand4all
Official newsletter of the Overstrand Municipality
#C4ourself

BROWNISH, SMELLY & DISCOLOURED
LATEST ON THE STATE OF PEARLY BEACH'S TAP WATER

Overstrand Municipality is all too aware that residents of Pearly Beach have been complaining about the colour, taste and odour of tap water delivered to their homes.

Keep in mind that to meet Pearly Beach's water demands, the municipality must source water from both the Koekemoer and the Pearly Beach Dams. This raw water must then be treated at the Pearly Beach water treatment plant up to a standard that is fit for human consumption.

Raw water from the Koekemoer Dam has a brownish colour, while water from the much smaller Pearly Beach Dam is clear.

In recent times, extreme weather events had a severe impact on the quality of raw water delivered to the treatment plant from both sources:

1. The above-average rainfall experienced during 2023's wet season caused the colour of the water in the Koekemoer Dam to intensify substantially.
2. The extremely hot days experienced since the onset of summer caused the level of the Pearly Beach Dam to drop from 75% to 25%. In fact, at the current rate, this dam may run dry before the onset of the rainy season.

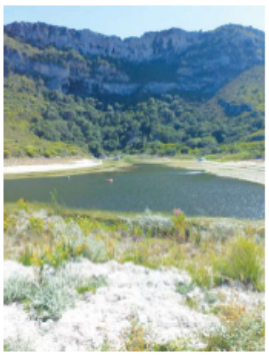
All of the above affects the existing water treatment plant's ability to deliver tap water to households that is palatable, clear and odourless. Overstrand Municipality is all too aware that the current state of affairs is a cause for concern that needs to be addressed as a matter of urgency both over the short- and the long term.

OVER THE SHORT TERM

- Water restrictions have been implemented to reduce water demand from the dams.
- Water supply will continue as is until such time as the Pearly Beach Dam runs dry at which point raw water will be sourced from the Koekemoer Dam only.
- ☛ Note that when this point is reached, even though tap water may be brownish in colour, consumers can still rest assured that their tap water has been disinfected appropriately.
- Should the quality of the raw water sourced exclusively from the Koekemoer Dam prove to be below standard, the municipality will truck drinking water in from Gansbaai in tanks that will be placed strategically in Pearly Beach for use by residents.

OVER THE LONG TERM

- The intention is to upgrade the Pearly Beach water treatment plant to a point where water from the Koekemoer Dam only can be treated up to SANS 0241 drinking water standards without the need to blend it with water from the Pearly Beach Dam. The project of this nature might take several months to complete.
- Meanwhile, investigations are also underway to determine whether groundwater might be a viable alternative to improve the town's water security in the long run.



PLEASE USE WATER SPARINGLY

- Flush the toilet only when really necessary.
- Don't let the tap run when you brush your teeth, wash your hands or do the dishes.
- Fill the dishwasher and/or washing machine to the hilt before you let it run.
- Water your garden only before sunrise or after sunset and use a watering can, not a hose.
- Use a bucket, not a hose, to wash your car.
- If you detect a leak, fix or report it immediately.

WHO'S TO BLAME FOR THIS *UNSIGHTLY MESS*?



It is common knowledge that those who let their homes to weekenders and holidaymakers as well as those who operate self-catering units pitch Overstrand as "a destination of choice characterised by pristine beaches and unspoilt nature".

How unfortunate, then, that many a weekender and holidaymaker seemingly have no intention to leave Overstrand as they found it on arrival: "pristine" and "unspoilt".

Week after week, law abiding residents have to contend with the sight of overflowing, ransacked rubbish bins and the stench of rotting household waste strewn everywhere.

And, as is always the case, the thankless task of having to clean up once the guests have grabbed their belongings and headed home befall our refuse collection teams.

These diligent teams will always show up on the scheduled collection day in the designated area, no matter what.

All they ask in return is a little cooperation.

On their behalf, Overstrand Municipality yet again appeals to those who let holiday/weekend accommodation and self-catering units to, first and foremost, ensure that guests know on which day of the week household waste will be collected in their area.

- If guests are to vacate the premises before or after the scheduled waste-collection day, as the person who lets the property, it is your responsibility:
  - ☛ to make arrangements (e.g. with a neighbour or an agent) to dispose of the household waste on the appropriate day, or
  - ☛ to ensure that visitors know where they should drop off their household waste before they leave town.
- Whatever the case may be, you as the responsible owner/operator must make it abundantly clear that guests should under no circumstances dump household waste next to rubbish bins, on commonages or on pavements when they depart.

Equally important is to ensure that guests never leave household waste on the pavement overnight.

- To deter scavengers, household waste must be secured in black bags or a wheelie bin and should be placed out for collection by 07:00 on the morning of the scheduled collection day only.
- If you are letting weekend/holiday accommodation or a self-catering unit in a baboon-affected area, it is your responsibility to ensure that the premises are equipped with a baboon-proof bin (i.e. a bin fitted with a latch, strap,padlock or clip) and that your guests are alerted to the fact that no refuse bags may be left on top of or next to this bin.

We as Overstranders are renowned for our hospitality and it is, of course, always a great honour and pleasure to welcome people from far and wide to our shores.

At times, though, it may be necessary to make absolutely sure that guests leave Overstrand as they found it: "pristine" and "unspoilt".

BUDGETING PROCESS FOR 2024/25 FISCAL YEAR HAS COMMENCED

BE READY TO DELIVER YOUR INPUTS WHEN CALLED UPON

Given the increasing pressure caused by both the rising cost of basic services and the growing number of households in the Overstrand, effective consultation with all stakeholders (including residents) is extremely important if we are to ensure that projects earmarked for the next fiscal year truly speak to the needs of all who live in the region.

Currently, Overstrand Municipality's budget steering committee is conducting meetings with internal role players and will, in due course, invite residents to engage in a public participation process.

We are fully committed to following a transparent process whereby all stakeholders will be afforded a reasonable opportunity to engage in constructive dialogue, to express their views and to make representations before decisions regarding the 2024/2025 budget (with the inclusion of rates and capital projects) are finalised.

Therefore, we appeal to all residents to give some thought as to the capital projects they believe Overstrand Municipality should prioritise and how best Council should go about keeping the rising costs of living in check.

Dates and venues pertaining to the public participation process will be communicated via the media in due course.

Your inputs are invaluable, so please take this opportunity to share your views seriously by showing up.

RATES & TARIFFS BOUND TO INCREASE IN JULY

RELIEF AVAILABLE FOR STRUGGLING HOUSEHOLDS



Due to rising costs, an increase in the tariffs for basic services (water, sanitation and refuse removal) as well electricity and property rates is inevitable.

On 31 January 2024, Council approved its revised Indigent Policy whereby struggling households can apply for free basic services and indigent support at any time of the year.

Where applications have been approved, qualifying households must verify their indigent status at least once per year to confirm that they still meet the policy's requirements for free basic services (including free electricity units). In the absence of proof of a household's indigent status, the subsidy will be cancelled with immediate effect.

To determine if you qualify for indigent support, visit your nearest municipal rates hall or download the Indigent Policy via this link: overstrand.gov.za click on Documents and go to Policies. You are also welcome to approach your ward councillor for assistance.

Residents should note that the annual increase in rates and tariffs following on Council's approval of the 2024/25 budget will reflect on their July municipal accounts and will be payable by 20 August.

GAIN MEANINGFUL WORK EXPERIENCE & IMPROVE YOUR PROSPECTS

APPLY NOW TO BECOME A YEBONEER



Becoming an Overstrand YeBoneer means that you will be signing up for an eleven-month, full-time commitment to either help learners to develop their reading skills or to help bridge the digital gaps in your community from Monday to Friday at a local library.

No qualifications needed, but having a matric certificate would be to your advantage.

In the Overstrand, the Hawston, Hermanus, Mt Pleasant/Zwelihle, Stanford, Gansbaai, Buffeljagsbaai, Eloxulweni, Kleinmond and Betty's Bay libraries will be participating in the programme, and you must live within 5 km from one of those libraries.

To apply, you will be required to create a profile on SA Youth Mobi, or to update your existing one.

Visit www.yearbeyond.org (select the Libraries Programme page under the Programmes tab) to create/update your profile or go to your nearest library for assistance.

Remember, applications close on 12 March 2024, so you'd better hurry!

ATTENTION ALL LIBRARY USERS:

RE-REGISTRATION NOW COMPULSORY

All public libraries in the Western Cape have been ordered by the Auditor-General to clean up their membership databases by September 2024.

For that reason, all libraries in the Overstrand have embarked on a campaign to re-register active users and to remove all inactive users from their records.

Thus, when next you visit the library, you will be handed a new application form and asked to return the duly completed form, together with the necessary documentation and your old library card, as soon as possible.

Users who fail to comply with this request by the end of August 2024 will be classified as "inactive" and automatically removed from the database.

The following documentation is required when renewing membership:

- Duly completed application form
- Proof of identity (ID or birth certificate in the case of SA citizens/passport or confirmation of refugee status in the case of non-citizens)
- In the case of under-age children, ID of parent or guardian
- Proof of residence:
  - In the case of home owners, current municipal account reflecting your home address
  - In the case of tenants, either a valid contract or an affidavit from the home owner reflecting the latter's address as per his/her municipal account that is not older than three months
- Current physical library card (a replacement fee may be charged in the case of a lost card)
- The address and telephone number of two contactable references (e.g. neighbours, colleagues, family members)

The new library membership application form can also be downloaded via the municipality's website: www.overstrand.gov.za/application-forms/

We urge all residents to support the library re-registration campaign by submitting their application forms and supporting documentation as soon as possible. Should you be aware of a former user that is now longer active (e.g. deceased or relocated), please inform your librarian.

Patrons are welcome to contact their nearest library for assistance:

Hermanus: 028 313 8077	hermanuslibrary@overstrand.gov.za
Kleinmond: 028 271 4021	kleinmondlib@overstrand.gov.za
Gansbaai: 028 384 8346	evdlinde@overstrand.gov.za
Hawston: 028 315 1126	bmay@overstrand.gov.za
Stanford: 028 341 8506	fhendricks@overstrand.gov.za
Mount Pleasant: 028 313 8984	bmay@overstrand.gov.za
Betty's Bay: 028 272 9263	rmatthews@overstrand.gov.za
Eluxolweni: 028 384 8346	evdlinde@overstrand.gov.za
Buffeljagsbaai: 028 384 8346	evdlinde@overstrand.gov.za

MEDIAVERKLARING / PRESS RELEASE
#Overstrand4all

ISSUED BY:
Municipal Manager: Dr Dean O'Neill
Tel: 028 313 8003 | mm@overstrand.gov.za
Overstrand Municipality

MEDIA ENQUIRIES:
Riana Steenekamp
Tel: 028 313 8043 | rsteenekamp@overstrand.gov.za

EMBARGO: Immediate release

25 June 2024

WHY WASTE IT? Let's sort it

Please do not leave household waste - be it in wheelie bins or bags - on the pavement overnight or place it out for collection on any other day.

No refuse bags may be left on pavements in baboon affected areas, and all household waste must be secured in locked baboon-proof bins.

Waste should only be placed out for collection early (before 07:00) on the morning of the scheduled collection day.

The following limitations apply:

- Wet waste: Each household is allowed to place out one 240ℓ wheelie bin or a maximum of four bags.
- Recyclable waste: There is no limitation on the number of clear plastic bags containing clean recyclable waste (e.g. glass, plastic, cardboard, paper and tins) that can be placed out for collection.
- Garden waste: No more than one bag containing garden waste may be placed out for collection.

Garden waste:

All garden and green waste can be disposed of at one of the following facilities for chipping/composting:

- Pearly Beach drop-off
- Gansbaai landfill site
- Stanford drop-off
- Voëlklip Prawn Flats drop-off
- Hermanus transfer station
- Kleinmond transfer station
- Betty's Bay garden waste drop-off site.

Most of these facilities are open from 08:00 till 17:00 on weekdays as well as on Saturdays and public holidays for shorter hours of operation.

While transporting your garden waste, cover and secure your load with tarpaulins or nets.

According to the Integrated Waste Management municipal by-law a person transporting waste through the municipal area must ensure that:

- loose waste on an open vehicle is covered with a tarpaulin or suitable net; and
- no waste become detached, leaks or falls from the vehicle transporting it.

There is no cost involved if the bakkie load of garden waste is less than 1 ton. Loads bigger than 1 ton, may be subject to a disposal fee, depending on the volume and type of waste.

Large stumps and tree roots which are too large for chipping, need to be delivered directly to the landfill sites and not the garden waste drop off sites.

Note also that the Karwyderskraal regional landfill site currently does not accept any unchipped garden waste for disposal and will only accept chipped material which they can compost on site.

Builders' rubble:

Only Kleinmond Transfer station and the Hawston, Hermanus, Stanford and Pearly Beach drop-off facilities accept small builder's rubble loads, (less than 1 ton).

Note that they will not accept loads of builders' rubble which are greater than 1 ton load capacity or greater than 250mm in size or not clean. (i.e. contaminated with general waste or planks etc that probably originated from a construction or demolition site).

Larger loads need to be disposed of at either the Gansbaai or Karwyderskraal landfill site.

General waste:

Volumes at the smaller drop off facilities are limited to loads of less than 1 ton, the Kleinmond Transfer Station and Hermanus drop off will accept general waste loads of up to a maximum of 3 tons, note that disposal of loads over 1 ton will incur a disposal fee as per the published tariff list. Any loads over 3 tons will have to go directly to one of the two landfill sites for disposal and charged at the applicable rate.

Recycling materials:

Larger volumes of separated recyclable materials should please be delivered to one of our Material Recovery Facilities (MRF's) located at either the Gansbaai landfill site or Hermanus Drop-off facility.

Smaller volumes of recyclable materials may be off loads at any of our general waste drop off sites and we will then deliver the material to our closet MRF for sorting and recycling.

END/EINDE

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DISPOSING OF HOUSEHOLD WASTE: Recapping the rules, arrangements & limitations… See more

OVERSTRAND WASTE MANAGEMENT FACILITIES
#overstrand4all

THIS IS WHERE AND WHEN THE PUBLIC CAN DISPOSE OF HOUSEHOLD WASTE

GANSBAAI-STANFORD ADMINISTRATION		
GANSBAAI LANDFILL SITE	Mondays - Fridays	08:00 - 18:00
	Saturdays	08:00 - 15:00
	Sundays	Closed
	Public holidays	08:00 - 15:00
STANFORD DROP-OFF	Mondays - Fridays	08:00 - 18:00
	Saturdays	09:00 - 14:00
	Sundays	Closed
	Public holidays	09:00 - 14:00
PEARLY BEACH DROP-OFF	Mondays, Tuesdays, Thursdays & Fridays	08:00 - 17:00
	Wednesdays	Closed
	Saturdays, Sundays & Public holidays	10:00 - 15:00
GREATER HERMANUS ADMINISTRATION		
HERMANUS TRANSFER STATION (GARDEN WASTE ONLY)	Mondays - Fridays	08:00 - 18:00
	Saturdays	09:00 - 16:00
	Sundays	Closed
	Public holidays	09:00 - 14:00
HERMANUS DROP-OFF	Mondays - Fridays	08:00 - 18:00
	Saturdays	09:00 - 16:00
	Sundays (as mini drop-off only)	10:00 - 17:00
	Public holidays	09:00 - 14:00
VOËLKLIP PRAWN FLATS DROP-OFF	Mondays - Fridays	08:00 - 17:30
	Saturdays	09:00 - 15:30
	Sundays	Closed
	Public holidays	09:00 - 13:30
VOËLKLIP MINI DROP-OFF	Mondays - Fridays	08:00 - 17:30
	Saturdays	09:00 - 15:30
	Sundays	10:00 - 16:30
	Public holidays	09:00 - 13:30
HAWSTON DROP-OFF	Mondays - Fridays	08:00 - 18:00
	Saturdays	09:00 - 16:00
	Sundays	10:00 - 17:00
	Public holidays	09:00 - 14:00
HANGKLIP-KLEINMOND ADMINISTRATION		
KLEINMOND TRANSFER STATION	Mondays - Fridays	07:30 - 18:00
	Saturdays & Sundays	08:00 - 16:00

11 1 comment • 7 shares

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The Village NEWS - Overstrand
Hermanus Baboons · 2m ·

Collaboration works! Thank you to our Environmental Dept and George and his team! HBAG helped with fresh poster installation in target areas of Hermanus East, reminding our locals and weekenders to secure their refuse 24/7.





1

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Overstrand Municipality
18h ·

How much refuse am I allowed to put out?

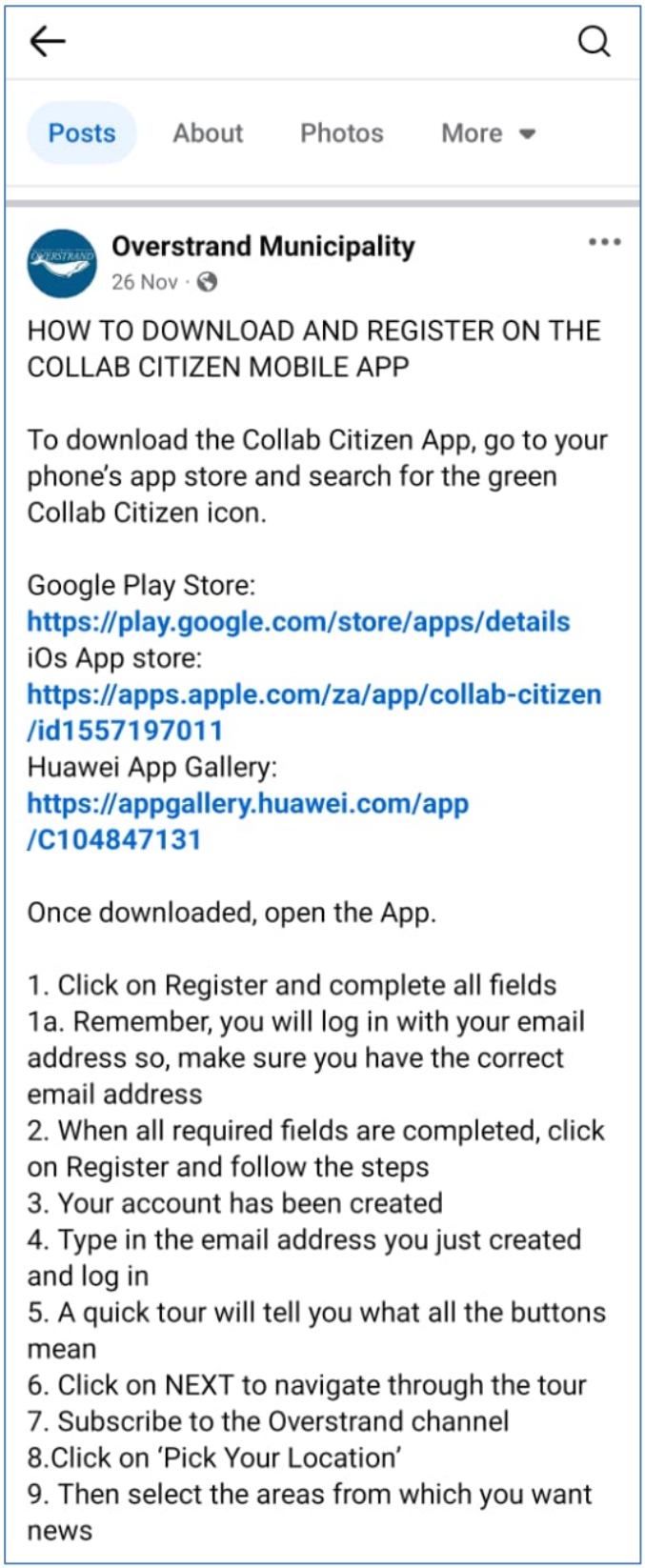
Only one x 240-litre bin (wheely-bin), or four bags of household refuse, of which only one may be a garden refuse bag, can be placed on the pavement.

Should more than one bag of garden refuse be placed out, though, it will not be removed since this will then be deemed to be garden refuse the resident should personally take to their nearest transfer station, garden waste drop-off or Gansbaai landfill site for chipping.

For every clear plastic bag placed out by a household, a new one will be supplied as replacement. There is no limitation on the number of recycling bags (plastic, glass, metal and paper) that may be put out with the refuse.

Please place your bin or bags on the pavement at 07:00 in the morning on the relevant day of collection only.

Remember, all bins used in baboon-affected areas should be baboon-proof and locked.



Posts About Photos More

Overstrand Municipality
26 Nov ·

HOW TO DOWNLOAD AND REGISTER ON THE COLLAB CITIZEN MOBILE APP

To download the Collab Citizen App, go to your phone's app store and search for the green Collab Citizen icon.

Google Play Store:
https://play.google.com/store/apps/details
iOs App store:
https://apps.apple.com/za/app/collab-citizen/id1557197011
Huawei App Gallery:
https://appgallery.huawei.com/app/C104847131

Once downloaded, open the App.

1. Click on Register and complete all fields
1a. Remember, you will log in with your email address so, make sure you have the correct email address
2. When all required fields are completed, click on Register and follow the steps
3. Your account has been created
4. Type in the email address you just created and log in
5. A quick tour will tell you what all the buttons mean
6. Click on NEXT to navigate through the tour
7. Subscribe to the Overstrand channel
8.Click on 'Pick Your Location'
9. Then select the areas from which you want news



Posts About Photos More

Overstrand Municipality
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SUPPORT AVAILABLE FOR STRUGGLING HOUSEHOLDS

Financial assistance for basic services is available, and individuals are encouraged to apply for an Indigent grant.

The finance department has expanded its availability to include longer weekday hours and some Saturdays at community halls in various towns to assist with applications.

Beneficiaries are welcome to visit any municipal office in Gansbaai, Stanford, Hermanus or Kleinmond during the week for assistance.
• Saturday, 7 December 2024: HAWSTON THUSONG from 09:00 - 12:00
• Saturday, 7 December 2024: STANFORD COMMUNITY HALL from 09:00 - 12:00
• Monday, 9 December 2024: HAWSTON THUSONG from 10:00 - 18:00
• Wednesday, 11 December 2024: KLEINMOND PROTEADORP COMMUNITY HALL from 10:00 - 18:00
• Wednesday, 11 December 2024: GANSBAAI SPACE FOR SPORT from 09:00 - 17:00
• Wednesday, 11 December 2024: MOFFAT HALL, MT PLEASANT from 10:00 - 18:00
• Saturday, 14 December 2024: KLEINMOND PROTEADORP COMMUNITY HALL from 09:00 - 12:00
• Tuesday, 17 December 2024: ZWELIHLE COMMUNITY HALL from 10:00 - 18:00
• Wednesday, 18 December 2024: ZWELIHLE COMMUNITY HALL from 10:00 - 18:00
• Saturday, 21 December 2024: PEARLY BEACH COMMUNITY HALL from 09:00 - 12:00

Issued by:
Overstrand Municipal Manager, Dean O'Neill

#overstrand4all





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POPULAR LINKS

- Tenders
- Quotations
- Annual Reports
- Monthly financial report
- Overstrand Budget
- Ward Committees

July 12, 2023 - In Overstrand News

Overstrand Collab Citizen App: YOU HAVE QUESTIONS, WE HAVE ANSWERS

QUESTION 1: Is my information secure?

All information captured on the Citizen app is transferred and accessible only by the authorized Overstand municipal officials.

QUESTION 2: Can I follow up on a Service Request I logged?

You can use the 'Comments' field on your service request to send us a message – you can use this to follow up on your service request or provide us with additional information.

QUESTION 3: When is a Service Request closed?

A service request is only closed when the work has been done, regardless of the process followed and on which service system it is registered, once receive via the Citizen App.

QUESTION 4: Do I get a reference number?

When you log a service request on the Citizen App, you will receive a reference number once the request has been assigned to the relevant department.

QUESTION 5: Spam

We make use of CAPTCHA to prevent automated software (Robots/bots) and spammers from performing actions on your behalf.

April 3, 2024 - In Overstrand News

Reminder to apply for Indigent Support – help is available

Overstrand Municipal officials will be available on the following days to help individuals to register for free basic services and 50 free electricity units or to re-apply for Indigent Subsidy:

MOFFAT HALL, MOUNT PLEASANT from 10:00 – 18:00:
9, 23 April 2024

HAWSTON THUSONG CENTRE from 10:00 – 18:00:
17, 24 April 2024

ZWELIHLE COMMUNITY HALL from 10:00 – 18:00:
10, 25 April 2024

KLEINMOND YOUTH CENTRE from 10:00 – 18:00:
16 April 2024

PEARLY BEACH LIBRARY from 09:00 – 17:00
16 April 2024

Assistance will also be available during the week at any of the municipal offices.

The following documentation must be submitted when applying for your indigent grant:

- the latest municipal account
- an identity document of all residents (18 years and older) of the property
- A copy of the birth certificate of every resident child under 18 years of age
- 3 months' salary/wages of each working resident
- Latest 3 months' bank statements from each resident
- In the case of no bank account, the client must confirm such with an affidavit
- An affidavit to declare income if you are self-employed
- Proof of all SASSA income (proof of disability pension or maintenance allowance)
- Affidavit of unemployment and that there is no other source of income (must confirm since which date unemployed)
- Divorce order in the event of a divorce
- an affidavit confirming responsibility for the account in the instance where the applicant is not the account holder, but reside on the property; and a letter from account holder and/or lease agreement

- In the instance of a deceased estate, indigent applications will be considered in accordance with requirements for Deceased Estates as stipulated in the Overstrand Customer Care, Credit Control and Debt Collection Policy, inclusive of submission of the executors letter, or letter of authority from the Master/Court.

- September 21, 2023 - In Overstrand News

Remember to apply for Grant every year

- Did you know that all beneficiaries receiving an indigent grant must re-apply for the subsidy every year as stated in the Overstrand Municipality Indigent Policy, clause 13(b).
- Households in need of financial support will automatically forfeit their indigent subsidies and free basic services (such as the electricity units) if their indigent subsidy has expired and they have not re-applied for the grant.
- So, this is an urgent reminder to those indigent consumers whose grants for free basic services expired on 31 August 2023 to re-apply and submit applications as soon as possible.
- New applications will be implemented from the date of application.
- Affected indigent consumers can visit any of the municipal offices in Gansbaai, Stanford, Hermanus or Kleinmond during the week.
- Support will also be available on Saturday mornings from 09:00 – 12:00 on a rotation basis. Ask your ward councillor for more info.
- For more information contact the Finance Department at your nearest municipal rates hall for assistance during the week or phone 028 313 8000/8912, or phone.
- **Hermanus Administration**
  028 313 8027 / 028 313 8933 / 028 313 5060 /028 313 8042
- **Gansbaai-Stanford Administration**
  028 384 8300 or 028 341 8500
- **Kleinmond Administration**
  Tel: 028 271 8400

ANNEXURE F:
DISASTER MANAGEMENT
ANNUAL REPORT FOR 2023/24

Munisipaliteit • U-Masipala • Municipality
OVERSTRAND

DISASTER MANAGEMENT

ANNUAL REPORT

2023/2024









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Acronyms

CAD	: Computer Aided Dispatch
DCOG	: Department of Cooperative Governance
ECD	: Early Childhood Development
FDI	: Fire Danger Index
FF	: Firefighter
goFPA	: Greater Overberg Fire Protection Association
IAP	: Incident Action Plan
ICS	: Incident Command System
IDP	: Integrated Development Plan
IMT	: Integrated Management Team
JOC	: Joint Operations Centre
MDRG	: Municipal Disaster Response Grant
MHI	: Major Hazard Installation
NDMC	: National Disaster Management Centre
NEMBA	: National Environmental Management: Biodiversity Act
ODM	: Overberg District Municipality
PDMC	: Provincial Disaster Management Centre
SAWS	: South African Weather Services
SC	: Station Commander
SFF	: Senior Firefighter
SLA	: Service Level Agreement
UC	: Unified Command
WOF	: Working on Fire

Overview by Head of Department



The population of Overstrand has grown tremendously from 93 407 (2016 Community Survey, Stats SA) to 132 495 (projected population 2024) over 8 years, with an estimated increase of 39 088 residents to the jurisdiction!

Disaster Management is a multi-sectoral function which benefits all communities, races, ages and genders and does not discriminate against any single factor.

Disaster Management for Overstrand Municipality may still be in the infant years of development, but much has already been done to assist the department in achieving great outcomes in working together with other role players and stakeholders. Stakeholder engagements take place regularly and Overstrand regularly participate in the District and Provincial forums. Such participation in forums will only increase in the future as capacity for Overstrand Disaster Management increases.

For 2023/2024 the Overstrand jurisdiction experienced some of the most severe weather events which left the town without critical infrastructure and water shortages, which required intervention from Provincial Government and assistance from neighbouring municipalities. Other disastrous incidents which occurred include the complex wildfire which occurred simultaneously in Pearly Beach and Pringle Bay (Hangklip).

A first recorded for Overstrand jurisdiction is the approval of an MHI (Major Hazard Installation), a bulk storage facility for LPG. The facility will supply to retailers and is located on the verge of a residential complex. Many consultations occurred prior to the establishment opening up. Documents relevant to the MHI can be found in the Disaster Management Plan.

Overstrand Disaster Management will continue to work in collaboration with other departments, attempting to move from reactive work to proactive initiatives, projects and programmes for a safer and more resilient community.

MR L SMITH
HEAD: DISASTER MANAGEMENT CENTRE

1. Chapter 1: General Information

1.1. Introduction

The Overstrand Municipality is located in the Western Cape, approximately 121km away from the City of Cape Town. The Overstrand Municipality has its head office based in Hermanus and offers a decentralised service with offices in Greater Gansbaai, Hangklip / Kleinmond and Stanford too.

The municipal area of Overstrand covers a surface of almost 1708m^2. The area has a permanent population of 132 495 (Statistics South Africa Census 2022). The municipality services are delivered on a decentralised basis from offices in Gansbaai, Stanford, Hermanus and Kleinmond. The area is divided into three administrations: Hangklip-Kleinmond, Greater Hermanus and Gansbaai/Stanford.

The municipal area is demarcated into 14 (fourteen) wards with a councillor selected in each. The wards are divided as follows:

1. Stanford, Thembelihle
2. Gansbaai North East, Masakhane
3. Hermanus
4. Mount Pleasant, Westcliff, Hemel-en-Aarde Valley
5. Zwelihle South
6. Zwelihle North
7. Sandbaai, Hemel-en-Aarde Estate
8. Fisherhaven, Hawston
9. Kleinmond, Mountain View, Palmiet, Beverly Hills, Ext 6, Proteadorp
10. Pringle Bay, Overhills, Rooiels, Mooiuitsig, Betty's Bay
11. Baardskeerdersbos, Eluxolweni, Pearly Beach, Buffeljagsbaai, Franskraal
12. Zwelihle North West
13. Onrus, Vermont
14. Blompark, De Kelders, Gansbaai South-West, Van Dyksbaai

1.2. Purpose

The purpose of the Overstrand Disaster Management Centre is to ensure co-ordination of multi-disciplinary and sectoral risk reduction through integrated institutional capacity for Disaster Risk Management, Disaster Risk Assessment, Disaster Risk Response and Recovery.

1.3. Legislative Mandate

The Overstrand Municipality Disaster Management Centre is governed by the following legislation:

The Constitution of the Republic of South Africa, 1996
Disaster Management Act, No 57 of 2002 as amended
National Disaster Management Framework, 2005
Municipal Finance Management Act, No 56 of 2003
Local Government: Municipal Systems Act, No 32 of 2000
Fire Brigade Services Act, No 99 of 1987
National Veld and Forest Fire Act, No 101 of 1998

1.4. Strategic Overview

1.4.1. Vision

To be the centre of excellence for the community

1.4.2. Mission

Creation of sustainable communities by delivery optimal services to support economic, social and environmental goals in a politically stable environment.

1.4.3. Values

O Opportunities for all
V Value the input of our communities
E Economic growth for the benefit of all
R Recreational activities in a safe environment
S Sustain service excellence and productivity
T Teamwork in achieving success
R Recognising the needs of our diverse society
A Acknowledge the need to conserve our bio-diversity
N No to corruption and maladministration
D Development within a sustainable environment

1.4.4. Strategic objectives

The creation and maintenance of a safe and healthy environment.

1.5. Organisational Overview

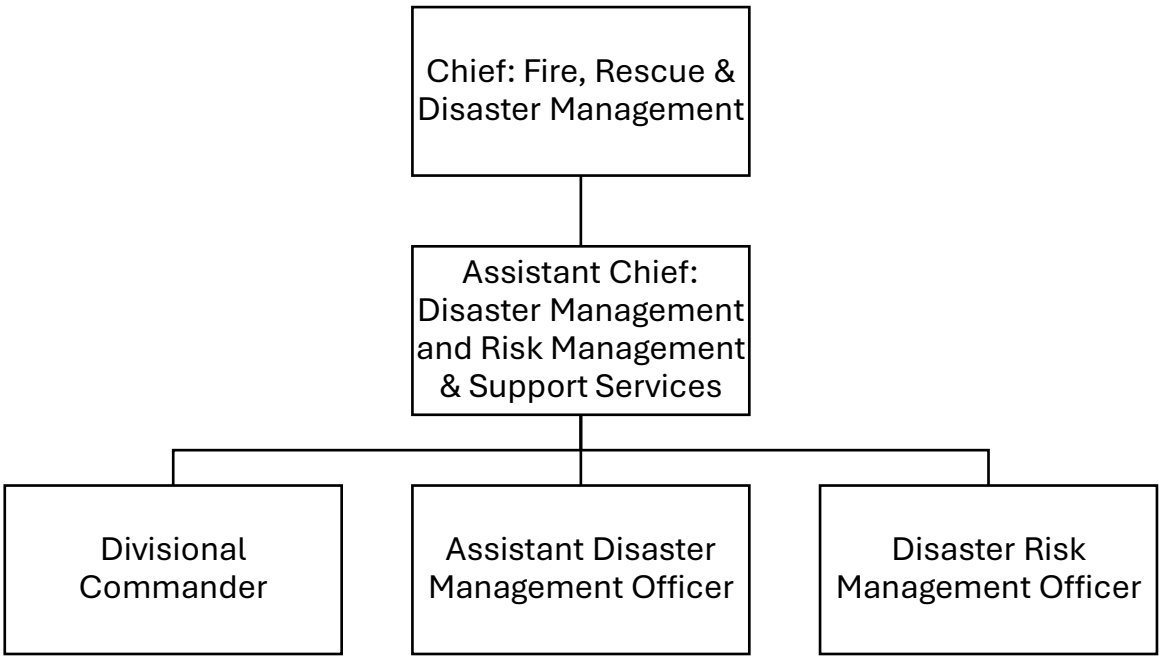


Figure 1: Disaster Management Structure

1.6. Expenditure Trends

The Disaster Management budget allocation for 2023/2024 was **R1 096 163**, excluding the salary component.

1.7. Structure of this report

The Overstrand Municipality is a local municipality within the Overberg District region. The report is thus written in the context of activities in which the Overstrand Municipality participated. The report is guided by the Disaster Management Centre yet written in consultation with other departments and stakeholders.

2. Chapter 2: Institutional Capacity

2.1. Introduction

Own average annual growth rate for 2022/2023 indicate that the population is already more than the Community Survey and stands at 104 748 – 104 985. As Overstrand is a tourist destination, these figures can increase up to 50% during festivals and festive seasons. With the increase in tourists, there is also an increase in risk and the potential for a disaster to strike. It is anticipated that the growth rate of Overstrand Municipality will be faster than that of Overberg District Municipality, and that Overstrand will become the most densely populated municipality in the district in due course.

A Service Level Agreement (SLA) was entered into between Overstrand (local) Municipality and Overberg (district) Municipality on 1 October 2015. As a result of the SLA, Overstrand Municipality will render both the B and C function in its area of jurisdiction and the risk for Overstrand Municipality will be greater. Where an incident occur within the boundaries, Overstrand Municipality will respond, and if assistance is required from the District, the District Chief Fire Officer will be called upon.

In terms of the SANS 10090: Community Protection Against Fires, the Overstrand Municipality renders all services in terms of the fire risk categories:

Category A *: Central business districts and extensive commercial and industrial areas normally found in cities and large towns (areas where the risk of life and property due to fire occurrence and spread is likely to be high)*

Category B *: Limited central business districts, smaller commercial or industrial areas normally associated with small towns and decentralized areas of cities and large towns (areas where the risk to life and property due to fire occurrence and spread is likely to be moderate)*

Category C *: Residential areas of conventional construction*

Category D *: Rural risk areas of limited buildings and remote from urban areas*

Category E *: Special risk areas. Individual risk areas require a pre-determined attendance over and above the predominant risk category in any area. Includes large shopping / entertainment centers, informal settlements, harbours, hospitals, prisons, large airport buildings and petrochemical plants.*

2.2. Overview

Disaster Management can be defined as a "*continuous and integrated multi-sectoral, multi-disciplinary process of planning and implementation of measures aimed at – (a) preventing or reducing the risk of disasters; (b) mitigating the severity or consequences*

of disasters; (c) emergency preparedness; (d) a rapid and effective response to disasters; and (e) post-disaster recovery and rehabilitation"

As of 1 May 2016, Disaster Management became a local municipal function, and each local municipality was thus responsible for its own Disaster Management Centre. This function is responsible to promote disaster management training and community awareness to reduce vulnerability to communities most at risk. Disaster Management aims to reduce, minimize, and prevent disasters through risk assessment and mitigation strategies.

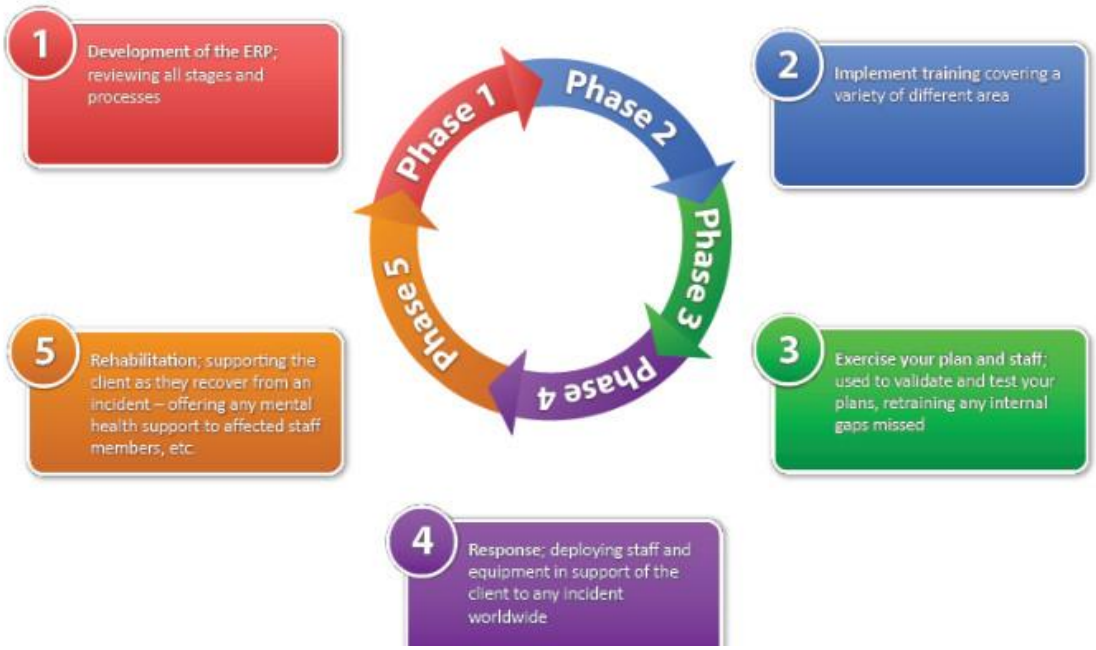


Figure 2: Disaster Management phases

The core aim of disaster management strategies can be defined in the following manner:

Prevention Strategies: fostering community awareness about prevention methods and attempting to avert the occurrence of disasters. These strategies including improving infrastructure improvements to withstand natural disasters and regulatory policies that mitigate the risk factors.

Mitigation Strategies: these activities aim to reduce the long-term and immediate effects of disasters.

Preparedness Strategies: this involves activities to monitor known hazards, setting up reliable early warning systems, preparing emergency activation plans and implementing public education programmes to ensure community preparedness which will enable them to respond effectively when warnings are issued.

Rehabilitation Strategies: these activities involve repair and improvement to the affected areas which will enhance resilience against future potential disasters. The key

phrase is to "build back better" by taking into account history (lessons learnt) to withstand and rebound from future disasters.

2.3. Disaster Management Policy

On 29 March 2017 the Overstrand Municipality Disaster Management Policy was adopted by Council. The policy tends to establish a disaster management culture, which focuses on risk reduction and prevention, mitigation, response and recovery, which will require a dedicated effort by all directorates and all its members to develop a proactive stance towards risk reduction and proactive disaster management culture.

The objectives of the policy is to coordinate the following functions:

- Building of institutional capacity within the Overstrand Municipality;
- Perform disaster risk reduction initiatives to ensure safer and resilient communities;
- Ensure implementation of community safety programs and campaigns to promote safe resilient sustainable communities;
- Establishing of efficient and timely early warning systems;
- Improving of emergency preparedness in vulnerable communities; and
- Ensure appropriate response by relevant services to emergencies and disasters within the Overstrand Municipality.

The Disaster Management Policy highlights the importance of directives. Refer to section 2.2 Directives for more information on the directives.

2.4. Directives for members of the Disaster Management Advisory Forum (Disaster Management Steering Committee)

Disaster Management Directives are signed by all Directors of the Overstrand Municipality and key role players in the event of a disaster. The directives, among other include the following:

For Directors:

- Identify specific hazards and vulnerability relating to the core function of the directorate and / or priority disaster risks for the directorate;
- Integrates Disaster Risk Management activities into the core mandate of Overstrand Municipality in order to ensure disaster risk reduction take place;
- Identify directorate projects which will reduce risk in vulnerable communities;
- Compile a contingency and business continuity plan for the department. The contingency and/or business continuity plan will form an additional to the basic plan as developed by Disaster Management that provides for the coordinated utilization of resources. Thus, every line function structure must

have a formal contingency plan for a disaster as defined by the Disaster Management Act, 2002;
- Ensure that early warnings are linked to the contingency plan(s);
- Identify specific target groups for awareness campaigns and coordinates such campaigns with Disaster Management;
- Allocate a percentage of the annual budget to implement Disaster Risk Management Projects (capital as well as operational).

Due to the change in the micro and macro structure of the Overstrand Municipality, the Disaster Management Directives will be reviewed and reported on in the next reporting period.

2.5. Overstrand Disaster Management Plan

In terms of the Section 53 of the Disaster Management Act, each municipality must prepare a disaster management plan/framework for its area according to the circumstances prevailing in the area, after consulting with the District Municipality and other Local Municipalities within the area of the District Municipality.

Section 25, 38, 52 and 53 specify that those organs of state, must prepare a disaster management place setting out, amongst others, its roles and responsibilities regarding emergency response, post disaster recovery and rehabilitation, as well as an outline of the capacity to fulfil these roles and responsibilities and contingency strategies and emergency procedures in the event of a disaster, including measures to finance these strategies.

The formulation and implementation of a Disaster Management Plan forms part of the Integrated Development Plan (IDP) process for the Overstrand Municipality. The purpose of the Disaster Management Plan is to ensure that there is disaster management coordination and response at all times, enhancing the Overstrand Municipality's ability to prevent and to deal with disasters and to avoid development that is considered high risk in terms of the potential for disasters.

The Overstrand Municipality Disaster Management Plan was reviewed in March 2024, as part of the IDP, and no comments were received in respect of the advertised documents.

The following amendments were made to the Overstrand Disaster Management Plan

- Date on front page updated
- More definitions added
- Annex A revised
- More annexures included in the Disaster Management Plan
- Paragraph 7, 8 and 9 of the plan updated

- New section included (Incident Command System)
- Directives partially updated
- Contact persons and contact details updated where applicable

2.6. Stakeholder Engagements

2.6.1. Provincial Disaster Management Advisory Forum

The Western Cape Government: Provincial Disaster Management Centre held Disaster Management Advisory Forum hybrid meetings for attendance by all stakeholders. The Overstrand Municipality quarterly participate in the hybrid meetings as scheduled.

The forum aims to give effect to Section 37 of the Disaster Management Act 57 of 2002 as amended to ensure the integration of disaster management activities across the province. It allows the various disaster management stakeholders to consult one another and coordinate the necessary action on disaster management related matters in the Western Cape.

2.6.2. District Disaster Management Forum

All District Municipalities have established Disaster Management Advisory Forums and committees to drive the implementation of disaster management within their respective jurisdictional areas. Overstrand Municipality participate in the Overberg District Disaster Management Advisory Forum.

2.7. Incident Management Team (IMT)

Though it has been standard practice, Overstrand Municipality officially adopted Incident Management Teams for the first time during the 2023/2024 reporting year, this is also reflected in the 2023/2024 Fire Management Plan.

The Incident Command System concept is modular in practice and can be expanded and contracted to suite the need of the incident or event (ranging from a Type 5 to a Type 1 incident). The team, depending on the scale of the incident, will be activated as deemed necessary.

To ensure proper documentation, the following forms are completed by the IMT members at extended wildfire incidents

- Computer Aided Dispatch (CAD) report OR aka Uniti report
- Incident Organizer or 201 for the initial attack

- Incident Actin Plan (IAP) for incidents exceeding 12-hours. The IAP must be completed for a 12 or 24-hour period

Unified command (UC) can be implemented when an incident spans over multiple jurisdictions, a single jurisdiction with multiagency involvement, or multiple jurisdictions with multi-agency involvement.

The UC allows for agencies with different legal, geographic, and functional authorities and responsibilities to work together effectively without affecting individual agency authority, responsibility, or accountability.

Overstrand Municipality as the controlling authority will always take control of an incident within the jurisdiction; should the need arise, a UC can be implanted.

Two IMT's are on standby on a rotational basis.

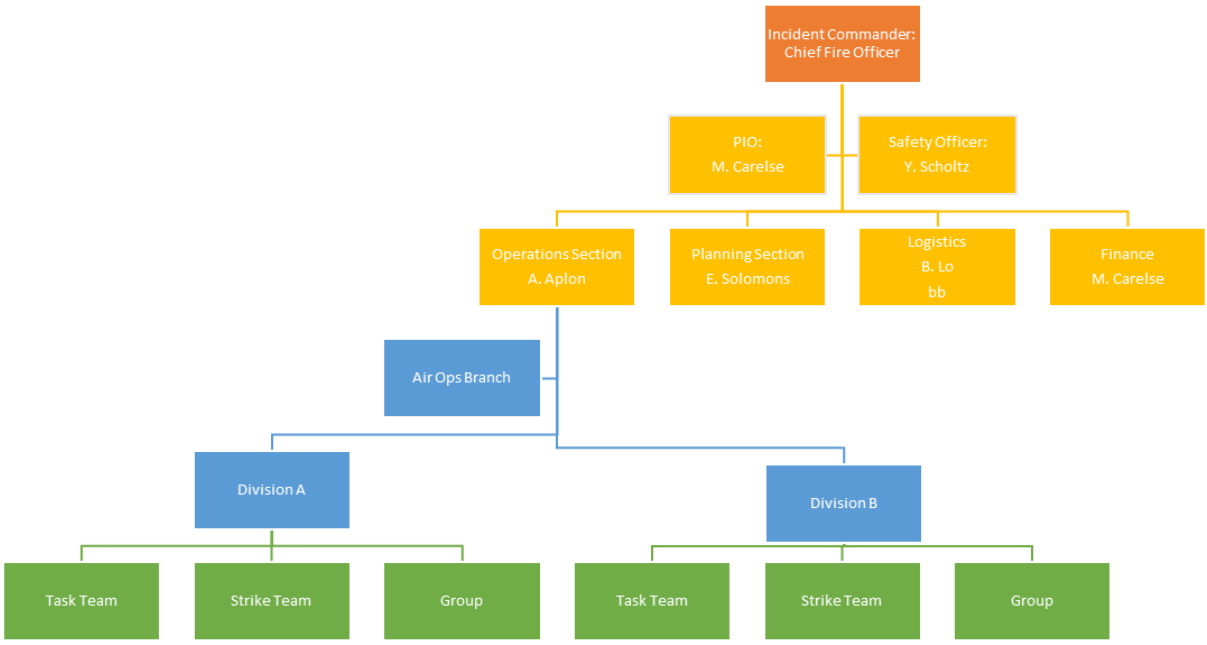


Figure 3: Proposed Incident Management Team structure

3. Chapter 3: Disaster Risk Assessments

3.1. Risk Assessment

In 2018, a thorough risk assessment was conducted by an independent consultant appointed by the Western Cape Disaster Management Centre. The work was undertaken in accordance with the Western Cape Disaster Management's standardized methodology for conducting Disaster Risk Assessments.

The top 10 risks (in no particular order) for Overstrand Municipality are:

- Wildfires
- Alien Invasive Species (Vegetative)
- Hazmat Incidents: Roads
- Civil Unrest
- Road Accidents
- Storm Surge / Coastal Flooding
- Sea-Level Risk
- Floods (Stormwater)
- Urban Fires (Informal)
- Endemism (Loss to Biodiversity)

In addition, Overstrand Municipality has adopted a Veld Fire Management Plan, which must be read in conjunction with the Overstrand Disaster Management Plan. The plan promotes an Integrated Fire Management Approach addressing landscape management both across municipal and private property in an attempt to mitigate the risks.

High-risk site visits were conducted by role players within the department. There is a consensus that the possibility exists to not fully reduce or eliminate the risk, but through working together reduce the fuel load and mitigate the impact of a potential wildfire. Interactions are continuously underway with external agencies such as Cape Nature, Working on Fire (WOF), Conservancy, goFPA (Greater Overberg Fire Protection Association) and other internal departments.

The jurisdiction of the municipality is located within a fire-dependent fynbos biome. The presence of alien infestation (such as but not limited to Rooikrans, port Jackson and black wattle) increase the intensity of the fire. The invasive alien plants post a serious problem as they rapidly spread across Overstrand, impacting on resident species diversity and ecosystem processes. Without natural enemies the invasive plant species reproduce quickly, consuming more water and deplete our natural resources. Thick alien vegetation can provide fuel for runaway wildfires.

The Overstrand Municipality Fire Season Plan highlight redzones across the jurisdiction. For 2023/2024 the following top fire risks were identified for the fire season and discussed at the Annual High Risk Meeting with the goFPA:

Betty's Bay

- Dawidskraal area west towards Waterfalls (Blesberg)
- Blesberg (Brodie's Link / Sea Farm / Hangklip area)
- Wildland Urban Interface – structures, green belts, nature reserves and vacant plots



Figure 5: Dawsidskraal



Figure 4: Hangklip Blesberg

Hangklip / Kleinmond

- Entrance to Koggelberg Nature Reserve
- Kleinmond is considered a medium fire risk due to its sudden urban interface and limited firefighting capacity (limited vehicle and personnel)

Rooi Els

- Rooi Els is considered a medium risk due to the moderate fuel loads between residential structures and limited firefighting capacity in consideration to the distance to Kleinmond Fire Station. Firefighting operations can quickly change from a house fire to a veld fire and vice versa.

Pringle Bay

- Pringle Bay is considered a high risk due to the high fuel load and density. As with Rooi Else, a house fire can quickly change to a veld fire and vice versa.

Blesberg

- Blesberg is considered a major fire risk due to its high fuel load and density. As with Rooi Else and Pringle Bay, a house fire can quickly change to a veld fire and vice versa.



Figure 6: Overview Hangklip Kleinmond

Hermanus

- Mountain area at Chanteclair (Leopard Rock via Glenfruin towards Hermanus Adventure Centre along the Onrus Mountain towards Camphill (Peat Fire)
- Fernkloof Nature Reserve (Drie Damme towards Kleinrivier Mountain vial Voggelgat) and coastal area



Figure 7: Fernkloof Vogelgat

Fisherhaven

- Around Meerenbosch (Fisherhaven)
- Between Hawston and Vermont
- Area from Mountain Rose Farm towards Spookfontein

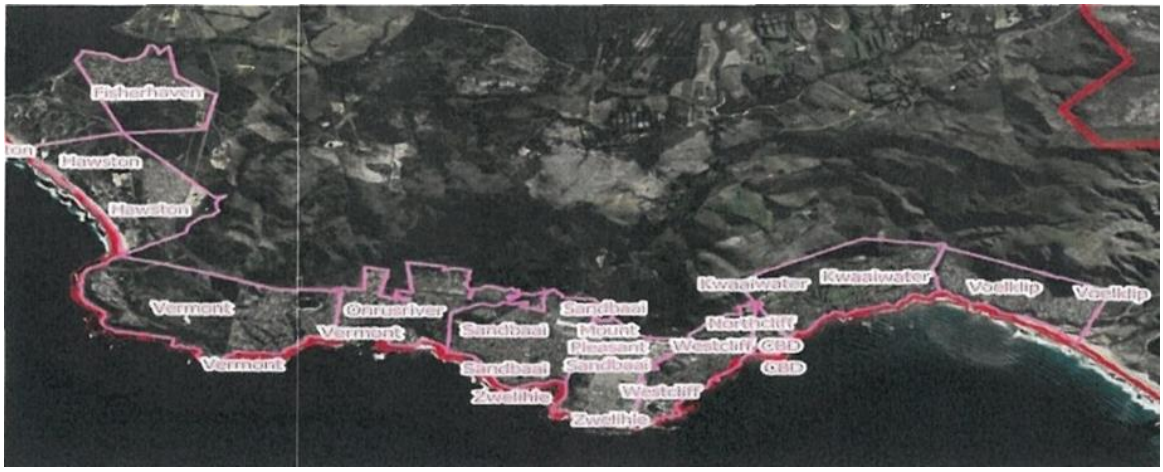


Figure 8: Overview Greater Hermanus

Platbos area

- Salmonsdam Nature Reserve
- Flower Valley area
- The Stanford / Gansbaai area is experiencing rapid alien infestation, causing increases in fuel load which forms a conduit for fires and sustained / rapid fire spread

Stanford / Gansbaai area

- Grootbos area
- County Fair Chicken Farm
- Wortelgat / Walkerbay area



Figure 9: Grootbos Flower Valley

- Kleinrivier Mountain area
- Drie Damme Reserve

Gansbaai

- Walkerbay Nature Reserve
- Grootbos / Platbos Flower Valley, Avuka and adjacent farms in the area
- Area between Stanford and Gansbaai (both sides of the R43)



Figure 10: Overview Gansbaai

4. Chapter 4: Disaster Risk Reduction

4.1. Introduction

Disaster Risk Reduction aims to ensure that all disaster management stakeholders develop and implement integrated disaster management plans and risk reduction programmes. These include both long-term and short-term Mitigation Intervention Strategies to alleviate the impact of disasters on communities.

4.2. Early Warning Systems

The South African Weather Service (SAWS) is the legally mandated authority in South Africa responsible for determining and distributing Impact Based Severe Weather Warnings. These warnings are either received via an official WhatsApp Communication group or E-mail and are further distributed to broader stakeholders and other role players to ensure that the necessary steps are taken to reduce the risk and prepare for an effective disaster response.

4.3. Impact-Based Weather Warning Scale

The SAWS Impact-Based Weather Warning Scale is used to help forecasters and disaster managers determine the warning level based on its potential impacts. The colour coding and the numbering are determined by combining the level of impact with the likelihood of that impact occurring. It means that the forecaster will decide the possible result because of a particular hazard (eg. Rainfall), with input from the local disaster managers. Then, the likelihood of that impact is established using the numerical weather prediction models as well as local knowledge of antecedent conditions (any previous rainfall) (SAWS, 2021)

4.4. Prescribed burns

To reduce the impact of wildfires, Overstrand Fire, Rescue & Disaster Management embarked on a program to reduce fuel loads (age / overgrown vegetation and restoration) with the aim of better managing out-of-control wildfires and stimulating natural growth. For the period 1 July 2023 – 30 June 2024, Fire, Rescue & Disaster Management assisted with the following prescribed burns:

Date of Prescribed burn	Area
17 October 2023	Grootbos Private Nature Reserve, R43, Gansbaai, Dune Yonder
1 November 2023	Grootbos Private Nature Reserve, R43, Gansbaai
25 April 2024	Grootbos Private Nature Reserve, R43, Gansbaai
27 May 2024	Fernkloof Nature Reserve, Voelklip, Erf 4771



Figure 11: Grootbos Private Nature Reserve Prescribed burn (image 1)



Figure 12: Grootbos Private Nature Reserve Prescribed burn (image 2)



Figure 13: Grootbos Private Nature Reserve Prescribed burn (image 3)



Figure 15: morning briefing meeting at Fernkloof Nature Reserve Prescribed burn



Figure 14: Burning at Fernkloof Nature Reserve Prescribed burn

4.5. Burn Permit Inspections

The Overstrand is an area consisting of many farms producing a variety of products. To sustain production and prevent interruption, it is in the best interest to continuously ensure the maintenance of fire breaks and control the fuel load. Some of the benefits include:

Safety: Wildfires can be devastating, causing loss of life, property damage, and long-term damage to the ecosystem. Fuel load reduction can reduce the risk of wildfires and improve the safety of the area for wildlife and humans.

Environmental impact: Vegetation management can promote ecosystem health by encouraging plant growth, improving soil quality, supporting biodiversity and controlling alien vegetation. This not only improves the local environment but also helps to mitigate climate change by sequestering carbon dioxide. In terms of the National Veld and Forest Fire Act, Act 101 of 1998, National Environmental Management: Biodiversity Act, Act 10 of 2004 (NEMBA), and Overstrand Community Fire Safety By P.N. 6454/2007, there is a legal obligation to ensure that fire breaks are

in place, invasive alien species are eradicated and importantly, these acts are performed as safely as possible.

Disaster Management is involved in conducting risk assessments at various farms continuously. The vegetation to be burnt could be in the forms of heaps or an area to be burnt (prescribed burn); the request from the owner therefore varies. Owners can burn for agricultural purposes, fuel reduction or alien clearing amongst other reasons.

Disaster Management assisted applicants with obtaining burn permits from 1 February – 30 June 2024. The table below indicates the assessments which were conducted.

APPROVED BURN PERMITS 2023/2024	
Hermanus	13
Stanford	15
Gansbaai	12
Kleinmond	1

4.6. Creating and Maintaining Fire-Wise vacant erven

The policy, Creating and Maintaining Fire-Wise Vacant Erven in Urban and Suburban Areas of The Overstrand Municipality was approved by Council on 28 September 2024. The purpose of the policy is to provide the municipality and private land owners with the minimum standards and guidelines for managing and controlling fire hazards presented by overgrown erven.

Six objectives where identified for the policy. Those objectives are:

- To prevent the outbreak and spread of fire by removing and reducing fire hazards presented by an overgrowth of combustible vegetation on erven irrespective of the type of vegetation.
- To provide for the identification of fire hazards on all vacant erven within the urban areas of the Overstrand Municipality, including Open Spaces 1 and 2 that are managed by the Municipal Environmental Management Services Department and Area Management described in the Environmental Management Overlay Zone Regulations as areas of conservation concern.
- To enable the process of notifying owners of the fire hazards presented by overgrown erven and of their obligations to comply with the relevant legislation to prevent such situations from arising.
- To ensure that fire hazards are controlled and reduced in accordance with prescribed standards.
- To ensure that all privately and publicly owned vacant erven, including opens spaces within urban borders, continuously confirm to the minimum standards.

- To enable and enforce the reduction of vegetation cover.

For the reporting year, 705 first inspections were conducted and 476 second inspections. Of those inspections 827 were cleared by the owner with a further 76 cleared by the contracted appointed by the Overstrand Municipality.

4.7. Major Hazard Installation

A Major Hazard Installation (MHI) can be described in simple terms as an installation (a) where more than the prescribed quantity of any substance is or may be kept, whether permanently or temporarily; or (b) where any substance is produced, used, handled, or stored in such a form and quantity that it has the potential to cause a major incident.

The keypoint to note here is that there are two criteria for determining when an installation is classified as an MHI. The first criterion is met when the quantity of a substance exceeds the prescribed limit. The prescribed limits and the types of substances are specified in the MHI Regulation.

The second criterion is when substances are produced, used, handled, or stored in such a manner and quantity that they have the potential to cause a major incident. The key focus is on the potential for an incident, rather than whether the incident is ultimately classified as major or not. This potential is evaluated through a risk assessment.



Figure 16: MHI inspection in April 2024



Figure 17: MHI inspection with all role players

For the Overstrand jurisdiction, the MHI is the first of its kind approved within the boundaries of the urban interface. Disaster Management, in conjunction with Fire Safety, Fire & Rescue operational staff and Blazetech Safety (Pty) Ltd conducted a walkthrough of the facility. Discussions which took place during the walkthrough include the facility layout, safety features of the mounded tank, LPG capacity, safety protocols, tanker refilling procedures, evacuation plans, and emergency procedures.

Two sirens tests were conducted on separate instances to ensure that the siren is audible to the surrounding communities; the second siren test was conducted as result that the first test was inaudible at strategic points. To ensure audibility, vehicles were placed at various locations and the siren was set off for up to 5 minutes. The audibility test passed when amendments were made to the location of the siren on the premises of the MHI.



Figure 18: Safety features and testing

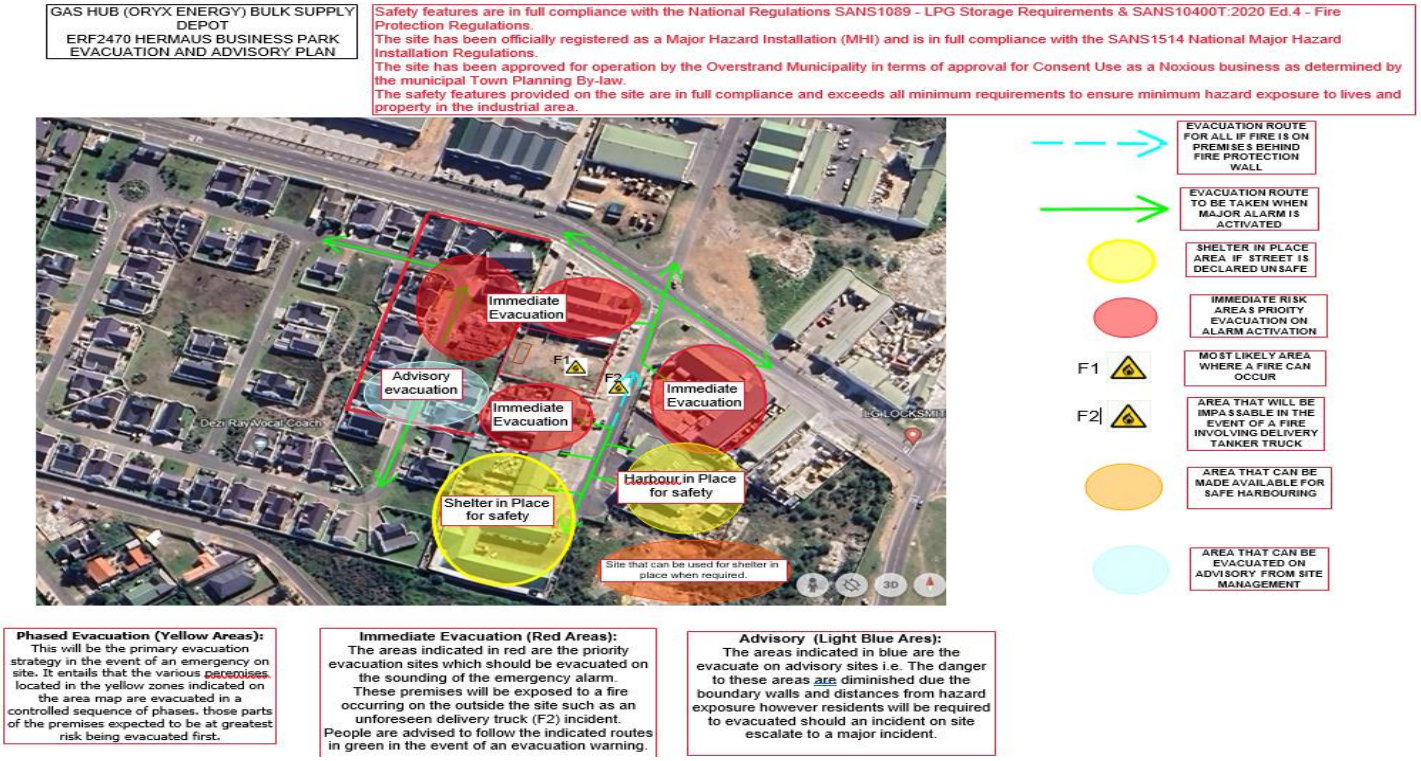


Figure 19: Evacuation procedure for the MHI

5. Chapter 5: Disaster Response and Recovery

5.1. Flooding

5.1.1. September 2023 severe weather

During September 2023, the Overstrand Municipal jurisdiction experienced a major flooding event which disrupted the lives of the residents for more than a week. A level 6 severe thunderstorms weather warning was initially issued on 22 September 2023 which was escalated to a level 9 for disruptive rain on 24 September 2023. The impact of the disruptive rain was widespread flooding / flash flooding, mudslides and major travel disruption.

Flooding typically occur when prolonged rain fall over several days, when intense rain fall over a short period of time, or when ice or debris jam causes a river or stream to overflow into surrounding areas. Flooding can also result from the failure of a water control structure such as a levee or dam.

The Western Cape Government Provincial Disaster Management Centre (PDMC) was concerned about the forecasted cut-off low to reach the Western Cape as per the South African Weather Services (SAWS) warnings. The Overberg region, especially the coastline was forecasted to receive heavy rain from the 24th September 2023. Gale force winds with strong wave action was also forecasted and posed a problem to low lying coastal areas and small harbours.

The Incident Command Centre was activated and all role players and stakeholders participated in the JOC (Joint Operations Centre) meetings. Emergency measures were put in place and regular patrols were conducted by internal departments. For this incident, the following emergency procurement was effected:

Item Description	Amount
Jojo tanks	R 397 551.99
Speroni Pump	R 10 350
Accommodation (external municipalities assisting)	R 35 610.00
Catering	R 100 475.00
Bricks (for jojo tanks)	R 30 000.00
Sandbags	R 8719.88
TOTAL	R582 706.87

Resulting from the Level 9 disruptive rain weather warning, the vast majority of the jurisdiction was left without potable water. The main water line from the

De Bos Dam was severely damaged by the floodwaters, and so too were the secondary line and borehole line from the Hemel and Aarde wellfields. Plans for the short-term restoration of water supply from the De Bos Dam to Preekstoel Water Treatment Works proved fruitless as damages were much more extensive. Water restrictions were put in place and an operation for the supply of potable water was put in place to ensure that all areas have the minimum water in place to continue with everyday activities such as basic hygiene, cooking, and drinking water. To ensure that the demand does not extend the capabilities of the operation the Whale Festival for 2023 was cancelled!. Other activities such as watering the garden, washing car or clothes and building etc were prohibited.

Other challenges experienced during the September 2023 flooding include:

- Blocked drains (private property);
- Blocked stormwater pipes (municipal infrastructure) ;
- Trees blown over;
- Flooded and damaged road infrastructure;
- Power outages;
- Limited communication;
- Roofs blown off various households.



Figure 20: Flooding damage at Kleinmond bridge



Figure 21: Pipeline repairs to damaged infrastructure

The Overstrand Municipality received funding allocation from the Municipal Disaster Response Grant (MDRG) for infrastructure damages caused by the September 2023 floods. The approved amount transferred to the municipality was R12 472 000 (R12.4 million) during the 2023/2024 financial year from the MDRG within the Department of Cooperative Governance (DCOG) through the National Disaster Management Centre (NDMC).

The approved amount allocated for six (06) projects:

Project No	Projects applied for	Total Amount
1	Section of road collapsed at entrance to Magazine FNR – Risk to water supply from 3 dams	R 500 000
2	2x Pipe sections in river crossing were damaged. One pipe temporarily repaired. Both pipes need permanent repairs to be secured	R 4 484 035
3	Increased turbidities in raw water had to be treated to SANS 241	R 300 000
4	Pipeline and manholes severely damaged, washed away and clogged. Non-functional	R 5 768 547
5	Section of Road Washed away as well as embankment next to road	R 1 000 000
6	Damage to Road to Besemhoutkloof Plaas	R419 645

5.2. Wildfires

5.2.1.1. Bellavista Fire

On 28 December 2023 at approximately 12h02 a fire was reported in the Bella Vista vicinity. The fire was initially burning on the mountainside, near the R43, between Stanford and Grootbos. As the area is identified as one of the high-risk areas for the Overstrand, aerial resources were immediately activated.

Other factors contributing to the extended wildfire are the Fire Danger Index (FDI) rating predicted for the day (an orange FDI rating was predicted), wind speeds of between 28k and 37km per hour and the limited access to thick dense vegetation.

Teamwork, knowledge, communication and great determination from the Incident Management Team (IMT), firefighters and pilots managed to protect several homes in the path of the wildfire.



Figure 22: Bellavista Fire

5.2.2. Buffeljags Fire

On 29 January 2024 at approximately 10h39 a fire was reported occurring in the Gansbaai vicinity, more specifically closer to Buffeljagsbaai. Crew members were immediately dispatched and found the fire burning in a largely inaccessible area. Not long after the fire was reported the wind speed had increased and the road had to be closed to vehicular traffic. Additional role players were activated as the fire was spreading towards thick, dense vegetation.

The FDI predicted for the day was extremely dangerous and subsequently aerial resources were activated. The aera where the fire was burning was

identified in the 2023/2024 Fire Season Plan as a high risk area. This fire was subsequently the first of a complex incident which occurred simultaneously on 29 January 2024 within the Overstrand jurisdiction.

5.2.3. Pringle Bay Fire

At 14h36 on 29 January 2024 another fire was reported to the Emergency Control Room, this time occurring in the Pringle Bay vicinity. As with the Buffeljags fire, Pringle Bay area was identified as one of the high-risk areas for wildfires in the 2023.2024 Fire Season Plan.

The risk for Pringle Bay was greater than that of Buffeljags as the fire occurring at Pringle Bay was bordering the urban interface with the potential for loss of property and possibly life. The aerial resources activated for Buffeljags was diverted to Pringle Bay for structural protection.



Figure 23: images from the Pringle Bay Fire

5.3. Humanitarian relief projects

As per the Disaster Management Policy, the municipality will assist in emergencies when 3 or more households are affected. The affected households are to submit the necessary documentation (Identification Document / an Affidavit) to the Disaster Management Office. The following items will be issued to the affected households only if stock is available:

FEMALE DIGNITY PACK	MALDE DIGNITY PACK	BEDDING
Face cloth	Face cloth	Mattress
Soap	Soap	Blanket
Roll on	Roll on	Pillow
Vaseline	Vaseline	Pillow case
Toothbrush	Toothbrush	
Toothpaste	Toothpaste	

Sanitary pads		

In terms of humanitarian relief, Disaster Management assisted with the following projects:

Month	Project / activity / response
July 2023	• Social distress (displacement of approximately 500 people at Thusong and Moffat Halls); temporary accommodation was arranged for the displaced individuals • Disaster Management assisted the Deputy Mayor with distribution of food parcels at the Church of Christ building in Zwelihle; 40 parcels were handed out to 40 families. The parcels were donated by Ubaulhle Bhofazi Project
August 2023	• Social distress along the R43 between Fisherhaven and Vermont; temporary road closures were in place; Disaster Management on standby for further developments
September 2023	• Refer to Flooding (5.1.1)
October 2023	• Refer to Flooding (5.1.1)
November 2023	• Structure fire, 3 backyard dwellings affected (blankets, mattresses, male and female clothing, male and female dignity packs issued)
December 2023	• Structure fires (no humanitarian relief provided)
January 2024	• Structure fire, informal dwellings affected (mattresses, male and female dignity packs, pillows, blankets, dry pack food parcel)
April 2024	• Severe weather from 6 – 9 April 2024; sandbags issued to affected communities
May 2024	• Disaster Management assisted the Deputy Mayor with distribution of food parcels at the Chris Church of Zwelihle
June 2024	• Humanitarian relief offered to a family (food parcel, blankets, male and female dignity packs)

6. Chapter 6: Fire Brigade and Rescue Services

6.1. Fire & Rescue Capacity

As per the Fire Brigade Services Act, Act 99 of 1987, the fire brigade "service" is intended to be employed for:-

(a) Preventing the outbreak or spread of a fire;
(b) Fighting or extinguishing a fire;
(c) The protection of life or property against a fire or other threatening danger;
(d) The rescue of life or property from a fire or other danger;
(e) Subject to the provisions of the Health Act, 1977 (Act 63 of 1977), the rendering of an ambulance service as an integral part of the fire brigade service; or
(f) The performance of any other function connected with any of the matters referred to in paragraphs (a) to (e).

The jurisdiction of Overstrand covers approximately 1708km^2 and stretches from Rooiels in the West to Quinn Point in the east. In order to perform the duties and functions as set out in the Act, Overstrand have employed the following members:

Chief: Fire, Rescue & Disaster Management	1
Principal Clerk	1
Assistant Chief	2
Station Commander (SC)	3
Platoon Commander	1
Senior Firefighter (SFF)	9
Firefighter (FF)	27

As per the 24-hour shifts, the above are divided into the different administrations of Kleinmond, Hermanus and Gansbaai:

KLEINMOND	HERMANUS	GANSBAAI
1x SC	1x SC	1x SC
1x SFF	1x SFF	1x SFF
2x FF	3x FF	2x FF

6.2. Fire, Rescue & Disaster Management Fleet

Call Sign	Description	Status	Age	Type of Vehicle
Engines				
Engine 1-1 (CEM 37463)	Mercedes Ateco	On-Run	10	Major Pumper
Engine 2-1 (CEM 7532)	Iveco (4x4)	On-Run	5	Major Pumper
Engine 3-1 (CEM 10226)	Mercedes Ateco	Off-Run	15	Major Pumper

Pumpers				
Pump 1 (CEM 30714)	Toyota Hino 4x4	On-Run	6	Water Tanker
Pump 2 (CEM 48495)	Isuzu FTS 750	On-Run	4	Bush Tanker
Pump 3 (CEM 4869)	Tata 713 4x4	Off-Run	18	4x4 Truck
Pump 5 (CEM 48493)	Isuzu FTS 750	On-Run	4	Bush Tanker
Pump 6 (CEM 1626)	Mercedes Buffel	On-Run	42	4x4 Truck
Pump 7 (CEM 21426)	Isuzu FTS 750	On-Run	4	Bush Tanker
Skid Units				
Alpha 1 (CEM 44284)	Toyota Land Cruiser	Off-Run	6	4x4 Skid unit
Alpha 2 (CEM 32828)	Toyota Land Cruiser	On-Run	13	4x4 Skid unit
Alpha 3 (CEM 28939)	Toyota Land Cruiser	On-Run	5	4x4 Skid unit
Alpha 4 (CEM 12594)	Ford Ranger Supercab	On-Run	4	4x4 Skid unit
Alpha 7 (CEM 6556)	Ford Ranger Supercab	On-Run	4	4x4 Skid unit
Command Vehicles				
CV 01 (CEM 44444)	Ford Ranger DC 4x4	On-Run	6	Command Vehicle
Delta 1 (CEM 23400)	Nissan Navara 2.5 TD LWB 4x4	On-Run	9	Disaster Management Utility Vehicle
Support Vehicles				
SV 01 (CEM 38652)	VW Polo Vivo	On-Run	9	Support Vehicle
SV 02 (CEM 47688)	VW Polo Sedan	On-Run	5	Support Vehicle
SV 03 (CEM 42054)	Nissan NP 300	On-Run	7	Support Vehicle
SV 04 (CEM 30870)	Ford Ranger SC	On-Run	4	Support Vehicle
SV 05 (CEM 8219)	Ford Ranger XL 4x2	On-Run	3	Support Vehicle
SV 06 (CEM 13012)	Nissan Hard Body	On-Run	17	4x2 Skid unit
SV 07 (CEM 42270)	VW Polo Sedan	On-Run	3	Support Vehicle

SV 08 (cem 11565)	Ford Ranger DC 4x2	On-Run	3	Support Vehicle
SV 09 (CEM 13116)	Ford Ranger XL 4x2	On-Run	3	Support Vehicle
SV 12 (CEM 14938)	Toyota Hilux 2.7i 4x4	Off-Run	18	Support Vehicle
SV 13 (CEM 23784)	Nissan Hardbody NP300 4x4	On-Run	13	Support Vehicle
Specialized Trailers				
Call Sign	**Purpose**	**Barcode**	**Registration Number**	
Tango 1	Rope Rescue	14095	CAM 4600	
Tango 2	Hazmat Trailer	28523	CAM 4601	
Tango 3	Portable dam	14106	CAM 1266	
Tango 4	Skid unit		CEM 3366	
Tango 5	Skid unit	14014	CEM 25651	
Tango 6	SCBA Compressor	06947	CEM 30979	
Tango 7	Temp JOC equipment	06733	CEM 2740	

6.3. Fire Rescue Services Forums

Overstrand Fire, Rescue & Disaster Management participate in the following forums as established by the Sub-Directorate Fire Rescue Services:

- Chief Fire Officers Committee
- Training Workgroup
- Hazmat Workgroup
- Provincial Veld Fire Workgroup
- Ground Operations Workgroup
- Fire Safety Workgroup

6.4. Current Agreements

Type of Agreement	Partner	Purpose	End Date
Service Level Agreement (SLA)	Overberg District Municipality (ODM)	Rendering of Services	No end date; subject to cancellation
Memorandum of Agreement	Working on Fire (WOF)	Ground Team Firefighting	5 January 2028
Memorandum of Agreement	Western Cape Government: Local Government	Information Sharing	No end date

6.5. Developed Pre-Attack Plans

- Betty's Bay & Pringle Bay Wildfire Pre-Attack Plan
- Hemel-en-Aarde Wildfire Pre-Attack Plan

6.6. Incident Command System

Overstrand Municipality promotes the Incident Command System (ICS) as it is the recognised management tool adopted by Western Cape Provincial Government to manage an incident or event efficiently and effectively. For 2023/2024 the following ICS training was provided by Western Cape Provincial Government:

NAME	Date	Venue	Attendees
Planning Section Chief	16 – 19 October 2024	Durbanville	2
ICS 100	26 June 2024	Hawston	21
ICS 200	27 – 28 June 2024	Hawston	21

6.7. Fire and Life Safety

The Fire and Life Safety project was developed in recognition that fire related injuries significantly contribute to premature death, disability, harm, and loss of property to the citizens of South Africa. The emphasis is rather on preventing fire related injuries before they occur.

Fire & Rescue received various public awareness material from Western Cape Provincial Government to disseminate across the jurisdiction. For the reporting year, Overstrand Fire, Rescue & Disaster Management held 46 Fire and Life Safety projects ranging from walk-in groups, Early Childhood Development Centres (ECD), and businesses to name a few.

6.8. Smoke Alarm Campaign

Western Cape Provincial Government yet again embarked on a smoke alarm project for which Overstrand Municipality was a recipient of funding for the procurement of smoke alarms. The project's main objective is to identify, purchase and install the most appropriate smoke alarm for high-risk environments and occupancies.

The output of the procurement of smoke alarms are:

- To manage fire prevention interventions proactively to meet the immediate and longer-term needs of society.
- Preserve a healthy environment and protect lives and property.
- Ensuring that residents have properly installed smoke alarms in all high-risk occupancies.

- Reducing fire deaths, injuries, and property losses.
- Creating positive public relations between the community and the municipal fire and rescue services.

For the reporting year, R500 000 was received for the procurement of smoke alarms. A tender process was already underway, therefore a roll-over was requested to the following financial year as the tender process was not yet finalized by the end of the reporting year. An area has been identified for the receipt of the smoke alarms. Reporting on the dissemination of the smoke alarms will be reported in the following annual report.

6.9. Emergency Control Room

Overstrand Fire, Rescue & Disaster Management have a dedicated Emergency Control Room for call taking and dispatching. The Emergency Control Room receive both emergency and non-emergency calls for the Directorate: Protection Services which include the departments Traffic Services and Law Enforcement Services.

Employed in the Emergency Control Room there are 8 (eight) temporary Emergency Control Room Operators, which are supervised by 2 (two) Senior Emergency Control Room Operators that report to the Principal Administrator: Incident Command Centre, Emergency Control & Support Services

Principal Administrator	1
Senior Emergency Control Room Operator	2
Temporary Emergency Control Room Operator	8

The 8 (eight) temporary Emergency Control Room Operators are placed on 12 hours shifts, commencing at 6am and ending at 6pm, with 2 (two) operators on duty per shift.

For 2023/2024 a total of 4298 incidents were captured on the Computer Aided Dispatch System. The incidents captured can be broken down in the following categories:

Electrical Fire	27
Law Enforcement	580
Structure Fire	103
Non-Emergency	2542
Land Invasion	12
Automobile	194
Wildfire	245
Training	68

Rescue	12
Community Education	42
Fire Safety	91
Inspection	297
Hazmat	15
Fire Hydrant Audit	38
Medical	1
Social Distress	3
Vehicle Checkpoint	12
Animal	9
Flood (Severe weather)	6
Disinfection	1